

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

November 13, 2017

I. Roll Call

Members in Attendance:

**Gary Stanton, Chairperson
Karen Arnet, Vice Chairperson
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
William D. McLeod, Village President**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Peter Gugliotta, Director of Planning
Kevin Kramer, Econ. Dev. Coordinator
Mike Hankey, Director of Transportation
Patrick Seger, Director of HRM
Monica Saavedra, Director of HHS
Ryan Johnson, Management Analyst
Suzanne Ostrovsky, Asst. Village Mgr.
Bruce Anderson, CATV Coordinator**

The Planning, Building & Zoning Committee meeting was called to order at 7:36 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the Planning, Building & Zoning Committee meeting minutes of October 9, 2017. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve the Special Planning, Building & Zoning Committee meeting minutes of November 6, 2017. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval for staff to proceed with negotiations for a design-build contract with Quantum Signs for design and construction of two gateway signs in the 59/90 Entertainment District.**

An item summary sheet from Mark Koplin and Kevin Kramer was presented to Committee.

Kevin Kramer addressed the Committee and provided a history of the entry signage to the 59/90 Entertainment District. In May, staff sent out an RFP requesting proposals from qualified firms to help design and build the signs. There was discussion regarding the location of the signs,

including the primary entrance on Route 59 and Hoffman Boulevard, adjacent to the I-90 off-ramp, with a secondary location at Prairie Stone Parkway and Higgins Road. McShane owns Parcel 23 in Prairie Stone and installed temporary 59/90 signage in 2010. There has been \$650,000 in the CIP the last several years for this project and initial estimates suggest the two signs could cost between \$350,000-\$550,000.

Quantum Signs, Sugar Grove, Illinois, is a local company with strong design skills and experience with local companies. Their cost estimate was the lowest of the top 3 vendors and offers the best warranty.

Staff would be responsible for soliciting advertisers, but signs are promoting the Entertainment District, only property owners and companies within the District would be permitted to advertise on the signs.

The Committee provided feedback on their preferences for the design, location, etc. Mayor McLeod liked the aluminum sign and feels that we should get away from “rock” look. Trustee Mills agreed and likes the large red circle with white lettering for “Entertainment District”. Trustee Pilafas inquired whether the 4 primary logos can be digital and Trustees Gaeta and Arnet liked the aluminum look as well.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, for staff to proceed with negotiations for a design-build contract with Quantum Signs for design and construction of two gateway signs in the 59/90 Entertainment District. Voice vote taken. All ayes. Motion carried.

2. Request acceptance of Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was presented to Committee.

Motion by Trustee Arnet, seconded by Trustee Gaeta, to approve the Department of Development Services monthly report for Economic Development and Tourism. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Arnet, seconded by Trustee Pilafas, to adjourn the meeting at 8:09 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date