

Village of Hoffman Estates

FINANCE COMMITTEE MEETING MINUTES

May 15, 2017

I. Roll call

Members in Attendance:

**Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Karen Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Pat Fortunato, Deputy Fire Chief
Mark Koplín, Asst. Village Mgr., Dev. Services
Greg Poulos, Deputy Police Chief
Joe Nebel, Director of Public Works
Al Wenderski, Director of Engineering
Rachel Musiala, Director of Finance
Paul Petrenko, Facilities Manager
Fred Besenhoffer, Director of IS
Monica Saavedra, Director of HHS
Ben Gibbs, GM Sears Centre Arena
Patti Cross, Asst. Corporation Counsel
Suzanne Ostrovsky, Asst. to Village Manager
Jordan Lester, Administrative Intern
Bruce Anderson, CATV Coordinator**

The Finance Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the minutes of the Finance Committee meeting of April 24, 2017. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval:**
 - a. Of an ordinance authorizing the renewal of the aggregation program for electric load; and**
 - b. To waive bidding and authorize solicitation of bids and allow the Village Manager to enter into a contract with a third party supplier.**

An item summary sheet from Dan P. O'Malley was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve a.) the renewal of the aggregation program for electric load and, b.) allow the Village Manager to enter into a contract with a third party supplier. Voice vote taken. All ayes. Motion carried.

- 2. Request approval to enter into an agreement with Northern Illinois Municipal Electric Collaborative (NIMEC) for consulting services regarding the Municipal Electric Aggregation Program.**

An item summary sheet from Dan P. O'Malley was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to enter into an agreement with Northern Illinois Municipal Electric Collaborative (NIMEC) for consulting services regarding the Municipal Electric Aggregation Program. Voice vote taken. All ayes. Motion carried.

- 3. Request approval of an ordinance to amend the 2016 Budget as a result of the completed financial audit and to close out the fiscal year.**

An item summary sheet from Rachel Musiala was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to amend the 2016 Budget as a result of the completed financial audit and to close out the fiscal year. Voice vote taken. All ayes. Motion carried.

- 4. Request approval of a Business Solicitation Plan for the 2017 Platzkonzert.**

An item summary sheet by Platzkonzert Commission Co-chairs Gayle Vandenberg and Trustee Gary Pilafas was presented to committee.

Trustee Pilafas provided comments on sponsorship solicitation efforts.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve a Business Solicitation Plan for the 2017 Platzkonzert. Voice vote taken. All ayes. Motion carried.

- 5. Request authorization to continue into the final year of a three year Microsoft Enterprise Licensing Agreement negotiated through CDW Government Inc. in an amount not to exceed \$101,892.96.**

An item summary sheet by Fred Besenhoffer was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to continue into the final year of a three year Microsoft Enterprise Licensing Agreement negotiated through CDW Government Inc. in an amount not to exceed \$101,892.96. Voice vote taken. All ayes. Motion carried.

- 6. Request to waive bidding and to authorize emergency expenditure to raise the front entrance glass curtain wall foundation footings and steel columns at the Sears Centre Arena to Ken-Rich Concrete Lifting, LLC of New Lenox, Illinois in an amount not to exceed \$150,000.**

An item summary sheet by Paul Petrenko and Mark Koplin was presented to committee.

Mr. Koplin provided background on the request.

Trustee Newell inquired about the type of warranty the work would come with. Mr. Petrenko provided details on the company's warranty policy.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to authorize emergency expenditure to raise the front entrance glass curtain wall foundation footings and steel columns at the Sears Centre Arena to Ken-Rich Concrete Lifting, LLC of New Lenox, Illinois in an amount not to exceed \$150,000. Voice vote taken. All ayes. Motion carried.

7. Request acceptance of the Finance Department Monthly Report.

The Finance Department Monthly Report was presented to committee.

Motion by Trustee Mills, seconded by Trustee Gaeta, to accept the Finance Department Monthly Report. Voice vote taken. All ayes. Motion carried.

8. Request acceptance of the Information System Department Monthly Report.

The Information System Department Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Information System Department Monthly Report. Voice vote taken. All ayes. Motion carried.

9. Request acceptance of the Sears Centre Monthly Report.

The Sears Centre Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Mayor McLeod, to accept the Sears Centre Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 7:13 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations
and Outreach Office of the Mayor and Board

Date