

**AGENDA**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Village of Hoffman Estates**  
**February 26, 2018**

*Immediately following Public Works & Utilities Committee*

**Members:**    **Michael Gaeta, Chairman**  
                  **Gary Pilafas, Vice Chairman**  
                  **Anna Newell, Trustee**  
                  **Karen Mills, Trustee**  
                  **Gary Stanton, Trustee**  
                  **Karen Arnet, Trustee**  
                  **William McLeod, Mayor**

**I.     Roll Call**

**II.    Approval of Minutes – January 22, 2018 Committee Meeting**

**NEW BUSINESS**

1. Request authorization to award a two (2) year contract for the Village’s nuisance wildlife control to Animal Trackers, Hoffman Estates, IL (sole bidder).
2. Request approval of an Ordinance amending Section 6-2-1-HE-11-1301-A, Additional No Parking Streets and Areas (Hoffman Estates Police Department).
3. Request approval of an ordinance declaring seventeen (17) pieces of Amkus Rescue equipment and one hundred four (104) pieces of structural firefighting gear as surplus and authorize the sale of this equipment.
4. Request acceptance of Police Department Monthly Report.
5. Request acceptance of Health & Human Services Monthly Report.
6. Request acceptance of Emergency Management Coordinator Monthly Report.
7. Request acceptance of Fire Department Monthly Report.

**III.   President’s Report**

**IV.    Other**

**V.     Items in Review**

**VI.    Adjournment**

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**PUBLIC HEALTH AND SAFETY  
COMMITTEE MEETING MINUTES**

January 22, 2018

**I. Roll call**

**Members in Attendance:**

**Trustee Michael Gaeta, Chairman  
Trustee Gary Pilafas, Vice Chairman  
Trustee Anna Newell  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Karen Arnet  
Mayor William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplun, Asst. Vlg. Mgr. – Dev. Services  
Alan Wenderski, Village Engineer  
Ted Bos, Police Chief  
Patrick Fortunato, Acting Fire Chief  
Monica Saavedra, Director of HHS  
Rachel Musiala, Director of Finance  
Fred Besenhoffer, Director of IS  
Joseph Nebel, Director of Public Works  
Bruce Anderson, CATV Coordinator**

The Public Health and Safety Committee meeting was called to order at 7:00 p.m.

**II. Approval of Minutes**

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve the Public Health & Safety Committee Meeting minutes of December 11, 2017. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request authorization to waive formal bidding and purchase a 2018 Ford Utility Police Interceptor AWD for the Fire Department through the Northwest Municipal Conference – Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, Inc., Frankfort, IL, in the amount of \$31,074.00.**

An item summary sheet from Chief Fortunato was presented to Committee.

Chief Fortunato provided comments and indicated the vehicle will replace the oldest car on the fleet.

Motion by Trustee Stanton, seconded by Trustee Mills, to purchase a 2018 Ford Utility Police Interceptor AWD for the Fire Department through the Northwest Municipal Conference – Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, Inc., Frankfort, IL, in the amount of \$31,074.00. Voice vote taken. All ayes. Motion carried.

**2. Request authorization to award contract for entry level patrol officer testing to C.O.P.S and F.I.R.E. Personnel Testing Service, Schaumburg, IL, in an amount not to exceed \$17,200.00.**

An item summary sheet from Chief Bos was presented to Committee.

Chief Bos provided background on C.O.P.S. and F.I.R.E.

Trustee Gaeta noted the company also provides polygraph services.

Motion by Trustee Arnet, seconded by Trustee Stanton, to award contract for entry level patrol office testing to C.O.P.S and F.I.R.E. Personnel Testing Service, Schaumburg, IL, in an amount not to exceed \$17,200.00. Voice vote taken. All ayes. Motion carried.

**3. Request acceptance of the Police Department Monthly Report.**

The Police Department Monthly Report was presented to committee.

Trustee Stanton inquired about a missing person case. Chief Bos responded.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**4. Request acceptance of the Health & Human Services Monthly Report.**

The Health & Human Services Monthly Report was presented to committee.

Motion by Trustee Mills, seconded by Trustee Stanton, to accept the Health & Human Services Monthly Report. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of the Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was presented to committee.

Motion by Trustee Arnet, seconded by Trustee Stanton, to accept the Emergency Management Coordinator Monthly Report. Voice vote taken. All ayes. Motion carried.

**6. Request acceptance of the Fire Department Monthly Report**

The Fire Department Monthly Report was presented to committee.

Trustee Gaeta read a letter of thanks to the Fire Department.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

1/13 Mayor attended the Code 3 Fire Department, meeting, 1/16 mass at St. Hubert in honor of their food drive collection for Catholic Charities, 1/17 attended NWMC Legislative meeting, the Senior Commission's Marie Antoinette event and the Chamber's Business After Hours at Thumka, 1/20 Coffee with the Board and on 1/22 Trustee Pilafas and Mayor filmed Heart of Hoffman Estates at Higgins Education Center.

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Arnet, seconded by Trustee Pilafas, to adjourn the meeting at 7:07 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations &  
Outreach / Office of the Mayor and Board

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Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request authorization to award the Village's Wildlife Control Contract to Animal Trackers, Hoffman Estates, IL (sole bidder)

**MEETING DATE:** February 26, 2018

**COMMITTEE:** Public Health and Safety

**FROM:** Ted Bos, Chief of Police

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**PURPOSE:**

Request authorization to award a two (2) year contract for the Village's nuisance wildlife control to Animal Trackers, Hoffman Estates, IL (sole bidder).

**BACKGROUND:**

Since June 20, 1995, the Village Board has approved an alternative solution to the Police Department's method of providing animal control to the community. This method suggests that the Police Department continues to respond to dog and cat calls while seeking bids for an outside vendor to provide nuisance wildlife control within the Village of Hoffman Estates, with costs limited by a contract agreement. The term of the current contract agreement will expire March 10, 2018.

**DISCUSSION:**

In December 2017, the Police Department animal contract went out to bid again. An advertisement was placed in the Daily Herald newspaper on Friday, December 8, 2017, instructing prospective vendors to submit sealed bids to the Village Clerk's Office, 1900 Hassell Road, by 9:30 AM on Friday, December 22, 2017. In an effort to reach those vendors not aware of the advertisement prior to the bid deadline, a Facebook posting was made on December 15, 2017.

On December 22, 2017 only 1 bid was received. The bid was submitted by Animal Trackers Wildlife, previous vendor (Hoffman Estates). The current bid proposal (copies attached) indicate the bidder's proposed rate, per animal, per situation, and the flat rate fee.

The top 4 types of animal calls were considered. The charges below represents the flat fee on (ground level) trap delivery, setup, baiting, consultation and 1 animal pickup, to the resident. The last row shows the extra charge accessed during "off hours."

	Animal Trackers
Ground Hog	\$40
Opossum	\$40
Raccoon	\$40
Skunk	\$40
Overtime/Emergency Charge (5:01 PM-8:59AM.)	\$150

Animal Trackers is properly licensed with the Illinois Department of Resources and holds a Wildlife Control Permit: Class A (Commercial) and is accredited with the Better Business Bureau. The Illinois Department of Natural Resources was contacted and indicated that they have no complaints on record for Animal Trackers, Hoffman Estates. Animal Trackers is a Hoffman Estates based business with a past history of good service to the community.

**RECOMMENDATION:**

Request authorization to award a two (2) year contract, which includes an option by the Village of Hoffman Estates to renew the contract for one (1) additional year under the Village's specifications, for nuisance wildlife control within the Village of Hoffman Estates to Animal Trackers, Hoffman Estates, IL (sole bidder).

**COVER SHEET FOR VENDOR BID**

**BID FOR**

NUISANCE WILDLIFE CONTROL

**TO BE SUBMITTED IN PLAIN ENVELOPE, PLAINLY MARKED:**

SEALED BID

COMPANY'S NAME

COMPANY'S ADDRESS

DATE/TIME OF OPENING

**TO BE IN THE HANDS OF:**

THE VILLAGE CLERK  
1900 HASSELL ROAD  
HOFFMAN ESTATES, IL 60169

**BEFORE: 9:00 A.M. December 22, 2017**

**SPECIFICATION:**

I. GENERAL

**NUISANCE WILDLIFE CONTROL BID FORM**

BIDDER:

ANIMAL TRACKERS WILDLIFE

BASE PRICE:

\$

40



**NUISANCE WILDLIFE CONTROL AGREEMENT**  
**BID PROPOSAL FORM**

The undersigned, an authorized officer or employee of the Contractor, hereby warrants that the Contractor agrees to provide Nuisance Wildlife Control under the licensing requirements of the Illinois Department of Conservation, to the residents and business owners of the Village of Hoffman Estates, according to, and in compliance with, the specifications and contract documents attached hereto, and at the prices and terms listed below:

Flat rate on trap delivery, setup, initial baiting, consultation, and (1) animal pickup, to the resident during normal hours Monday through Friday (9:00 A.M.-5:00 P.M.), excluding holidays.

	<u>GROUND LEVEL SURFACES</u>	<u>ON ROOF OR ABOVE GROUND SURFACES</u>	<u>ADDL FEE SUBSEQUENT CAPTURES</u>	<u>ADDL FEE NON-TARGET CAPTURES</u>
Ground Hog:	\$ <u>40</u>	\$ <u>40</u>	\$ <u>40</u>	\$ <u>40</u>
Opossum:	\$ <u>40</u>	\$ <u>40</u>	\$ <u>40</u>	\$ <u>40</u>
Raccoon:	\$ <u>40</u>	\$ <u>95</u>	\$ <u>65</u>	\$ <u>40</u>
Skunk:	\$ <u>40</u>	\$ <u>40</u>	\$ <u>40</u>	\$ <u>40</u>
Birds:	\$ <u>40</u>	\$ <u>40</u>	\$ <u>40</u>	\$ <u>40</u>
Beaver:	\$ <u>750</u>	\$ <u>N/A</u>	\$ <u>150</u>	\$ <u>40</u>
Coyote:	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
Muskrat:	\$ <u>250</u>	\$ <u>N/A</u>	\$ <u>95</u>	\$ <u>40</u>
Squirrel:	\$ <u>40</u>	\$ <u>95</u>	\$ <u>65</u>	\$ <u>40</u>
Other:	\$ _____	\$ _____	\$ _____	\$ _____

Additional fee for out of normal hours (5:01 P.M.-8:59 A.M.), including weekends and holidays:

6:00 A.M. – 8:59 A.M. \$ 150 (rate/out of normal hours)

5:01 P.M. – 11:59 P.M. \$ 150 (rate/out of normal hours)

11:59 P.M. – 5:59 A.M. \$ 150 (rate/out of normal hours)

**NUISANCE WILDLIFE CONTROL AGREEMENT  
BID PROPOSAL FORM - PAGE 2**

No fee will be charged to the Village when a request is made by an authorized Village representative for the removal of any animal, excluding Coyote, Beaver, Muskrat, and deceased animals from Village property.

Cost to replace animal traps lost or destroyed while in resident or business owner custody:

Small Trap: \$ 45

Medium Trap: \$ 95

Large Trap: \$ 115

Further, the undersigned being duly sworn, deposes and says on oath, on his behalf, and on the behalf of the Contractor, that the information contained herein is to the best of his knowledge, current, and that the Contractor has not entered into any agreement with any other bidder or prospective bidder or with any other person, firm or corporation relating to the price named in said proposal or any other proposal, nor any agreement or arrangement under which any person, firm or corporation is to refrain from bidding, nor any agreement or arrangement for any act of omission in restraint of free competition among bidders and has not disclosed to any person, firm or corporation the terms of said bid or the price named herein.

Corporate Name ANIMAL TRACKERS WILDLIFE CO.

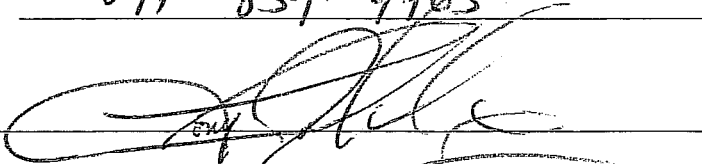
Corporate Address 165 BRADLEY LANE

Name of Bidder TONY MILTZ

Address of Bidder 165 BRADLEY LANE

Phone No. of Bidder ~~847~~ 847 884-1057

Fax No. of Bidder 847 839-9703

Signature 

Title CEO

Date 12/29/17

INSTRUCTIONS TO BIDDERS - Page Five

BID FOR  
NUISANCE WILDLIFE CONTROL

TO BE SUBMITTED IN PLAIN ENVELOPE, PLAINLY MARKED:

SEALED BID

COMPANY'S NAME

COMPANY'S ADDRESS

DATE/TIME OF OPENING

TO BE IN THE HANDS OF:

THE VILLAGE CLERK  
1900 HASSELL ROAD  
HOFFMAN ESTATES, IL 60169

BEFORE 9:00 A.M., Friday, December 22, 2017

SPECIFICATIONS:

I. GENERAL

NUISANCE WILDLIFE CONTROL BID FORM

BIDDER: ANIMAL TRACKERS WILDLIFE CO.

ADDRESS: 165 BRADLEY LANE  
HOFFMAN EST. IL 60169

PHONE #: 847 884-1057

INSTRUCTIONS TO BIDDERS - Page Six

**PERMITS AND LICENSES** – The successful bidder shall obtain, at their own expense, all permits and licenses which may be required to complete the contract.

**BID RIGGING/ROTATING** – Illinois State Law Article 33 E-6 and 33 E-9 states it is unlawful to participate in bid rigging and/or rotating. State law further states it is unlawful to award a contract to any individual or entity that is delinquent in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting the amount and/or liability through proper procedures.

Therefore, the undersigned hereby certifies that the bidder is not barred from bidding on the contract as a result of a violation of State Law 33 E-6 and 33 E-9, prohibiting bid rigging and/or rotation, and that the bidder is not delinquent in the payment of any tax, unless it is contested in accordance with the procedures established by the appropriate revenue act. **IT IS NECESSARY THAT THIS BE DONE UNDER OATH; THEREFORE, THIS FORM MUST BE NOTARIZED.**

Bidder ANIMAL TRACKERS WILDLIFE CO.

Address 165 BRADLEY LANE HOFFMAN CRT.

Authorized Person Tony Miltz

Title CEO

Date 12/20/17

Authorized Person Sonia Tambellini

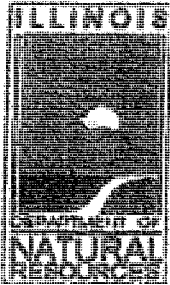
Authorized Signature [Signature]

Title Assistant Mgr

Date 12/20/17

Notary Seal \_\_\_\_\_





# Illinois Department of Natural Resources

One Natural Resources Way Springfield, Illinois 62703-1271  
www.dnr.illinois.gov

Ernie Bauer, Governor  
Wayne A. Rosenthal, Director

## 2017 - 2018 Nuisance Wildlife Control Permit

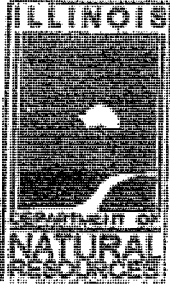
Type: Class A (Commercial)

Expires January 31, 2018

Anthony Miltz  
Animal Trackers Wildlife Co.  
165 Bradley Ln.  
Hoffman Estates, IL 60169-  
(847) 884-1057

### Conditions:

- 1) Permittee is not an employee or agent of the Department of Natural Resources.
- 2) Permittee may take, possess and transport species protected by the Wildlife Code in accordance with provisions set forth in 17 Ill. Adm. Code, Ch. I, Part 525.
- 3) Permittee may not take, possess, or transport migratory birds or endangered and threatened species without authorization from the Department and accompanying state/federal permits if required. Live white-tailed deer may not be taken, possessed or transported without authorization from the Department.
- 4) Permittee must describe the estimated cost and types of control that will be used to alleviate damage, and obtain the landowner's or tenant's permission before initiating control efforts.
- 5) Permittee must check all traps at least once each calendar day. Permittees who rent, lend or otherwise transfer traps to clients under authority of this permit are responsible for client's compliance with trap check laws.
- 6) All species which are defined as game or fur-bearing mammals and are not endangered or threatened may be euthanized in accordance with 17 Ill. Ad. Code, Ch. I, Part 525, and disposed of in accordance with the Dead Animal Disposal Act. All striped skunks must be euthanized. Raccoons must be euthanized, released within 100 yards of the capture site, or surrendered to a licensed veterinarian who is also a licensed wildlife rehabilitator.
- 7) Only devices and methods allowed by 17 Ill. Adm. Code, Ch. I, Part 525, may be used under authority of this permit.



# Illinois Department of Natural Resources

One Natural Resources Way Springfield, Illinois 62702-1271  
www.dnr.illinois.gov

Bruce Rauner, Governor  
Wayne A. Rosenthal, Director

## 2017 - 2018 Nuisance Wildlife Control Permit

Type: Class A (Commercial)

Expires January 31, 2018

Brandon Kulosa  
Animal Trackers Wildlife Co.  
165 Bradley Ln.  
Hoffman Estates, IL 60169-  
(647) 884-1057

### Conditions:

- 1) Permittee is not an employee or agent of the Department of Natural Resources.
- 2) Permittee may take, possess and transport species protected by the Wildlife Code in accordance with provisions set forth in 17 Ill. Adm. Code, Ch. I, Part 525.
- 3) Permittee may not take, possess, or transport migratory birds or endangered and threatened species without authorization from the Department and accompanying state/federal permits if required. Live white-tailed deer may not be taken, possessed or transported without authorization from the Department.
- 4) Permittee must describe the estimated cost and types of control that will be used to alleviate damage, and obtain the landowner's or tenant's permission before initiating control efforts.
- 5) Permittee must check all traps at least once each calendar day. Permittees who rent, lend or otherwise transfer traps to clients under authority of this permit are responsible for client's compliance with trap check laws.
- 6) All species which are defined as game or fur-bearing mammals and are not endangered or threatened may be euthanized in accordance with 17 Ill. Ad. Code, Ch. I, Part 525, and disposed of in accordance with the Dead Animal Disposal Act. All striped skunks must be euthanized. Raccoons must be euthanized, released within 100 yards of the capture site, or surrendered to a licensed veterinarian who is also a licensed wildlife rehabilitator.
- 7) Only devices and methods allowed by 17 Ill. Adm. Code, Ch. I, Part 525, may be used under authority of this permit.

VILLAGE OF HOFFMAN ESTATES

STATE OF ILLINOIS \$ 25.00  
COOK AND KANE COUNTIES  
BUSINESS LICENSE

No. HB-7135

issued to ANIMAL TRACKERS WILDLIFE CO  
WHOSE PRINCIPAL BUSINESS ADDRESS IS HOFFMAN ESTATES, IL 60169

165 BRADLEY LN  
to operate HOME BASED BUSINESS  
(Type of Business)

in the Village of Hoffman Estates, County of Cook, State of Illinois, from 05/01/2017  
until 04/30/2018, subject to all ordinances, which now or hereafter may be in force.

Dated: 04/06/2017

*Deborah*  
Village Clerk

*William J. ...*  
President of the Board of Trustees





**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of an Ordinance amending Section 6-2-1-HE-11-1301-A, Additional No Parking Streets and Areas (Hoffman Estates Police Department).

**MEETING DATE:** February 26, 2018

**COMMITTEE:** Public Health and Safety

**FROM:** Ted Bos, Chief of Police

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**PURPOSE:**

Request approval of an Ordinance amending Section 6-2-1-HE-11-1301-A, Additional No Parking Streets and Areas (Hoffman Estates Police Department).

**BACKGROUND:**

In July 2010 the police department moved from 1200 N. Gannon Drive to its new headquarters located at 411 W. Higgins Road. While the department existed at 1200 N. Gannon Drive, an ordinance was in effect prohibiting parking in certain areas marking employee parking.

**DISCUSSION:**

The current employee parking ordinance contains the old police department address of 1200 N. Gannon Drive which is no longer in existence. This request being made is to update the address to 411 W. Higgins Road. The update will bring the ordinance in line with the police department's new location verified by signs marking employee parking for Village employees.

**RECOMMENDATION:**

Request approval of an Ordinance amending Section 6-2-1-HE-11-1301-A, Additional No Parking Streets and Areas (Hoffman Estates Police Department).

ORDINANCE NO. \_\_\_\_\_ - 2018

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING  
SECTION 6-2-1-HE-11-1301, ADDITIONAL NO PARKING  
STREETS AND AREAS, OF THE  
HOFFMAN ESTATES MUNICIPAL CODE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees  
of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That Section 6-2-1-HE-11-1301-A, ADDITIONAL NO PARKING  
STREETS AND AREAS, of the Hoffman Estates Municipal Code be amended by  
amending sub-section A-2-g, to read as follows:

HE-11-1301 STOPPING, STANDING OR PARKING PROHIBITED IN  
SPECIFIED PLACES.

A. Except when necessary to avoid conflict with other  
traffic, or in compliance with law or the directions of a police  
officer or official traffic control device, no person shall:

2. Stand or park a vehicle, whether occupied or  
not, except momentarily to pick up or discharge  
passengers.

g. At the Hoffman Estates Police  
Department, 411 W. Higgins Road, no parking  
will be allowed in the south parking lot where  
signs are posted "Reserved Parking – Village  
Personnel Only" and the parking area west of  
the building where signs are posted "Reserved  
Parking – Village Personnel Only" at 411 W.  
Higgins Road, except for vehicles owned,  
operated or leased by the Village of Hoffman  
Estates or employee or family member of  
employee of the Village of Hoffman Estates as  
listed on personnel records at the time of  
offense.

Section 2: That any person, firm or corporation guilty of violating any of the  
provisions of this Ordinance shall be fined not less than Ten Dollars (\$10.00) nor more  
than Five Hundred Dollars (\$500.00) for each offense.

Section 3: That the Village Clerk is hereby authorized to publish this ordinance in  
pamphlet form.

Section 4: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:**                   **REQUEST APPROVAL OF AN ORDINANCE DECLARING SEVENTEEN (17) PIECES OF AMKUS RESCUE EQUIPMENT AND ONE HUNDRED FOUR (104) SETS OF STRUCTURAL FIREFIGHTING GEAR AS SURPLUS AND AUTHORIZING THE DIRECT SALE OF THIS EQUIPMENT.**

**MEETING DATE:**       **February 26, 2018**

**COMMITTEE:**           **Public Health & Safety Committee**

**FROM:**                   **Acting Fire Chief Patrick Fortunato**

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**PURPOSE:**           Request approval of an ordinance declaring seventeen (17) pieces of Amkus Rescue equipment and one hundred four (104) pieces of structural firefighting gear as surplus and authorize the sale of this equipment.

**DISCUSSION:**       The Village is required to declare surplus all property deemed no longer necessary, useful to, or in the best interests of the Village to retain prior to properly disposing of such property.

**BACKGROUND:**       The fire department has seventeen (17) pieces of Amkus Rescue equipment and one hundred four (104) pieces of structural firefighting gear that has either been replaced as part of the Capital Improvement process or removed from service. This equipment includes:

- a)     2 – Amkus speedway cutters
- b)     1 – Amkus cutter
- c)     3 – Amkus spreader
- d)     6 – Amkus rams
- e)     2 – Amkus gas powered pumps
- f)     1 – Amkus hand pump
- g)     2 – Amkus 30' hoses
- h)     10 – Structural firefighting boots
- i)     44 – Structural firefighting coats
- j)     50 – Structural firefighting pants

The seventeen (17) pieces of Amkus Rescue equipment and one hundred four (104) pieces of structural firefighting gear will be offered for sale as separate packages. The surplus equipment packages will be marketed to fire departments across the State of Illinois.

**FINANCIAL IMPACT:** The sale of Village surplus items is expected to generate marginal revenues.

**RECOMMENDATION:** Approval of an ordinance declaring seventeen (17) pieces of Amkus Rescue equipment and one hundred four (104) sets of structural firefighting gear as surplus and authorize the sale of this equipment.

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF HOFFMAN ESTATES

WHEREAS, in the opinion of the corporate authorities of the Village of Hoffman Estates, it is no longer necessary or useful to or for the best interests of the Village of Hoffman Estates to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hoffman Estates to sell said personal property.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That pursuant to 65 ILCS 5/11-76-4 of the Illinois Revised Statutes, the President and Board of Trustees of the Village of Hoffman Estates find that the described personal property attached as Exhibit "A" now owned by the Village of Hoffman Estates, is no longer necessary or useful to the Village of Hoffman Estates and that the best interests of the Village of Hoffman Estates will be served by its sale.

Section 2: That pursuant to 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to sell the aforementioned property now owned by the Village of Hoffman Estates.

Section 3: That the Village Manager is hereby authorized and directed to enter into an agreement for the sale of said personal property.

Section 4: That upon payment of the full price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property.

Section 5: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 6: That this ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018

Table with 5 columns: VOTE, AYE, NAY, ABSENT, ABSTAIN. Rows list names of Trustees and Mayor with corresponding vote lines.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**EXHIBIT "A"**

**Two (2) Amkus speedway cutters**  
**One (1) Amkus cutter**  
**Three (3) Amkus spreader**  
**Six (6) Amkus rams**  
**Two (2) Amkus gas powered pumps**  
**One (1) Amkus hand pump**  
**Two (2) Amkus 30' hoses**  
**Ten (10) Structural firefighting boots**  
**Forty-four (44) Structural firefighting coats**  
**Fifty (50) Structural firefighting pants**



Village of Hoffman Estates

NB-4

Report of Activity

# POLICE DEPARTMENT MONTHLY REPORT

January  
2018

## PATROL DIVISION ACTIVITY REPORT

During the month of January the Patrol Division responded to 1565 calls for service. The following is a brief summary of some of the activities:

On 02 January, HEPD units were dispatched to the 2000 block of Hassell Road reference a drug overdose. Officer Chlebanowski and Officer Boulahanis arrived and observed the victim unconscious and slumped over the toilet. Officer Chlebanowski and Officer Boulahanis administered three doses of Narcan. After the third dose was administered, the victim woke up and began breathing. HEPD arrived on-scene and the victim was transported to SAMC. The victim is a Hoffman Estates resident.



On 03 January, Officer Ahern and Officer Kenost were dispatched to the 500 block of Hill Drive reference a disorderly conduct report. The victim related to officers that she found a small mini camera hanging from a wire outside of her bedroom window. During an investigation, officers observed a wire leading down from a top floor apartment window to the complainant's window. The wire had a small mini camera on it and was viewing inside the complainant's bedroom. Officers made contact with the upstairs resident. He admitted to putting the camera on the wire and dropping it down to view the complainant inside her bedroom. The offender, who is a Hoffman Estates resident, was arrested and charged with Felony Disorderly Conduct.

On 11 January, HEPD units were dispatched to the 2300 block of Higgins Road reference a disturbance. Upon officers arriving, multiple security personnel were observed attempting to restrain a male subject. Officer O'Shea attempted to handcuff the offender who continued to fight and resist arrest. The offender was tased and taken into custody. During an investigation, officers learned that the offender was denied access into the business and argued with management. During the argument, the offender struck an employee in the head and a fight ensued. This prompted a 911 call for police service resulting in the arrest of two offenders who were charged with Battery.

On 15 January, Officer Rebmann and Officer Boulahanis were dispatched to the 2500 block of Golf Road reference a retail theft. During an investigation, the complainant related that an offender was observed pushing a shopping cart full of liquor out of the store without paying for the merchandise. The complainant confronted the offender in the parking area. The offender, concealing a bottle of liquor in his coat, drove away. Officers relayed a description of the offending vehicle over the police radio. Officer Kenaga found the vehicle driving in the area and made a traffic stop. The offender was taken into custody. The offender was found to be in possession of a crack pipe, had two valid warrants for his arrest out of Kane County, and stolen liquor. The Elgin resident was charged with Retail Theft, Possession of Drug Paraphernalia, and two valid arrest warrants.

(Continued on page 2)



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## PATROL DIVISION REPORT CONT..

On 16 January, Officer Melzer was patrolling the area of Route 62 and Ela Drive. At this location, he observed a disabled vehicle stopped on the side of the road. Officer Melzer stopped to offer assistance. Officer Melzer spoke to the driver and learned that he had a valid warrant for his arrest out of Du Page County, for a traffic violation. The driver, who is a Chicago resident, was taken into custody for the valid warrant.

On 25 January, Officer Ahern was dispatched to the 3000 block of Beverly Road for a threat report. Upon arrival and investigation, Officer Ahern was told by management that an employee had overheard another employee state that he was going to bring a gun to work and shoot people. This was reported to HEPD after the suspect left his place of employment. The suspect is an Elgin resident. Elgin police were sent to the suspect's home. The suspect told Elgin police that he made the above statement out of frustration, and that he is currently going through a very stressful period. The suspect further related that he does not own any firearms. Management was informed that Elgin police made contact with the suspect. Management stated that they would handle this incident internally. Two HEPD units were present at the business the next morning as a precautionary measure.

On 26 January, Officer Gallik was dispatched to the area of Route 58 and Bartlett Road reference a hit and run traffic crash. The victim driver told officers that her vehicle was struck from behind by another vehicle. The driver of the offending vehicle left the scene when she was told police had been called. The driver provided license plate information of the offending vehicle. The offending vehicle registered to an Elgin address. HEPD officers responded to the Elgin address and located the vehicle and offender. The driver was arrested for leaving the scene of an accident and driving on a revoked driver's license .

On 31 January, HEPD units were dispatched to the 100 block of Pleasant Street reference an ambulance assist call. A family member first reported that her brother was having delusional thoughts and requested an ambulance. The caller later related that her brother was holding her at knife point. Officers arrived on-scene and observed a male subject holding a female subject at knife point in a hostage type position. Officers gave the suspect verbal commands instructing him to drop the knife. The suspect was compliant and released the girl and the knife. He was taken into custody and transported to the hospital reference delusional statements. Criminal charges are pending upon his release from the hospital. All subjects involved are Hoffman Estates residents.

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## NEW HIRES



On 08 January 2018 the police department welcomed 3 new probationary police officers at a swearing in ceremony held at the Village Board meeting.

*(pictured left to right):*

A/C Poulos, PPO Lowden, PPO Kent, PPO Onorad, and Chief Bos.

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## INVESTIGATIONS DIVISION REPORT

Detectives Fernandez and Tenuto were assigned as the lead investigators for a homicide that occurred on the 900 block of Ash Road. The victim, a 57 year old male, was found dead at his residence after being shot in the head by his son. The suspect, a 22 year old male, had been taken into custody at the scene. Detectives Fernandez and Tenuto were able to obtain a full confession from the suspect. Detective Turman obtained necessary search warrants for this case which was also assisted by Detectives Zaba, Fairall and Gad. The case was reviewed by the Cook County States Attorney's Office and the suspect was charged with one count of First Degree Murder.

Detective Tenuto was assigned a bank robbery investigation. He worked collaboratively with the FBI and witnesses to conduct a photo lineup at which time the offender was positively identified as a 24 year old male resident of Wood Dale. A short time later this offender was taken into custody without incident, was charged and is currently in federal custody at Metropolitan Correctional Center.

Detective Zaba arrested two Carol Stream residents and charged them with possession of a stolen motor vehicle. The vehicle, a 2003 Honda Accord was previously stolen off the driveway of a Hoffman Estates resident. Both subjects made full confessions to the theft of the vehicle. The vehicle was returned to the rightful owner without damage.

Detective Turman responded to a bank robbery that occurred at the Chase Bank located at 2555 W. Golf Road. Detective Turman began examining video from nearby businesses and located video of the offender running across a parking lot adjacent to the bank and into a laundry mat. Detective Turman made contact with the management of the laundry mat and obtained high quality video of the offender entering the laundry mat and then hiding in the bathroom for several minutes. The offender was identified as a suspect from another bank robbery that had occurred in Addison a few days earlier. Detectives Turman and Zaba responded to the

Schaumburg train station after the FBI received information that the offender was at that location. The offender was first located by Detective Turman as they entered the station. Detective Turman recognized that the offender was overdosing and was unconscious. Detective Turman requested a unit to respond with Narcan for the offender and a Schaumburg Officer arrived within a few minutes and administered two doses. Within a few minutes the offender was alert and talking. He was taken to the hospital and turned over to the FBI for prosecution.

Detective Fairall concluded a fraudulent activity investigation that occurred in the 1600 block of Ashley Road. The victim had sent MoneyGrams totaling around \$12,000 to different people believing he was assisting a woman in obtaining her inheritance by paying her legal fees. This is a common online scam which was explained to the victim. Unfortunately, most of the money was found to have been picked up in Nigeria. Two of the MoneyGrams had been picked up in other states and the investigation was forwarded to those respective departments.

Detective Fairall closed the shooting investigation from the 500 block of Avondale. The shooting was determined to be an accident based on extensive witness and victim interviews. The person who fired his weapon stated that he would voluntarily have his FOID card cancelled and sent to the state police. A follow up check of the FOID card revealed the Illinois State Police had received and cancelled the FOID card.

Detective Zaba located a resident of Elgin who was placed under arrest and taken to the station to be interviewed reference two burglary to motor vehicle cases he was investigating. The suspect made a full confession to his role in the burglaries and was ultimately charged with two counts of Burglary.



## JUVENILE INVESTIGATIONS REPORT

Detective Gad arrested a juvenile offender for Disorderly Conduct and Forgery. The offender was assigned to the Hoffman Estates Peer Jury and presented a letter from his hockey coach to the jurors which explained the clubs procedure when their players are arrested, code of conduct and what his team suspension would be. Detective Gad spoke to the coach whose name was on the letter and it was revealed he never wrote the letter nor does he coach this individual anymore. The juvenile offender, who lives in Hoffman Estates will be referred to the Juvenile States Attorney's Office.

SRO Kowal began scheduling a Digital Safety Night at each of the elementary schools in the area. SRO Kowal did one of these nights at Fairview last year and it was received positively. SRO Kowal is expanding this presentation to all District 54 schools in our town this year.

SRO Kowal handled a case of dissemination of harmful material which involved students at Fairview School. SRO Kowal located the offender and made an arrest for the crime.

SRO Kowal was assigned a battery report to follow up on involving students at Eisenhower School. SRO Kowal arrested the offender in this case.

SRO Stoy took the initial report reference an alleged Criminal Sexual Assault which took place between two Conant High School students last year.

During the month of January, SRO Stoy assisted in the recovery of 8 iPads, 3 cell phones, and 1 jacket. SRO Stoy conducted 3 student consultations, and issued 5 possession of tobacco by a minor citations throughout the month.

SRO Allen arrested two female juvenile students at Hoffman Estates High School for Disorderly Conduct for causing a disturbance in the hallway that led to staff members physically holding them to prevent a fight. Both female juveniles reside in Schaumburg, IL.

SRO Allen arrested a male adult student for Theft Under \$500 at Hoffman Estates High School after he stole a female juvenile student's Pandora ring. The male adult resides in Hoffman Estates, IL.

SRO Allen arrested five female juvenile students for Mob Action that occurred On the 1700 block of Queensbury Circle. Three of the female juveniles reside in Hoffman Estates, one female juvenile resides in Hanover Park, and the other female juvenile resides in Schaumburg, IL.

During the month of January, Detective Allen issued 2 Possession of Tobacco Products by Minor under 18 years of age - ordinance tickets and 2 Disorderly Conducts ordinance tickets. Detective Allen recovered 1 iPad and 11 cell phones belonging to HEHS students.

## RETIREMENT



After serving 27 years with the Hoffman Estates Police Department, Officer James Kenaga announced his retirement effective January 30, 2018. Officer Kenaga served the community as a police officer and an evidence technician. He applied his knowledge and skill set within the Department through the Use of Force Team. In 2013 Officer Kenaga received the Chief's Commendation Award in recognition of excellent tactical training he provided during in-service training. Throughout Officer Kenaga's career with the Department, he consistently displayed dedication and loyal service to the citizens of Hoffman Estates with excellence. The Department wished Officer Kenaga much success in all his future endeavors.

## TACTICAL UNIT REPORT

The Tactical Unit welcomed Officer Giacone to the Unit as he replaced Officer Stoy who had a distinguished 14 year assignment to the Unit.

On January 10, Officer Bartolone was on routine patrol in Area 5 when he observed a driver he knew to not possess a valid driver's license and was wanted on an arrest warrant. Officer Bartolone stopped that vehicle and made contact with the driver, at which time he detected the strong odor of cannabis coming from inside the vehicle. Officer Bartolone took the driver into custody for Driving While License Suspended and for the Arrest Warrant out of McHenry County. After taking the driver into custody, the occupants were asked to exit the vehicle at which time they were also searched. Officer Bartolone recovered approximately 13 grams of cannabis from one of the occupants who also claimed ownership of two digital scales and a bottle of what is believed to be Cannabidiol Syrup. The offender was taken into custody and charged with Possession of Cannabis and Possession of Drug Paraphernalia. The bottle containing the suspected Cannabidiol was sent to the Illinois State Police Crime Lab for identification. Additional charges are pending lab results.

On January 17, Officers Bartolone and Giacone were on routine patrol in Area 1 when they observed a vehicle commit traffic violations. Officers Bartolone and Giacone stopped the vehicle and made contact with the driver, who was a Chicago resident with a suspended license. Officers Bartolone and Giacone took the driver



into custody for Driving While License suspended. Officer O'Shea assisted the Tactical Section by transporting the offender to the Hoffman Estates Police Department for processing. While Officer O'Shea was completing a search on the offender, he located 46 plastic bags containing 33 grams of cocaine in the offender's pants. The offender was charged with Driving While License Suspended and Class X Manufacturing and Delivery of a Controlled Substance.

On January 24, Officers Bartolone and Cawley were on routine patrol in Area 2 when they observed a vehicle commit a traffic violation. Officers Bartolone and Cawley stopped the vehicle and approached the driver. Upon speaking with the driver a partial bottle of vodka was in plain view. Officers Bartolone and Cawley learned that none of the occupants inside the vehicle were 21 years of age or older. The driver of the vehicle was asked if there was anything illegal in the car at which time he provided Officer Bartolone with the end of a marijuana filled cigar. All occupants were asked to exit the vehicle and were searched. One of the occupants who is currently on parole, was found to be in possession of a rolled up dollar bill that appeared to be used to ingest narcotics and a small plastic bag containing what appeared to be a small amount of cocaine. The offender was transported to the Hoffman Estates Police Department for further investigation. The driver was issued a Village ordinance citation for Possession of Drug Paraphernalia and Improper Transportation of Alcohol before being released from the scene. The plastic baggie and contents were sent to the Illinois State Police Crime Lab.

## CANINE UNIT REPORT



During the month of January, Officer Marak and his K9 partner Dozer were deployed to 6 incidents. Together they conducted (3) suspect tracks, (1) building search, (1) area search, and (1) narcotics sniff. Two of these incidents were for outside department assists.

The Canine Unit continues to attend monthly training events.

## SPECIAL / STAFF SERVICES DIVISION REPORT

On January 9 - The 29<sup>th</sup> session of the Citizen's Police Academy began with over 20 participants. Topics included Department Structure, Community Relations, Identity Theft, and Evidence/Crime Scenes. A tour of the police department was also included.

January 10 - Sgt. Mueller communicated with the media with press releases and phone calls regarding the homicide in town.

January 11-12 - Lt. Felgenhauer attended the Use Case Demonstration by Hexagon as a finalist for the NWCD CAD/RMS project.

January 19 - Sgt. Mueller sent out an electronic training bulletin on Swatting.

January 22 - Sgt. Mueller emailed a training video about the Little Rock shooting.

January 23 - Sgt. Mueller took part in a webinar through the Justice Clearing house on Developing a PIO Support Program.

Bids were completed for the animal contract and prepared for a Committee meeting to complete the selection.

Bids were completed for the police testing and prepared for a Committee meeting to complete the selection.

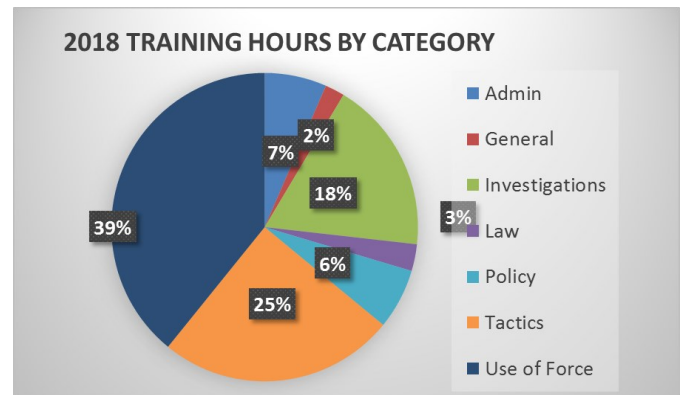
Two NARCAN reversal forms were completed and sent to Kane County.

The CABS processing system had a change in staff and repair procedure. This information was passed to the supervisors so they can make these corrections.

Sgt. Mueller posted several key messages on Facebook including information on the following:

- Animal exposure in the cold
- Black Ice
- Blocking sidewalks
- Snow
- Special Olympics Polar Plunge
- Award from Chamber of Commerce for Public Safety Partner

Training hours for January totaled 1130.50 hours which included: 74 hours of Admin, 23.25 hours of General, 205.50 hours of Investigations, 31.75 hours of Law, 71.75 hours of Policy, 281.75 hours of Tactics and 442.50 hours of Use of Force.



## ADMINISTRATIVE SERVICES REPORT



Total YTD new items inventoried	230
Total YTD items sent to lab	15
Total YTD items returned from lab	15
Total YTD items returned to owner	28
Total YTD transfers handled	2434
Laundered Prisoner Blankets	29
Items Destroyed	372

# COMMUNITY RELATIONS REPORT



During the month of January, Officer Bending participated in or facilitated the following:

The DARE sessions at Whiteley and Timber Trails Elementary Schools began during the month of January. This year, Whiteley Elementary School has three classes of 6th graders and Timber Trail has three classes of 5th graders. Three classes of 6th graders at Lakeview Elementary School will begin in February.

### Community Relations:

On January 17 - Officer Bending visited the Hoffman Estates Park District STAR program at MacArthur Elementary School. The program provides a safe environment in a recreational setting for students who require after school care. Officer Bending spoke to 35 students from 1st to 6th grade about treating others with respect, making safe and responsible choices and what to do in the event of bullying.

On January 23 - Officers Bending and Kruschel were presenters at the Citizen Police Academy. They provided information on the job responsibilities of the Community Relations Division. Topics included Problem Oriented Policing, DARE, the Police Explorer Program and the Law Enforcement Torch Run for Special Olympics.



### Special Olympics:

The 2018 Law Enforcement Torch Run for Special Olympics Kickoff Conference will be held in February. To prepare for the conference, Officer Bending participated in planning meetings for the event.

Fundraising and recruitment for the 2018 Polar Plunge continued in January. Additional funds were raised and a new member signed up to “take the plunge.” The Hoffman Estates Police Department team currently has 17 participants signed up, the largest amount ever.

- Cub Scouts
- Girl Scouts workshop
- Computer classes
- Children’s Art Class
- “Happenings at the CRC”*
- Library Literacy
- Adult ESL classes
- Scout Reach Program
- Promise to Play
- Teen Center activities planned

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## PROBLEM ORIENTED POLICING REPORT

During the month of January 2018, Officer Kruschel in the Problem Oriented Policing Unit was involved in the following activities:

On January 5 - Officer Kruschel assisted Autumn Chase Management with a no-trespass order for a problem tenant.

On January 18 - Officer Kruschel met with Emma Aloran, Security Advisor for Camelot School in Hoffman Estates. Kruschel conducted a safety and security assessment of the facility, with focus on cell phone detection solutions and police interaction with staff and students.

On January 19 - Officer Kruschel conducted a tour for Cub Scout Pack 37.

On January 22 - Officer Kruschel submitted an article for the Hoffman Estates Citizen newsletter entitled, "Parking Etiquette 101," an informative article educating our citizens about parking legally and being a responsible neighbor.

Cases forwarded to the POP Division: 3

- 1 - Driving Complaint
- 2 - Animal complaints

Crime Hazard Alerts: 8

- 7 - Open garage door
- 1 - Unsecured vehicle



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## EXPLORER POST 806

On January 10 - ASO Notarnicola coordinated with Officer Barber to train the Explorers in Surveillance at Woodfield Mall. There were five role players involved and the Explorers had to work in teams to follow said role players without them recognizing them.



The Explorers continue fundraising efforts to save money for an opportunity to attend the National Competition this summer being held at Purdue University in Indiana.

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# TRAFFIC SECTION REPORT

On January 12 Officer Wiegert responded with the Patrol Division to a business in the 2700 block of Beverly Road for an accident with injuries. Upon arrival Officer Wiegert conducted a crash investigation which revealed that a temporary company employee driving a vehicle for auction accidentally put a car in “reverse” instead of “drive” and struck a pedestrian who was walking in back of the vehicle at that time. The pedestrian was transported to the hospital with non-life threatening injuries. Due to the fact this crash occurred on private property, no citations were issued and the case was completed and administratively closed.

On January 12 Officer Wiegert and ASO Dianovsky responded to the Mobil Gas Station located at 615 W. Higgins Road for a hazardous material incident involving the spillage of approximately 65 gallons of gasoline. Throughout the incident, Officer Wiegert and ASO Dianovsky provided traffic control while the Hoffman Estates Fire Department and Public Works mitigated the hazards. Officer Wiegert and ASO Dianovsky received a letter of appreciation from HEFD Acting Deputy Chief Rich Englund for their assistance.

On January 26 truck enforcement was conducted with the Illinois State Police. A total of 84 trucks were inspected and/or weighed.

During the month of January he Traffic Section completed 6 T.A.R.G.E.T. Enforcements

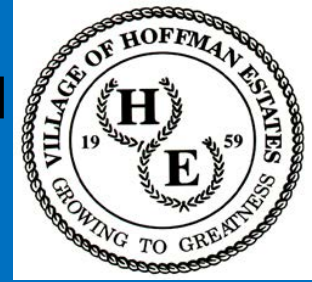
ASO Dianovsky is completing A.S.O. duties in the Traffic Section. This month she issued 301 citations, 10 of which were handicapped violations and handled 7 abandoned vehicles. In her five month assignment she has issued 779 ordinance citations while handling 53 abandoned vehicle reports.

The Traffic Section followed up on 17 hit and run or incomplete crashes and 7 abandoned vehicles

	January 2018	Year-to-Date 2018	January 2017
<b>Trucks Investigated: Traffic Section</b>	87	87	0
<b>Truck Fines: Traffic Section</b>	\$2,249	\$2,249	\$0
Truck Permit Fees	\$0	\$0	\$50
Chauffeur Licenses Issued	10	10	50
Chauffeur License Fee	\$650	\$650	\$2,275
Child Safety Seats Inspected	7	7	6
<b>Citations Issued:</b>			
Speed Related Violations	64	64	39
Seat Belt Violations	0	0	2
Child Restraint Violations	0	0	0
Cell TX/Texting	22	22	13



# VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: James H. Norris, Village Manager

January 2018

## Prevention and Wellness

The Health and Human Services Department is committed to bringing the community opportunities to engage in learning about mental health and wellness. On January 25, 2018 Health and Human Services hosted a Mindfulness Workshop at Village Hall. Fifty-five community members attended this event where they learned about how to incorporate mindfulness in to their daily lives through practice and information provided by Certified Mindfulness Coach, Ella Prejzner. The workshop discussed the benefits of mindfulness, reviewed how it is incorporated in various settings, and let participants through three mindfulness activities that they could practice after the workshop.



Residents listening to the Mindfulness workshop

On January 9, 2018, Health and Human Services hosted the Ear, Nose and Throat Specialists of Illinois who provided sinus screenings for employees. Dr. Ryan Vaughn provided the screenings and feedback sessions for 8 employees. The Ear, Nose and Throat Specialists of Illinois have offices in Hoffman Estates and surrounding communities.

During the month of January, nursing staff provided 76 children's vaccinations. Nursing staff provided 4 adult immunizations. Through these vaccinations, a total of 114 antigens were prevented. One hundred and five preventative screenings were completed which include Tanita body analysis, blood pressure checks, pulse screenings, blood sugar, and hemoglobin checks. Five Cholestech exams and 3 TB tests were completed by nursing staff in January. Additionally, 16 flu shots were provided for adults and children in the month of January.

Vision and Hearing screenings are provided by HHS nursing staff at preschools and day care centers throughout the community. These essential screenings provide parents and educators with vital

information regarding any deficits that children may be experiencing in vision and hearing which could have a direct impact on their learning and functioning. Our nurses have been trained and certified by the Illinois Department of Public Health Vision and Hearing Program. During the month of January, 314 screenings for vision and hearing were conducted by nursing staff.



Mindfulness coach and speaker,  
Ella Prejzner

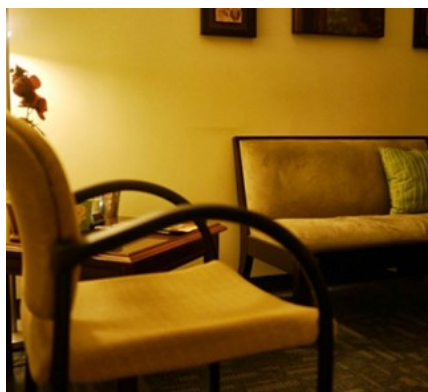


Community Outreach and education is an essential part of the HHS mission. Nursing Supervisor Cathy Dagian attended two community health fairs during the month of January. On January 25, 2018, she attended the 50+ Club Open House Senior Program where she provided blood pressure screenings, general health consultations, and distributed information regarding services provided through the department. On January 31, 2018, Cathy Dagian attended the Harper College Volunteer Resource Fair where she discussed volunteer opportunities with students. As a result, seven students reported an interest in volunteering at HHS clinics and will start in February 2018.

Health and Human Services is proud to continue the Therapy Dog Thursday events on the last Thursday of each month. In partnership with Therapy Dogs International, HHS provides a space for clients and residents to spend time in a relaxed setting with therapy dogs to learn about ways to decrease stress and what services are available to them through the department. During the month of January, 19 people attended the event.

HHS in conjunction with the Park District continues to provide youth services at Vogeley Teen Center. The Teen Center is open Tuesdays from 6:30-8:30 pm and provides a safe environment for youth to gather during afterschool hours. During the month of January, there were 37 contacts with youth.

## Treatment and Crisis Response



During the month of January, HHS clinical psychology staff provided 291 hours of individual counseling, 16 hours of family counseling, and 5 hours of couples counseling were completed. Eighteen intake appointments were completed. Therapy services address a variety of mental health concerns including depression, anxiety, relationship distress, work stress, grief, and family conflict. Services are provided on a sliding scale based on family size and income.

The Health and Human Services training program has been in place for over 30 years and prides itself on providing quality, relevant, and evidence-based training. On January 16th and January 18th, HHS clinical staff conducted interviews to fill two full-time pre-doctoral intern positions which will start in September 2018. Match day for doctoral training internship programs will be on February 23, 2018. The Doctoral Internship program at HHS continues to be a competitive site and provides the highest quality of training.

Health and Human Services staff ensures that we are prepared for emergencies that may occur in the community. On January 30, 2018, Dr. Monica Saavedra and Dr. Audra Marks attended the Emergency Operations Center tabletop exercise which was held at the Police Department. This exercise was designed to ensure that various departments understood how to collaborate and what roles they each are responsible for in emergency situations that could occur in the community.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. During the month of January, HHS provided financial assistance through the Salvation Army program to one resident.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of January one resident was assisted.

HHS provides assistance to residents in need of temporary medical equipment such as wheelchairs, walkers, canes, and crutches through the Lending Closet program. During the month of January, 8 residents were assisted.

## Drugs/Sharps Collection

During the month of November, HHS staff collected 56 gallons of sharps and 80 gallons of expired medications through the pharmaceutical and sharps collection program.



## Welcome to the Team!

Health and Human Services is happy to welcome Roy Mukanda to our team. Roy is in his BSN completion program at Northern Illinois University and is completing his practicum in leadership and population-focused nursing in the Health and Human Services Department. Roy will work at clinics, implement a leadership program and be supervised by Nursing Supervisor Cathy Dagian through May 2018.



## Additional Activities

- Dr Monica Saavedra attended the Senior Commission monthly meeting on January 8, 2018.
- Dr. Monica Saavedra and intern Joyce Cha attended the Youth Commission ALICE computer animation classes for children on January 13, 2018.
- Dr. Monica Saavedra assisted at the Martin Luther King Breakfast sponsored by the Cultural Awareness Commission on January 15, 2018.
- Dr. Monica Saavedra attended the Senior Commission brunch event on January 17, 2018.
- Dr. Monica Saavedra attended the Youth Commission monthly meeting on January 18, 2018.
- Dr. Audra Marks attended Coffee with the Board on January 20, 2018.
- Dr. Audra Marks attended the Northwest Suburban Autism Consortium Meeting on January 23, 2018 at Willow Creek Church.
- Dr. Monica Saavedra and Dr. Audra Marks attended the Emergency Operations Center Training on January 30, 2018.



Monica Saavedra, Psy.D.  
Director, Health & Human Services



Audra Marks, Psy.D.  
Assistant Director, Health & Human Services

January, 2018

<b>Health Services Provided</b>						
	January, 2018	Year to Date	Last Year to Date	2017 Total		
<b>Total People Served:</b>	<b>455</b>	<b>455</b>	<b>485</b>	<b>4041</b>		
<b>Children's/Baby Clinic People Served:</b>						
Childrens Clinic:	20	20	16	326		
Baby Clinic:	4	4	0	56		
<b>Total:</b>	<b>24</b>	<b>24</b>	<b>16</b>	<b>382</b>		
<b>Shots Given:</b>						
Children's Clinic:	46	46	43	680		
Baby Clinic:	7	7	0	126		
Children's Flu:	11	11	4	83		
<b>Total Combined Shots:</b>	<b>64</b>	<b>64</b>	<b>47</b>	<b>889</b>		
<b>Total Antigens:</b>	<b>114</b>	<b>114</b>	<b>94</b>	<b>1778</b>		
<b>Vision/Hearing Testing:</b>						
Vision/Hearing Total:	<b>314</b>	<b>314</b>	<b>316</b>	<b>1771</b>		
<b>Adult Immunizations:</b>						
Adult Flu:	8	8	0	311		
Hep A/Menactra	0	0	2	13		
Hep B	0	0	0	10		
TB Testing:	3	3	6	68		
Tdap:	2	2	2	22		
Twinrix:	1	1	4	9		
<b>Total Combined Shots:</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>433</b>		
<b>Total Antigens:</b>	<b>16</b>	<b>16</b>	data not available	<b>394</b>		
<b>Adult Wellness Testing:</b>						
Tanita Scale:	0	0	0	57		
Blood Pressure:	44	44	62	745		
Pulse:	42	42	61	750		
Blood Sugar:	0	0	0	35		
Cholestech:	5	5	8	74		
Hemoglobin:	5	5	8	94		
<b>Total:</b>	<b>96</b>	<b>96</b>	<b>139</b>	<b>1755</b>		
<b>Consultation Time Spent:</b>	<b>30</b>	<b>30</b>	data not available	<b>12.62</b>		
<b>Human Services Provided</b>						
	January , 2018	Year to Date	Last Year to Date	2017 Total		
<b>Total People Served:</b>	<b>124</b>	<b>124</b>	<b>80</b>	<b>1293</b>		
<b>Counseling Sessions:</b>						
Individual Counseling:	291	291	143	2220		
Intake:	18	18	3	85		
Couples Counseling:	5	5	2	50		
Family Counseling:	16	16	4	49		
<b>Total Sessions:</b>	<b>330</b>	<b>330</b>	<b>152</b>	<b>2404</b>		
<b>Psychological Testing:</b>						
	Number of Test Batterys January , 2018	Hours of Testing January , 2018	Year to Date Test Batterys	Last Year to Date Test Batterys	2017 Total Test Batterys	
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	
<b>Outreach</b>						
	Times Held in January , 2018	January , 2018 Participants	Y-T-D Participants	Times Held in 2018	Last Y-T-D Participants	2017 Total Participants
<b>Community Outreach</b>						
Blood Drive:	0	0	0	0	0	46
CERT:	0	0	0	0	0	75
Take Charge of Health:	0	0	0	0	0	24
Therapy Dog Thursday:	1	19	19	1	0	74
Vogelei:	4	37	37	4	45	423
<b>Events/Fairs:</b>						
<b>Total:</b>	<b>1</b>	<b>55</b>	<b>55</b>	<b>1</b>	<b>145</b>	<b>719</b>
<b>HOC Programs:</b>						
Autism Support Group	0	0	0	0	0	

<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Employee Programs:</b>						
Total:	0	0		#REF!	*Data not available	
<b>Human Services Groups:</b>						
Lion's Pride	0	0	0	0	0	6
Real Girls, Real Talk	0	0	0	0	10	6
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>12</b>
<b>Assistance Programs:</b>						
	January , 2018 Participants	Year to Date	Last Year to Date	2017 Total		
Nicor:	1	1	1	10		
Salvation Army:	1	1	1	26		
Lending Closet:	8	8	6	82		
<b>Total:</b>	<b>10</b>	<b>10</b>	<b>8</b>	<b>118</b>		
<b>Health Clinic Revenues</b>						
	January, 2018	Year to Date	Last Year to Date	2017 Total		
Children's Clinic	\$ 236.00	\$ 236.00	\$ 314.00	\$ 3,091.00		
Hoffman Baby Clinic	\$ 122.00	\$ 122.00	\$ -	\$ 513.00		
Other Clinic/Fairs	\$ -	\$ -	\$ -	\$ -		
TB tests	\$ 22.00	\$ 22.00	\$ 22.00	\$ 612.00		
Lipid Profile/Cholestech	\$ 97.00	\$ 97.00	\$ 176.00	\$ 1,338.00		
Adult Shots	\$ 225.00	\$ 225.00	\$ 40.00	\$ 1,430.00		
Employee Shots:	\$ -	\$ -	\$ -	\$ -		
Blood Sugar:	\$ -	\$ -	\$ -	\$ 20.00		
Glucose & Hemoglobin:	\$ 11.00	\$ 11.00	\$ 14.00	\$ 208.00		
Medicaid:	\$ -	\$ -	\$ 435.20	\$ 1,895.46		
Flu/Medicare:	\$ 45.00	\$ 45.00	\$ -	\$ 3,650.04		
Children's Flu Clinic:	\$ -	\$ -	\$ 20.00	\$ 221.00		
Vision & Hearing:	\$ -	\$ -	\$ 860.00	\$ 2,540.00		
<b>Total:</b>	<b>\$ 758.00</b>	<b>\$ 758.00</b>	<b>\$ 1,881.20</b>	<b>\$ 15,518.50</b>		
<b>Human Services Revenue</b>						
	January, 2018	Year to Date	Last Year to Date	2017 Total		
Counseling:	\$ 3,710.00	\$ 3,710.00	\$ 1,858.00	\$ 30,572.00		
Testing:	\$ -	\$ -	\$ -	data not available		
<b>Total Revenue:</b>	<b>\$ 3,710.00</b>	<b>\$ 3,710.00</b>	<b>\$ 1,858.00</b>	<b>\$ 30,572.00</b>		



January 2018

## VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

**To: James H. Norris, Village Manager**

Below are ACTIVITIES for Emergency Management Agency (EMA) and the EMA Auxiliary employees for the month of January 2018:

### **Training:**

On January 2-3 Bob Langsfeld attended the IEMA Emergency Operating Plan training at the Region Office in Des Plaines. This was the first offering of the newly required class from IEMA. Our Plan is current and will not be reviewed by IEMA in 2018.

On January 8-11 Bob Langsfeld attended the Illinois Fire Science Institute Planning Section Chief training at Cook County DHS & EM in Oak Forest. This was a very good class and it is recommended for any EOC staff as the Planning Section sets the pace of the EOC and writes the Incident Action Plan for the Operational Period along with situational awareness briefings.

On January 17 Bob Langsfeld attended the Public Information Offices Awareness class at Hanover Township. This class covered not only what a PIO needs to be aware of but also how to work with the Media at the outer perimeter of an incident.

EMA is conducting a Citizen Emergency Response Class beginning March 7<sup>th</sup>. CERT class registration information was released to the public and the class is filling up. To date we have trained 60 local residents on how to prepared and respond for a disaster when services are stressed.

EMA member Jim Campbell has recertified in CPR AED at the Fire Department class this month.

### **Activations:**

On January 10 (3) EMA members assisted with perimeter access control for a Police incident on Ash Street.

### **Preparedness:**

On January 27 (5) five EMA Auxiliary Communications members participated in a National Communications Drill using the Command Trailer at the Village Hall. Long Range radio HF communications capabilities were tested. The drill was beneficial and led to the discovery of the two failed systems in the trailer. Both are being serviced.

On January 30 Mick Fleming facilitated a Weather Table Top Exercise in the Hoffman Estates EOC. The 4 hour exercise was attended by Village EOC Command and general staff positions which met the requirements of an IEMA exercise. The after action and improvement report is in progress. We did test the Everbridge alerting system and identified the staff positions as part of the objectives.

The Thor Guard Lightning Detection System for the Village Green was purchased and delivered in January. This is planned to be installed in the spring before the concert series begins.



# Hoffman Estates Fire Department

To: James H. Norris, Village Manager

## **FIRE DEPARTMENT MONTHLY REPORT**

**January 2018**

This month's activities resulted in the Fire Department responding to 580 calls for service, 380 incidents were for emergency medical service, 177 incidents were suppression-related, and 8 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of January.

*Patrick S. Fortunato*

Patrick S. Fortunato, Acting Fire Chief

### **Department Activities and Highlights:**



### **We had 5 Promotions in January:**

Lt. Paul Bilodeau to Captain  
 Lt. Chris Lenczewski to Captain  
 FF Dan Pearson to Lieutenant  
 FF David Ganziano to Lieutenant  
 FF Patrick Clarke to Lieutenant



## **Emergency Incidents of Interest:**

### **1-8-18 – #18-0000147 – 1983 Dunmore – Structure Fire (Code 4)**

Companies responded for a report of a structure fire. Engine 22 arrived and found heavy smoke showing from the front door and garage. The home owner met Engine 22 outside and reported that the fire was in the basement and everyone was out of the house. Companies completed an interior fire attack, utilizing pre-connected hose lines through the front door. The fire was quickly extinguished. Engine 24 performed primary search of the building and Streamwood Engine 33 performed RIT. The home was found to have no working smoke detectors and was not equipped with a sprinkler system. A neighborhood Code 3 meeting was held.

### **1-10-18 – #18-0000222 – 615 Higgins Rd. – Fuel Spill (HAZMAT Response)**

Companies responded for a report of a fuel leak at a gasoline station. Initial reports stated that gasoline was flowing out of a ventilation pipe, 12 feet above ground, and that 50 gallons had spilled out before employees could shut down the system.

Engine 21 was the first arriving unit on the scene. Their investigation found an undetermined amount of gasoline on the ground and running into a storm drain. Personnel immediately deployed absorbent material to try and stem the flow of fuel at the storm drain.

Battalion 6 assumed Incident Command and met with employees to confirm that the fuel system had been shut down. A hazardous materials response was requested to the scene. Assistance from the Police Department and Public Works was immediately requested. Incident Command notified the following agencies for assistance: IEMA, EPA, Water Reclamation District, and the State Fire Marshal's office. The Owner of the facility (Buchanan Energy) was on the scene and notified Future Clean Up Service, Stenstrom Tank Services, and ECS Environmental to assist with cleanup.

Fire Department personnel conducted air quality monitoring of the affected areas, including the storm drains. A continuous water supply was established, and a hose line and foam were deployed as a precaution. Public Works delivered sand and provided mapping of the storm drain system. Sand was dispersed in the affected area that resulted in the stoppage of the flow of gasoline into the storm sewer.

Collectively, Village Staff and outside agencies walked the storm drain line to determine the extent that the product had traveled. Consensus was that the limited amount of product had diluted sufficiently to not be a concern downstream.

The hazard was mitigated after 300 gallons of gasoline was safely pumped out of the fuel storage system relieving pressure on the underground storage tank.

**1-14-18 – #18-0000310 – 4959 Chambers Dr. – Structure Fire (Code 4)**

Companies responded to the report of a structure fire. The Police Department arrived and reported heavy smoke coming from the window and eaves of the roof. Response upgraded to a structure fire response. Police Department personnel confirmed that the resident was out of the house and that the fire was in a 2<sup>nd</sup> floor bedroom.

Station 24 arrived and used a pre-connect hose line through the 2nd floor bedroom window. A 2nd pre-connect line was also initiated inside the structure. The ceiling was pulled on the 2nd floor to ensure the fire was extinguished in the attic. Primary and Secondary search were completed by fire crews on the second floor and an all clear was given. The residence was equipped with working smoke detectors which alerted the resident to the fire. The home was not equipped with a residential sprinkler system. A neighborhood Code 3 meeting was cancelled due to non-attendance.

**1-16-18 – #18-0000336 – 1800 Huntington Blvd. – Large water leak/damage**

Station 22 personnel responded for an Automatic Fire Alarm. On arrival, personnel found water leaking in the west stairwell. Further investigation revealed a sprinkler pipe had broken on the 6th floor in the west wing stairwell. The water was stopped and personnel completed extensive salvage operations. A Fire Inspector was requested to the scene. He took the west wing sprinkler standpipe out of service. Battalion 6 met with the building management and helped them prepare a plan to get the system back in service and clean up the remaining water.

**1-20-18 – #18-0000393 – 746 Bode Rd. – Vehicle Fire (Code 3)**

Companies responded for the report of a car fire four feet from a building. Upon our arrival Engine 21 took command of a well involved car fire next to a garage. Station 21 personnel stretched pre-connect line to extinguish the fire. Due to the fast hose deployment, the fire was extinguished before it spread to the garage. A fire investigation was completed and determined to be mechanical in nature

**Mutual & Auto Aid Incidents:**

**1-3-18 – #18-000053 – Mutual-Aid into Rolling Meadows – Change of Quarters**

Engine 21 responded to Rolling Meadows for a change of quarters at Station 16. While on the change of quarters, Engine 21 responded to 2 ambulance requests.

## **ADMINISTRATIVE DIVISION**

- Acting Chief Fortunato participated in the following events during the month:
  - Attended the MABAS Division One Chiefs Meeting
  - Attended the Bi-Monthly MABAS Division 1 Meeting
  - Attended the Martin Luther King Breakfast
  - Attended the NCH Advisory Board Meeting
  - Attended the NCH Dispatch Steering Committee meeting
  - Attended the NWCD Executive Committee
  - Attended the NWCD Joint Board meeting
  - Attended NWCD Dispatch RFP meetings
  - Attended multiple meetings regarding the launch of a department wide scheduling software
  - Attended an SCBA Committee meeting at for the upcoming selection of SCBA Equipment.
  - Attended numerous meetings with HRM
  - Attended Local 2061's annual retirement dinner at Poplar Creek Golf Course
  - Attended the Chamber of Commerce Celebration of Excellence event
  - Worked with HRM to complete the documentation process for the hiring of a Management Analyst
  - Attended the Village's EOC table top training exercise at the police Department

## **OPERATIONS DIVISION**

- Acting Deputy Chief Englund participated in the following events during the month:
  - Attended the Fire Department staff meeting
  - Attended the emergency medical class for RTF
  - Attended the MABAS Division I Deputy Chief's meeting
  - Worked three Sears Centre events
  - Attended/coordinated paperless work order meeting with Fire Dept. and Finance Dept.
  - Attended Fire Department promotions and promotional party
  - Attended the MABAS Division II Chief's meeting
  - Attended a planning meeting with the Code Dept.
  - Participated in the Village's EOC table top drill
  
- Assistant Chief Mackie participated in the following events during the month:
  - Attended MABAS 1 Chiefs meeting.
  - Attended MABAS 1 Training Officers meeting
  - Attended Fire Department Staff meeting.
  - Attended Shift Training Coordinators meeting.
  - Attended Occupational Health & Safety Committee meeting.
  - Attended the Village Employee Wellness Committee meeting.
  - Attended the Fire Department Promotions celebrations.
  - Completed Probationary Firefighter Rook Book checks.
  - Attended Union Retirement Celebration.
  - Attended a meeting with Columbia Southern University.
  - Attended EMS Case Reviews with Doctor Johnson.
  - Assisted Streamwood Fire Department with picking up a training prop.
  - Completed ambulance ride time program meetings with PFFs' Deihs & Bava.
  - Worked Windy City Bulls game, Arena Cross, and Monster Truck events at the Sears Centre Arena.

## PUB ED EOM January 2018

### CLASSES

<b>Date</b>	<b>Location</b>	<b>Description:</b>
1/13/18	Station 24	Cannone taught the monthly CPR class at St 24 – <b>7 Students</b> – 3.0 hours

### PUB ED ACTIVITIES

<b>Date</b>	<b>Event:</b>
1/13/18	Code 3 program for the the Dunmore fire – Bosco & Fuja – <b>2 Adults &amp; 4 Children</b> – 1.5 hours
1/16/18	St. 24 Tour – Arendt, Best, Keifer, Kunder & Mullis – <b>3 Adults &amp; 7 Children</b> – 1.0 hour



# Hoffman Estates Fire Department

EOM - Monthly Type of Alarm Report - Summary

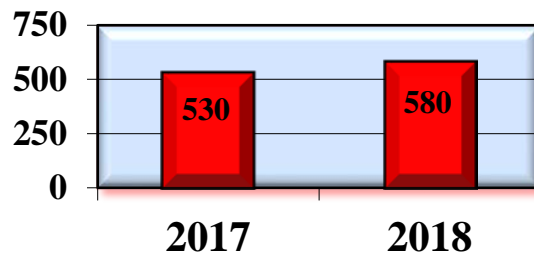
**Patrick Fortunato**

*Fire Chief*

Alarm Date Between {1/1/2018} And {1/31/2018}

Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	395	68.10 %
Code 2: Single Company Response	35	6.03 %
Code 3: Structure Fire/Inside Odor of Natural Gas	10	1.72 %
Code 4: An upgrade of any initial response	4	0.68 %
Traffic Accident with entrapment	3	0.51 %
Automatic fire alarm, full fire position	71	12.24 %
All traffic accidents with injuries	27	4.65 %
Brush Fire. Upgrade from a Code 2	0	0.00 %
MABAS Box alarm to another town	0	0.00 %
Car fires (outside of building)	1	0.17 %
CO response without reported symptoms	9	1.55 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	0	0.00 %
NIPAS EST Activation	0	0.00 %
Elevator Response	10	1.72 %
HazMat Level I Response	2	0.34 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	4	0.68 %
Mutual aid request (including Code 13)	8	1.37 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	1	0.17 %
Technical Rescue	0	0.00 %
Count of Incidents		580

**Total Emergency Responses  
January**





# Hoffman Estates Fire Department

EOM - Year to Date Type of Alarm Report - Summary

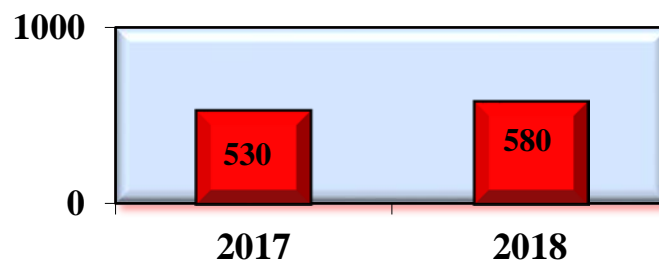
**Patrick Fortunato**

*Fire Chief*

Alarm Date Between {1/1/2018} And {1/31/2018}

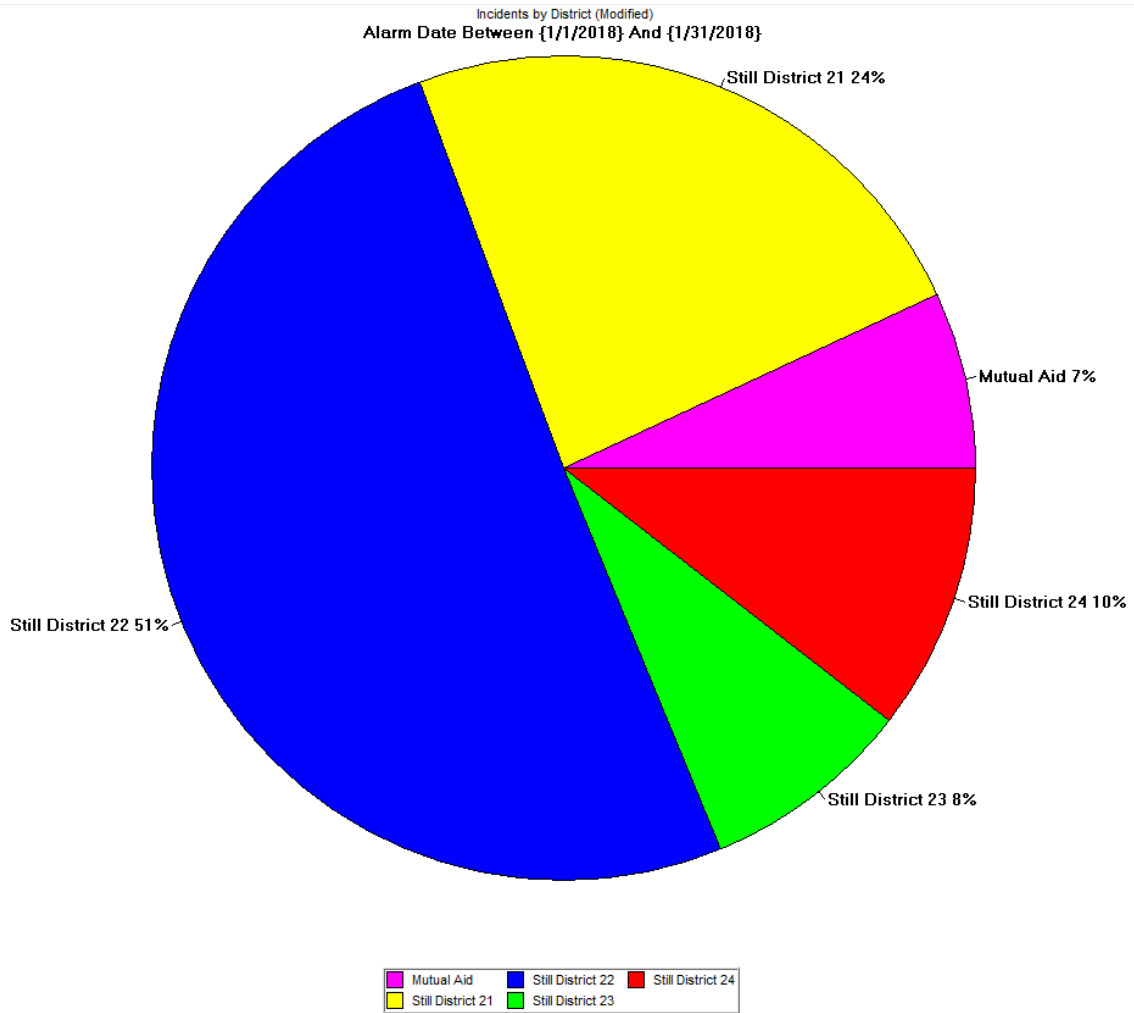
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MABAS Box alarm to another town	0	0.00 %
Car fires (outside of building)	1	0.17 %
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Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	0	0.00 %
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Elevator Response	10	1.72 %
HazMat Level I Response	2	0.34 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
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Mutual aid request (including Code 13)	8	1.37 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	1	0.17 %
Technical Rescue	0	0.00 %
Count of Incidents		580

**Total Emergency Responses  
Year-to Date**



# Hoffman Estates Fire Department

## EOM – Incident by District Summary





# Hoffman Estates Fire Department

EOM - Ambulance 22 Monthly

**Patrick Fortunato**

*Fire Chief*

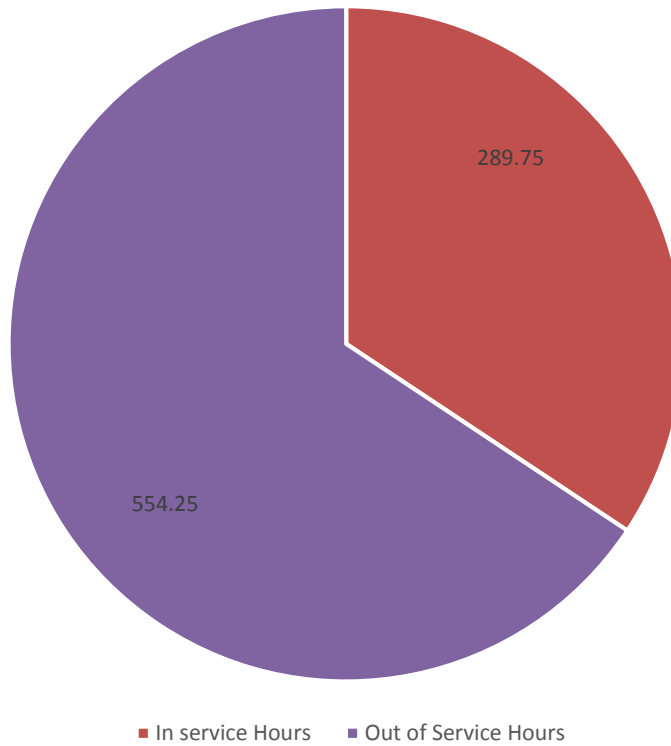
Date Between {1/1/2018} And {1/31/2018}

Start Date	Total Hours	Percent of Hours per Month
January	289.75	38.9449 %

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Total In-Service Hours 289.75 of 744.00      Total Percentage of Hours In Service 38.945 %

Ambulance 22 In service hours  
January







# Hoffman Estates Fire Department

EOM - Ambulance 22 Summary

**Patrick Fortunato**

*Fire Chief*

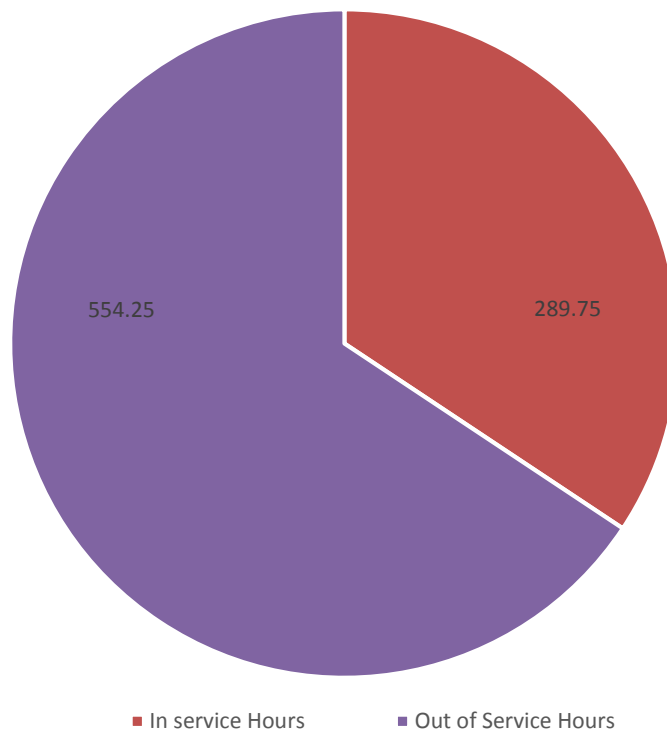
Date Between {1/1/2018} And {1/31/2018}

Start Date	Total Hours	Percent of Hours per Month
January	289.75	38.9449 %

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Total In-Service Hours 289.75 of 744.00      Total Percentage of Hours In Service 38.945 %

Ambulance 22 In service hours  
Y-T-D



**FIRE PREVENTION BUREAU**  
**Fire Loss Occupancy Type – 2018**

<b>OCCUPANCY TYPE</b>	<b>January</b>
Special Outside	\$0
Public Assembly	\$0
Single-Family	\$260,000
Multi-Family	\$500
General Business	\$0
Road, Parking Property	\$0
Storage Property	\$0
Open Land, Field	\$0
Vehicle	\$17,912
Institutional	\$0
<b>TOTALS</b>	<b>\$278,412</b>

<b>2018 TOTAL FIRES FOR THE MONTH</b>	<b>Estimate Dollar Loss</b>
<b>JANUARY</b>	
1880 Bonnie	\$500.00
1983 Dunmore	\$100,000.00
4959 Chambers	\$160,000.00
746 Bode Rd	\$17,912.00
Total for Month	<b>\$278,412.00</b>
<b>TOTAL LOSS FOR 2018</b>	<b>\$278,412.00</b>
<b>TOTAL LOSS FOR 2017</b>	<b>\$1,194,875.00</b>

- **FINAL INSPECTIONS COMPLETED: 0**
- **MEETINGS ATTENDED:** Site Plan Meetings
- **TRAINING ATTENDED:**

**ANNUAL INSPECTIONS:**

Annual Fire Safety Inspections are inspections that are conducted on existing occupancies on an annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

<b>Inspection Type</b>	<b>January</b>	<b>YTD Total</b>	<b>2017 Total</b>
Annual			35
First Re-inspections			10
Business license Inspection			1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>46</b>
<b>Plan Review</b>			
<b>Plan Review</b>	<b>January</b>	<b>YTD Total</b>	<b>2017 Total</b>
Building Plan Review	4	4	59
Automatic Fire Alarm	8	8	30
Other Suppression Systems			0
Fuel Storage Tanks			1
Hood & Duct Mechanical	1	1	4
Hood & Duct Suppression			6
Open Burn	1	1	32
Site Plan Review	1	1	27
Automatic Sprinkler	26	26	97
Temporary Heating	2	2	0
Temporary Structure (tent)			9
Pyrotechnic Display			5
<b>Total</b>	<b>43</b>	<b>43</b>	<b>270</b>
<b>Construction Projects</b>			
<b>Construction Projects</b>	<b>January</b>	<b>YTD Total</b>	<b>2017 Total</b>
Construction/Permit issued	38	38	148
Construction Site Inspection	50	50	417
Construction Site Visits	17	17	127
<b>Total</b>	<b>105</b>	<b>105</b>	<b>695</b>
<b>Miscellaneous Inspections</b>			
<b>Miscellaneous Inspections</b>	<b>January</b>	<b>YTD Total</b>	<b>2017 Total</b>
Fire Prevention Complaints			97
Homeowner Walk-Thru (Residential Sprinkler)	1	1	15
Underground flush test/hydrant flow	12	12	152
Lock Box	1	1	19
<b>Total</b>	<b>14</b>	<b>14</b>	<b>274</b>
<b>Buildings Requiring Sprinklers</b>			
<b>Buildings Requiring Sprinklers</b>	<b>January</b>	<b>YTD Total</b>	<b>Remaining to be Installed</b>
Installed	1	1	31

<b>Wireless Transceivers</b>	<b>January</b>	<b>YTD Total</b>	<b>Total Installed to Date</b>
Installed	<b>0</b>	<b>0</b>	<b>454</b>

**PREVIOUS YEARS ANNUAL FIRE LOSS**

2017 -	\$1,194,875	2010 -	\$1,693,200
2016 -	\$ 874,260	2009 -	\$ 991,740
2015 -	\$1,164,022	2008 -	\$1,606,700
2014 -	\$2,621,600	2007 -	\$ 1,253,350
2013 -	\$ 488,100	2006 -	\$ 755,420
2012 -	\$3,277,217	2005 -	\$1,442,910
2011 -	\$ 524,800	2004 -	\$4,033,630

**TRAINING DIVISION**

**Outside Training:**

- Captains Bilodeau, Lenczewski & Lieutenants Clarke, Ganziano, & Pearson attended Company Officer Academy at NIPSTA, January 13-15, 2018.
- Firefighter Loeb attended Responding to Haz Mat Incidents in Nevada, January 29-31, 2018.
- Lieutenant Ganziano & Firefighters Gaydo, Merkel, & Orr attended Fire Prevention Principals in Carol Stream, January 29-31, 2018.
- Captains Bilodeau & Lenczewski attended NIMS ICS 300 in East Dundee, January 31, 2018.

**In-house Training:**

- CPR Training – coordinated by Lt. Richter.
- EMS Basic Skills Training – coordinated by Lt. Butler.
- Case Reviews with Doctor Johnson – coordinated by A/C Mackie.
- Annual Compliance Training – coordinated by A/C Mackie.

**Company Training Instructed by the Captains and Lieutenants:**

- Building familiarization through pre-plan review and building visits.
- Department and NWC EMS policy reviews.
- Department on-scene skills training and basic skills.

Total training hours for the month of January all members were 2,438.

<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>Total Hours YTD</b>
<b>2,438</b>				<b>2,438</b>