

**Village of Hoffman Estates**

**TRANSPORTATION & ROAD IMPROVEMENT  
COMMITTEE MEETING MINUTES**

**March 19, 2018**

**I. Roll Call**

**Members in Attendance:**

**Trustee Karen Mills, Chairperson  
Trustee Gary Stanton, Vice Chairperson  
Trustee Karen Arnet  
Trustee Anna Newell  
Trustee Gary Pilafas  
Trustee Michael Gaeta  
Mayor William D. McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Patti Cross, Asst. Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplin, Asst. Vlg. Mgr. – Dev. Services  
Peter Gugliotta, Director of Planning  
Kevin Kramer, Econ. Dev. Coordinator  
Mike Hankey, Director of Transportation  
Ted Bos, Police Chief  
Rachel Musiala, Director of Finance  
Monica Saavedra, Director of HHS  
Fred Besenhoffer, Director of IS  
Bev Romanoff, Village Clerk  
Patrick Fortunato, Acting Fire Chief  
Patrick Seger, Director of HRM  
Doug LaSota, Assoc. Corporation Counsel  
Ryan Johnson, Mgmt. Analyst  
Kelly Kerr, Asst. Director of Public Works  
Bruce Anderson, CATV Coordinator**

The Transportation & Road Improvement Committee meeting was called to order at 7:31 p.m.

**II. Approval of Minutes**

Motion by Trustee Arnet, seconded by Trustee Gaeta, to approve the Transportation & Road Improvement Committee meeting minutes from February 12, 2018. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the Special Transportation & Road Improvement Committee meeting minutes from February 26, 2018. Voice vote taken. All ayes. Motion carried.

**OLD BUSINESS****1. Discussion of Steeple Hill fence and gate near Alcoa Lane and Washington Blvd.**

An item summary sheet from Jim Norris, Doug LaSota and Peter Gugliotta was presented to Committee.

Jim Norris provided a brief summary of the fence and gate issue. He mentioned that Village staff met with Steeple Hill Association Board President and their management company who expressed interest in cooperating with the Village and neighbors. They expressed a desire to retain a gate in the fence because it reduces maintenance costs by minimizing vandalism. Staff also met with some Alcoa residents who spoke at recent meetings. The residents indicated the parking permit program as positive and agreed the next step would be to wait a few months to measure the success of the new parking restrictions. Village Counsel confirmed that the Village Code does not prohibit a gate in a fence that opens up onto a public right-of-way. The Code requires a screen fence between single family zoned areas and multi-family buildings in the Apartment District. Counsel also determined that the Village Board can cause a fence to be erected in the public right-of-way on Washington Boulevard abutting Steeple Hill property so long as it is to provide for the public health, safety, comfort or welfare.

Mr. Scott Ewing, 540 Alcoa, addressed the Committee and indicated that he wants a solid fence, without the gate.

Leslie Gale, 450 Alcoa, inquired who is using the gate and since it is a dead-end street, where are cars/people coming from.

Anthony Zalinski, 875 Western, stated that he sees more foot traffic and does not want the gate.

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to put this item on the agenda under Items in Review until the August 6 Transportation & Road Improvement Committee. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS****1. Request acceptance of the Transportation Division Monthly Report.**

The Transportation Division Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Transportation Division Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafs, to adjourn the meeting at 7:55 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date