

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

March 19, 2018

I. Roll Call

Members in Attendance:

**Gary Stanton, Chairperson
Karen Arnet, Vice Chairperson
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
William D. McLeod, Village President**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Patti Cross, Asst. Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplín, Asst. Vlg. Mgr. – Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Econ. Dev. Coordinator
Mike Hankey, Director of Transportation
Ted Bos, Police Chief
Rachel Musiala, Director of Finance
Monica Saavedra, Director of HHS
Fred Besenhoffer, Director of IS
Bev Romanoff, Village Clerk
Patrick Fortunato, Acting Fire Chief
Patrick Seger, Director of HRM
Doug LaSota, Assoc. Corporation Counsel
Ryan Johnson, Mgmt. Analyst
Kelly Kerr, Asst. Director of Public Works
Bruce Anderson, CATV Coordinator**

The Planning, Building & Zoning Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the Planning, Building & Zoning Committee meeting minutes of February 12, 2018. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request by Bystronic Inc. for:
 - a) a courtesy review of a proposed Bystronic office/showroom/warehouse in the Huntington 90 business park; and**

b) a resolution supporting a Cook County Class 6B classification for property tax assessment purposes for the proposed facility to be located in the Huntington 90 business park.

An item summary from Kevin Kramer and Peter Gugliotta was presented to Committee.

Representatives with Bystronic Inc. addressed the Committee and provided an overview of their plans. They are proposing to purchase an 8.6 acre site at the northwest corner of Central Road and AT&T Center Drive to develop an 163,000 square foot office, manufacturing, warehouse and showroom for their industrial products. They are a world-class manufacturer of high quality machines and systems for the processing of sheet metal. The company will employ approximately 115 full time employees with available land to grow the facility. Bystronic is looking to move from Elgin in Kane County to Hoffman Estates in Cook County and they are requesting property tax relief with a Cook County Class 6B classification.

Motion by Trustee Mills, seconded by Mayor McLeod, to approve a Resolution supporting a Cook County Class 6B classification for property tax assessment purposes for the proposed facility to be located in the Huntington 90 business park. Voice vote taken. All ayes. Motion carried.

2. Request by Stonegate Properties, Inc. for approval of a comprehensive wayfinding plan at 2061-2071 Barrington Road.

An item summary sheet from Peter Gugliotta and Dan Ritter was presented to Committee.

Peter Gugliotta addressed the Committee and reported that the petitioner hired WT Group to design a comprehensive wayfinding plan that was required by the Village Board. The proposed plan outlines striping, striping and other work that would help direct customers of the tree tenant spaces around the site. The wayfinding plan will become part of the site plan amendment approval.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve a comprehensive wayfinding plan for Stonegate Properties, Inc. at 2061-2071 Barrington Road. Voice vote taken. All ayes. Motion carried.

3. Request approval of a Subrecipient Agreement with the Children's Advocacy Center (CAC) of North and Northwest Cook County to administer the Community Development Block Grant (CDBG) Project for renovations to CAC's main facility in Hoffman Estates.

An item summary sheet from Ryan Johnson and Dan Ritter was presented to Committee.

Jim Norris addressed the Committee and explained the CDBG process. He reported that total CDBG funding for the CAC rehabilitation from five (5) funding entities and the Village totals \$215,000, with \$27,700 contributed by the Village.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve a Subrecipient Agreement with the Children's Advocacy Center of North and Northwest Cook County to administer the Community Development Block Grant Project for renovations to CAC's main facility in Hoffman Estates. Voice vote taken. All ayes. Motion carried.

4. Request by NAI Hiffman as agent for CIII and Morgan Stanley, owner of the AT&T property, to rename AT&T Center Drive to Center Drive.

An item summary sheet from Mark Koplin was presented to Committee.

Motion by Mayor McLeod, seconded by Trustee Gaeta, to approve request by NAI Hiffman as agent for CIII and Morgan Stanley, owner of the AT&T property, to rename AT&T Center Drive to Center Drive. Voice vote taken. All ayes. Motion carried.

5. Request approval of a Resolution adopting the 2018 zoning map.

An item summary sheet from Peter Gugliotta and Parth Joshi was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve a Resolution adopting the 2018 zoning map. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

7. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement Division was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

8. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Department of Development Services monthly report for Economic Development and Tourism. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

1. Request by New Cingular Wireless PCS, LLC (commonly referred to as "AT&T") for approval of an extension to an existing cellular antenna license at 1355 Westbury Drive.

VI. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Mills, to adjourn the meeting at 7:28 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date