

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES COMMITTEE
MEETING MINUTES**

October 23, 2017

I. Roll call

Members in Attendance:

**Trustee Anna Newell, Chairperson
Trustee Gary Pilafas
Trustee Karen Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

Members Absent:

Trustee Michael Gaeta, Vice Chairperson

**Management Team Members
in Attendance:**

**Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Alan Wenderski, Dir. Of Engineering
Mark Koplin, Asst. Village Mgr., Dev. Services
Bruce Anderson, CATV Coordinator
Fred Besenhoffer, Director of IS
Joe Nebel, Director of Public Works
Jeff Jorian, Fire Chief
Pat Fortunato, Deputy Fire Chief
Ted Bos, Police Chief
Rachel Musiala, Director of Finance
Monica Saavedra, Director of HHS
Patti Cross, Asst. Corporation Counsel
Suzanne Ostrovsky, Asst. to Village Manager**

The Public Works & Utilities Committee meeting was called to order at 7:12 p.m.

II. Approval of Minutes – September 25, 2017

Motion by Trustee Arnet, seconded by Trustee Mills, to approve the minutes of the Public Works & Utilities Committee meeting of September 25, 2017. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Discussion regarding 2017-2018 Snow/Ice Control Policy and Procedure Manual.

An item summary sheet by Joseph Nebel and Kelly Kerr was presented to committee.

Mr. Nebel provided an update on the snow/ice season and provided general comments on the policy and procedure manual.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to accept the 2017-2018 Snow/Ice Control Policy and Procedure Manual as written. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to renew contract for 2017-2018 sanitary sewer work that includes cleaning, root cutting, televised inspection and evaluation services with American Underground Inc., Glenview IL, (lowest qualified bid for the Glenview Municipal Partnering Initiative), in an amount not to exceed \$150,000.**

An item summary sheet by Joseph Nebel and Haileng Xiao was presented to committee.

Mr. Nebel briefly commented on the purchasing consortium.

Trustee Mills inquired if the Village is still on its own contract. Mr. Nebel confirmed and indicated there may be opportunities to join the consortium in the future.

Motion by Trustee Mills, seconded by Mayor McLeod, to renew contract for 2017-2018 sanitary sewer work that includes cleaning, root cutting, televised inspection and evaluation services with American Underground Inc., Glenview IL, (lowest qualified bid for the Glenview Municipal Partnering Initiative), in an amount not to exceed \$150,000. Voice vote taken. All ayes. Motion carried.

- 3. Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was presented to committee.

Motion by Trustee Stanton, seconded by Mayor McLeod, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

- 4. Request acceptance of the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.**

The Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division was presented to committee.

Mr. Wenderski provided an update on street work projects.

Trustee Stanton and Trustee Mills inquired about the weeds on bode road and possible solutions. Mr. Wenderski commented.

Trustee Pilafas asked the department to add Bordeaux and Versailles to the list of streets to be checked.

Motion by Trustee Arnet, seconded by Trustee Mills, to accept the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting at 7:21 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations
and Outreach / Office of the Mayor and Board

Date