

FINANCE COMMITTEE MEETING MINUTES

December 11, 2017

I. Roll call

Members in Attendance:

**Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Vlg. Mgr. – Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Econ. Dev. Coordinator
Mike Hankey, Director of Transportation
Alan Wenderski, Director of Engineering
Patrick Seger, Director of HRM
Patrick Fortunato, Acting Fire Chief
Ted Bos, Police Chief
Patti Cross, Asst. Corporation Counsel
Audra Marks, Asst. Director of HHS
Rachel Musiala, Director of Finance
Fred Besenhoffer, Director of IS
Joseph Nebel, Director of Public Works
Ryan Johnson, Management Analyst
Suzanne Ostrovsky, Asst. Village Mgr.
Bruce Anderson, CATV Coordinator**

The Finance Committee meeting was called to order at 8:06 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Special Finance Committee Meeting minutes of November 21, 2017. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the Finance Committee meeting minutes of November 27, 2017. Voice vote taken. All ayes. (Abstain: Mills). Motion carried.

NEW BUSINESS

- 1. Request approval of a resolution establishing hire backs for Police and Fire personnel for the period January 1 through December 31, 2018.**

An item summary sheet by Rachel Musiala was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve a resolution establishing hireback rates for Police and Fire personnel for the period January 1 through December 31, 2018. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to purchase excess property and liability insurance and excess workers' compensation insurance from Alliant Americas Brokerage Services.**

An item summary sheet from Ken Koop was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to purchase excess property and liability insurance and excess workers' compensation insurance from Alliant Americas Brokerage Services. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to enter into an agreement for Bond Counsel and possibly Disclosure Counsel legal services with Louis F. Cainkar, LTD for the upcoming bond refunding anticipated to take place in FY2018.**

An item summary sheet from Art Janura, Jim Norris and Rachel Musiala was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to enter into an agreement for Bond Counsel and possibly Disclosure Counsel legal services with Louis F. Cainkar, LTD for the upcoming bond refunding anticipated to take place in FY 2018. Voice vote taken. All ayes. Motion carried.

- 4. Request authorization to declare \$16,182,608.01 as the developer and taxing district allocation for tax levy year 2016 within the EDA Special Tax Allocation Fund, and direct the Treasurer to remit said funds to the developer and taxing districts per PA 097-0636.**

An item summary sheet from Rachel Musiala was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to declare \$16,182,608.01 as the developer and taxing district allocation for tax levy year 2016 within the EDA Special Tax Allocation Fund, and direct the Treasurer to remit said funds to the developer and taxing districts per PA 097-0636. Voice vote taken. All ayes. Motion carried.

- 5. Request acceptance of the Finance Department Monthly Report (deferral requested).**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to defer the Finance Department Monthly Report. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of the Information System Department Monthly Report.

The Information System Department Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to accept the Information System Department Monthly Report. Voice vote taken. All ayes. Motion carried.

7. Request acceptance of the Sears Centre Monthly Report (deferral requested).

Motion by Trustee Gaeta, seconded by Trustee Arnet, to defer the Sears Centre Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Arnet, seconded by Trustee Gaeta, to adjourn the meeting at 8:13 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date