

AGENDA
SPECIAL GENERAL ADMINISTRATION & PERSONNEL COMMITTEE
VILLAGE OF HOFFMAN ESTATES
April 2, 2018

Immediately Following Planning, Building & Zoning Committee

Members: **Karen Arnet, Chairman**
 Karen Mills, Vice-Chairman
 Gary Stanton, Trustee
 Anna Newell, Trustee
 Gary Pilafas, Trustee
 Michael Gaeta, Trustee
 Mayor William McLeod

I. Roll Call

NEW BUSINESS

1. Request approval of a Resolution creating the Sixtieth Anniversary Commission.

II. Adjournment

COMMITTEE AGENDA ITEM VILLAGE OF HOFFMAN ESTATES

SUBJECT: Formation of the Sixtieth Anniversary Commission

MEETING DATE: April 2, 2018

COMMITTEE: Special General Administration & Personnel Committee

FROM: James H. Norris, Village Manager

PURPOSE: Request approval of the formation of the Sixtieth Anniversary Commission.

DISCUSSION: Mayor McLeod has requested that a Commission be formed to plan the 60th anniversary. The members would plan and organize events and to report to the Village Board. The Commission is formed in a manner similar to the 50th Anniversary Commission. A draft resolution is attached.

RECOMMENDATION: Approval of the formation of the Sixtieth Anniversary Commission.

**A RESOLUTION CREATING THE
SIXTIETH ANNIVERSARY COMMISSION
OF THE VILLAGE OF HOFFMAN ESTATES**

WHEREAS, the Village of Hoffman Estates will celebrate its Sixtieth Anniversary on September 23, 2019.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Sixtieth Anniversary Commission of the Village of Hoffman Estates be and the same is hereby created as follows:

A. SIXTIETH ANNIVERSARY COMMISSION

There is hereby created the Sixtieth Anniversary Commission of the Village of Hoffman Estates.

B. MEMBERSHIP

The Sixtieth Anniversary Commission shall consist of nine (9) voting members, one of whom shall be a chairman.

C. HOW APPOINTED – QUALIFICATIONS

All members of said Commission shall be appointed by the Village President with the advice and consent of the Board of Trustees. All members of the Sixtieth Anniversary Commission shall be residents of or employed in the Village of Hoffman Estates.

D. CHAIRMAN

The Chairman of the Sixtieth Anniversary Commission shall be appointed by the Village President with the advice and consent of the Board of Trustees.

E. TERMS OF OFFICE

The members shall be appointed to serve until December 31, 2019, at which time the Sixtieth Anniversary Commission shall be disbanded. Members shall serve for such period or until their respective successors are appointed. Vacancies of the Sixtieth Anniversary Commission for any unexpired term shall be filled in the same manner as herein provided for in the original appointment.

F. DUTIES OF THE SIXTIETH ANNIVERSARY COMMISSION

The duties shall be determined as the President and Board of Trustees deem appropriate.

G. ASSISTANCE

The Village Manager is hereby directed to provide such guidance and counsel to the Sixtieth Anniversary Commission as may be required or requested from time to time.

H. COMPENSATION OF MEMBERS

The members of the Sixtieth Anniversary Commission shall receive such compensation as deemed appropriate by the President and Board of Trustees from time to time and as provided by Resolution of the President and Board of Trustees.

I. BUDGET

The budget shall be determined as the President and Board of Trustees deem appropriate.

J. REPORTS

The chairman of the Sixtieth Anniversary Commission shall submit to the President and Board of Trustees by the second week of each quarter, after January 1, 2019, a written report of the activities of said Commission. The Commission shall keep a written record of all official meetings.

Section 2: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2018

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2018

Village President

ATTEST:

Village Clerk