



AGENDA
PUBLIC WORKS & UTILITIES COMMITTEE
Village of Hoffman Estates
February 23, 2009

Immediately following Finance

Members: Jacquelyn Green, Chairperson
Anna Newell, Vice Chairperson
Cary Collins, Trustee

- I. Roll Call**
- II. Approval of Minutes – January 26, 2009**

NEW BUSINESS

1. Request authorization for Village to participate in joint purchase with the State of Illinois for 2009-2010 procurement of road salt in the amount of 7,500 tons.
2. Request authorization to waive formal bidding and purchase sign roll goods and sheeting from 3M Corporation Traffic Control Division in accordance with their 2009 price catalog, in an amount not to exceed \$25,000.
3. Request authorization to extend 2008 contract for 2009 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid) in an amount not to exceed \$31,520.
4. Request authorization to extend 2008 contract for 2009 water and sewer parkway landscape restoration to TNT Landscaping, Elgin, IL (low bid), at a unit price of \$7.20 per square yard for sodding and \$3.45 per square yard for seeding, in an amount not to exceed \$45,000.
5. Request authorization to extend 2008 contract for 2009 Water and Sewer Concrete Site Restoration to Strada Construction Co., Algonquin, IL (low bid) at a unit price of \$5.98 per square foot for sidewalk, \$23.00 per lineal foot for curb and \$53.82 per square yard for driveway pavement replacements, in an amount not to exceed \$33,000.
6. Request authorization to waive formal bidding and purchase replacement vehicles and equipment for Units #18, #32, and #39 through Illinois Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, IL (low bid), in an amount not to exceed \$67,016.
7. Request authorization to waive formal bidding and purchase replacement vehicles for Units #25 and #77 through Illinois Suburban Purchasing Cooperative Contract from Landmark Ford, Springfield, IL (low bid), in an amount not to exceed \$34,122.
8. Request acceptance of the Department of Public Works Monthly Report.
9. Request acceptance of the Department of Development Services Monthly Report for the Engineering Division.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

DRAFT

January 26, 2009

I. Roll Call

Members in Attendance:

Trustee Anna Newell, Vice-Chair
Trustee Cary Collins, Member

**Other Corporate Authorities
in Attendance:**

Trustee Karen Mills
Trustee Gary Pilafas
Village President William D. McLeod

**Management Team
in Attendance:**

James H. Norris, Village Manager
Arthur L. Janura Jr., Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Village Manager – Development Services
Michael DuCharme, Director of Finance
Gordon Eaken, Director of Information Systems
Algean Garner, Director of Health & Human Services
Robert Gorvett, Fire Chief
Kenneth Hari, Director of Public Works
Clint Herdegen, Chief of Police
Molly Norton, Assistant to the Village Manager
Gary Salavitch, Director of Engineering
Dave Christensen, Emergency Management Coordinator

Others in Attendance:

Bill Kratochvil, 4th of July Commission

The Public Works & Utilities Committee meeting was called to order at 7:30 p.m.

Chairman Green and Trustee Kincaid were out of state and unable to attend the meeting.

Vice-Chairman Newell conducted the meeting on Chairman Green's behalf.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Collins, to approve the Public Works & Utilities Committee minutes of November 24, 2008. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve the Public Works & Utilities Committee minutes of December 15, 2008. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Request approval to negotiate utility line protection program with American Water, Vorhees, NJ.

A Committee Agenda Item summary sheet from Kenneth Hari, Director of Public Works, was presented to the Committee.

Motion by Trustee Pilafas, seconded by President McLeod, to grant approval to negotiate utility line protection program with American Water, Vorhees, NJ. Voice vote taken. All ayes. Motion carried.

2. Request adoption of Department of Labor Prevailing Hourly Wage Rate.

A Committee Agenda Item summary sheet from Corporation Counsel Arthur Janura was presented to the Committee.

Motion by Trustee Mills, seconded by Trustee Collins, to approve adoption of Department of Labor Prevailing Hourly Wage Rate. Voice vote taken. All ayes. Motion carried.

3. Request approval of IDOT Resolution to permit Village work on State of Illinois Rights-of-Way.

A Committee Agenda Item summary sheet from Kenneth Hari, Director of Public Works, was presented to the Committee.

Motion by Trustee Mills, seconded by Trustee Collins, to grant approval of IDOT Resolution to permit Village work on State of Illinois Rights-of-Way. Voice vote taken. All ayes. Motion carried.

4. Request approval for the Environmental Commission to proceed with 2009 budgeted activities and events, in an amount not to exceed \$8,050.

A Committee Agenda Item summary sheet from Kenneth Hari, Director of Public Works, and Kelly Kerr, Village Forrester, was presented to the Committee.

Motion by Trustee Mills, seconded by Trustee Collins, to grant approval for the Environmental Commission to proceed with 2009 budgeted activities and events, in an amount not to exceed \$8,050. Voice vote taken. All ayes. Motion carried.

5. Request approval of an IDOT resolution to appropriate Motor Fuel Tax funds for 2009 concrete street light pole replacements, in an amount not to exceed \$15,740.

A Committee Agenda Item summary sheet from Kenneth Hari, Director of Public Works, was presented to the Committee.

Motion by Trustee Mills, seconded by President McLeod, to grant approval of an IDOT resolution to appropriate Motor Fuel Tax funds for 2009 concrete street light pole replacements, in an amount not to exceed \$15,740. Voice vote taken. All ayes. Motion carried.

6. Request authorization to extend 2008 contract for 2009 season turf mowing maintenance for Village owned sites, rights-of-way, detention areas and park type properties to Classic Landscape Ltd., West Chicago, IL (low bid), in an amount not to exceed \$38,000.

A Committee Agenda Item summary sheet from Kenneth Hari, Director of Public Works, and Joseph Nebel, Superintendent of Operations-Public Works, was presented to the Committee.

Motion by Trustee Mills, seconded by Trustee Collins, to grant authorization to extend 2008 contract for 2009 season turf mowing maintenance for Village owned sites, rights-of-way, detention areas and park type properties to Classic Landscape Ltd., West Chicago, IL (low bid), in an amount not to exceed \$38,000. Voice vote taken. All ayes. Motion carried.

7. **Request authorization to extend 2007 contract for 2009 Landscape Maintenance for Village buildings to Classic Landscape LTD, West Chicago, IL, (low qualified bid) for the following: Village Hall, \$1,200 per month; Lind Complex, \$500 per month; Fire Stations #21, #22, and #23, \$560 per month; and Fire Station #24, \$300 per month.**

A Committee Agenda Item summary sheet from Kenneth Hari, Director of Public Works, and Joseph Nebel, Superintendent of Operations-Public Works, was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Mills, to grant authorization to extend 2007 contract for 2009 Landscape Maintenance for Village buildings to Classic Landscape LTD, West Chicago, IL, (low qualified bid) for the following: Village Hall, \$1,200 per month; Lind Complex, \$500 per month; Fire Stations #21, #22, and #23, \$560 per month; and Fire Station #24, \$300 per month. Voice vote taken. All ayes. Motion carried.

8. **Request authorization to extend 2008 contract for 2009 weed control and fertilization for Village owned sites and rights-of-way to Spring Green, Plainfield, IL (low bid), in an amount not to exceed \$17,740.**

A Committee Agenda Item summary sheet from Kenneth Hari, Director of Public Works, and Joseph Nebel, Superintendent of Operations-Public Works, was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Mills, to grant authorization to extend 2008 contract for 2009 weed control and fertilization for Village owned sites and rights-of-way to Spring Green, Plainfield, IL (low bid), in an amount not to exceed \$17,740. Voice vote taken. All ayes. Motion carried.

9. **Request authorization to bulk-purchase Neptune meters according to the 2007 three year combined pricing agreement and to waive formal bidding for the purchase of non-bulk and non-uniform sized Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier) at 2009 unit prices, in a total amount not to exceed \$356,100.**

A Committee Agenda Item summary sheet from Kenneth Hari, Director of Public Works, and Joseph Nebel, Superintendent of Operations-Public Works, was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Mills, to grant authorization to bulk-purchase Neptune meters according to the 2007 three year combined pricing agreement and to waive formal bidding for the purchase of non-bulk and non-uniform sized Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier) at 2009 unit prices, in a total amount not to exceed \$356,100. Voice vote taken. All ayes. Motion carried.

10. **Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

11. **Request acceptance of the Department of Development Services Monthly Report for the Engineering Division.**

The Department of Development Services Monthly Report for the Engineering Division was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Department of Development Services Monthly Report for the Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report - None

IV. Other - None

V. Items in Review - None

VI. Adjournment

Motion by President McLeod, seconded by Trustee Pilafas, to adjourn the meeting at 8:02 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by

Vicki Richardson

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization for Village to participate in joint purchase with the State of Illinois for 2009-2010 procurement of road salt in the amount of 7,500 tons.

MEETING DATE: February 23, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari, Ken Gomoll

PURPOSE: Procurement of road salt for 2009-2010 season.

BACKGROUND: 2008-2009 Village salt procurement was through joint purchase with the State: 1,985 tons at \$104.25/ton and 1,815 tons at \$137.09/ton from different vendors.

| Year | Amount (tons) | Cost per ton |
|------------|---------------|--------------|
| *2008-2009 | 2,500 | \$127.03 |
| *2008-2009 | 2,585 | \$104.25 |
| *2008-2009 | 1,815 | \$137.09 |
| 2007-2008 | 6,050 | \$38.97 |
| 2006-2007 | 6,050 | \$37.72 |
| 2005-2006 | 6,050 | \$34.97 |
| 2004-2005 | 5,500 | \$31.94 |
| 2003-2004 | 5,500 | \$31.94 |
| 2002-2003 | 5,500 | \$31.14 |
| 2001-2002 | 5,500 | \$31.57 |
| 2000-2001 | 5,500 | \$27.60 |

*multiple vendors

Having some insight of the Midwest area's salt shortage situation, prior to the aforementioned State procurement, the Department sought out product on its own. On August 25, 2008, at a Special Village Board Meeting, authorization was granted to purchase 2,500 tons of road salt from National Salt Supply Inc. at \$127.03/ton. This procurement, in addition to 1,280 tons the Village already had on hand from the 2007-2008 winter, accounted for a total of 7,580 tons for the 2008-2009 winter season.

BACKGROUND, continued

Due to the extreme weather conditions in December and early January, it was calculated that additional salt would be required to continue through to the end of the winter season. A special purchase was made through Morton International to extend their prior contract price (\$104.25) for an additional 600 tons.

DISCUSSION:

On February 17, 2009, the Village received notification from the State of their plan to solicit bids for bulk rock salt in early April 2009. Government units contemplating participation in this year's bid are required to submit requisitions, no later than March 16, 2009, or be required to purchase salt on their own.

As of 2/20/2009, the Village has approximately 2,680 tons in storage. While it is anticipated that the 2,680 tons will be a sufficient quantity to carry until the end of this season, the remaining quantity balance at winter's end cannot be accurately predicted at this point. Therefore, it is recommended the Village seek procurement for 7,500 tons for the 2009-2010 winter.

N.W.M.C. has not coordinated a joint purchase for bulk rock salt since around 1992. They do, however, coordinate joint purchases for liquid calcium chloride.

FINANCIAL IMPACT:

\$500,000 was budgeted in FY2009 for this contract purchase. Due to the unpredictability of weather events, which may distort yearly averaging calculations, it is uncertain exactly how much salt will be applied in any given winter. In past years, the State has provided a contract range for a minimum purchase of 70% of the requisitioned amount, to a maximum of 130%. This year, the State has narrowed that range to 80% to 120%, or to 100% to 120%, depending upon the bid results. We can state with reasonable certainty that our usage will fall within the 120% maximum contract range.

The range of estimated costs can be based on the minimum purchase of 100% (7,500 tons) to the maximum 120% (9,000 tons). Given the escalated costs for salt, unit costs from this State bid cannot be accurately predicted, the following is offered to depict possible cost scenarios.

| Based on 7,500 Tons | | |
|----------------------------|---------------------------|---------------------------|
| Unit Cost | 100% or 7,500 tons | 120% or 9,000 tons |
| \$40.00/ton | \$300,000 | \$360,000 |
| \$60.00/ton | \$450,000 | \$540,000 |
| \$80.00/ton | \$600,000 | \$720,000 |
| \$100.00/ton | \$750,000 | \$900,000 |
| \$120.00/ton | \$900,000 | \$1,080,000 |
| \$140.00/ton | \$1,050,000 | \$1,260,000 |
| \$160.00/ton | \$1,200,000 | \$1,440,000 |

RECOMMENDATION:

Request authorization for Village to participate in joint purchase with the State of Illinois for 2009-2010 procurement of road salt in the amount of 7,500 tons.



MEMORANDUM

TO: Local Governmental Units Authorized to Participate in Joint Purchasing

FROM: Roger A. Nondorf *RW*
Bureau of Strategic Sourcing and Procurement
Portfolio Manager – Commodities & Equipment

DATE: February 11, 2009

SUBJECT: Deadline for Submission of Bulk Rock Salt (Sodium Chloride)
Requirements for the 2009 - 2010 Winter Season

Action Required!

The State of Illinois, Bureau of Strategic Sourcing & Procurement is planning to solicit bids for highway ice control (bulk rock salt) in early April, 2009.

If your unit of government desires to participate in this year's bid, you are required to complete the copy of the attached Joint Purchasing Requisition and return it to the Bureau of Strategic Sourcing & Procurement no later than 5:00 p.m. March 16, 2009.

This timeframe is shorter than in past years. Questions were raised regarding last year's deadline being extended to enable more possible participants to respond. This is a firm deadline, and it will not be extended.

We ask that you give immediate attention to this matter and allow reasonable mailing time, or fax response, to ensure that we receive your salt request prior to the deadline.

2008-2009 Retrospective

Due to a variety of factors affecting the road salt market across the Midwest, the 2008-2009 salt procurement for Illinois state agencies and participating municipalities proved to be a difficult task.

A competitive bid process essentially unchanged from previous years was used in efforts to meet statewide requirements. This process has historically been successful with little or no issue. Coverage for over 600 individual participants was sought through the initial bid process, and 1.3M tons of the salt ultimately contracted for by CMS was

accomplished through the initial bid. This salt represented 87% of the salt contracted for by CMS, and was at a weighted average price under \$70 per ton.

The remaining locations were ultimately able to be contracted through two subsequent procurement efforts. The need to perform multiple procurements to achieve coverage was unprecedented for the State of Illinois process.

In 2008-2009, a total over 1.5M tons of salt was contracted by CMS through multiple procurement efforts. A statewide weighted average of approximately \$75 per ton was realized, and multiple vendors were awarded contracts.

The Procurement Process

The State seeks to consolidate the needs of hundreds of governmental entities across Illinois into a single bid document in an effort to consolidate buying power, and to make it easier for vendors to respond to the needs of hundreds of communities through a single bid response. Awards are given to the lowest compliant bidder meeting the terms of the solicitation. A single contract is also completed for those locations awarded to a vendor through the competitive process.

Including such a large group of participants, both large and small, urban and rural, convenient to serve and potentially inconvenient to serve – combines widely varying needs and allows for vendors to compete to fulfill the needs of these various governmental entities. CMS' solicitation treats all locations similarly within the structure of the bid and as outlined within the bid document. The solicitation requires the vendor to provide a bid specific to each destination for which they bid. CMS' bid specifications include all delivery costs to each individual destination.

CMS does not set pricing, nor does CMS buy salt for resale. Vendors offer pricing under a competitive bid process in accordance with the Illinois Procurement Code and Rules and the Illinois Joint Purchasing Act.

CMS is researching and evaluating changes to the terms within the solicitation for bids and the bid format in an attempt to improve the overall process and methodology to seek to address the challenges that were realized in the previous season's bid process and contract establishment. Your responses to this survey will be considered in finalizing some of these changes.

Some of these changes include:

- Issuing the bid earlier than last year (this is part of the reason for a quicker turnaround requirement on your survey responses).
- Modifying contractual terms in seeking to improve supplier response to the bid process. This includes items like anticipated delivery timelines, minimum/maximum flexibilities, and individual participant commitment levels.

- Implementing changes to encourage a higher level of response from small salt suppliers while attempting to address any no-bid issues that may occur

We have approached these changes with an objective to have a consistent approach to the greatest degree possible in seeking to achieve as competitive of a process as possible.

We are also interested to know if you wish for the State to seek to renew your contract relationship with your present vendor. This is addressed on the survey/requisition. Renewal opportunities are upon "mutual consent", and CMS is in process of defining the willingness of all contracted vendors to renew.

Anticipated Terms

Units of government participating in the joint purchase of rock salt with the State will be required to abide by the contract terms and conditions. The major terms of the bid are expected to be as follows:

1. Rock salt to be furnished shall be in accordance with AASHTO Specification M143, Sodium Chloride Type 1, Grade 1, or an acceptable approved alternate.
2. Quantities shown in the invitation for bid are estimates only. The total ton quantity submitted shall be considered to be sufficient to service the seasonal needs of the local governmental unit, and may be adjusted as stated herein.
3. CMS is revising the purchase percentage agreement in an attempt to improve competitive offers in the next season's contract solicitation, and we are asking local government to identify their purchase percentage commitment on the Requisition Form in another effort to improve the vendor's bid price offering.

3.a. When submitting rock salt estimated usage for next winter, local governmental unit shall agree to purchase at least 80% of the amount; and the vendor shall agree to furnish not less than 120% of the amount.

OR

3.b. When submitting rock salt estimated usage for next winter, local governmental unit shall agree to purchase at least 100% of the amount; and the vendor shall agree to furnish not less than 120% of the amount.

Each governmental unit is responsible for ensuring that the guaranteed purchase requirement is met before the end of the season (June 30, 2010), and the vendor shall be required to furnish the maximum-% (if required) of the requisitioned tons by March 1, 2010.

4. Each governmental unit shall be responsible for issuing their own purchase order document to the vendor. Order may be placed with the vendor via telephone and a written or fax confirmation document shall follow immediately thereafter.

4.a. Governmental units are strongly encouraged to order early and to store as much salt as possible in order to help prevent potential salt shortages. Governmental units need to make every effort to place orders in full truckload quantities of (22 - 25 tons).

4.b. Local governmental units reserve the right to purchase up to 50% of their total estimated requirements prior to November 30, 2009 and the vendor shall notify each delivery point in advance of when shipment is to begin.

4.c. Vendors shall accept orders at any time during the period from the date of contract issue until the end of the seasonal year (June 30, 2010) for the local governments awarded them.

(Requests for rock salt with quantity of less than truckload will not be accepted.)

5. Deliveries shall be accepted only on regular work days (Monday through Friday and excluding state holidays) during regular work hours (7:30 a.m. to 4:00 p.m.), except when special arrangements have been made in advance with an appropriate agency or governmental entity representative at the delivery site.

All truck loads shall be covered with an approved weatherproof material, and all deliveries shall be Pre-Paid F.O.B. Destination as stated in the order document.

Truckloads containing foreign material such as mud, rocks, etc., may be rejected at the delivery site, and a replacement shipment scheduled by the contract vendor.

The State and local governmental units reserve the right to require that some trucks occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads.

Deliveries are to be made as soon as possible after receipt of an order, maximum time from receipt of order placed by local governmental units after December 1st shall not exceed seven working days, or as modified by Contract Order Guidelines. There is not a set delivery time limit for orders placed prior to December 1, 2009 or orders placed after April 1, 2010.

Each governmental unit shall be responsible for the processing of vendor invoices in a timely manner to ensure prompt payment.

5. CMS intends to re-establish a liquidated damages clause similar to the following:

From December 1, 2009 thru April 1, 2010, if the vendor is unable to make delivery within seven working days units shall have the right to retain \$.20 per ton per

calendar day as liquidated damages on the undelivered portion of the order. If after seven days of liquidated damages assessment, the vendor has still failed to deliver as required, governmental units shall reserve the right to take action to remedy the failure of vendor performance without prior notification of such failure.

6. For contract performance protection, the State will secure a performance bond from the contracted vendor, valued at 20% of the total contract award.
7. By December 15, 2009 the contract vendor(s) shall be required to have in place stockpile(s) located in or near Illinois covering 100% of the tonnage awarded for the northern regions of the State, and in January of 2010 stockpile(s) located in or near Illinois covering 100% of the tonnage awarded for all other regions of the State. At CMS discretion, the State may inspect these stockpiles to ensure they are in sufficient quantities, and that the commitments for these stockpiles are with the users of this contract.
8. The contract price shall remain firm for the entire contract period up to the maximum guaranteed limits, unless otherwise changed by law. Contract price for purchases made in excess of the guaranteed limit, and if available for purchase, is subject to increase if vendor's costs for providing rock salt increase by more than 5%.
9. Unless an emergency exists, those local governmental units under the maximum tonnage purchase threshold will receive salt deliveries prior to those local governmental units over the maximum purchase threshold. In the case of an emergency, effort shall be made to have the vendor ship enough salt to aid affected local governmental units through the emergency situation.

This is an Opt-in Process

Participation in the State's procurement process for rock salt is a voluntary, opt-in process. CMS has no method to ensure vendor participation, nor to control prices that vendors offer in the competitive bid process. Communities are not inhibited nor restricted from seeking bids independently should they so choose.

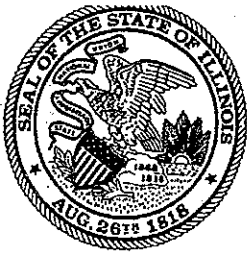
CMS recognizes that the challenges faced in the 2008-2009 season posed a level of hardship on some of the participants in last year's statewide procurement effort. Prices were higher than they have been historically, and supply was challenging to source for many locations within the State.

These challenges were not unique to Illinois, but the scope of the Illinois procurement and the high participation level of local governmental participation does mean that more individual communities were impacted. While CMS is not able to directly control vendor behavior or bid strategies, CMS does strive to consider and balance the needs of all participants while also fostering a highly competitive environment for the vendor community.

In preparing for the coming year's bid effort, input was sought from multiple State Agencies, from a number of past local governmental participants, from vendors themselves, and through industry research.

We thank you for your consideration and welcome your participation in the upcoming bid. Any questions that you may have in completing the form or concerning the rock salt bid/contract are to be directed to the following:

Wayne Iisley, Buyer
Department of Central Management Services
Bureau of Strategic Sourcing & Procurement
Room 801 William G. Stratton Building
Springfield, IL 62706
Telephone (217) 782-8091
Fax (217) 782-5187



ILLINOIS

JOINT PURCHASING REQUISITION

PLEASE RETURN TO:

Illinois Department of
Central Management Services
801 Wm. G. Stratton Building
401 S. Spring Street
Springfield, IL 62706
Fax: (217) 782-5187

Joint Purchasing #: _____

Government Unit: Village Of Hoffman Estates

Mailing Address: 2305 Pembroke Ave.

City / State / Zip: Hoffman Estates, IL 60169

County: Cook

Contact Person: Ken Gomoll, Supt. Admin.

Telephone Number: 847-490-6800

Fax Number: 847-490-6868

Contact Email: Ken.Gomoll@HoffmanEstates.org

Date: 02 / 19 / 2009

| |
|---------------------------------|
| Delivery Point |
| |
| <- Please provide Email Address |

| ITEM DESCRIPTION | QUANTITY | UNIT MEASURE | AMOUNT BUDGETED |
|--------------------------------------------|--------------------------|--------------------------------|---------------------------------------|
| <u>AASHTO M143 Road Salt or Equivalent</u> | <u>(Total Tonnage)</u> | <u>(22 - 25 Ton / Truck)</u> | <u>(Local Governmental Use Only)</u> |
| Rock Salt, Bulk | <u>7,500</u> | Tons | |

Please note your Purchase Commitment Percentage for total tonnage quantity stated above (choose one):

OPTION 1 XXX 80% minimum purchase requirement/120% maximum purchase requirement

OPTION 2 _____ 100% minimum purchase requirement/120% maximum purchase requirement

CMS requests your response to potential Contract Renewal for 2009 – 2010 season with current vendor(s) Please note your Governmental Unit's response. We cannot confirm such action at this time and will communicate relevant details of any such agreement prior to contracting your new requirements.

Interest in Contract Renewal with current season vendor(s)? xx Yes ___ No (Not a final commitment)
J.P. Unit's

Comments: Morton International Inc.

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this government unit and not for the personal use of any official or individual.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

Printed on Recycled Paper

TITLE

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to waive formal bidding and purchase sign roll goods and sheeting from 3M Corporation Traffic Control Division in accordance with their 2009 price catalog, in an amount not to exceed \$25,000.

MEETING DATE: February 23, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari

PURPOSE: To purchase sign roll goods and sheeting for traffic control and street name signs.

BACKGROUND: 3M Corporation is a premier manufacturer of many products. Through their Traffic Control Division they purvey some of the highest and best rated sign making reflective materials in the industry. Their product is proven for its reputation of long life, quality, and unsurpassed warranty. As a consequence, 3M sign fabrication materials are specified for use in the majority of bid specifications formulated by both private and public corporations.

Through time, VOHE Public Works has discovered that 3M is consistently and historically the low quote vendor for sign making roll and sheet goods due to their special discount pricing for Governmental agencies.

As previously stated, the 3M Traffic Control Division's primary products are roll good materials (materials sold by the yard) and some sign making goods.

DISCUSSION:

From past quotation receipt processes, it has been repeatedly proven, without exception, that 3M government sale prices for sign making sheeting and roll goods are the lowest cost.

Key advantages for purchasing 3M products and pricing follow:

- All product components are matched so end results are favorable with a long life span
- It streamlines Public Works purchasing involvement
- Improves “just in time” order delivery; better meeting service needs
- There is no annual purchase commitment
- All contractor prices are discounted without minimum purchase quantity requirements
- It does not require using 3M as the sole source for VOHE sign making materials and sets no minimum quantity for annual purchase.

The Department’s computerized sign equipment has allowed Public Works to more quickly fabricate various signs for the Village, limiting the cost to stock numerous completed signs. This equipment has the ability to enable in-house fabrication of specialized signs and banners, previously performed by outside vendors. New street signs are routinely in-house fabricated and installed on streets that are reconstructed. All of these things have greatly influenced the volume of sign roll and sheet goods that are regularly required.

FINANCIAL IMPACT:

It is estimated that some \$25,000 in sign roll goods and sheeting materials will be required to enable 2009 programmed work.

RECOMMENDATION

Request authorization to waive formal bidding and purchase sign roll goods and sheeting from 3M Corporation Traffic Control Division in accordance with their 2009 price catalog, in an amount not to exceed \$25,000.

Note: 3M Traffic Safety Systems Division 2009 pricing catalog in the white Public Works & Utilities binder in the Trustee’s ante room.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2008 contract for 2009 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid) in an amount not to exceed \$31,520.

MEETING DATE: February 23, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari

PURPOSE: For 2009 maintenance of roadway pavement markings throughout the Village.

BACKGROUND: Each year the Department coordinates pavement marking throughout the Village, with the Transportation Division. \$31,520 was budgeted in 2009 for existing pavement markings requiring maintenance. On April 14, 2008, the Village Clerk's Office opened two (2) bids. Four (4) bid documents were mailed out. A tabulation sheet is attached.

Note that within the Village Bid Specifications it is required that all repainted materials are to be priced on per lineal foot or square foot basis. The specification calls for final pay out per Village approved measurements. The intention is to repaint as much roadway as possible for the lowest dollar amount and remain within budget allocations.

All tabulations of pricing were taken from the higher end of the paint striping footage parameters provided to the bidding vendors on their proposal form resulting in an equitable calculation of bids provided. In addition to requesting bids for 2008, alternate bids were requested for the contractor to extend their contracts into 2009 and 2010. Specifications provide that the Village has the option to extend or reject contracts.

Through the years we have learned that there is added value in multiple-year contracting for these services. It also makes the vendor understand that the Village desires to develop an extended relationship with a quality vendor who takes pride in their work.

BACKGROUND Continued

The specification provided lineal feet and square feet multipliers in order that all bidders would base their submittal upon given pavement marking quantities. When a canvass of the bids took place Preform Traffic Control Systems, Ltd. of Elk Grove Village, IL, was the low bidder for all three years, 2008 through 2010.

Below is a review and comparison of the 2008 submitted proposals by both vendors.

| Bidder | 2008 Season | Alternate 2009 Season | Alternate 2010 Season |
|------------------------------------------|-------------|--------------------------|--------------------------|
| Preform Traffic Control Systems, Ltd. | \$32,910 | \$34,655 | \$36,280 |
| Marking Specialists Corporation | \$80,500 | \$84,540 | \$88,580 |

Due to limited quantities in the Village's program, the number of bids usually received is low. Marking Specialists' bid is substantially higher as they would have to lease a tanker striping vehicle and the equipment needed for long line pavement markings.

DISCUSSION:

As a result of the vendor's past performance coupled with their low bid tendered for the 2008 maintenance season, it is staff's recommendation to award the 2009 contract to Preform Traffic Control Systems, Ltd.

FINANCIAL IMPACT:

\$31,520 has been allocated in 2009 for roadway pavement markings.

RECOMMENDATION:

Request authorization to extend 2008 contract for 2009 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid) in an amount not to exceed \$31,520.

Note: Original 2008 bid documents are in the white Public Works & Utilities binder in the Trustee's ante room.



preform traffic control systems, ltd.

625 Richard Lane • Elk Grove, IL 60007 • Phone (847) 718-0041 • Fax (847) 718-0049

January 12, 2009

VIA FACSIMILE (847) 490-6868
& REGULAR MAIL

Mr. Joseph Volpe
Supervisor of Traffic Operations
Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, Illinois 60195-2308

Re: Contract Extension -- Pavement Markings 2009

Dear Mr. Volpe:

Pursuant to the captioned contract, this letter is Preform Traffic Control Systems, Ltd.'s official notice to you of its desire to renew this contract for the year 2009 at the alternate bid prices for the 2009 service year and the same remaining terms and conditions as contained in the 2008 contract.

We appreciate your continued confidence in Preform's performance on the Village's roadways, and we look forward to working with you during the 2009 service year.

Thank you in advance for your assistance and cooperation in this matter.

Sincerely,

Timothy M. Campion
President

STATE OF ILLINOIS
 VILLAGE OF HOFFMAN ESTATES
 TABULATION OF BIDS
 2008 ROADWAY PAVEMENT MARKINGS

| County: Cook | | Date: April 14, 2008 | | Municipality or Road District: Hoffman Estates | | Time: 10:00 a.m. Local Time | | Preform Traffic Control | |
|-----------------------------------------------------------|----------|----------------------|----------|------------------------------------------------|-------------|-----------------------------|-------------|-------------------------|-------|
| Section: | | Appropriation \$ | | Arington Hts, IL | | Elk Grove, IL | | | |
| Estimate \$ | | Attended by: | | | | | | | |
| Proposal Guarantee: | | | | | | | | | |
| Terms: | | | | | | | | | |
| Items | Delivery | Unit | Quantity | Unit Price | Total | Unit Price | Total | Unit Price | Total |
| 2008 Service Year | | | | | | | | | |
| 1) Pavement Marking - 4" White (long Line) | | Feet | 25,000 | \$0.40 | \$10,000.00 | \$0.09 | \$2,250.00 | | |
| 2) Pavement Marking - 4" Yellow (Long Line) | | Feet | 20,000 | \$0.40 | \$8,000.00 | \$0.09 | \$1,800.00 | | |
| 3) Pavement Marking - 6" White | | Feet | 21,000 | \$1.00 | \$21,000.00 | \$0.51 | \$10,710.00 | | |
| 4) Pavement Marking - 6" Yellow | | Feet | 5,000 | \$1.00 | \$5,000.00 | \$0.51 | \$2,550.00 | | |
| 5) Pavement Marking - 12" White | | Feet | 1,000 | \$2.00 | \$2,000.00 | \$0.90 | \$900.00 | | |
| 6) Pavement Marking - 24" White | | Feet | 4,000 | \$4.00 | \$16,000.00 | \$1.40 | \$5,600.00 | | |
| 7) Pavement Marking - 4" (Parking Areas Including Layout) | | Feet | 15,000 | \$0.60 | \$9,000.00 | \$0.28 | \$4,200.00 | | |
| 8) Pavement Marking Letters & Symbols | | Sq Ft | 3,000 | \$2.50 | \$7,500.00 | \$1.40 | \$4,200.00 | | |
| 9) Mechanical Grinding - 6" Pavement Marking | | Sq Ft | 2,000 | \$1.00 | \$2,000.00 | \$0.35 | \$700.00 | | |
| Total Bid | | | | \$80,500.00 | | | | | |
| Total Bid | | | | | | \$32,910.00 | | | |

STATE OF ILLINOIS
 VILLAGE OF HOFFMAN ESTATES
 TABULATION OF BIDS
 2008 ROADWAY PAVEMENT MARKINGS

| County: Cook Municipality or Road District: Hoffman Estates Section: Estimate \$ | | Date: April 14, 2008 Time: 10:00 a.m. Local Time Appropriation \$ Attended by: | | Marking Specialists Arlington Hts, IL | | Perform Traffic Control Elk Grove, IL | | |
|-------------------------------------------------------------------------------------------|--------------------------------------------------------|-----------------------------------------------------------------------------------------|------|------------------------------------------|------------|------------------------------------------|------------|-------------|
| Proposal Guarantee: Terms: | | Delivery | Unit | Quantity | Unit Price | Total | Unit Price | Total |
| Items | | | | | | | | |
| Alternate Bid Prices for 2009 Service | | | | | | | | |
| Year | | | | | | | | |
| 1) | Pavement Marking - 4" White (long Line) | Feet | | 25,000 | \$0.42 | \$10,500.00 | \$0.10 | \$2,375.00 |
| 2) | Pavement Marking - 4" Yellow (Long Line) | Feet | | 20,000 | \$0.42 | \$8,400.00 | \$0.10 | \$1,900.00 |
| 3) | Pavement Marking - 6" White | Feet | | 21,000 | \$1.05 | \$22,050.00 | \$0.54 | \$11,340.00 |
| 4) | Pavement Marking - 6" Yellow | Feet | | 5,000 | \$1.05 | \$5,250.00 | \$0.54 | \$2,700.00 |
| 5) | Pavement Marking - 12" White | Feet | | 1,000 | \$2.10 | \$2,100.00 | \$0.94 | \$940.00 |
| 6) | Pavement Marking - 24" White | Feet | | 4,000 | \$4.20 | \$16,800.00 | \$1.47 | \$5,880.00 |
| 7) | Pavement Marking - 4" (Parking Areas Including Layout) | Feet | | 15,000 | \$0.63 | \$9,450.00 | \$0.29 | \$4,410.00 |
| 8) | Pavement Marking Letters & Symbols | Sq Ft | | 3,000 | \$2.63 | \$7,890.00 | \$1.47 | \$4,410.00 |
| 9) | Mechanical Grinding - 6" Pavement Marking | Sq Ft | | 2,000 | \$1.05 | \$2,100.00 | \$0.35 | \$700.00 |
| Total Bid | | | | | | \$84,540.00 | | \$34,655.00 |
| Total Bid | | | | | | | | |

STATE OF ILLINOIS
VILLAGE OF HOFFMAN ESTATES
TABULATION OF BIDS
2008 ROADWAY PAVEMENT MARKINGS

| County: Cook Municipality or Road District: Hoffman Estates Section: Estimate \$ | | Date: A 4/14/2008 Time: 10:00 a.m. Local Time Appropriation \$ Attended by: | | Marking Specialists Arlington Hts, IL | | Perform Traffic Controls Elk Grove, IL | | |
|-------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------|------|------------------------------------------|------------|----------------------------------------------|------------|-------------|
| Proposal Guarantee: Terms: | | Delivery | Unit | Quantity | Unit Price | Total | Unit Price | Total |
| Items | | | | | | | | |
| Alternate Bid Prices for 2010 Service Year | | | | | | | | |
| 1) Pavement Marking - 4" White (long Line) | | Feet | | 25,000 | \$0.44 | \$11,000.00 | \$0.10 | \$2,500.00 |
| 2) Pavement Marking - 4" Yellow (Long Line) | | Feet | | 20,000 | \$0.44 | \$8,800.00 | \$0.10 | \$2,000.00 |
| 3) Pavement Marking - 6" White | | Feet | | 21,000 | \$1.10 | \$23,100.00 | \$0.57 | \$11,970.00 |
| 4) Pavement Marking - 6" Yellow | | Feet | | 5,000 | \$1.10 | \$5,500.00 | \$0.57 | \$2,850.00 |
| 5) Pavement Marking - 12" White | | Feet | | 1,000 | \$2.20 | \$2,200.00 | \$0.98 | \$980.00 |
| 6) Pavement Marking - 24" White | | Feet | | 4,000 | \$4.40 | \$17,600.00 | \$1.54 | \$6,160.00 |
| 7) Pavement Marking - 4" (Parking Areas Including Layout) | | Feet | | 15,000 | \$0.66 | \$9,900.00 | \$0.30 | \$4,500.00 |
| 8) Pavement Marking Letters & Symbols | | Sq Ft | | 3,000 | \$2.76 | \$8,280.00 | \$1.54 | \$4,620.00 |
| 9) Mechanical Grinding - 6" Pavement Marking | | Sq Ft | | 2,000 | \$1.10 | \$2,200.00 | \$0.35 | \$700.00 |
| Total Bid | | | | | | \$88,580.00 | | \$36,280.00 |
| Total Bid | | | | | | | | |

Preform

VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF PUBLIC WORKS
PROPOSAL FOR:
2008 ROADWAY PAVEMENT MARKINGS

It is understood that this proposal form, shall constitute a contract for the period of time commencing in May 2008 and terminating the end of November 2008.

It is understood that payment will be made in full within thirty (30) days of installation work by the contractor and acceptance of the work by the Village.

It is further understood that the Village of Hoffman Estates reserves the right to waive any formality in or to reject in whole or part, any bid, or all bids, including extended service years.

All bid prices, for 2008 Roadway Pavement Markings, shall remain firm the entirety of the project.

All work must be completed no later than November 30, 2008.

The undersigned having examined all bid documents for this bid call and having visited all bid site locations is aware of all conditions affecting the professional roadway pavement markings requested, and agrees to delivery said specified services for the length of the contract period for the following bid prices.

Total price for labor, materials, and equipment specified in bid documents supplied and installed at various locations throughout the Village are as follows:

2008 Service Year

| Item No. | 2008 PAVEMENT MARKING PAINT Items | Unit | Quantity | Unit Price |
|----------|--------------------------------------------------------|---------|----------|------------|
| 1 | Pavement Marking – 4" White (Long Line) | Feet | 25,000 | 0.09 |
| 2 | Pavement Marking – 4" Yellow (Long Line) | Feet | 20,000 | 0.09 |
| 3 | Pavement Marking – 6" White | Feet | 21,000 | 0.51 |
| 4 | Pavement Marking – 6" Yellow | Feet | 5,000 | 0.51 |
| 5 | Pavement Marking – 12" White | Feet | 1,000 | 0.90 |
| 6 | Pavement Marking – 24" White | Feet | 4,000 | 1.40 |
| 7 | Pavement Marking – 4" (Parking Areas Including layout) | Feet | 15,000 | 0.28 |
| 8 | Pavement Marking Letters and Symbols | Sq Feet | 3,000 | 1.40 |
| 9 | Mechanical Grinding – 6" Pavement Marking | Sq Feet | 2,000 | 0.35 |

Quantities for above pavement markings are bid estimates only. Final payments on all items provided will be based upon unit prices bid multiplied by actual quantity install.

Alternate Bid Prices for 2009 Service Year

| 2009 PAVEMENT MARKING PAINT | | | | |
|-----------------------------|--------------------------------------------------------|---------|----------|------------|
| Item No. | Items | Unit | Quantity | Unit Price |
| 1 | Pavement Marking – 4" White (Long Line) | Feet | 25,000 | 0.095 |
| 2 | Pavement Marking – 4" Yellow | Feet | 20,000 | 0.095 |
| 3 | Pavement Marking – 6" White | Feet | 21,000 | 0.54 |
| 4 | Pavement Marking – 6" Yellow | Feet | 5,000 | 0.54 |
| 5 | Pavement Marking – 12" White | Feet | 1,000 | 0.94 |
| 6 | Pavement Marking – 24" White | Feet | 4,000 | 1.47 |
| 7 | Pavement Marking – 4" (Parking Areas Including layout) | Feet | 15,000 | 0.294 |
| 8 | Pavement Marking Letters and Symbols | Sq feet | 3,000 | 1.47 |
| 9 | Mechanical Grinding – 6" Pavement Marking | Sq feet | 2,000 | 0.35 |

Quantities for above pavement markings are bid estimates only. Final payments on all items provided will be based upon unit prices bid multiplied by actual quantity install.

Alternate Bid Prices for 2010 Service Year

| 2010 PAVEMENT MARKING PAINT | | | | |
|-----------------------------|--------------------------------------------------------|---------|----------|------------|
| Item No. | Items | Unit | Quantity | Unit Price |
| 1 | Pavement Marking – 4" White (Long Line) | Feet | 25,000 | 0.10 |
| 2 | Pavement Marking – 4" Yellow | Feet | 20,000 | 0.10 |
| 3 | Pavement Marking – 6" White | Feet | 21,000 | 0.57 |
| 4 | Pavement Marking – 6" Yellow | Feet | 5,000 | 0.57 |
| 5 | Pavement Marking – 12" White | Feet | 1,000 | 0.98 |
| 6 | Pavement Marking – 24" White | Feet | 4,000 | 1.54 |
| 7 | Pavement Marking – 4" (Parking Areas Including layout) | Feet | 15,000 | 0.30 |
| 8 | Pavement Marking Letters and Symbols | Sq feet | 3,000 | 1.54 |
| 9 | Mechanical Grinding – 6" Pavement Marking | Sq feet | 2,000 | 0.35 |

Quantities for above pavement markings are bid estimates only. Final payments on all items provided will be based upon unit prices bid multiplied by actual quantity install.

PREFORM TRAFFIC CONTROL SYSTEMS, LTD.

Bidders Firm Name (Print)

BY:

Signed Name and Title

625 RICHARD LANE

Bidders Address

TIMOTHY M. CAMPION, PRESIDENT

Print Name and Title

ELK GROVE, ILLINOIS 60007

City, State, Zip Code

(847) 718-0041

Telephone Number

(847) 718-0049

Fax Number

Please Note:

The bid certification and reference request information appearing on the next two pages is mandatory and must be completed for bid consideration.

By:

VILLAGE OF HOFFMAN ESTATES

Acceptance Date

Note: THIS FORM MUST BE NOTARIZED

RETURN WITH BID

**VILLAGE OF HOFFMAN ESTATES
BID CERTIFICATION FORM**

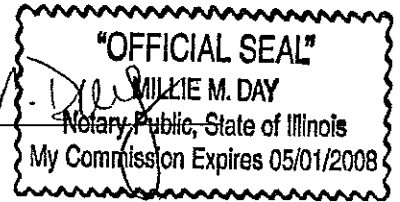
RE: CERTIFICATION OF BIDDER, COMPLIANCE WITH THE ILLINOIS CRIMINAL CODE.

I, We hereby certify that PREFORM TRAFFIC CONTROL SYSTEMS, LTD.
(Name of Bidder)

by bidding on this contract, no action has occurred that would result in a violation of 720 1LCS 5/33E,
Public Contracts of the Illinois Criminal Code.

Signed: *Timothy M. Campion*

Attest: *Milzie M. Day*
Notary Public



Name/Title: TIMOTHY M. CAMPION, PRESIDENT
(Please Print)

Commission expiry: 05/01/2008

Date: 04/10/2008

Date: 04/10/2008

RERERENCES

BIDDER NOTE: Bidder shall provide as many customer references as possible for services **IDENTICAL** to that which bidder has proposed within this call for bids.

MANDATORY INFORMATION

BUSINESS: VILLAGE OF ADDISON
ADDRESS: ONE FRIENDSHIP PLAZA, ADDISON, IL 60101
CONTACT PERSON: BOB JAKUBOWSKI
PHONE NUMBER: 630-543-4100
APPROXIMATE DATE: 2007 SEASON.- PAINT PAVEMENT MARKING

BUSINESS: FRANKFORT TOWNSHIP
ADDRESS: 9434 WEST LA PORTE ROAD, MOKENA, IL 60448
CONTACT PERSON: BILL CARLSON
PHONE NUMBER: 708-479-9673
APPROXIMATE DATE: 2007 SEASON - PAINT PAVEMENT MARKING

BUSINESS: VILLAGE OF MT. PROSPECT - DEPT. OF PUBLIC WORKS
ADDRESS: 1700 W. CENTRAL ROAD, MT. PROSPECT, IL 60056
CONTACT PERSON: PAUL BURES
PHONE NUMBER: 847-870-5640
APPROXIMATE DATE: 2007 SEASON - PAINT PAVEMENT MARKING

BUSINESS: VILLAGE OF NORTHBROOK
ADDRESS: 655 HUEHL ROAD, NORTHBROOK, IL 60062
CONTACT PERSON: MARK LOVAS
PHONE NUMBER: 847-272-5050
APPROXIMATE DATE: 2007 SEASON - PAINT PAVEMENT MARKING

BUSINESS: VILLAGE OF ORLAND PARK - DEPT. OF PUBLIC WORKS
ADDRESS: 14700 S. RAVINIA AVE., ORLAND PARK, IL 60462
CONTACT PERSON: TOM MARTIN
PHONE NUMBER: 708-403-6350
APPROXIMATE DATE: 2007 SEASON - PAINT PAVEMENT MARKING

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2008 contract for 2009 water and sewer parkway landscape restoration to TNT Landscaping, Elgin, IL (low bid), at a unit price of \$7.20 per square yard for sodding and \$3.45 per square yard for seeding, in an amount not to exceed \$45,000.

MEETING DATE: February 23, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari, Joseph Nebel

PURPOSE: To extend 2008 contract for 2009 water and sewer parkway landscape restoration.

BACKGROUND: Parkway landscape restoration has been contracted since the mid-1980's. It has continued to be a cost effective/efficient program. The contractor performs landscape surface repairs after water and sewer excavation and sewer service repairs in rights-of-way. Contract prices and total annual costs for recent years were as follows:

| | | | |
|------|-----------------|----------------|----------|
| 2008 | TNT Landscaping | \$7.05 sq. yd. | \$26,453 |
| 2007 | TNT Landscaping | \$7.55 sq. yd. | \$38,810 |
| 2006 | TNT Landscaping | \$7.20 sq. yd. | \$40,560 |
| 2005 | TNT Landscaping | \$6.85 sq. yd. | \$47,383 |

The amount of parkway restoration work varies from year to year depending on the number of leak repairs, sewer section pipe replacement and the number of main breaks.

Bidding documents for water/sewer parkway landscape restoration were advertised and distributed to over eleven (11) contractors. Bids were opened on March 13, 2008. TNT Landscape & Construction, Inc., Elgin, IL, provided the lowest bid price at \$7.05 per square yard.

In addition to requesting bids for 2008 service delivery, as in the past, alternate bids were requested for contract extensions into 2009 and 2010.

BACKGROUND Continued

Through the years we have learned that there is added value in multiple-year contracting for these services. The vendor realizes that the Village desires to develop an extended relationship with a quality vendor who takes pride in their work.

DISCUSSION:

As a result of the vendor's past performance, coupled with the low bid tendered for 2008 restoration work, it is staff's recommendation to extend the 2008 contract through 2009.

FINANCIAL IMPACT:

\$75,700 has been budgeted for all 2009 restoration work. This amount includes sod, black dirt, grass seed, site preparation and for concrete work. Concrete work is bid separately. Based upon cost and our estimated quantities, it is projected that up to \$45,000 may be required to complete 2009 turf restoration work.

Watering needs may develop in a dry year for a cost of \$65.00 per hour.

RECOMMENDATION:

Request authorization to extend 2008 contract for 2009 water and sewer parkway landscape restoration to TNT Landscaping, Elgin, IL (low bid), at a unit price of \$7.20 per square yard for sodding and \$3.45 per square yard for seeding, in an amount not to exceed \$45,000.

Note: Original 2008 bid documents are in the white Public Works & Utilities binder in the Trustee's ante room.

**STATE OF ILLINOIS
VILLAGE OF HOFFMAN ESTATES
TABULATION OF BIDS**

W-S Parkway Landscape Restoration

| County: Cook Municipality: Hoffman Estates Date: March 13, 2008 Time: 9:00 A.M. | Items | Unit | Quantity | TNT Landscape Constr: 847 S. Randall Rd. Ste. 334 Eglin, IL 60123 | | Copenhaver 121 Center Drive Gilberts, IL 60135 | | Total | Unit Price | Total | Unit Price | Total | Unit Price | Total |
|------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|------|----------|-------------------------------------------------------------------------|-------------|------------------------------------------------------|-------------|-------|------------|-------|------------|-------|------------|-------|
| | | | | Unit Price | Total | Unit Price | Total | | | | | | | |
| 2008 | | | | | | | | | | | | | | |
| | Sodding | S.Y. | 10,000 | \$ 7.05 | \$70,500.00 | \$8.00 | \$80,000.00 | | | | | | | |
| | Seeding | S.Y. | 2,000 | \$ 3.30 | \$6,600.00 | \$ 5.00 | \$10,000.00 | | | | | | | |
| Supplemental Prices: | | | | | | | | | | | | | | |
| | Water units cost to comply with 30 day growth requirements | hour | | \$ 60.00 | | \$ 100.00 | | | | | | | | |
| | Seeding including site preparation, removal & disposal of excess material & debris & installation of black dirt/top soil | S.Y. | | \$ 3.30 | | \$ 4.00 | | | | | | | | |
| Total \$ | | | | | | | | | | | | | | |
| 2009 | | | | | | | | | | | | | | |
| | Sodding | S.Y. | 10,000 | \$ 7.20 | \$72,000.00 | \$ 8.50 | \$85,000.00 | | | | | | | |
| | Seeding | S.Y. | 2,000 | \$ 3.45 | \$6,900.00 | \$ 5.50 | \$11,000.00 | | | | | | | |
| Supplemental Prices: | | | | | | | | | | | | | | |
| | Water units cost to comply with 30 day growth requirements | hour | | \$ 65.00 | | \$ 100.00 | | | | | | | | |
| | Seeding including site preparation, removal & disposal of excess material & debris & installation of black dirt/top soil | S.Y. | | \$ 3.45 | | \$ 4.50 | | | | | | | | |
| Total \$ | | | | | | | | | | | | | | |
| 2010 | | | | | | | | | | | | | | |
| | Sodding | S.Y. | 10,000 | 7.25 | \$72,500.00 | \$ 9.00 | \$90,000.00 | | | | | | | |
| | Seeding | S.Y. | 2,000 | 3.50 | \$7,000.00 | \$ 5.00 | \$10,000.00 | | | | | | | |
| Supplemental Prices: | | | | | | | | | | | | | | |
| | Water units cost to comply with 30 day growth requirements | hour | | 70.00 | | \$ 110.00 | | | | | | | | |
| | Seeding including site preparation, removal & disposal of excess material & debris & installation of black dirt/top soil | S.Y. | | 3.50 | | \$ 5.00 | | | | | | | | |
| Total \$ | | | | | | | | | | | | | | |

TNT Landscape Construction Inc.

847 South Randall Road Ste. 334
Elgin IL 60123
Ph: 847-717-5231
Fx: 847-717-5241

TNTConstructionInc@yahoo.com

Village of Hoffman Estates
1900 Hassel Road
Hoffman Estates Il 60169


To:
Craig Griesmaier

January 02, 2009

Re: Renewal of Sod Restoration Contract

We here at TNT Landscape Construction Inc. would like to extend the contract between the Village of Hoffman Estates and us; TNT landscape Construction Inc. for the sod restoration work for the 2009 season at the prices bid out in the contract for year two. If you have any questions please call.

Sincerely,



Tim Terlecki
TNT Landscaping

Return with Bid

**VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF PUBLIC WORKS**

**2008 PUBLIC WORKS RESTORATION CONTRACT
PROPOSAL FORM**

The undersigned having examined the specifications, hereby proposes to furnish the material, equipment, and labor listed in accordance with the plans and specifications at the following unit prices.

Water and sewer parkway landscape restoration including edging, cutting-out, removal and disposal of excess material and debris; and installation of black dirt/topsoil and sod and one initial watering at time sod is installed.

2008 Services

Sodding

a) Unit price/square yard \$ 7.05 _____
Lump sum based upon estimated 10,000 square yards \$ 70,500.00 _____

Seeding

b) Unit price/square yard (top soil and seeding only with protective matting) \$ 3.30 _____
Lump sum based upon estimated 2,000 square yards \$ 6,600.00 _____

Contractor proposes to complete each site 10 days after receipt of notice to proceed.

Supplemental Prices:

1. Watering units costs to comply with 30 day growth requirements. (Failure to provide is grounds to reject bid). (per hour) \$ 60.00 _____
No charge for water used under Village permit
2. Seeding including site preparation, removal and disposal of excess material and debris and installation of black dirt/top soil. (per square yard) \$ 3.30 _____

Alternate bid for contract extension 2009 Services**Sodding**

a) Unit price/square yard \$ 7.20

Lump sum based upon estimated 10,000 square yards \$ 72,000.00

Seeding

b) Unit price/square yard (top soil and seeding only with protective matting) \$ 3.45

Lump sum based upon estimated 2,000 square yards \$ 6,900.00

Contractor proposes to complete each site 10 days after receipt of notice to proceed.**Supplemental Prices:**

1. Watering units costs to comply with 30 day growth requirements. (Failure to provide is grounds to reject bid). (per hour)
No charge for water used under Village permit \$ 65.00
2. Seeding including site preparation, removal and disposal of excess material and debris and installation of black dirt/top soil. (per square yard) \$ 3.45

Alternate bid for contract extension 2010 Services**Sodding**

a) Unit price/square yard \$ 7.25

Lump sum based upon estimated 10,000 square yards \$ 72,500.00

Seeding

b) Unit price/square yard (top soil and seeding only with protective matting) \$ 3.50

Lump sum based upon estimated 2,000 square yards \$ 7,000.00

Contractor proposes to complete each site 10 days after receipt of notice to proceed.**Supplemental Prices:**

1. Watering units costs to comply with 30 day growth requirements. (Failure to provide is grounds to reject bid) (per hour)
No charge for water used under Village permit \$ 70.00
2. Seeding including site preparation, removal and disposal of excess material and debris and installation of black dirt/top soil (per square yard) \$ 3.50

Bidder: TNT Landscape Construction Inc. Telephone: 847-717-5231Address: 847 S. Randall Rd. Ste. 334 Elgin IL Date: March 12, 2008Contact: Tanja Terlecki

Note: THIS FORM MUST BE NOTARIZED

RETURN WITH BID

**VILLAGE OF HOFFMAN ESTATES
BID CERTIFICATION FORM**

RE: CERTIFICATION OF BIDDER, COMPLIANCE WITH THE ILLINOIS CRIMINAL CODE.

I, We hereby certify that TNT Landscape Construction, Inc.
(Name of Bidder)

by bidding on this contract, no action has occurred that would result in a violation of 720 1LCS 5/33E, Public Contracts of the Illinois Criminal Code.

Signed: Tanja Terlecki Attest: Sharon I. Heredia
Notary Public

Name/Title: Tanja Terlecki, President Commission expiry: 8-16-08
(Please Print)

Date: 3-12-08

Date: 3-12-08



REFERENCE FORM

BIDDER NOTE: Provide a minimum of five (5) references for whom you have performed similar or identical services. List as many Municipal customer references as possible.

MANDATORY INFORMATION

MUNICIPALITY: Village of Hoffman Estates
ADDRESS: 1900 Hassel Road HE IL
CONTACT PERSON: Craig Griesmaier
PHONE NUMBER: 847-781-2700
APPROXIMATE DATE: 2002-2007

MUNICIPALITY: Village of Inverness
ADDRESS: 1400 Baldin Road I, IL
CONTACT PERSON: Curt Carver
PHONE NUMBER: 847-358-7740
APPROXIMATE DATE: 2003-2007

MUNICIPALITY: Village of Glenview
ADDRESS: 1333 Shermew G, IL
CONTACT PERSON: Roy Fickel
PHONE NUMBER: 847-657-3030
APPROXIMATE DATE: 2006-2007

MUNICIPALITY: Village of Villa Park
ADDRESS: 20 S. Ardmore Ave VP IL
CONTACT PERSON: Rick Cermax
PHONE NUMBER: 630-834-8505
APPROXIMATE DATE: 2005-2007

MUNICIPALITY: Village of Lisle
ADDRESS: 925 Barrington Ave L, IL
CONTACT PERSON: JD Wilbur
PHONE NUMBER: 630-271-4100
APPROXIMATE DATE: 2002, 2003, 2005, 2007

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2008 contract for 2009 Water and Sewer Concrete Site Restoration to Strada Construction Co., Algonquin, IL (low bid) at a unit price of \$5.98 per square foot for sidewalk, \$23.00 per lineal foot for curb and \$53.82 per square yard for driveway pavement replacements, in an amount not to exceed \$33,000.

MEETING DATE: February 23, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari, Haileng Xiao

PURPOSE: To provide 2009 contracted services for Water and Sewer excavation Concrete Site Restoration.

BACKGROUND: Since the late 1980's, Water and Sewer concrete restoration work has been included with the annual sidewalk replacement program. As a result of the sidewalk program being included as a bid item under the 2005 street revitalization program, a separate bidding process was developed for the water and sewer excavation sites.

Water and Sewer concrete site restoration bids were opened on March 13, 2008. Bid specifications included an alternate pricing for the 2009 and 2010 calendar years. Bid proposals were received from seven (7) contractors. Unit cost for each of the following criteria: sidewalk, curb and driveway pavement replacements were reviewed. Results of the bid opening are attached. The low bid was from Strada Construction Co., Algonquin, IL.

Strada Construction Co. has worked in the municipalities of West Chicago, Park Ridge, Geneva and Mount Prospect and has received favorable recommendations from these communities. In 2004, their primary responsibility in Mount Prospect was the replacement of concrete removed for water and sewer excavations. In 2007 and 2008, Strada Construction Co. continued to be a fast reliable and conscientious contractor in work performed for the Village.

BACKGROUND Continued

Through the years we have learned that there is added value in multiple-year contracting for these services. The vendor realizes that the Village desires to develop an extended relationship with a quality vendor who takes pride in their work.

DISCUSSION:

As a result of the vendor's past performance, coupled with the low bid tendered for 2008 restoration work, it is staff's recommendation to award a contract to extend the 2008 contract through 2009.

FINANCIAL IMPACT:

A total of \$75,700 has been budgeted for all types of restoration work, including concrete, asphalt, backfill and turf restoration. For concrete replacement, quantities from previous years experience were averaged. Based on this averaging, it is estimated that the 3160 square feet of sidewalk, 170 lineal feet of curb and 225 square yards of driveway pavement replacements will occur in 2009, or approximately \$33,000. Quantity estimates have been prepared using the known volume at this time.

RECOMMENDATION:

Request authorization to extend 2008 contract for 2009 Water and Sewer Concrete Site Restoration to Strada Construction Co., Algonquin, IL (low bid) at a unit price of \$5.98 per square foot for sidewalk, \$23.00 per lineal foot for curb and \$53.82 per square yard for driveway pavement replacements, in an amount not to exceed \$33,000.

Note: Original 2008 bid documents are in the white Public Works & Utilities binder in the Trustee's ante room.

Strada Construction Co.

1742 W. Armitage Court ♦ Addison, IL 60101 ♦ Tel# 847-426-3300 ♦ Fax# 847-426-1199

February 5, 2009

Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60195

RE: Renewal of Water and Sewer Restoration Contract

This letter is to request a renewal of our contract for the above project.
The prices for 2009 will be:

\$5.98 per square foot of sidewalk
\$23.00 per linear foot of curb
\$53.82 per square yard of 6" driveway pavement

Thank you for your consideration and we look forward to working with you again
this year.

Sincerely,

Antonio DiPaola
President



STATE OF ILLINOIS
VILLAGE OF HOFFMAN ESTATES
TABULATION OF BIDS

W-S Concrete Restoration - Bidders

| County: Cook Municipality: Hoffman Estates Date: March 13, 2008 Time: 10:30 A.M. | Items | Unit | Quantity | Strada 1810 Broadmore Dr. Algonquin, IL 60102 | | Kingspoint 920 Countyline Rd Bensenville, IL 60106 | | Copenhaver 121 Center Drive Gilberts, IL 60136 | | B & G Services 1817 Anthony Ln McHenry, IL 60051 | | Globe 1781 Armitage Court Addison, IL 60101 | | A Lamp 800 W. Irving Park Schaumburg, IL 60193 | | Alaniz P.O. Box 1248 Elgin, IL 60121 | |
|-------------------------------------------------------------------------------------------|------------------------------------------|------|----------|-----------------------------------------------------|-------------|----------------------------------------------------------|-------------|------------------------------------------------------|-------------|--------------------------------------------------------|-------------|---------------------------------------------------|-------------|------------------------------------------------------|-------------|--------------------------------------------|-------------|
| | | | | Unit Price | Total | Unit Price | Total | Unit Price | Total | Unit Price | Total | Unit Price | Total | Unit Price | Total | Unit Price | Total |
| 2008 | | | | | | | | | | | | | | | | | |
| | Sidewalk Removal / Replacement | S.F. | 2,800 | \$5.48 | \$15,344.00 | \$6.00 | \$16,800.00 | \$ 9.00 | \$25,200.00 | \$ 7.50 | \$21,000.00 | \$8.50 | \$23,800.00 | \$9.00 | \$25,200.00 | \$17.00 | \$47,600.00 |
| | Curb/Gutter Remove / Replacement | L.F. | 140 | \$19.50 | \$2,730.00 | \$ 20.00 | \$2,800.00 | \$ 30.00 | \$4,200.00 | \$ 35.00 | \$4,900.00 | \$ 18.00 | \$2,520.00 | \$ 35.00 | \$4,900.00 | \$ 34.00 | \$4,760.00 |
| | 6" Driveway pavement Removal/Replacement | S.Y. | 175 | \$49.32 | \$8,631.00 | \$ 65.00 | \$11,375.00 | \$ 10.00 | \$1,750.00 | \$ 70.00 | \$12,250.00 | \$ 78.75 | \$13,781.25 | \$ 70.00 | \$12,250.00 | \$ 79.00 | \$13,825.00 |
| | Total \$ | | | | | | | | | | | | | | | | |
| 2009 | | | | | | | | | | | | | | | | | |
| | Sidewalk Removal / Replacement | S.F. | 2,800 | \$5.96 | | \$ 6.50 | \$19,500.00 | \$ 9.00 | \$27,000.00 | 8.65 | \$25,950.00 | \$ 8.95 | \$26,850.00 | \$ 10.00 | \$30,000.00 | \$ 17.00 | \$51,000.00 |
| | Curb/Gutter Remove / Replacement | L.F. | 140 | \$23.00 | | \$ 25.00 | \$3,750.00 | \$ 32.00 | \$4,800.00 | 40.25 | \$6,037.50 | \$ 19.50 | \$2,925.00 | \$ 40.00 | \$6,000.00 | \$ 34.00 | \$5,100.00 |
| | 6" Driveway pavement Removal/Replacement | S.Y. | 175 | \$53.82 | \$9,418.50 | \$ 70.00 | \$12,250.00 | \$ 11.00 | \$1,925.00 | 80.50 | \$14,087.50 | \$ 80.55 | \$14,096.25 | \$ 73.00 | \$12,775.00 | \$ 79.00 | \$13,825.00 |
| | Total \$ | | | | | | | | | | | | | | | | |
| 2010 | | | | | | | | | | | | | | | | | |
| | Sidewalk Removal / Replacement | S.F. | 2,800 | \$6.43 | | \$ 7.00 | \$21,700.00 | \$ 10.00 | \$31,000.00 | 9.95 | \$30,845.00 | \$ 9.25 | \$28,675.00 | \$ 10.00 | \$31,000.00 | \$ 17.00 | \$52,700.00 |
| | Curb/Gutter Remove / Replacement | L.F. | 140 | \$26.00 | | \$ 30.00 | \$4,500.00 | \$ 34.00 | \$5,100.00 | 46.30 | \$6,945.00 | \$ 21.00 | \$3,150.00 | \$ 40.00 | \$6,000.00 | \$ 34.00 | \$5,100.00 |
| | 6" Driveway pavement Removal/Replacement | S.Y. | 175 | \$57.87 | \$10,127.25 | \$ 75.00 | \$13,125.00 | \$ 13.00 | \$2,100.00 | 92.60 | \$16,205.00 | \$ 82.00 | \$14,350.00 | \$ 75.00 | \$13,125.00 | \$ 81.00 | \$14,175.00 |
| | Total \$ | | | | | | | | | | | | | | | | |

Return with Bid

VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF PUBLIC WORKS

2008 PUBLIC WORKS RESTORATION CONTRACT
PROPOSAL FORM

The undersigned having examined the specifications, hereby proposes to furnish the material and labor listed in accordance with the plans and specifications at the following unit prices.

All Concrete Site Restoration shall be in accordance the Standard Specifications.

2008 Services

Sidewalk Removal/Replacement

| | | |
|------------------------------------------------|----|---------------|
| a) Unit price/square foot | \$ | <u>5.48</u> |
| Lump sum based upon estimated 2800 square feet | \$ | <u>15,344</u> |

Curb/Gutter Removal/Replacement

| | | |
|-----------------------------------------------|----|--------------|
| b) Unit price/lineal feet | \$ | <u>19.50</u> |
| Lump sum based upon estimated 140 lineal feet | \$ | <u>2,730</u> |

6" Driveway Pavement Removal/Replacement

| | | |
|-----------------------------------------------|----|--------------|
| c) Unit price/square yard | \$ | <u>49.32</u> |
| Lump sum based upon estimated 175 square yard | \$ | <u>8,631</u> |

Alternate bid for contract extension 2009 Services

Sidewalk Removal/Replacement

a) Unit price/square foot \$ 598
Lump sum based upon estimated 3000 square feet \$ 17,940

Curb/Gutter Removal/Replacement

b) Unit price/lineal feet \$ 23.00
Lump sum based upon estimated 150 lineal feet \$ 3450

6" Driveway Pavement Removal and Replacement

c) Unit price/square yard \$ 53.82
Lump sum based upon estimated 175 square yard \$ 9418.50

Alternate bid for contract extension 2010 Services

Sidewalk Replacement

a) Unit price/square foot \$ 6.43
Lump sum based upon estimated 3100 square feet \$ 19,933

Curb Replacement

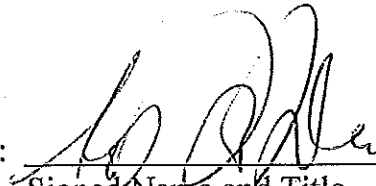
b) Unit price/lineal feet \$ 26.00
Lump sum based upon estimated 150 lineal feet \$ 3900

6" Driveway Pavement Removal and Replacement

c) Unit price/square yard \$ 57.87
Lump sum based upon estimated 175 square yard \$ 10,127.25

Return with bid:

STRADA CONSTRUCTION CO
Bidders Firm Name (Print)

BY:  PRESIDENT
Signed Name and Title

1810 BROADSMORE DR
Bidders Address

ANTONIO DIPAOLO PRESIDENT
Print Name and Title

ALGONQUIN IL, 60102
City, State, Zip Code

847-426-3300
Telephone Number

426-1199
Fax Number

STRADACONSTCO @ AOL.COM
E-Mail Address

Note: THIS FORM MUST BE NOTARIZED

RETURN WITH BID

VILLAGE OF HOFFMAN ESTATES
BID CERTIFICATION FORM

RE: CERTIFICATION OF BIDDER, COMPLIANCE WITH THE ILLINOIS CRIMINAL CODE.

I, We hereby certify that ANTONIO DIPAOLA
(Name of Bidder)

by bidding on this contract, no action has occurred that would result in a violation of 720 1LCS 5/33E, Public Contracts of the Illinois Criminal Code.

Signed: [Signature]

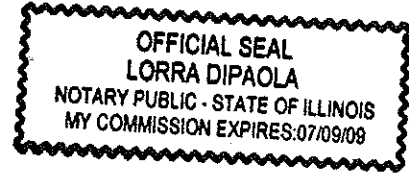
Attest: [Signature]
Notary Public

Title: PRESIDENT

Commission expiry: 7-9-09

Date: 3-12-08

Date: 3-12-08



BIDDER FIRM NAME: STRADA CONSTRUCTION CO

Return with Bid

REFERENCES

BIDDER NOTE: Bidder shall provide as many customer references as possible for work/equipment **IDENTICAL** to that which bidder has proposed within this call for bids.

MANDATORY INFORMATION

BUSINESS: VILLAGE OF HOFFMAN EST -
ADDRESS: _____
CONTACT PERSON: 06 - 07 - 08
PHONE NUMBER: _____
APPROXIMATE DATE: _____

BUSINESS: _____
ADDRESS: _____
CONTACT PERSON: _____
PHONE NUMBER: _____
APPROXIMATE DATE: _____

BUSINESS: _____
ADDRESS: _____
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**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to waive formal bidding and purchase replacement vehicles and equipment for Units #18, #32, and #39 through Illinois Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, IL (low bid), in an amount not to exceed \$67,016.

MEETING DATE: February 23, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari

PURPOSE: To purchase replacement vehicles and equipment for Public Works Units #18, #32, and #39 through Suburban Purchasing Cooperative Contract.

BACKGROUND: Within the 2009 budget \$41,980 is allocated for replacement of current Unit #32, a ten year old pick up truck equipped for front line snow plowing; \$41,980 is allocated for replacement of current Unit #39, a ten-year-old pickup truck equipped for front line snow plowing; \$31,990 is allocated for replacement of current fleet Unit #18, a nine year old pickup truck equipped for water/sewer underground construction.

DISCUSSION: The current Illinois Suburban Purchasing Cooperative Contract Award for light duty trucks, fiscal year 2009, contains an award including a 9,000 lb. GVWR pickup truck, through Currie Motors. Two pickup trucks are to be utilized in snow/ice and forestry operations and one in water/sewer underground construction.

FINANCIAL IMPACT: \$115,950 allocated versus \$98,446 purchase recommendation, including one spare plow, yields a \$17,504 positive variance result given the purchase allowance requested.

RECOMMENDATION: Request authorization to waive formal bidding and purchase replacement vehicles and equipment for Units #18, #32, and #39 through Illinois Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, IL (low bid), in an amount not to exceed \$67,016.

**SPC Contract
Currie Motors
2009 Ford F-250 Pickup
Replacement for Unit 39**

9,000 GVWR, 4x4, 2009 Ford F-250 Pickup \$15,920

Standard Package Equipment:

LEV Certified 5.4L Gasoline V8
650 CCA 12 Volt Batteries
Alternator 140 AMP
Drivers Side Air Bag
Passenger Side Air Bag
Front Tow Hooks
Four-Wheel Disc ABS System
Intermittent Wipers
Air Conditioning
AM/FM Stereo
Heavy Duty Auto.Trans w/ OD

Color:

Exterior: School Bus Yellow
Interior Color: Medium Stone

2009 Ford F-250 – Options:

| | |
|-----------------------------------|----------------|
| 4x4 Package w/ snow plow prep | 2,950 |
| Automatic 4X4 Control | 185 |
| Stabilizer Package | 115 |
| Chrome Front Bumper | 175 |
| HD Vinyl 40/20/40 Seats | 332 |
| Daytime running lights | 45 |
| Sliding rear window | 125 |
| Factory Black Cab Steps | 320 |
| Tow Command | 230 |
| Upfitter Switches | 85 |
| Reverse Sensing System | 203 |
| Liner, Spray in Bed liner | 495 |
| Backup Alarm | 100 |
| Molded Mud Flaps | 110 |
| HD Rubber Floor Mats | 65 |
| Vent Visors | 100 |
| Weatherguard Toolbox #117001 | 872 |
| Delivery One Unit to Our Location | 100 |
| Total Options: | \$6,607 |

| | |
|-----------------------------------------------|-----------------|
| Total Price | \$22,527 |
| Plow, Lighting, and Equipment Estimate | \$10,930 |
| Extra Plow | \$5,570 |
| Total Cost Estimate | \$39,027 |

**SPC Contract
Currie Motors
2009 Ford F-250 Pickup
Replacement for Unit 32**

9,000 GVWR, 4x4, 2009 Ford F-250 Pickup \$15,920

Standard Package Equipment:

LEV Certified 5.4L Gasoline V8
650 CCA 12 Volt Batteries
Alternator 115 AMP
Drivers Side Air Bag
Passenger Side Air Bag
Front Tow Hooks
Four-Wheel Disc ABS System
Intermittent Wipers
Air Conditioning
AM/FM Stereo
Heavy Duty Auto.Trans w/ OD

Color:

Exterior: School Bus Yellow
Interior Color: Medium Stone

2009 Ford F-250 – Options:

| | |
|-----------------------------------|----------------|
| 4x4 Package w/ snow plow prep | 2,950 |
| Automatic 4X4 Control | 185 |
| Stabilizer Package | 115 |
| Chrome Front Bumper | 175 |
| HD Vinyl 40/20/40 Seats | 332 |
| Daytime running lights | 45 |
| Sliding rear window | 125 |
| Factory Black Cab Steps | 320 |
| Tow Command | 230 |
| Upfitter Switches | 85 |
| Reverse Sensing System | 203 |
| Liner, Spray in Bed liner | 495 |
| Backup Alarm | 100 |
| Molded Mud Flaps | 110 |
| HD Rubber Floor Mats | 65 |
| Vent Visors | 100 |
| Delivery One Unit to Our Location | 100 |
| Total Options: | \$5,735 |

| | |
|-----------------------------------------------|-----------------|
| Total Price | \$21,655 |
| Plow, Lighting, and Equipment Estimate | \$10,930 |
| Total Cost Estimate | \$32,585 |

**SPC Contract
Currie Motors
2009 Ford F-250 Pickup
Replacement for Unit 18**

9,000 GVWR, 4x4, 2009 Ford F-250 Super Cab Pickup \$15,920

Standard Package Equipment:

LEV Certified 5.4L Gasoline V8
650 CCA 12 Volt Batteries
Alternator 140 AMP
Drivers Side Air Bag
Passenger Side Air Bag
Front Tow Hooks
Four-Wheel Disc ABS System
Intermittent Wipers
Air Conditioning
AM/FM Stereo
Heavy Duty Auto.Trans w/ OD

Color:

Exterior: White
Interior Color: Medium Stone

2009 Ford F-250 – Options:

| | |
|--------------------------------------|----------------|
| Extended Cab Upgrade <u>w/8' bed</u> | 2130 |
| Stabilizer Package | 115 |
| Chrome Front Bumper | 175 |
| Limited Slip Axle | 300 |
| HD Vinyl 40/20/40 Seats | 332 |
| Daytime running lights | 45 |
| Sliding rear window | 125 |
| Factory Black Cab Steps | 320 |
| Tow Command | 230 |
| Upfitter Switches | 85 |
| Liner, Spray in Bed liner | 495 |
| Backup Alarm | 100 |
| Molded Mud Flaps | 110 |
| HD Rubber Floor Mats | 65 |
| Vent Visors | 100 |
| Tommygate Liftgate Model 60 | 2087 |
| Delivery One Unit to Our Location | 100 |
| Total Options: | \$6,914 |

| | |
|--------------------|-----------------|
| Total Price | \$22,834 |
|--------------------|-----------------|

| | |
|----------------------------|-----------------|
| Lighting and tool boxes | 4,000 |
| Total Cost Estimate | \$26,834 |

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to waive formal bidding and purchase replacement vehicles for Units #25 and #77 through Illinois Suburban Purchasing Cooperative Contract from Landmark Ford, Springfield, IL (low bid), in an amount not to exceed \$34,122.

MEETING DATE: February 23, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari

PURPOSE: To purchase replacement vehicles for Public Works Units #25 and #77 through Illinois Suburban Purchasing Cooperative Contract.

BACKGROUND: Within the 2009 budget \$31,990 is allocated for replacement of current Unit #25 a ten year old pick up truck equipped for water customer service. \$27,500 is allocated for replacement of current fleet Unit #77, a nine-year-old (111,000 miles) pickup truck equipped for underground locates.

DISCUSSION: The current Illinois Suburban Purchasing Cooperative Contract Award for light duty trucks, fiscal year 2009, contains an award including a 5,000 lb. GVWR pickup truck through Landmark Ford. One truck (#25) is being downsized from a full size pick up to a compact pick up. Unit #77 is currently a compact pick up.

FINANCIAL IMPACT: \$59,490 allocated versus \$34,122 purchase recommendation yields a \$25,368 positive variance result given the purchase allowance requested. A portion of the positive variance will be used to outfit these trucks with emergency lighting, tool storage boxes; estimated cost for equipment for both vehicles is \$5,000.

RECOMMENDATION: Request authorization to waive formal bidding and purchase replacement trucks for Units #25 and #77 through Illinois Suburban Purchasing Cooperative Contract from Landmark Ford, Springfield, IL (low bid), in an amount not to exceed \$34,122.

SPC Contract Landmark Ford 2009 Ford Ranger Pickups

Replacement for Unit 25

SPC Contract Pricing 2009 Ranger Extended Cab Pickups 4X2 \$14,734

Standard Package Equipment:

4.0 L V-6 ENGINE
5 SPEED AUTO TRANS
AIR CONDITIONING
BLACK VINYL FLOOR COVERING
LT225/7RX165 ALL SEASON TIRES
CLOTH 60/40 SPLIT BENCH SEAT
TOW PACKAGE

2009 Ford Ranger Color: White

Interior Color: Dark Flint

2009 Ford Ranger Pickups – Equipment Options:

| | |
|---------------------------------------------------|----------------|
| Delete 4.0 L V6 replace w/2.3 L 4 Cylinder Engine | - 705 |
| Sliding Rear Window | 229 |
| Daytime Running Lights | 45 |
| Back Up Alarm | 98 |
| Extra Key | 75 |
| Payload Package Increase Rear Spring Rate | 75 |
| Heavy-duty Gas Charged Shocks | 75 |
| Spray in Bed Liner | 485 |
| Delivery One Unit to Our Location | 200 |
| Options Total | \$1,282 |

| | |
|--------------------|-----------------|
| Total Price | \$15,311 |
|--------------------|-----------------|

| | |
|---------------------|------|
| Estimated Equipment | |
| Toolbox Cross box | 600 |
| Toolbox Side Box | 400 |
| Lighting | 1500 |

| | |
|------------------------------|-----------------|
| Estimated Total Price | \$17,811 |
|------------------------------|-----------------|

SPC Contract Landmark Ford 2009 Ford Ranger Pickups

Replacement for Unit 77

SPC Contract Pricing 2009 Ranger Extended Cab Pickups 4X2 \$14,734

Standard Package Equipment:

- 4.0 L V-6 ENGINE
- 5 SPEED AUTO TRANS
- AIR CONDITIONING
- BLACK VINYL FLOOR COVERING
- LT225/7RX165 ALL SEASON TIRES
- CLOTH 60/40 SPLIT BENCH SEAT
- TOW PACKAGE

2009 Ford Ranger Color: White

Interior Color: Dark Flint

2009 Ford Ranger Pickups – Equipment Options:

| | |
|---------------------------------------------------|----------------|
| Delete 4.0 L V6 replace w/2.3 L 4 Cylinder Engine | - 705 |
| Sliding Rear Window | 229 |
| Daytime Running Lights | 45 |
| Back Up Alarm | 98 |
| Extra Key | 75 |
| Payload Package Increase Rear Spring Rate | 75 |
| Heavy-duty Gas Charged Shocks | 75 |
| Spray in Bed Liner | 485 |
| Delivery One Unit to Our Location | 200 |
| Options Total | \$1,282 |

| | |
|--------------------|-----------------|
| Total Price | \$15,311 |
|--------------------|-----------------|

| | |
|---------------------|------|
| Estimated Equipment | |
| Toolbox Cross box | 600 |
| Toolbox Side Box | 400 |
| Lighting | 1500 |

| | |
|------------------------------|-----------------|
| Estimated Total Price | \$17,811 |
|------------------------------|-----------------|

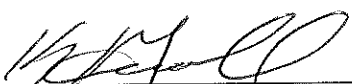
DEPARTMENT OF PUBLIC WORKS

JANUARY MONTHLY REPORT

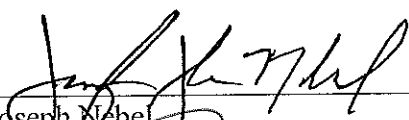
SUBMITTED TO PUBLIC WORKS COMMITTEE

FEBRUARY 2009

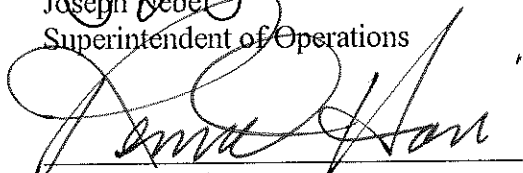
- ADMINISTRATIVE AND TECHNICAL SERVICES
- FACILITIES
- FLEET SERVICES
- STREETS
- WATER AND SEWER



Ken Gomoll
Superintendent of Administrative Services



Joseph Nebel
Superintendent of Operations



Kenneth Hari
Director of Public Works

ADMINISTRATIVE AND TECHNICAL SERVICES

During the last month the following was completed:

1. Participated in weekly site plan review meeting
2. Participated in IS User Group Committee
3. Prepared employees anniversary certificates
4. Performed download of M-Cal gas calibration readings per OSHA/IDOL requirements
5. Coordinated GIS utility map book updates
6. Prepared Annual Report and Department Highlights
7. Reviewed engineering plans for JCL Bioassay
8. Reviewed preliminary site plan for Alliance Church Parking Lot Expansion
9. Participated in programmable message signs set-up training
10. Continued participation in CDBG Barrington Square Street Light Project
11. Prepared Village Voice Articles
12. Updated Lane Mileage Report and West Maps
13. Researched natural gas alternative fueling grants
14. Participated in Nextel/Verizon department phone change out
15. Reviewed park district plans for Black Bear Park Sanitary Access
16. Continued participation in NIU fiber installation
17. Prepared NWMC Department surveys
18. Participated in building maintenance system magic minus zero application
19. Participated in intranet training with IS Department
20. Researched Rt.62 and Ela Rd., R.O.W. maintenance
21. Prepared (9) R.O.W. permits for pre-construction meetings
22. Performed snow/ice control operations
23. Compliments: 1A

LOCATE TEAM

1. Performed 74 regular priority J.U.L.I.E utility locates for the month; 74 year-to-date
2. Performed 23 emergency priority J.U.L.I.E. utility locates for the month; 27 year-to-date
3. Participated in 7 Utility Joint Meets; 7 year-to-date
4. Performed R.O.W. inspections
5. Performed sanitary sewer inspections
6. Performed snow/ice control operations

FACILITIES

1. 192 service tasks were completed for all facilities
2. Performed routine preventative maintenance, HVAC maintenance, routine and emergency repairs at all public buildings
3. Provided support services for shipping, receiving and distribution of packages at Village Hall
4. Provided support services and setup for various Village departments and events, including pick-up and delivery of equipment and supplies
5. Provided ongoing management and maintenance of the Village's security access control and camera system
6. Continued participation on the design team for the new relocated Fire Station #24 construction
7. Continued participation on the Village Hall remodeling project
8. Performed snow/ice removal at Village buildings
9. Installation of new overhead garage door at Public Works Center completed by contractor

DEPARTMENT OF PUBLIC WORKS

Memo

TO: Public Works Leadership Team
FROM: Haileng Xiao, Superintendent Water & Sewer
RE: COMPLIMENT FOR WATER/SEWER DIG-UP CREW
DATE: January 21, 2009

Urgent For Review Please Comment Please Reply Enclosure(s)

Craig Griesmaier received a voicemail from Mr. Wayne Doyle, 1490 Jefferson Rd. Mr. Doyle called to say thank you to him and his crew, T. Hawkinson, R. Peterson, S. Weber, S. McKittrick, and B. Wayton, for a great job and for putting his mind at ease so that he didn't have any big problems, while on the water dig January 19, 2009.

[Handwritten Signature]
Haileng Xiao, Superintendent Water & Sewer

Personnel/Compliment/Water Dig Crew 012109

- cc: Craig Griesmaier, Supervisor Maintenance & Construction
Tom Hawkinson, Maintenance II
Ralph Peterson, Maintenance I
Steve Weber, Maintenance II
Steve McKittrick, Maintenance I
Brian Wayton, Maintenance I
Employee File
Monthly Report
PW Pipeline

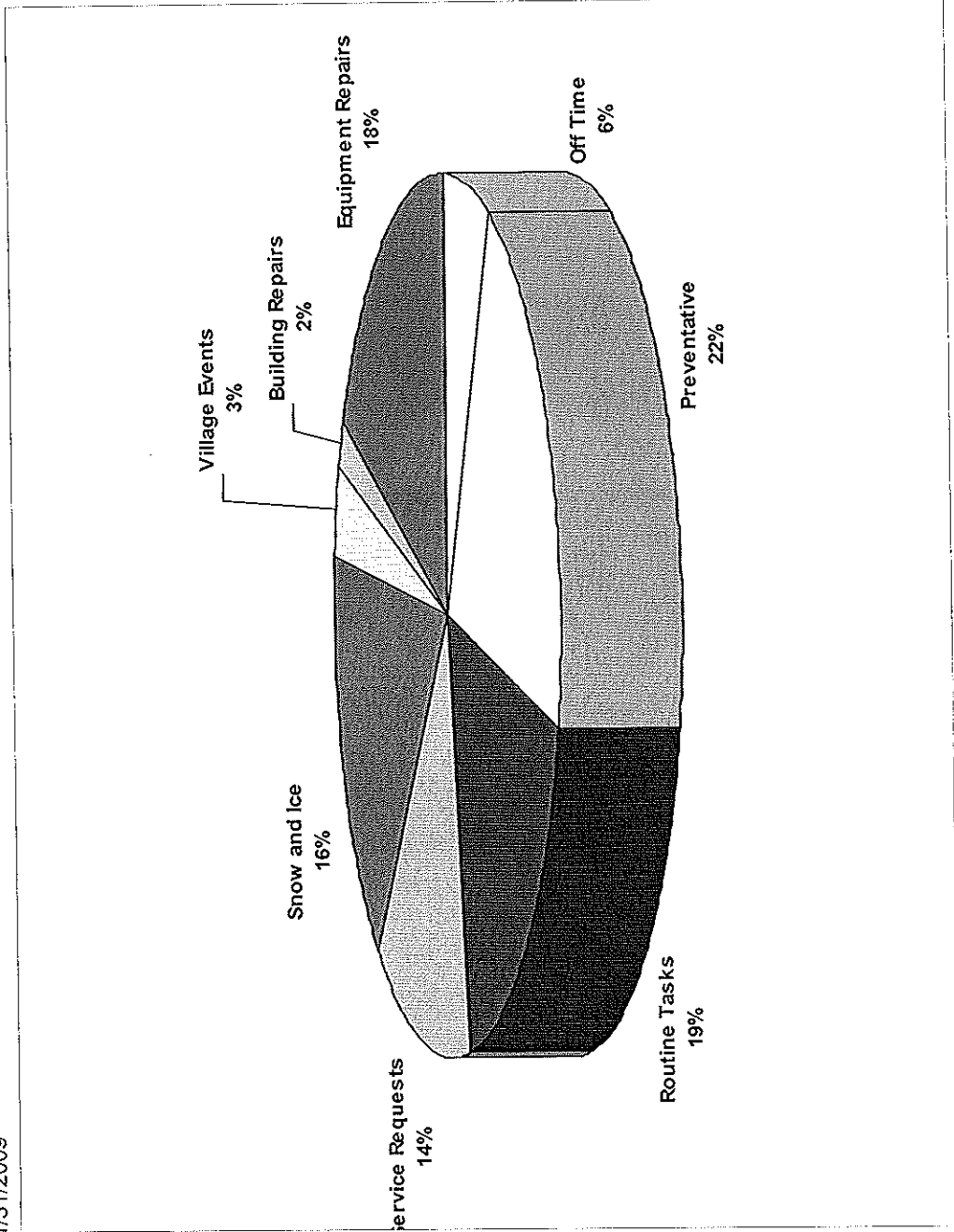
Village of Hoffman Estates

1900 Hassell Road
Hoffman Estates, IL 60195
Phone: 847-882-9100 Fax: 847-882-2621

Completed Work by Type

Between 1/1/2009 and 1/31/2009

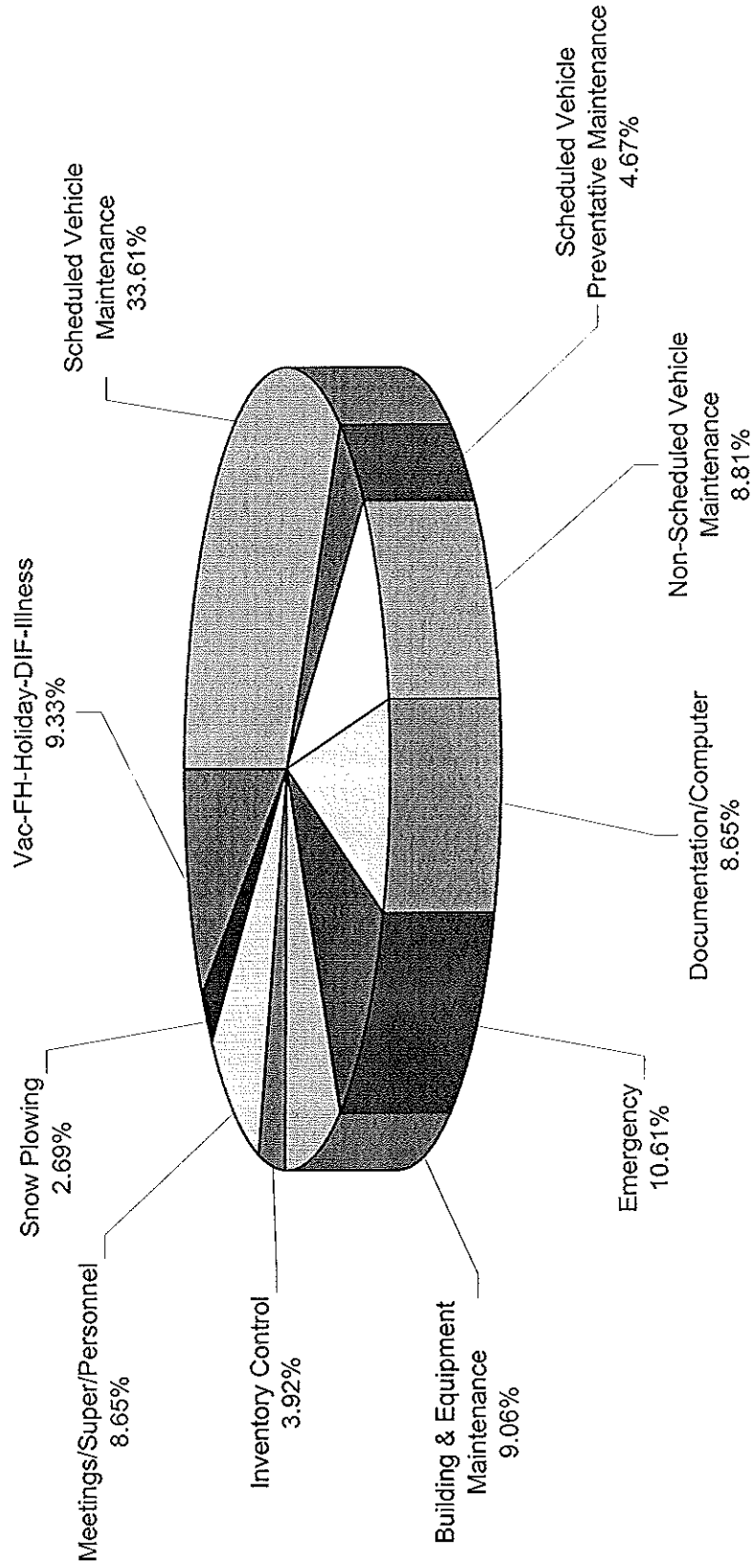
Facilities



Fleet Services January 2009

Task Performance Man-Hours Percentages

Total Hours Available 1212.75



FLEET SERVICES

1. 184 repair orders were completed

PERFORMANCE RELATED STATISTICS

1. A total of 176.50 hours of overtime was required, 8.50 hours for Fire Department and 168 hours for snow/ice control operations
2. 80.59% of all labor was for scheduled activities, 8.81% for non-scheduled activities, and 10.61% was for emergency activities
3. 22,029.37 gallons of fuel, including diesel and E85, were consumed by fleet vehicles
4. 122,615 miles were recorded for operation of all fleet vehicles
5. 100 % of all maintenance was performed in-house

STREETS

- F.A.S.T. (Fast Action Service Team)
 1. Responded to 20 requests for the month; 20 year-to-date
 2. Loaded salt into salt dome
 3. Emptied recycling bins weekly at Public Works Center
 4. Performed mailbox repairs due to snow and ice operations
 5. Transported programmable message signs to Barrington Square area and Sear's Centre
 6. Installed new flood gate valve at 1685 Pierce Rd.
 7. Responded to street salting requests due to house fires
 8. Installed new water faucets at Public Works Center
 9. Installed refrigerator at Public Works Center
 10. Installed weather station at Public Works Center
 11. Cleaned wash bay at Fleet Services
 12. Performed snow/ice control operations

| | | | |
|---|------------------------|---|------------------------|
| 4 | Dead Animal Pick-ups | 5 | Misc. Service Requests |
| 1 | Possible Sewer Back-up | 4 | Branch Pick-ups |
| 2 | Possible Water Leaks | 1 | Water Turn Off |
| 1 | Debris in Roadway | 4 | Answered Office Phones |

- PAVEMENT MAINTENANCE TEAM

1. Performed sewer dig up inspections and maintenance checks
2. Repaired potholes throughout Village
3. Performed Bode Road "S" curve guard rail maintenance
4. Assisted with street light repairs
5. Performed Unit #50 equipment maintenance
6. Assisted with sign fabrication
7. Performed raised pavement markers maintenance
8. Performed street inspections and inventory for pavement repairs
9. Performed coordination for the following training programs: monthly tailgate; snow/ice; tractor and lock out tag out training
10. Performed snow/ice truck set up and plow inspections
11. Performed snow/ice plow maintenance large/small plows
12. Performed snow/ice training for auxiliary cul-de-sac drivers
13. Performed delineator repairs along Old Sutton Rd.
14. Performed purchasing/budget work for snow/ice equipment
15. Performed street repairs along Forbs Ave., due to sunken utility cut
16. Performed snow/ice control operations

TRAFFIC OPERATIONS TEAM

- SIGNS

1. Performed fabrication and installation of community identification signs for street name signs on main intersections within the Village
2. Replaced 4 signs due to vandalism/vehicle damage
3. Performed maintenance on vehicles, tools, and snow removal equipment
4. Performed garage maintenance at Public Works Center
5. Assisted with asphalt repairs
6. Assisted with street light repairs
7. Repaired barricades
8. Performed snow/ice control operations

- **STREET LIGHTS**

1. Responded to resident requests for service; 7 for the month; 7 year-to-date (street lights not working, street lights cycling on/off)
2. Repaired 57 street lights; 57 year-to-date (using 61 lamps, 2 ballasts, 3 photocells, 1 220V contactors and 1 pole cap) at the following locations: across from 6099 Canterbury Ln.; 1111, 1165, 1185, 1281 Sturbridge Dr. W.; 5091 Chambers Dr.; (1) Sedge Blvd. R.O.W.; (10) Trillium Blvd. R.O.W.; (15) Prairie Stone Pkwy. R.O.W.; 4140 Portage Ln.; 805 Linden Cir.; (3) Huntington Blvd. R.O.W.; Chino Park Parking Lot; c/o Fox Path Ct. and Falcon Ln.; 961 Pacific Ave.; 4591 Olmstead Dr.; (4) Moon Lake Blvd. R.O.W.; (3) Greenspoint Pkwy R.O.W.; (4) Forbs Ave. R.O.W.; (5) Hoffman Blvd. R.O.W.; (1) Pratum Ave. R.O.W.; 5075 Essington Ln.; 4190 Mumford Dr.; Mumford Dr. R.O.W.; 760 Randi Ln.; and (2) Old Sutton Rd. R.O.W.
3. Notified association of a street light outage under their jurisdiction at 1920 Whitingham Ln., and 709 Ascot Ct.
4. Repositioned solar panel for welcome sign on Rt. 59
5. Repaired and reinstalled banners on Rohrssen Rd. and Roselle Rd
6. Performed plow blade and curb guard changes on large and small trucks
7. Performed Village wide street light outage inspections
8. Assisted sign team with sign installations
9. Assisted with asphalt repairs
10. Located street light cables for sign installations, storm sewer, and water excavations
11. Performed garage maintenance at the Public Works Center
12. Performed snow/ice control operations

FORESTRY TEAM

1. Responded to requests for service; 9 for the month; 9 year-to-date
2. Performed routine tree maintenance, brush pick up, tree removals, storm damage, corrective treatment, and inspections
3. Performed snow fence checks and made repairs as needed
4. Performed holiday tree chipping
5. Performed tarping of Public Works garage entrance for new door installation
6. Performed inspections of building and crew vehicle first aid kits
7. Performed garage floor maintenance at Public Works Center
8. Distributed tree trimming advisory letters to residents in the Hunters Ridge subdivision
9. Continued updating tree inventory in the newer western subdivisions
10. Participated in training for Unit #125 brush chipper
11. Removed decorations from holiday tree at Village Hall
12. Researched additional new location areas for spring planting
13. Assisted sign shop with sign reposting program and installation of new sign toppers
14. Assisted with magic salt applications and changing out spray nozzles on Unit #64
15. Performed assembly of salting roster
16. Transported Village vehicles to Safety Lane for testing
17. Performed snow/ice control operations

WATER & SEWER

• STORM SEWER TEAM

1. Performed monthly lake/creek checks and maintenance
2. Performed weekly barricade checks
3. Performed routine garage maintenance at the Public Works Center
4. Performed vehicle equipment maintenance
5. Performed west site yard clean-up and maintenance
6. Removed beaver dams at Harmon Blvd
7. Participated in road reconstruction inlet inspections
8. Assisted with snow/ice training for auxiliary cul-de-sac drivers
9. Completed b-box replacement at 515 Geronimo St.
10. Thawed frozen hydrant at 812 Lakeside Pl.
11. Assisted with snow/ice truck inspections
12. Assisted with fire hydrant snow removal
13. Performed snow/ice control operations

• OPERATIONS TEAM

1. Collected monthly: 60 water samples for bacteriological testing, 7 raw water well samples and 1 water quality complaint sample
2. Performed weekly well and lift station checks
3. Exercised wells discharged to waste; raw samples were taken for standard bacteria testing
4. Collected JAWA and Interzone pump readings
5. Performed monthly sump pump maintenance at all wells, lift stations, towers, and JAWA pits
6. Assembled monthly water usage and IEPA water report
7. Performed electrical work and trouble shooting at Fire Stations, Police Department, Village Hall, Fleet Services, and Public Works Center
8. Performed routine vehicle, equipment and garage maintenance
9. Performed back-up generator maintenance at lift stations, pumping stations, radio system locations and Village buildings
10. Entered computer data for flow monitoring program
11. Monitored water construction and water operating permits including water pressure tests and bacteriological testing
12. Performed maintenance on WDA lift station blast fan
13. Performed snow/ice control operations

- CONSTRUCTION / MAINTENANCE TEAM

1. Performed water and sewer barricade checks at various locations throughout the Village
2. Repaired fire hydrant at 1255 Newcastle Ln.
3. Performed clean-up of spoil bins at west site
4. Performed routine vehicle, equipment and garage maintenance
5. Repaired water mains at 4123 Crimson Dr., and 1490 and 1495 Jefferson Rd.
6. Performed new valve installation at Conant High School
7. Assisted contractor with water leak repair behind Public Works Center
8. Assisted with fire hydrant snow removal
9. Performed snow/ice control operations

- SANITARY SEWER FLOW MANAGEMENT TEAM

1. Updated maps of trouble lists, lamp hole locations, televising, flushing and root cutting
2. Performed garage floor and equipment maintenance
3. Performed manhole wash-downs on troubled spots
4. Performed maintenance on Unit #40, easement machine and Unit #67 flusher
5. Applied liquid and dry microbe formula for enhancement of wastewater treatment systems
6. Provided drawings and field direction to GIS Technician for sewer map corrections
7. Assisted with sanitary lift station checks
8. Transported Unit #67 for Safety Lane Testing
9. Responded to frozen bubbler line at Sears Lift Station
10. Removed equipment from Unit #40 and painted interior
11. Performed snow/ice equipment checks
12. Performed snow/ice control operations

- STORM SEWER CLEANING/UTILITY LOCATE TEAMS

1. Performed routine vehicle, equipment and garage maintenance
2. Performed weekly barricade checks at various locations throughout the Village
3. Performed water main repair 1490 Jefferson Rd
4. Performed sanitary sewer service inspections at 570 Northview Ln., and 155 Carthage Ln.
5. Performed leak investigations at 380 Frederick Ln., 1265 Newcastle Ln., 4230 – 4270 Portage Ln., Ela Rd., Bayside Ct., and 4423 Crimson Dr.
6. Provided maps and field direction to GIS Technician for updating of water main maps
7. Assisted GIS Technician with utility map corrections
8. Thawed out frozen hydrant at 810 Lakeside Pl.
9. Assisted with fire hydrant snow removal
10. Repaired leaking hydrant across from 1250 Newcastle Ln.
11. Performed snow/ice control operations

- CUSTOMER SERVICE/METER TEAM

| | |
|------------------------------------------|-----|
| 1. Total number of service reports | 328 |
| 68 residential final reads | |
| 215 residential actual reads | |
| 18 meters repaired (field) wire | |
| 3 meters repaired (field) encoder | |
| 83 MIUs installed | |
| 2. Delinquent accounts | 26 |
| 3. Water turn off/on repairs | 10 |
| 4. Water turn off/on delinquent accounts | 3 |
| 5. New construction finals | 1 |
| 6. Frozen meters/dead meters | 21 |
| 7. Low pressure complaints | 1 |
| 8. Check for leaks | 2 |

Public Works Monthly Overtime Work Unit Report

January 2009

| <i>WORK UNIT</i> | <i>ACTIVITIES</i> | <i>OVERTIME HOURS</i> |
|--------------------------------------|--------------------------------------|-----------------------|
| FACILITIES | BUILDING EQUIPMENT | 8.50 |
| | BUILDING MAINTENANCE | 7.50 |
| | SNOW & ICE CONTROL | 52.75 |
| | <i>Total Overtime Hours for Unit</i> | <i>68.75</i> |
| STREET | B-BOX MAINT. | 2.25 |
| | MISC. STREET MAINT. | 4.00 |
| | OTHER | 5.00 |
| | SNOW & ICE CONTROL | 1062.25 |
| | SNOW & ICE MAINT. | 3.25 |
| | STORM SEWER MAINT. | 0.50 |
| | WATER MAIN MAINT. | 4.25 |
| | <i>Total Overtime Hours for Unit</i> | <i>1081.50</i> |
| WATER AND SEWER | B-BOX MAINT. | 2.50 |
| | GARAGE MAINT. | 0.50 |
| | LIFT STATION MAINT. | 11.25 |
| | MISC. STREET MAINT. | 4.00 |
| | NON-DIV. BLDG. MAINT. | 1.00 |
| | OTHER | 1.00 |
| | SAN. SEWER MAINT. | 8.00 |
| | SNOW & ICE CONTROL | 901.00 |
| | SNOW & ICE MAINT. | 5.00 |
| | STORM SEWER MAINT. | 0.50 |
| | UTILITY LOCATES | 4.00 |
| | VALVE MAINT. | 3.25 |
| | WATER DIST & REG COMPL | 1.00 |
| | WATER MAIN MAINT. | 46.75 |
| | WATER TURN OFF | 12.50 |
| <i>Total Overtime Hours for Unit</i> | <i>1002.25</i> | |


Public Works Monthly Work Unit Report - January 2009

| <i>DIVISION</i> | <i>ACTIVITIES</i> | <i>HOURS</i> |
|-----------------|----------------------------------|----------------|
| STREET | | |
| | ABSENCE | 539.75 |
| | ASPHALT REPAIRS | 356.50 |
| | B-BOX MAINT. | 16.00 |
| | BUILDING MAINTENANCE | 8.75 |
| | CALL DUTY | 70.00 |
| | EQUIPMENT MAINT. | 259.00 |
| | GARAGE MAINT. | 121.00 |
| | HYDRANT MAINT. | 33.00 |
| | MISC. STREET MAINT. | 131.50 |
| | OTHER | 10.75 |
| | PORTABLE MESSAGE BOARD | 18.00 |
| | SNOW & ICE CONTROL | 628.00 |
| | SNOW & ICE MAINT. | 831.50 |
| | STORM SEWER CONST. | 54.50 |
| | STORM SEWER MAINT. | 11.50 |
| | STREET LIGHT MAINT. | 160.00 |
| | SUPERVISION | 230.50 |
| | TRAFFIC CONTROL | 265.00 |
| | TREE MAINTENANCE | 308.50 |
| | TURF MAINTENANCE | 8.50 |
| | VALVE MAINT. | 12.00 |
| | WATER MAIN MAINT. | 2.00 |
| | <i>Total Hours for Work Unit</i> | <i>4076.25</i> |

| <i>DIVISION</i> | <i>ACTIVITIES</i> | <i>HOURS</i> |
|-----------------|----------------------------------|----------------|
| WATER AND SEWER | | |
| | ABSENCE | 724.50 |
| | ARB METERS | 85.50 |
| | B-BOX MAINT. | 46.50 |
| | BUILDING EQUIPMENT | 4.00 |
| | CALL DUTY | 254.00 |
| | CUSTOMER SERVICE | 231.00 |
| | DELIQUENT ACCOUNTS | 10.50 |
| | EQUIPMENT MAINT. | 231.50 |
| | GARAGE MAINT. | 102.00 |
| | HYDRANT MAINT. | 188.50 |
| | LIFT STATION MAINT. | 332.50 |
| | LIFT STATION REPAIR | 38.00 |
| | METER READING | 8.00 |
| | MISC. SITE MAINTENANCE | 1.00 |
| | MISC. STREET MAINT. | 86.00 |
| | NEW CONSTRUCTION INSP. | 39.00 |
| | NON-DIV. BLDG. MAINT. | 78.25 |
| | OTHER | 21.00 |
| | SAN. SEWER MAINT. | 114.00 |
| | SEWER SERVICE INSP. | 10.00 |
| | SNOW & ICE CONTROL | 657.25 |
| | SNOW & ICE MAINT. | 66.75 |
| | STORM SEWER CONST. | 88.00 |
| | STORM SEWER MAINT. | 17.50 |
| | SUPERVISION | 350.00 |
| | TELEVISION | 28.00 |
| | UTILITY LOCATES | 259.75 |
| | VALVE MAINT. | 56.00 |
| | WATER DIST & REG COMPL | 87.00 |
| | WATER MAIN MAINT. | 164.00 |
| | WATER TURN OFF | 17.00 |
| | WELL MAINT. | 55.00 |
| | WELL REPAIRS | 24.00 |
| | <i>Total Hours for Work Unit</i> | <i>4476.00</i> |

**TRANSPORTATION AND ENGINEERING DIVISION
DEPARTMENT OF DEVELOPMENT SERVICES
FEBRUARY MONTHLY REPORT**

Attached is the Department of Development Services Monthly Report for Engineering for the period ending February 20, 2009.



Gary Salavitch, P.E.
Director of Engineering

MISCELLANEOUS

- Staff received 1 request for the flood plain status of property located in Hoffman Estates.
- In anticipation of a revision to the Development Requirements and Standards Manual, staff is now reviewing the 2005 edition for changes.

PROJECT STATUS

2009 Street Project – Plans and cost estimate is 90% complete and specifications are 50% complete. The bid opening is March 30, 2009. Village Project Manager – Marty Salerno.

Alexian Brothers Behavioral Health Hospital Addition – Waiting for as-builts to be incorporated into total comprehensive plan for the entire St. Alexius site. Village Project Manager – Terry White.

Airdrie Estates – No change in the last month. No recent site work and there are no building permits for this 21 lot subdivision. All storm, water main and sanitary are complete along with the road to the binder asphalt. All lot grading design will be done by the Village to save the most trees for this proposed single-family subdivision near Rohrssen and McDonough Road. Village Project Manager – Terry White.

AMCOL – Building work and all site work including utilities are complete. Contractor working on punch list deficiencies. Landscaping to be completed. As-builts submitted for review. Village Project Manager – Terry White.

Autumn Woods – No change in the last month. Mass grading is on hold for the winter. Soil erosion control is ongoing. Storm sewer work is proposed to connect the two detention basins. House construction has not started. Village Project Manager – Terry White.

Beacon Pointe – No change in the last period. Beacon Road extension is complete to the binder level. House construction has stopped with about 15 vacant lots. All utilities are complete. Road construction is complete to the binder level. All signs installed. Village Project Manager – Terry White.

Big Kaiser – A proposed office/warehouse project, just north of Mori Seiki is preparing to start construction in March. Village Project Manager – Terry White.

Canterbury Fields – This subdivision is in the maintenance period until October 20, 2009. Village Project Manager – Gary Salavitch.

Devonshire Woods Estates – Street lighting is complete and waiting for ComEd. House construction has stopped. Road construction is complete to the binder level for the north half and all utility installations are complete for the site. Essex Road at Shoe Factory Road is now complete. Village Project Manager – Terry White.

Haverford Place – This subdivision is in the maintenance period until February 2, 2010. Outstanding issues still must be resolved such as buried utility boxes and Shoe Factory Road landscaping. Village Project Manager – Gary Salavitch.

Mori Seiki – Building work is ongoing. All utilities are installed. Site work is on hold due to the weather. Village Project Manager – Terry White.

Poplar Creek Crossing – New traffic signals are completed. Additional storm sewer work near Detention Basin “B” has yet to be done, along with final as-builts of those changes. We anticipate this to be completed this summer. Village Project Manager – Terry White.

Prairie Pointe, Phase I and Ring Road – Both projects are on hold for the winter and nearing completion. Two left turn lanes to Prairie Pointe completed. Need as-builts for Prairie Pointe II. Ring Road work (Phase II) needs punch list walk. Village Project Manager – Terry White.

Prairie Stone Parcel 16 (Restaurant Mall) – Project is on hold. Erosion control in place, mass grading is complete. Twin storm lines completed and no other site utilities. Village Project Manager – Terry White.

St. Hubert Additions – Project complete except for landscaping in the spring. Village Project Manager – Terry White.

White Oak Unit 4 – This subdivision is in the maintenance period until September 8, 2009. Village Project Manager – Gary Salavitch.

White Oak Unit 5 – This subdivision is in the maintenance period until January 5, 2010. Village Project Manager – Gary Salavitch.

Yorkshire Woods One – No change in the last period and no house construction. Utilities are complete and streets to the binder level. The project is nearing completion and staff will consider acceptance this summer. Village Project Manager – Terry White.

Projects under review at this time.

- JCL Bioassay in Prairie Stone.
- Menards Reconfiguration