

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

June 12, 2017

I. Roll Call

Members in Attendance:

**Gary Stanton, Chairperson
Karen Arnet, Vice Chairperson
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
William D. McLeod, Village President**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Mark Koplun, Asst. Vlg. Mgr., Dev. Services
Mike Hankey, Dir. Of Trans.
Kevin Kramer, Economic Dev. Director
Patti Cross, Asst. Corporation Counsel
Ted Bos, Police Chief
Jordan Lester, Administration Intern
Bruce Anderson, CATV Coordinator
Suzanne Ostrovsky, Asst. to Village Manager**

The Planning, Building & Zoning Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the Special Planning, Building & Zoning Committee meeting minutes of April 24, 2017. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the Planning, Building & Zoning Committee meeting minutes of May 8, 2017. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Special Planning, Building & Zoning Committee meeting minutes of June 5, 2017. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval by homeowner for release of a portion of open space easements at 1197 Monarch Lane (construction of a patio and expand the driveway).**

An item summary sheet from Peter Gugliotta and Dan Ritter was presented to Committee.

Trustee Stanton inquired about details of the project. Mr. Gugliotta provided specifics.

Motion by Trustee Gaeta, seconded by Trustee Pilafas to release of a portion of open space easements at 1197 Monarch Lane (construction of a patio and expand the driveway). Voice vote taken. All ayes. Motion carried.

2. Request acceptance of Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was presented to Committee.

Trustee Pilafas inquired about a tour of the AT&T Campus. Trustee Gaeta inquired when the Board would see a recap of ICSC. Mr. Kramer provided an update on the ICSC developments and interest in the campus.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the Department of Development Services monthly report for Economic Development and Tourism. Voice vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod stated he'd like to see the Board hold a retreat for the purpose of strategic planning sometime in the near future. On June 7 Mayor attended a business outreach visit with DMG Mori. On June 8, Trustee Stanton and Mayor attended a photo shoot for the CAC Butterfly Garden being built by the Schaumburg/Hoffman Estates Rotary Club. He also attend FF Jeff Reich's retirement party on June 8. On Friday, June 9 Mayor and members of the Board attended a Flag Day event at St. Peter's Lutheran Church. On June 10, Mayor's grandson Aiden celebrated his 7th birthday party and Christopher Romanoff was married – congrats to him and

his new wife. On June 12 the Village honored volunteers through HECPAAA with an awards ceremony. Mayor thanked the volunteers for their hard work.

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:09 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations and
Outreach / Office of the Mayor and Board

Date