

**AGENDA**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Village of Hoffman Estates**  
**March 26, 2018**

*Immediately following Public Works & Utilities*

**Members:** **Michael Gaeta, Chairman**  
**Gary Pilafas, Vice Chairman**  
**Anna Newell, Trustee**  
**Karen Mills, Trustee**  
**Gary Stanton, Trustee**  
**Karen Arnet, Trustee**  
**William McLeod, Mayor**

**I. Roll Call**

**II. Approval of Minutes – February 26, 2018 Committee Meeting**

**NEW BUSINESS**

1. Request authorization to waive bidding and purchase 69 MSA G1 Fire Service Self-Contained Breathing Apparatus from Air One Equipment, Inc., South Elgin, IL, in an amount of \$513,185.00.
2. Request approval of an ordinance declaring Brush Truck 23 as surplus and authorizing the sale of this apparatus to the highest bidder.
3. Discussion regarding services offered to the community by the Health and Human Services Department.
4. Request acceptance of Police Department Monthly Report.
5. Request acceptance of Health & Human Services Monthly Report.
6. Request acceptance of Emergency Management Coordinator Monthly Report.
7. Request acceptance of Fire Department Monthly Report.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**PUBLIC HEALTH AND SAFETY  
COMMITTEE MEETING MINUTES**

February 26, 2018

**I. Roll call**

**Members in Attendance:**

**Trustee Michael Gaeta, Chairman  
Trustee Gary Pilafas, Vice Chairman  
Trustee Anna Newell  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Karen Arnet  
Mayor William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Patrick Fortunato, Acting Fire Chief  
Mark Koplín, Asst. Vlg. Mgr. – Dev. Services  
Alan Wenderski, Village Engineer  
Mike Hankey, Dir. Of Trans and Engineering  
Ted Bos, Police Chief  
Monica Saavedra, Director of HHS  
Joseph Nebel, Director of Public Works  
Rachel Musiala, Director of Finance  
Bruce Anderson, CATV Coordinator  
Fred Besenhoffer, Director of IS  
Patti Cross, Assistant Corp. Council  
Ben Gibbs, Sears Centre GM**

**Guests:**

**Daily Herald**

The Public Health and Safety Committee meeting was called to order at 7:21 p.m.

**II. Approval of Minutes**

Motion by Trustee Mills, seconded by Mayor McLeod, to approve the Public Health & Safety Committee Meeting minutes of January 22, 2018. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request authorization to award a two (2) year contract for the Village's nuisance wildlife control to Animal Trackers, Hoffman Estates, IL (sole bidder).**

An item summary sheet by Chief Bos was presented to Committee.

Trustee Pilafas inquired if coyotes are considered a nuisance animal. Mr. Norris provided comments.

Trustee Gaeta inquired about the referral process if a resident asks about where to go for wildlife control. Mr. Norris provided comments.

Motion by Trustee Mills, seconded by Trustee Pilafas, to award a two (2) year contract for the Village's nuisance wildlife control to Animal Trackers, Hoffman Estates, IL (sole bidder). Voice vote taken. All ayes. Motion carried.

**2. Request approval of an Ordinance amending Section 6-2-1-HE-11-1301-A, Additional No Parking Streets and Areas (Hoffman Estates Police Department).**

An item summary sheet by Chief Bos was presented to Committee.

Motion by Mayor McLeod, seconded by Trustee Mills, to approve an Ordinance amending Section 6-2-1-HE-11-1301-A, Additional No Parking Streets and Areas (Hoffman Estates Police Department). Voice vote taken. All ayes. Motion carried.

**3. Request approval of an ordinance declaring seventeen (17) pieces of Amkus Rescue equipment and one hundred four (104) pieces of structural firefighting gear as surplus and authorize the sale of this equipment.**

An item summary sheet by Acting Chief Fortunato was presented to Committee.

Acting Chief Fortunato and Mr. Norris provided additional detail and comments based on Trustee questions.

Motion by Trustee Arnet, seconded by Trustee Stanton, to declare seventeen (17) pieces of Amkus Rescue equipment and one hundred four (104) pieces of structural firefighting gear as surplus and authorize the sale of this equipment. Voice vote taken. All ayes. Motion carried.

**4. Request acceptance of the Police Department Monthly Report.**

The Police Department Monthly Report was presented to committee.

Motion by Trustee Mills, seconded by Trustee Arnet, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of the Health & Human Services Monthly Report.**

The Health & Human Services Monthly Report was presented to committee.

Motion by Trustee Stanton, seconded by Trustee Mills, to accept the Health & Human Services Monthly Report. Voice vote taken. All ayes. Motion carried.

**6. Request acceptance of the Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was presented to committee.

Motion by Trustee Arnet, seconded by Trustee Mills, to accept the Emergency Management Coordinator Monthly Report. Voice vote taken. All ayes. Motion carried.

**7. Request acceptance of the Fire Department Monthly Report**

The Fire Department Monthly Report was presented to committee.

Motion by Trustee Stanton, seconded by Trustee Mills, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Arnet, seconded by Mayor McLeod, to adjourn the meeting at 7:27 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations &  
Outreach / Office of the Mayor and Board

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Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:**           **REQUEST AUTHORIZATION TO WAIVE BIDDING AND PURCHASE 69 MSA G1 FIRE SERVICE SELF-CONTAINED BREATHING APPARATUS FROM AIR ONE EQUIPMENT, INC, SOUTH ELGIN, ILLINOIS IN THE AMOUNT OF \$513,185.00**

**MEETING DATE:**   **March 26, 2018**

**COMMITTEE:**       **Public Health and Safety**

**FROM:**             **Patrick Fortunato, Acting Fire Chief**

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**PURPOSE:**           Request authorization to waive bidding and purchase 69 MSA G1 Self-Contained Breathing Apparatus (SCBA) and all necessary accessories to place them in service.

**BACKGROUND:**       The current SCBA in use by the Fire Department were purchased in 2003, with an Assistance to Firefighters Grant (AFG), and have a mandated life expectancy of 15 years. The Fire Department planned for this equipment end of life, and for the last 3 years have applied for an Assistance to Firefighters Grants for the equipment replacement. SCBA were placed into the Capital Improvement Projects budget in 2017 and moved forward to 2018 in the hope that the grant application would be accepted. A Grant was never awarded for their purchase, and the amount currently budgeted in FY 2018 is \$526,330.00.

**DISCUSSION:**       The Fire Department started to prepare for our SCBA replacement last year. The SCBA Evaluation Committee was first convened on May 22, 2017. The committee met on nine separate occasions to determine the features, usability and appropriateness of new SCBAs for the Hoffman Estates Fire Department.

The Committee consisted of 13 members of the Fire Department with experience ranging from 2 to 30 years of firefighting experience.

**PAGE TWO:**

The Department issued a Request for Information (RFI) to which four SCBA manufacturer/suppliers responded. The Committee evaluated Dräger (our current SCBA brand), MSA, Scott and Interspiro.

Following presentations from the manufacturers the Committee trialed the SCBA equipment through three evaluation categories: Familiarization, Maze and Live Fire. Familiarization allowed members to evaluate the features hands on in a controlled, normal light, low pressure situation. The Maze allowed the committee to wear the SCBA while performing tasks common to firefighters to determine potential comfort/use issues. Live Fire evaluations allowed for an accurate evaluation of safety equipment issues and product specific concerns that may occur under hostile, yet controlled, conditions. This process involved approximately 50-man hours of evaluation time.

Committee members used a numerical scoring system throughout the evaluation process. Results of the numerical scoring identified a clear leader in the process. MSA scored almost 20% higher than the next closest manufacturer during the Live Fire evaluation and 10% higher in the Maze evaluation.

Specific attributes that were identified for the MSA pack that are superior to the competition are:

- Easy activation/shut off of the emergency PASS device
- Clearest radio communication while the SCBA is in use
- Best voice amplifier for face-to-face communication
- Lighting on the pack makes firefighters more visible to each other
- Fast and easy bottle change-outs
- Best-in-class buddy-breathing connection

In contrast, there are attributes of the other manufacturers' equipment that are problematic:

- Dräger
  - PASS emergency activation button is nearly impossible to activate with a gloved hand.
  - Communication buttons on the mask are also difficult to identify with a gloved hand.
  - Free flow was observed from the buddy breather hose.
  - The larger bottle profile makes confined space movement much more difficult, and the sentinel hose is too short, making it hard to read remaining air.

**PAGE THREE:**

- Scott
  - The SCBA has a feature that vibrates the mask when the user’s air is low. The noise from the vibration alert completely obscured any face-to-face and radio communication.
  - The mask pulls away from the face when crawling
  - Smoke enters the mask after kinking the air supply line.
  
- Interspiro
  - This SCBA scored lowest among the three and has several issues making Interspiro’s quality and usability below our operating standards.

In addition, the committee researched the SCBA equipment used by neighboring communities. Our objective was to ensure that we addressed interoperability and familiarity as it related to the safety of firefighters during emergency situations. We determined that the majority of communities that commonly provide Mutual Aid to Hoffman Estates and stricken communities to which we provide assistance also use MSA SCBA equipment.

After thorough testing and evaluation among the four manufacturers, the committee unanimously endorsed the safety and features of the MSA Self Contained Breathing Apparatus.

Fire Administration contacted MSA Corporate to obtain a minimum of three vendors for Requests for Quotes. MSA Corporate replied to this request by informing us that Air One Equipment, INC. located in South Elgin, Illinois 60177 was the sole authorized distributor of MSA SCBA and SCBA accessories for the Municipal Fire Service Market in Cook County and Kane County in the State of Illinois.

In order to evaluate additional pricing information, Fire Administration obtained a second quote by looking at the Houston-Galveston Area Council (H-GAC) purchasing contracts. Our current quote from Air One Equipment Inc. is considerably less than H-GAC

Air One Equipment – Hoffman Estates	\$513,185.00
Houston Galveston Area Council	\$728,582.00
Savings	\$215,397.00

**PAGE FOUR**

Fire Administration also reached out to our neighboring fire departments, specifically Des Plaines and Mount Prospect, who have purchased MSA G1 equipment over the last year to compare price quotes.

The equipment that Des Plaines and Hoffman Estates were quoted matched except for quantities ordered and a chest strap that Hoffman Estates added. The cost difference was \$20.00 more per unit for the added strap.

In comparing quotes with Mount Prospect, the similarities were in the SCBA unit itself and the Face Pieces. Our quote for the SCBA was \$180.00 less per unit and \$35.00 less per Face Piece. Based on our quantities requested, this is a savings of \$21,725.00

**FINANCIAL IMPACT:** The Fire Department's FY 2018 CIP budget contains funding for the replacement of Self Contained Breathing Apparatus and can be found on the budget worksheet in the 2018-2025 Eight Year Capital Improvements Program, account number 38000025-4602

**RECOMMENDATION:** Request authorization to waive bidding and purchase MSA G1 SCBA and MSA SCBA accessories from Air One Equipment INC. South Elgin, Illinois 60177, in the amount of \$513,185.00





February 8, 2018

Deputy Chief Richard Englund  
Hoffman Estates Fire Department  
1900 Hassell Rd  
Hoffmann Estates, IL 60169

**MSA Corporate Center**  
1000 Cranberry Woods Drive  
Cranberry Township, PA 16066  
800.MSA.2222  
[www.MSAnet.com](http://www.MSAnet.com)

Dear Deputy Chief Englund:

Thank you, Hoffman Estates Fire Department for your interest in the MSA product line.

This letter confirms that Air One Equipment Inc is the sole authorized distributor of MSA SCBA and SCBA accessories for the Municipal Fire Service Market in Cook County and Kane County in the State of Illinois.

By way of background, in the fire service / first responder markets, MSA imposes specific requirements upon our distributors, which can result in a small number of distributors authorized to call upon a particular region. We impose these requirements because the equipment we manufacture and sell requires the involvement of partners with special knowledge, training and experience. Accordingly MSA's distributors are obligated to acquire and maintain extensive knowledge, training, and experience necessary to properly educate, assist and service our end user customers before, during and after the sale. MSA's fire service / first responder distributor qualification requirements are likewise intended to ensure the highest possible end user customer experience.

If you desire additional information about MSA, its product lines, or channel partners, please do not hesitate to contact me. Thank you for your interest in our products.

Sincerely,

A handwritten signature in blue ink that reads "Scott McGuire". The signature is written in a cursive, flowing style.

Scott McGuire  
North American Sales Channels Specialist  
Phone: 724-742-8028  
Email: [scott.mcguire@MSAsafety.com](mailto:scott.mcguire@MSAsafety.com)



## Air One Equipment, Inc.

360 Production Drive, South Elgin IL 60177  
 Telephone: (847) 289-9000 Fax: (847) 289-9001  
 website: www.aoe.net

# SCBA REQUEST FOR QUOTATION

**FOR: VILLAGE OF HOFFMAN ESTATES**  
**1900 HASSELL ROAD**  
**HOFFMAN ESTATES, IL 60169**

**DATE: 2/28/2018**

**ATTN: ACTING DEPUTY CHIEF RICHARD ENGLUND**

**REF: SCBA RFQ**

Qty	Part Number	DESCRIPTION:	Each	Extended
69	* ATO *	MSA G1 FIRE SERVICE SCBA; 2013 EDITION; TO INCLUDE: 4500 PSI PLATFORM, CGA REMOTE WITH QUICK CONNECT, STANDARD HARNESS WITH CHEST STRAP, METAL CYLINDER BAND, ADJUSTABLE SWIVELING LUMBAR PAD, SOLID COVER REGULATOR UNIVERSAL RIT CONNECTION, HEADS UP DISPLAY SYSTEM, INTEGRATED VOICE AMPLIFIER SYSTEM, RIGHT SHOULDER PASS ALARM, EXTENDAIRE II EBBS and RECHARGEABLE BATTERY	\$4,170.00	<b>\$287,730.00</b>
69		<b>UPGRADE SCBA UNITS TO NFPA 2018 WHEN AVAILABLE</b> <b>ATO: G1FS-442MA2C2LAR</b>	<b>NO CHARGE</b>	
117	10175708	45 - MINUTE (4500PSI) LOW PROFILE CARBON CYLINDERS W/ QC	\$875.00	<b>\$102,375.00</b>
26	10175710	60 - MINUTE (4500PSI) CARBON CYLINDERS W/ QC	\$1,095.00	<b>\$28,470.00</b>
		<b>ALL CYLINDERS TO HAVE CUSTOM HEFD LOGO</b>		
		<b>PERSONNEL FACEPIECES</b>		
127	10161810	G1 FACEPIECE; NFPA 2013 EDITION; 4-PT HARNESS / NECKSTAP SIZES: SMALL, MEDIUM AND LARGE AVAILABLE	\$240.00	<b>\$30,480.00</b>
		<b>G1 SCBA ACCESSORIES</b>		
25	UH-6-30-3-SF	ZIAMATIC SCBA BRACKET 45-MINUTE CLIP LESS STRAP	\$65.00	<b>\$1,625.00</b>
21	UH-6-30-3-SF-CRS	ZIAMATIC SCBA BRACKET 45-MINUTE WITH CRS STRAP	\$89.00	<b>\$1,869.00</b>
9	10169711	G1 RIT SYSTEM WITH G1 REGULATOR, FACEPIECE LESS CYLINDER	\$2,995.00	<b>\$26,955.00</b>
6	NNTN4188	MOTOROLA REMOTE PTT BODY SWITCH	\$180.00	<b>\$1,080.00</b>
4	A-PCG-21DA2H1	G1 PREMAIRE SAR SYSTEM COMPLETE	\$1,495.00	<b>\$5,980.00</b>
100	10144231	G1 APR ADAPTER (NIOSH APPROVAL FOR P100, P95, N95 & R95. CBRN APPROVAL PENDING)	\$75.00	<b>\$7,500.00</b>
6	10162403	QUICK CONNECT FILL STATION ADAPTER WITH 347 MALE	\$395.00	<b>\$2,370.00</b>
10	SLEEVE	PLASTIC TRAINING SLEEVE FOR 45-MINUTE CYLINDER	\$75.00	<b>\$750.00</b>
6	10158385	G1 RECHARGEABLE BATTERY 6-BANK CHARGER	\$425.00	<b>\$2,550.00</b>
36	10148741-SP	G1 RECHARGEABLE BATTERY	\$199.00	<b>\$7,164.00</b>
9	CARE	MSA G1 SCBA CARE TRAINING PER TECHNICIAN	NO CHARGE	<b>\$0.00</b>
1	10110435	MSA SPECIFIC POSI CHECK TEST SOFTWARE (USB VERSION)	\$710.00	<b>\$710.00</b>
1	HYDRO TESTING	HYDROSTATIC TEST (117) 45-MINUTE CYLINDERS & (26) 60-MINUTE CYLINDERS AT 5 YEARS AND 10 YEARS FROM ORIGINAL MANUFACTURE DATE.	\$5,577.00	<b>\$5,577.00</b>
<b>Total of All Equipment:</b>				<b>\$513,185.00</b>

**NOTES:**

1. ALL SCBA MEET NFPA 1981 & 1982 - 2013 EDITION. (UPGRADE TO 2018)
2. ALL SCBA HAVE MSA 15 YEAR WARRANTY.
3. G1 SCBA INCLUDES 15 YEAR OVERHAUL POLICY.
4. INCLUDES IN-SERVICE TRAINING

Thank You!

**Estimated Delivery:**

**90-120 DAYS ARO**

**MARTIN SVIHRA**

**Air One Equipment, Inc.**

**HGAC CONTRACT  
EE08-17 PRICING**

Houston Galveston Area Cooperative (HGAC)		REF: G1 2013 EDITION SCBA		
Qty	Part Number	DESCRIPTION:	Each	Extended
69	*ATO*	MSA G1 Fire Service SCBA; 2013 Edition; To Include: 4500 PSI Platform, CGA Remote Connection, Standard Harness with Chest Strap, Metal Cylinder Band, Adjustable Swiveling Lumbar Pad, Solid Cover Regulator, Universal RIT Connection, Heads UP Display System, Intergrated Voice Amplifier System, Right Shoulder Pass Alarm, and Rechargeable Battery Pack	\$ 7032.00	\$ 485,208.00
69	10156424-SP	45-Minute (4500 PSI) Carbon Cylinders	Included	
69	10149702-SP	G1 Cylinder Quick Connect Adapter for above Cylinder	Included	
69	10161810	MSA G1 Facepiece: NFPA 2013 Edition; W/ 4-PT Head Harness, W/ Neckstrap	Included	
48	10156424-SP	45-Minute (4500 PSI) Carbon Cylinder	\$ 1,206.00	\$ 57,888.00
48	10149702-SP	G1 Cylinder Quick Connect Adapter for Above Cylinder	\$ 55.00	\$ 2,640.00
26	10156426-SP	60-Minute (\$%) PSI Carbon Cylinder	\$ 1,479.00	\$ 38,454.00
26	10149702-SP	G1 Cylinder Quick Connect Adapter for Above Cylinder	\$ 55.00	\$ 1,430.00
<b>SCBA UPGRADE OPTIONS:</b>				
69	10156464	MSA Extendaire II EEBS / Buddy Breather W/ Rescue Hose	\$ 607.00	\$ 41,883.00
<b>PERSONNEL FACEPIECES:</b>				
58	10161810	MSA G1 Facepiece: NFPA 2013 Edition; W/ 4-PT Head Harness, W/ Neckstrap	\$ 351.00	\$ 20,358.00
<b>G1 SCBA ACCESSORIES:</b>				
9	10161142	G1 Rescue AIRE II RIT Less Cylinder, Less Facepiece	\$ 3,425.00	\$ 30,825.00
100	10144231	G1 APR Adapter	\$ 96.00	\$ 9,600.00
6	10162403	G1 Quick Connect Fill Station Adapter	\$ 383.00	\$ 2,298.00
6	10158385	G1 Rechargeable Battery Charger	\$ 531.00	\$ 3,186.00
36	10148741-SP	G1 Rechargeable Battery	\$ 292.00	\$ 10,512.00
9	T-G1Care-12H	Care Class Level 1 New Technician Care Class	\$ 719.00	\$ 6,471.00
1	10110435	Posi Check USB Software	\$ 948.00	\$ 948.00
<b>ADDITIONAL EQUIPMENT:</b>				
25	UH-6-30-3-SF	Ziamatic SCBA Bracket 45-Minute Clip Less Strap	\$65.00	\$1,625.00
21	UH-6-30-3-SF-CRS	Ziamatic SCBA Bracket 45-Minute Clip CRS Strap	\$89.00	\$1,869.00
6	NNTN4188	Motorola Remote PPT Body Switch	\$180.00	\$1,080.00
4	A-PCG-21DA2HI	G1 Premaire SAR System Complete	\$1,495.00	\$5,980.00
10	SLEEVE	Plastic Training Sleeves for 45-Minute Cylinder	\$ 75.00	\$ 750.00
1	Hydro Testing	Hydrostatic Test (117) 45-Minute Cylinders & (26) 60-Minute Cylinders @ 5 and 10 years from Original Manufacture Date	\$ 5,577.00	\$ 5,577.00
<b>TOTAL of ALL EQUIPMENT</b>				<b>\$ 728,582.00</b>
NOTES:		1. All SCBA MEET NFPA 1981 & 1982 - 2013 EDITION		
		2. All SCBA HAVE MSA 15 YEAR BUMPER TO BUMPER WARRENTY		
		3. INCLUDES IN-SERVICE TRAINING		

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:**                    **REQUEST APPROVAL OF AN ORDINANCE  
DECLARING BRUSH 23 AS SURPLUS AND  
AUTHORIZING THE SALE OF THIS APPARATUS TO  
THE HIGHEST BIDDER.**

**MEETING DATE:**        **March 26, 2018**

**COMMITTEE:**            **Public Health & Safety Committee**

**FROM:**                    **Patrick Fortunato, Acting Fire Chief**

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**PURPOSE:**                Request approval of an ordinance declaring Brush 23 as surplus and authorize the sale of this apparatus.

**DISCUSSION:**            The Village is required to declare surplus all property deemed no longer necessary, useful to, or in the best interests of the Village to retain prior to properly disposing of such property.

**BACKGROUND:**            The fire department has one (1) apparatus that is scheduled be replaced as part of the Capital Improvement process in 2019. This apparatus is Brush 23, a 2003 Ford F-550 Super Duty 4X4, Full size cab with a Pierce Rescue body for wildland fire fighting.

This vehicle was purchased in 2003 using funding awarded to the Village from FEMA, Assistance to Firefighters Grant funding program. This vehicle was originally purchased for \$175,405.00.

The intent of a Brush Vehicle for firefighting is to be able to drive off in road on different types of terrain and not so favorable conditions. Over the years that this vehicle has been in service, it has been found to be too heavy, too long and not very nimble in off road conditions. On more than one occasion, the vehicle had to towed out of off road environments because of soft terrain conditions.

The Fire Department has requested replacement of this apparatus in the 2019 Capital Improvement Plan. This request is for a four wheel drive pick-up style vehicle that is equipped with a mobile brush fire unit that slides into the bed of the vehicle. This is a much shorter and lighter vehicle that is commonly used for the type of emergency scenarios that are common to our region. The amount requested is \$51,750.00.

Current Brush 23 has been assessed by a fire apparatus broker and

is thought to carry a value of approximately \$55,000.00. The Fire Department is requesting to use the funds from the sale of the existing apparatus to purchase a new brush vehicle in this fiscal year upon the sale of Brush 23.

Our request is based on the idea that we would like to take advantage of the current resale value while it is comparable in price to that of the replacement vehicle. It is a concern that by waiting until 2019, the resale value will slip when compared to the new purchase costs.

The surplus apparatus will be sold to the highest bidder.

**FINANCIAL IMPACT:** The sale of Village surplus items is expected to generate revenues that would offset the costs of a replacement apparatus.

**RECOMMENDATION:** Approval of an ordinance declaring Brush 23 as surplus and authorizing the sale of this apparatus to the highest bidder.

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF HOFFMAN ESTATES

WHEREAS, in the opinion of the corporate authorities of the Village of Hoffman Estates, it is no longer necessary or useful to or for the best interests of the Village of Hoffman Estates to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hoffman Estates to sell said personal property.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That pursuant to 65 ILCS 5/11-76-4 of the Illinois Revised Statutes, the President and Board of Trustees of the Village of Hoffman Estates find that the described personal property attached as Exhibit "A" now owned by the Village of Hoffman Estates, is no longer necessary or useful to the Village of Hoffman Estates and that the best interests of the Village of Hoffman Estates will be served by its sale.

Section 2: That pursuant to 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to sell the aforementioned property now owned by the Village of Hoffman Estates.

Section 3: That the Village Manager is hereby authorized and directed to enter into an agreement for the sale of said personal property.

Section 4: That upon payment of the full price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property.

Section 5: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 6: That this ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018

Table with 5 columns: VOTE, AYE, NAY, ABSENT, ABSTAIN. Rows list names of Trustees and Mayor with corresponding vote lines.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**EXHIBIT "A"**

**One (1) 2003 Ford F-550 Super Duty 4X4, full size cab with a Pierce Rescue body**

# **Committee Agenda Item**

## **VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Discussion regarding services offered to the community by the Health and Human Services Department

**MEETING DATE:** March 26, 2018

**COMMITTEE:** Public Health and Safety

**FROM:** Monica Saavedra, Director, Health and Human Services

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**PURPOSE:** Inform the board regarding the services provided by the Health and Human Services Department and receive input regarding public information strategies including outreach and raising awareness through the Citizen, cable channel, and online resources.

**BACKGROUND:** In the United States, 1 in 6 adults lives with a mental illness according to the National Institute of Mental Health. Mental illnesses include many different conditions that range in severity from mild to severe. Physical health services and screenings are a vital part of early detection for more serious illness and disease. Early detection paired with treatment and management of the condition can result in better outcomes and lower the risk of serious complications.

**DISCUSSION:** The Department of Health and Human Services provides physical and mental health services at a low cost in order to ensure accessible services are available to the community. HHS provides individual, couples, and family therapy services to individuals across the lifespan starting at age three. Clinicians utilize traditional talk therapy, art therapy, play therapy and sandtray therapy techniques. HHS staff provides psychological testing batteries at a low cost to assist with determining proper diagnosis and treatment recommendations for a variety of cognitive and academic factors. Health and Human Services provides physical health services including immunizations for children, adolescents and adults, vision and hearing screenings in local preschools and



day care centers. Preventative screenings including hemoglobin, blood pressure, cholesterol checks, and glucose screenings are offered at affordable rates. Department staff engages in educational and community outreach efforts including Take Charge of Your Health classes, workshops on a variety of mental health topics, social-emotional skills based groups in local schools, and partnerships with Village departments and community agencies. Health and Human Services has a lending closet for residents to borrow wheelchairs, crutches, canes and walkers as well as emergency assistance programs for residents facing financial hardship through the Salvation Army program.

**FINANCIAL IMPACT:** None

**RECOMMENDATION:** Staff requests Board input on outreach efforts to publicize services provided by the Department of Health and Human Services utilizing social media, the Citizen newsletter, HETV6, and Village website.



Village of Hoffman Estates

NB-4

Report of Activity

# POLICE DEPARTMENT MONTHLY REPORT

February  
2018

## PATROL DIVISION ACTIVITY REPORT

During the month of February the Patrol Division responded to 1353 calls for service. The following is a brief summary of some of the activities:

On 02 February, Officer Rebmann and Officer Boulahanis were dispatched to the 600 block of Salem Drive reference a theft of service call. Officers were advised that a person was unable to pay for his taxi ride. Officers arrived and spoke to the complainant who related that he picked up a person in Chicago who requested a ride to Hoffman Estates. The fee was \$83.00. The person that owed the money for the ride stated that he lost his wallet and was unable to pay. During the investigation officers learned that the suspect had a valid warrant for his arrest out of Schaumburg. The cab driver declined signing a complaint. The suspect, who is a Hanover Park resident, was taken into custody for the valid warrant and turned over to the Schaumburg Police Department.



On 05 February, Officer Chereck and Officer Donohue were dispatched to the 2100 block of Hassell Road for a report of a man with a knife. Officers spoke to the complainant who related that she contacted management reference a neighbor in an upstairs apartment making excessive noise. The complainant went to talk to the person making the noise, and asked the person to keep the noise down. During the conversation the offender began clenching his fists while walking toward the complainant. The complainant walked away from the offender. The offender then pulled out a knife from his belt/waistband and stepped toward the complainant as if he might swing the knife at her. The complainant continued walking and called 911 stating she would like to have the offender arrested. The offender who displayed the knife was located and arrested for Aggravated Assault. The offender is a Hoffman Estates resident.

On 06 February, Officer Gallik responded to the 500 block of Hill Drive for an ambulance assist. Upon arrival Officer Gallik observed a 90 year old male laying on the floor in a hallway. The subject had no pulse and was not breathing and bystanders were watching. Officer Gallik summoned HEFD and began doing CPR using PPE and a CPR pocket shield. HEFD arrived and began assisting. The subject began to breathe on his own and was transported to SAMC. Sgt. Golbeck followed-up with nursing staff at SAMC on 07 February, and was told the patient was doing better and they were optimistic for a full recovery.

On 07 February, Officer Caceres was dispatched to the 2600 block of Forbs Avenue reference a bomb threat. The complainant related that they have a warranty call center in New Jersey, and an additional warranty call center in Hoffman Estates. The New Jersey warranty call center received a bomb threat phone call, and the complainant was concerned because the business in Hoffman Estates also handles warranty issues. The complainant related that the call was made through an 800 phone

(Continued on page 2)

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## PATROL DIVISION REPORT CONT..

number and they were unable to determine the origin of the call. Officer LaFrancis and Sergeant Reichel responded, spoke to employees, and assisted in a basic search of the location. Nothing suspicious was located and the threat was determined to be unfounded. The phone call was believed to be a hoax.

On 18 February, HEPD officers were dispatched to the 1500 block of Cornell Circle reference an assist to the Orange County Florida Sheriff's Office. Orange County Investigators related that a juvenile was missing from Florida, and they suspected that she was picked up by a person that resides in Hoffman Estates. Florida investigators further related that the juvenile met the Hoffman Estates resident via computer, and the Hoffman Estates resident drove to Florida to pick up the juvenile. Florida investigators asked HEPD officers to watch two possible addresses, believing the offender might return to Hoffman Estates with the juvenile. A short time later investigators located the offender and missing juvenile at a hotel in Macon, Georgia. The Hoffman Estates resident was taken into custody in Georgia and the juvenile was returned to her family.

On 21 February, Officer Edgar was driving in the area of Bode Road and Evanston Street, when he observed and stopped a vehicle for exceeding the posted speed limit. During an investigation, Officer Edgar learned that the driver had a valid warrant for his arrest out of Oak Park. The driver, who is a Streamwood resident, was arrested for the valid warrant.

On 23 February, Officer Gallik and Officer O'Shea observed and investigated a suspicious auto in the 2500 block of Hassell Road. Officers smelled a strong odor of cannabis coming from the inside of the vehicle while talking to the occupants. The passenger was asked to exit the vehicle and cannabis was found in his pocket. Officers recovered more cannabis inside the vehicle. Officers recovered a total of 41 grams of suspect cannabis and a digital scale. The passenger of the vehicle, who is an Elgin resident, was arrested for Felony Possession of Cannabis with Intent to Deliver.

On 24 February, HEPD officers responded to the 2000 block of North Barrington Road for an unwanted subject. Upon arrival officers found a man and woman arguing. One of the subjects led officers back into his hotel room while this matter was being investigated. Officers observed a crack pipe and a white powdery substance in plain view inside the room. The couple arguing admitted to smoking crack prior to getting into an argument which prompted a call to police. They further stated that the white powder viewed by officers was cocaine and heroin. Officers recovered a little over two grams of heroin and cocaine. Both subjects were arrested for Possession of a Controlled Substance. Both arrestees reside in Elgin.



## CANINE UNIT REPORT

During the month of February, Officer Marak and his K9 partner Dozer were deployed to 7 incidents which included: 6 narcotics sniffs/vehicles and 1 community relations event.

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## INVESTIGATIONS DIVISION REPORT

Detective Fernandez was called in to investigate an Aggravated Battery to a Child with great bodily harm that occurred in the 500 block of Heritage. The 5 month-old female was at St. Alexius Medical Center, Children's and Women's Hospital. After interviewing the attending physician, Detective Fernandez was able to determine that the 5 month-old infant had been "shaken" which caused traumatic brain injury. Detectives Fernandez and Gad were able to locate the suspect, a 32 year-old female Hoffman Estates resident who had been babysitting the 5 month-old infant. A full confession was obtained from the offender. Detectives Fairall, Tenuto and Zaba also assisted in this investigation. The Cook County State's Attorney's Office was contacted for felony review of this case. The offender was charged with one count of Aggravated Battery to a Child causing great bodily harm, clearing this case by arrest.

Detectives Tenuto and Zaba traveled to Oklahoma for the extradition of an offender from a Child Abduction case that occurred in the 5000 block of Essington Lane. Upon return to the station, the offender provided a full admission. The Cook County State's Attorney's Office was contacted for felony review and felony charges for Child Abduction were approved, clearing this case by arrest.

Detective Fairall concluded an investigation of multiple Order of Protection violations from the 400 block of Flagstaff Lane. The offender was in jail at the time of the violations and sent letters and made phone calls to his estranged wife, who was protected from contact in the order. The offender had been served with the order when arrested in September of 2017. In February 2018, the offender appeared in court and was processed and charged with two counts of Violation of an Order of Protection clearing this case by arrest.

Detective Fernandez concluded a Criminal Damage to Property and Theft investigation that occurred in the 800 block of Dovington Lane. This incident was related to a domestic dispute that occurred earlier. After a thorough investigation the victim, a 39-year old Hoffman Estates resident, claimed that her ex-boyfriend, a 42 year-old resident of Elgin, stole some jewelry and caused damage to her residence. After investigative interviews, the victim accepted \$500.00 in restitution for the damage and decided that she did not wish to pursue any criminal complaints. This case was exceptionally cleared.

Detective Turman was assigned to investigate a Theft of checks from a mailbox. The checks were eventually cashed by unknown offenders. Detective Turman obtained copies of the checks from the issuing bank and learned that two of the checks were cashed at check cashing stores in Chicago and one at a BMO Harris Bank, also located in Chicago. Detective Turman was able to procure video and photographs of the offenders as they were cashing the stolen checks. From prior knowledge, Detective Turman was able to identify the two offenders as methamphetamine abusers involved in an identity theft ring that was operating in the area. One of the offenders was later arrested in South Barrington for a similar crime. That offender was brought to this police station and interviewed by Detective Turman. A full videotaped confession was obtained and the offender was not only charged in this case, but was also found to be in possession of documents from another Hoffman Estates resident. Detective Turman contacted the Cook County State's Attorney's Office for felony review of this case and obtained charges of Identity Theft and Forgery for each of the two offenders, clearing this case by arrest.



## AWARD

On February 8, 2018 Detective Fernandez was awarded the **Major Case Assistance Team (MCAT) Investigator of the Year** award for obtaining leads and a confession leading to an arrest on a homicide case that occurred in Schaumburg in 2017.



## JUVENILE INVESTIGATIONS REPORT

While Detective Gad was assigned to Conant High School for coverage he arrested two female juveniles for Battery and Disorderly Conduct to a student supervisor, who was trying to prevent the two youths from fighting in the school hall. Once the girls were separated, one of the offenders punched a door which broke the tempered glass. She was also charged with Criminal Damage to Property. The offenders, neither of whom reside in Hoffman Estates, were processed and released to their parents.

Detective Gad took part in District 15's Subcommittee, reference issues with certain buildings not hearing the lockdown announcements.

Detective Gad attended the quarterly U46 School Safety Advisory Task Force meeting.

Detective Gad facilitated a lockdown at Camelot and Whiteley Schools.

SRO Stoy arrested an adult male Conant High School student for Possession of a Controlled Substance with Intent to Distribute on school grounds.

SRO Donohue arrested a juvenile male Conant High School student for Possession of Cannabis with Intent to Distribute on school grounds, Aggravated Battery to a Police Officer and Resisting Arrest.

SRO Donohue conducted an investigation of a social media threat made by a male eighteen year-old Conant High School student who resides in Streamwood. Contact was made with the student and parent at his residence. The threat was unfounded.

At Conant High School, 13 iPads and 5 phones were recovered. There were 5 Possession of Tobacco by Minor citations issued and 1 Disorderly Conduct citation.

SRO Allen investigated a threat made to Hoffman Estates High School by a male juvenile student. The juvenile student was taken to St. Alexius Medical Center by his parent for a psychological evaluation. Detective Allen escorted the student's parent to her residence, where a search of her son's bedroom was conducted for weapons with negative results. He was suspended from school indefinitely pending a meeting with the principal.

SRO Allen investigated suicidal threats made on a Hoffman Estates High School issued iPad by a male juvenile student who sent the threats to himself and his mother. SRO Allen worked with the student's mother who resides in Hoffman Estates and the Patrol Division, who responded to the student's residence, to get the juvenile transported by the Fire Department to St. Alexius Medical Center for a psychological evaluation.

At Hoffman Estates High School, Detective Allen issued 2 Possession of Tobacco by Minor citations and 4 Truancy citations. Detective Allen recovered 2 iPads and 13 cell phones belonging to students.

SRO Kowal continued to prepare a Digital Safety Night for each of the elementary schools in the area. SRO Kowal conducted one of these nights at Fairview last year and it was received positively. SRO Kowal is expanding this presentation to all District 54 schools in our town this year.



## TACTICAL UNIT REPORT

On February 08, Officers Bartolone and Fesemyer went to an Area 5 hotel in response to receiving information that prostitution and drug activity may be occurring in a particular room at the hotel. Officers Bartolone and Fesemyer made contact with the occupant of the room, who was found to have an extensive criminal history for prostitution and narcotics. The Officers observed evidence of drug activity in plain view and obtained consent to search the room from the occupant. The occupant acknowledged that she was a prostitute and user of cocaine, heroin and Xanax. The Officers located a digital scale with what was found to be cocaine residue on it. During the search, Officers Bartolone and Fesemyer also located several small plastic bags with white powder residue and several hypodermic needles. The occupant of the room was taken into custody and transported to the Hoffman Estates Police Department, where she was charged with Possession of Drug Paraphernalia.



On February 16, Officers Bartolone, Fesemyer and Giacone were conducting surveillance in an Area 6 multi-family dwelling parking lot, in response to receiving information that drug activity may be occurring at that location. Officer Fesemyer located an occupied suspicious vehicle in the parking lot and made contact with the driver. Upon speaking with the driver, Officer Fesemyer observed a "crack pipe" on the driver's lap. The driver was taken into custody for Possession of Drug Paraphernalia. The vehicle was searched at which time a small amount of suspected cocaine was located. Officer Fesemyer also located a small plastic bag and two foil packs containing what appeared to be heroin. Officer Fesemyer located two pre-loaded hypodermic syringes with suspected heroin inside of them. The search of the vehicle also located other articles of drug paraphernalia that is used to smoke crack cocaine and inject heroin. Additional charges are pending lab results on the items located inside the vehicle.

On February 28, Officers Cawley and Fesemyer were on routine patrol in Area 5 when they observed a vehicle commit a traffic violation. Officers Cawley and Fesemyer followed the vehicle and observed erratic driving by the operator. The vehicle was stopped and contact was made with the driver who was found to exhibit signs of intoxication. Several bottles and cans of beer were visible on the floorboard of the vehicle. The driver exited the vehicle and upon patting him down for weapons, Officer Fesemyer detected the odor of cannabis coming from the driver. The driver was then found to have a small bag of cannabis in the front pocket of his hooded sweatshirt. The passenger was asked to exit the vehicle as well, at which time items of drug paraphernalia were observed in a map pocket on the door. The driver took field sobriety tests which showed signs of impairment. The driver was taken into custody and charged with Driving under the Influence of Alcohol. The driver also received a Village ordinance citation for Possession of Drug Paraphernalia

## SPECIAL / STAFF SERVICES DIVISION REPORT

The police testing dates were finalized and plans are in progress for a June test.

On February 6 Sgt. Mueller distributed a press release and spoke with several media outlets in reference the Des Plaines Police investigation.

New easier-to-use Narcan was obtained and will be given out to the officers during in-service training Feb 27-March 1.

Several key messages were delivered this month on Facebook including information on the following:

- Crossing Guard Employment
- Snowfall Parking Regulations
- Snowfall shoveling in the street
- Chicago Police Officer Memorial
- Internet Safety

On February 16 Sgt. Mueller was interviewed by Harper College student Stefanie Howard about media relations and disaster planning.

The three new recruits are progressing well in the Chicago Metro Academy.

During February, Intern Tyler Schnell shadowed the Court Officer, Community Relations, Traffic Division, and night shift officers. He also participated in the Citizen’s Police Academy, and helped out with the Police Explorer training.

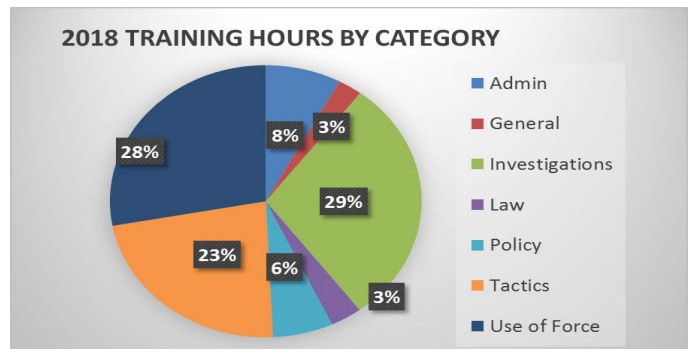
Sgt. Mueller interviewed two summer interns.

On February 28 Lt. Felgenhauer attended FBI National Academy Alumni Association training in Bloomingdale featuring a guest speaker from the FBI covering the topic about the “Shawnee National Forest Incident”.

Lt. Felgenhauer continued to monitor and contact officers in need of LEADS less than full access certification.

Lt. Felgenhauer began working with the Northern Illinois Benchmarking Cooperative and providing information to help with research regarding the topics of: Police Retention and Recruitment, Police and the Mentally Ill, and Communications Strategies and Developing the Public Trust.

Training hours for February totaled 1471.75 hours which included: 138.50 hours of Admin, 45 hours of General, 484.50 hours of Investigations, 57.25 hours of Law, 98 hours of Policy, 336.25 hours of Tactics and 312.25 hours of Use of Force.



Total training hours year to date total 2706.25.

## ADMINISTRATIVE SERVICES REPORT

On February 5 ASOs Notarnicola and Wisniewski taught a class on evidence at Hoffman Estates High School.

On February 8 ASOs Notarnicola and Wisniewski attended Evidence Technician Training at the Illinois State Police Forensic Science Laboratory in Rockford.

Total YTD new items inventoried	369
Total YTD items sent to lab	38
Total YTD items returned from lab	27
Total YTD items returned to owner	52
Total YTD transfers handled	2544
Laundered Prisoner Blankets	56
Items Destroyed	652

## COMMUNITY RELATIONS REPORT

During the month of February, Officer Bending participated in or facilitated the following:

**D.A.R.E.**

D.A.R.E. classes continued at Whiteley and Timber Trails elementary schools and began classes at Lakeview School. During the month, 21 class sessions were taught.

### Special Olympics:

February 18 - The annual Polar Plunge for Special Olympics Illinois was held at Twin Lakes in Palatine. Once again Hoffman Estates Police set a new department record for participants and money raised. This year, Lieutenants Baumert and Felgenhauer, Officers Bending and Kruschel, ASO Notarnicola and ASO Wisniewski raised money along with 12 members of Police Explorers Post 806. The "Freezin' 5-0" team raised \$2330 for Special Olympics Illinois.



Awards and fundraising totals for 2017 were announced at the February kickoff conference for the Law Enforcement Torch Run for Special Olympics. For the 2nd year in a row, The Hoffman Estates Police Department was awarded a Gold Medal Fundraising Award for raising \$15,537.50 for 2017, and ranked in the top 50 departments in the state.

### Community Relations:

February 20 - Officer Bending instructed at the Hoffman Estates Citizen Police Academy. The topic of the night, firearms training, was met with enthusiasm by the participants. Officers Barber and Jones presented information about the types of firearms used by the police, use of force, and firearms safety. Each participant was then given the option of shooting various department firearms. Officer Bending then put the group through real life/split second decision making situations through the use of the MEGGIT firearms simulator. These shoot/don't shoot situations allowed the participants to experience what police officers face when they are called to stressful and rapidly changing situations.

February 27 - Driving under the influence of alcohol, traffic division operations and traffic crash investigations were taught at the Citizens Police Academy. Officer Bending assisted Officers Lynch, Wiegert and Wondolkowski as they gave their presentations.

Cub Scouts

Girl Scouts  
workshop

Computer classes

Children's Art  
Class

*"Happenings at  
the CRC"*

Library Literacy

Adult ESL classes

Scout Reach  
Program

Promise to Play

Teen Center  
activities planned



## PROBLEM ORIENTED POLICING REPORT

During the month of February 2018, Officer Kruschel in the Problem Oriented Policing Unit was involved in the following activities:

On February 5 Officer Kruschel hosted a tour of the PD for Cub Scout Pack 229.

On February 15 Officer Kruschel coordinated a meeting with corporate representative Ray Pollum and Software Engineer Jeremy Churak to lay plans for the new Ring Video Doorbell access system.

Chief Ted Bos, Investigations Bureau Commander Lt. Cawley, and Staff Services Sergeant Mark Mueller were also in attendance. Police will be able to access video doorbell footage throughout Hoffman Estates when needed for investigative purposes. A follow-up meeting is scheduled in March to finalize this program.

February 19 – Officer Kruschel had the honor and privilege of presenting the Police Explorers with their new rank insignia at the annual Awards Ceremony, held at the Village Hall. We are proud to foster an environment that helps build skills for future careers in law enforcement



February 23 – Officer Kruschel hosted a tour of the police department for members of the Center for Enriched Living.

Cases forwarded to the POP Division: 2

- 1 – Neighbor Complaint
- 1 – Coyote complaint

Crime Hazard Alerts: 8

8 – Open garage door

## EXPLORER POST 806



On February 19 ASO Notarnicola coordinated with Jennifer Djordjevic to host the Explorer Graduation and Awards Ceremony at the Village Hall. This event was held before the board meeting and all of the dignitaries were in attendance. The Explorer Post 806 has 30 cadets who volunteer their time in community events, traffic direction, training, and yearly competitions.

On February 21 the members of the Explorer Post who earned rank at the awards night met an hour before the Explorer training. Rank duties, agenda for the coming months and platoons were discussed at this meeting.



## TRAFFIC SECTION REPORT

On February 12 Officer Lynch was assigned hit and run crash for follow-up. The complainant reported that his vehicle had been struck by another vehicle which was making a lane change. The complainant then advised the other driver he was contacting the police to complete a report at which time the other driver switched seating positions with a female passenger and the suspect vehicle left the scene without exchanging information as required. Officer Lynch met with the complainant and through photo lineups was able to positively identify the male and female involved in this incident. The owner of the uninsured suspect vehicle, a 31 year old female resident of Streamwood, was arrested and issued citations after voluntarily turning herself in at the police station. Officer Lynch later obtained an arrest warrant for the 27 year old male driver from Blue Island.

ASO Dianovsky is completing A.S.O. duties in the Traffic Section. This month she issued 206 citations, 9 of which were handicapped violations and handled 1 abandoned vehicle report. In her six month assignment she has issued 985 ordinance citations while handling 54 abandoned

vehicle reports.

The Traffic Section completed 5 T.A.R.G.E.T. enforcements in February.

February 19 - Truck enforcement was cancelled by the Illinois State Police due to scheduling complications.

On February 5 and 20 Officers Teipel, Lynch and Wiegert handled the local ordinance and citation hearing dates, including set up of the room.

Officer Wiegert represented the police department at the administrative tow hearings on February 20.

Officer Lynch conducted field training for Probationary Police Officer Gary Jones throughout the month of February.

The Traffic Section followed up on 18 hit and run or incomplete crashes and 2 abandoned vehicles.

	February 2018	Year-to-Date 2018	February 2017
<b>Trucks Investigated:</b> Traffic Section	2	89	7
<b>Truck Fines:</b> Traffic Section	\$0	\$2,249	\$0
Truck Permit Fees	\$0	\$0	\$290
Chauffeur Licenses Issued	5	15	8
Chauffeur License Fee	\$325	\$975	\$520
Child Safety Seats Inspected	5	12	6
<b>Citations Issued:</b>			
Speed Related Violations	62	126	39
Seat Belt Violations	2	2	2
Child Restraint Violations	0	0	0
Cell TX/Texting	34	56	13

# LETTERS OF APPRECIATION



Village President  
Billie D. Roth

Village Clerk  
Cittie L. Koptke

Village Trustees  
Michael H. Baumer  
William J. Carlson  
James P. Cecille  
William W. Harper  
Larry Schmidt  
Mary F. Thon

February 22, 2018

Mr. Ted Bos, Chief of Police  
Hoffman Estates Police Department  
411 W. Higgins Road  
Hoffman Estates, IL 60169

Dear Chief Bos:

On behalf of the men and women of the Streamwood Police Department, I would like to acknowledge Officers Craig Kristofek and Lisa Koenen for the invaluable assistance they provided to our agency during an incident of civil unrest at Streamwood High School.

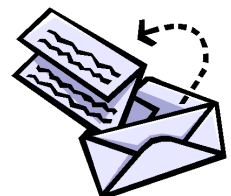
As you may know, your agency was requested to provide assistance in helping us quell a riotous situation and maintain order at Streamwood High School during the afternoon of January 26, 2018. Officers Kristofek and Koenen responded to our request with the utmost professionalism and competence.

The invaluable assistance of our neighboring agencies has always been paramount in maintaining order when our immediate resources become overtaxed. I remain grateful for our professional relationships and mutual aid partnerships, which ensure that best services are provided to our residents.

Please convey my sincere gratitude for the assistance Officers Kristofek and Koenen provided to the Streamwood Police Department.

Sincerely,

Edward R. Valente  
Chief of Police



# LETTERS OF APPRECIATION

To Chief Ted Bos,

On February 9<sup>th</sup>, approximately 5:50 pm I was traveling westbound on route 72 by myself to meet Friends in South Barrington. The roads were plowed but there was still snow and heavy slush on them.

I was in the left lane and wanted to change into the right lane. As I did that I must have caught snow or ice because I began to fishtail and then start to spin. I lost complete control of my Mustang. This never happened to me before and I was terrified. I saw white churn up all over my windshield and windows. I was so scared I was

going to end up on the other side of Route 72 into oncoming traffic and create an awful awful accident.



By the grace of God, I landed in the ditch that separates route 72 on each side. I was so frazzled. I didn't call the police, but within a short amount of time, Officer Corey Chereck arrived.

He said he was on his way to a call but stopped when he saw a car in the ditch. He waited there with me until another officer arrived.

I am writing this to say thank you to Officer Chereck for waiting with me because nobody can say what could have happened if he left. I was alone and stranded in a ditch. While Officer Chereck waited with me, there was no chance for a passerby to pretend like they wanted to help me when they really had no intention to because they could see that I was by myself.



Officer Chereck also had his red and blue lights on to make sure the cars on the road stayed clear of my situation, preventing any other accidents. I'm sure he did not have to stay, but he chose to. I really appreciated that and I feel it should go noticed. Thank you.

RECEIVED  
FEB 23 2018

Sincerely,  
Vita Zadura

# VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: James H. Norris, Village Manager

February 2018

## Prevention and Wellness

The Village of Hoffman Estates Department of Health and Human Services focuses on the health and wellness of both the community members and Village employees. During the month of February, which is National Heart Health Month, HHS in partnership with the Employee Wellness Committee hosted the annual Employee Heart Healthy Challenge. The cook-off, which has run for the past four years, gives employees an opportunity to share their culinary talents while focusing on healthy alternatives and recipes in a fun setting. Employees submit their recipes for a healthy dish that includes one red ingredient. The recipes are judged by a panel of judges including Mayor Bill McLeod, Village Clerk Bev Romanoff, and Village Manager Jim Norris based on presentation, healthiness, and taste. This year's winner for judge's choice was Jennifer Djordjevic's Black Bean Brownies. The audience favorite winner was D'Ann Granger's Turkey Chili. Additional fantastic dishes were provided by Jillian Fiorentino and Audra Marks. The Heart Healthy Cook-off introduced the annual Nutrition Challenge for Village employees. The nutrition challenge runs for 4 weeks and will focus on encouraging employees to focus on developing healthy nutrition habits that they can select from a list. Employees will log how often they engage in these new habits for a chance to win a FitBit.

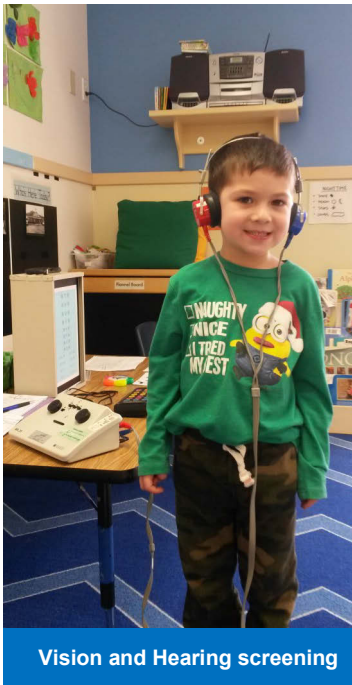
Health and Human Services believes it is an important part of our mission to collaborate with other departments and raise awareness about the services we provide as well as to develop an understanding of the needs of the community. During the month of February, Health and Human Services partnered with the Police Department to ensure that officers were familiar with services provided at HHS and that the two departments could collaborate to best serve the community and support the Police

Department. Dr. Audra Marks presented about resources for the community and employees at Health and Human Services to the Police Department for the In-Service Trainings on February 27, February 28, and March 1, 2018. The in-services provided the opportunity to brainstorm situations that may require collaboration and discuss protocols that would streamline services for community members.



Heart Healthy Cook-off judging panel.

Community outreach and education is an integral part of the Health and Human Services vision and commitment to the community. On February 24, 2018 HHS interns, Joyce Cha and Erinn Kohn facilitated a couples workshop utilizing Sue Johnson's Emotion-focused therapy techniques. This interactive workshop led couples through a series of activities that facilitated healthy communication, recognition of communication patterns, and techniques to strengthen the relationship. Ten participants attended the event.



During the month of February, nursing staff provided 96 children's vaccinations. Nursing staff provided 18 adult immunizations. Through these vaccinations, a total of 114 antigens were prevented. One hundred and twenty-seven preventative screenings were completed which include Tanita body analysis, blood pressure checks, pulse screenings, blood sugar, and hemoglobin checks. Three hundred and fifteen Vision and Hearing screenings were conducted during the month of February. Ensuring proper training and certification for nursing staff ensures that Health and Human Services adheres to the highest quality of standards for practice. In February, Nursing Supervisor Cathy Dagian completed and oversaw the community health nurse and clinic nurses training on two modules for immunization requirements. This ensured that all nurses who provide services at HHS clinics were re-certified on Module 10 and Module 16 Immunization training which cover the Vaccines for Children Program and Storage and Handling.

Health and Human Services is proud to partner with the Hoffman Opportunity Center. As a result of community interest, HHS developed and implemented a support group for parents with high school students who are on the Autism spectrum. This group will meet once per month at the Hoffman Opportunity Center and provides support, education, and resources for parents. Eight parents attended the group meeting in February.

Health and Human Services is proud to continue the Therapy Dog Thursday events on the last Thursday of each month. In partnership with Therapy Dogs International, HHS provides a space for clients and residents to spend time in a relaxed setting with therapy dogs to learn about ways to decrease stress and what services are available to them through the department. During the month of February, 16 people attended the event.

HHS in conjunction with the Park District continues to provide youth services at Vogelei Teen Center. The Teen Center is open Tuesdays from 6:30-8:30 pm and provides a safe environment for youth to gather during afterschool hours. During the month of February, there were 35 contacts with youth.

## Treatment and Crisis Response

During the month of February, HHS clinical psychology staff provided 271 hours of individual counseling, 12 hours of family counseling, and 9 hours of couples counseling were completed. Eighteen intake appointments were completed. Therapy services are collaborative and address a variety of mental health concerns including depression, anxiety, relationship distress, work stress, grief, and family conflict. Services are provided on a sliding scale based on family size and income.

The Health and Human Services training program has been in place for over 30 years and prides itself on providing quality, relevant, and evidence-based training. Dr. Monica Saavedra, Dr. Audra Marks, Caren Gardner, Dr. Lauren Nichols, Dr. Dunkelblau, and interns, Erinn Kohn, and Joyce Cha conducted interviews for therapy and advanced therapy practicum placements for the 2018-2019 training year on February 19, 20, and March 2, 2018.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. During the month of February, HHS provided financial assistance through the Salvation Army program to four residents.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of February, three residents were assisted.

HHS provides assistance to residents in need of temporary medical equipment such as wheelchairs, walkers, canes, and crutches through the Lending Closet program. During the month of February, 5 residents were assisted.

### Welcome to the Team!

HHS is proud to welcome Gina McCauley to our team! Gina is the Community Health Nurse and makes a great addition to our team! Gina is an RN to BSN and graduated from Chamberlain University. She has wonderful experience and we are excited for her to meet and work with the Village employees and community.

Hello  
my name is



**Gina McCauley**

Community Health Nurse  
ext. 4865

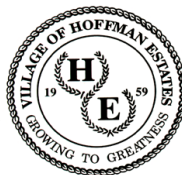


## Additional Activities

- Dr. Audra Marks attended the ACEPT meeting at Connections Academy East in Lake Forest on February 2, 2018. Dr. Marks received training on Psychological First-Aid Applications.
- Carol Morgan, Medical Records Clerk, Caren Gardner, Clinical Supervisor and Counselor, Dr. Monica Saavedra, Director, and Dr. Audra Marks, Assistant Director, were featured in a filming of the Heart of Hoffman with Mayor McLeod and Jennifer Djordjevic.
- Dr Monica Saavedra attended the Senior Commission monthly meeting on February 6, 2018.
- Nursing Supervisor Cathy Dagian and Nursing extern, Roy Mukanda attended the NW Municipal Nurse's Meeting on February 7, 2018.
- Dr. Monica Saavedra attended the Senior Commission Valentine's Day Luncheon event on February 14, 2018.
- Dr. Monica Saavedra attended the Youth Commission monthly meeting on February 15, 2018.
- Intern Joyce Cha attended the Black History Month Event at the Village and led a story time circle for children.
- Dr. Audra Marks attended the Commission for Citizens with Disabilities on February 19, 2018.
- Dr. Audra Marks conducted a home visit to help an older adult resident, who had difficulty with transportation, apply for NICOR assistance on February 23, 2018.
- Nursing supervisor Cathy Dagian attended the IL Pathways to Health All Partner Training Webinar for Take Charge of Your Health on February 23, 2018.
- Dr. Monica Saavedra attended the Hoffman Opportunity Center meeting on February 26, 2018.
- Dr. Audra Marks presented about resources for the community and employees at Health and Human Services to the Police Department for the In-Service Trainings on February 27, February 28, and March 1, 2018.
- Dr. Monica Saavedra attended the Mayor's Annual State of the Village Breakfast at the Sears Centre Arena on February 28, 2018.



Monica Saavedra, Psy.D.  
Director, Health & Human Services



Audra Marks, Psy.D.  
Assistant Director, Health & Human Services



February, 2018

<b>Health Services Provided</b>						
	February, 2018	Year to Date	Last Year to Date	2017 Total		
<b>Total People Served:</b>	<b>467</b>	<b>922</b>	<b>944</b>	<b>4041</b>		
<b>Children's/Baby Clinic People Served:</b>						
Childrens Clinic:	37	57	37	326		
Baby Clinic:	7	11	5	56		
<b>Total:</b>	<b>44</b>	<b>68</b>	<b>42</b>	<b>382</b>		
<b>Shots Given:</b>						
Children's Clinic:	68	114	88	680		
Baby Clinic:	14	21	11	126		
Children's Flu:	14	25	6	83		
<b>Total Combined Shots:</b>	<b>96</b>	<b>160</b>	<b>105</b>	<b>889</b>		
<b>Total Antigens:</b>	<b>133</b>	<b>247</b>	<b>*data not available</b>	<b>1778</b>		
<b>Vision/Hearing Testing:</b>						
Vision/Hearing Total:	<b>315</b>	<b>629</b>	<b>577</b>	<b>1771</b>		
<b>Adult Immunizations:</b>						
Adult Flu:	6	14	0	311		
Hep A/Menactra	1	1	4	13		
Hep B	0	0	1	10		
TB Testing:	0	3	10	68		
Tdap:	0	2	3	22		
Twinrix:	1	2	5	9		
<b>Total Combined Shots:</b>	<b>8</b>	<b>22</b>	<b>23</b>	<b>433</b>		
<b>Total Antigens:</b>	<b>9</b>	<b>25</b>	<b>data not available</b>	<b>394</b>		
<b>Adult Wellness Testing:</b>						
Tanita Scale:	6	6	0	57		
Blood Pressure:	51	95	137	745		
Pulse:	48	90	135	750		
Blood Sugar:	5	5	5	35		
Cholestech:	6	11	12	74		
Hemoglobin:	11	16	13	94		
<b>Total:</b>	<b>127</b>	<b>223</b>	<b>302</b>	<b>1755</b>		
<b>Consultation Time Spent:</b>	<b>0</b>	<b>30</b>	<b>data not available</b>	<b>12.62</b>		
<b>Human Services Provided</b>						
	February , 2018	Year to Date	Last Year to Date	2017 Total		
<b>Total People Served:</b>	<b>130</b>	<b>254</b>	<b>233</b>	<b>1293</b>		
<b>Counseling Sessions:</b>						
Individual Counseling:	304	595	333	2220		
Intake:	9	27	14	85		
Couples Counseling:	9	14	6	50		
Family Counseling:	12	28	8	49		
<b>Total Sessions:</b>	<b>334</b>	<b>664</b>	<b>361</b>	<b>2404</b>		
<b>Psychological Testing:</b>						
	Number of Test Batterys February , 2018	Hours of Testing February , 2018	Year to Date Test Batterys	Last Year to Date Test Batterys	2017 Total Test Batterys	
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	
<b>Outreach</b>						
	Times Held in February , 2018	February , 2018 Participants	Y-T-D Participants	Times Held in 2018	Last Y-T-D Participants	2017 Total Participants
<b>Community Outreach</b>						
Blood Drive:	0	0	0	0	28	46
CERT:	0	0	0	0	40	75
Take Charge of Health:	0	0	0	0	0	24
Therapy Dog Thursday:	1	16	35	2	26	74
Vogelei:	4	35	72	8	77	423
<b>Events/Fairs:</b>						
<b>Total:</b>	<b>1</b>	<b>10</b>	<b>65</b>	<b>2</b>	<b>157</b>	<b>719</b>
<b>HOC Programs:</b>						
Autism Support Group	1	8	8	1	0	

<b>Total:</b>	<b>1</b>	<b>8</b>	<b>8</b>	<b>1</b>	<b>0</b>	
<b>Employee Programs:</b>						
Total:	1	19	19	1	30	
<b>Human Services Groups:</b>						
Lion's Pride	0	0	0	0	0	6
Real Girls, Real Talk	0	0	0	0	23	6
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23</b>	<b>12</b>
<b>Assistance Programs:</b>						
	February , 2018 Participants	Year to Date	Last Year to Date	2017 Total		
Nicor:	3	4	4	10		
Salvation Army:	4	5	2	26		
Lending Closet:	5		15	82		
<b>Total:</b>	<b>12</b>	<b>9</b>	<b>21</b>	<b>118</b>		
<b>Health Clinic Revenues</b>						
	February, 2018	Year to Date	Last Year to Date	2017 Total		
Children's Clinic	\$ 226.00	\$ 462.00	\$ 428.00	\$ 3,091.00		
Hoffman Baby Clinic	\$ 66.00	\$ 188.00	\$ 40.00	\$ 513.00		
Other Clinic/Fairs	\$ -	\$ -	\$ -	\$ -		
TB tests	\$ -	\$ 22.00	\$ 108.00	\$ 612.00		
Lipid Profile/Cholestech	\$ 118.00	\$ 215.00	\$ 159.00	\$ 1,338.00		
Adult Shots	\$ 90.00	\$ 315.00	\$ 230.00	\$ 1,430.00		
Employee Shots:	\$ -	\$ -	\$ -	\$ -		
Blood Sugar:	\$ -	\$ -	\$ -	\$ 20.00		
Glucose & Hemoglobin:	\$ 19.00	\$ 30.00	\$ 30.00	\$ 208.00		
Medicaid:	\$ -	\$ -	\$ -	\$ 1,895.46		
Flu/Medicare:	\$ 90.00	\$ 135.00	\$ 20.00	\$ 3,650.04		
Children's Flu Clinic:	\$ 34.00	\$ 34.00	\$ 50.00	\$ 221.00		
Vision & Hearing:	\$ 10.00	\$ 10.00	\$ 2,010.00	\$ 2,540.00		
<b>Total:</b>	<b>\$ 653.00</b>	<b>\$ 1,411.00</b>	<b>\$ 3,075.00</b>	<b>\$ 15,518.50</b>		
<b>Human Services Revenue</b>						
	February, 2018	Year to Date	Last Year to Date	2017 Total		
Counseling:	\$ 3,039.00	\$ 6,749.00	\$ 4,101.00	\$ 30,572.00		
Testing:	\$ -	\$ -	\$ 750.00	data not available		
<b>Total Revenue:</b>	<b>\$ 3,039.00</b>	<b>\$ 6,749.00</b>	<b>\$ 4,851.00</b>	<b>\$ 30,572.00</b>		



## VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

**To: James H. Norris, Village Manager**

Below are ACTIVITIES for Emergency Management Agency (EMA) and the EMA Auxiliary employees for the month of February 2018:

### **Training:**

On February 12 EMA Coordinator Bob Langsfeld and John Zietlow attended the DuPage ARES meeting. Detailed discussion was held on HF radio access to the internet. The communications mode allows for internet access to internet access points via long distance radio connections.

On February 16 Bob Langsfeld attended IEMAs Web EOC Training at the Naperville EOC. The State of Illinois has allowed Accredited EMA organizations 4 seats on the State's platform.

On February 17 EMA Auxiliary members attended an EM COMM roundtable meeting focused on three after action reports: Illinois Operation Dark Web, the Illinois response to the solar eclipse, and a Hurricane. Valuable lessons were learned on what worked and what did not and how we can improve our local response was discussed.

On February 26 EMA members attended the Du Page ITEC 4 Mi Comm Hf Radio Training held at the Du Page EOC. We are working to become more familiar with the IEMA ITEC team. Our amateur radio experience was most welcome.

### **Preparedness:**

On February 5-10 the Com Ed EOC staffing rotation took place without an activation.

On February 21 ABBHH and SAMC Emergency Management meetings were held.

On February 23 the After Action report was discussed with the Village Manager, Deputy Village Manager and Police Chief for the Hoffman Estates Tabletop Weather Exercise. The After Action report was approved to be submitted to IEMA.

On February 24 the Police Command Trailer T01 Radio power supply failed and was repaired by the Schaumburg Amateur Radio Club. The equipment was retested and was returned to normal operations.

On February 27 EMA Coordinator Bob Langsfeld attended the Cook County Department of Homeland Security & Emergency Management tabletop weather exercise. The exercise was held in cooperation with the local National Weather Service and they provided online tools to aid in forecasting weather events that could affect our community events.



# Hoffman Estates Fire Department

To: James H. Norris, Village Manager

## **FIRE DEPARTMENT MONTHLY REPORT**

**February 2018**

This month's activities resulted in the Fire Department responding to 432 calls for service, 313 incidents were for emergency medical service, 114 incidents were suppression-related, and 5 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of January.

*Patrick S. Fortunato*

Patrick S. Fortunato, Acting Fire Chief

### **Department Activities and Highlights:**

On February 14, 2018, the Fire Department worked with the property owner of 2061 N. Barrington Road to bring the buildings fire safety systems back into compliance and allow the building to remain occupied. On February 14, 2018, Village inspectors from Code and Fire Prevention visited the site at 20161 N. Barrington Road to meet with a contractor regarding upcoming construction. While onsite, they noticed that the fire sprinkler system was damaged, drained and out of service. Further investigation found that the fire alarm system had been disabled as well. Both systems had been out of service for more than three weeks.

Once the inspectors notified Fire Administration of the issues, the Fire Chief reported to the management office for the property to speak directly with property management. Management was advised to make arrangements with their contractors to make immediate repairs to both the sprinkler and alarm systems. They were further advised that the occupants would have to either close until repairs were made or maintain a "Fire Watch" onsite at their expense.

The occupants that were affected decided to remain open while repairs were taking place. A Fire Inspector was hired back to provide an onsite "Fire Watch". The Fire Watch remained in place for a period of four hours until the needed repairs were completed, inspected and tested.

## **Department Activities and Highlights Continued:**

Congratulations to the following firefighters for their dedicated service:

### 10 Year Anniversaries

Ryan Bebe  
Dustin Eckardt  
Nick Forsythe  
Jeff Northrup

### 20 Year Anniversaries

Dan Grobe  
Dan Kurzawinski  
Mark Lauder

## **Emergency Incidents of Interest:**

### **2-6-18 – #18-0000670 – 5631 Angouleme Ln – Structure Fire (Code 3)**

Companies responded to the above location for a structure fire. Upon arrival Engine 24 assumed command of a two story single family home with nothing showing and people standing outside. Neighbors stated that they were trying to contact the owners of the home, but couldn't reach them by phone. An HEPD officer on the scene led Engine 24 to the corner and showed them the flames. There were flames coming out of the building around the electrical box of the air conditioning unit with water pouring from a hole in the wall. Engine 24 put the fire out with a pressurized water can. A pre-connected 1 3/4" hose line to the front door was pulled. The exterior siding was pulled off and to search for flames. Entry was forced to the front door by breaking the side window. After gaining entry, a small fire was extinguished in the wall of the basement. Engine 24 found that a domestic water pipe had separated at an elbow joint and was spraying water in the area of the flame, which kept the fire in check. A primary search was conducted on the second floor, first floor and the basement. The main switch to the electrical panel was then shut off. A fan was set up on the first floor and windows were opened to assist with ventilation. There were sprinklers in the house but they did not activate due to the domestic water spraying on the flame.

### **2-12-18 – #18-0000747 – 1659 Cape Breton Ct – Structure Fire (Code 4)**

Units responded to the above address for a residential structure fire. Upon arrival, Engine 23 took command and noted fire and smoke coming from the side of the building with a large amount of fire coming from the attic vent area. Smaller amounts of fire were noted at a light fixture approximately 10 feet off the ground and at ground level. A neighbor advised that the family was out of the home at his residence and that the electric breaker had been shut off. Response was upgraded to a Code 4.

Engine 23 pulled a hose line to the side and extinguished the exterior fire and then relocated the line to the interior second floor. The interior and attic were investigated and were reported all clear. Battalion 6 arrived on the scene, assumed command. A back-up line was pulled to the front door. A primary was completed of the 1st and 2nd floor and was all clear. Tower 22 assigned to provide ventilation with a fan to the front door and to pull exterior siding to verify extinguishment. Salvage was completed by moving the resident's possessions from the closet and basins were placed to catch dripping water. Smoke detectors did not activate as the smoke did not permeate from the attic to the living space.

**2-12-18 – #18-0000752 – I-90 – Vehicle Fire**

Units responded to the above location for a car fire. Engine 22 arrived on scene and established command with fire showing from the engine compartment of a car. Illinois State Police were on scene. Engine 22 deployed a 1 3/4" pre-connect while Tower 22 took up a blocking position and gained access to the engine compartment. The fire was extinguished with approximately 500 gallons of water. The tow truck driver on the scene stated that he was towing the vehicle to a scrap auction when the brakes seized causing the brakes to catch fire and extend to the engine compartment. The car was not insured or titled and did not have license plates.

**2-14-18 – #18-0000807 – I-90 at MM61 – Vehicle fire**

Units responded to the above location for a report of a car fire. Engine 22 was on scene with District 15, with a fully involved car fire. Engine 22 was command and was off with a trash line. Investigation found the cause of the fire was a car accident, with two cars involved. Engine 22 extinguished the car fire and Ambulance 22 assessed and obtained two release of services.

**2-23-18 – #18-0000928 – 260 Flagstaff – Structure Fire (Code 3)**

Units responded to the above address for a report of a structure fire. Engine 21 arrived and found a fire in the family room involving the couch. The resident was outside. A pump can was used to extinguish the fire. Primary search was completed and a fan was set up at the front door for ventilation.

**2-25-18 – #18-0000953 – 505 Glendale Lane – Structure Fire (Code 4)**

Units responded for a report of a garage fire. On scene companies found a large wind driven fire that was consuming the garage and melting the siding on the house. Companies deployed lines and applied water into the garage and to protect the exposures. Primary and secondary searches were completed and the fire was quickly extinguished. Smoke detectors did not activate as the as the incident was in the garage. A neighborhood Code 3 meeting was held.

**Mutual & Auto Aid Incidents:**

## **ADMINISTRATIVE DIVISION**

- Acting Chief Fortunato participated in the following events during the month:
  - Attended the MABAS Division One Chiefs Meeting
  - Attended the NCH Advisory Board Meeting
  - Attended the NCH Dispatch Steering Committee meeting
  - Attended the NWCD Liaison meeting
  - Attended the NWCD new CAD System meeting
  - Attended a Labor Management meeting with Local 2061
  - Attended Department Company Officer meetings at Station 22
  - Attended multiple meetings regarding the launch of a department wide scheduling software
  - Attended an SCBA Committee meeting at for the upcoming selection of SCBA Equipment.
  - Attended a meeting for the new purchase of an Ambulance
  - Attended multiple meetings with potential buyers and the Department's Broker regarding the sale of used fire apparatus.
  - Attended numerous meetings with HRM
  - Worked with HRM to complete the documentation process for the hiring of a Management Analyst
  - Attended the Metro Fire Chiefs meeting in Addison

## **OPERATIONS DIVISION**

- Acting Deputy Chief Englund participated in the following events during the month:
  - Attended the CN Railroad Class
  - Attended the Metro Chief's meeting
  - Attended the Managing Challenging Employee class
  - Attended FF Eckardt's 10 year celebration
  - Attended the Labor/Management meeting with H.E.P.F.F.A. Local 2016
  - Attended the Horton Ambulance demo
  - Attended the MABAS Division II Chief's meeting
  - Attended company officers meetings
  - Attended the post fire critiques at station 22
  - Attended several In-Time Solutions software meetings
  - Attended the Village Board Meeting on February 5th
  - Worked three Sears Centre events
  
- Assistant Chief Mackie participated in the following events during the month
  - Attended MABAS 1 Training Officers meeting
  - Attended the Metro Chief's meeting in Addison.
  - Attended the CN Railroad Class at Station 22.
  - Attended the Managing Challenging Employee class at the Village Hall.
  - Attended Record Retention meeting at the Village Hall.
  - Attended the U46 School Safety Advisory Task Force meeting in Elgin.
  - Attended Training Officer Bootcamp class at the Pingree Grove Fire Protection District.
  - Completed the Firehouse Subs Foundation Grant Request.
  - Attended Emergency Management Team Meetings at ABBHH & SAMC Hospitals.
  - Attended the Post Fire Incident Critiques at Station 22.
  - Attended the Officers meetings with Staff at Station 22 for all three shifts.

- Attended a Target Solutions meeting at the Streamwood Fire Department.
- Completed ambulance ride time program meetings with PFFs' Deihs & Bava.
- Worked two Windy City Bulls games and PCB Bull Riding events at the Sears Centre Arena.

<b>PUB ED EOM February 2018</b>		
<b>CLASSES</b>		
<b>Date</b>	<b>Location</b>	<b>Description:</b>

<b>PUB ED ACTIVITIES</b>	
<b>Date</b>	<b>Event:</b>
2/24/18	Beth Tikvah's Annual Chili Contest: Behnke, Grobe, Mortensen, Petrucci & Slagle – <b>100 Adults</b> – 2.25 hours
February	Gave out 4 smoke detectors





# Hoffman Estates Fire Department

## EOM - Monthly Type of Alarm Report - Summary

Alarm Date Between {2/1/2018} And {2/28/2018}

**Patrick Fortunato**

*Fire Chief*

Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	313	72.45 %
Code 2: Single Company Response	31	7.17 %
Code 3: Structure Fire/Inside Odor of Natural Gas	10	2.31 %
Code 4: An upgrade of any initial response	2	0.46 %
Traffic Accident with entrapment	1	0.23 %
Automatic fire alarm, full fire position	37	8.56 %
All traffic accidents with injuries	19	4.39 %
Brush Fire. Upgrade from a Code 2	0	0.00 %
MABAS Box alarm to another town	0	0.00 %
Car fires (outside of building)	2	0.46 %
CO response without reported symptoms	3	0.69 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	0	0.00 %
NIPAS EST Activation	0	0.00 %
Elevator Response	3	0.69 %
HazMat Level I Response	0	0.00 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	6	1.38 %
Mutual aid request (including Code 13)	5	1.15 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	0	0.00 %
Technical Rescue	0	0.00 %
	<hr/>	
Count of Incidents	432	



# Hoffman Estates Fire Department

EOM - Year to Date Type of Alarm Report - Summary

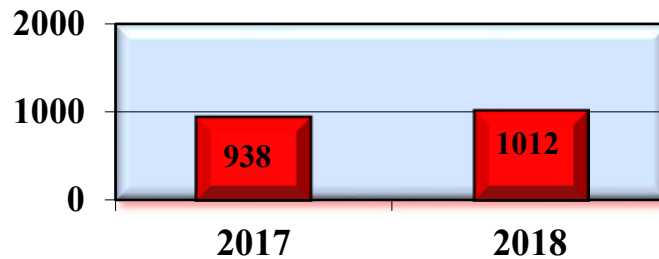
**Patrick Fortunato**

*Fire Chief*

Alarm Date Between {1/1/2018} And {2/28/2018}

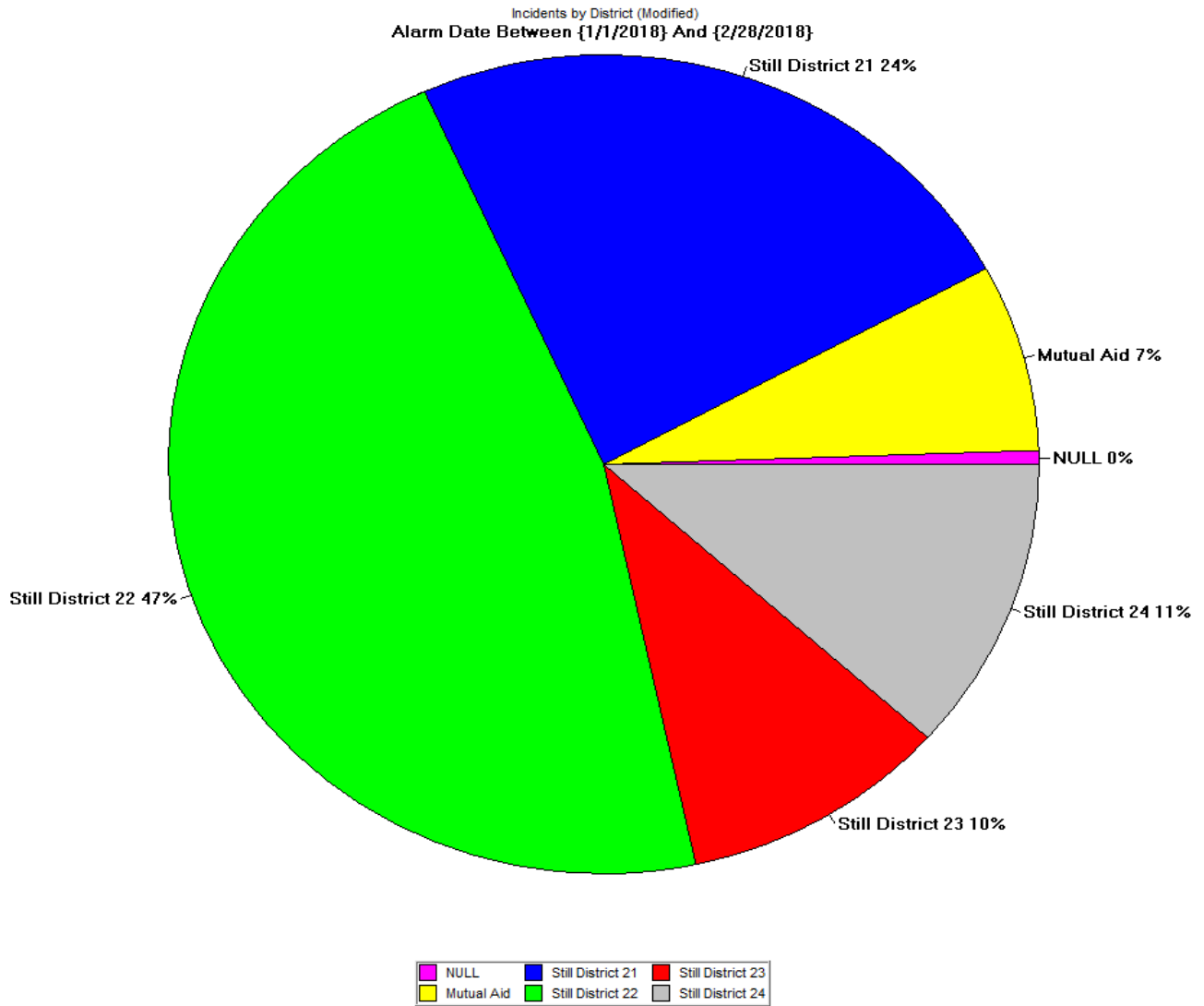
Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	708	69.96 %
Code 2: Single Company Response	66	6.52 %
Code 3: Structure Fire/Inside Odor of Natural Gas	20	1.97 %
Code 4: An upgrade of any initial response	6	0.59 %
Traffic Accident with entrapment	4	0.39 %
Automatic fire alarm, full fire position	108	10.67 %
All traffic accidents with injuries	46	4.54 %
Brush Fire. Upgrade from a Code 2	0	0.00 %
MABAS Box alarm to another town	0	0.00 %
Car fires (outside of building)	3	0.29 %
CO response without reported symptoms	12	1.18 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	0	0.00 %
NIPAS EST Activation	0	0.00 %
Elevator Response	13	1.28 %
HazMat Level I Response	2	0.19 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	10	0.98 %
Mutual aid request (including Code 13)	13	1.28 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	1	0.09 %
Technical Rescue	0	0.00 %
Count of Incidents		1012

**Total Emergency Responses  
Year-to Date**



# Hoffman Estates Fire Department

## EOM – Incident by District Summary





# Hoffman Estates Fire Department

EOM - Ambulance 22 Monthly

**Patrick Fortunato**

*Fire Chief*

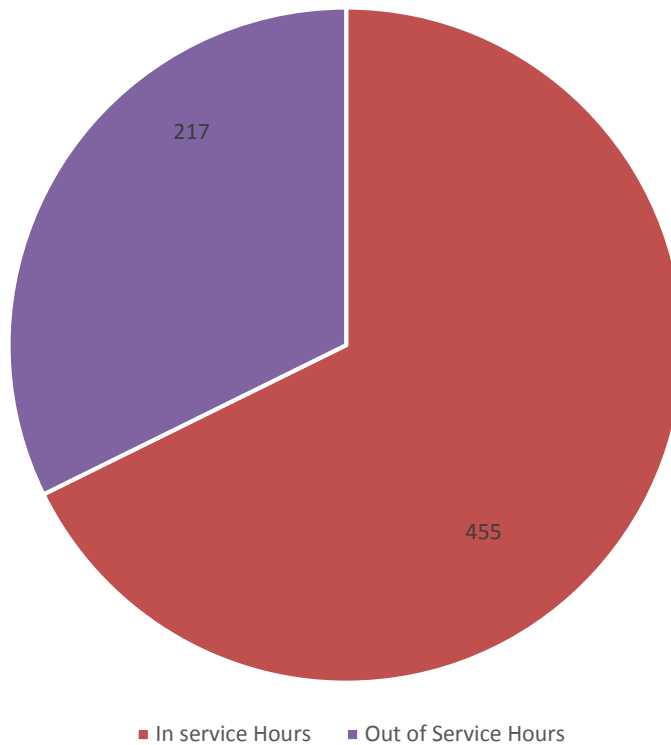
Date Between {2/1/2018} And {2/28/2018}

Start Date	Total Hours	Percent of Hours per Month
February	455.00	67.7083%

Total In-Service Hours 455.00 of 672.00

Total Percentage of Hours In Service 67.708 %

Ambulance 22 In service hours  
February





# Hoffman Estates Fire Department

EOM - Ambulance 22 Summary

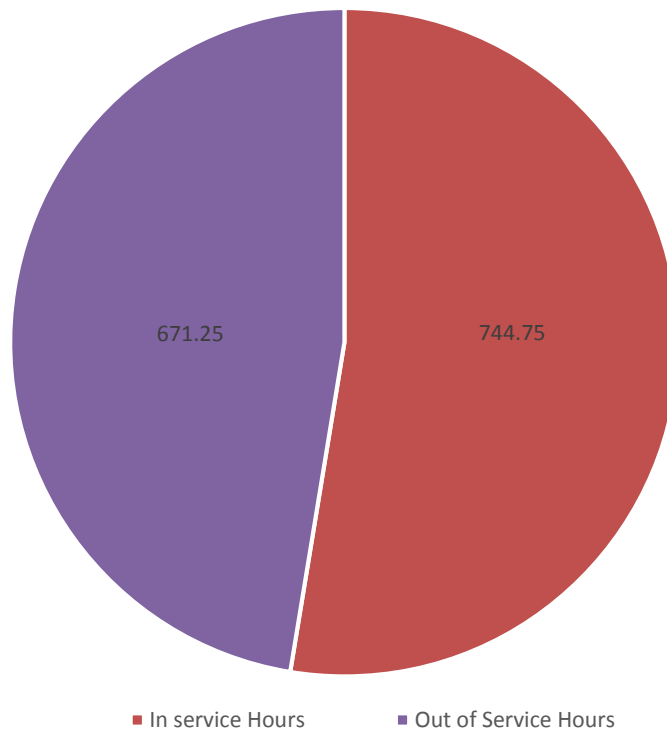
**Patrick Fortunato**

*Fire Chief*

Date Between {1/1/2018} And {2/28/2018}

Start Date	Total Hours	Percent of Hours per Month
January	289.75	38.9449 %
February	455.00	67.7083 %
<b>Total In-Service Hours 744.75 of 1416.00</b>		<b>Total Percentage of Hours In Service 52.595 %</b>

Ambulance 22 In service hours  
Y-T-D



**FIRE PREVENTION BUREAU**  
**Fire Loss Occupancy Type – 2018**

<b>OCCUPANCY TYPE</b>	January	February
Special Outside	\$0	\$0
Public Assembly	\$0	\$0
Single-Family	\$260,000	\$322,000
Multi-Family	\$500	\$0
General Business	\$0	\$0
Road, Parking Property	\$0	\$0
Storage Property	\$0	\$0
Open Land, Field	\$0	\$0
Vehicle	\$17,912	\$25,600
Institutional	\$0	\$0
<b>TOTALS</b>	\$278,412	\$347,600

<b>2018 TOTAL FIRES FOR THE MONTH</b>	<b>Estimate Dollar Loss</b>
<b>JANUARY</b>	
1880 Bonnie	\$500.00
1983 Dunmore	\$100,000.00
4959 Chambers	\$160,000.00
746 Bode Rd	\$17,912.00
<b>FEBRUARY</b>	
5681 Angouleme	\$100,00
1659 Cape Breton	\$20,000
260 Flagstaff	\$2,000
505 Glendale	\$200,000
Total for Month	<b>\$322,000</b>
<b>TOTAL LOSS FOR 2018</b>	<b>\$600,412</b>
<b>TOTAL LOSS FOR 2017</b>	<b>\$1,194,875</b>

- **FINAL INSPECTIONS COMPLETED: 2**
- **MEETINGS ATTENDED:** Site Plan Meetings
- **TRAINING ATTENDED:**

**ANNUAL INSPECTIONS:**

Annual Fire Safety Inspections are inspections that are conducted on existing occupancies on an annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

<b>Inspection Type</b>	<b>February</b>	<b>YTD Total</b>	<b>2017 Total</b>
Annual			35
First Re-inspections			10
Business license Inspection			1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>46</b>
<b>Plan Review</b>			
<b>Plan Review</b>	<b>February</b>	<b>YTD Total</b>	<b>2017 Total</b>
Building Plan Review	2	6	59
Automatic Fire Alarm	2	10	30
Other Suppression Systems			0
Fuel Storage Tanks			1
Hood & Duct Mechanical	1	2	4
Hood & Duct Suppression			6
Open Burn	1	2	32
Site Plan Review	1	2	27
Automatic Sprinkler	5	31	97
Temporary Heating		2	0
Temporary Structure (tent)			9
Pyrotechnic Display			5
<b>Total</b>		<b>55</b>	<b>270</b>
<b>Construction Projects</b>			
<b>Construction Projects</b>	<b>February</b>	<b>YTD Total</b>	<b>2017 Total</b>
Construction/Permit issued	4	42	148
Construction Site Inspection	2	52	417
Construction Site Visits	4	21	127
<b>Total</b>		<b>115</b>	<b>695</b>
<b>Miscellaneous Inspections</b>			
<b>Miscellaneous Inspections</b>	<b>February</b>	<b>YTD Total</b>	<b>2017 Total</b>
Fire Prevention Complaints	15	15	97
Homeowner Walk-Thru (Residential Sprinkler)		1	15
Underground flush test/hydrant flow	2	14	152
Lock Box		1	19
<b>Total</b>		<b>31</b>	<b>274</b>
<b>Buildings Requiring Sprinklers</b>			
<b>Buildings Requiring Sprinklers</b>	<b>February</b>	<b>YTD Total</b>	<b>Remaining to be Installed</b>
Installed		1	31



<b>Wireless Transceivers</b>	<b>February</b>	<b>YTD Total</b>	<b>Total Installed to Date</b>
Installed	<b>0</b>	<b>0</b>	<b>454</b>

**PREVIOUS YEARS ANNUAL FIRE LOSS**

2017 -	\$1,194,875	2010 -	\$1,693,200
2016 -	\$ 874,260	2009 -	\$ 991,740
2015 -	\$1,164,022	2008 -	\$1,606,700
2014 -	\$2,621,600	2007 -	\$ 1,253,350
2013 -	\$ 488,100	2006 -	\$ 755,420
2012 -	\$3,277,217	2005 -	\$1,442,910
2011 -	\$ 524,800	2004 -	\$4,033,630

**TRAINING DIVISION**

**Outside Training:**

- Firefighter Loeb attended Responding to Haz Mat Incidents in Nevada, February 1, 2018.
- Lieutenant Ganziano & Firefighters Gaydo, Merkel, & Orr attended Fire Prevention Principals in Carol Stream, February 1-2, 2018.
- Captains Bilodeau & Lenczewski attended NIMS ICS 300 in East Dundee, February 1-2, 2018.
- Firefighter Behnke attended Instructor 1 class in Carol Stream, February 5-9, 2018.
- Firefighter Zito attended OSHA 510 Training Class in Hillside, February 5-8, 2018.
- Captain Bilodeau attended Instructor 2 class in Carol Stream, February 12-16, 2018.
- Battalion Chief Buckel & Lieutenant Clarke attended Skills for Supervisory Success training in Glen Ellyn, February 22, 2018.
- Captains Bilodeau & Lenczewski attended NIMS ICS 400 in East Dundee, February 27-28, 2018.

**In-house Training:**

- CPR Training – coordinated by Lt. Richter.
- CN Railroad Class – coordinated by /C Mackie.
- Managing Challenging Employees Training – coordinated by A/C Mackie.
- Tactics & Strategy Training – coordinated by B/C Buckel.
- Officers Meetings with Staff – coordinated by A/C Mackie
- Annual Compliance Training – coordinated by A/C Mackie.

**Company Training Instructed by the Captains and Lieutenants:**

- Building familiarization through pre-plan review and building visits.
- Department and NWC EMS policy reviews.

- Department on-scene skills training and basic skills.

Total training hours for the month of February all members were 2,405.

<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>Total Hours YTD</b>
<b>4,934</b>				<b>4,934</b>



## WOOD DALE FIRE PROTECTION DISTRICT

589 N. Wood Dale Road, Wood Dale, Illinois 60191

February 8, 2018

Hoffman Estates Fire Department  
1900 Hassell Road  
Hoffman Estates, IL 60169  
Attn: Acting Fire Chief Patrick Fortunato

Dear Chief Fortunato,

The Wood Dale Fire Protection District would like to extend our deepest gratitude for your participation at retired Firefighter Roy Sye Funeral Services held Thursday, January 15, 2018. We would also like to extend a special thank you to any AFFI Honor Guard Members it was a great service for Roy Sye.

Roy served the Fire District for over 50 years as a Firefighter, and served as President of the District Board of Fire Commissioners and as Trustee on the Firefighter Pension Fund needless to say Roy will be missed.

Your encouragement, your kindness, your presence meant so much to the Sye Family and to the Wood Dale Fire Protection District Family during this difficult time and will not be forgotten.

Respectfully,

A handwritten signature in black ink, appearing to read "T. Roucka".

Timothy Roucka  
Fire Chief

Non-Emergency (630) 766-1147

Fax (630) 766-7156

[www.wdff.org](http://www.wdff.org)