

AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
January 22, 2018

Board Room 7:00PM

Members: **Michael Gaeta, Chairman**
 Gary Pilafas, Vice Chairman
 Anna Newell, Trustee
 Karen Mills, Trustee
 Gary Stanton, Trustee
 Karen Arnet, Trustee
 William McLeod, Mayor

I. Roll Call

II. Approval of Minutes – December 11, 2017 Committee Meeting

NEW BUSINESS

1. Request authorization to waive formal bidding and purchase a 2018 Ford Utility Police Interceptor AWD for the Fire Department through the Northwest Municipal Conference – Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort Inc., Frankfort, IL, in the amount of \$31,074.00.
2. Request authorization to award contract for entry level patrol officer testing to C.O.P.S and F.I.R.E Personnel Testing Service, Schaumburg, IL, in an amount not to exceed \$17,200.00.
3. Request acceptance of Police Department Monthly Report.
4. Request acceptance of Health & Human Services Monthly Report.
5. Request acceptance of Emergency Management Coordinator Monthly Report.
6. Request acceptance of Fire Department Monthly Report.

III. President’s Report

IV. Other

V. Items in Review

VI. Adjournment

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

Village of Hoffman Estates

**PUBLIC HEALTH AND SAFETY
COMMITTEE MEETING MINUTES**

**DRAFT
December 11, 2017**

I. Roll call

Members in Attendance:

**Trustee Michael Gaeta, Chairman
Trustee Gary Pilafas, Vice Chairman
Trustee Anna Newell
Trustee Karen Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplín, Asst. Vlg. Mgr. – Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Econ. Dev. Coordinator
Mike Hankey, Director of Transportation
Alan Wenderski, Director of Engineering
Patrick Seger, Director of HRM
Patrick Fortunato, Acting Fire Chief
Ted Bos, Police Chief
Patti Cross, Asst. Corporation Counsel
Audra Marks, Asst. Director of HHS
Rachel Musiala, Director of Finance
Fred Besenhoffer, Director of IS
Joseph Nebel, Director of Public Works
Ryan Johnson, Management Analyst
Suzanne Ostrovsky, Asst. Village Mgr.
Bruce Anderson, CATV Coordinator**

The Public Health and Safety Committee meeting was called to order at 8:02 p.m.

II. Approval of Minutes

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve the Public Health & Safety Committee Meeting minutes of November 27, 2017. Voice vote taken. All ayes (Abstain: Mills). Motion carried.

NEW BUSINESS

- 1. Request approval to waive bidding and award a contract for purchase of a 2018 Ferrara Ignitor Pumper to Ferrara Fire Apparatus, Holden, LA, in an amount not to exceed \$587,000.**

An agenda item summary sheet from Patrick Fortunato was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to waive bidding and award a contract for purchase of a 2018 Ferrara Ignitor Pumper to Ferrara Fire Apparatus, Holden, LA, in an amount not to exceed \$587,000. Voice vote taken. All ayes. Motion carried.

2. Request acceptance of the Police Department Monthly Report.

The Police Department Monthly Report was presented to committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of the Health & Human Services Monthly Report.

The Health & Human Services Monthly Report was presented to committee.

Motion by Trustee Newell, seconded by Trustee Pilafas, to accept the Health & Human Services Monthly Report. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of the Emergency Management Coordinator Monthly Report.

The Emergency Management Coordinator Monthly Report was presented to committee.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to accept the Emergency Management Coordinator Monthly Report. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of the Fire Department Monthly Report

The Fire Department Monthly Report was presented to committee.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Arnet, seconded by Trustee Pilafas, to adjourn the meeting at 8:06 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: **REQUEST AUTHORIZATION TO WAIVE FORMAL BIDDING AND PURCHASE A 2018 FORD UTILITY POLICE INTERCEPTOR AWD FOR THE FIRE DEPARTMENT THROUGH THE NORTHWEST MUNICIPAL CONFERENCE SUBURBAN PURCHASING COOPERATIVE CONTRACT FROM CURRIE MOTORS FRANKFORT INC., FRANKFORT IL, IN THE AMOUNT OF \$31,074.00**

MEETING DATE: **January 22, 2018**

COMMITTEE: **Public Health & Safety Committee**

FROM: **Patrick Fortunato Acting Fire Chief**

PURPOSE: Request authorization to waive bidding and purchase a 2018 Ford Utility Police Vehicle for the Fire Department under the Northwest Municipal Conference (NWMC) Suburban Purchasing Cooperative.

BACKGROUND: The Village has a vehicle replacement plan in place and this request falls within those guidelines to replace one of the Fire Department's older vehicles with a new vehicle for the Fire Chief.

DISCUSSION: The FY 2018 budget includes funding for a replacement vehicle. The replacement vehicle would allow for the Chief's current vehicle to be re-assigned and current reserve staff/pool vehicle to be replaced.

Staff recommends that the approved vehicle be purchased through the NWMC Suburban Purchasing Cooperative. Each year, NWMC prepares bids for police and other vehicles. Previous experience by both Police and Fire Departments has found that the local vendors' pricing for these particular vehicles have been more than the contract pricing.

The total cost of the vehicle, excluding after-market equipment such as radios, is \$31,074.00. Therefore, it is recommended that the vehicle be purchased through the Northwest Municipal Conference-Suburban Purchasing Cooperative.

The successful bidder on this year's contract is Currie Motors Frankfort Inc., Frankfort IL

FINANCIAL IMPACT: The Fire Department's FY 2018 budget contains funding for the Ford Utility Police Interceptor AWD and equipment and may be found on the budget worksheet under Capital Vehicle and Equipment Funding, account number 37000025-4603.

RECOMMENDATION: Request authorization to waive bidding and purchase a 2018 Ford Utility Interceptor AWD for the Fire Department through the Northwest Municipal Conference –Suburban Purchasing Cooperative from Currie Motors Frankfort Inc., in the amount of \$31,074.00

COMMITTEE AGENDA ITEM VILLAGE OF HOFFMAN ESTATES

SUBJECT: Request Authorization to Award Contract for Entry Level Patrol Officer Testing to Cops and Fire Personnel Testing Service, Schaumburg, IL in an amount not to exceed \$17,200.00.

MEETING DATE: January 22, 2017

COMMITTEE: Public Health and Safety

FROM: Ted Bos, Chief of Police

PURPOSE: Request authorization to award contract to Cops and Fire Personnel Testing Service for entry level patrol officer testing at the rate of \$9,370.00 for the written testing process and an additional fee of \$145 per polygraph examination for candidates who successfully pass the written and physical examinations.

BACKGROUND: The rules and regulations of the Fire and Police Commission mandate that testing of applicants be conducted to establish an eligibility list. Among other requirements, part of this mandated testing process includes a written examination and a physical examination. These two portions of the testing process have historically been conducted by an independent outside vendor specializing in the development and delivery of these specific job related tests.

The eligibility list for entry level patrol officer was effective on September 9, 2016 and expires on September 9, 2018. The Police Department budgeted for testing in 2018 to produce an updated eligibility list in the anticipation of hiring officers to fill vacancies.

DISCUSSION: In order to develop a current eligibility list for the position of patrol officer, the department must conduct testing as required by the Rules and Regulations of the Fire and Police Commission. This eligibility list once finalized will be active for a period of two years. Quotes were requested from 3 different companies which specialize in the development and delivery of the written and physical portion of the testing process. Each company was asked to provide a quote for services encompassing the written and physical test as well as fees assessed for processing applications and advertising. These quotes were then calculated using the number of applicants from the 2016 testing process and do not include additional fees for polygraph services.

Cops and Fire = Quote \$9,370.00
200 West Higgins Road, Suite 201
Schaumburg, IL 60195
Ph. 847-310-2677

Standard and Associates = Quote \$14,851.00
309 W. Washington Street Suite #1000
Chicago, IL 60606
Ph. 800-367-6919

Resource Management and Associates = declined to participate.

Each of the companies that provided quotes for this process specialize in conducting written and physical/power examinations specifically tailored to the police entry level testing process. It can be expected that each company will provide a testing process that is fair and impartial. The process will provide every eligible applicant a fair and equal opportunity to demonstrate his or her ability to perform the duties of the position. It can be expected that each company will provide a testing process that is legally defensible and free from any actual or implied adverse impact against any person or group on the basis of age, gender, race, color or creed.

The department has experience working with two of the listed companies. In years past the department worked with Resource Management and Associates, under the supervision of Charles Hale, as well as Cops and Fire Personnel Testing Service who conducted the entry level police officer testing which produced the current eligibility list.

The Department's past experience with Cops and Fire Personnel Testing Service has proven that this company performs in a highly professional and competent way. The department is very satisfied in the testing process from Cops and Fire Personnel Testing Service. There are services that Standard and Associates does not offer in the testing process which will force us to pay extra for test proctors. Standard charges a fee of \$32 per hour plus expenses to administer the POWER test. If the testing process is 7 hours long, this is an additional \$2,016. Cops And Fire does not charge extra to administer the test.

FINANCIAL IMPACT:

The department budgeted \$3,700 for the written and physical exam portion of the entry level testing for 2018. The lowest quote, with all factors taken into account, is Cops and Fire Personnel Testing Service at \$9,370.00 figuring the same number of applicants as the last test (237). The Village would recoup approximately \$9,183.75 by charging an application fee of \$40.00. This would leave only \$186.25 to be paid by the Village of Hoffman Estates. The lower cost to Hoffman Estates is based on the fact that approximately one third of the applicants traditionally do not turn in the application or do not show up to take the written exam.

In addition, the department budgeted \$13,500 for the polygraph exam which Cops and Fire Personnel Testing Service offer at \$145 per applicant. The other companies did not offer polygraph examinations or had to outsource the examinations.

RECOMMENDATION:

Based on the quality and thoroughness of the work performed in the past by Cops and Fire Personnel Testing Service, it is recommended that the contract for entry level patrol testing and polygraph testing be awarded to the lowest bidder Cops and Fire Personnel Testing Service, Schaumburg, IL, in an amount not to exceed \$17,200.00



Village of Hoffman Estates

POLICE DEPARTMENT MONTHLY REPORT

Report of Activity

December
2017

PATROL DIVISION ACTIVITY REPORT

During the month of December the Patrol Division responded to 1635 calls for service. The following is a brief summary of some of the activities:

On 02 December, Officer Brunner responded to the intersection of Route 58 and Barrington Road reference a hit and run traffic crash. After arriving and investigating, Officer Brunner learned that two vehicles crashed, and the offending vehicle fled the area. The victim flashed his headlights and followed the offending vehicle which eventually stopped. After the offending vehicle stopped, the driver and passenger changed positions. A female passenger in the offending vehicle spoke to the driver in the victim vehicle. After being told that the police had been called the offending vehicle fled. The victim was able to get the license plate information of the offending vehicle which registered to Elgin. Officer Brunner requested Elgin Police respond to the address and make contact with the owner. The owner was contacted and responded to the Hoffman Estates Police Department. The owner contacted the person driving the offending vehicle and asked him to come to HEPD to resolve this matter. The driver came to HEPD and admitted to driving when the crash occurred. Officer Brunner took him into custody for several traffic charges relating to leaving the scene of the crash. He also had seven warrants for his arrest. The offender is a Chicago resident.



On 04 December, Officer Hansen and Officer Domin responded to the 1400 block of Sturbridge Court reference a missing person. Officers spoke to the complainant who related that a Hoffman Estates resident was missing, and prior to going missing sent an email containing suicidal statements. It was also believed that the missing person was in possession of firearms. Both officers attempted to locate the missing person by contacting friends and family members, to no avail. During the investigation officers were told that the missing man often visited the Elgin gambling boat. Elgin Police Department was contacted and asked to check the gambling boat in their jurisdiction. Several hours later, Elgin police officers located the missing man and he was transported to a hospital for a psychological evaluation.

On 06 December, Lieutenant Gerlach and Sergeant Petersen responded to the 2100 block of Seaver Lane reference a sick deer in the roadway. Upon arrival officers observed a deer standing in the roadway. The deer appeared disoriented and was drooling from the mouth. It was reported that the deer was standing in the same location for twenty-four hours and would not leave the area. Officers contacted the Department of Natural Resources (DNR) because the deer looked ill. A DNR biologist responded to the scene. The deer was tranquilized and the DNR agent took possession of the deer for scientific testing.

(Continued on page 2)

PATROL DIVISION ACTIVITY CONT..

On 07 December, Officer Chlebanowski was dispatched to HEPD reference a stolen auto report. The complainant related to Officer Chlebanowski that his vehicle was stolen while parked in the area of Mesa Drive and Knoll Lane in Hoffman Estates. After getting all of the information from the complainant, Officer Chlebanowski learned that the complainant's vehicle had been involved in a hit and run property damage crash in Schaumburg just prior to the compliant reporting his vehicle stolen in Hoffman Estates. A Schaumburg officer spoke to the complainant about the hit and run crash involving his vehicle. The complainant admitted that he crashed his vehicle in Schaumburg and fled the scene. The complainant also admitted to Officer Chlebanowski that he was reporting his vehicle stolen in Hoffman Estates because he crashed it in Schaumburg and fled the scene. The complainant, who is a Des Plaines resident, was charged with Leaving the Scene of a Property Damage Crash in Schaumburg and Felony filing a false police report in Hoffman Estates.

On 12 December, officers were dispatched to the 2100 block of Hassell Road reference a dog bite. Upon arrival the complainant related that her pit bull dog was acting viciously and bit a roommate. The roommate locked herself in a bedroom to keep the dog away from her. The owner of the dog was not able to enter her residence because the dog was acting viciously. At the request of the owner, and due to the dog acting in a vicious manner, the dog was tranquilized. The owner then transported the dog to a veterinarian for a medical examination due to its aggressive and dangerous behavior. The roommate was treated by HEFD for a minor bite wound to the abdomen.

On 14 December, HEPD units were dispatched to the 6000 block of Frank Drive reference a missing/runaway juvenile. After arriving and talking to parents it was determined that the 11 year old ran away from home after being disciplined. A description of the missing/runaway was sent to area police departments. Multiple HEPD units as well as family members checked various locations. A short time later the runaway's bicycle was located at a Walmart store in Carpentersville. The runaway was located inside the Walmart store and returned to his family who resides in Hoffman Estates .

On 19 December, Officer Boulahanis and Officer O'Shea were dispatched to the 1700 block of Queensbury Circle reference a drug overdose. Upon arrival, while talking to family members, officers observed a male lying on the floor in a bedroom. The male was unconscious and barely breathing. Officers were told that the unconscious male had possibly been using heroin. Officer Boulahanis administered two doses of Narcan. The male regained consciousness and started to breath normally. The Hoffman Estates resident was transported to the hospital by HEFD.



NEW HIRES

On December 1 Chief Bos attended the graduation ceremony of Probationary Officers Joseph Jennings and Gary Jones graduated from the Cook County Sheriff's Training Academy. They have now begun their Field Training with our Department.

INVESTIGATIONS DIVISION REPORT

Detective Fairall was called in for a stabbing. The victim had been driven to Sherman Hospital and told responding officers he was stabbed by an unknown male. After investigation, it was determined that the offender was the 30 year-old live in girlfriend. The two had a history of domestic disputes. The Cook County State's Attorney's Office declined to approve felony charges against the girlfriend due to the victim refusing to go to court. The offender was charged with Misdemeanor Domestic Battery.

Detective Fairall was called in for a shooting investigation. The shooting occurred at midnight while the residents were hosting a Christmas party. The home owner, a 50 year-old male, was showing how to disassemble his gun to a small group of family and friends in the kitchen of the house. When he put the gun back together it accidentally went off striking a candle, going through a wall, and then his wife in the back who was sitting in another room. The victim was transported to Alexian Brother's Medical Center, where she underwent surgery. It was also determined that the shooter had no alcohol to drink at the party and was showing the gun to adults at the party who were gun enthusiasts. The partygoers were all interviewed at the police department and described the shooting as a freak accident. The shooter also described the shooting as an accident and wanted to turn over his firearms and FOID card to police due to not wanting them anymore. When the victim was able, she was interviewed. She told Detective Fairall she believed the shooting to be an accident and said she and her husband had a healthy marriage. Due to the witness statements and statements of the victim and shooter, the incident is believed to be an accident. The shooter is working with Detective Fairall and the Illinois State Police to decline his gun privileges permanently.

Detective Zaba met with the General Manager of Mercedes Benz of Hoffman Estates. Detective Zaba was investigating a stolen auto case where a key swap occurred and an \$81,000 Mercedes Benz was stolen. Detective Zaba worked with the General Manager on some ways to improve security measures to avoid a key swap in the future. The GM agreed and stated he would be implementing the suggested security procedures in the near future. Detective Zaba worked with Customs on locating this vehicle and it was ultimately recovered by Customs in a shipping

container in Virginia.

Detective Zaba arrested a 47 year-old Chicago resident for Identity Theft, after the subject attempted to finance an \$80,000 vehicle at a dealership in town, in a victim's name who lived in Naperville. The subject made a full confession to Detective Zaba and charges were approved.

Detective Fernandez arrested a 38 year-old Hoffman Estates resident who on two separate occasions, went to a retail store at the Golf Rose Shopping Center and removed items from a shelf and then returned those items for cash. The incidents were caught on video tape and Detective Fernandez was able to identify the suspect. This suspect was arrested and charged with Misdemeanor Retail Theft.

Detective Tenuto followed up on a violation of an order of protection in which the offender was a 43 year-old male resident of Hoffman Estates. The offender is currently in the custody of the Cook County Department of Corrections and committed the crime while in jail by contacting the victim through phone calls. Detective Tenuto submitted a subpoena for recorded phone calls from the offender from jail. After reviewing phone calls, Detective Tenuto learned that the offender has contacted the victim approximately 10 times, violating the order of protection. This offender was charged with Violation of an Order of Protection at his next court appearance at Rolling Meadows Court House.

Detective Turman was assigned to assist the Tactical Unit after an arrest at the Red Roof Inn revealed a large amount of other people's identification and mail. Detective Turman worked to discover that the subjects arrested were part of a large identity theft ring and were in possession of hundreds of pieces of stolen mail, fake identification and stolen checks. Detective Turman contacted the Cook County State's Attorney Financial Crimes Unit and assisted in obtaining a search warrant for the hotel room the suspects were staying in. Detective Turman continues to work this case in conjunction with Special Prosecutor Dave Williams.

Detective Turman was assigned to assist SRO Allen with a report of theft from Hoffman High School by an employee of the school. The victims reported that they discovered that the employee, a resident of



Schaumburg, was taking cash and conducting refunds to various credit cards from the schools bank account. Detective Turman obtained grand jury subpoenas for twelve different credit cards and five different banks accounts belonging to the suspect. Detective Turman located hundreds of transactions totaling over \$80,000.00 returned to the offender's accounts. On December 22, Det. Turman arrested the offender at her home and obtained a videotaped confession from her. Felony charges for Theft were approved.

Detective Turman was assigned to investigate a theft case which involved the theft of cash from the victim's wallet at the Triphahn ice arena. Detective Turman contacted the suspect that was observed on video in the area of the theft. After speaking to the suspect, he agreed to turn himself in and pay back the \$200.00 that he took from the victim. The suspect was paid restitution and the victim did not want to pursue charges.

JUVENILE INVESTIGATIONS REPORT

SRO Kowal continues to mentor several kids from John Muir and Armstrong Schools who have an interest in law enforcement. He does this by letting the kids shadow him for periods during the day and has lunch with them on a regular basis.

SRO Donohue arrested a juvenile male from Hoffman Estates for Battery after he struck a fellow juvenile male during gym class. The two students have had an ongoing problem with each other which escalated into a battery. The juvenile was charged and released to his parents.

SRO Donohue arrested one juvenile male from Elk Grove Village for Disorderly Conduct. A second juvenile male from Roselle was arrested for Disorderly Conduct, Battery and Resisting a Police Officer after there was an altercation in the hallway. Both students also underwent internal discipline from the school.

SRO Allen arrested a female juvenile student for Battery after she hit a male juvenile student with a recycle bin lid and continued to threaten him. The female juvenile resides in Hanover Park.

SRO Allen arrested two female juvenile students for Battery and one female juvenile student for Disorderly Conduct after a fight in the hallway. All of the female juveniles reside in Schaumburg.

SRO Allen arrested a female juvenile student for Violation of Order of Protection after she followed the petitioner, another female juvenile student. She had a verbal altercation and had to be held back from fighting by a student supervisor. The female juvenile resides in Hanover Park.

SRO Allen issued 1 truancy ticket and 3 Possession of Tobacco by a Minor citations. She recovered 3 iPads and 9 cell phones belonging to HEHS students.

SRO Donohue assisted in the recovery of 16 iPads, 2 cell phones and 1 jacket. He conducted 3 student consultations, 1 parent consultation and 2 home visits. SRO Donohue issued 3 Possession of Tobacco by a Minor citations.

The Hoffman Estates Police Department has an annual goal of 17 school lockdowns. Detective Gad scheduled and completed his lockdown drills for the school year totaling 22 lockdowns.

CANINE UNIT REPORT

During the month of December, Officer Marak and K9 Dozer were deployed during 7 incidents which included: (4) narcotic sniffs and (1) community event at Shop with a Cop, and (2) demonstrations for DARE graduations.



TACTICAL UNIT REPORT

On December 02, Officer Stoy was on routine patrol in an Area 5 hotel parking lot and observed an unoccupied vehicle that seemed out of place. Officer Stoy checked the vehicle's status through LEADS and learned that it had been stolen from an area jurisdiction. Officer Stoy set up surveillance on the vehicle to wait and see if an offender might return to the vehicle, while waiting for the jurisdiction that had taken the stolen vehicle report. At the request of the reporting jurisdiction, Officer Stoy attempted a K-9 track from the vehicle, in hopes a room where the offender was could be identified; however, the track was not successful. The vehicle was subsequently towed by the reporting jurisdiction and returned to the rightful owner.

On December 06, Officer Cawley was contacted by an informant who advised him where a fugitive could be located in a neighboring jurisdiction. The subject is a violent offender who is known for fleeing from police whenever attempts are made to take him into custody. The subject was known to be wanted on multiple felony warrants. Officer Cawley contacted the jurisdiction where the subject was and provided them with information necessary for them to make a coordinated response to take the subject into custody. The fugitive was subsequently taken into custody without incident by the neighboring jurisdiction.

On December 15, Officers Bartolone and Fesemyer responded to a call of a stolen vehicle, which was last seen travelling northbound on Roselle Road from the area of Valli Produce. Officers Bartolone and Fesemyer immediately started checking Roselle Road for the stolen vehicle. They located the vehicle travelling northbound on Roselle Road and initiated a felony stop on the vehicle. The two occupants were taken into custody without incident, resulting in the driver eventually being charged with Felony Possession of a Stolen Vehicle.

On December 19, Officers Fesemyer and Stoy were patrolling an Area 5 hotel parking lot when they observed a suspicious occupied vehicle.

Officer Fesemyer approached the front seat passenger and immediately observed a glass cannabis pipe on the floor board by the passenger's feet. Three adults and one child were asked to exit the vehicle so it could be searched. Upon searching the vehicle, a pipe used to ingest methamphetamines was located. A backpack in the trunk of the vehicle was found to contain a loaded Smith & Wesson .357 Magnum. This firearm was later identified as being stolen from a neighboring jurisdiction. The Vehicle Identification Number of the vehicle was run at which time it was learned that the vehicle was reported stolen out of Chicago. All occupants were taken into custody and asked about the driver of the vehicle. It was learned that the driver of the vehicle was in a room at the hotel. Officers Fesemyer and Stoy made contact at the room where it was believed the driver of the vehicle could be found. Officer Fesemyer obtained consent to search the room for the driver of the vehicle and found a subject hiding in the bathroom. While checking the room for the occupant, several items of drug paraphernalia were in plain view, as were two plastic baggies containing methamphetamines. A brief consent search was conducted of the room at which time evidence of an ongoing financial crimes enterprise were located, including forged checks, blank credit cards, computers, printers, and false identification. All six occupants of the room and vehicle were taken into custody and transported to the Hoffman Estates Police Department for further investigation. Initial interviews were conducted and it was learned that the subjects in the vehicle and room were working together to commit a massive quantity of forgeries and identity thefts throughout the area. A search warrant was obtained for the room where more evidence of a financial crime enterprise were located and seized. All 6 subjects were charged with crimes related to the methamphetamines and drug paraphernalia and taken to bond court. An additional stolen vehicle was located outside the room. Due to the massive amount of evidence and potential victims, this case was turned over to the Investigations Division.

SPECIAL / STAFF SERVICES DIVISION REPORT

A number of projects and programs were completed and continued in the Special Services & Staff Services Division during December 2017. Some of these included:

Lt. Felgenhauer conducted interviews for part time front desk administrative officer positions. One candidate was selected for hire in 2018. Applications were reviewed for more interviews to be conducted in January.

Sgt. Mueller received and reviewed the new animal contract bids.

Sgt. Mueller continued preparation for the CPA class that will begin on January 9th.

December 19 – Hoffman Estates had a Narcan reversal on an overdose call. The forms were completed and sent to Kane County.

Sgt. Mueller posted several key messages on Facebook including information on the following:

- Citizens Police Academy recruiting.
- Holiday burglary prevention
- Animal control bids
- School zone safety tips
- Holiday DUI Enforcement
- Warming Centers
- New Year’s Safety Tips

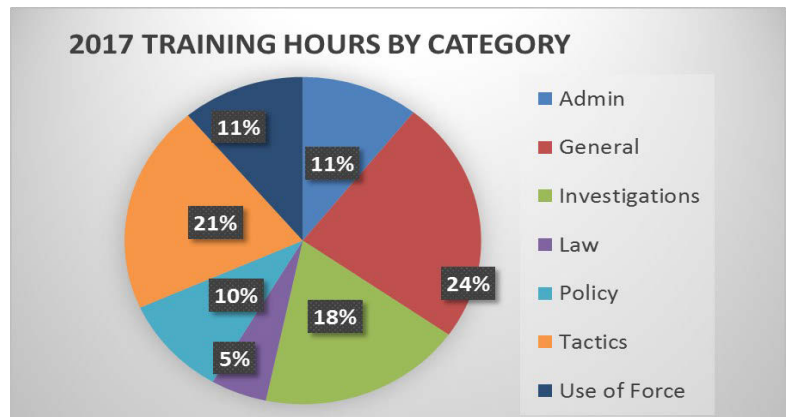
December 22 - Sgt. Mueller provided a press release in reference to a theft at Hoffman Estates High School.

December 26 – Sgt. Mueller provided a press release to the media in reference to an accidental shooting in the Village.

HONOR GUARD:

December 4 - Lt. Felgenhauer, Sgt. Petersen, Sgt. Savage, Officer Melzer and Officer Gessert participated in the Illinois Bicentennial Commemorative Flag Raising Ceremony at Village Hall.

Training hours for December totaled 506.25 hours which included: 84 hours of Admin, 30 hours of General, 91.25 hours of Investigations, 9.50 hours of Law, 32.75 hours of Policy, 176.25 hours of Tactics and 82.50 hours of Use of Force. Total training hours year to date total 19,646 hours.



ADMINISTRATIVE SERVICES REPORT



Total YTD new items inventoried	2367
Total YTD items sent to lab	226
Total YTD items returned from lab	177
Total YTD items returned to owner	526
Total YTD transfers handled	17623
Laundered Prisoner Blankets	416
Items Destroyed	4059

COMMUNITY RELATIONS REPORT



During the month of December, Officer Bending participated in or facilitated the following:



D.A.R.E.:

December 4 - Two 6th grade classes from St. Hubert’s graduated from the DARE program.

December 20 – Three 6th grade classes from Thomas Jefferson graduated from the DARE program. Mayor McLeod, Trustee Stanton, Trustee Gaeta, Clerk Romanoff, Chief Bos and Officer Marak along with his K-9 partner Dozer all joined in the celebrations.

Officer Bending finalized schedules with the schools for the spring DARE sessions.

Community Relations:

December 21 - Officer Bending paid a visit to the 1st grade classes at Lakeview Elementary School. Officer Bending spoke to 3 classes about stranger danger, calling 911, how to get help if you get lost, and being safe at home. The children were given home safety activity books, badges and stickers.

Special Olympics:

The 2017 Special Olympics fundraising year came to an end in December. The Hoffman Estates Police Department was able to raise \$16,797 for adults and children with physical and mental disabilities. For the third straight year, the Hoffman Estates Police Department was able to reach our department goal of \$15,000 for fundraising. In that three year period, the Hoffman Estates Police Department has raised over \$48,000 for Special Olympics.

Planning began for 2018 Polar Plunge for Special Olympics Illinois. The HEPD team is currently recruiting members for the team. Our fundraising goal for the February 18th event is \$1500

- Cub Scouts
- Girl Scouts workshop
- Computer classes
- Children’s Art Class
- “Happenings at the CRC”*
- Library Literacy
- Adult ESL classes
- Scout Reach Program
- Promise to Play
- Teen Center activities planned

PROBLEM ORIENTED POLICING REPORT

During the month of December 2017, Officer Kruschel in the Problem Oriented Policing Unit was involved in the following activities:

December 2 – The annual Shop With a Cop event allowed 51 children to shop for their families for Christmas.



December 10 – Officer Kruschel worked with the Patrol Division to resolve an ongoing animal complaint at the 1600 block of Sessions Walk. With

the help of Officer Rublev, the complaints were ultimately deemed unfounded. Great teamwork.

December 18 – The POP Division received a complaint regarding the parking/pickup congestion at Whiteley School. With the help of the Traffic Enforcement Division, Officer Kruschel and other officers educated and reminded parents about the proper procedure for student pickup. No further complaints have been received since 12/18.

Cases forwarded to the POP Division: 8

- 1 – noise complaint
- 4 – parking complaints
- 2 – animal complaints
- 1 – suspicious activity

Crime Hazard Alerts: 7

- 1 – unsecured business
- 6 – open garage doors

EXPLORER POST 806

During the month of December, ASO Notarnicola participated in or facilitated the following for Explorer Post 806:

December 6 – ASO Notarnicola coordinated with Officers Kruschel, Giacone and Garcia to train the Explorers in basic traffic stops. There was a short classroom presentation and several scenarios that the Explorers role played in.

December 13 & December 28 – ASO Notarnicola coordinated with Officer Giacone to train the Explorers in



domestic disputes. There was classroom instruction and scenario role playing involved in this training.

December 20 - ASO Notarnicola coordinated with Explorer Natty Pieczonka to have a Christmas Party with games and a white elephant grab bag for the Explorers.



TRAFFIC SECTION REPORT

December 6 - Officer Teipel was conducting T.A.R.G.E.T enforcement on Ash Road between Higgins and Golf due to an ongoing speeding complaint. He observed a vehicle traveling at 48 M.P.H. in a posted 20 M.P.H. zone. Upon his traffic stop he also observed that there was an un-restrained 4 year old little girl in the back seat. He spoke with the driver, a Wheeling resident and placed her under arrest for Aggravated Speeding, also being issued a citation for a child restraint violation, clearing this case by arrest.

December 23 - Officers Teipel and Jennings conducted follow up on hit and run crash which occurred in the parking lot of 2110 Hassell Road. The patrol officer who took the initial report recovered vehicle parts that may have identified an offending vehicle. Officer Teipel and Jennings located a possible offending vehicle parked in the area several days later but the vehicle registered out of Arlington Heights and they could not locate the owner. Officer Wiegert then contacted the vehicle owner and went to Arlington Heights, locating the owner who was not aware that her vehicle had been involved in a crash. The owner's son, was located and admitted that he had been involved in a crash but did not think there was damage. The report was completed on this private property crash and the driver's insurance information was forwarded to the complainants.

ASO Dianovsky is completing A.S.O. duties in the Traffic Section. This month she issued 86 citations, 7 of which were handicapped violations and handled 4 abandoned vehicles. In her four month assignment she has issued 478 ordinance citations while handling 46 abandoned vehicle reports.

A truck enforcement scale date this month for December 15th was cancelled by the Illinois State Police.

December 4, December 18 - Officers Teipel, Lynch and Wiegert handled the local ordinance and citation hearing dates including set up of the room.

Officers Teipel and Wiegert handled Field Training Officer duties for Probationary Police Officer Joe Jennings during December.

The Traffic Section followed up on 22 hit and run or incomplete crashes and 1 stop arm violation.

	December 2017	Year-to-Date 2017	Year-to-Date December 2016
Trucks Investigated: Traffic Section	4	722	583
Truck Fines: Traffic Section	\$0	\$58,281	\$117,487
Truck Permit Fees	\$440	\$6,040	\$9,130
Chauffeur Licenses Issued	0	79	51
Chauffeur License Fee	\$0	\$4,055	\$3,160
Child Safety Seats Inspected	2	69	75
Citations Issued:			
Speed Related Violations	61	920	487
Seat Belt Violations	1	52	105
Cell TX/Texting	13	444	515

LETTERS OF APPRECIATION



PHILIP J. NORTON
CHIEF OF POLICE

December 11, 2017

Chief Ted Bos
Hoffman Estates Police Department
411 W. Higgins Road
Hoffman Estates, IL 60169

Dear Chief Bos:

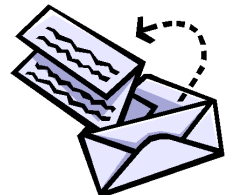
On November 30, 2017, Officer Adam Marak and K-9 Dozer assisted the Glen Ellyn Police Department during a planned school search at Glenbard West High School. They were instrumental in executing the search and keeping the time required to perform the search to a minimum.

On behalf of the entire Glen Ellyn Police Department, please extend my gratitude to Officer Marak for his professional assistance. I appreciate the cooperative spirit extended by your department, and I look forward to future opportunities to work together.

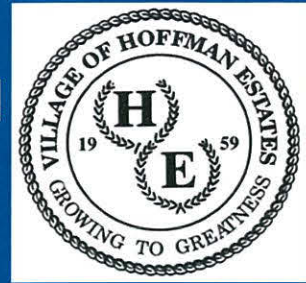
Very truly yours,

A handwritten signature in black ink, appearing to read 'P. Norton'.

Philip J. Norton
Chief of Police



VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: James H. Norris, Village Manager

December 2017

Prevention and Wellness

The Health and Human Services Department implemented the first Holiday Giving Tree Program for residents of Hoffman Estates who were experiencing hardship and were in need of gifts for the holiday season. Residents were paired with sponsors which included Village employees, community agencies and organizations, and individuals who reside within Hoffman Estates. The Holiday Giving Tree Program helped 14 families and 35 children receive gifts this year. Gifts included educational tablets, books, bicycles, clothing, necessary basic household items, coats, shoes, and additional toys. The program was incredibly successful and HHS anticipates it will grow in the upcoming years. We are very grateful to all the generous donors because without them, we would not have been able to make such a difference in the lives of the families who were served.



Families picking up gifts for the Giving Tree Program

On December 1, 2018, HHS Interns Joyce Cha, Erinn Kohn, advanced extern Rebecca Parry and Dr. Monica

Saavedra attended and facilitated the First Friday event at Village Hall in conjunction with the Commission for Residents with Disabilities. First Friday events are geared towards teens and young adults ages 14 and up who have Developmental and Physical Disabilities. These events provide a safe space for social interaction and development of community. The event provided games, karaoke, crafts, and of course Santa and his Elf! Additional help and support at the event was provided by the Links Incorporated. Participants enjoyed a grab bag gift exchange and a great time was had by all who attended.



First Friday fun with Santa!

On December 2, 2018, HHS externs Rebecca Parry and Priya Ratty led a Children's Winter Art Event in conjunction with the Hoffman Estates Youth Commission. This event was held at Village Hall for participants ages 3-7 and gave children and their parent or grandparents the opportunity to create

various winter-themed art projects in a fun and engaging environment. Thank you to Trustees Arnet, Newell, Gaeta, and Stanton for stopping by to help and support the program.



Children show off their art at the Winter Art Event



Trustees help out at the Winter Art Event

During the month of December, nursing staff provided 49 children's vaccinations. Eighty-six total antigens were prevented through these vaccinations. Nursing staff provided 18 adult immunizations which prevented a total of 18 antigens. Fifty-five preventative screenings were completed which include Tanita body analysis, blood pressure checks, pulse screenings, blood sugar, and hemoglobin checks. Six Cholestech exams were completed by nursing staff in December. Additionally, 1.4 hours of educational consultation with residents on health issues was provided.

Nursing Supervisor Cathy Dagian provided Bloodborne Pathogen Training on December 12th and December 19th for the Finance Department, Clerks Office, Front Counter, and HHS staff and students. This training provides essential information on how to prevent the spread of bloodborne illnesses and diseases including health measures and preventative measures should one come into contact with bloodborne pathogens. There were 15 participants in the training and all passed the post-test portion of the training.

HHS in conjunction with the Park District continues to provide youth services at Vogelei Teen Center. The Teen Center is open Tuesdays from 6:30-8:30 pm and provides a safe environment for youth to gather during afterschool hours. During the month of December, there were 31 contacts with youth. On December 19, 2017, the Youth Commission hosted it's annual holiday party at the Vogelei Teen Center for the youth who participate in teen center programming. Festivities include games, decorating the community tree, gingerbread house building, and gifts which include socks, small toys, books, and snacks.



The Health and Human Services department continues to partner with the Hoffman Opportunity Center to provide services to the community. HHS will be facilitating a support group at HOC, for parents with high school students with autism which will be implemented in January 2018. Currently, staff is developing the curriculum for the group under the supervision of Dr. Audra Marks.

HHS is proud to partner with John Muir school, as HHS trainees provide psychoeducation groups to students during the school day. During December, HHS trainees completed four groups for 4th through 6th grade boys and girls that focus on topics including leadership, emotional regulation, body image, and empowerment. Thirty children attended these groups on a weekly basis. HHS looks forward to continuing its partnership with John Muir School and continuing these programs next year.

Treatment and Crisis Response

During the month of December, HHS clinical psychology staff served 147 people. During December, 194 hours of individual counseling, 7 hours of family counseling, and 5 hours of couples counseling were completed. Four intake appointments were completed. Therapy services address a variety of mental health concerns including depression, anxiety, relationship distress, work stress, grief, and family conflict. Services are provided on a sliding scale based on family size and income.

The Health and Human Services training program has been in place for over 30 years and prides itself on providing quality and current training. On December 8, 2017 Dr. Audra Marks and Dr. Monica Saavedra attended the Association of Chicagoland Externship and Practicum Training (ACEPT) Practicum fair which was held at Roosevelt University downtown campus. This event hosts over 65 training sites which provide information to potential student trainees on various programming and training opportunities offered. Over 350 students attended the event this December. In addition to representing the Village of Hoffman Estates HHS training program, Dr. Audra Marks was the Keynote Speaker for the professional Continuing Education portion of the event. Dr. Marks presented on Intrusions in Therapy and the Supervisory Relationship. Dr. Monica Saavedra who is completing her final year on the executive committee of ACEPT in the role of Past-President, presented to students on ACEPT Practicum Guidelines and Tips for Interviewing.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. During the month of December, HHS provided financial assistance through the Salvation Army program to one resident.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of December one resident was assisted.

HHS provides assistance to residents in need of temporary medical equipment such as wheelchairs, walkers, canes, and crutches through the Lending Closet program. During the month of December, 8 residents were assisted.

Drugs/Sharps Collection

During the month of November, HHS staff collected 120 containers of sharps and 520 containers of expired medications through the pharmaceutical and sharps collection program.



Community Spotlight Story

The Health and Human Services Department provides outreach services to community agencies, community members, and businesses, to best serve the needs of Hoffman Estates. On December 13, 2017 Dr. Audra Marks, doctoral intern Erinn Kohn, and extern Erin Yip presented about [How to Talk with Challenging Parents](#) to 30 teachers and staff at Advanced Preschool in Hoffman Estates during a staff training meeting. Topics discussed included how to be on the same team as the parents, listening, avoiding labels for child and parent, specific strategies, and role plays of conversations. Teachers and staff were given the opportunity to apply the tools discussed through group interactions.

Additional Activities

- Administrative Assistant Gabriela Camero and Community Nurse Teresa Alcure wrapped and prepared gifts for pickup for the Holiday Giving Tree Program throughout the month of December. Gabriela Camero was essential in coordinating and implementing this program.
- Extern Priya Ratty attended the Senior Commission monthly meeting on December 12, 2017.
- Dr. Audra Marks presented on Intrusions in the Therapy Room to the Health and Human Services Training Program clinicians during Multicultural Community Psychology Seminar on December 14, 2017.
- Intern Joyce Cha and Extern Erin Yip visited Hoffman Estates High School on December 18, 2017 and met with Jerry Trevino about Health and Human Services' upcoming events.
- Dr. Audra Marks, and Interns Erin Yip, and Joyce Cha attended the Holiday Party at Vogelei Teen Center hosted by the Youth Commission on December 19, 2017.
- Nursing Supervisor, Cathy Dagian, and Intern Joyce Cha attended the Senior Commission Holiday event at Village Hall on December 19, 2017.
- Nursing Supervisor Cathy Dagian attended the Influenza Training Webinar.



Monica Saavedra, Psy.D.
Director, Health & Human Services



Audra Marks, Psy.D.
Assistant Director, Health & Human Services

December, 2017

Health Services Provided						
	December,2017	Year to Date	Last Year to Date	2016 Total		
Total People Served:	128	4041	4022	4022		
Children's/Baby Clinic People Served:						
Children's Clinic:	17	326	562	562		
Baby Clinic:	5	56	63	63		
Total:	22	382	625	625		
Shots Given:						
Children's Clinic:	32	680	1121	1121		
Baby Clinic:	13	126	129	129		
Children's Flu:	4	83	147	147		
Total Combined Shots:	49	889	1397	1397		
Total Antigens:	86	1386	*Data not available	*Data not available		
Vision/Hearing Testing:						
Vision/Hearing Total:	0	1771	1785	1785		
Adult Immunizations:						
Adult Flu:	12	311	280	280		
Hep A/Menactra	2	13	9	9		
Hep B	0	10	13	13		
TB Testing:	2	68	84	84		
Tdap:	2	22	25	25		
Twinrix:	0	9	8	8		
Total Combined Shots:	18	433	419	419		
Total Antigens:	18	394	*Data not available	*Data not available		
Adult Wellness Testing:						
Tanita Scale:	0	57	0	0		
Blood Pressure:	3	745	634	634		
Pulse:	42	750	615	615		
Blood Sugar:	3	35	99	99		
Cholestech:	6	74	48	48		
Hemoglobin:	1	94	148	148		
Total:	55	1755	1544	1544		
Consultation Time Spent:	1.4 Hours	12.62	8.4 Hours	8.4 Hours		
Human Services Provided						
	December , 2017	Year to Date	Last Year to Date	2016 Total		
Total People Served:	147	1293	1198	1198		
Counseling Sessions:						
Individual Counseling:	194	2220	2121	2121		
Intake:	4	85	79	79		
Couples Counseling:	5	50	43	43		
Family Counseling:	7	49	69	69		
Total Sessions:	210	2404	2312	2312		
Psychological Testing:						
	Number of Test Batterys December , 2017	Hours of Testing December , 2017	Year to Date Test Batterys	Last Year to Date Test Batterys	2016 Total Test Batterys	
Total:	0	0	10	7	7	
Outreach						
	Times Held in December , 2017	December , 2017 Participants	Y-T-D Participants	Times Held in 2017	Last Y-T-D Participants	2016 Total Participants
Community Outreach						
Blood Drive:	0	0	46	2	120	120
CERT:	0	0	75	3	165	165
Take Charge of Health:	0	0	24	5	64	64
Therapy Dog Thursday:	0	0	74	9	0	0
Vogelei:	3	31	423	29	1126	1126
Events/Fairs:						
Total:	0	0	719	12	*Data not available	
HOC Programs:						
Book Club:	0	0	8	5	0	

Total:	0	0	8	5	0
Employee Programs:					
Total:	0	0	312	8	*Data not available
Human Services Groups:					
Lion's Pride	3	6	57	10	0
Real Girls, Real Talk	2	6	29	10	0
Total:	5	12	86	20	0
Assistance Programs:					
	December , 2017 Participants	Year to Date	Last Year to Date	2016 Total	
Nicor:	1	10	14	28	
Salvation Army:	1	26	12	12	
Lending Closet:	8	82	139	147	
Total:	10	118	165	187	
Health Clinic Revenues					
	December , 2017	Year to Date	Last Year to Date	2016 Total	
Children's Clinic	\$ 82.00	\$ 3,091.00	\$ 5,075.00	\$ 5,475.30	
Hoffman Baby Clinic	\$ 21.00	\$ 513.00	\$ 298.00	\$ 298.00	
Other Clinic/Fairs	\$ -	\$ -		\$ -	
TB tests	\$ 18.00	\$ 612.00	\$ 666.00	\$ 696.00	
Lipid Profile/Cholestech	\$ 138.00	\$ 1,338.00	\$ 949.00	\$ 1,059.00	
Adult Shots	\$ 160.00	\$ 1,430.00	\$ 1,745.00	\$ 1,770.00	
Employee Shots:	\$ -	\$ -	\$ 150.00	\$ 150.00	
Blood Sugar:	\$ -	\$ 20.00		\$ -	
Glucose & Hemoglobin:	\$ 3.00	\$ 208.00	\$ 76.00	\$ 85.00	
Medicaid:	\$ -	\$ 1,895.46	\$ -	\$ -	
Flu/Medicare:	\$ 125.00	\$ 3,650.04	\$ 635.00	\$ 760.00	
Children's Flu Clinic:	\$ -	\$ 221.00	\$ 380.00	\$ 460.00	
Vision & Hearing:	\$ -	\$ 2,540.00	\$ 7,155.00	\$ 7,155.00	
All Kids:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 547.00	\$ 15,518.50	\$ 17,129.00	\$ 17,908.30	
Human Services Revenue					
	December , 2017	Year to Date	Last Year to Date	2016 Total	
Counseling:	\$ 2,070.00	\$ 30,572.00	\$ 26,602.00	\$ 26,602.00	
Testing:	\$ -	\$ -	\$ 1,175.00	\$ 1,175.00	
Total Revenue:	\$ 2,070.00	\$ 30,572.00	\$ 27,777.00	\$ 27,777.00	



December 2017

VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

To: James H. Norris, Village Manager

Below are ACTIVITIES for Emergency Management Agency (EMA) and the EMA Auxiliary employees for the month of December 2017:

Training:

On December 19 the JEMS Volunteer Coordinators meeting was held at NWCD. CERT, MRC, AUX COMM, and Emergency Response teams were represented by various NWCD agencies. Joint training, operations and common standards were discussed.

On December 28 the NIEMC meeting was attended and a training opportunity was explored for hosting a training session about financial audits after disasters and how to correctly document financial requests.

Activations:

On December 2 Leigh Bartkowiak organized (4) four EMA members to assist with Shop with a Cop. Leigh Bartkowiak, Mike Boomgarden, James Richardson and Bob Langsfeld assisted with wrapping gifts and escorting children.

On December 11 (2) two EMA members, Jim Campbell and John Zietlow, assisted Des Plaines with an ISEMA Mutual Aid request for assistance with the Our Lady of Guadalupe Shire Annual Pilgrimage. An estimated 300,000 people attended. Our team provided access control to residential neighborhoods in the area.

On December 22 and 23 (3) three EMA members responded to Hanover Township's request for assistance with the Township Holiday Gift Program for families in need. John Zietlow, Jim Campbell and Bob Langsfeld assisted the Township Emergency Services team.

Preparedness:

On December 5 John Zietlow, Jim Campbell, and Carlos Francisco monitored the monthly test of the outdoor warning sirens and also contacted the locations where sirens are located to verify their functionality. The command trailer generator was also tested at this time.

On December 16 the Em Comm Roundtable meeting was held at the Police department. The meeting agenda included planning next year's activities, the Cook County ADEC announcement and the AUX COMM / ARES / Races differences.

On December 20 Bob Langsfeld represented EMA at the SAMC EM Meeting. Future exercises and training were discussed.



Hoffman Estates Fire Department

To: James H. Norris, Village Manager

FIRE DEPARTMENT MONTHLY REPORT

December 2017

This month's activities resulted in the Fire Department responding to 565 calls for service, 380 incidents were for emergency medical service, 178 incidents were suppression-related, and 7 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of December.

Patrick S. Fortunato

Patrick S. Fortunato, Acting Fire Chief

Emergency Incidents of Interest:

12-8-2017 – #17-0005379-5386 – Multiple Locations – Vehicle Accidents

Companies were dispatched to multiple motor vehicle crashes in a span of 1 hour and 38 minutes. There were 3 calls on Interstate 90, 2 at Golf Rd. and Sutton Rd. and one at Barrington Rd. and Golf Rd. Ambulance 21 also responded Mutual Aid Schaumburg at Roselle Rd and Central Rd. for a multiple vehicle crash. There were no serious injuries and the main reason for the crashes were related to the first snow fall making the roads very slick.

12-13-2017 – #17-0005461 – 1956 Swindon Place – Building Fire

In summary, E22, TWR22, A22, BAT6, E21, A21, E24, responded to a Code 3 fire upstairs at 1956 Swindon Place. While enroute, PD advised "smoke showing" from the top of the building. Upon arrival, E22 found smoke showing from the second floor. Both exposure units 1954 and 1958 were beginning evacuation by HEPD and E22 was receiving reports that all subjects were out of the fire unit. An investigation of the unit confirmed a fire on the second floor. The alarm was upgraded to a Code 4. E22 and A22 encountered high heat and low visibility at the top of the stairs. Both doors to the second floor bedrooms were closed prior to our arrival. E22 extinguished the fire on the second floor. The primary search was "all clear" on all three levels, no victims found.

12-15-2017 – #17-0005509 – 540 Bode Rd. – Building Fire

Companies responded for report of structure fire. E21 arrived on the scene, assumed command. Further investigation confirmed there was a fire and alarm was upgraded to a Code 4. While E21 was moving the hose line towards the fire, we found a large dog that was unconscious. A21 came in and removed the dog. Fire was extinguished. E21 established a continuous water supply. Primary search was completed and reported “all clear” no victims found.

12-26-2017 – #17-0005681 – Interstate 90 – Vehicle Fire

Companies responded for a vehicle fire on Interstate 90. On arrival, companies found a fully involved car on fire. Bystanders reported that the vehicle was unattended. The fire was extinguished. Due to the cold weather, there was an issue with the nozzle being frozen so the companies quickly adapted by removing the fog portion of the nozzle and used only the saber tip.

Mutual & Auto Aid Incidents:

12-11-2017 – #17-0005435 – Mutual Aid into Bartlett – Building Fire

Engine 24 and Ambulance 24 responded on a Mutual Aid request to Bartlett Fire Protection District at 145 Rolling Knolls for a reported structure fire. The companies were part of the first arriving units and were put to work completing a size up and assisting in stopping the forward progress of the fire. The home was unoccupied as the occupants had already moved out of state. Engine and ambulance 24 pulled a hose line and positioned themselves outside of the kitchen and applied water to keep the fire from spreading from the garage to the main living quarters.

12-25-2017 – #17-0005658 – Mutual Aid into Inverness – Building Fire

District 23 companies responded mutual aid to Inverness for the report of a structure fire. On arrival A23 was assigned the second line to the Alpha side front door. E23 was assigned secondary search on the 1st floor and basement. Command called fire out and District 23 companies assisted with salvage and overhaul. District 23 companies were released by command and returned to quarters in service.

12-29-2017 – #17-0005766 – Mutual Aid into Huntley – Structure Fire

On December 29th Engine 24 responded Mutual Aid to Huntley for a structure fire. On arrival Engine 24 was given the assignment to complete salvage and overhaul.

ADMINISTRATIVE DIVISION

- Acting Chief Fortunato participated in the following events during the month:
 - Attended the MABAS Division One Chiefs Meeting
 - Attended the Graduation Night of our annual Citizen Fire Academy
 - Attended the NCH Advisory Board Meeting
 - Attended NWCD Dispatch RFP meetings
 - Attended the MABAS I Chiefs meeting in Elk Grove Village
 - Attended company officer meetings with department personnel
 - Attended multiple meetings with vendors on the purchase of a new Engine for Station 24
 - Attended Labor Mgmt. meetings with IAFF Local 2061
 - Attended an SCBA Committee meeting at Station 22 for the upcoming selection of SCBA Equipment.
 - Attended a Foreign Fire Insurance Board Meeting at Station 22
 - Met with Mark Koplín and SCA Staff regarding upcoming events at the SCA and space needs
 - Fire Department Staff met with Andres Billing to discuss current status of EMS Billing
 - Attended the NWCH Annual EMS Recognition Breakfast in Schaumburg
 - Attended a Village Strategic Planning Meeting at the Police Station
 - Attended numerous meetings with HRM

OPERATIONS DIVISION

- Acting Deputy Chief Englund participated in the following events during the month:
 - Attended officers meetings.
 - Meet with local 2061 on promotional process.
 - Attended Division 1 Deputy Chief meeting
 - Attended Division 2 holiday luncheon
 - Attended NWCH appreciation breakfast
 - Participated in department tactical training class
 - Prepared personnel orders for upcoming promotions
 - Assisted with the shift vacation/compensation calendars
 - Worked two Sears Centre events

- Assistant Chief Mackie participated in the following events during the month:
 - Attended MABAS Division 2 holiday luncheon.
 - Attended the NWCH holiday breakfast at Chandlers.
 - Completed annual department physical.
 - Attended training class on our new extrication equipment at station 24.
 - Attended Officer Meetings with Staff on all three shifts.
 - Attended promotion and grievance discussions with staff.
 - Attended the SAMC Child Abduction drill as an evaluator.
 - Completed a meeting for the ambulance ride time program for PFF Bracken.
 - Worked four Windy City Bulls games and IRCA cheer event at the Sears Centre Arena.

PUB ED EOM December 2017

CLASSES

Date	Location	Description:
12/19/17	John Muir School	Anderson & M. Clarke instructed 450 Children and 35 Adults in fire safety – 2.5 hours

PUB ED ACTIVITIES

Date	Event:
12/7/17	St. 21 Tour – Cannone, Deihs, Grobe, Pacific, & Raymond – 11 Children & 5 Adults – 0.5 hours
12/10/17	St. 21 Tour – Grobe, Pearson, Raymond, Rittenhouse, & Rybarczyk – 2 Children & 4 Adults – 1.0 hour
12/15/17	St. 24 Tour - P. Clarke, Lichtenberg, Pearson, Szafranski, & Von Qualen – 18 Children & 10 Adults – 1.0 hour
12/18/17	Code 3 Program for the Bode Rd. fire – M. Buckel, Lenczewski, & Lichtenberg – 4 Adults – 1.0 hour
12/21/17	Code 3 Program for the Swindon Pl. fire – M. Buckel, P. Clarke, & Lichtenberg – 4 Children & 2 Adults – 1.0 hour



Hoffman Estates Fire Department

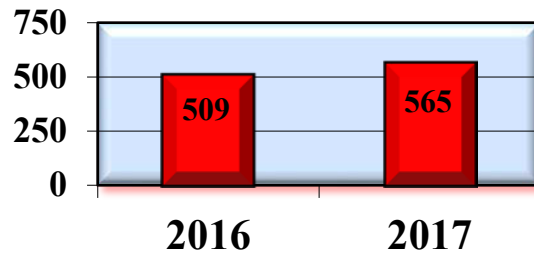
EOM - Monthly Type of Alarm Report - Summary

Alarm Date Between {12/1/2017} And {12/31/2017}

Patrick S.
Fire Chief

Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	380	67.25 %
Code 2: Single Company Response	50	8.84 %
Code 3: Structure Fire/Inside Odor of Natural Gas	11	1.94 %
Code 4: An upgrade of any initial response	3	0.53 %
Traffic Accident with entrapment	7	1.23 %
Automatic fire alarm, full fire position	51	9.02 %
All traffic accidents with injuries	33	5.84 %
Brush Fire. Upgrade from a Code 2	0	0.00 %
MABAS Box alarm to another town	2	0.35 %
Car fires (outside of building)	3	0.53 %
CO response without reported symptoms	8	1.41 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	0	0.00 %
NIPAS EST Activation	0	0.00 %
Elevator Response	0	0.00 %
HazMat Level I Response	0	0.00 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	9	1.59 %
Mutual aid request (including Code 13)	7	1.23 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	0	0.00 %
Technical Rescue	0	0.00 %
Count of Incidents		565

**Total Emergency Responses
December**





Hoffman Estates Fire Department

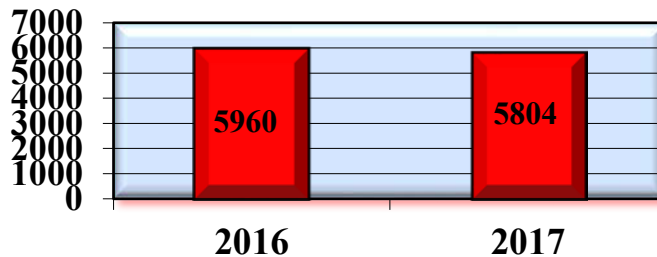
EOM - Year to Date Type of Alarm Report - Summary

Patrick S.
Fire Chief

Alarm Date Between {1/1/2017} And {12/31/2017}

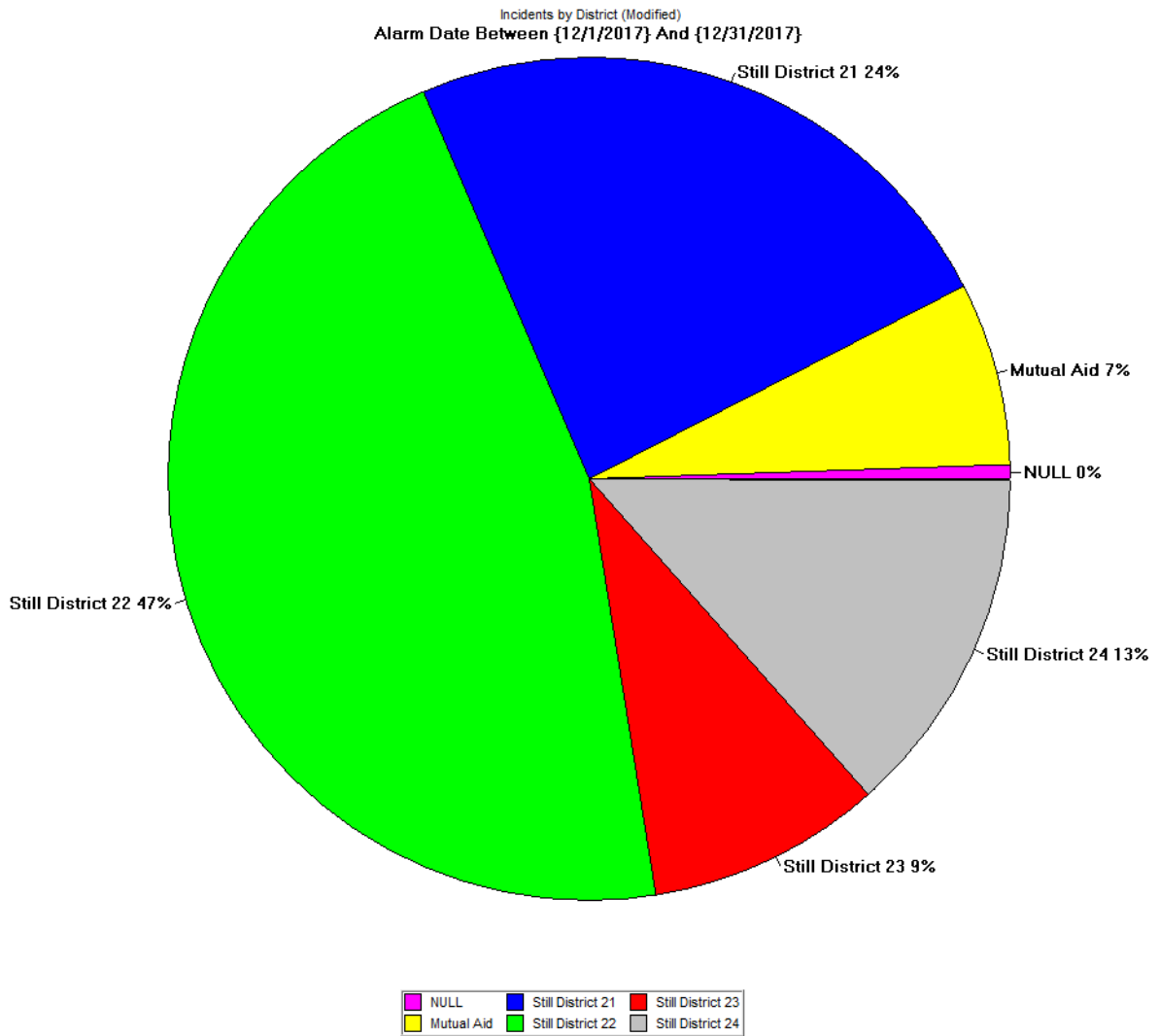
Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	4113	70.86 %
Code 2: Single Company Response	387	6.66 %
Code 3: Structure Fire/Inside Odor of Natural Gas	134	2.30 %
Code 4: An upgrade of any initial response	18	0.31 %
Traffic Accident with entrapment	53	0.91 %
Automatic fire alarm, full fire position	546	9.40 %
All traffic accidents with injuries	217	3.73 %
Brush Fire. Upgrade from a Code 2	0	0.00 %
MABAS Box alarm to another town	10	0.17 %
Car fires (outside of building)	34	0.58 %
CO response without reported symptoms	64	1.10 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	5	0.08 %
NIPAS EST Activation	0	0.00 %
Elevator Response	52	0.89 %
HazMat Level I Response	2	0.03 %
HazMat Level II Response	3	0.05 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	92	1.58 %
Mutual aid request (including Code 13)	63	1.08 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	5	0.08 %
Technical Rescue	5	0.08 %
	5804	

**Total Emergency Responses
Year-to Date**



Hoffman Estates Fire Department

EOM – Incident by District Summary





Hoffman Estates Fire Department

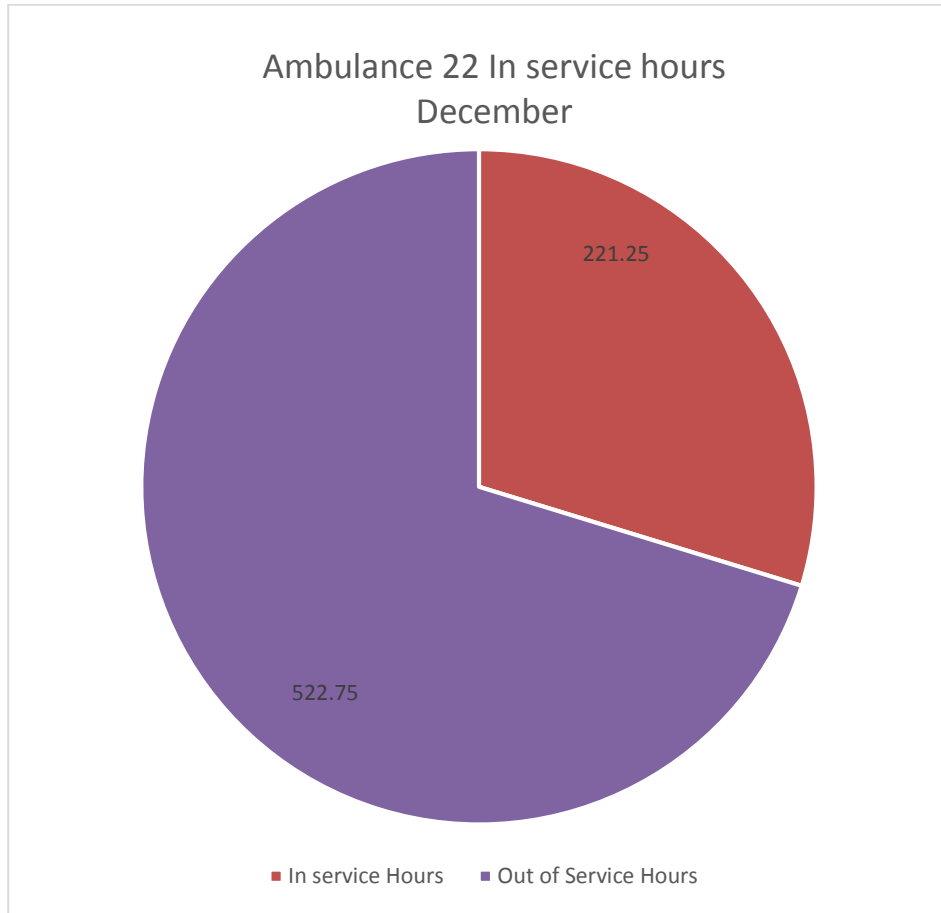
EOM - Ambulance 22 Monthly

Patrick S.
Fire Chief

Date Between {12/1/2017} And {12/31/2017}

Start Date	Total Hours	Percent of Hours per Month
December	221.25	29.7379%

Total In-Service Hours 221.25 of 744.00 Total Percentage of Hours In Service 29.738 %





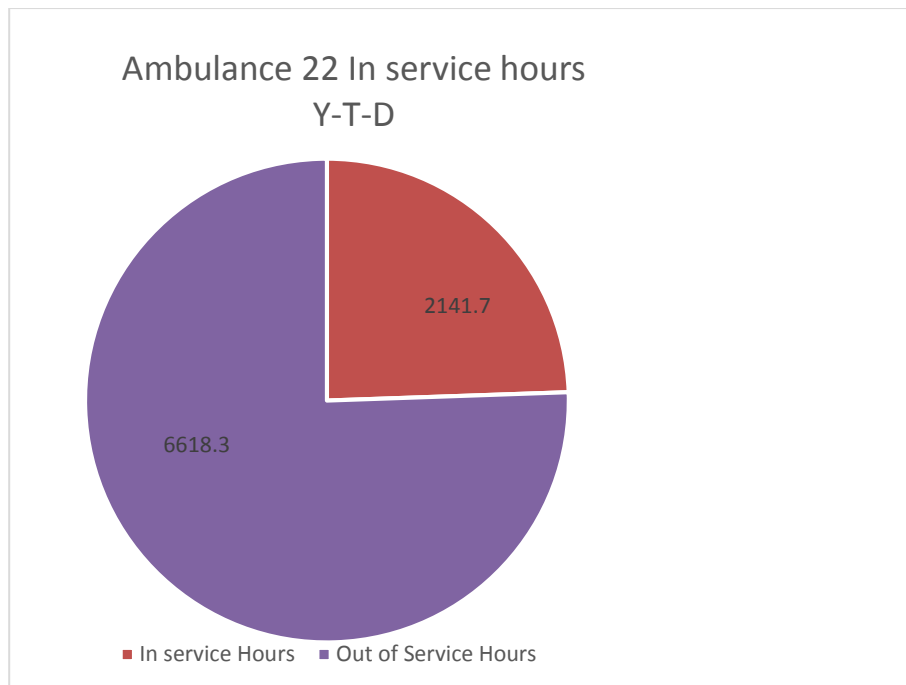
Hoffman Estates Fire Department

EOM - Ambulance 22 Summary

Patrick S.
Fire Chief

Date Between {1/1/2017} And {12/31/2017}

Start Date	Total Hours	Percent of Hours per Month
January	264.75	35.5847 %
February	69.00	10.2679 %
March	113.00	15.1882 %
April	286.00	39.7222 %
May	114.75	15.4234 %
June	119.08	16.5389 %
July	69.42	9.3306 %
August	122.63	16.4825 %
September	123.50	17.1528 %
October	364.00	48.9247 %
November	274.33	38.1014 %
December	221.25	29.7379 %
Total In-Service Hours	2141.7 of 8760.00	Total Percentage of Hours In Service 24.449 %



FIRE PREVENTION BUREAU
Fire Loss Occupancy Type – 2017

OCCUPANCY TYPE	January	February	March	April	May	June
Special Outside	\$0	\$0	\$0	\$0	\$1,000	\$40,000
Public Assembly	\$0	\$0	\$0	\$0	\$0	\$0
Single-Family	\$0	\$0	\$0	\$0	\$0	\$0
Multi-Family	\$0	\$0	\$226,000	\$0	\$0	\$0
General Business	\$0	\$0	\$0	\$0	\$0	\$0
Road, Parking Property	\$0	\$0	\$0	\$0	\$0	\$0
Storage Property	\$0	\$0	\$0	\$0	\$0	\$0
Open Land, Field	\$0	\$0	\$200	\$0	\$0	\$0
Vehicle	\$0	\$45,000	\$16,000	\$0	\$10,000	\$5,200
Institutional	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS	\$0	\$45,000	\$242,200	\$0	\$11,000	\$45,200

OCCUPANCY TYPE	July	August	September	October	November	December
Special Outside	\$0	\$0	\$0	\$0	\$0	\$0
Public Assembly	\$0	\$2,000	\$0	\$0	\$0	\$0
Single-Family	\$11,000	\$275,600	\$2,000	\$0	\$63,000	\$325,000
Multi-Family	\$5,200	\$50	\$0	\$0	\$500	\$0
General Business	\$0	\$0	\$0	\$0	\$0	\$0
Road, Parking Property	\$0	\$0	\$0	\$0	\$0	\$0
Storage Property	\$0	\$0	\$0	\$0	\$0	\$0
Open Land, Field	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle	\$54,600	\$60,500	\$25,625	\$20,300	\$0	\$6,100
Institutional	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS	\$70,800	\$338,150	\$27,625	\$20,300	\$63,500	\$331,100

2017 TOTAL FIRES FOR THE MONTH	Estimate Dollar Loss
JANUARY	
None	
FEBRUARY	
I90 Semi trailer	\$45,000.00
Total for Month	\$45,000.00
MARCH	

Mulch, Old Sutton/Higgins	\$200.00
I-90 Car	\$5,500.00
850 Roselle Car	\$7,000.00
2020 Hassell	\$225,000.00
2093 Sutherland	\$1,000.00
2734 Sutton Car	\$3,500.00
Total for Month	\$242,200.00
APRIL	
No Fires to report	
MAY	
1067 Atlantic	\$1,000.00
1149 Golf	\$7,000.00
Higgins/Evanston	\$3,000.00
Total for Month	\$11,000.00
JUNE	
595 LaFayette	\$40,000.00
I-90 Car	\$5,200.00
Total for Month	\$45,200.00
JULY	
715 Higgins	\$5,000.00
Higgins/Beverly Truck	\$35,000.00
2540 Sutton	\$1,500.00
445 Westview	\$11,000.00
I-90 Car	\$1,100.00
Huntington/Sussex Car	\$17,000.00
2100 Hassell	\$200.00
Total for Month	\$70,800.00

AUGUST	
I-90 Truck	\$60,000.00
3965 Winston	\$600.00
735 Orange	\$125,000.00
981 Pacific	\$50.00
375 Arizona	\$2,000.00
I-90 /Sutton Rd. Car	\$500.00
4530 Capstan	\$150,000.00
Total for Month	\$338,150.00
SEPTEMBER	
220 Princeton	\$2,000.00
I90/Barrington Car	\$5,100.00
Higgins/Roselle Car	\$2,025.00
Higgins/Beverly Car	\$10,000.00
1851 Wellington Car	\$7,500.00
1870 Crescent Car	\$1,000.00
Total for Month	\$27,625.00
OCTOBER	
I-90/Beverly Car	\$16,000.00
I-90/Sutton Car	\$3,000.00
Rohrssen/Fox Path Car	\$1,300.00
Total for Month	\$20,300.00
NOVEMBER	
495 Thacker	\$40,000.00
4644 Brigantine	\$23,000.00
6084 Canterbury	\$500.00
Total for Month	\$63,500.00

DECEMBER	
1956 Swindon	\$100,000.00
540 Bode	\$225,000.00
I-90 Car	\$6,100.00
Total for Month	\$331,100.00
TOTAL LOSS FOR 2017	\$1,194,875.00
TOTAL LOSS FOR 2016	\$874,260.00

➤ **FINAL INSPECTIONS COMPLETED: 15**

➤ **MEETINGS ATTENDED:** Site Plan Meetings, 2nd Floor Demolition meeting at SAMC

➤ **TRAINING ATTENDED:**

ANNUAL INSPECTIONS:

Annual Fire Safety Inspections are inspections that are conducted on existing occupancies on an annual basis. These inspections are completed in an attempt to maintain compliance with

Inspection Type	December	YTD Total	2016 Total
Annual		35	32
First Re-inspections		10	0
Business license Inspection		1	3
Total	0	46	35
Plan Review			
Plan Review	December	YTD Total	2016 Total
Building Plan Review	6	59	67
Automatic Fire Alarm	4	30	50
Other Suppression Systems			0
Fuel Storage Tanks		1	0
Hood & Duct Mechanical	1	4	15
Hood & Duct Suppression	4	6	16
Open Burn		32	38
Site Plan Review	4	27	37
Automatic Sprinkler	8	97	89
Temporary Heating			0
Temporary Structure (tent)		9	14
Pyrotechnic Display		5	4
Total	27	270	330
Construction Projects			
Construction Projects	December	YTD Total	2016 Total
Construction/Permit issued	17	148	208
Construction Site Inspection	44	417	503
Construction Site Visits	7	127	178
Total	68	695	889
Miscellaneous Inspections			
Miscellaneous Inspections	December	YTD Total	2016 Total
Fire Prevention Complaints	9	97	155
Homeowner Walk-Thru (Residential Sprinkler)	2	15	38
Underground flush test/hydrant flow		152	129
Lock Box	1	19	52
Total	19	274	374
Buildings Requiring Sprinklers			
Buildings Requiring Sprinklers	December	YTD Total	Remaining to be Installed
Installed		6	32

Wireless Transceivers	December	YTD Total	Total Installed to Date
		2	454

PREVIOUS YEARS ANNUAL FIRE LOSS

2016 -	\$ 874,260	2009 -	\$ 991,740
2015 -	\$1,164,022	2008 -	\$1,606,700
2014 -	\$2,621,600	2007 -	\$1,253,350
2013 -	\$ 488,100	2006 -	\$ 755,420
2012 -	\$3,277,217	2005 -	\$1,442,910
2011 -	\$ 524,800	2004 -	\$4,033,630
2010 -	\$1,693,200	2003 -	\$2,266,370

TRAINING DIVISION

Outside Training:

- No members attended outside training in December.

In-house Training:

- Extrication Equipment Training – coordinated by Lt. Lenczewski
- EMS Basic Skills Training – coordinated by Lt. Butler.
- SCBA Training at Water Tower 7 – coordinated by A/C Mackie.
- Tactics & Strategy Training – coordinated by A/C Mackie.

Company Training Instructed by the Captains and Lieutenants:

- Building familiarization through pre-plan review and building visits.
- Department and NWC EMS policy reviews.
- Department on-scene skills training and basic skills.

Total training hours for the month of December all members were 1,988.

1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total Hours YTD
7,339	7,389	7,556	5,644	27,930

TO: The firefighters who responded to the
House fire at 588 Scots Ct, Inverness
ON CHRISTMAS EVE/CHRISTMAS !!

We would like to extend our deepest
appreciation and gratitude for your heroic
efforts in saving our home. We appreciate
your sacrifice to forego time with your
family to be available to all of us in
the community. We will forever be grateful
for your efforts and we will keep you
in our prayers ~~to~~ that you are always safe !!
Thank you beyond words - The LEMAJEUE
Families