

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

May 8, 2017

I. Roll Call

Members in Attendance:

**Gary Stanton, Chairperson
Karen Arnet, Vice Chairperson
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
William D. McLeod, Village President**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Peter Gugliotta, Director of Planning
Mike Hankey, Dir. Of Trans.
Kevin Kramer, Economic Dev. Director
Patti Cross, Asst. Corporation Counsel
Cathy Doczekalski, Asst. to HRM Director
Jeff Jorian, Fire Chief
Greg Poulos, Deputy Police Chief
Bev Romanoff, Village Clerk
Monica Saavedra, Director of HHS
Ryan Johnson, Mgmt. Analyst
Suzanne Ostrovsky, Asst. to Village Manager**

The Planning, Building & Zoning Committee meeting was called to order at 7:20 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Planning, Building & Zoning Committee meeting minutes of April 17, 2017. Voice vote taken. All ayes. Motion carried.

Motion by Mayor McLeod, seconded by Trustee Gaeta, to defer the approval of the Special Planning, Building & Zoning Committee meeting minutes of April 24, 2017. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval to adopt the 2015 International Codes, 2017 National Electric Code (NEC) and the applicable State of Illinois codes, with related amendments in Chapter 11 (Building Requirements) and Chapter 12 (Water and Sewer Systems) of the Hoffman Estates Municipal Code.**

An item summary sheet from Ray Norton, Ryan Johnson and Peter Gugliotta was presented to Committee.

Mr. Johnson provided background on the proposed revisions.

Mayor McLeod inquired about aluminum conductors. Mr. Norton provided details on the decision behind utilization of aluminum.

Mr. Steinberg inquired about wiring requirements. Mr. Norton provided an explanation.

Mr. Steinberg noted his concern about weeds and the applicable codes to address such concerns. Mr. Johnson and Mr. Gugliotta provided explanation on current codes and proposed amendments.

Mr. Norris provided comments on the Village's process to address such violations of the code.

Trustee Pilafas commented on clarifying the terminology within the codes and suggested staff continue discussions on this issue.

Trustee Mills concurred with Dr. Steinberg's comments and indicated she would like to see staff review the nuisance section of the code and have the Village consider reducing the approved height of weeds from 10" to 8".

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adopt the 2015 International Codes, 2017 National Electric Code (NEC) and the applicable State of Illinois codes, with related amendments in Chapter 11 (Building Requirements) and Chapter 12 (Water and Sewer Systems) of the Hoffman Estates Municipal Code. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Pilafas, seconded by Mayor McLeod to direct staff to review Chapter 7 of the Village Code and provide a report to the Board on the status of neighboring municipalities. Voice vote taken. All ayes. Motion carried.

2. Request acceptance of Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Department of Development Services monthly report for Economic Development and Tourism. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Mills, to adjourn the meeting at 7:44 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations and
Outreach / Office of the Mayor and Board

Date