

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES COMMITTEE
MEETING MINUTES**

February 26, 2018

I. Roll call

Members in Attendance:

**Trustee Anna Newell, Chairperson
Trustee Michael Gaeta, Vice Chairperson
Trustee Gary Pilafas
Trustee Karen Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Vlg. Mgr. – Dev. Services
Alan Wenderski, Village Engineer
Ted Bos, Police Chief
Patrick Fortunato, Acting Fire Chief
Monica Saavedra, Director of HHS
Rachel Musiala, Director of Finance
Fred Besenhoffer, Director of IS
Joseph Nebel, Director of Public Works
Bruce Anderson, CATV Coordinator**

The Public Works & Utilities Committee meeting was called to order at 7:06 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the minutes of the Public Works & Utilities Committee meeting of January 22, 2018. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Request approval for the Historical Sites Commission to proceed with 2018 budgeted activities and events, in an amount not to exceed \$1,300.

An item summary sheet was by Mr. Nebel and Mr. Petrenko was presented to Committee.

Trustee Stanton inquired about the specific use of funds. Mr. Norris provided details on the line item for the Commission within the budget.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Historical Sites Commission's 2018 budgeted activities and events, in an amount not to exceed \$1,300. Voice vote taken. All ayes. Motion carried.

2. **Request authorization to extend 2016 contract for 2018 season landscape maintenance services for (C & D locations) Village maintained detention areas and park type properties and various cul-de-sac islands to Complete Landscape, Barrington, IL, in an amount not to exceed \$55,250.**

An item summary sheet by Mr. Nebel and Mr. Lackowski was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to extend 2016 contract for 2018 season landscape maintenance services for (C & D locations) Village maintained detention areas and park type properties and various cul-de-sac islands to Complete Landscape, Barrington, IL, in an amount not to exceed \$55,250. Voice vote taken. All ayes. Motion carried.

3. **Request authorization to extend 2017 contracts for 2018 season Parkway Tree Planting Program (low bids), to:**
 - a) **Acres Group, Wauconda, IL; and**
 - b) **St. Aubin Nursery, Kirkland, IL,****in a total amount not to exceed \$94,750.**

An item summary sheet by Mr. Nebel and Mr. Lackowski was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to extend 2017 contracts for 2018 season Parkway Tree Planting Program (low bids), to: a.) Acres Group, Wauconda, IL; and b.) St. Aubin Nursery, Kirkland, IL, in a total amount not to exceed \$94,750. Voice vote taken. All ayes. Motion carried.

4. **Request authorization to extend 2016 contract for 2018 season Water/Sewer & Forestry Landscape Restoration to Milieu Design, Wheeling, IL at a unit price of \$6.15 per square yard for seeding and \$10.15 per square yard for sodding, in an amount not to exceed \$35,000.**

An item summary sheet by Mr. Nebel, Mr. Xiao and Mr. Lackowski was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to extend 2016 contract for 2018 season Water/Sewer & Forestry Landscape Restoration to Milieu Design, Wheeling, IL at a unit price of \$6.15 per square yard for seeding and \$10.15 per square yard for sodding, in an amount not to exceed \$35,000. Voice vote taken. All ayes. Motion carried.

5. **Request authorization of Change Order #3 to the contract with Visu-Sewer of Illinois LLC (VSI), Pewaukee, WI, in an amount not to exceed \$29,407.17.**

An item summary sheet by Mr. Nebel and Mr. Xiao was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to authorize Change Order #3 to the contract with Visu-Sewer of Illinois LLC (VSI), Pewaukee, WI, in an amount not to exceed \$29,407.17. Voice vote taken. All ayes. Motion carried.

6. **Request authorization to extend 2017 contract for 2018 Street Sweeping, inclusive of all associated costs including removal and hauling of debris, to Lakeshore Recycling Systems (formally known as K. Hoving Clean Sweep), West Chicago, IL, in an amount not to exceed \$108,150.**

An item summary sheet by Mr. Nebel and Mr. Jahnke was presented to Committee.

Trustee Pilafas noted the high bidder was more than double and inquired as to the reason. Mr. Nebel and Mr. Norris provided comment.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to extend 2017 contract for 2018 Street Sweeping, inclusive of all associated costs including removal and hauling of debris, to Lakeshore Recycling Systems (formally known as K. Hoving Clean Sweep), West Chicago, IL, in an amount not to exceed \$108,150. Voice vote taken. All ayes. Motion carried.

- 7. Request authorization to waive bidding and purchase one (1) replacement heavy-duty dump truck chassis through State of Illinois Joint Purchase Contract pricing from Rush Truck Center of Illinois, INC, Chicago, IL (low State Contract bid), in an amount not to exceed \$85,911.**

An item summary sheet by Mr. Nebel, Mr. Kerr, and Mr. Markko was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to purchase one (1) replacement heavy-duty dump truck chassis through State of Illinois Joint Purchase Contract pricing from Rush Truck Center of Illinois, INC, Chicago, IL (low State Contract bid), in an amount not to exceed \$85,911. Voice vote taken. All ayes. Motion carried.

- 8. Request authorization to waive bidding and purchase one (1) new Henderson dump body, underbody plow, spreader box, pre-wet system, controls and fabrication/installation using NJPA contract discount from Henderson Truck Equipment-Illinois, Huntley, IL, in an amount not to exceed \$76,250.**

An item summary sheet by Mr. Nebel, Mr. Kerr, and Mr. Markko was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to purchase one (1) new Henderson dump body, underbody plow, spreader box, pre-wet system, controls and fabrication/installation using NJPA contract discount from Henderson Truck Equipment-Illinois, Huntley, IL, in an amount not to exceed \$76,250. Voice vote taken. All ayes. Motion carried.

- 9. Request authorization to waive bidding and purchase one (1) new front snow plow for use on 2018 budgeted truck using NJPA contract discount from Lindco Equipment Sales, Merrillville, IN, in an amount not to exceed \$14,246.50.**

An item summary sheet by Mr. Nebel, Mr. Kerr, and Mr. Markko was presented to Committee.

Trustee Gaeta asked for clarification on the transition between new and old equipment. Mr. Nebel provided details on the process.

Motion by Trustee Gaeta, seconded by Trustee Mills, to purchase one (1) new front snow plow for use on 2018 budgeted truck using NJPA contract discount from Lindco Equipment Sales, Merrillville, IN, in an amount not to exceed \$14,246.50. Voice vote taken. All ayes. Motion carried.

10. Request authorization to waive bidding and purchase replacement Transportation and Engineering Division vehicle Unit E90 through the Northwest Municipal Conference Suburban Purchasing Cooperative from Currie Motors, Frankfort, IL, in an amount not to exceed \$28,533.

An item summary sheet by Mr. Wenderski and Mr. Johnson was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to purchase replacement Transportation and Engineering Division vehicle Unit E90 through the Northwest Municipal Conference Suburban Purchasing Cooperative from Currie Motors, Frankfort, IL, in an amount not to exceed \$28,533. Voice vote taken. All ayes. Motion carried.

11. Request acceptance of the Department of Public Works Monthly Report.

The Department of Public Works Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

12. Request acceptance of the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.

The Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division was presented to committee.

Mr. Wenderski provided an update on the funding application for the MWRD / Phase II Storm Water Management program.

Mr. Norris inquired about MWRD funds and what the agency expects in terms of submitted projects. Mr. Wenderski provided comment.

Trustee Mills asked about percentage of Village funds needed to put forth. Mr. Wenderski provided details on the expectations of MWRD.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to accept the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 7:20 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic / Director of Operations
& Outreach, Office of the Mayor and Board

Date