

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES COMMITTEE
MEETING MINUTES**

November 27, 2017

I. Roll call

Members in Attendance: Trustee Anna Newell, Chairperson
Trustee Michael Gaeta, Vice Chairperson
Trustee Gary Pilafas
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod

Members Absent: Trustee Karen Mills

**Management Team Members
in Attendance:**

Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
James Norris, Village Manager
Alan Wenderski, Dir. Of Engineering
Mark Koplun, Asst. Village Mgr., Dev. Services
Bruce Anderson, CATV Coordinator
Fred Besenhoffer, Director of IS
Joe Nebel, Director of Public Works
Pat Fortunato, Fire Chief
Ted Bos, Police Chief
Rachel Musiala, Director of Finance
Monica Saavedra, Director of HHS
Patti Cross, Asst. Corporation Counsel
Ben Gibbs, Sears Centre Arena GM
Suzanne Ostrovsky, Asst. to Village Manager

The Public Works & Utilities Committee meeting was called to order at 7:06 p.m.

II. Approval of Minutes – October 23, 2017

Motion by Trustee Arnet, seconded by Mayor McLeod, to approve the minutes of the Public Works & Utilities Committee meeting of October 23, 2017. Voice vote taken. All ayes, one abstention (Gaeta). Motion carried.

NEW BUSINESS

- 1. Request authorization to award contract for State of Illinois joint purchase of 2017-2018 winter road salt to Morton Salt, Inc., Chicago, IL, at a unit price of \$48.97 per ton, in an amount not to exceed \$176,292.**

An item summary sheet by Joseph Nebel and Kelly Kerr was presented to committee.

Trustee Stanton inquired if the Village had enough space to store all of the salt. Mr. Nebel explained the salt is ordered as needed although there would be enough at any given time in the Village's storage domes. Mr. Nebel also noted the Village stands to pay 25% less for the same amount of salt over last year.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to award contract for State of Illinois joint purchase of 2017-2018 winter road salt to Morton Salt, Inc., Chicago, IL, at a unit price of \$48.97 per ton, in an amount not to exceed \$176,292. Voice vote taken. All ayes. Motion carried.

2. Request authorization to award contract for 2017 Electronic Message Board Upgrade to Omega Sign & Lighting, Addison, IL (low qualifying bid), in amount not to exceed \$59,800.

An item summary sheet by Joseph Nebel and Jeremy Jahnke was presented to committee.

Trustee Stanton inquired about the signs to be replaced and asked if it would be both the PD and the Beverly signs. Mr. Nebel replied it would be the PD sign only at this point in time and that the Beverly Road sign will be considered for upgrades in the future.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award contract for 2017 Electronic Message Board Upgrade to Omega Sign & Lighting, Addison, IL (low qualifying bid), in amount not to exceed \$59,800. Voice vote taken. All ayes. Motion carried.

3. Request authorization to waive bidding and purchase a snow removal tractor through Burriss Equipment Joliet, IL, using the NJPA contract discount, in an amount not to exceed \$36,615.15.

An item summary sheet by Joseph Nebel and Kelly Kerr was presented to committee.

Trustee Gaeta and Trustee Stanton inquired about the tractor to be purchased and the storage plan for the equipment. Mr. Nebel provided details on the purchase as well as a photo. He also explained the plans for use and addressed the questions about storage for the tractor.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to purchase a snow removal tractor through Burriss Equipment Joliet, IL, using the NJPA contract discount, in an amount not to exceed \$36,615.15. Voice vote taken. All ayes. Motion carried.

4. Request authorization to waive bidding and purchase a mini skid steer with attachments through Vermeer Midwest in Aurora, IL, using the NJPA contract discount, in an amount not to exceed \$43,575.

An item summary sheet by Joseph Nebel was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to purchase a mini skid steer with attachments through Vermeer Midwest in Aurora, IL, using the NJPA contract discount, in an amount not to exceed \$43,575. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of the Department of Public Works Monthly Report.

The Department of Public Works Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.

The Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division was presented to committee.

Motion by Trustee Arnet, seconded by Trustee Gaeta, to accept the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President’s Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:15 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations
and Outreach / Office of the Mayor and Board

Date