

## **Village of Hoffman Estates**

### **GENERAL ADMINISTRATION & PERSONNEL COMMITTEE MEETING MINUTES**

**February 12, 2018**

#### **I. Roll Call**

##### **Members in Attendance:**

**Karen Arnet, Chairperson  
Karen Mills, Vice Chairman  
Gary Stanton, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Michael Gaeta, Trustee  
Mayor William D. McLeod**

##### **Management Team Members in Attendance:**

**Jim Norris, Village Manager  
Patti Cross, Asst. Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplin, Asst. Vlg. Mgr. – Dev. Services  
Peter Gugliotta, Director of Planning  
Kevin Kramer, Econ. Dev. Coordinator  
Mike Hankey, Director of Transportation  
Patrick Fortunato, Acting Fire Chief  
Patrick Seger, Director of HRM  
Bruce Anderson, CATV Coordinator**

The General Administration & Personnel Committee meeting was called to order at 7:12 p.m.

#### **II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the General Administration & Personnel Committee meeting minutes of January 8, 2018. Voice vote taken. All ayes. Motion carried.

#### **NEW BUSINESS**

1. a) **Request approval of a resolution supporting the Northwest Municipal Conference 2018 Legislative Program and the 2018 Illinois Municipal League State/Federal Legislative Agendas; and**
- b) **Discussion regarding the Legislative Update.**

An item summary sheet from Jim Norris was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve a resolution supporting the Northwest Municipal Conference 2018 Legislative Program and the 2018 Illinois Municipal League State/Federal Legislative Agendas. Voice vote taken. All ayes. Motion carried.

Jim Norris addressed the Committee regarding updates on pending legislation. Trustee Stanton inquired about HB 3026. Jim Norris will report back to him.

**2. Request acceptance of the Cable TV Monthly Report.**

The Cable TV Monthly Report was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

**3. Request acceptance of Human Resources Management Monthly Report.**

The Human Resources Management Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

**4. Request acceptance of Legislative Operations and Outreach Monthly Report.**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the Legislative Operations and Outreach Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Mills, to adjourn the meeting at 7:20 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date