

**Village of Hoffman Estates**

**PUBLIC WORKS & UTILITIES COMMITTEE  
MEETING MINUTES**

**September 25, 2017**

**I. Roll call**

**Members in Attendance:**

**Trustee Anna Newell, Chairperson  
Trustee Michael Gaeta, Vice Chairperson  
Trustee Gary Pilafas  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Karen Arnet  
Mayor William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Arthur Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Alan Wenderski, Dir. Of Engineering  
Mark Koplin, Asst. Village Mgr., Dev. Services  
Bruce Anderson, CATV Coordinator  
Fred Besenhoffer, Director of IS  
Joe Nebel, Director of Public Works  
Jeff Jorian, Fire Chief  
Pat Fortunato, Deputy Fire Chief  
Ted Bos, Police Chief  
Rachel Musiala, Director of Finance  
Monica Saavedra, Director of HHS  
Patti Cross, Asst. Corporation Counsel  
Suzanne Ostrovsky, Asst. to Village Manager**

The Public Works & Utilities Committee meeting was called to order at 7:00 p.m.

**II. Approval of Minutes – August 21, 2017**

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the minutes of the Public Works & Utilities Committee meeting of August 21, 2017. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Request approval of an ordinance declaring Village property surplus and permitting the sale of personal property owned by the Village.**

An item summary sheet by Joseph Nebel and Robert Markko was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve an ordinance declaring Village property surplus and permitting the sale of personal property owned by the Village. Voice vote taken. All ayes. Motion carried.

**2. Recommend approval of a request by K. Hovnanian Homes for a resolution for the acceptance of the public improvements at the Bradwell Estates Subdivision.**

An item summary sheet by Alan Wenderski was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve a request by K. Hovnanian Homes for a resolution for the acceptance of the public improvements at the Bradwell Estates Subdivision. Voice vote taken. All ayes. Motion carried.

**3. Request authorization to award contract for the 2017 Drainage Improvements Project to Prime Construction, Inc. of Hampshire, IL (low bid), in the amount of \$45,880.**

An item summary sheet by Alan Wenderski was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to award contract for the 2017 Drainage Improvements Project to Prime Construction, Inc. of Hampshire, IL (low bid), in the amount of \$45,880. Voice vote taken. All ayes. Motion carried.

**4. Request authorization to award contract for 2017-2018 winter tractor rentals to Casey Equipment, Co., Arlington Heights, IL (low bid), in an amount not to exceed \$20,800.**

An item summary sheet by Joseph Nebel and Kelly Kerr was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award contract for 2017-2018 winter tractor rentals to Casey Equipment, Co., Arlington Heights, IL (low bid), in an amount not to exceed \$20,800. Voice vote taken. All ayes. Motion carried.

**5. Request authorization to waive bidding and purchase a replacement camera component for the sewer inspection system from EJ Equipment, Manteno, IL, sole original equipment manufacturer (OEM), in an amount not to exceed \$40,819.36.**

An item summary sheet by Joseph Nebel and Hailing Xiao was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to purchase a replacement camera component for the sewer inspection system from EJ Equipment, Manteno, IL, sole original equipment manufacturer (OEM), in an amount not to exceed \$40,819.36. Voice vote taken. All ayes. Motion carried.

**6. Request authorization to award contract for masonry tuck-pointing and restoration of the Village Hall, Public Works Center and Fire Station 22 to Safe-Way Tuckpointing Co., Des Plaines, IL, in an amount not to exceed \$23,155.**

**7.**

An item summary sheet by Joseph Nebel and Paul Petrenko was presented to committee.

Trustee Stanton inquired about the age of the buildings needing tuck-pointing.

Mr. Nebel provided a background and indicated the issues to be addressed have been in the Capital Improvements Plan for a few years.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to award contract for masonry tuck-pointing and restoration of the Village Hall, Public Works Center and Fire Station 22 to Safe-Way Tuckpointing Co., Des Plaines, IL, in an amount not to exceed \$23,155. Voice vote taken. All ayes. Motion carried.

**8. Request authorization of Change Order #1 for the cured-in-place lining of 244' of elliptical storm sewer pipe with Visu-Sewer, Pewaukee, WI, in an amount not to exceed \$71,612.**

An item summary sheet by Joseph Nebel and Alan Wenderski was presented to committee.

Trustee Stanton inquired about the accuracy of the work and the length of time the work would be guaranteed for.

Mr. Nebel and Mr. Wenderski provided an explanation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to authorize Change Order #1 for the cured-in-place lining of 244' of elliptical storm sewer pipe with Visu-Sewer, Pewaukee, WI, in an amount not to exceed \$71,612. Voice vote taken. All ayes. Motion carried.

**9. Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

**10. Request acceptance of the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.**

The Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

Mayor McLeod attend the following events:

- 9/20 – NWMC Legislative meeting
- 9/20 – Senior Commission / Fall Luncheon
- 9/21 – Chamber golf outing reception with Trustee Mills
- 9/22 – NWSADV – Wendell Jones Breakfast
- 9/22 – Chamber Legislative Update luncheon
- 9/23 – Hoffman Estates Museum presentation – 100 Years of Education
- 9/26 - Transportation and Infrastructure Sub-committee meeting – National League of Cities

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 7:11 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

---

Jennifer Djordjevic, Director of Operations  
and Outreach / Office of the Mayor and Board

---

Date