

**AGENDA
FINANCE COMMITTEE
Village of Hoffman Estates
July 16, 2018**

Immediately Following Public Health & Safety Committee

Members: Gary Pilafas, Chairperson
Anna Newell, Vice Chairperson
Michael Gaeta, Trustee
Karen Mills, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
William McLeod, Mayor

I. Roll Call

II. Approval of Minutes – June 25, 2018

July 2, 2018 (Special Finance Committee)

NEW BUSINESS

1. Request approval to obtain bids to sealcoat the Sears Centre Arena parking lots.
2. Request approval of a resolution concerning the intervention by Corporation Counsel on cases before the State of Illinois Property Tax Appeal Board (PTAB)”
3. Request authorization to waive bid and award a contract to CDW Government for the purchase of 65 desktop computers in an amount not to exceed \$43,225.00.

REPORTS (INFORMATION ONLY)

1. Finance Department Monthly Report.
2. Information System Department Monthly Report.
3. Sears Centre Monthly Report.

III. President’s Report

IV. Other

V. Items in Review

VI. Adjournment

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk’s office).

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

I. Roll call

Members in Attendance:

**Trustee Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

Members via phone:

Trustee Gary Pilafas, Chairman

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Patti Cross, Asst. Corporation Counsel
Dan O'Malley, Deputy Village Manager
Ted Bos, Police Chief
Joe Nebel, Director of Public Works
Monica Saavedra, Director of HHS
Fred Besenhoffer, Director of IS
Suzanne Ostrovsky, Asst. to the Village Mgr.
Ben Gibbs, GM Sears Centre
Doug Lasota, Asst. Corporation Counsel**

The Special Finance Meeting was called to order at 7:26 p.m.

II. Approval of Minutes – June 4, 2018

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the Finance Committee Meeting minutes from June 4, 2018. Roll call vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request acceptance of the Comprehensive Annual Financial Report for the year ended December 31, 2017.**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to accept the Comprehensive Annual Financial Report for the year ended December 31, 2017. Roll call vote taken. All ayes. Motion carried.

- 2. Request acceptance of the Economic Development Area Special Tax Allocation Fund Annual Financial Report for the year ended December 31, 2017.**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to accept the Economic Development Area Special Tax Allocation Fund Annual Financial Report for the year ended December 31, 2017. Roll call vote taken. All ayes. Motion carried.

3. Request approval of an Ordinance amending Sections 13-5-1, 13-5-2, 13-5-3, 13-5-6, and 13-5-11 and adding new Sections 13-5-14 and 13-5-15 of Article 5, Real Estate Transfer Tax, of the Hoffman Estates Municipal Code.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve an Ordinance amending Sections 13-5-1, 13-5-2, 13-5-3, 13-5-6, and 13-5-11 and adding new Sections 13-5-14 and 13-5-15 of Article 5, Real Estate Transfer Tax, of the Hoffman Estates Municipal Code. Roll call vote taken. All ayes. Motion carried.

4. Request authorization to declare \$204,886.09 as surplus funds in the Barrington-Higgins TIF Tax Allocation Fund, and direct the Treasurer to remit said funds to the Cook County Treasurer for distribution.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to declare \$204,886.09 as surplus funds in the Barrington-Higgins TIF Tax Allocation Fund, and direct the Treasurer to remit said funds to the Cook County Treasurer for distribution. Roll call vote taken. All ayes. Motion carried.

5. Request authorization for purchase and installation of three 15-ton new POE oil compressors to replace existing equipment at the Sears Centre Arena to Advantage Mechanical of McHenry, Illinois, in an amount not to exceed \$25,723.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to purchase and install three 15-ton new POE oil compressors to replace existing equipment at the Sears Centre Arena to Advantage Mechanical of McHenry, Illinois, in an amount not to exceed \$25,723. Roll call vote taken. All ayes. Motion carried.

REPORTS (Information Only)

6. Request acceptance of the Finance Department Monthly report.

The Finance Department Monthly Report was presented to committee and received and filed.

7. Request acceptance of the Information System Department Monthly report.

The Information System Department Monthly Report was presented to committee and received and filed.

8. Request acceptance of the Sears Centre Monthly report.

The Sears Centre Monthly Report was presented to committee and received and filed.

Mr. Gibbs provided an update on the Village Green activities and the summer movie.

- II. President's Report**
- III. Other**
- IV. Items in Review**
- V. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Mills, to adjourn the meeting at 7:34 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date

I. Roll call

Members in Attendance:

**Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Patti Cross, Asst. Corporation Counsel
Dan O'Malley, Deputy Village Manager
Ted Bos, Police Chief
Joe Nebel, Director of Public Works
Monica Saavedra, Director of HHS
Fred Besenhoffer, Director of IS
Suzanne Ostrovsky, Asst. to the Village Mgr.
Ben Gibbs, GM Sears Centre
Doug Lasota, Asst. Corporation Counsel**

The Special Finance Meeting was called to order at 7:51 p.m.

NEW BUSINESS

1. Request approval of an Ordinance authorizing the issuance of not to exceed \$39,500,000 General Obligation Refunding Bonds, Series 2018 of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, authorizing the execution of a bond order for each series of bonds, authorizing the execution of a refunding escrow agreement, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

An item summary sheet by Rachel Musiala was presented to Committee.

Ms. Musiala provided an explanation of the Ordinance.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to authorize the issuance of not to exceed \$39,500,000 General Obligation Refunding Bonds, Series 2018 of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, authorizing the execution of a bond order for each series of bonds, authorizing the execution of a refunding escrow agreement, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. Voice vote taken. All ayes. Motion carried.

II. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Mills, to adjourn the meeting at 7:54 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval to obtain bids to sealcoat the Sears Centre Arena parking lots

MEETING DATE: July 16, 2018

COMMITTEE: Finance

FROM: Mark Koplin/AI Wenderski

REQUEST: Request approval to obtain bids to sealcoat the Sears Centre Arena parking lots.

BACKGROUND: The Village acquired the Sears Centre in December 2009. In fall 2011, the Village performed crack sealing, sealcoating, and restriping of both the east and west parking lots. It was identified during 2018 street ratings that there is an immediate need to complete preventive maintenance work.

DISCUSSION: It was identified during 2018 street ratings that there is an immediate need to complete preventive maintenance work of both Sears Centre parking lots. The preventative maintenance would include pavement patching, spot concrete repairs, sealcoating, and striping. The 2018 CIP included this project in 2019 (\$155,000), with funding undetermined.

It is expected that construction duration would be approximately 2-3 weeks. It is most preferred to complete the work in early fall to coordinate with the event schedule at the Sears Centre and stay within material temperature requirements for the sealcoating.

FINANCIAL IMPACT: Total estimated project costs are \$155,000. Capital Improvement Funds dedicated to the Prairie Stone area are available for this project. There would be no impact to the General Fund.

RECOMMENDATION: Approval to obtain bids to sealcoat the Sears Centre Arena parking lots.

cc: Ben Gibbs (Sears Centre Arena)

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Approval of a resolution concerning the intervention by Corporation Counsel on cases before the State of Illinois Property Tax Appeal Board (PTAB)

MEETING DATE: July 16, 2018

COMMITTEE: Finance Committee

FROM: Douglas LaSota, Associate Corporation Counsel

PURPOSE: To consider a draft resolution authorizing Corporation Counsel, or his designee, to intervene on property tax appeals before the State of Illinois PTAB.

BACKGROUND: The PTAB requires that a request to intervene be accompanied by a copy of a resolution of the governing board of the taxing body authorizing its legal representative to file a request to intervene.

DISCUSSION: There are numerous appeals made annually on parcels within the Village's corporate limits to the PTAB. These appeals request reductions in assessed value which, if successful, lead to tax refunds which come in the form of reduced distributions from the Cook County Treasurer. As a taxing district, the Village is entitled to intervene on these appeals in order to defend against these appeals.

The PTAB's Rule 1910.60(d) requires that a Request to Intervene be accompanied by a copy of a resolution of the governing board of the taxing body authorizing its legal representative to file a request to intervene. The proposed resolution would satisfy this rule and grant Corporation Counsel, or his designee, the authority to intervene in PTAB appeals as he sees fit.

RECOMMENDATION: Recommend approval of a resolution concerning the intervention by Corporation Counsel on cases before the State of Illinois Property Tax Appeal Board.

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION CONCERNING THE INTERVENTION BY CORPORATION COUNSEL ON CASES BEFORE THE STATE OF ILLINOIS PROPERTY TAX APPEAL BOARD

WHEREAS, a taxpayer or owner of a parcel or parcels of real property located within the corporate boundaries of the Village of Hoffman Estates, Cook and Kane Counties, Illinois (the "Village"), has the right to file an appeal based on the assessed value of the parcel or parcels of real property with the State of Illinois Property Tax Appeal Board ("PTAB"); and

WHEREAS, an appeal before the PTAB seeks a reduction in the assessed value of the parcel or parcels; and

WHEREAS, a reduction in the assessed value of a parcel or parcels would lead to a reduction in the real estate taxes owed on that parcel or parcels, thereby requiring the issuance of a tax refund; and

WHEREAS, a taxing district has the right to intervene in proceedings before PTAB in order to protect the taxing district's revenue interest in the assessed value of a parcel or parcels; and

WHEREAS, the President and Board of Trustees of the Village has determined that it is necessary, desirable, advantageous and in the public interest for the Village to intervene in selected PTAB appeals filed on parcels within the corporate limits of the Village of Hoffman Estates;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois as follows:

Section 1: The President and Board of Trustees of the Village hereby authorizes the Corporation Counsel, or his designee, to file a Request to Intervene in Appeal Proceeding with PTAB in those appeals selected for intervention by the Corporation Counsel and represent the Village's interests in those proceedings.

Section 2: The Corporation Counsel or his designee is hereby authorized to take all such other actions which may be necessary and desirable to fully represent the Village's interests before PTAB.

Section 3: This Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2018

Table with 5 columns: VOTE, AYE, NAY, ABSENT, ABSTAIN. Rows list Village officials: Trustee Karen V. Mills, Trustee Anna Newell, Trustee Gary J. Pilafas, Trustee Gary G. Stanton, Trustee Michael Gaeta, Trustee Karen Arnet, President William D. McLeod.

APPROVED THIS _____ DAY OF _____, 2018

Village President

ATTEST:

Village Clerk

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to waive bid and award a contract to CDW Government for the purchase of 65 desktop computers in an amount not to exceed \$43,225.00.

MEETING DATE: July 16, 2018

COMMITTEE: Finance Committee

FROM: Fred Besenhoffer, Director of Information Systems
Darek Raszka, Senior Information Systems Specialist

PURPOSE: The 2018 budget contains funding to continue our annual program of computer replacements. These replacements are spread across all of the departments throughout the Village.

DISCUSSION For over sixteen years the Information Systems Department has tried to maintain a program of replacing desktop and laptop computers on an annual basis. For desktop computers the replacement cycle is four years and corresponds to the four year warranty we received on the equipment. In 2018, sixty desktop computers have been identified as surpassing their warranty dates and are in need of replacement with an additional five computers to be purchased at the request of other departments.

This year the Village received quotes from four different sources referencing three different computer manufactures as seen in the included document. This year's minimum specifications were increased to include larger hard drives, additional ram and 22 inch monitors. All submittals met the minimum desired specifications with HP CDW submitting the lowest proposal.

FINANCIAL IMPACT In the 2018 budget, a total of \$42,000 was allocated to the IS Department to continue the desktop replacement program (470086254602). The additional \$1225.00 will be provided from funds from those departments that have requested additional computers. This purchase would replace existing systems that are four years old or older per our replacement program and fit within the budgeted funds.

RECOMMENDATION Waive bid and award contract to CDW Government for the purchase of 65 desktop computers in an amount not to exceed \$43,225.00.

<i>Requirements</i>	CDW HP	Dell Direct	SCW Dell	SHI Lenovo
based on 65 units				
CPU - Intel I5	√	√	√	√
HDD - 500 GB	√	√	√	√
RAM - 8 GB	√	√	√	√
Dual Display Video	√	√	√	√
DVD/R Drive	√	√	√	√
BTX case	√	√	√	√
4yr warranty	√	√	√	√
22in Monitor	√	√	√	√
Total \$	\$ 43,225.00	\$ 47,640.45	\$ 50,397.10	\$ 53,602.25

QUOTE CONFIRMATION



DEAR DAREK RASZKA,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

Hey Darek,

I was able to get a little bit more of a discount off these models here.



ACCOUNT MANAGER NOTES:

Thanks,

Nick

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JTTT585	5/18/2018	JTTT585	0334905	\$33,800.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
BTO HP 400 G4 I7-7700 500/8 W10P Mfg. Part#: 14MAY8JNB Contract: MARKET	65	5112938	\$520.00	\$33,800.00

PURCHASER BILLING INFO		SUBTOTAL	\$33,800.00
Billing Address: VILLAGE OF HOFFMAN ESTATES FINANCE DEPARTMENT 1900 HASSELL RD HOFFMAN ESTATES, IL 60169-6302 Phone: (847) 882-9100 Payment Terms: Net 30 Days-Govt State/Local		SHIPPING	\$0.00
		GRAND TOTAL	\$33,800.00
DELIVER TO		Please remit payments to:	
Shipping Address: VILLAGE OF HOFFMAN ESTATES FINANCE DEPARTMENT 1900 HASSELL RD HOFFMAN ESTATES, IL 60169-6302 Phone: (847) 882-9100 Shipping Method: DROP SHIP-GROUND		CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Nick Weaver

(877) 638-8137

nickwea@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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QUOTE CONFIRMATION

DEAR DAREK RASZKA,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JTTX949	5/18/2018	JTTX949	334905	\$9,425.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HP ProDisplay P223 - LED monitor - Full HD (1080p) - 21.5" Mfg. Part#: X7R61AA#ABA UNSPSC: 43211902 Contract: MARKET	65	4435967	\$95.00	\$6,175.00
HP Next Business Day On-Site Coverage for CPU 4-Year Mfg. Part#: U7897E UNSPSC: 81111812 Electronic distribution - NO MEDIA Contract: MARKET	65	573011	\$50.00	\$3,250.00

PURCHASER BILLING INFO	SUBTOTAL	
Billing Address: VILLAGE OF HOFFMAN ESTATES FINANCE DEPARTMENT 1900 HASSELL RD HOFFMAN ESTATES, IL 60169-6302 Phone: (847) 882-9100 Payment Terms: Net 30 Days-Govt State/Local		\$9,425.00
	SHIPPING	\$0.00
	GRAND TOTAL	\$9,425.00
DELIVER TO Shipping Address: VILLAGE OF HOFFMAN ESTATES FINANCE DEPARTMENT 1900 HASSELL RD HOFFMAN ESTATES, IL 60169-6302 Phone: (847) 882-9100 Shipping Method: NiteMoves Local Super-Saver	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION		
	Nick Weaver	(877) 638-8137 nickwea@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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A quote for your consideration!

Total: \$47,640.45

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Quote number: 3000025218039.1	Quote date: May 21, 2018	Quote expiration: Jun. 20, 2018	Deal ID: 15956960
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Company name: VILLAGE OF HOFFMAN ESTATES	Customer number: 1183168	Phone: (708) 894-7226
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Sales rep information: Shawn Kitterman Shawn_Kitterman@Dell.com (800) 456-3355 Ext: 5131143	Billing Information: VILLAGE OF HOFFMAN ESTATES 1900 HASSELL RD HOFFMAN ESTATES IL 60169-6308 US (708) 894-7226
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Pricing Summary

Item	Qty	Unit Price	Subtotal
OptiPlex 3050 SFF	65	\$636.94	\$41,401.10
Dell 22 Monitor - E2216H	65	\$95.99	\$6,239.35
		Subtotal:	\$47,640.45
		Shipping:	\$0.00
		Environmental Fees:	\$0.00
		Non-Taxable Amount:	\$47,640.45
		Taxable Amount:	\$0.00
		Estimated Tax:	\$0.00
		Total:	\$47,640.45

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Shawn Kitterman

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

Shipping Group 1

Shipping Contact: FRED BESENHOFFER	Shipping phone: (708) 894-7226	Shipping via: DELL Standard Delivery	Shipping Address: 1900 HASSELL RD VILLAGE HALL HOFFMAN ESTATES IL 60195 US
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SKU	Description	Qty	Unit Price	Subtotal
	OptiPlex 3050 SFF	65	\$636.94	\$41,401.10
	Estimated delivery date: Jun. 4, 2018			
	Contract No: 99AGZ			
	Customer Agreement No: MHEC-07012015			
210-AKHR	OptiPlex 3050 Small Form Factor XCTO	65	-	-
338-BKYY	Intel Core i5-7500 (QC/6MB/4T/3.4GHz/65W); supports Windows 10/Linux	65	-	-
619-AHKN	Win 10 Pro 64 English, French, Spanish	65	-	-
630-AAPK	No Productivity Software	65	-	-
370-ADJU	8GB 1x8GB 2400MHz DDR4 Memory	65	-	-
400-ANPL	3.5" 500GB 7200rpm SATA HDD	65	-	-
401-AANH	2nd Hard Drive: not included	65	-	-
490-BBFG	Intel Integrated Graphics, Dell OptiPlex	65	-	-
325-BBRJ	DVD+/-RW Bezel, Small Form Factor	65	-	-
429-AAJV	Tray load DVD Drive (Reads and Writes to DVD/CD)	65	-	-
385-BBCR	No Media Card Reader	65	-	-
555-BBFO	No Wireless LAN Card	65	-	-
555-BBFO	No Wireless LAN Card	65	-	-

382-BBBZ	No Add On Card	65	-	-
321-BCJW	OptiPlex 3050 SFF with 180W Standard Power Supply (APFC)	65	-	-
580-ADJC	Dell KB216 Wired Multi-Media Keyboard English Black	65	-	-
275-BBBW	Dell MS116 Wired Mouse, Black	65	-	-
470-AAJL	NO ADAPTER	65	-	-
817-BBBC	Not selected in this configuration	65	-	-
525-BBCL	SupportAssist	65	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	65	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	65	-	-
658-BBRB	Waves Maxx Audio	65	-	-
658-BBRB	Waves Maxx Audio	65	-	-
658-BCUV	Dell Developed Recovery Environment	65	-	-
620-AALW	OS-Windows Media Not Included	65	-	-
387-BBCG	No ESTAR	65	-	-
817-BBBB	No FGA	65	-	-
461-AAEE	Chassis Intrusion Switch SFF	65	-	-
575-BBKX	No Hard Drive Bracket for Small Form Factor, Dell OptiPlex	65	-	-
332-1286	US Order	65	-	-
340-ABJI	No Diagnostic/Recovery CD media	65	-	-
340-BKBT	PLCMT,DOC,3050,SFF,DAO	65	-	-
631-ABFE	No Out-of-Band Systems Management	65	-	-
551-BBBJ	No Intel Responsive	65	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	65	-	-
329-BBJL	TPM Enabled	65	-	-
389-BCGW	No UPC Label	65	-	-
340-BKFK	Ship Material for Opti 5050 SFF	65	-	-
389-BBUU	Shipping Label for DAO	65	-	-

658-BBTV	CMS Essentials DVD no Media	65	-	-
389-BLSV	Intel Core i5 Processor Kabylake Label	65	-	-
461-AABF	No CompuTrace	65	-	-
450-AAOJ	System Power Cord (Philipine/TH/US)	65	-	-
389-BRLH	MOD,LBL,REG,SFF,JSD2,3050,APFC	65	-	-
800-BBIO	Desktop BTO Standard shipment	65	-	-
803-8583	Dell Limited Hardware Warranty Plus Service	65	-	-
803-8591	Onsite Service After Remote Diagnosis 4 Years	65	-	-

SKU	Description	Qty	Unit Price	Subtotal
	Dell 22 Monitor - E2216H	65	\$95.99	\$6,239.35
	Estimated delivery date: May 28, 2018			
	Contract No: 99AGZ			
	Customer Agreement No: MHEC-07012015			
210-AGMV	Dell 22 Monitor E2216H	65	-	-
814-9340	Dell Limited Hardware Warranty	65	-	-
814-9341	Advanced Exchange Service, 3 Years	65	-	-

Subtotal:	\$47,640.45
Shipping:	\$0.00
Environmental Fees:	\$0.00
Estimated Tax:	\$0.00
Total:	\$47,640.45

Unless you have a separate written agreement that specifically applies to this order, your order is subject to [Dell's Terms of Sale](#) (for consumers the terms include a binding arbitration provision). Please see the legal disclaimers below for further information.

Important Notes

Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale (www.dell.com/learn/us/en/uscorp1/terms-of-sale), which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (for [Consumer warranties](#) ; for [Commercial warranties](#)).

If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply ([Consumer](#); [Commercial](#)). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

If this purchase is for (a) a storage product identified in the DELL EMC Satisfaction Guarantee Terms and Conditions located at

http://www.emc.com/collateral/sales/dellemc-satisfaction-guarantee-terms-and-conditions_ex-gc.pdf ("Satisfaction Guarantee") and (ii) three (3) years of a ProSupport Service for such storage product, in addition to the foregoing applicable terms, such storage product is subject to the Satisfaction Guarantee.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.**

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.



Southern Computer Warehouse
 1395 S. Marietta Parkway | Building 300-106
 Marietta, GA 30067
 (P) 877-468-6729
 (F) 770-579-8937
 SCW.com

Quote # 100103564 - Dell OptiPlex 3050 w/ Warranty and Monitor
 Cust #: VH4493 (Village of Hoffman Estates IL)
 Quote Date: May 31, 2018

Sold to:	Ship to:
Fred Besenhoffer Village of Hoffman Estates 1900 Hassell Hoffman Estates, Illinois, 60169 T: 847-781-4877 Fred.Besenhoffer@hoffmanestates.org	Fred Besenhoffer Village of Hoffman Estates 1900 Hassell Hoffman Estates, Illinois, 60169 T: 847-781-4877 Fred.Besenhoffer@hoffmanestates.org
	Shipping Method:Free Shipping

Notes: Good afternoon Fred! Here is the quote you requested, and we have these in stock and ready to ship. Please let me know if you have any questions, or if there is anything else I can do to help.
 . . Thanks, . Travis

#	Products	SKU	Price	Qty	Subtotal
1	Dell OptiPlex 3050 Desktop Computer - Intel Core i5 (7th Gen) i5-7500 3.40 GHz - 8 GB DDR4 SDRAM - 500 GB HDD - Windows 10 Pro - Small Form Factor - DVD-Writer DVD±R/±RW - Intel HD Graphics 630 Graphics - English Keyboard - HDMI - 10 x Total USB Port(s)	DEL-6Y9TM	\$549.56	65	\$35,721.40
2	Dell Hardware Service - 5 Year - Service - On-site - Maintenance - Parts and Labor - Electronic, Physical Service	DEL-808-3176	\$64.51	65	\$4,193.15
3	Dell P2217H 21.5" LED LCD Monitor - 16:9 - 6 ms - 1920 x 1080 - 16.7 Million Colors - 250 Nit - 4,000,000:1 - Full HD - HDMI - VGA - DisplayPort - USB - 37 W - Black - TCO Certified Displays, CECP, China Energy Label (CEL), ENERGY STAR, EPEAT Gold, TÜV Rheinland, RoHS	DEL-P2217H	\$161.27	65	\$10,482.55

Subtotal: \$50,397.10
 Tax: \$0.00
Grand Total (Incl. Tax): \$50,397.10

Thank you for your order. We value your business and will continue to provide you excellent service in addition to our comprehensive product line. All returns must be authorized and clearly marked with a valid RMA number. Returns are subject to restock fees when applicable.
 Quotes are valid for 30-days unless otherwise noted.

Travis Dilg
 travis.dilg@scw.com
 Southern Computer Warehouse
 1395 S. Marietta Parkway | Building 300-106



Pricing Proposal
 Quotation #: 15347540
 Created On: 5/16/2018
 Valid Until: 5/31/2018

Village of Hoffman Estates

Inside Account Manager

Darek Raszka

1900 Hassell Road
 Attn: A/P
 Schaumburg, IL 60195
 United States
 Phone: 847-781-4875
 Fax:
 Email: Darek.Raszka@HoffmanEstates.org

Anthony Pichalski

290 Davidson Avenue
 Somerset, NJ 08873
 Phone: 888-591-3400
 Fax: 877-289-6088
 Email: Teamshi@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Lenovo ThinkCentre M710s 10M7 - SFF - 1 x Core i5 7400 / 3 GHz - RAM 8 GB - HDD 1 TB - DVD-Writer - HD Graphics 630 - GigE - Win 10 Pro 64-bit - monitor: none - TopSeller Lenovo - Part#: 10M7000SUS Contract Name: Open Market Contract #: Open Market	65	\$616.15	\$40,049.75
2 Lenovo ePac On-site Repair - Extended service agreement - parts and labor (for desktop with 3 years warranty) - 4 years (from original purchase date of the equipment) - on-site - for ThinkCentre E73; M53; M600; M625; M700; M71X; M73; M78; M79; M800; M83; Lenovo - Part#: 5WS0D81063 Contract Name: Open Market Contract #: Open Market	65	\$37.12	\$2,412.80
3 Lenovo ThinkVision T2254p - LED monitor - 22" (22" viewable) - 1680 x 1050 - TN - 250 cd/m - 1000:1 - 5 ms - HDMI, VGA, DisplayPort - raven black Lenovo - Part#: 61BAMAR2US Contract Name: Open Market Contract #: Open Market	65	\$171.38	\$11,139.70
		Total	\$53,602.25

Additional Comments

Please Note: Lenovo has a zero returns policy on any custom build machines. Lenovo also does not allow returns on open box/phased out products.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.



HOFFMAN ESTATES

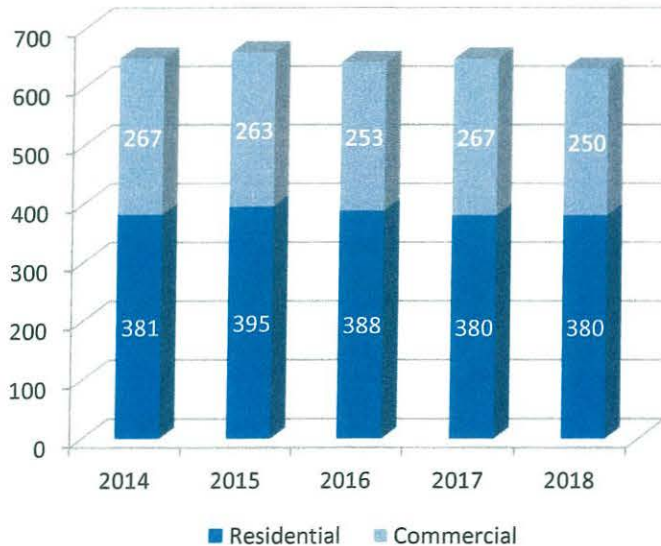
GROWING TO GREATNESS

DEPARTMENT OF FINANCE MONTHLY REPORT JUNE 2018

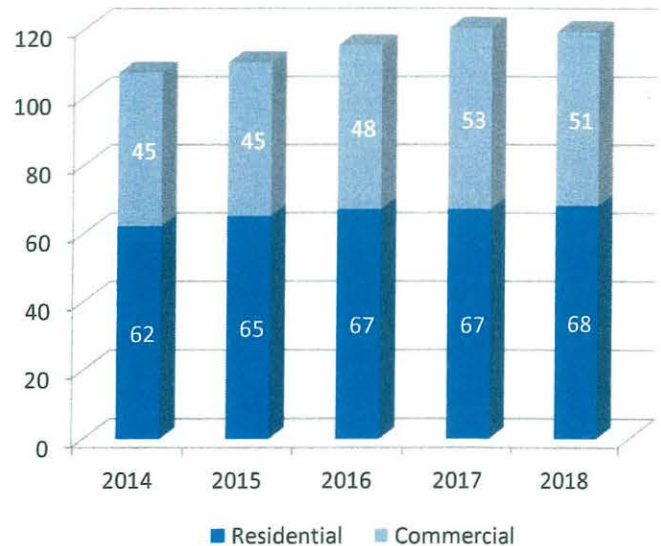
Water Billing

A total of 14,695 residential water bills were mailed on June 1st for April's water consumption. Average consumption was 4,633 gallons, resulting in an average residential water bill of \$60.11. Total consumption for all customers was 119 million gallons, with 68 million gallons attributable to residential consumption. When compared to the June 2017 billing, residential consumption increased by 1.5%.

**Total Water Consumption
Year-To-Date Comparison
Month of June**

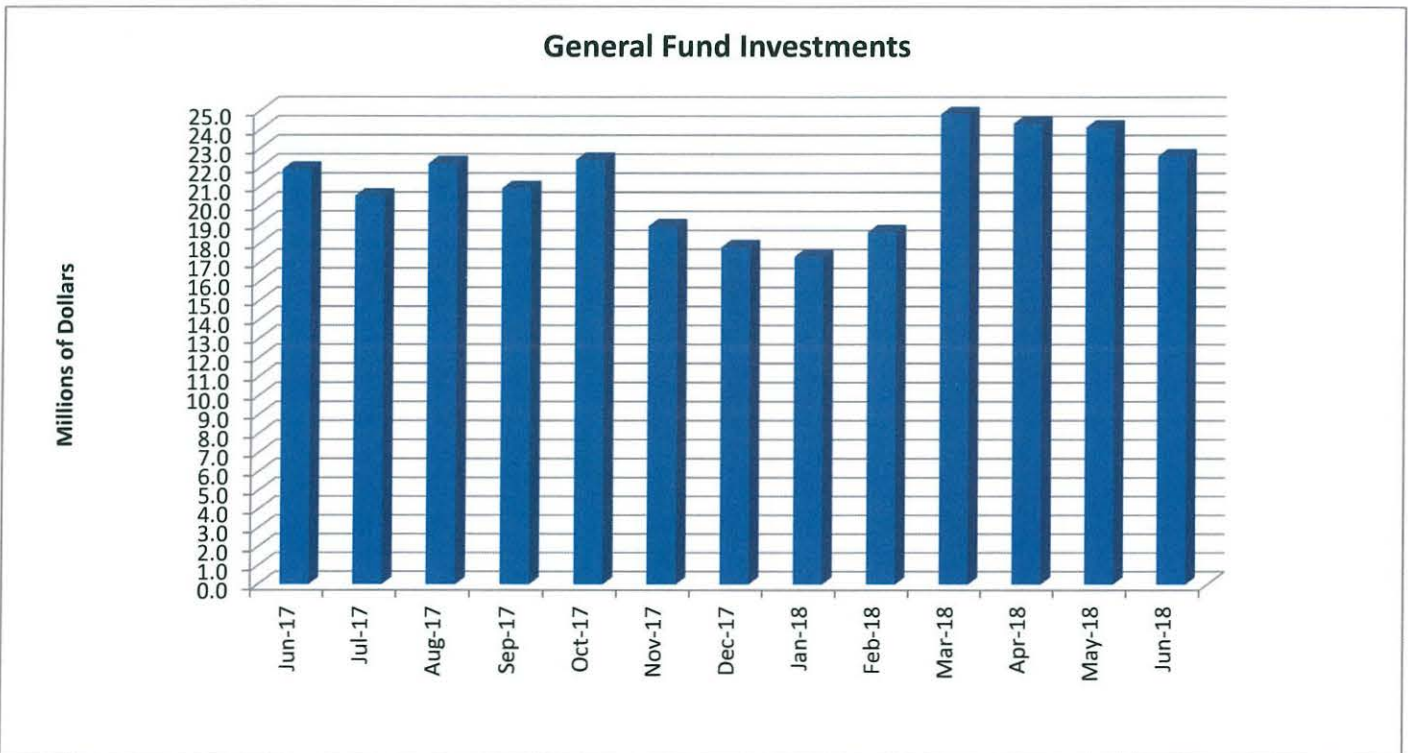
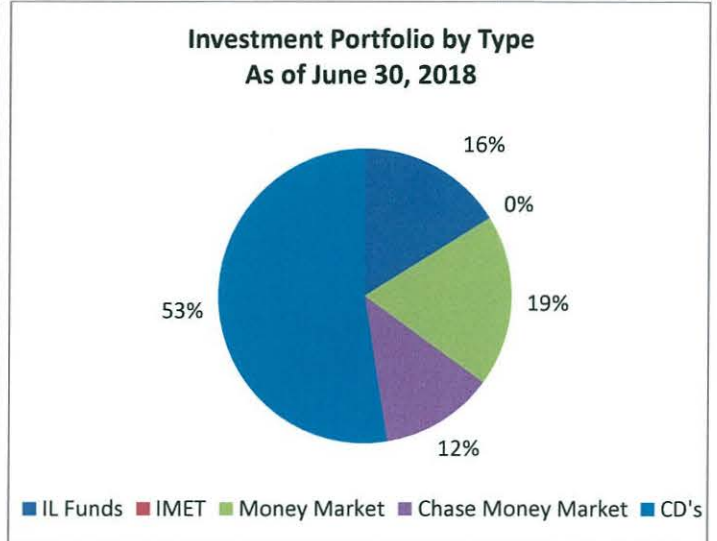
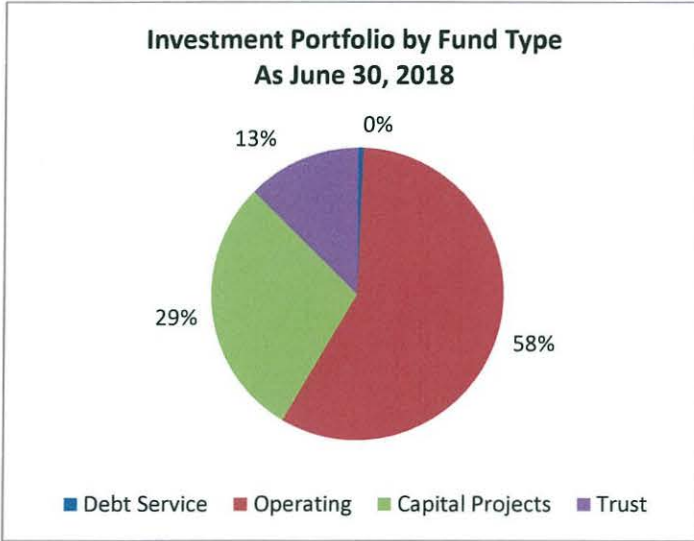


**Total Water Consumption
Month of June**



Village Investments

As of June 30, 2018, the Village's investment portfolio (not including pension trust funds) totaled \$49.5 million. Of this amount, \$28.6 million pertained to the various operating funds. As can be seen in the following graphs, the remaining \$20.9 million is related to debt service, capital projects and trust funds.



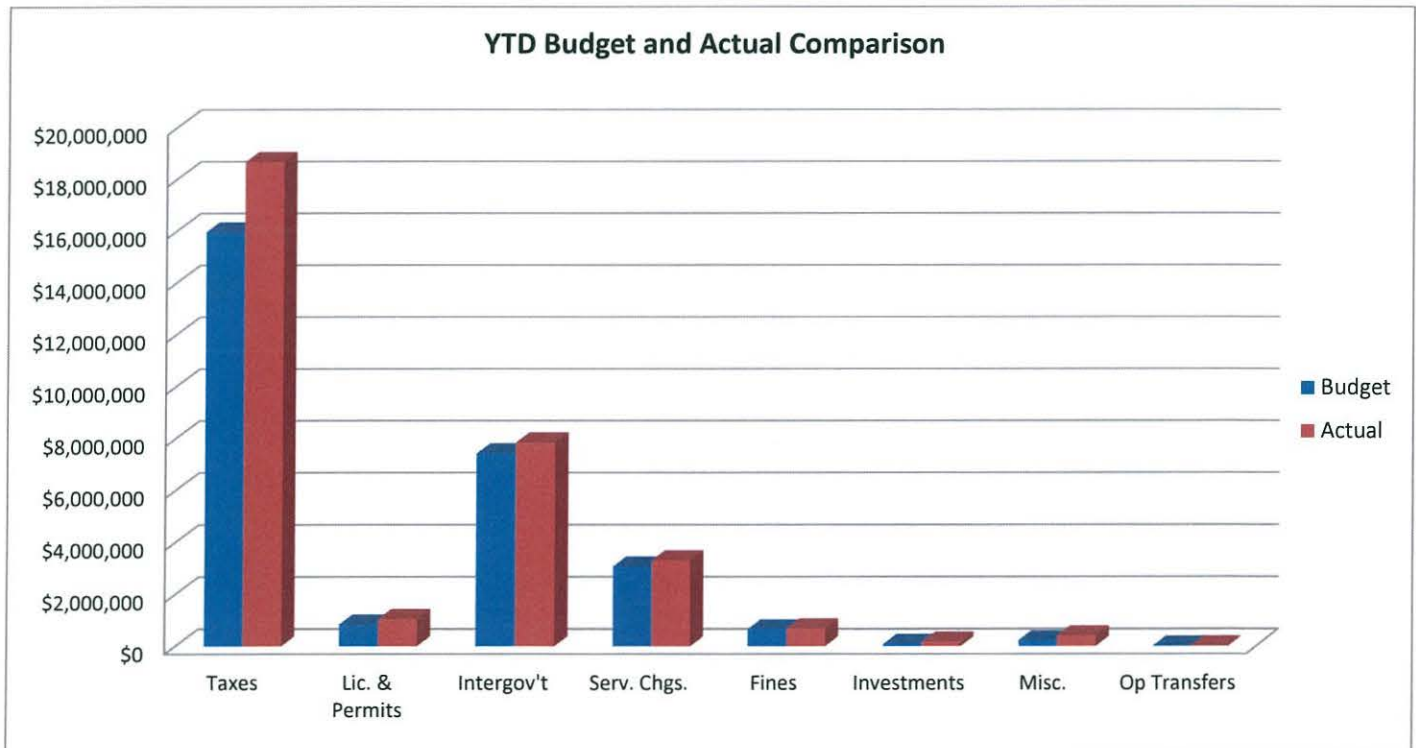
Operating Funds

General Fund

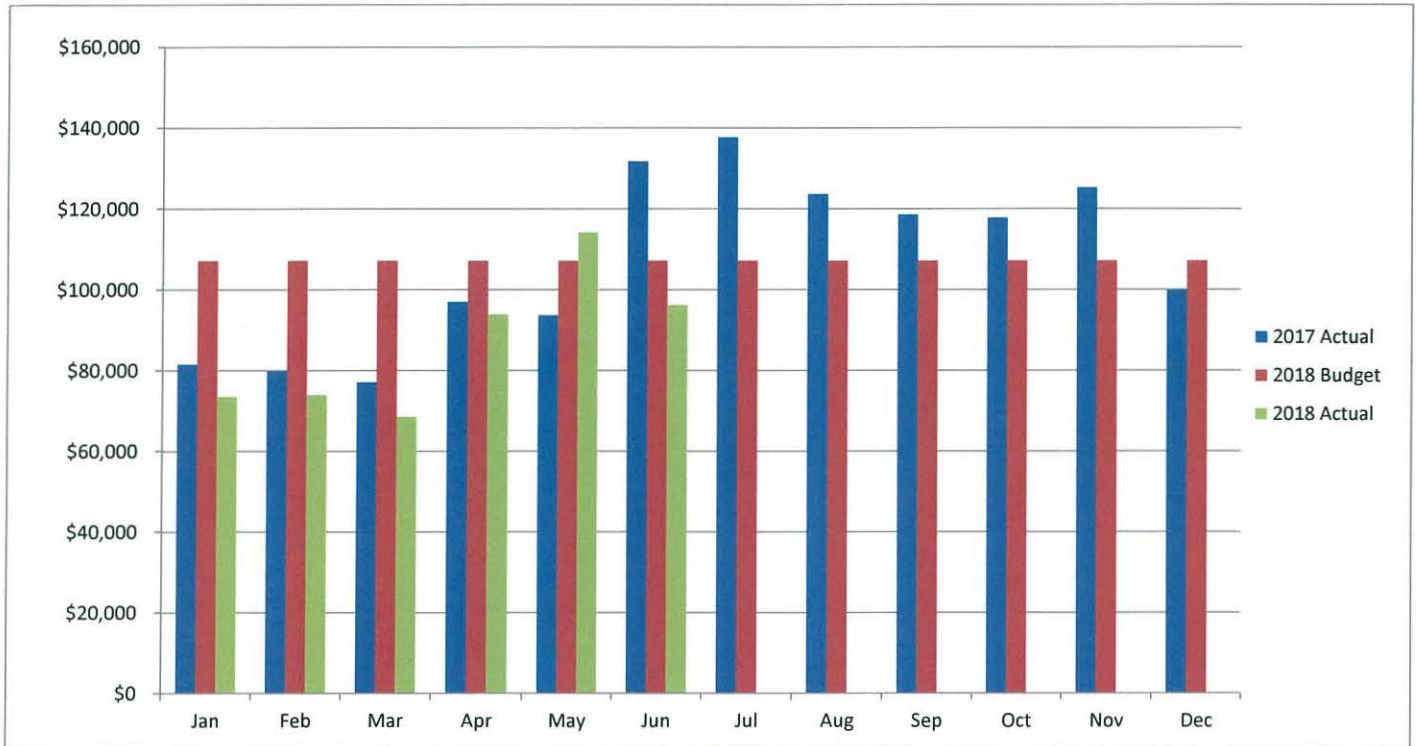
For the month of June, General Fund revenues totaled \$2,681,736 and expenditures totaled \$3,714,727 resulting in a deficit of \$1,032,991.

Revenues: June year-to-date figures are detailed in the table below. Taxes are over budget due to the first installment of property taxes being received this March. Licenses and permits are overbudget because license renewal payments were received in May and increased permit activity. Investment income is over budget due to increased investment activity and higher interest rates being realized. Most miscellaneous revenues are not received on a monthly basis.

REVENUES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Taxes	\$ 15,956,585	\$ 18,655,565	16.9%
Licenses & Permits	847,250	1,055,046	24.5%
Intergovernmental	7,416,550	7,840,277	5.7%
Charges for Services	3,068,201	3,301,275	7.6%
Fines & Forfeits	663,000	690,657	4.2%
Investments	95,000	181,679	91.2%
Miscellaneous	231,505	415,383	79.4%
Operating Transfers	25,000	25,002	0.0%
TOTAL	\$ 28,303,091	\$ 32,164,885	13.6%

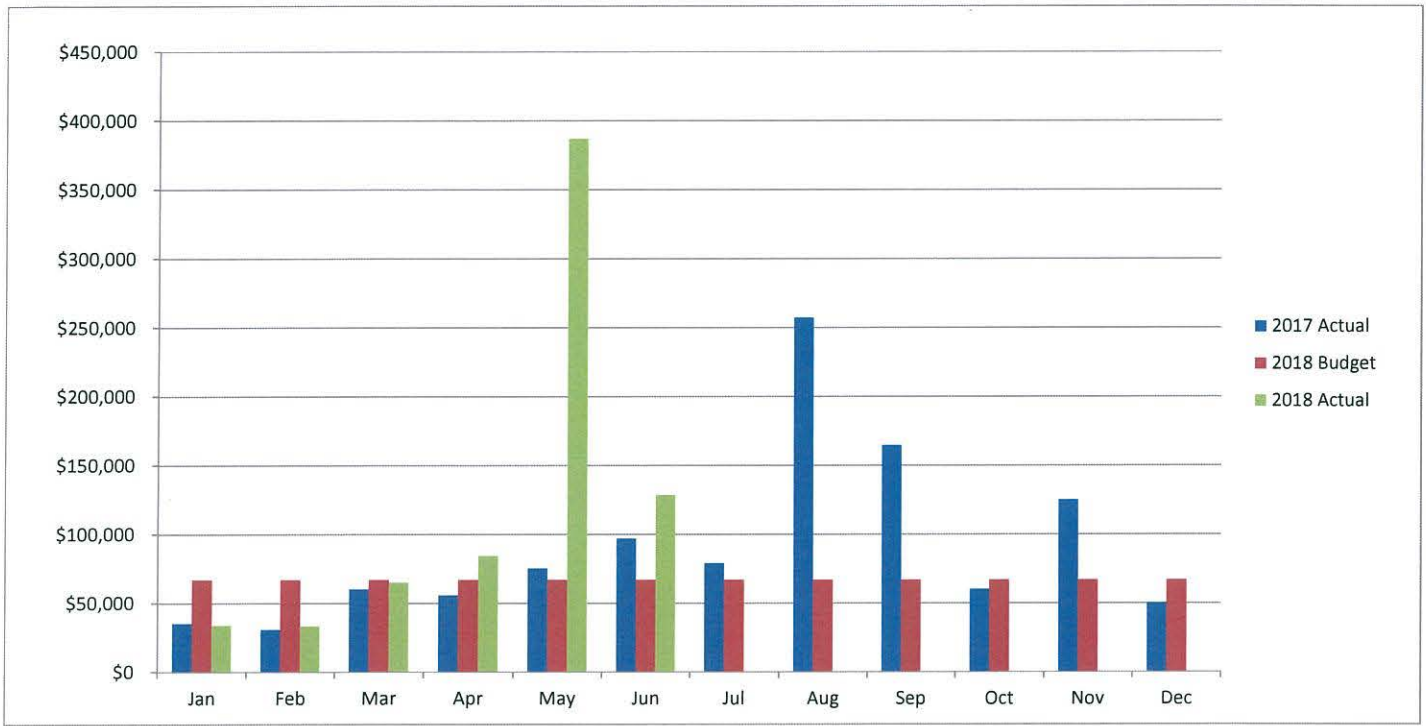


Hotel Tax



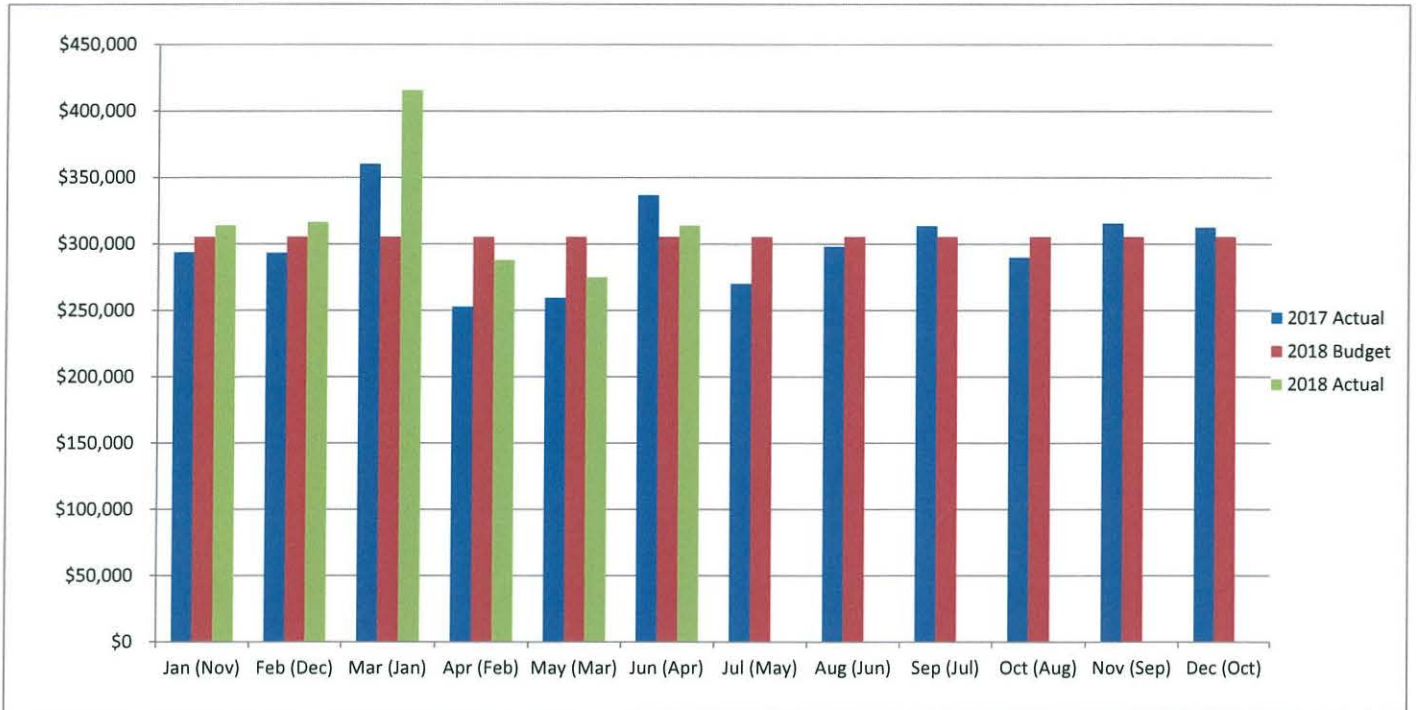
<u>Month Received</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Actual</u>	<u>Cumulative Variance 2018 Actual vs. Budget</u>
Jan	\$ 81,414	\$ 107,083	\$ 73,426	\$ (33,657)
Feb	79,723	107,083	73,833	(66,908)
Mar	76,961	107,083	68,427	(105,564)
Apr	96,865	107,083	93,845	(118,802)
May	93,566	107,083	114,055	(111,831)
Jun	131,686	107,083	96,120	(122,794)
Jul	137,580	107,083		
Aug	123,587	107,083		
Sep	118,499	107,083		
Oct	117,732	107,083		
Nov	125,121	107,083		
Dec	99,747	107,083		
YTD Totals	<u>\$ 1,282,481</u>	<u>\$ 1,285,000</u>	<u>\$ 519,706</u>	

Real Estate Transfer Tax



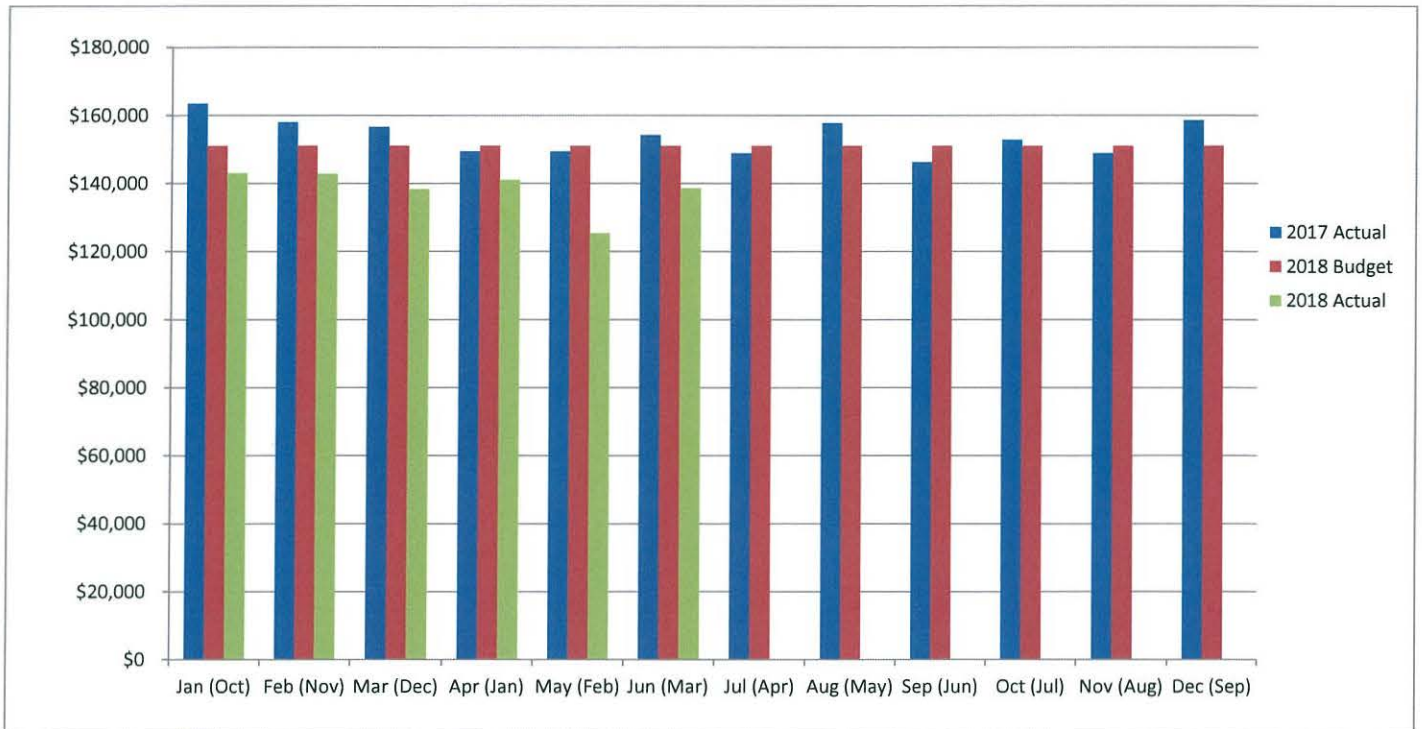
<u>Month Received</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Actual</u>	<u>Cumulative Variance 2018 Actual vs. Budget</u>
Jan	\$ 35,132	\$ 66,667	\$ 33,669	(32,998)
Feb	30,558	66,667	33,215	(66,449)
Mar	59,905	66,667	64,943	(68,173)
Apr	55,537	66,667	84,196	(50,644)
May	75,058	66,667	386,938	269,628
Jun	96,733	66,667	128,366	331,327
Jul	78,722	66,667		
Aug	256,935	66,667		
Sep	164,363	66,667		
Oct	60,086	66,667		
Nov	124,838	66,667		
Dec	50,047	66,667		
YTD Totals	<u>\$ 1,087,914</u>	<u>\$ 800,000</u>	<u>\$ 731,327</u>	

Home Rule Sales Tax



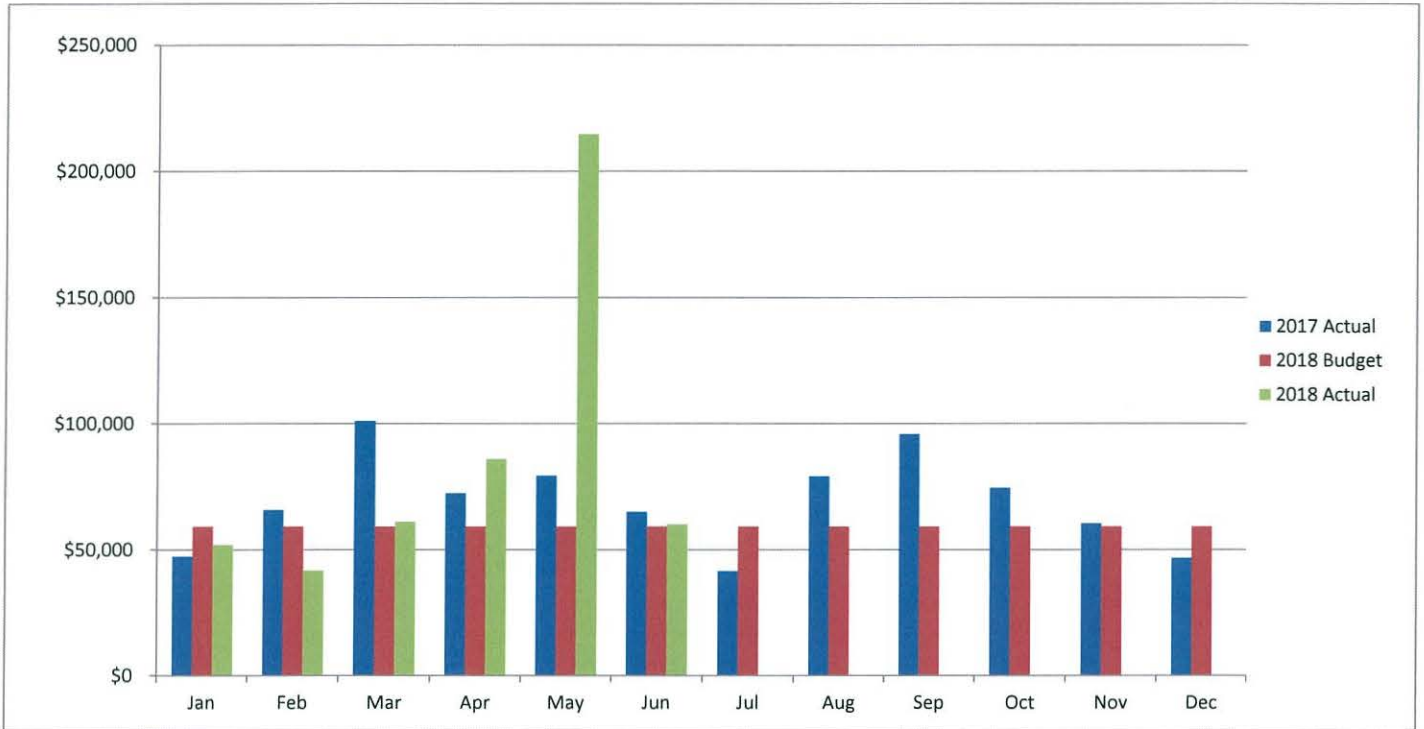
Month Received (Liability Period)	2017 Actual	2018 Budget	2018 Actual	Cumulative Variance 2018 Actual vs. Budget
Jan (Nov)	\$ 293,338	\$ 305,000	\$ 313,635	\$ 8,635
Feb (Dec)	292,978	305,000	316,042	19,677
Mar (Jan)	359,794	305,000	415,305	129,982
Apr (Feb)	252,424	305,000	287,678	112,660
May (Mar)	259,148	305,000	274,533	82,193
Jun (Apr)	336,344	305,000	313,381	90,574
Jul (May)	269,843	305,000		
Aug (Jun)	297,839	305,000		
Sep (Jul)	313,282	305,000		
Oct (Aug)	289,460	305,000		
Nov (Sep)	315,084	305,000		
Dec (Oct)	311,909	305,000		
YTD Totals	\$ 3,591,442	\$ 3,660,000	\$ 1,920,574	

Telecommunications Tax



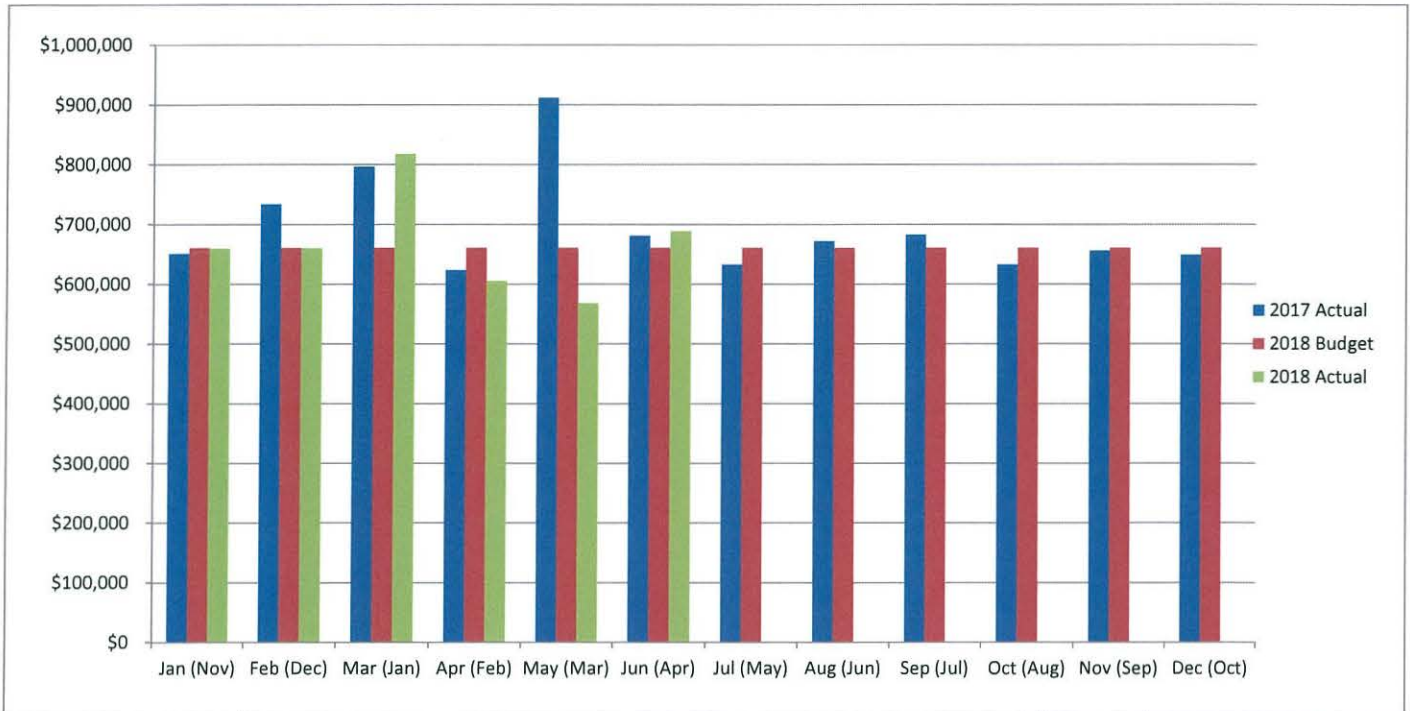
Month Received (Liability Period)	2017 Actual	2018 Budget	2018 Actual	Cumulative Variance 2018 Actual vs. Budget
Jan (Oct)	\$ 163,399	\$ 151,042	\$ 143,036	\$ (8,006)
Feb (Nov)	157,995	151,042	142,880	(16,167)
Mar (Dec)	156,644	151,042	138,304	(28,905)
Apr (Jan)	149,435	151,042	141,076	(38,871)
May (Feb)	149,407	151,042	125,439	(64,473)
Jun (Mar)	154,229	151,042	138,619	(76,896)
Jul (Apr)	148,853	151,042		
Aug (May)	157,762	151,042		
Sep (Jun)	146,211	151,042		
Oct (Jul)	152,804	151,042		
Nov (Aug)	148,887	151,042		
Dec (Sep)	158,537	151,042		
YTD Totals	\$ 1,844,162	\$ 1,812,500	\$ 829,354	

Building Permits



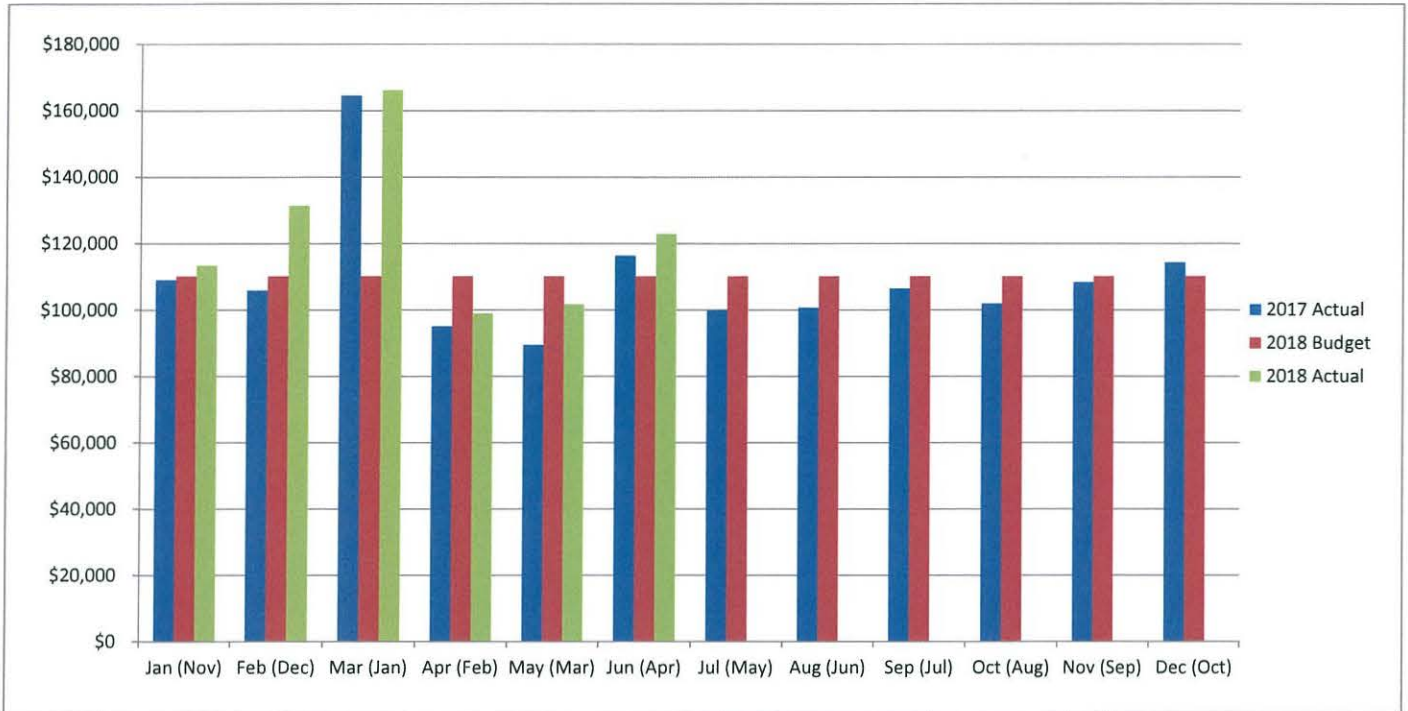
<u>Month Received</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Actual</u>	<u>Cumulative Variance 2018 Actual vs. Budget</u>
Jan	\$ 47,243	\$ 59,167	\$ 51,874	\$ (7,293)
Feb	65,665	59,167	41,660	(24,799)
Mar	100,988	59,167	61,020	(22,946)
Apr	72,363	59,167	85,963	3,850
May	79,342	59,167	214,601	159,285
Jun	64,910	59,167	60,036	160,154
Jul	41,452	59,167		
Aug	79,087	59,167		
Sep	95,819	59,167		
Oct	74,432	59,167		
Nov	60,428	59,167		
Dec	46,715	59,167		
YTD Totals	\$ 828,445	\$ 710,000	\$ 515,154	

State Sales Tax



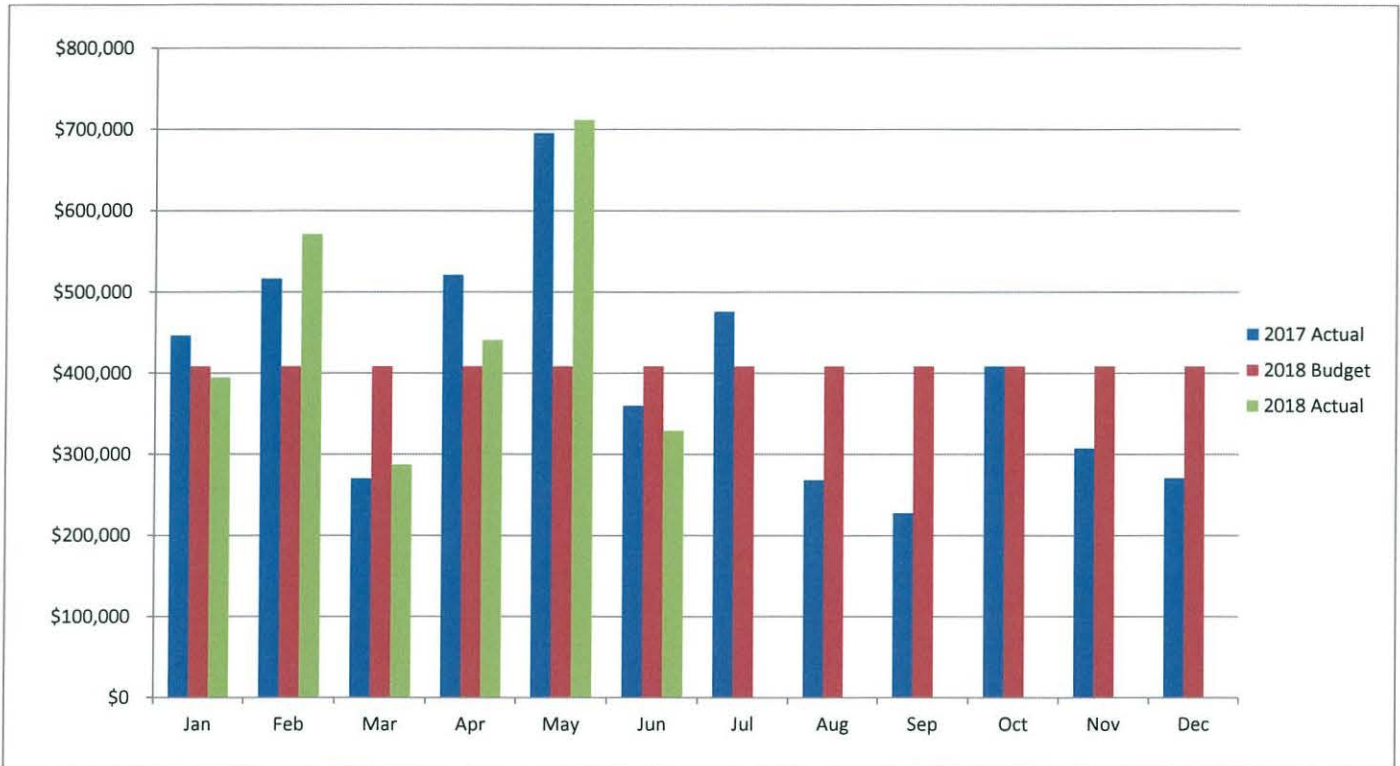
Month Received (Liability Period)	2017 Actual	2018 Budget	2018 Actual	Cumulative Variance 2018 Actual vs. Budget
Jan (Nov)	\$ 650,327	\$ 660,292	\$ 659,220	\$ (1,072)
Feb (Dec)	732,873	660,292	659,346	(2,017)
Mar (Jan)	795,543	660,292	817,105	154,796
Apr (Feb)	623,246	660,292	604,906	99,410
May (Mar)	911,242	660,292	567,645	6,764
Jun (Apr)	680,702	660,292	688,018	34,490
Jul (May)	632,257	660,292		
Aug (Jun)	671,209	660,292		
Sep (Jul)	682,286	660,292		
Oct (Aug)	632,185	660,292		
Nov (Sep)	654,978	660,292		
Dec (Oct)	648,040	660,292		
YTD Totals	\$ 8,314,885	\$ 7,923,500	\$ 3,996,240	

Local Use Tax



Month Received (Liability Period)	2017 Actual	2018 Budget	2018 Actual	Cumulative Variance 2018 Actual vs. Budget
Jan (Nov)	\$ 108,978	\$ 110,000	\$ 113,343	\$ 3,343
Feb (Dec)	105,805	110,000	131,295	24,638
Mar (Jan)	164,414	110,000	166,066	80,704
Apr (Feb)	94,978	110,000	98,851	69,555
May (Mar)	89,385	110,000	101,658	61,213
Jun (Apr)	116,238	110,000	122,767	73,980
Jul (May)	99,818	110,000		
Aug (Jun)	100,570	110,000		
Sep (Jul)	106,373	110,000		
Oct (Aug)	101,838	110,000		
Nov (Sep)	108,303	110,000		
Dec (Oct)	114,136	110,000		
YTD Totals	\$ 1,310,833	\$ 1,320,000	\$ 733,980	

Income Tax



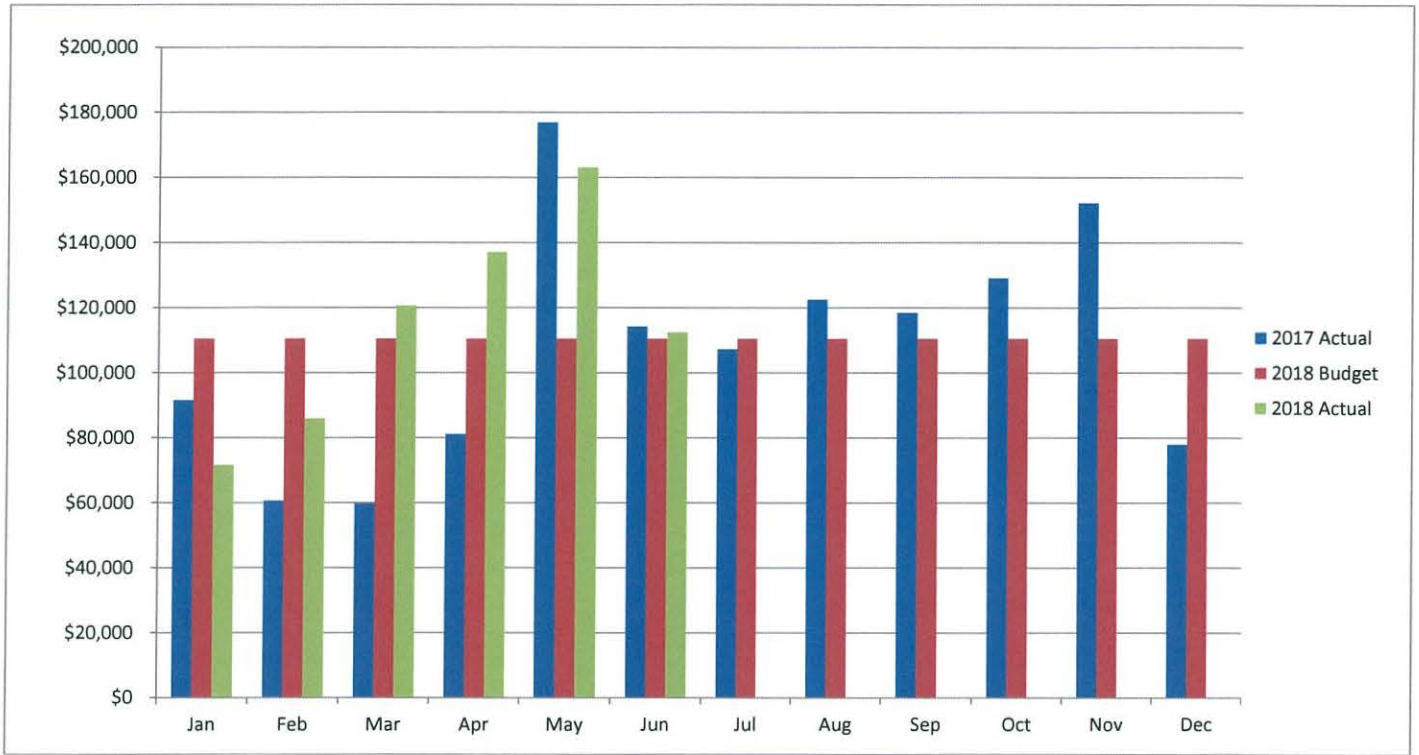
2016-2017		
Month		
<u>Received</u>	<u>Liab Pd</u>	<u>2017 Actual</u>
Jan	Dec-16	\$ 446,231
Feb	Jan-17	516,095
Mar	Feb-17	270,127
Apr	Mar-17	520,933
May	Apr-17	695,546
Jun	May-17	359,714
Jul	Jun-17	475,857
Aug	Jul-17	268,236
Sep	Aug-17	227,411
Oct	Sep-17	408,405
Nov	Oct-17	307,361
Dec	Nov-17	270,596
YTD Totals		<u><u>\$ 4,766,512</u></u>

2017-2018			
Month			
<u>Received</u>	<u>2018 Budget</u>	<u>Liab Pd</u>	<u>2018 Actual</u>
Jan	\$ 408,333	Dec-17	\$ 394,357
Feb	408,333	Jan-18	570,829
Mar	408,333	Feb-18	286,970
Apr	408,333	Mar-18	440,655
May	408,333	Apr-18	711,744
Jun	408,333	May-18	328,799
Jul	408,333	Jun-18	
Aug	408,333	Jul-18	
Sep	408,333	Aug-18	
Oct	408,333	Sep-18	
Nov	408,333	Oct-18	
Dec	408,333	Nov-18	
	<u><u>\$ 4,900,000</u></u>		<u><u>\$ 2,733,354</u></u>

**Cumulative
Variance
2018 Actual
vs. Budget**

\$ (13,976)
148,519
27,156
59,478
362,888
283,354

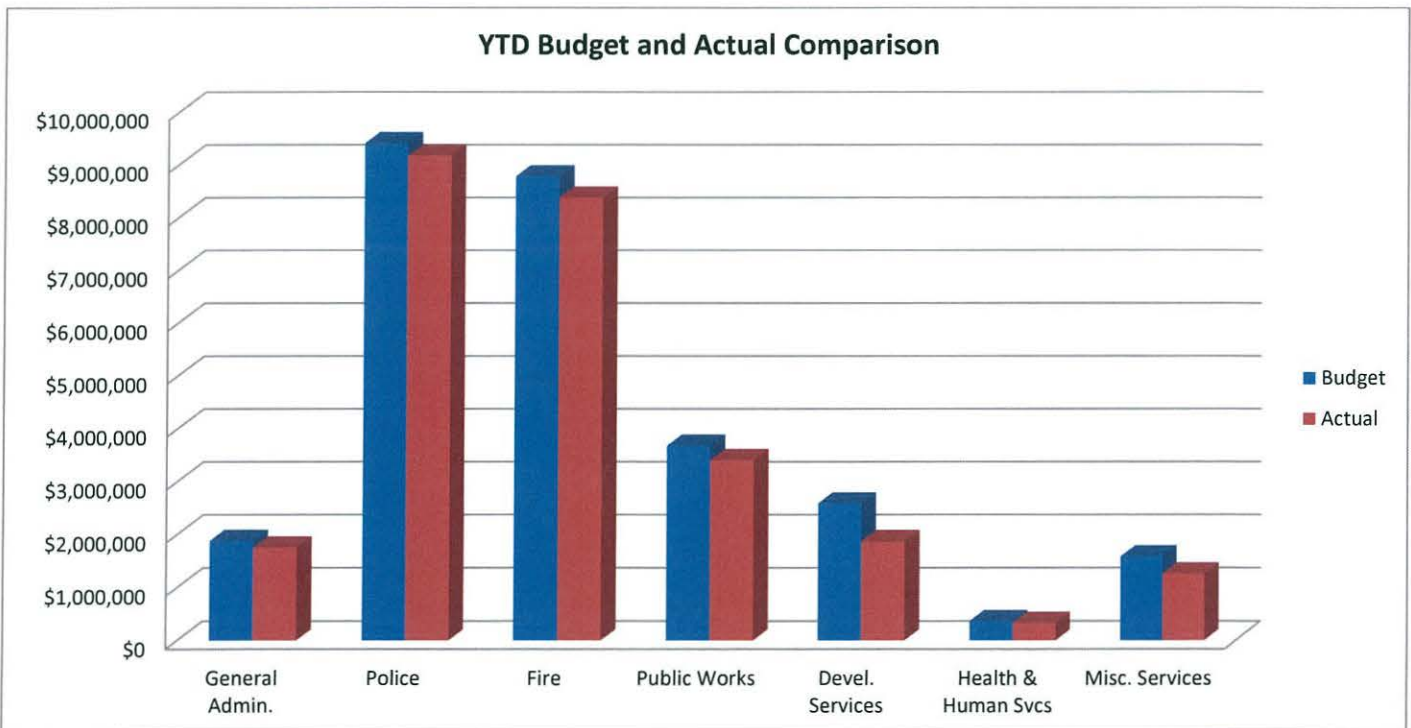
Fines



<u>Month Received</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Actual</u>	<u>Cumulative Variance 2018 Actual vs. Budget</u>
Jan	\$ 91,503	\$ 110,500	\$ 71,631	\$ (38,869)
Feb	60,552	110,500	85,889	(63,480)
Mar	59,724	110,500	120,617	(53,363)
Apr	81,067	110,500	137,043	(26,820)
May	176,866	110,500	163,094	25,774
Jun	114,176	110,500	112,383	27,657
Jul	107,239	110,500		
Aug	122,441	110,500		
Sep	118,445	110,500		
Oct	129,049	110,500		
Nov	152,189	110,500		
Dec	77,893	110,500		
YTD Totals	\$ 1,291,144	\$ 1,326,000	\$ 690,657	

Expenditures: General Fund expenditures in June were \$1,001,107 below the budgeted figure of \$4,715,834. The summary of year-to-date actuals versus budgeted expenditures shown below reflect mostly positive variances for the Village departments for the year.

EXPENDITURES	YEAR-TO-DATE		VARIANCE
	BUDGET	ACTUAL	
Legislative	\$ 185,760	\$ 189,982	-2.3%
Administration	298,735	285,081	4.6%
Legal	259,280	219,468	15.4%
Finance	529,030	529,568	-0.1%
Village Clerk	104,595	99,140	5.2%
HRM	300,190	257,805	14.1%
Communications	113,660	92,714	18.4%
Cable TV	87,010	78,216	10.1%
Police	9,400,240	9,165,676	2.5%
Fire	8,774,380	8,370,687	4.6%
Public Works	3,675,130	3,401,207	7.5%
Development Services	2,582,040	1,868,215	27.6%
H&HS	366,380	333,574	9.0%
Miscellaneous	1,580,939	1,258,994	20.4%
TOTAL	\$ 28,257,369	\$ 26,150,327	7.5%



Department News

During the month of June, the following training sessions were attended by Finance staff:

- Attended the IGFOA Utility Billing day-long seminar. Topics covered included understanding the new generation of consumers, customer service, innovative payment collections, and legal issues in which our very own Patricia Cross presented (Water Billing Supervisor, Water Billing Clerk).
- Attended the IGFOA Webinar on Purchasing for Technology. The webinar focused on finance procedures for purchasing new technology and what should be found in the RFP/RFB. (Finance Director, Assistant Director, Fiscal Operations Manager, Accountant II, and Accounting Assistant).
- The Assistant Director of Finance attended the national Superior Conference. This allowed him the opportunity to learn more about our financial software system and what changes may be happening in the near future.

Also during the month, Finance staff participated in the following events and planning meetings:

- The FY2017 Audit process was successfully completed, with full review and all filings accomplished during the month of June.
- The FY2019 Budget process has begun. Initial budget requests were due back from departments during the month.
- Attended the 4th of July Commission monthly planning meeting (Water Billing Supervisor).
- Attended a general planning session for the IGFOA Professional Education Committee (Finance Director).

Respectfully Submitted,



Rachel Musiala

MONTHLY REPORT STATISTICS

June-18

	Jun-18	YTD Jun-18	Jun-17	YTD Jun-17	% Inc / Dec	
					Month	Year
Credit Card Transactions						
Finance and Code Front Counter						
Number	579	3,203	660	3,584	-12.3%	-10.6%
Amount	\$ 90,284	505,756	\$ 107,738	589,659	-16.2%	-14.2%
Internet Sales						
Number	2,631	15,823	2,370	14,441	11.0%	9.6%
Amount	\$ 207,507	1,451,618	\$ 207,507	1,314,169	0.0%	10.5%
Total						
Number	3,210	19,026	3,030	18,025	5.9%	5.6%
Amount	\$ 297,791	1,957,374	\$ 315,244	\$ 1,903,828	-5.5%	2.8%
Credit Card Company Fees						
General Fund	\$ 2,046	12,885	\$ 1,850	12,903	10.6%	-0.1%
Municipal Waste Fund	760	4,356	1	8	56579.9%	57212.2%
Water Fund	6,819	39,086	6,767	39,725	0.8%	-1.6%
Total Fees	\$ 9,625	\$ 56,327	\$ 8,618	\$ 52,635	11.7%	7.0%
Accounts Receivable						
Invoices Mailed						
Number	49	419	56	392	-12.5%	6.9%
Amount	\$ 149,981	880,827	\$ 127,550	719,620	17.6%	22.4%
Invoices Paid						
Number	36	397	52	424	-30.8%	-6.4%
Amount	\$ 70,480	623,068	\$ 111,184	634,802	-36.6%	-1.8%
Reminders Sent						
Number	10	111	22	115	-54.5%	-3.5%
Amount	\$ 163,922	267,426	\$ 4,930	41,066	3225.0%	551.2%
Accounts Payable						
Checks Issued						
Number	378	2,026	434	2,283	-12.9%	-11.3%
Amount	\$ 1,877,636	10,877,781	\$ 2,415,195	19,697,813	-22.3%	-44.8%
Manual Checks Issued						
Number	27	182	36	216	-25.0%	-15.7%
As % of Total Checks	7.14%	8.98%	8.29%	9.46%	-13.9%	-5.1%
Amount	\$ 73,730	2,481,931	\$ 54,637	10,299,290	34.9%	-75.9%
As % of Total Checks	3.93%	22.82%	2.26%	52.29%	73.6%	-56.4%
Utility Billing						
New Utility Accounts	211	855	218	816	-3.2%	4.8%
Bills Mailed / Active Accounts	15,617	93,550	15,552	93,289	0.4%	0.3%
Final Bills Mailed	211	855	218	829	-3.2%	3.1%
Shut-Off Notices	1,373	8,693	1,225	7,582	12.1%	14.7%
Actual Shut-Offs	74	628	92	570	-19.6%	10.2%
Total Billings	\$ 1,909,464	10,437,259	\$ 1,853,492	10,269,341	3.0%	1.6%
Direct Debit (ACH) Program						
New Accounts	21	196	11	133	90.9%	47.4%
Closed Accounts	37	185	9	136	311.1%	36.0%
Total Accounts	2,680	16,157	2,656	15,975	0.9%	1.1%
As % of Active Accounts	17.16%	17.27%	17.08%	17.12%	0.1%	0.9%
Water Payments Received in Current Month						
Total Bills Mailed	15,617	93,550	15,552	93,289	0.4%	0.3%
ACH Payments	2,680	16,157	2,656	15,975	0.9%	1.1%
ACH Payments-% of Total Bills	17.16%	17.27%	17.08%	17.12%	0.5%	0.9%
On-line Payments (Internet Sales)	2,391	13,636	2,161	12,750	10.6%	6.9%
On-line Payments-% of Total Bills	15.31%	14.58%	13.90%	13.67%	10.2%	6.7%
Over-the-phone Payments	1,116	6,397	961	5,428	16.1%	17.9%
Over-the-phone Payments-% of Total Bills	7.15%	6.84%	6.18%	5.82%	15.6%	17.5%
Mail-in Payments	9,265	55,709	9,547	57,336	-3.0%	-2.8%
Mail-in Payments-% of Total Bills	59.33%	59.55%	61.39%	61.46%	-3.4%	-3.1%

WATER BILLING ANALYSIS
June 30, 2018

Residential Billings
Average Monthly Consumption/Customer

<u>Month Billed</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>
June	4,434	4,595	4,595
July	4,597	5,010	5,214
August	5,376	5,431	4,965
September	5,073	5,068	4,951
October	4,643	4,474	5,003
November	4,590	4,330	4,375
December	4,036	4,214	4,198
January	4,916	4,897	4,538
February	4,175	4,177	4,486
March	4,169	3,914	3,845
April	4,276	4,242	4,206
May	4,437	4,257	4,213
June	4,595	4,595	4,633
13 Month Average -	4,563	4,554	4,556
% Change	-1.6%	-0.2%	0.0%

Total Water Customers

Average Bill

<u>Customer Type</u>	<u>Customer Type</u>			<u>Customer Type</u>	<u>Customer Type</u>		
	<u>Jun-17</u>	<u>Jun-18</u>	<u>% Change</u>		<u>Jun-17</u>	<u>Jun-18</u>	<u>% Change</u>
Residential	14,638	14,695	0.4%	Residential	\$ 57.20	\$ 60.11	5.1%
Commercial	914	922	0.9%				
Total	15,552	15,617	0.4%				

Total Consumption - All Customers (000,000's)

	<u>Month-To-Date</u>				<u>Year-To-Date</u>		
	<u>Jun-17</u>	<u>Jun-18</u>	<u>% Change</u>		<u>Jun-17</u>	<u>Jun-18</u>	<u>% Change</u>
Residential	67	68	1.5%	Residential	380	380	0.0%
Commercial	53	51	-3.8%	Commercial	267	250	-6.4%
	120	119	-0.8%		647	630	-2.6%

STATEMENT OF INVESTMENTS-VILLAGE
As of June 30,2018

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>General Fund</u>						
Illinois Funds - General	09/30/86		4,251,095.61			1.851
Illinois Funds - Veterans Memorial	05/01/92		300.73			1.851
IMET Convenience Fund	10/20/05		2,760.48			1.680
Citibank SDA	11/07/08		275,817.24			1.500
Chase Money Market	03/06/18		4,521,658.48			1.490
CD with PMA	08/22/13		13,531,703.67	13,524,348.40	13,718,492.18	0.375
			<u>22,583,336.21</u>			
<u>Motor Fuel Tax</u>						
Illinois Funds	09/30/86		255,856.47			1.851
Citibank SDA	11/07/08		12,386.41			1.500
CD with PMA	08/22/13		53,268.80	53,268.80	54,511.84	0.375
			<u>321,511.68</u>			
<u>Asset Seizure - Federal</u>						
Illinois Funds	06/09/99		4,203.38			1.851
<u>Asset Seizure - State</u>						
Illinois Funds	11/30/98		53,828.08			1.851
<u>Asset Seizure - BATTLE</u>						
Illinois Funds	07/10/08		147.73			1.851
<u>Municipal Waste System</u>						
Illinois Funds	08/31/98		7,472.57			1.851
<u>2005A G.O. Debt Serv.</u>						
Illinois Funds	11/30/04		297,963.47			1.851
<u>Central Road Corridor Improv.</u>						
Illinois Funds	12/15/88		14,355.75			1.851
Citibank SDA	11/07/08		19,342.22			1.500
			<u>33,697.97</u>			
<u>Hoffman Blvd Bridge Maintenance</u>						
Illinois Funds	07/01/98		10,781.97			1.851
CD with PMA	08/22/13		181,436.04	181,436.04	185,670.01	0.375
Citibank SDA	02/10/11		103,543.43			1.500
			<u>295,761.44</u>			

STATEMENT OF INVESTMENTS-VILLAGE
As of June 30,2018

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Western Corridor</u>						
Illinois Funds	06/30/01		36,956.61			1.851
CD with PMA	08/22/13		2,447,130.77	2,447,130.77	2,496,518.04	
Citibank SDA	01/07/09		93,268.63			1.500
			2,577,356.01			
<u>Traffic Improvement</u>						
Citibank SDA	01/07/09		4,931.40			1.851
<u>EDA Series 1991 Project</u>						
Illinois Funds	08/22/91		1,182,256.20			1.851
Citibank SDA	02/10/11		233,568.66			-
			1,415,824.86			
<u>Road Improvement</u>						
Illinois Funds	01/01/15		1,415,592.86			
Chase Money Market	03/06/18		502,406.50			1.490
CD with PMA	03/09/17		647,700.00	647,700.00	656,093.96	
Citibank SDA			224,231.64			1.680
			2,789,931.00			
<u>Capital Improvements</u>						
Illinois Funds	12/31/96		1,202.20			1.851
Citibank SDA	01/07/09		240,296.75			1.500
			241,498.95			
<u>Capital Vehicle & Equipment</u>						
Illinois Funds	12/31/96		22,472.95			1.851
Citibank SDA	01/07/09		68,911.92			1.500
			91,384.87			
<u>Capital Replacement</u>						
Illinois Funds	02/01/98		3,175.73			1.851
Citibank SDA	11/07/08		305,253.67			1.500
CD with PMA	08/22/13		486,014.72	486,014.72	497,474.20	0.375
			794,444.12			
<u>Water and Sewer</u>						
Illinois Funds	09/30/86		9,821.90			1.851
Citibank SDA	11/07/08		21,482.98			1.500
Chase Money Market	03/06/18		1,155,534.95			1.490
CD with PMA			692,900.00	692,900.00	702,897.14	
			1,879,739.83			
<u>Water and Sewer-2015 Bond Projects</u>						
Citibank SDA	08/12/15		462,814.80			1.500

STATEMENT OF INVESTMENTS-VILLAGE
As of June 30,2018

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Water and Sewer-2017 Bond Projects</u>						
Citibank SDA	09/13/17		851,486.92			1.500
CD with PMA	09/13/17		4,737,630.00	4,737,630.00	4,843,900.57	
			<u>5,589,116.92</u>			
<u>Sears Operating</u>						
Illinois Funds			2,470.44			
Citibank SDA			30,174.69	400,000.00	406,094.19	
			<u>432,645.13</u>			
<u>Insurance</u>						
Illinois Funds	11/10/87		15,755.91			1.851
Citibank SDA	11/07/08		30,838.16			1.500
CD with PMA	08/22/13		2,229,708.42	2,229,708.42	2,272,451.52	0.375
			<u>2,276,302.49</u>			
<u>Information Systems</u>						
Illinois Funds	02/01/98		177,253.31			1.851
Citibank SDA	11/07/08		92,550.08			
CD with PMA			491,100.00	491,100.00	499,797.97	
			<u>760,903.39</u>			
<u>EDA Special Tax Alloc.</u>						
Citibank SDA	11/07/08		6,258,469.84			
<u>Roselle Road TIF</u>						
Illinois Funds	09/30/03		7,297.86			1.851
CD with PMA	08/22/13		92,655.85	92,655.85	94,818.06	0.375
Citibank SDA	11/07/08		17,784.19			1.500
			<u>117,737.90</u>			
<u>Barr./Higgins TIF</u>						
Illinois Funds	08/26/91		205,828.13			1.851
Total Investments			<u>\$ 49,496,852.17</u>			
Total Invested Per Institution					Percent Invested	
Illinois Funds			7,976,089.86		16.11	
IMET Convenience Fund			2,760.48		0.01	
Chase Money Market			6,179,599.93		12.48	
CD with PMA			25,991,248.27		52.51	
Citibank at PMA			9,347,153.63		18.88	
			<u>\$49,496,852.17</u>		100.00	

STATEMENT OF INVESTMENTS-VILLAGE
As of June 30,2018

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Total Invested Per Institution Excluding all Trust and EDA Funds				Percent Invested		
Illinois Funds			6,793,833.66	16.24		
IMET			2,760.48	0.01		
Chase Money Market			6,179,599.93			
CD with PMA			25,991,248.27	62.15		
Citibank at PMA			2,855,115.13	6.83		
			\$41,822,557.47	85.22		
Total Invested Per Fund						
Total Investments - Operating Funds				\$28,643,656.52		
Total Investments - Debt Service Funds				\$297,963.47		
Total Investments - Trust Funds				\$6,258,469.84		
Total Investments - Capital Projects Funds				\$14,296,762.34		
Total Investments - All Funds				\$49,496,852.17		

OPERATING REPORT SUMMARY

REVENUES

June 30, 2018

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
Property Taxes	100,000	5,826	8,182,255	10,752,550	16,364,510	65.7%	
Hotel Tax	107,083	96,120	642,500	519,708	1,285,000	40.4%	
Real Estate Transfer Tax	66,667	128,366	400,000	731,326	800,000	91.4%	
Home Rule Sales Tax	305,000	313,381	1,830,000	1,920,574	3,660,000	52.5%	
Telecommunications Tax	151,042	138,619	906,250	829,354	1,812,500	45.8%	
Property Tax - Fire	275,879	1,697	1,655,275	1,658,345	3,310,550	50.1%	
Property Tax - Police	300,003	1,846	1,800,015	1,812,938	3,600,030	50.4%	
Other Taxes	90,048	74,125	540,290	430,770	1,080,580	39.9%	
Total Taxes	1,395,722	759,979	15,956,585	18,655,565	31,913,170	58.5%	
Business Licenses	-	14,955	238,000	274,899	340,000	80.9%	
Liquor Licenses	-	(65)	245,000	262,228	245,000	107.0%	
Building Permits	59,167	60,036	355,000	515,154	710,000	72.6%	
Other Licenses & Permits	1,542	197	9,250	2,765	18,500	14.9%	
Total Licenses & Permits	60,708	75,122	847,250	1,055,046	1,313,500	80.3%	
Sales Tax	660,292	688,018	3,961,750	3,996,242	7,923,500	50.4%	
Local Use Tax	110,000	122,767	660,000	733,980	1,320,000	55.6%	
State Income Tax	408,333	328,799	2,450,000	2,733,354	4,900,000	55.8%	
Replacement Tax	18,900	908	113,400	166,575	226,800	73.4%	
Other Intergovernmental	38,567	316	231,400	210,127	462,800	45.4%	
Total Intergovernmental	1,236,092	1,140,809	7,416,550	7,840,277	14,833,100	52.9%	
Engineering Fees	8,333	-	50,000	41,971	100,000	42.0%	
Ambulance Fees	108,333	106,256	650,000	643,147	1,300,000	49.5%	
Police Hireback	35,417	13,564	212,500	215,741	425,000	50.8%	
Lease Payments	59,487	75,278	297,433	385,536	713,840	54.0%	
Cable TV Fees	-	-	430,000	399,507	860,000	46.5%	
4th of July Proceeds	4,625	4,625	31,768	31,768	136,700	23.2%	
Employee Payments	91,667	116,360	550,000	659,975	1,100,000	60.0%	
Hireback - Arena	13,333	74,951	80,000	198,290	160,000	123.9%	
Rental Inspection Fees	-	5,406	310,000	271,825	310,000	87.7%	
Other Charges for Services	76,083	74,053	456,500	453,514	913,000	49.7%	
Total Charges for Services	397,278	470,493	3,068,201	3,301,275	6,018,540	54.9%	
Court Fines-County	18,333	14,255	110,000	76,726	220,000	34.9%	
Ticket Fines-Village	41,667	36,314	250,000	310,780	500,000	62.2%	
Overweight Truck Fines	500	610	3,000	1,770	6,000	29.5%	
Red Light Camera Revenue	41,667	41,075	250,000	192,838	500,000	38.6%	
Local Debt Recovery	8,333	20,129	50,000	108,543	100,000	108.5%	
Total Fines & Forfeits	110,500	112,383	663,000	690,657	1,326,000	52.1%	
Total Investment Earnings	15,833	33,539	95,000	181,679	190,000	95.6%	
Reimburse/Recoveries	18,333	3,622	110,000	76,718	220,000	34.9%	
S.Barrington Fuel Reimbursement	2,333	3,258	14,000	19,977	28,000	71.3%	
Tollway Payments	2,083	450	12,500	24,050	25,000	96.2%	
Other Miscellaneous	15,834	77,913	95,005	294,638	190,010	155.1%	
Total Miscellaneous	38,584	85,243	231,505	415,383	463,010	89.7%	
Total Operating Transfers In	4,167	4,167	25,000	25,002	50,000	50.0%	
Total General Fund	3,258,884	2,681,736	28,303,091	32,164,885	56,107,320	57.3%	50.0%

**OPERATING REPORT SUMMARY
REVENUES**

June 30, 2018

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH- MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Water & Sewer Fund							
Water Sales	1,506,058	1,572,517	9,036,350	8,489,059	18,072,700	47.0%	
Connection Fees	4,167	2,798	25,000	58,769	50,000	117.5%	
Cross Connection Fees	3,167	3,224	19,000	19,572	38,000	51.5%	
Penalties	6,667	10,469	40,000	57,352	80,000	71.7%	
Investment Earnings	1,750	3,007	10,500	51,229	21,000	243.9%	
Other Revenue Sources	32,125	3,324	192,750	216,436	385,500	56.1%	
Capital Projects	-	7,271	-	7,271	2,685,730	0.3%	
Total Water Fund	1,553,933	1,602,609	9,323,600	8,899,689	21,332,930	41.7%	50.0%
Motor Fuel Tax Fund	113,083	109,917	678,500	685,618	1,357,000	50.5%	
Community Dev. Block Grant Fund	25,483	-	152,900	25,445	305,800	8.3%	
Asset Seizure Fund	17	364	100	305,389	200	152694.7%	
Municipal Waste System Fund	243,874	294,125	1,463,245	1,486,059	2,926,490	50.8%	
Sears Centre Operating Fund	262,902	300,784	1,577,410	1,471,329	3,154,820	46.6%	
Sears Centre Activity Fund	662,847	818,274	3,977,080	4,546,830	7,954,160	57.2%	
Stormwater Management	44,600	44,969	267,600	269,527	535,200	50.4%	
Insurance Fund	145,595	133,334	873,570	975,113	1,747,140	55.8%	
Roselle Road TIF	16,708	199	100,250	131,944	200,500	65.8%	
Barrington/Higgins TIF	50,471	410	252,354	288,294	605,650	47.6%	
Higgins/Hassell TIF	8,200	15	49,200	54,235	98,400	55.1%	
Information Systems	143,474	139,472	860,845	839,799	1,721,690	48.8%	
Total Spec Rev. & Int. Svc. Fund	1,717,254	1,841,862	10,253,054	11,079,583	20,607,050	53.8%	
TOTAL OPERATING FUNDS	6,530,072	6,126,207	47,879,745	52,144,156	98,047,300	53.2%	50.0%
2015A & C G.O. Debt Service	-	524	1,701,660	833,851	3,403,320	24.5%	
2015B G.O. Debt Service	-	-	60,500	17,750	121,000	0.0%	
2016 G.O. Debt Service	21,940	328	219,400	221,826	438,800	0.0%	
2017A & B G.O. Debt Service	-	-	85,355	102,197	170,710	0.0%	
2008 G.O.D.S. Fund	-	-	439,190	418,968	878,380	47.7%	
2009 G.O.D.S. Fund	113,866	35,174	1,138,660	1,066,207	2,277,320	46.8%	
TOTAL DEBT SERV. FUNDS	135,806	36,026	3,644,765	2,660,798	7,289,530	36.5%	50.0%
Central Rd. Corridor Fund	50	57	300	1,085	600	180.9%	
Hoffman Blvd Bridge Maintenance	42	355	250	2,378	500	475.6%	
Western Corridor Fund	833	4,499	5,000	39,223	10,000	392.2%	
Traffic Improvement Fund	33	8	200	633	400	0.0%	
EDA Series 1991 Project	417	2,130	2,500	55,299	5,000	1106.0%	
Central Area Rd. Impr. Imp. Fee	-	7	-	186	-	0.0%	
Western Area Traffic Impr.	25	6	150	13	300	4.4%	
Western Area Traffic Impr. Impact Fee	72,500	-	435,000	-	870,000	0.0%	
Capital Improvements Fund	223,120	114,190	1,338,720	1,188,102	2,677,440	44.4%	
Capital Vehicle & Equipment Fund	60,829	52,721	364,975	449,917	729,950	61.6%	
Capital Replacement Fund	48,194	49,356	289,165	293,623	578,330	50.8%	
2015 Project Fund	13	-	75	7,773	150	5182.3%	
Road Improvement Fund	561,833	431,120	3,371,000	2,697,809	6,742,000	40.0%	
TOTAL CAP. PROJECT FUNDS	967,889	654,447	5,807,335	4,736,041	11,614,670	40.8%	50.0%
Police Pension Fund	482,092	1,131,540	2,892,550	2,466,691	5,785,100	42.6%	
Fire Pension Fund	456,831	1,022,804	2,740,985	2,621,993	5,481,970	47.8%	
TOTAL TRUST FUNDS	938,923	2,154,344	5,633,535	5,088,684	11,267,070	45.2%	50.0%
TOTAL ALL FUNDS	8,572,689	8,971,025	62,965,380	64,629,680	128,218,570	50.4%	50.0%

OPERATING REPORT SUMMARY
EXPENDITURES
June 30, 2018

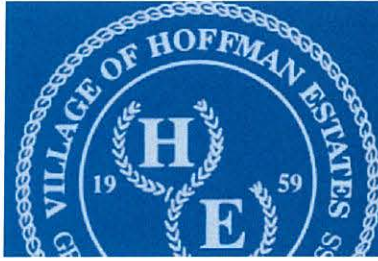
	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
General Admin.							
Legislative	30,960	24,321	185,760	189,982	371,520	51.1%	
Administration	49,789	42,783	298,735	285,081	597,470	47.7%	
Legal	43,213	47,951	259,280	219,468	518,560	42.3%	
Finance	88,172	80,366	529,030	529,568	1,058,060	50.1%	
Village Clerk	17,433	16,546	104,595	99,140	209,190	47.4%	
Human Resource Mgmt.	50,032	40,830	300,190	257,805	600,380	42.9%	
Communications	18,943	11,670	113,660	92,714	227,320	40.8%	
Cable TV	14,502	12,122	87,010	78,216	174,020	44.9%	
Total General Admin.	313,043	276,589	1,878,260	1,751,973	3,756,520	46.6%	50.0%
Police Department							
Administration	125,470	106,865	752,820	736,763	1,505,640	48.9%	
Juvenile Investigations	45,964	32,584	275,785	271,399	551,570	49.2%	
Tactical	81,393	59,757	488,355	472,031	976,710	48.3%	
Patrol and Response	908,883	618,272	5,453,295	5,385,313	10,906,590	49.4%	
Traffic	101,713	75,540	610,275	500,082	1,220,550	41.0%	
Investigations	110,848	78,167	665,085	641,416	1,330,170	48.2%	
Community Relations	1,154	2,677	6,925	4,724	13,850	34.1%	
Communications	60,850	121,096	365,100	363,288	730,200	49.8%	
Canine	15,023	10,303	90,135	87,087	180,270	48.3%	
Special Services	19,101	52,666	114,605	159,198	229,210	69.5%	
Records	25,534	17,248	153,205	130,593	306,410	42.6%	
Administrative Services	64,002	53,387	384,010	375,711	768,020	48.9%	
Emergency Operations	6,774	3,357	40,645	38,070	81,290	46.8%	
Total Police	1,566,707	1,231,917	9,400,240	9,165,676	18,800,480	48.8%	50.0%
Fire Department							
Administration	75,213	69,751	451,280	416,193	902,560	46.1%	
Public Education	3,621	2,037	21,725	12,706	43,450	29.2%	
Suppression	697,092	512,493	4,182,550	3,972,424	8,365,100	47.5%	
Emer. Med. Serv.	639,770	464,260	3,838,620	3,701,410	7,677,240	48.2%	
Prevention	43,468	139,543	260,805	246,187	521,610	47.2%	
Fire Stations	3,233	747	19,400	21,768	38,800	56.1%	
Total Fire	1,462,397	1,188,832	8,774,380	8,370,687	17,548,760	47.7%	50.0%
Public Works Department							
Administration	27,282	29,504	163,690	167,318	327,380	51.1%	
Snow/Ice Control	150,950	76,438	905,700	1,067,767	1,811,400	58.9%	
Pavement Maintenance	43,214	51,183	259,285	209,268	518,570	40.4%	
Forestry	95,328	105,751	571,970	479,635	1,143,940	41.9%	
Facilities	97,005	104,933	582,030	513,414	1,164,060	44.1%	
Fleet Services	103,523	102,899	621,135	525,163	1,242,270	42.3%	
F.A.S.T.	17,535	10,912	105,210	57,922	210,420	27.5%	
Storm Sewers	14,619	10,664	87,715	72,128	175,430	41.1%	
Traffic Control	63,066	55,806	378,395	308,592	756,790	40.8%	
Total Public Works	612,522	548,088	3,675,130	3,401,207	7,350,260	46.3%	50.0%

OPERATING REPORT SUMMARY
EXPENDITURES
June 30, 2018

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Development Services							
Administration	32,924	30,312	197,545	196,926	395,090	49.8%	
Planning	35,280	24,111	211,680	180,518	423,360	42.6%	
Code Enforcement	124,456	110,781	746,735	706,857	1,493,470	47.3%	
Transportation & Engineering	111,535	108,165	669,210	634,459	1,338,420	47.4%	
Economic Development	126,145	21,846	756,870	149,456	1,513,740	9.9%	
Total Development Services	430,340	295,215	2,582,040	1,868,215	5,164,080	36.2%	50.0%
Health & Human Services	61,063	54,178	366,380	333,574	732,760	45.5%	50.0%
Miscellaneous							
4th of July	11,617	11,617	32,069	32,069	170,540	18.8%	
Police & Fire Comm.	5,293	1,288	31,760	6,109	63,520	9.6%	
Misc. Boards & Comm.	19,408	8,036	116,450	78,010	232,900	33.5%	
Misc. Public Improvements	233,443	98,966	1,400,660	1,142,805	2,801,320	40.8%	
Total Miscellaneous	269,762	119,908	1,580,939	1,258,994	3,268,280	38.5%	50.0%
Total General Fund	4,715,834	3,714,727	28,257,369	26,150,327	56,621,140	46.2%	50.0%
Water & Sewer Fund							
Water Department	1,084,435	1,100,562	6,506,610	6,124,530	13,013,220	47.1%	
Sewer Department	178,148	179,940	1,068,885	1,048,497	2,137,770	49.0%	
Billing Division	68,826	68,200	412,955	405,349	825,910	49.1%	
Debt Service Division	-	-	146,313	146,313	292,630	50.0%	
Capital Projects Division	-	-	110,460	110,460	937,300	11.8%	
2015 Bond Capital Projects	86,915	86,915	94,184	94,184	93,600	100.6%	
2017 Bond Capital Projects	22,658	22,658	225,893	225,893	2,498,230	9.0%	
Total Water & Sewer	1,440,981	1,458,274	8,565,299	8,155,225	19,798,660	41.2%	50.0%
Motor Fuel Tax	152,041	152,041	941,534	941,534	1,915,000	49.2%	
Community Dev. Block Grant Fund	-	-	23,404	23,404	305,800	7.7%	
Asset Seizure Fund	11,232	16,324	67,390	74,273	134,780	55.1%	
Municipal Waste System	253,048	169,500	1,518,290	1,312,339	3,036,580	43.2%	
Sears Centre Operating Fund	282,974	(143)	1,697,845	912,549	3,395,690	26.9%	
Sears Centre Activity Fund	662,847	582,472	3,977,080	4,188,507	7,954,160	52.7%	
Stormwater Management	66,304	8,917	397,825	16,742	795,650	2.1%	
Insurance	151,767	237,210	910,600	1,093,355	1,821,200	60.0%	
Information Systems	170,141	165,267	1,020,845	903,724	2,041,690	44.3%	
Roselle Road TIF	76,078	-	456,470	8,468	912,940	0.9%	
Barrington/Higgins TIF	50,471	204,886	100,942	206,156	605,650	0.0%	
Higgins/Hassell TIF	391	-	2,345	390	4,690	8.3%	
TOTAL OPERATING FUNDS	8,034,109	6,709,474	47,937,238	43,986,992	99,343,630	44.3%	50.0%
2015A G.O. Debt Service	-	-	831,156	831,156	3,403,320	24.4%	
2015 G.O. Debt Service	-	-	17,750	17,750	121,000	14.7%	
2016 G.O. Debt Service	-	-	169,375	169,375	438,800	38.6%	
2017A & B G.O. Debt Service	-	-	102,197	102,197	170,710	59.9%	
2008 G.O.D.S. Fund	-	-	439,188	439,188	878,380	50.0%	
2009 G.O.D.S. Fund	-	-	396,156	396,156	2,277,320	17.4%	
TOTAL DEBT SERV. FUNDS	-	-	1,955,821	1,955,821	7,289,530	26.8%	50.0%

**OPERATING REPORT SUMMARY
EXPENDITURES
June 30, 2018**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH- MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Central Road Corridor Improvement	1,667	1,667	10,000	10,002	20,000	50.0%	
Hoffman Blvd Bridge Maintenance	250	-	1,500	38,904	3,000	1296.8%	
Traffic Improvement Fund	1,250	1,250	7,500	7,500	15,000	50.0%	
EDA Series 1991 Project	102,750	6,822	616,500	164,823	1,233,000	13.4%	
Western Area Rd Improve Imp. Fee	26,250	-	157,500	-	315,000	0.0%	
Capital Improvements Fund	246,913	198,537	1,481,480	967,652	2,962,960	32.7%	
Capital Vehicle & Equipment Fund	78,948	37,965	473,685	294,646	947,370	31.1%	
Capital Replacement Fund	117,274	-	703,645	116,384	1,407,290	8.3%	
2015 Project Fund	-	-	-	586,310	-	N/A	
Road Improvement Fund	565,331	702,377	3,391,985	725,801	6,783,970	10.7%	
TOTAL CAP. PROJECT FUNDS	1,140,633	948,618	6,843,795	2,912,023	13,687,590	21.3%	50.0%
Police Pension Fund	493,111	512,607	2,958,665	3,040,031	5,917,330	51.4%	
Fire Pension Fund	434,743	477,777	2,608,460	2,649,962	5,216,920	50.8%	
TOTAL TRUST FUNDS	927,854	990,384	5,567,125	5,689,993	11,134,250	51.1%	50.0%
TOTAL ALL FUNDS	10,102,595	8,648,476	62,303,979	54,544,829	131,455,000	41.5%	50.0%



Village of Hoffman Estates Information Systems Department

2018 JUNE MONTHLY REPORT

Contents

Superion/GovQA Monthly Review 2

Training 4

Meetings..... 4

Geographic Information System Review..... 5

Training 6

Meetings..... 6

Technical Support, Hardware & Software Review 7

Training 8

Meetings 8

Director Summary 8

Total Work Orders by Priority by Month..... 10

Completed Work Orders by Location 11

Work Order Trends by Type 12

Savings on Printer Repairs 12

System and Data Functions..... 13

Sentinel IPS Attack Report..... 13

Email Spam Report..... 14

June Synopsis

- Attended the Superior SPARK Summit Client Conference the first week of the month. Superior announced their change in direction to an All Cloud environment by 2020 and a redesign of all their software to give their customers the latest and most desired options for local government. Owing to the fact that we already access Superior applications from their Cloud, we are exploring what that means for us and how quickly we can implement the new versions to take advantage of all that it offers.
- Began pilot of Electronic Leave Requests, which is a process that employees use to submit their requests for time off through EAC, which then notifies their supervisor of the request, which they may approve or deny. This will eliminate the need for paper VOHE Time Report forms.
- Participated in the kick-off meeting with First Billing, the new payment processor the Village is implementing in a few months. Discussion included what options we have to connect eGov with the payment process so that we can preserve the ability of our customers to pay their UB bills, Business Licenses, and Business Taxes via eGov each month. The average number of payments made per months via eGov is more than 2,400.
- Continued research of our HR and Payroll tables in preparation for our training in how to set up and use the Open Enrollment application in EAC.

Superion/GovQA Support Cases

- A number of Superior applications were impacted by changes required for secure internet communication and we reported the issues to Superior for resolution. Several payment processors mandated these changes.
- Provided Superior with SQL script to update the deadline date to 8/7/2018 for rental inspections in Business Licensing.
- Opened a Support case for the issue we found when setting up the notification emails for Leave Requests. A variable is not displaying the correct information when cancelling a request.
- In order to develop reports for Leave Requests, we asked the FP Training 2 database be added as a choice when creating Cognos reports.
- Superior resolved the issue of Pet License balances not displaying corrected in the Entity Link.
- Requested refresh of CommunityPLUS training database.
- During the Spark Conference, we worked with the Support staff in attendance to review the issue we were having with the Violation Code table shared by Code Enforcement

and Fire and Safety Inspections. It was determined that we needed to add some text to a certain field for the table entries to show up on the printed listing.

- Retested the ability to print the violation codes in Fire and Safety – we had to add a description for each in order for the printing process to work.

Work Orders

- Created SQL script to update RRL License Deadline date.
- Much work was done during June to add and correct Location PINs including:
 - fixing those PINs that were entered with a colon, which prevents the ability to search those records;
 - correcting address and owner information on multiple locations;
 - adding all the range PINs for Moon Lake Condos and other multifamily properties;
 - added PINs for several addresses on Dunsmore Place;
 - corrected PIN association of UB records that were connected to the wrong PIN.
- Discovered an issue in GovQA where hundreds of emails were generated. Reported to WebQA and they quickly found the caused and resolved it.
- Modified FinancePLUS access for several employees in Public Works and IS so that they will be able to enter Requisitions for their departments.
- Corrected entities that were preventing information from being viewed in Pet Licensing.
- Made changes to the General Premise Cognos Renewal documents as requested by the Clerk's Office in preparation for the License Renewal in July.
- Needed to apply credit of \$28.76 t to business 11212
- Add Description for each of the Violation Codes in order to use the print option
- Ran June RRL Penalties.
- Modified Fire and Safety Cognos letter to correct a grouping issue.
- Changed all table entries in the Violation Code table for Fire and Safety, resolving the issue of not being able to print the list.
- Developed several reports to be used by supervisors to check on submitted Employee Leave Requests.

Administration

- Prepared monthly report.
- Created narrative for Annual Report.
- Processed Payroll for department employees on June 1 and June 18, 2018.

Training

- Participated in nineteen sessions during the Spark Conference, covering Superior in general, FinancePLUS, CommunityPLUS, TRAKiT, and Superior Analytics (Cognos). I also attended evening networking events.
- Trained IS Department staff on how to submit and approve Electronic Leave Requests using Employee Access Center, including how to review submitted requests using Cognos reports that we created for this purpose.
- Provided training to Tricia Jensen and Berenice Garcia on how to perform the Upgrade function, which allows us to change the license category for an existing business license. This training was required when we discovered that when they were entering the wrong category, they were opening another license and leaving the wrong one associated with the business, open and unpaid.

Meetings

- Reviewed the information from the Spark Conference with the IS Director.
- Had several meetings in June with IS Director regarding ongoing issues.
- Discussed ongoing projects and new initiatives related to Superior applications.
- Attended Webinar regarding the future of the Superior Cloud.
- Met with Finance and HRM staff to discuss upcoming projects related to the HR applications and our concerns that we may need to make some changes to be able to ensure that the applications we want to make available to our employees are functional and user-friendly.

Geographic Information System Review

June Synopsis

- In May, we made completing the road edits for the *fire station response time analysis* a priority. Sean and I met on 5/16 to discuss the project and he was tasked with adding the speed limit to Hoffman Estates roads, which was to be verified via google earth street view. The time/distance analysis will be based on this road layer & speed data. While entering the road speed, road lines were to be merged so that all segments end at dead ends or intersections. This will clean up the linework and reduce the overall number of road segments that need to be populated with speed limits. Toward the end of June, Chief Fortunato approached us about doing a time analysis to test the location of a new and/or relocated fire station. This analysis will also be based on these road edits. At this point, I also began working on the road edits outside of Hoffman (Inverness & Schaumburg) and north of I-90 and Sean was tasked with Schaumburg south of I-90. I will meet with Sean to review his edits to the Hoffman Estates roads during the first week of July.
- I began working on completing our Local Update of Census Addresses (LUCA) for the 2020 Census. After sitting through several workshops and going through the respondent guide provided by the Census Bureau, I started digitizing new roads (since 2010), as recommended in the guide. Although all the LUCA Title 13 paperwork and workshops seem daunting, the actual process of providing the information is fairly straightforward. The current process is very GIS-centric to the point that GIS staff are really the only staff necessary (and capable) to complete the work. The roads were completed in June and I've begun working on updating the address points for new and planned housing units. The process will be complete in July.
- On June 26th, we met with Kevin McGraw and the locator crew to troubleshoot their mapping issues and go over their new locator map. Previously, the locators were accessing ArcGIS Online via a generic login shared by all Public Works field staff. This means they have access to multiple maps including those that they will never use. I decided to give the locators a unique user login and access to only one map—the Locator Map. This new map addressed the issues that Kevin and his staff brought to our attention. Namely, they can now search for an address without using the full address and they can see street names on the aerial background (for Hoffman and areas along our borders). The locators also complained of the slow processing time of the previous version of the map, so I turned off pop-ups and labels that the staff told me were unnecessary to their work and created visible scale ranges. I will continue to work towards improving the processing time of their map as time allows, as this information will be useful to all of our field users.

- Due to reprioritizing that occurred in June (Fire Analysis, Census updates, Locators field app), the hydrant map was put on hold. I still have 2 open service tickets with ESRI as I attempt to configure the hydrant field app to our needs. I should be able to pick this back up in July.

Work Orders

- WebMap Request: Locator utility map for field use (PW)
- Map Request: ComEd circuit boundaries (PW)
- Map Request: Poplar Creek Dr abandoned water main (PW)
- Data Request: utilities along Algonquin rd for Telecom (TE)
- Data Request: 2020 LUCA roads complete (IS)
- Data Request: flushing/televising totals (PW)

Administration

- Fire analysis project planning Phase II: non-Village roads (GG)
- Televising crew laptop template update (PW)
- ESRI Support: cannot edit unversioned data *open* (IS)
- ESRI Support: cannot edit unregistered data *open* (IS)

Training

- 2020 Census LUCA training for digital addresses & shapefiles (6/11)
- Collector for ArcGIS training with PW Locators (6/26)

Meetings

- Public Works GIS monthly (6/5)
- GIS Bi-Weekly (6/18)
- GIS Workstation configuration w/ F. Besenhoffer (6/1)
- 4th of July Maps w/ Facilities/PW (6/11, 6/14)
- Locator training prep w/ S. Diatte, K. McGraw (6/18)
- Fire analysis w/ P. Fortunato & I. Irizarry (6/25)
Project Planning: Fire Analysis Phase II Schaumburg w/ S. Diatte (6/26)

Project Activities

Project – Veeam Backup System

- I.S. Staff installed and configured new Veeam backup solution. The new backup system will streamline and eliminate Acronis imaging system for servers. Veeam backup will also simplify and improve disaster recovery capability for Village's servers. The new system incorporates robust virtual backup as well as server imaging and bare metal recovery in case of catastrophic failure.

Project – CCTV Project

- I.S. Staff continues to work with PACE Systems on upgrading and replacing cameras throughout the Village. During the month of June the team was able to start camera installations at the Water Towers.

Project – Core Switch Upgrade

- I.S. Staff replaced a core switch located in the North wiring closet at the Village Hall. The primary purpose of this upgrade was to increase network bandwidth between VOHE core switch and the connecting Police and Public Works locations. With the increased demand for bandwidth and implementation of new CCTV system, the network bandwidth became critically stressed. The current infrastructure was on the limit of its capacity and it was imperative to address this problem. With the installation of new core switch and the future upgrades at Public Works and Police, I.S. staff will be able to achieve network speeds of 10Gbps which is ten times faster than that of the old setup.

Project – Sears Centre Phone System

- I.S. Staff gathered and analyzed information about the phone system located at the Sears Centre Arena. The phone system in question is outdated and it is past its warranty. I.S. Staff will use the acquired information to write and publish RFP for the SCA phone system replacement.

Project – Server Repurpose

- With the implementation of the new backup solution, I.S. staff was able to consolidate number of services and free up one physical server. That newly acquired server will be used as SharePoint server. The purpose for this installation will be to explore different applications that SharePoint server has to offer.

Training

- I.S. staff held one “new user orientation” session for our new employee.
- I.S. staff attended Electronic Leave Training.

Meetings

- I.S. Staff attended Technology Day at Harper College.
- I.S. Staff attended NWCD meeting with Illinois Century Network.
- I.S. Staff attended and assisted with technology setup and configuration at Sears Centre Arena.

Technical Support, Hardware & Software Activities

- Applied necessary software updates as needed.
- 171 help desk requests were opened during the month of June.
- 155 help desk requests were closed during the month of MONTH.
- Self Service Password Resets or Account Unlocks: 9
- Email passwords reset: 2
- SunGard passwords reset: 0
- Voicemail passwords reset: 1
- User accounts unlocked: 3
- Active Directory Password Resets: 0

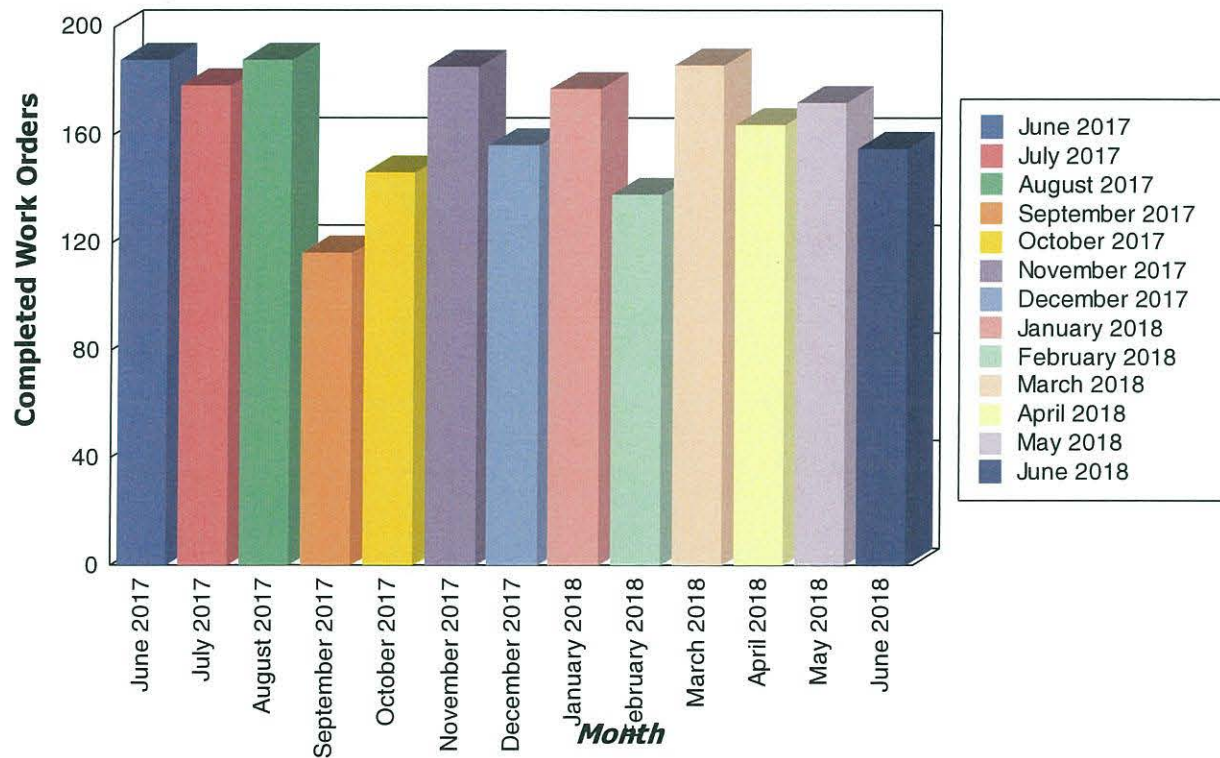
Director Summary

- Vendor meeting with Robert Winchel and Roger Swenson (NIU)
 - Storage project
 - SCA fiber
 - Surveillance System project update
- Vendor meeting with CDWG (Nick Weaver) and VEEAM (Sheron Coggins)
 - QA
 - Licensing

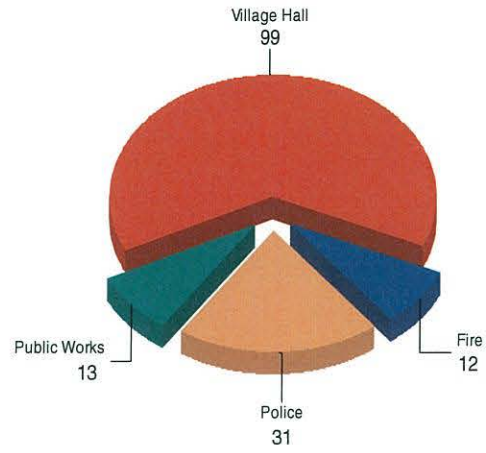
- Kick off meeting with the Finance Department and First Billing (FBS)
 - I.T. requirements
 - Compatibility issues
- Kick off meeting with the Human Resources team and Nastassia Finley from Civic HR for the Applicant Tracking application Human Resources recently acquired.
 - Design options
 - Template Configurations
 - Administrative options
- Kick Off meeting with Human Resources staff:
 - Records digitization
 - Retention
 - Initial Configuration
- Conducted bi-weekly meetings with the leads of each of the I.S. Departments divisions
 - Project progress
 - Division Goals
- Electronic Leave Request training for the department
 - I.S. will be a pilot for the implementation of Electronic Leave Requests
 - Goal – Eliminate the HETR form
 - Link to Time Entry
- Monthly meeting with the Manager’s office.
- Police CAD group conference call with NWCD.
- Bi Weekly Management team and Committee agenda meetings.

Total Work Orders by Priority by Month

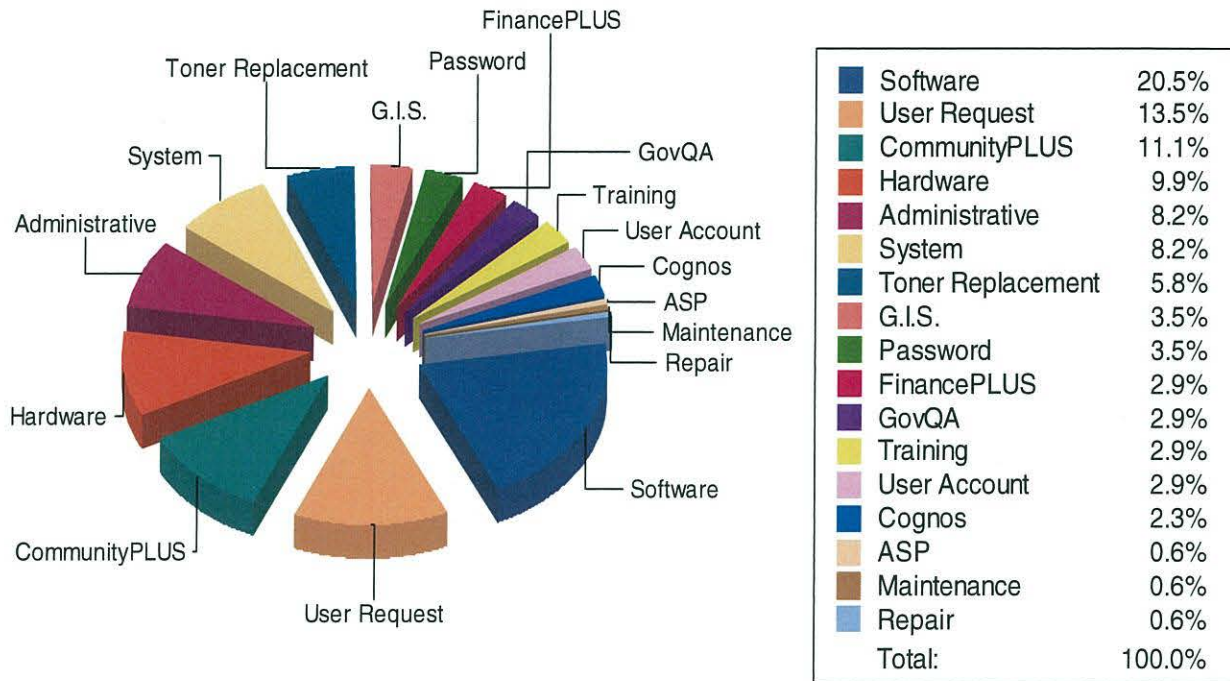
Month	June
1 - Normal	139
2 - High	7
3 - Urgent	8
Project	4
Scheduled Event	10
Vendor intervention required	3
Total for Month	171



Completed Work Orders by Location



Work Order Trends by Type

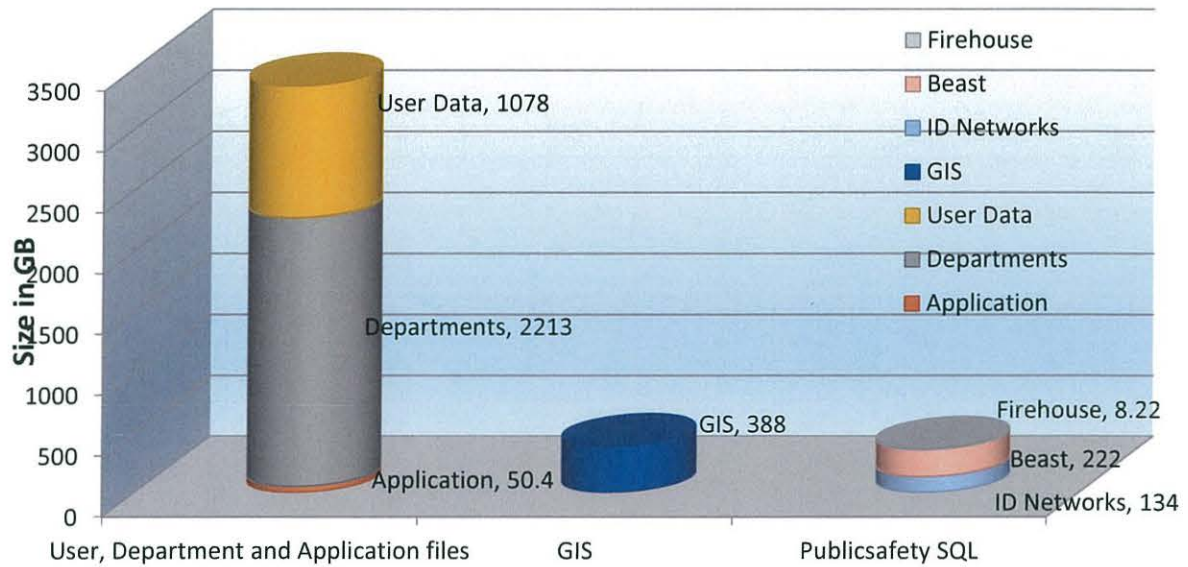


Savings on Printer Repairs

There were no printer repairs needed during the month of June.

System and Data Functions

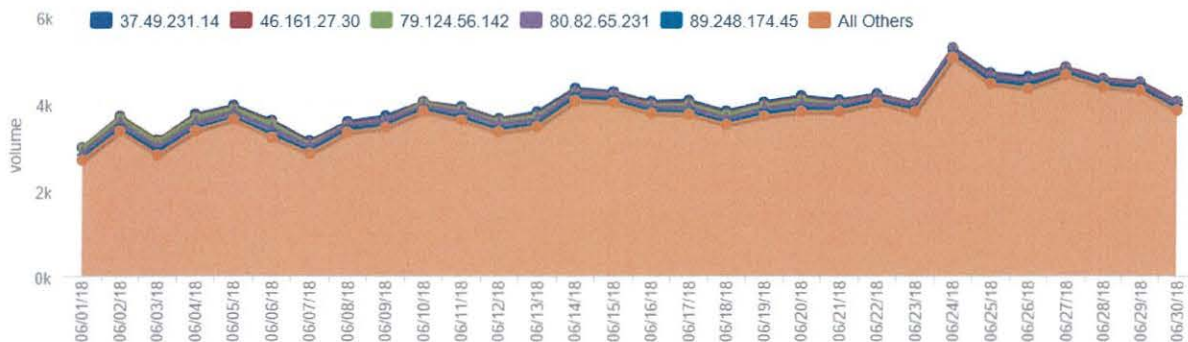
Disk Usage



Sentinel IPS Attack Report

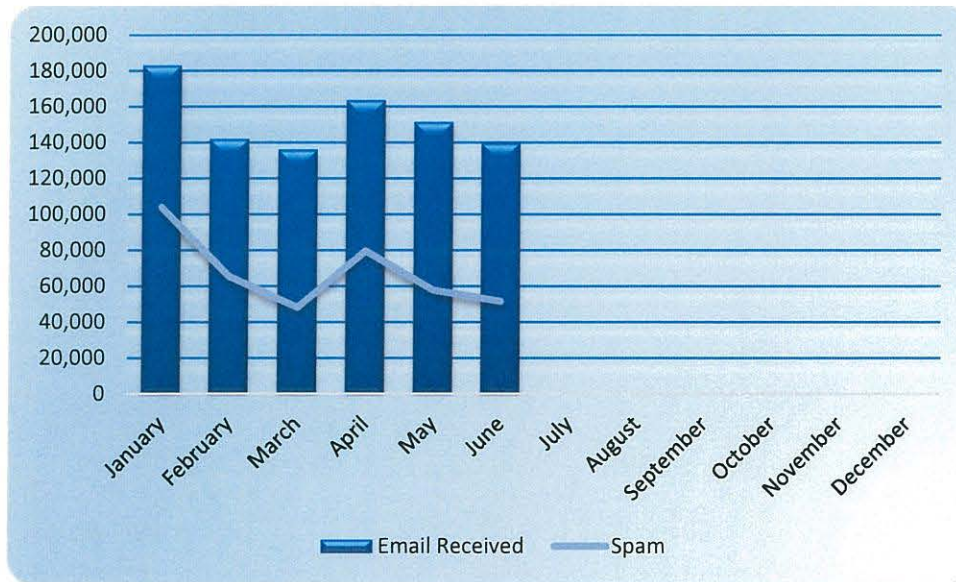
External parties attacked the Village network 119893 times during the month of June

Attack Volume with 5 Most Active IP Addresses



Email Spam Report

Month	Email Received	Spam	Percent Spam
January	182,753	104,111	57%
February	141,809	65,554	46%
March	135,823	48,211	35%
April	163,386	79,667	49%
May	151,173	57,882	38%
June	139,527	51,643	37%
July			0%
August			0%
September			0%
October			0%
November			0%
December			0%
Total	914,471	407,068	45%





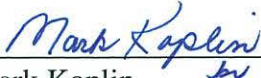
Fred Besenoffer, Director of Information Systems

VILLAGE OF HOFFMAN ESTATES

Memo

TO: Finance Committee
FROM: Mark Koplin, Assistant Village Manager-Development Services
RE: **OWNER'S REPRESENTATIVE MONTHLY REPORT - JULY 2018**
DATE: July 13, 2018

There is no monthly report for July.



Mark Koplin
Assistant Village Manager
Department of Development Services

Attachment

MAK/kr

cc: J. Norris
Ben Gibbs (Spectra)

Sears Centre Arena
General Manager Update
 July 2018

Event Highlights	Notes
July 17-19: Corporate Event July 23-27: WCB Camp July 29: Parking Lot Event July 30 - Aug 3: WCB Camp	
Finance Department	
General	Arena finished May financials. Ahead of budget by \$291,059
Monthly Financial Statement	Building Event Revenue YTD: \$958,302
	Building Sponsor/Other Revenue YTD: \$96,184
	Building Expenses YTD: \$931,967
	Building Income YTD: \$122,519 vs. YTD Budget (\$168,540)
Operations Department	
General	Addressing summer project list including refinish basketball court, painting backwall, power wash outside, etc.
Positions to Fill	Ops Coordinator position (will not be filled at this time)
Third Party Providers	Visua replaced damaged speakers following lightening strike
Village Support	Assist with HVAC compressor replacement
Events Department	
General	n/a
Positions to Fill	Training new Senior Event Manager
Marketing Department	
General	Marketing support for WCB upcoming season
Positions to Fill	N/A
Group Sales Department	
General	Group sales will be handled by a third party company.
Box Office Department	
General	N/A
Food & Beverage Department	
General	Preparing for Village Green season
Premium Seating Department	
General	NA
Positions to Fill	Hired new Director of Partnerships
Sponsorship Department	
General	Concentrating on unsold categories including insurance, hospitals and liquor
Monthly Financial Statement	Corporate Sales: \$49,053
	Suites Sales: \$43,122
General	
Capital Improvements/Repairs	Back door replacement, lower level suite carpet replacement, Club Room lighting improvement



Event Announcement

What: *Burritos & Bach*

When:

EVENT SPACE				
Date	Start (incl. Load In)	End (incl. Load Out)	Event Space Description	Event Start Time(s)
9/27/18			Club Lounge	DOORS: 6:30pm EVENT START: 6:30pm EVENT END: 9:30pm

Where: Sears Centre Arena

Tickets: Ticketed:
GEN ADM - \$24.50 (plus ticketing fees)

On Sale: *Now*

Marketing: Website & Marquee

Parking: Free

Levy: Concessions

SCA Event Mgr: TBD

Event Contact: Craig Kuehne

Notes: Ticket Includes: Build Your Own Burrito Bowl/Wrap, Two Beverage Tickets: Your Choice of Margarita, Soda, Water or Beer, Churro Sundae
Featuring a live performance by the Elgin Symphony Chamber Ensemble performing pieces from Bach's Greatest works.