

AGENDA
GENERAL ADMINISTRATION & PERSONNEL COMMITTEE
VILLAGE OF HOFFMAN ESTATES
June 12, 2017

Immediately Following Planning, Building & Zoning Committee

Members: **Karen Arnet, Chairman**
 Karen Mills, Vice-Chairman
 Gary Stanton, Trustee
 Anna Newell, Trustee
 Gary Pilafas, Trustee
 Michael Gaeta, Trustee
 Mayor William McLeod

I. Roll Call

II. Approval of Minutes – May 8, 2017

NEW BUSINESS

1. Discussion regarding Legislative Update.
2. Request acceptance of Cable TV Monthly Report.
3. Request acceptance of Human Resources Management Monthly Report.
4. Request acceptance of Legislative Operations & Outreach Monthly Report.

III. President’s Report

IV. Other

V. Items in Review

VI. Adjournment

Village of Hoffman Estates

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

**May 8, 2017
DRAFT**

I. Roll Call

Members in Attendance:

**Karen Arnet, Chairperson
Gary Stanton, Vice Chairman
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Peter Gugliotta, Director of Planning
Mike Hankey, Dir. Of Trans.
Kevin Kramer, Economic Dev. Director
Patti Cross, Asst. Corporation Counsel
Cathy Doczekalski, Asst. to HRM Director
Jeff Jorian, Fire Chief
Greg Poulos, Deputy Police Chief
Bev Romanoff, Village Clerk
Monica Saavedra, Director of HHS
Ryan Johnson, Mgmt. Analyst
Suzanne Ostrovsky, Asst. to Village Manager**

The General Administration & Personnel Committee meeting was called to order at 7:45 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the General Administration & Personnel Committee meeting minutes of April 17, 2017. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Discussion regarding opting out of Cook County's minimum hourly wage and paid sick leave ordinance.**

Item summary sheet from Mr. James Norris was presented to Committee.

Mr. Norris provided background on the Cook County Ordinance and potential impact to Hoffman Estates and made note of attachments in regards to options available to the Village Board.

Trustee Pilafas stated his preference to adopt an ordinance to pre-empt Cook County's ordinance/mandates. Trustee Stanton provided statistics on the current wage and expressed concern about individuals being able to provide for themselves in the current market.

Mr. Janura, Corporation Counsel, provided comments related to home rule organizations deciding on such matters and Mayor McLeod expressed his thoughts on the options set before the Committee. He also noted a letter he had received from a resident urging the Village not to opt out of the ordinance.

Trustee Stanton inquired if the issue could still be discussed after the Board's decision and Mr. Norris responded with additional information and indicated the issue could be discussed at additional GAP meetings.

Motion by Trustee Pilafas, seconded by Trustee Stanton, to opt out of Cook County's minimum hourly wage and paid sick leave ordinance and for Village staff to urge State and Federal representatives to look into the matter further. Voice vote taken. All ayes. Motion carried.

2. Request acceptance of the Cable TV Monthly Report.

The Cable TV Monthly Report was presented to Committee.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of Legislative Operations and Outreach Monthly Report.

The Legislative Operations and Outreach Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Legislative Operations and Outreach Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 8:05 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations
and Outreach / Office of the Mayor and Board

Date

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: Discussion regarding the legislative update

MEETING DATE: June 12, 2017

COMMITTEE: General Administration & Personnel Committee

FROM: Jordan Lester, Administrative Intern

PURPOSE: To provide discussion and information on recent state legislation that may impact the Village of Hoffman Estates.

DISCUSSION: The Illinois General Assembly adjourned on May 31 without producing a FY2018 budget. Unless an agreement is reached during the Assembly's expected meeting dates in June, this would mark the State's third consecutive year without a full-year budget. Despite failed efforts to end the ongoing budget impasse, the Senate approved three budget bills impacting revenue legislation that are of high importance to municipalities on May 23: SBs 6, 9, and 42. According to the Illinois Municipal League (IML), SB 6 is an appropriation bill that includes full local government pass-through spending authority for the Motor Fuel Tax, video/casino gaming, Use Tax and 9-1-1 service funding.

The next revenue bill, SB 9, includes provisions increasing the State income tax and expanding sales tax to certain services. The Northwest Municipal Conference (NWMC) states that although SB 9 increases income taxes, the State will keep all the revenue, not local governments. Local governments will receive a portion of the sales tax revenue but not during FY2018. Senate Bills 9 also alters the Local Government Distributive Fund (LGDF), but in ways that maintain the current level of LGDF revenue municipalities receive. For taxable years beginning on and after January 1, 2017, the tax rate shall be 4.95% for individuals and trusts, and 7% for corporations.

Last, SB 42 is the Budget Implementation Bill, which formerly included a 10% reduction to LGDF. The NWMC notes that Governor Rauner has threatened to veto this budget package should the House vote to approve the bills. Staff will continue to monitor the State's budgetary actions as the House plans to convene once a week during the month of June.

UPDATES TO PENDING STATE LEGISLATION

SB 1451: SMALL WIRELESS FACILITIES

Sponsor: Rep. Link

Status: Passed by Senate on May 24; Third House Reading

Creates the Small Wireless Facilities Deployment Act. Provides for legislative intent for the Act and definitions. Provides that an authority (a unit of local government with control over rights-of-way) may not prohibit, regulate, or charge for the collocation of small wireless facilities. Provides that an authority may not require applications for routine maintenance or replacement of wireless facilities with wireless facilities that are substantially similar, of the same size, or smaller. Prohibits authorities from regulating the design, engineering, construction, installation, or operation of any small wireless facility in specified circumstances. Mayor McLeod has sent letters to the legislative delegation.

IML DOES NOT SUPPORT; HAS PREVIOUSLY OPPOSED

HB 2964: TIF REDEVELOPMENT PROJECT AREA

Sponsors: Sen. Nekritz and Rep. Harris

Status: Did not advance from House

Amended the Tax Increment Allocation Redevelopment Act of the Illinois Municipal Code. Provided that when a redevelopment project area has been dissolved, completed, or terminated under the Act, property within that redevelopment project area may not become part of another redevelopment project area for 15 years after the date the former redevelopment project area dissolved, completed, or terminated.

IML OPPOSED LEGISLATION

HB 2363: HIGHWAY CD-MOTOR FUEL TAX-PLAN

Sponsors: Reps. Morrison, Sauer, Batinick, Nekritz

Status: Postponed Consideration on May 31; Third House Reading

Amends Illinois Highway Code to provide that in order to properly plan for the utilization of motor fuel tax funds, each municipality of over 5,000 population shall be required to develop and update a long-range highway transportation plan for a period not to exceed 20 years (rather than a 20 year long-range highway transportation plan). Provides that a copy of the plan shall be made publicly available on an annual basis. Removes a provision providing that a

copy of the plan shall be filed with the County Superintendent of Highways in the county or counties in which the municipality is located and with the Secretary of Transportation. Makes conforming changes.

IML DOES NOT OPPOSE AMENDED LEGISLATION

HB 3026: MUNI-HOME RULE TAX LIMITATION

Sponsors: Rep. John M. Cabello

Status: Approved by House, moved to Senate

Amends the Illinois Municipal Code. Provides that, on and after the effective date of this amendatory Act, a home rule unit may not impose any tax increase or levy any new or additional tax without prior referendum approval. Limits home rule powers.

IML OPPOSES LEGISLATION



June 1, 2017

Message to Our Members Illinois Municipal League

Representing our members' interests at the Capitol is a top priority of the Illinois Municipal League (IML). Our legislative advocacy allows us to return tangible value for your membership dues. We appreciate your membership, and we are pleased to provide the following member-exclusive summary.

During the spring session of the Illinois General Assembly, 7,448 new bills, constitutional amendments and resolutions were introduced. The Illinois Municipal League (IML) tracked 733 bills and resolutions of municipal interest on behalf of our members. In addition, IML has maintained relationships with legislators in both chambers and on both sides of the aisle in order to provide a strong voice for local government. Our aggressive legislative agenda was intended to help municipal leaders solve local problems and to stop harmful legislation from becoming law.

The House and Senate adjourned during the evening of May 31. With no budget agreement having been reached, the General Assembly is expected to reconvene on select dates in June. The House plans to return one day a week during the month of June. The Senate has not declared specific plans to reconvene. We will continue to provide updates when legislative activity resumes.

State Budget Impasse Continues

The House and Senate adjourned on Wednesday, May 31, 2017, without sending an FY2018 budget to the Governor. Unless an agreement is reached in June or thereafter, this would mark the third consecutive fiscal year without a full-year state budget.

"Grand Bargain" Budget and Reform Bills Approved by Senate – Week of February 28 – March 2
Senate President John Cullerton (D-Chicago) and Senate Minority Leader Christine Radogno (R-Lemont) undertook an effort early in the spring to negotiate a "Grand Bargain" budget and reform package to break the ongoing budget impasse. The Senate managed to pass component bills concerning local government consolidation, Chicago teacher pension funding, appropriations, gaming expansion and procurement reform. Each of the bills included within the "Grand Bargain" were bound together when initially introduced with a clause that would negate the entire

package should even one bill fail to be enacted into law. Momentum behind the “Grand Bargain” stalled when it became apparent that not every bill in the package would pass. Some of these bills were revisited with amendments later in the spring.

Budget Bills Approved by Senate – Week of May 15-19

The Senate continued to work on the budget and reform package during the spring, and eight of the 16 bills in the package were eventually passed by the Senate during the week of May 15-19 after the bills were de-linked from one another. Of the bills in the package, a local government consolidation bill (SB 3) and state procurement bill (SB 8) eventually passed both chambers. An education funding reform bill (SB 1) was approved by both chambers, but a procedural hold was placed on the bill in the House on May 31, which unless lifted will prevent the legislation from reaching the Governor.

Budget Bills Approved by Senate – Week of May 22-26

After sending the eight budget bills to the House, the Senate approved three additional budget bills that were subsequently sent to the House on May 24.

One of these Senate-approved budget bills, SB 6 (Sen. Steans, D-Chicago/Rep. G. Harris, D-Chicago), is an appropriation bill that was amended to include \$37.3 billion in spending. IML continues to advocate for full funding of pass-through revenues to local governments. The bill includes full local government pass-through spending authority for the Motor Fuel Tax, video/casino gaming, Use Tax and 9-1-1 service funding. IML supports SB 6.

The Senate also approved SB 9 (Sen. Hutchinson, D-Olympia Fields/Rep. Davis, D-East Hazel Crest), which includes provisions increasing the state income tax and expanding the sales tax to certain services. The Local Government Distributive Fund (LGDF) was altered, but in a manner intended to avoid a reduction in the dollars distributed to local governments. If SB 9 were enacted into law, it would essentially maintain the current level of LGDF revenue being received by municipalities. SB 9 provides that, for taxable years beginning on and after January 1, 2017, the tax rate shall be 4.95% for individuals and trusts, and 7% for corporations.

The bill adjusts the distribution of LGDF received by counties and municipalities. For state fiscal year 2018, July 2017 through June 2018, the LGDF will be funded at the same dollar amount each month as the previous state fiscal year. The bill does not adjust the statutory formula for fiscal year 2019. IML will seek to clarify this issue if the bill advances. The bill also extends the sales tax to several service categories. Local governments will not receive a portion of the new service tax revenues in state fiscal year 2018. If SB 9 were to become law, local governments would receive 7% of the service taxes collected statewide beginning July 1, 2018. The amount received would increase to 13% July 1, 2019 and to 20% July 1, 2020. IML has SB 9 under review.

The new service categories are as follows:

- Storage Facilities
- Laundry and Dry Cleaning

- Private Detective, Private Alarm and Private Security Services
- Structural Pest Control Services
- Tattoos and Body Piercing

The final Senate-approved budget bill was SB 42 (Sen. Manar, D-Bunker Hill/Rep. G. Harris, D-Chicago). This is the Budget Implementation (BIMP) Bill.

As the budget impasse continues to deepen, the state's backlog of unpaid bills has reached \$14.5 billion, according to Illinois Comptroller Susana Mendoza.

The Budget Impasse and Municipal Government

Without a budget agreement that actually reduced distributions from the Local Government Distributive Fund (LGDF), municipalities and counties can expect no changes to this critical source of municipal revenue. Protecting LGDF revenue remains a top priority of IML.

Unfortunately, the lack of a full-year budget agreement or a stopgap spending bill at this time means that local government pass-through funds (Motor Fuel Tax, video/casino gaming, Use Tax and 9-1-1 system funding) have yet to be appropriated. This is a replay of what occurred in 2015 when these important funds were not appropriated until December of that year. IML did support SB 6, which was an appropriation bill that included spending authority for the pass-through funds. The bill was approved by the Senate but did not advance in the House. It remains possible that appropriation authority for local pass-through funds will occur in June, thus avoiding any interruptions into the next state fiscal year beginning on July 1, 2017. This is a priority for IML, and we will continue to advocate for this critical funding source.

Property Tax Freeze Approved by Senate, Not Considered in House

The Illinois Senate approved SB 482 (Sen. Pres. J. Cullerton, D-Chicago/Rep. Currie, D-Chicago) to impose a two-year, temporary property tax freeze on taxing districts other than school districts and the City of Chicago. The freeze contemplated in SB 482 would have been in effect during the 2018 and 2019 levy years. The bill included exemptions for costs associated with pensions and bonds/indebtedness. However, these levies could only be increased by the lesser of 5% or Consumer Price Index (CPI), or the rate of increase approved by voters. IML opposes SB 482. The Senate approved a separate bill to impose a property tax freeze on schools (SB 484). Neither bill was considered in the House by the May 31 adjournment date.

Workers' Compensation Legislation Approved

The House and Senate approved two bills that make changes to the Workers' Compensation Act.

HB 2525 (Rep. Hoffman, D-Collinsville/Sen. Raoul, D-Chicago) would define what would be considered excessive liability rates. The bill also provides that accidental injuries sustained while traveling to or from work do not arise out of and in the course of employment. In a provision concerning compensation for the period of temporary total incapacity for work resulting from an accidental injury, the bill provides that (i) injuries to the shoulder shall be considered injuries to part of the arm and (ii) injuries to the hip shall be considered injuries to part of the leg. The bill also contains provisions concerning repetitive and cumulative injuries; permanent partial disability determinations; electronic claims; annual reports by the Commission concerning the state of self-insurance for workers' compensation in Illinois; duties of the Workers' Compensation Premium Rates Task Force; and other provisions.

HB 2622 (Rep. Fine, D-Glenview/Sen. Biss, D-Evanston) would create an Illinois Employers Mutual Insurance Company as a nonprofit, independent public corporation that shall be operated as a domestic mutual insurance company and offer workers' compensation coverage.

Minimum Wage Increase

SB 81 (Sen. Lightford, D-Maywood/Rep. Guzzardi, D-Chicago) proposes to incrementally increase the minimum wage until it reaches \$15 by January 1, 2022. The bill was approved by both chambers and will next be sent to the Governor for his consideration. Indications are that the Governor is likely to veto the bill.

IML Continues to Pursue Substantive Legislative Agenda

IML's Legislative Committee and Board of Directors approved an [aggressive legislative agenda linked here](#) for 2017. Twelve legislators sponsored our initiatives, which are intended to strengthen local government finances and operations.

IML also introduced our "[Moving Cities Forward](#)" agenda during a February press conference. The "Moving Cities Forward" agenda provides IML with an opportunity to highlight key issues of importance to cities, villages and towns.

Our legislative agenda ran into considerable political resistance as a result of the political environment and partisan division and consequently did not advance during the spring. IML remains committed to pursuing several of these critical issues, including public safety pension fund consolidation.

IML Negotiates More Favorable Outcomes on Legislation

Testing for Lead in School Water Supplies

SB 550 (Sen. Steans, D-Chicago/Rep. Harper, D-Chicago) was introduced to mandate the testing of school and daycare facilities for lead in their water.

IML opposed early versions of the bill because the mandate for testing to determine whether a school's water infrastructure contained lead was imposed on community water suppliers and municipalities. IML stipulated that the testing of water infrastructure owned by a separate unit of local government should be the responsibility of that unit of government. Additionally, IML believed there needed to be some flexibility in the notification requirements when community water suppliers and municipalities conduct work on water mains, service lines and water meters.

IML worked with bill proponents over several weeks to address these issues. As a result of this joint effort, the final version of the bill shifted the water testing responsibility and costs to the schools and created practical flexibility regarding notice provisions required of municipalities engaged in work on water and sewer lines. With these changes, IML supported the legislation.

SB 550 was approved by both the House and Senate during the final days of the 99th General Assembly and signed into law by Governor Rauner in January, 2017 as P.A. 99-0922. We are appreciative of the willingness of the bill sponsors, the House Environment Committee members, the Attorney General's Office and the Illinois Environmental Council to work with us on what became a more appropriate solution to testing school facilities for lead in their water. We were ultimately able to change our position from oppose to support.

Small Cell Wireless Facilities

SB 1451 (Sen. Link, D-Gurnee/Rep. Phelps, D-Norris City) passed the Senate on May 24 with 47 voting yes, 8 voting no. The bill was called for a vote in the House on May 31. The House votes tallied were 51 yes, 54 no and 3 present. Having failed to receive the requisite votes for passage, the sponsor immediately moved to postpone consideration, and the bill remains on third reading in the House. Please note the bill may be called during anticipated June session dates. A letter to the bill sponsor explaining the IML neutral position is [available via this link](#). IML does not support SB 1451 and encourages members to communicate their position directly to their legislators.

Highway Transportation Plans

HB 2363 (Rep. Morrison, R-Palatine/Sen. Connelly, R-Lisle) requires each municipality with more than 5,000 residents to develop and update a long-range highway transportation plan not to exceed 20 years in order to properly plan the utilization of motor fuel tax funds. As initially introduced, the bill would have required every municipality to have a 20-year plan. This would have restricted municipalities from having plans covering a shorter duration of time. IML worked with the sponsor to amend the bill in a manner that preserved municipal flexibility and allowed for the removal of IML opposition to HB 2363.

IML was supportive of several legislative issues during the 2017 spring session to the benefit of our members. Each of the following bills were approved by both chambers and will next be considered by the Governor.

Increased Amount to Require Bidding of Improvements

HB 547 (Rep. Zalewski, D-Chicago/Sen. Sandoval, D-Chicago) increases the base amount from \$20,000 to \$25,000 for public improvement or maintenance of public property at which a municipality must enter into a contract by public bid or four-fifths council approval. If the contract is approved by council, the base amount of expenses that must be taken by public bid increases from \$20,000 to \$25,000. IML supports HB 547.

Downstate Public Transportation Funds

HB 2453 (Rep. Stuart, D-Edwardsville/Sen. Hutchinson, D-Olympia Fields) amends the Downstate Public Transportation Act. Beginning July 1, 2018, instead of use and occupation tax collections being deposited into the General Revenue Fund and then transferred monthly by the Comptroller from the General Revenue Fund to the Downstate Public Transportation Fund, this bill requires the Department of Revenue to deposit the designated fraction of the net revenue realized from those collections directly into the Downstate Public Transportation Fund. IML supports HB 2453.

Property Assessed Clean Energy Program

HB 2831 (Rep. Lang, D-Skokie/Sen. McConnaughay, R-St. Charles) would create the Property Assessed Clean Energy Act to provide that a county, city or village may establish a property assessed clean energy program. The assessment contract must be a voluntary written contract. Any districts created under the Act shall be referred to as "PACE areas". Any ordinance or resolution creating the program shall include a description of the territory within the PACE area. To finance or refinance one or more energy projects on the property covered by the program, a local unit of government may impose an assessment pursuant to the terms of a voluntary assessment contract with the record owner of the property to be assessed. A local unit of government may issue bonds to finance energy projects under a property assessed clean energy program. IML supports HB 2831.

Ambulance Loan Increase

HB 3108 (Rep. Cavaletto, R-Salem/Sen. Anderson, R-Rock Island) increases the maximum loan amount from the Ambulance Revolving Loan Fund for the purchase of an ambulance from \$100,000 to \$200,000. IML supports HB 3108.

Prevailing Wage Notification Satisfied by Website Posting

HB 3120 (Rep. Demmer, R-Dixon/Sen. Bivins, R-Dixon) amends the Prevailing Wage Act to provide that, if the Department of Labor ascertains the prevailing rate of wages for a public body, the public body may satisfy the Act's notice by newspaper publication requirement by posting on the public body's website a hyperlink to the prevailing wage schedule for the locality that is published on the official website of the Department of Labor. IML supports HB 3120.

Conveyance of Interest Revenues for Home Rule Municipalities

SB 41 (Sen. Pres. J. Cullerton, D-Chicago/Rep. Currie, D-Chicago) provides that a home rule municipality may enter into an agreement to assign, sell, transfer or otherwise convey its interest in all or part of any revenues or taxes that it receives from the Comptroller, the Treasurer, or the Department of Revenue, and sets forth the requirements for such agreements. The provisions of this legislation were originally part of the Grand Bargain budget and reform package. IML supports SB 41.

Fees on Abandoned Residential Property

SB 647 (Sen. Collins, D-Chicago/Rep. Turner, D-Chicago) amends the Mortgage Foreclosure Article of the Code of Civil Procedure by extending the expiration date of an additional fee paid by residential foreclosure plaintiffs to January 1, 2020 (instead of January 1, 2018) and extending the expiration date of an additional fee paid by purchasers at a judicial sale to January 1, 2020 (instead of January 1, 2017). IML supports SB 647.

River Edge Tax Credit

SB 1783 (Sen. Stadelman, D-Loves Park/Rep. Wallace, D-Rockford) amends the Illinois Income Tax Act. The bill provides that the credit for restoration and preservation of a qualified historic structure located in a River Edge Redevelopment Zone sunsets on December 31, 2021 (currently, December 31, 2017). The communities benefitting from this legislation include Rockford, Peoria, Aurora, Elgin and East St. Louis. IML supports SB 1783.

9-1-1 Surcharge

SB 1839 (Sen. Cunningham, D-Chicago/Rep. Phelps, D-Norris City) extends the Emergency Telephone System Act. This Act was scheduled to be repealed on July 1, 2017. Without this legislation, all funding for 9-1-1 systems would cease. The bill also increases the monthly 9-1-1 surcharge from 87 cents to \$1.50 for each network and wireless connection. In addition, the bill extends the Cable and Video Competition Act. This legislation also provides that AT&T may be relieved from the mandate of providing land line services. IML supports SB 1839.

Unfunded Mandates - Cost of Compliance Estimates

SB 2066 (Sen. Righter, R-Mattoon/Rep. Breen, R-Lombard) requires that the Department of Commerce and Economic Opportunity's catalog of state mandates include a statewide cost of compliance estimate. IML supports SB 2066.

Legislation That Did Not Reach the Governor's Desk

IML was opposed to several bills during the 2017 spring session. It should be noted that any legislation can be revived and possibly considered again when the General Assembly convenes on select June dates.

TIF Restriction

HB 2964 (Rep. Nekritz, D-Northbrook) would have amended the Tax Increment Allocation Redevelopment (TIF) Act of the Illinois Municipal Code to provide that when a redevelopment project area has been dissolved, completed or terminated under the Act, property within that

redevelopment project area may not become part of another redevelopment project area for 15 years after the date the former redevelopment project area was dissolved, completed or terminated. This legislation would have undermined the ability of a municipality to employ TIF as an effective tool to rehabilitate blighted properties. IML discussed the legislation with the sponsor, and the sponsor ultimately decided not to advance the bill.

Repeals Red Light Camera Authority

HB 321 (Rep. McSweeney, R-Barrington Hills) repeals the authority to use automated traffic law enforcement systems at intersections in which cameras are used to photograph or video record a motor vehicle's failure to stop and yield as required by traffic control signals. The bill denies home rule powers. The bill remains in the House.

TIF Backdoor Referendum

HB 342 (Rep. McSweeney, R-Barrington Hills) amends the Tax Increment Allocation Redevelopment Act to provide that all obligations issued by a non-home rule municipality in connection with the Tax Increment Allocation Redevelopment Act (instead of TIF obligations secured by the full faith and credit of the municipality) are subject to a backdoor referendum. The bill increases to 45 days (instead of 30) the maximum time to call for a referendum on the issuance of those bonds after the publication of the ordinance. The bill remains in the House.

Board of Fire and Police Commissioners Can Remove Police/Fire Chief

HB 642 (Rep. Cabello, R-Machesney Park) shifts the removal or discharge of a fire or police chief from the mayor or appointing authority to the board of fire and police commissioners. The bill remains in the House.

Prevailing Wage - Responsible Bidder

HB 2493 (Rep. Hoffman, D-Collinsville) provides that a public body shall specify in the call for bids that each bidder be a responsible bidder. The bill remains in the House.

Home Rule Rulemaking Procedure

HB 2779 (Rep. Wehrli, R-Naperville) creates the Home Rule Administrative Procedure Act. The bill requires that home rule municipalities and home rule counties adopt all rules through the procedures required by the Act. Municipalities would be required to create a Designated Review Committee composed of five members of the governing board of the home rule unit. The bill, which limits home rule powers, remains in the House. An identical Senate bill, SB 1701 (Sen. McConnaughay, R-St. Charles), remains in the Senate.

Municipal Home Rule Tax Limitation

HB 3026 (Rep. Cabello, R-Machesney Park) restricts a home rule unit from imposing any tax increase or levying any new or additional tax without prior referendum approval. The bill, which limits home rule powers, remains in the House.

Local Competitive Bidding

HB 3209 (Rep. Costello II, D-Belleville) creates the Competitive Bidding of Local Roads, Streets and Bridges Act. It provides that no unit of local government may make any contract,

intergovernmental agreement, or any other type of agreement with another unit of local government for the maintenance or construction of local roads, streets and bridges that would have the effect of avoiding competitive bidding required by statute. This bill limits applicability of the Act under specified circumstances, and it limits home rule powers. The bill remains in the House.

Firefighter Line of Duty Benefit Expansion

SB 630 (Sen. Aquino, D-Chicago) amends the Downstate Firefighter Article of the Illinois Pension Code in a section concerning disability arising in the line of duty. It provides that a firefighter shall be considered "on duty" and engaged in an "act of duty" while on any assignment approved by the chief of the fire department, including participation in training activities designed to enhance the skills and abilities of the firefighter, whether within or away from the municipality he or she serves as a firefighter, if the assignment is related to the fire protection service of the municipality. It also states that such activity shall continue to be considered an "act of duty" even if performed without compensation. The bill remains in the Senate.

Downstate Firefighter Secondary Employment

SB 1335 (Sen. Bush, D-Grayslake) amends the Downstate Firefighter Article of the Illinois Pension Code to require a unit of local government that employs a firefighter who is a full-time firefighter in a different downstate firefighter pension fund to make specified contributions to that downstate firefighter pension fund. The bill remains in the Senate.

As previously mentioned, the House will remain in continuous session and will likely meet one day each week during June. The Senate has not announced a specific plan for summer session dates. IML will continue to advocate on behalf of municipal interests and provide timely updates as issues evolve. Should you have any questions, please contact our legislative team at IMLLegislation@iml.org.

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NWMC LEGISLATIVE UPDATE

May 26, 2017

Concerns that SB 1451 May Impede Deployment of Public Safety Technology

Senate Bill 1451 (Sen. Link/Rep. Phelps), which creates the Small Wireless Facilities Deployment Act, was approved in the Senate earlier this week by a 47-8 vote. The bill provides a streamlined process to allow wireless providers to locate their equipment on municipally owned facilities. Following the bill's passage, concerns arose late this week regarding the ability to deploy the next generation of public safety communication equipment.

By allowing priority placement for small cell equipment on municipal facilities, SB 1451 could severely impede the siting of FirstNet equipment. FirstNet (First Responders Network Authority) was authorized under federal statute in 2012 to provide police, firefighters and EMS personnel a separate, interoperable broadband network dedicated to public safety. FirstNet is a vital upgrade of public safety communications that will provide first responders access to full high-speed data, locational information, images and video in emergency situations when seconds count. By being a separate network, it will avoid commercial network congestion that would impede communications during emergencies, natural disasters and other critical situations.

If SB 1451 is approved, municipalities may experience considerable difficulty in locating FirstNet antennas, radios, and equipment on existing facilities as prime locations for deployment may already be taken by commercial wireless equipment before public safety departments can fully identify their needs. This could require local governments to spend considerable amounts of money to build secondary towers or structures or compensate commercial carriers for the removal of previously deployed equipment where no other viable alternatives are available. SB 1451 also limits municipal authority to reserve space on its own traffic lights or street poles for future deployment of non-cellular equipment, such as traffic cameras, surveillance cameras or gunshot recorders. Municipal authorities, working with their public safety departments, must have priority in deploying equipment that brings safety into the 21st century.

Five Days to Go

As you can see, there are several major issues that remain unresolved at this point. The General Assembly will be active during the holiday weekend. With five days to go, legislation may rapidly move over the weekend.

We ask that you monitor email over the next five days and be prepared to act on very short notice.

Budget Focus Shifts to the House

With less than a week until the scheduled adjournment of the General Assembly, action on the state budget has shifted to the Illinois House of Representatives. After months of negotiations, bipartisan agreement in the Senate could not be reached on the "Grand Bargain" budget and reform package. Absent bipartisan agreement, Senate Democrats decided to advance a revenue bill (Senate Bill 9), an expenditure bill (Senate Bill 6) and a budget implementation bill (Senate Bill 42). As these bills move to the House, it should be noted that Governor Rauner has threatened to veto this budget package.

For local governments, the Senate budget package contains generally positive news with some caveats. First, the version of Senate Bill 42 (Sen. Andy Manar) passed by the Senate no longer includes a 10 percent reduction to the Local Government Distributive Fund (LGDF); however, for the next state fiscal year (July 1, 2017 to June 30, 2018), monthly transfers are held flat, which means they will equal the previous year's transfers regardless of income tax receipts.

Second, the revenue bill, Senate Bill 9 (Sen. Toi W. Hutchinson), provides that while income tax rates are raised, the percentage share transferred to the LGDF remains flat meaning the state keeps all the revenue from the increase. Regarding the new tax on certain services, local governments will receive a portion of the revenue but not in the next state fiscal year. The local share of the new service tax will ramp up over four years until 20 percent of the service tax revenue is paid into the State and Local Sales Tax Reform Fund, which is the fund that distributes the Use Tax on a per capita basis to municipalities and counties (excluding Chicago).

Third, the Senate approved package does not include a property tax freeze at this point. Legislation that supposedly freezes property tax levies for school districts over the next two years did not emerge today for a Senate vote. Since the expected bill only affects a non-home rule unit of government, it would only require 30 votes for passage (as opposed to 36 if it included home rule municipalities).

Fourth (and less positive), the Senate package does tap the Personal Property Replacement Tax (PPRT) distributed to local governments for a significant diversion. This is a familiar, yet troubling, trend in recent budgets. Senate Bill 6 (Senator Heather A Steans) diverts over \$361 million from the PPRT for state fiscal year 2018.

Attention on the budget has now turned to the House. While the Senate spent the last five months in bipartisan budget negotiations, the House has been relatively quiet. Even this week, it was reported that House Democratic leadership and the Governor's office could not agree on the attendees for a negotiating meeting. Consequently, many questions remain unanswered as we head into the final few days of session. Will the House take up the Senate budget package as is? Lacking a veto-proof majority, will the House shift its attention to another stopgap budget? Will the impasse continue into summer?

The May 31 adjournment deadline is somewhat artificial as the state fiscal year does not begin until July 1; however, it is important to remember that the deadline is important because any bill with an immediate effective date voted on after May 31 requires a three-fifths majority to pass instead of a simple majority. The landscape can change very quickly in the final days of session, so please continue to watch for updates affecting local governments.

Why the Demand for a Property Tax Freeze?

As we continue to approach the beginning of a third consecutive state fiscal year without a state budget, we continue to hear louder and louder demands for a property tax freeze as part of the budget package. We all know freezing local property taxes does not provide the state with even a single additional dollar with which to balance their budget. So why is there such a loud demand?

Simply put, a property tax freeze is not good public policy. In fact, it will have a major detrimental impact on the ability for local governments to provide basic services. For municipalities, this means severely restricting the ability to fund essential public safety services, growing pension payments and bond obligations. For other units of local governments (schools, park and library districts, etc.) without access to other sources of revenue, it severely impedes their ability to meet their obligations. Yet calls to allow voters (via referendum) the ability to not just freeze, but actually lower their property taxes, continue. This ability would make it virtually

impossible for municipalities and other units of government to balance budgets and maintain operations in a fiscally responsible manner.

If it is not good policy, then why is it being demanded? As a published report revealed this week, the answer is that it polls extremely well when paired with an income tax increase. The reported polling indicates that opposition to any increase in taxes is strongly opposed by a majority of Illinois residents. However, opposition to an income tax increase actually declines significantly when paired with a property tax freeze. Knowing this, don't be surprised to hear the cries for a property tax freeze to grow louder over the next several days (or weeks if a budget is not approved prior to June 1).

Legislation Pending in the General Assembly

While today is the third reading deadline in both chambers, we anticipate that bills will continue to move forward during the final few days of session. Following the General Assembly's expected adjournment on May 31, we publish a full update on the final status of the bills we have been tracking.

VILLAGE OF HOFFMAN ESTATES

Memo

To: Jim Norris
From: Bruce Anderson
Regarding: Cable TV Report
Date: June 7, 2017

Citizen Segments

This month the Citizen covers: Summer Sounds on the Green, the Memorial Day Ceremony, Special Olympics, Cop on Top, the Student Art Reception, and Minuteman Press re-opening.

Citizen Segments and Programs in development:

Transition Summit
Fourth Fest
Fourth of July Parade
Summer Sounds
Triphahn Center Dedication
Celtic Fest
Heart of H.E.
Senior Luncheon

Heart of Hoffman Estates

This program looks at the work of the Children's Advocacy Center.

Concerts

The HEHS Music Inspires concert and Jazz Fest. We will tape Summer Sounds Concerts.

Sports

Sports concluded with the MSL championship baseball game where Barrington defeated Prospect 8-2.

Complaints/Inquiries

There were two complaints one about a low telephone service drop and one about two fallen pedestals. The issues are both outstanding.



HOFFMAN ESTATES

DEPARTMENT OF HUMAN RESOURCES MANAGEMENT

HUMAN RESOURCES MANAGEMENT DEPARTMENT

Monthly Report

May 2017

Staffing Activity

New Starts: 18 – PW Seasonal (9)
 Seasonal Code Inspector
 Staff Assistant - PD
 Police Officer
 PT Fire Inspector (2)
 Engineering Intern (3)
 Alternate Crossing Guard

Separations: 0

Transfers: 1 – Maintenance I Traffic to Maintenance I Water Operations

Retirees: 1 – Deputy Fire Chief

Promotions: 2 – Battalion Chief to Deputy Fire Chief
 Fire Captain to Battalion Chief

Reclassifications: 1 – Accounting Assistant to Accountant I

Change in Status: 0

Staffing:	Full Time Employees	339 budgeted	330 current
	Part Time Employees	68 budgeted	67 current
	Temporary Employees	1 budgeted	0 current
	Seasonal Employees	24 budgeted	10 current
	Paid Interns	6 budgeted	6 current

Month & Year-to-Date Activity:

10 Seasonals with	10 for year
2 Promotions with	7 for year
0 Separations with	10 for year
1 Retirements with	4 for year
1 Transfer with	1 for year

Recruitment Activity

Civil Engineering Summer Intern - Development Services (3)
Posted 11/28/2016. The position was posted on the Village website, social media, Indeed job board, Public Salary and twenty university websites. Applications were forwarded to the interview team as they were received. Six candidates were interviewed in December and two more were interviewed on 01/03/2017. Offers were made to three of the candidates. They accepted and successfully completed pre-employment screening. Two started May 15th and one on May 22nd.

Alternate Crossing Guard – Police

Position posted on the Village website, social media, and electronic boards. Applications forwarded to the Traffic Sergeant and interviews were scheduled for two candidates on May 8th. An offer was made to one candidate. She started on May 18th.

PT Fire Inspector (2) – Development Services Dept.

The position was posted on the Village website and social media and broadcast email. It was also posted on the IFIA, ICC, NWBOCA, IAFC and Daily Dispatch websites, as well as with several Illinois colleges with Fire Prevention and Safety programs. Applications will be forwarded to the Fire Chief and Director of Planning, Building and Code Enforcement as they are received. The two departments met on February 24th and four applicants were chosen for interview. Interviews took place in March. Two candidates were chosen for second interview/inspector ride along the last week of March. Offers were made to two candidates. They accepted and successfully passed pre-employment screening. Both started on May 4th.

PT Staff Assistant - Police

The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review. Seven candidates were chosen for skills testing. Five advanced to interview on March 23rd. An offer was made to one candidate who declined. The interview team asked to revisit the original application pool. Applications were returned to the interview team for re-screening. Eight new applicants were chosen for skills testing and interview. Skills testing took place the last week in April. Two candidates advanced to interview the first week in May. An offer was made to one candidate. She accepted and started on May 31st.

Software Support Specialist – IS Dept. Posted 3/16/2017. The position was posted on the Village website and social media, Indeed job board and broadcast email. Applications were forwarded to the Department Director for review at the end of March. Four applicants were chosen for skills testing and interview. Three applicants completed skills testing and interviews the 2nd week in May.

An offer was made to one candidate. She accepted and is scheduled to start on June 12, 2017.

ASO I – Police Dept.

The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review after the deadline. Five candidates completed skills testing and interviews. An offer was made to one candidate. He accepted and is currently completing pre-employment screening. It is expected that he will start the week of June 5, 2017.

Seasonal Code Inspectors – Development Services Dept.

Posted internally 03/13/2017. The position was posted on the Village website, social media, Indeed job board, Public Salary and university websites. Applications were forwarded to the Department Director for review at the end of March. Three candidates were interviewed on April 18, 2017. An offer was made and accepted. Candidate started on May 9, 2017. Director decided to cancel the 2nd open position.

Seasonal Laborer - Public Works

The position was posted Village website and social media, university websites and broadcast email. Five 2016 Summer Seasonals will be returning. New applications are being forwarded to the Asst. Director as they are received. Interviews were held in April and five new applicants were offered summer employment. All completed pre-employment screening and nine started in May. The final seasonal will start June 1, 2017.

Maintenance I Water Operator– Public Works Dept.

Posted internally 04/05/2017. The position was posted internally. Applications were forwarded to the PW Director and Asst. Director after the deadline. Interviews were held the last week of April and a candidate was transferred to the position on May 15, 2017.

Maintenance I (3) – Public Works Dept.

The positions were posted internally and externally on the Village website, social media and Indeed job board. Applications were forwarded to the PW Director and Asst. Director for review. Twelve interviews were held May 12th and 15th. Offers were made to three candidates. They accepted and are currently completing pre-employment screening.

Pt Clinic Nurse

The position was posted on the Village website and social media. Applications will be forwarded to the Nursing Supervisor for review.

Labor/Management Relations

Contract Status:

Police (Metropolitan Alliance of Police - MAP Chapter 96) – Contract (Jan. 1, 2016 - December 31, 2018).

Fire (International Association of Firefighters - Local 2061) – Contract (January 1, 2012 – December 31, 2020).

Public Works (International Brotherhood of Teamsters, Local 700) – Contract (Jan. 1, 2016 – Dec. 31, 2019).

Police Sergeants (Metropolitan Alliance of Police – MAP-97) Contract (Jan. 1, 2017 – December 31, 2019).

Grievances

N/A

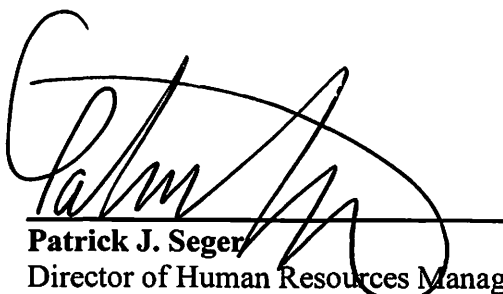
Personnel/Benefits/Employee Services

- As staff liaison to the Celtic Fest Commission, the Director of HRM attended the monthly meeting.
- Director of HRM and Assistant to the HRM Director worked with Fire Administration to host anti-harassment training with Fire Administration.
- HRM hosted the first of two sets of Customer Service Training to Village employees.
- Director of HRM held several personnel meetings.

- Director of HRM and Deputy Village Manager met with Fire Administration to examine a potential 7(g) program for fire inspectors.
- HRM Staff participated in demonstration of online job application program.
- Director of HRM participated in the Management Team meetings.
- Assistant to the HRM Director participated in the Wellness Committee meetings.

Risk Management/Safety/Loss Control

- Continued to facilitate the proper handling of all open workers' compensation claims.
- Conducted a mandatory random Federal Department of Transportation drug and alcohol test. There was no positive result.
- Attended a meeting related to the potential creation of a municipal insurance pool.
- Conducted meetings with staff related to a high exposure workers' compensation claims.
- Met with HR staff and various vendors to discuss the implementation of a comprehensive training program.
- Coordinated the administration of several litigated liability claims being handled by the Village's third party claims administrator.
- Continued to provide consultation related to risk management issues related to the Sears Centre, and brought to conclusion a property claim.
- Provided continual written updates to appropriate management staff related to the status of several open workers' compensation claims.
- Investigated and brought to conclusion several liability claims made against the Village related to storm damage.



Patrick J. Seger
Director of Human Resources Management

HUMAN RESOURCES MANAGEMENT

MONTHLY STAFFING REPORT

MAY 2017

RECRUITMENTS

POSITION TITLE: Software Support Specialist
DEPARTMENT: IS Dept.
DATE POSTED: 03/16/2017
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 90 applications received to date
STATUS: The position was posted on the Village website and social media, Indeed job board and broadcast email. Applications were forwarded to the Department Director for review at the end of March. Four applicants were chosen for skills testing and interview. Three applicants completed skills testing and interviews the 2nd week in May. An offer was made to one candidate. She accepted and is scheduled to start on June 12, 2017.

POSITION TITLE: ASO I
DEPARTMENT: Police Dept.
DATE POSTED: 03/10/2017
AD DEADLINE: 03/17/2017
APPLICATIONS REC'D: 18 applications received
REPOSTED ON: 04/24/2017
AD DEADLINE: 05/07/2017
APPLICATIONS REC'D: 397 applications received
STATUS: The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review after the deadline. Five candidates completed skills testing and interviews. An offer was made to one candidate. He accepted and is currently completing pre-employment screening. It is expected that he will start the week of June 5, 2017.

POSITION TITLE: Maintenance I – 3 openings (internal and external)
DEPARTMENT: Public Works
DATE POSTED: 04/13/2017
AD DEADLINE: 04/27/2017
APPLICATIONS REC'D: 380 applications received
STATUS: The positions were posted internally and externally on the Village website, social media and Indeed job board. Applications were forwarded to the PW Director and Asst. Director for review. Twelve interviews were held May 12th and 15th. Offers were made to three candidates. They accepted and are currently completing pre-employment screening.

POSITION TITLE: Clinic Nurse
DEPARTMENT: Health & Human Services
DATE POSTED: 05/24/2017
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 0 applications received to date
STATUS: The position was posted on the Village website and social media, Applications will be forwarded to the Nursing Supervisor for review.

NEW STARTS

POSITION TITLE: PT Fire Inspector (2)
DEPARTMENT: Development Services
DATE POSTED: 01/19/2017
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 13 applications received to date
STATUS: The position was posted on the Village website and social media and broadcast email. It was also posted on the IFIA, ICC, NWBOCA, IAFC and Daily Dispatch websites, as well as with several Illinois colleges with Fire Prevention and Safety programs. Applications will be forwarded to the Fire Chief and Director of Planning, Building and Code Enforcement as they are received. The two departments met on February 24th and four applicants were chosen for interview. Interviews took place in March. Two candidates were chosen for second interview/inspector ride along the last week of March. Offers were made to two candidates. They accepted and successfully passed pre-employment screening. Both started on May 4th.

POSITION TITLE: PT Staff Assistant
DEPARTMENT: Police Department
DATE POSTED: 02/15/2017
AD DEADLINE: 02/24/2017
APPLICATIONS REC'D: 433 applications received
STATUS: The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review. Seven candidates were chosen for skills testing. Five advanced to interview on March 23rd. An offer was made to one candidate who declined. The interview team asked to revisit the original application pool. Applications were returned to the interview team for re-screening. Eight new applicants were chosen for skills testing and interview. Skills testing took place the last week in April. Two candidates advanced to interview the first week in May. An offer was made to one candidate. She accepted and started on May 31st.

POSITION TITLE: Seasonal Code Inspector
DEPARTMENT: Development Services
DATE POSTED: 03/13/2017
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 6 applications received

STATUS: The position was posted on the Village website, social media, Indeed job board, Public Salary and university websites. Applications were forwarded to the Department Director for review at the end of March. Three candidates were interviewed on April 18, 2017. An offer was made and accepted. Candidate started on May 9, 2017.

POSITION TITLE: Seasonal Laborer (10)
DEPARTMENT: Public Works
DATE POSTED: 03/07/2017
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 14 application received to date
STATUS: The position was posted Village website and social media, university websites and broadcast email. Five 2016 Summer Seasonals will be returning. New applications are being forwarded to the Asst. Director as they are received. Interviews were held in April and five new applicants were offered summer employment. All completed pre-employment screening and nine started in May. The final seasonal will start June 1, 2017.

POSITION TITLE: Civil Engineering Summer Intern (3)
DEPARTMENT: Development Services
DATE POSTED: 11/28/2016
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 130 applications received
STATUS: The position was posted on the Village website, social media, Indeed job board, Public Salary and twenty university websites. Applications were forwarded to the interview team as they were received. Six candidates were interviewed in December and two more were interviewed on 01/03/2017. Offers were made to three of the candidates. They accepted and successfully completed pre-employment screening. Two started May 15th and one on May 22nd.

POSITION TITLE: Alternate Crossing Guard
DEPARTMENT: Police
DATE POSTED: 03/28/2017
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 1 application received to date
STATUS: Position posted on the Village website, social media, and electronic boards. Applications forwarded to the Traffic Sergeant and interviews were scheduled for two candidates on May 8th. An offer was made to one candidate. She started on May 18th.

SUMMARY OF EMPLOYMENT ACTIVITY May 2017

	<u>Total Number</u>	<u>Position</u>
New Starts	18	PW Seasonal (9) Seasonal Code Inspector Staff Assistant - PD

		Police Officer
		PT Fire Inspector (2)
		Engineering Intern (3)
		Alternate Crossing Guard
Separations	0	
Promotions	2	Battalion Chief to Deputy Fire Chief
		Fire Captain to Battalion Chief
Upgrades	0	
Downgrades	0	
Transfers	1	Maint. I Traffic to Maint. I Water
Retirements	1	Deputy Fire Chief
Reclassifications	0	
Change in Status	0	

ANTICIPATED ACTIVITY NEXT MONTH

	<u>Total Number</u>	<u>Position</u>
New Starts	6	Maintenance I (3) ASO I PW Seasonal Software Support Specialist
Separations	0	
Promotions	0	
Transfers	0	
Reclassifications	0	
Change in Status	0	
Retirements	2	Firefighter/Paramedic Fire Lieutenant
New Positions	0	
Eliminated Positions	0	

2017 EMPLOYEE COUNT

	<u>Budgeted</u>	<u>Actual</u>
FULL TIME EMPLOYEES	339	330
PART TIME EMPLOYEES	68	67
TEMPORARY EMPLOYEES	1	0
SEASONAL EMPLOYEES	24	10
INTERNS (PAID)	6	6
TOTAL	438	413

Total Vacancies:

Full Time

Budgeted – Posted	4	Maintenance I – Traffic Ops. Maintenance I – Forestry (2) ASO I
Budgeted - Not Posted	7	Asst. Corporation Counsel Police Officer (2) Firefighter Paramedic Assistant Dir. Of Code Enforcement Fire Captain Development Services Coordinator
TOTAL FULL TIME	11	

Part Time

Budgeted – Posted	1	Clinic Nurse
Budgeted-Not Posted	1	Plumbing Inspector
TOTAL PART TIME	2	

RECRUITMENT ACTIVITY

	<u>Month</u>	<u>Year To Date</u>
Full Time – Response to Recruitments	26	1235
Part Time – Response to Recruitments	2	568
Seasonal Applicants	0	91
Unsolicited Applications/Walk-In	2	7
TOTAL	30	1,902

**HUMAN RESOURCES MANAGEMENT
EMPLOYMENT ACTIVITY
MAY 2017**

NEW HIRES

<u>Name</u>	<u>Date of Hire</u>	<u>Position</u>	<u>Replacement for</u>
Craig Solick	05/04/2017	PT Fire Inspector	NA
Mario Montaini	05/04/2017	PT Fire Inspector	NA
Troy Kendryna	05/09/2017	Seasonal Code Inspector	NA
Alex Kraske	05/15/2017	PW Seasonal	NA
Andrew Gray	05/15/2017	PW Seasonal	NA

Daniel Hardt	05/15/2017	PW Seasonal	NA
David Baureis	05/15/2017	PW Seasonal	NA
James Ahern	05/15/2017	Police Officer	J. Fitzgerald
Joseph Berliner	05/15/2017	Engineering Intern	NA
Joseph Notarnicola	05/15/2017	PW Seasonal	NA
Kevin Grygo	05/15/2017	Engineering Intern	NA
Wayne McCracken	05/15/2017	PW Seasonal	NA
Zack Quiroz	05/15/2017	PW Seasonal	NA
Maria Bahena	05/18/2017	Alt. Crossing Guard	Sharon Klett
Michael Baureis	05/22/2017	PW Seasonal	NA
Patrick Stelmach	05/22/2017	Engineering Intern	NA
Robert Suchecki	05/22/2017	PW Seasonal	NA
Sharon Plass	05/31/2017	Staff Assistant	Tim Bong

SEPARATIONS

<u>Name</u>	<u>Termination Date</u>	<u>Position</u>	<u>Reason</u>
Greg Schuldt	05/05/2017	Deputy Fire Chief	Retired

PROMOTIONS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
Michael Buckel	05/08/2017	Fire Captain	Battalion Chief
Patrick Fortunato	05/08/2017	Battalion Chief	Deputy Fire Chief

TRANSFERS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
Michael Cahill	05/15/2017	Maintenance I – Traffic	Maintenance I - Water

CHANGE IN STATUS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

RECLASSIFICATION

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
Susana Arroyo	05/08/2017	Accounting Asst.	Accountant I

UNPAID INTERNSHIPS/ADDITIONAL ACTIVITY

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Reason</u>
Samantha Mangiaracina	05/15/2017	Police Intern – Unpaid	Beginning of Internship
Tim Botterman	05/22/2017	Police Intern – Unpaid	Beginning of Internship

**ADDITIONAL MONTHLY REPORT INFORMATION
MAY 2017**

# Anniversaries	<u>6</u>
# Interviews conducted during month	<u>24</u>
# Orientations conducted during month	<u>18</u>

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 05/31/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
97	804	Forestry	(Dept)	1	100.0%	0	0	1	100%	1	0	178,893.60	112,458.53	66,435.07	178,893.60	100.0%
97	8	Public Works	(Sub-Loc)	1	100.0%	0	0	1	100%	1	0	178,893.60	112,458.53	66,435.07	178,893.60	100.0%
97	01	Village of Hoffman Estates	(Loc)	1	100.0%	0	0	1	100%	1	0	178,893.60	112,458.53	66,435.07	178,893.60	100.0%
Totals for 1997 Claims:				1	100.0%	0	0	1	100%	1	0	178,893.60	112,458.53	66,435.07	178,893.60	100.0%
00	102	Planning	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	1	Community Development	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	206	Customer Service	(Dept)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	2	Finance	(Sub-Loc)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	250	PPO Payments	(Dept)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	25	PPO Payments	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	300	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	193.50	193.50		193.50	0.1%
00	301	Fire Suppression	(Dept)	12	21.4%	6	3	3	25%	0	12	7,922.89	95,074.64		95,074.64	30.7%
00	303	Emergency Medical Service	(Dept)	7	12.5%	5	1	1	14%	0	7	2,302.35	16,116.43		16,116.43	5.2%
00	3	Fire	(Sub-Loc)	20	35.7%	11	5	4	20%	0	20	5,569.23	111,384.57		111,384.57	36.0%
00	400	Manager's Office	(Dept)	1	1.8%	0	1	0	0%	0	1	4,452.45	4,452.45		4,452.45	1.4%
00	401	Cable TV	(Dept)	1	1.8%	1	0	0	0%	0	1	260.40	260.40		260.40	0.1%
00	402	Boards & Commissions	(Dept)	1	1.8%	1	0	0	0%	0	1	413.43	413.43		413.43	0.1%
00	4	General Government	(Sub-Loc)	3	5.4%	2	1	0	0%	0	3	1,708.76	5,126.28		5,126.28	1.7%
00	600	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	6	Human Resources Manage	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	700	Patrol	(Dept)	16	28.6%	13	1	2	13%	0	16	1,761.71	28,187.36		28,187.36	9.1%
00	704	Traffic	(Dept)	1	1.8%	1	0	0	0%	0	1	1,159.40	1,159.40		1,159.40	0.4%
00	7	Police	(Sub-Loc)	17	30.4%	14	1	2	12%	0	17	1,726.28	29,346.76		29,346.76	9.5%
00	801	Water & Sewer	(Dept)	4	7.1%	2	2	0	0%	0	4	733.76	2,935.02		2,935.02	0.9%
00	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	1,411.10	1,411.10		1,411.10	0.5%
00	804	Forestry	(Dept)	5	8.9%	5	0	0	0%	0	5	565.72	2,828.60		2,828.60	0.9%
00	805	Clerical	(Dept)	1	1.8%	1	0	0	0%	0	1	452.50	452.50		452.50	0.1%
00	8	Public Works	(Sub-Loc)	11	19.6%	8	3	0	0%	0	11	693.38	7,627.22		7,627.22	2.5%
00	9	Information Systems	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	168.50	168.50		168.50	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 05/31/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
00	01	Village of Hoffman Estates	(Loc)	56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
		Totals for 2000 Claims:		56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
01	300	Administration	(Dept)	2	3.1%	1	1	0	0%	0	2	538.72	1,077.44		1,077.44	0.1%
01	301	Fire Suppression	(Dept)	8	12.3%	3	3	2	25%	0	8	35,023.68	280,189.41		280,189.41	23.7%
01	303	Emergency Medical Service	(Dept)	7	10.8%	2	1	4	57%	0	7	38,418.72	268,931.02		268,931.02	22.7%
01	304	ESDA	(Dept)	1	1.5%	1	0	0	0%	0	1	425.39	425.39		425.39	0.0%
01	3	Fire	(Sub-Loc)	18	27.7%	7	5	6	33%	0	18	30,590.18	550,623.26		550,623.26	46.5%
01	400	Manager's Office	(Dept)	1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	4	General Government	(Sub-Loc)	1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	505	Immunization	(Dept)	1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	5	Health & Human Services	(Sub-Loc)	1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	700	Patrol	(Dept)	20	30.8%	11	2	7	35%	0	20	10,615.24	212,304.82		212,304.82	17.9%
01	702	Crime Prevention	(Dept)	1	1.5%	1	0	0	0%	0	1	5,663.17	5,663.17		5,663.17	0.5%
01	704	Traffic	(Dept)	3	4.6%	1	0	2	67%	0	3	2,887.00	8,660.99		8,660.99	0.7%
01	707	Records	(Dept)	4	6.2%	1	0	3	75%	0	4	14,372.31	57,489.25		57,489.25	4.9%
01	7	Police	(Sub-Loc)	28	43.1%	14	2	12	43%	0	28	10,147.08	284,118.23		284,118.23	24.0%
01	800	Streets	(Dept)	5	7.7%	3	1	1	20%	0	5	48,719.89	243,599.47		243,599.47	20.6%
01	801	Water & Sewer	(Dept)	4	6.2%	2	1	1	25%	0	4	24,096.40	96,385.58		96,385.58	8.1%
01	802	Building & Grounds	(Dept)	3	4.6%	3	0	0	0%	0	3	422.63	1,267.88		1,267.88	0.1%
01	803	Equipment & Supply	(Dept)	1	1.5%	1	0	0	0%	0	1	210.60	210.60		210.60	0.0%
01	804	Forestry	(Dept)	3	4.6%	2	1	0	0%	0	3	1,150.17	3,450.50		3,450.50	0.3%
01	8	Public Works	(Sub-Loc)	16	24.6%	11	3	2	13%	0	16	21,557.13	344,914.03		344,914.03	29.1%
01	9	Information Systems	(Sub-Loc)	1	1.5%	1	0	0	0%	0	1	301.50	301.50		301.50	0.0%
01	01	Village of Hoffman Estates	(Loc)	65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
		Totals for 2001 Claims:		65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
02	102	Planning	(Dept)	1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	1	Community Development	(Sub-Loc)	1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	301	Fire Suppression	(Dept)	5	13.2%	1	2	2	40%	0	5	11,335.45	56,677.26		56,677.26	7.6%
02	303	Emergency Medical Service	(Dept)	8	21.1%	4	3	1	13%	0	8	7,441.19	59,529.50		59,529.50	8.0%

**EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 05/31/2017**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
02	306	Technical Rescue	(Dept)	1	2.6%	0	1	0	0%	0	1	5,830.00	5,830.00		5,830.00	0.8%
02	3	Fire	(Sub-Loc)	14	36.8%	5	6	3	21%	0	14	8,716.91	122,036.76		122,036.76	16.3%
02	700	Patrol	(Dept)	11	28.9%	5	0	6	55%	0	11	24,662.45	271,286.95		271,286.95	36.3%
02	704	Traffic	(Dept)	1	2.6%	0	0	1	100%	0	1	310,828.16	310,828.16		310,828.16	41.6%
02	706	Communication	(Dept)	1	2.6%	1	0	0	0%	0	1	1,777.50	1,777.50		1,777.50	0.2%
02	7	Police	(Sub-Loc)	13	34.2%	6	0	7	54%	0	13	44,914.82	583,892.61		583,892.61	78.2%
02	800	Streets	(Dept)	5	13.2%	4	1	0	0%	0	5	1,511.20	7,556.00		7,556.00	1.0%
02	801	Water & Sewer	(Dept)	2	5.3%	0	2	0	0%	0	2	1,227.90	2,455.80		2,455.80	0.3%
02	803	Equipment & Supply	(Dept)	1	2.6%	1	0	0	0%	0	1	281.70	281.70		281.70	0.0%
02	804	Forestry	(Dept)	2	5.3%	2	0	0	0%	0	2	642.60	1,285.20		1,285.20	0.2%
02	8	Public Works	(Sub-Loc)	10	26.3%	7	3	0	0%	0	10	1,157.87	11,578.70		11,578.70	1.6%
02	01	Village of Hoffman Estates	(Loc)	38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
Totals for 2002 Claims:				38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
03	301	Fire Suppression	(Dept)	5	14.3%	2	1	2	40%	0	5	25,542.01	127,710.07		127,710.07	31.2%
03	303	Emergency Medical Service	(Dept)	12	34.3%	9	1	2	17%	0	12	15,553.15	186,637.80		186,637.80	45.7%
03	305	Underwater Rescue	(Dept)	1	2.9%	1	0	0	0%	0	1	785.49	785.49		785.49	0.2%
03	3	Fire	(Sub-Loc)	18	51.4%	12	2	4	22%	0	18	17,507.41	315,133.36		315,133.36	77.1%
03	700	Patrol	(Dept)	7	20.0%	5	1	1	14%	0	7	1,467.76	10,274.35		10,274.35	2.5%
03	701	Investigations	(Dept)	1	2.9%	0	0	1	100%	0	1	79,722.54	79,722.54		79,722.54	19.5%
03	704	Traffic	(Dept)	3	8.6%	1	2	0	0%	0	3	88.33	265.00		265.00	0.1%
03	7	Police	(Sub-Loc)	11	31.4%	6	3	2	18%	0	11	8,205.63	90,261.89		90,261.89	22.1%
03	801	Water & Sewer	(Dept)	3	8.6%	3	0	0	0%	0	3	699.33	2,098.00		2,098.00	0.5%
03	802	Building & Grounds	(Dept)	2	5.7%	2	0	0	0%	0	2	477.00	954.00		954.00	0.2%
03	803	Equipment & Supply	(Dept)	1	2.9%	1	0	0	0%	0	1	310.50	310.50		310.50	0.1%
03	8	Public Works	(Sub-Loc)	6	17.1%	6	0	0	0%	0	6	560.42	3,362.50		3,362.50	0.8%
03	01	Village of Hoffman Estates	(Loc)	35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
Totals for 2003 Claims:				35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
04	201	Water Billing	(Dept)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%
04	2	Finance	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 05/31/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
04	301	Fire Suppression	(Dept)	10	20.8%	6	2	2	20%	0	10	4,666.25	46,662.48		46,662.48	4.4%
04	303	Emergency Medical Service	(Dept)	11	22.9%	7	4	0	0%	0	11	12,225.62	134,481.79		134,481.79	12.7%
04	3	Fire	(Sub-Loc)	21	43.8%	13	6	2	10%	0	21	8,625.92	181,144.27		181,144.27	17.1%
04	504	Health Screening	(Dept)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	5	Health & Human Services	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	600	Administration	(Dept)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	6	Human Resources Manage	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	700	Patrol	(Dept)	16	33.3%	12	0	4	25%	0	16	41,219.86	659,517.75		659,517.75	62.4%
04	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	137.84	275.68		275.68	0.0%
04	7	Police	(Sub-Loc)	18	37.5%	14	0	4	22%	0	18	36,655.19	659,793.43		659,793.43	62.5%
04	800	Streets	(Dept)	3	6.3%	1	0	2	67%	0	3	43,878.25	131,634.74		131,634.74	12.5%
04	801	Water & Sewer	(Dept)	1	2.1%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
04	803	Equipment & Supply	(Dept)	1	2.1%	0	0	1	100%	0	1	81,422.11	81,422.11		81,422.11	7.7%
04	804	Forestry	(Dept)	1	2.1%	1	0	0	0%	0	1	481.50	481.50		481.50	0.0%
04	8	Public Works	(Sub-Loc)	6	12.5%	3	0	3	50%	0	6	35,589.73	213,538.35		213,538.35	20.2%
04	01	Village of Hoffman Estates	(Loc)	48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
Totals for 2004 Claims:				48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
05	301	Fire Suppression	(Dept)	6	11.3%	4	2	0	0%	0	6	1,012.80	6,076.77		6,076.77	2.0%
05	303	Emergency Medical Service	(Dept)	20	37.7%	12	5	3	15%	0	20	12,979.04	259,580.79		259,580.79	83.9%
05	3	Fire	(Sub-Loc)	26	49.1%	16	7	3	12%	0	26	10,217.60	265,657.56		265,657.56	85.9%
05	504	Health Screening	(Dept)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	5	Health & Human Services	(Sub-Loc)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	700	Patrol	(Dept)	7	13.2%	5	1	1	14%	0	7	3,015.10	21,105.71		21,105.71	6.8%
05	701	Investigations	(Dept)	1	1.9%	1	0	0	0%	0	1	297.00	297.00		297.00	0.1%
05	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	1,186.85	1,186.85		1,186.85	0.4%
05	707	Records	(Dept)	1	1.9%	0	0	1	100%	0	1	10,253.45	10,253.45		10,253.45	3.3%
05	7	Police	(Sub-Loc)	10	18.9%	7	1	2	20%	0	10	3,284.30	32,843.01		32,843.01	10.6%
05	800	Streets	(Dept)	4	7.5%	4	0	0	0%	0	4	627.99	2,511.94		2,511.94	0.8%
05	801	Water & Sewer	(Dept)	5	9.4%	5	0	0	0%	0	5	1,066.50	5,332.50		5,332.50	1.7%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 05/31/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
05	802	Building & Grounds	(Dept)	1	1.9%	1	0	0	0%	0	1	437.00	437.00		437.00	0.1%
05	803	Equipment & Supply	(Dept)	2	3.8%	2	0	0	0%	0	2	697.05	1,394.10		1,394.10	0.5%
05	804	Forestry	(Dept)	4	7.5%	3	1	0	0%	0	4	259.88	1,039.50		1,039.50	0.3%
05	8	Public Works	(Sub-Loc)	16	30.2%	15	1	0	0%	0	16	669.69	10,715.04		10,715.04	3.5%
05	01	Village of Hoffman Estates	(Loc)	53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
Totals for 2005 Claims:				53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
06	201	Water Billing	(Dept)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	2	Finance	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	301	Fire Suppression	(Dept)	9	16.1%	5	2	2	22%	0	9	38,029.36	342,264.26		342,264.26	31.5%
06	303	Emergency Medical Service	(Dept)	14	25.0%	7	3	4	29%	0	14	39,335.55	550,697.76		550,697.76	50.8%
06	3	Fire	(Sub-Loc)	23	41.1%	12	5	6	26%	0	23	38,824.44	892,962.02		892,962.02	82.3%
06	700	Patrol	(Dept)	17	30.4%	11	3	3	18%	0	17	3,949.26	67,137.34		67,137.34	6.2%
06	701	Investigations	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
06	703	Tactical	(Dept)	4	7.1%	3	1	0	0%	0	4	2,311.32	9,245.26		9,245.26	0.9%
06	704	Traffic	(Dept)	2	3.6%	2	0	0	0%	0	2	3,850.97	7,701.94		7,701.94	0.7%
06	707	Records	(Dept)	1	1.8%	0	0	1	100%	0	1	25,046.89	25,046.89		25,046.89	2.3%
06	7	Police	(Sub-Loc)	25	44.6%	17	4	4	16%	0	25	4,365.26	109,131.43		109,131.43	10.1%
06	800	Streets	(Dept)	1	1.8%	1	0	0	0%	0	1	4,201.51	4,201.51		4,201.51	0.4%
06	801	Water & Sewer	(Dept)	2	3.6%	1	1	0	0%	0	2	112.50	225.00		225.00	0.0%
06	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	70,689.99	70,689.99		70,689.99	6.5%
06	804	Forestry	(Dept)	3	5.4%	3	0	0	0%	0	3	2,038.90	6,116.71		6,116.71	0.6%
06	8	Public Works	(Sub-Loc)	7	12.5%	5	2	0	0%	0	7	11,604.74	81,233.21		81,233.21	7.5%
06	01	Village of Hoffman Estates	(Loc)	56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
Totals for 2006 Claims:				56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
07	301	Fire Suppression	(Dept)	9	18.8%	7	0	2	22%	0	9	42,805.36	385,248.23		385,248.23	50.9%
07	303	Emergency Medical Service	(Dept)	7	14.6%	6	0	1	14%	0	7	2,644.72	18,513.01		18,513.01	2.4%
07	3	Fire	(Sub-Loc)	16	33.3%	13	0	3	19%	0	16	25,235.08	403,761.24		403,761.24	53.3%
07	600	Administration	(Dept)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
07	6	Human Resources Manage	(Sub-Loc)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%

**EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 05/31/2017**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
07	700	Patrol	(Dept)	10	20.8%	6	2	2	20%	0	10	17,411.53	174,115.28		174,115.28	23.0%
07	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	356.16	712.31		712.31	0.1%
07	704	Traffic	(Dept)	4	8.3%	2	1	1	25%	0	4	4,376.80	17,507.19		17,507.19	2.3%
07	7	Police	(Sub-Loc)	16	33.3%	10	3	3	19%	0	16	12,020.92	192,334.78		192,334.78	25.4%
07	800	Streets	(Dept)	3	6.3%	2	0	1	33%	0	3	8,294.56	24,883.69		24,883.69	3.3%
07	801	Water & Sewer	(Dept)	4	8.3%	4	0	0	0%	0	4	1,093.37	4,373.47		4,373.47	0.6%
07	802	Building & Grounds	(Dept)	1	2.1%	1	0	0	0%	0	1	743.84	743.84		743.84	0.1%
07	803	Equipment & Supply	(Dept)	3	6.3%	3	0	0	0%	0	3	1,148.10	3,444.30		3,444.30	0.5%
07	804	Forestry	(Dept)	4	8.3%	3	0	1	25%	0	4	31,828.77	127,315.08		127,315.08	16.8%
07	8	Public Works	(Sub-Loc)	15	31.3%	13	0	2	13%	0	15	10,717.36	160,760.38		160,760.38	21.2%
07	01	Village of Hoffman Estates	(Loc)	48	100.0%	36	4	8	17%	0	48	15,767.84	756,856.40		756,856.40	100.0%
Totals for 2007 Claims:				48	100.0%	36	4	8	17%	0	48	15,767.84	756,856.40		756,856.40	100.0%
08	200	Accounting	(Dept)	1	1.6%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
08	206	Customer Service	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	2	Finance	(Sub-Loc)	2	3.1%	1	1	0	0%	0	2	0.00	0.00		0.00	0.0%
08	300	Administration	(Dept)	1	1.6%	1	0	0	0%	0	1	3,466.28	3,466.28		3,466.28	0.7%
08	301	Fire Suppression	(Dept)	14	21.9%	11	2	1	7%	0	14	1,747.67	24,467.38		24,467.38	4.8%
08	303	Emergency Medical Service	(Dept)	22	34.4%	17	2	3	14%	0	22	10,444.02	229,768.34		229,768.34	44.8%
08	3	Fire	(Sub-Loc)	37	57.8%	29	4	4	11%	0	37	6,964.92	257,702.00		257,702.00	50.2%
08	400	Manager's Office	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	4	General Government	(Sub-Loc)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	700	Patrol	(Dept)	7	10.9%	4	0	3	43%	0	7	8,533.91	59,737.37		59,737.37	11.6%
08	701	Investigations	(Dept)	1	1.6%	0	0	1	100%	0	1	80,561.35	80,561.35		80,561.35	15.7%
08	703	Tactical	(Dept)	2	3.1%	2	0	0	0%	0	2	953.81	1,907.61		1,907.61	0.4%
08	704	Traffic	(Dept)	1	1.6%	0	1	0	0%	0	1	8,049.19	8,049.19		8,049.19	1.6%
08	705	Canine	(Dept)	1	1.6%	1	0	0	0%	0	1	5,940.13	5,940.13		5,940.13	1.2%
08	7	Police	(Sub-Loc)	12	18.8%	7	1	4	33%	0	12	13,016.30	156,195.65		156,195.65	30.4%
08	800	Streets	(Dept)	5	7.8%	4	1	0	0%	0	5	661.38	3,306.90		3,306.90	0.6%
08	801	Water & Sewer	(Dept)	5	7.8%	4	1	0	0%	0	5	410.40	2,052.00		2,052.00	0.4%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 05/31/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
08	804	Forestry	(Dept)	2	3.1%	1	0	1	50%	0	2	46,969.21	93,938.41		93,938.41	18.3%
08	8	Public Works	(Sub-Loc)	12	18.8%	9	2	1	8%	0	12	8,274.78	99,297.31		99,297.31	19.3%
08	01	Village of Hoffman Estates	(Loc)	64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
Totals for 2008 Claims:				64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
09	300	Administration	(Dept)	2	3.8%	1	1	0	0%	0	2	7,601.49	15,202.97		15,202.97	2.2%
09	301	Fire Suppression	(Dept)	14	26.4%	11	3	0	0%	0	14	4,642.64	64,996.99		64,996.99	9.3%
09	303	Emergency Medical Service	(Dept)	20	37.7%	13	4	3	15%	0	20	17,948.22	358,964.35		358,964.35	51.1%
09	3	Fire	(Sub-Loc)	36	67.9%	25	8	3	8%	0	36	12,199.01	439,164.31		439,164.31	62.6%
09	600	Administration	(Dept)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.8%
09	6	Human Resources Manage	(Sub-Loc)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.8%
09	700	Patrol	(Dept)	8	15.1%	2	2	4	50%	0	8	18,574.08	148,592.67		148,592.67	21.2%
09	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	2,457.38	2,457.38		2,457.38	0.4%
09	707	Records	(Dept)	1	1.9%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
09	7	Police	(Sub-Loc)	10	18.9%	4	2	4	40%	0	10	15,105.01	151,050.05		151,050.05	21.5%
09	800	Streets	(Dept)	1	1.9%	0	0	1	100%	0	1	85,580.51	85,580.51		85,580.51	12.2%
09	801	Water & Sewer	(Dept)	2	3.8%	2	0	0	0%	0	2	592.65	1,185.30		1,185.30	0.2%
09	803	Equipment & Supply	(Dept)	1	1.9%	0	1	0	0%	0	1	4,634.90	4,634.90		4,634.90	0.7%
09	804	Forestry	(Dept)	2	3.8%	2	0	0	0%	0	2	551.70	1,103.40		1,103.40	0.2%
09	8	Public Works	(Sub-Loc)	6	11.3%	4	1	1	17%	0	6	15,417.35	92,504.11		92,504.11	13.2%
09	01	Village of Hoffman Estates	(Loc)	53	100.0%	33	11	9	17%	0	53	13,246.58	702,068.57		702,068.57	100.0%
Totals for 2009 Claims:				53	100.0%	33	11	9	17%	0	53	13,246.58	702,068.57		702,068.57	100.0%
10	200	Accounting	(Dept)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.7%
10	2	Finance	(Sub-Loc)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.7%
10	250	PPO Payments	(Dept)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.5%
10	25	PPO Payments	(Sub-Loc)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.5%
10	301	Fire Suppression	(Dept)	8	19.0%	3	5	0	0%	0	8	3,252.66	26,021.31		26,021.31	4.6%
10	303	Emergency Medical Service	(Dept)	8	19.0%	4	1	3	38%	0	8	22,624.71	180,997.64		180,997.64	31.9%
10	3	Fire	(Sub-Loc)	16	38.1%	7	6	3	19%	0	16	12,938.68	207,018.95		207,018.95	36.4%
10	700	Patrol	(Dept)	15	35.7%	7	4	4	27%	0	15	17,690.70	265,360.50		265,360.50	46.7%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 05/31/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
10	7	Police	(Sub-Loc)	15	35.7%	7	4	4	27%	0	15	17,690.70	265,360.50		265,360.50	46.7%
10	800	Streets	(Dept)	3	7.1%	2	1	0	0%	0	3	251.71	755.12		755.12	0.1%
10	801	Water & Sewer	(Dept)	3	7.1%	3	0	0	0%	0	3	2,370.53	7,111.59		7,111.59	1.3%
10	802	Building & Grounds	(Dept)	1	2.4%	1	0	0	0%	0	1	541.00	541.00		541.00	0.1%
10	804	Forestry	(Dept)	1	2.4%	0	1	0	0%	0	1	17,684.94	17,684.94		17,684.94	3.1%
10	8	Public Works	(Sub-Loc)	8	19.0%	6	2	0	0%	0	8	3,261.58	26,092.65		26,092.65	4.6%
10	01	Village of Hoffman Estates	(Loc)	42	100.0%	21	13	8	19%	0	42	13,527.26	568,144.90		568,144.90	100.0%
Totals for 2010 Claims:				42	100.0%	21	13	8	19%	0	42	13,527.26	568,144.90		568,144.90	100.0%
11	200	Accounting	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	2	Finance	(Sub-Loc)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	250	PPO Payments	(Dept)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	25	PPO Payments	(Sub-Loc)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	301	Fire Suppression	(Dept)	4	12.9%	2	1	1	25%	1	3	61,241.86	208,539.97	36,427.47	244,967.44	34.0%
11	303	Emergency Medical Service	(Dept)	11	35.5%	9	0	2	18%	0	11	19,510.89	214,619.81		214,619.81	29.8%
11	3	Fire	(Sub-Loc)	15	48.4%	11	1	3	20%	1	14	30,639.15	423,159.78	36,427.47	459,587.25	63.7%
11	700	Patrol	(Dept)	10	32.3%	6	1	3	30%	0	10	23,145.83	231,458.29		231,458.29	32.1%
11	703	Tactical	(Dept)	1	3.2%	0	1	0	0%	0	1	6,447.68	6,447.68		6,447.68	0.9%
11	7	Police	(Sub-Loc)	11	35.5%	6	2	3	27%	0	11	21,627.82	237,905.97		237,905.97	33.0%
11	801	Water & Sewer	(Dept)	1	3.2%	1	0	0	0%	0	1	489.57	489.57		489.57	0.1%
11	804	Forestry	(Dept)	1	3.2%	1	0	0	0%	0	1	2,769.16	2,769.16		2,769.16	0.4%
11	805	Clerical	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	8	Public Works	(Sub-Loc)	3	9.7%	2	1	0	0%	0	3	1,086.24	3,258.73		3,258.73	0.5%
11	01	Village of Hoffman Estates	(Loc)	31	100.0%	20	5	6	19%	1	30	23,264.81	684,781.64	36,427.47	721,209.11	100.0%
Totals for 2011 Claims:				31	100.0%	20	5	6	19%	1	30	23,264.81	684,781.64	36,427.47	721,209.11	100.0%
12	101	Engineering/Transportation	(Dept)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.5%
12	1	Community Development	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.5%
12	250	PPO Payments	(Dept)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	14.3%
12	25	PPO Payments	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	14.3%
12	301	Fire Suppression	(Dept)	12	27.9%	10	1	1	8%	1	11	2,319.43	23,174.53	4,658.59	27,833.12	8.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 05/31/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
12	303	Emergency Medical Service	(Dept)	8	18.6%	7	0	1	13%	0	8	21,935.16	175,481.26		175,481.26	51.3%
12	3	Fire	(Sub-Loc)	20	46.5%	17	1	2	10%	1	19	10,165.72	198,655.79	4,658.59	203,314.38	59.4%
12	700	Patrol	(Dept)	9	20.9%	6	1	2	22%	1	8	8,174.07	68,610.19	4,956.43	73,566.62	21.5%
12	701	Investigations	(Dept)	2	4.7%	1	1	0	0%	0	2	341.20	682.40		682.40	0.2%
12	704	Traffic	(Dept)	1	2.3%	1	0	0	0%	0	1	4,940.28	4,940.28		4,940.28	1.4%
12	7	Police	(Sub-Loc)	12	27.9%	8	2	2	17%	1	11	6,599.11	74,232.87	4,956.43	79,189.30	23.1%
12	800	Streets	(Dept)	3	7.0%	2	1	0	0%	0	3	296.81	890.43		890.43	0.3%
12	801	Water & Sewer	(Dept)	5	11.6%	4	1	0	0%	0	5	1,614.09	8,070.44		8,070.44	2.4%
12	804	Forestry	(Dept)	1	2.3%	1	0	0	0%	0	1	257.70	257.70		257.70	0.1%
12	8	Public Works	(Sub-Loc)	9	20.9%	7	2	0	0%	0	9	1,024.29	9,218.57		9,218.57	2.7%
12	01	Village of Hoffman Estates	(Loc)	43	100.0%	34	5	4	9%	2	41	7,962.67	332,779.59	9,615.02	342,394.61	100.0%
		Totals for 2012 Claims:		43	100.0%	34	5	4	9%	2	41	7,962.67	332,779.59	9,615.02	342,394.61	100.0%
13	102	Planning	(Dept)	1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	1	Community Development	(Sub-Loc)	1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	200	Accounting	(Dept)	1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	2	Finance	(Sub-Loc)	1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	301	Fire Suppression	(Dept)	8	20.5%	6	2	0	0%	1	7	6,511.54	30,898.53	21,193.80	52,092.33	11.7%
13	303	Emergency Medical Service	(Dept)	6	15.4%	3	1	2	33%	1	5	39,558.95	214,040.72	23,312.96	237,353.68	53.5%
13	3	Fire	(Sub-Loc)	14	35.9%	9	3	2	14%	2	12	20,674.72	244,939.25	44,506.76	289,446.01	65.2%
13	700	Patrol	(Dept)	12	30.8%	4	2	6	50%	4	8	10,256.08	101,744.46	21,328.55	123,073.01	27.7%
13	701	Investigations	(Dept)	1	2.6%	1	0	0	0%	0	1	1,134.37	1,134.37		1,134.37	0.3%
13	7	Police	(Sub-Loc)	13	33.3%	5	2	6	46%	4	9	9,554.41	102,878.83	21,328.55	124,207.38	28.0%
13	801	Water & Sewer	(Dept)	9	23.1%	8	1	0	0%	0	9	3,217.94	28,961.44		28,961.44	6.5%
13	804	Forestry	(Dept)	1	2.6%	1	0	0	0%	0	1	471.75	471.75		471.75	0.1%
13	8	Public Works	(Sub-Loc)	10	25.6%	9	1	0	0%	0	10	2,943.32	29,433.19		29,433.19	6.6%
13	01	Village of Hoffman Estates	(Loc)	39	100.0%	24	7	8	21%	6	33	11,382.32	378,075.01	65,835.31	443,910.32	100.0%
		Totals for 2013 Claims:		39	100.0%	24	7	8	21%	6	33	11,382.32	378,075.01	65,835.31	443,910.32	100.0%
14	100	Code Enforcement	(Dept)	1	2.0%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
14	102	Planning	(Dept)	1	2.0%	1	0	0	0%	0	1	642.39	642.39		642.39	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 05/31/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
14	1	Community Development	(Sub-Loc)	2	4.1%	1	1	0	0%	0	2	321.20	642.39		642.39	0.1%
14	301	Fire Suppression	(Dept)	12	24.5%	9	0	3	25%	1	11	31,036.36	340,676.00	31,760.28	372,436.28	58.3%
14	303	Emergency Medical Service	(Dept)	6	12.2%	3	1	2	33%	1	5	9,749.32	47,312.12	11,183.78	58,495.90	9.2%
14	3	Fire	(Sub-Loc)	18	36.7%	12	1	5	28%	2	16	23,940.68	387,988.12	42,944.06	430,932.18	67.5%
14	401	Cable TV	(Dept)	1	2.0%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
14	4	General Government	(Sub-Loc)	1	2.0%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
14	600	Administration	(Dept)	1	2.0%	1	0	0	0%	0	1	2,934.04	2,934.04		2,934.04	0.5%
14	6	Human Resources Manage	(Sub-Loc)	1	2.0%	1	0	0	0%	0	1	2,934.04	2,934.04		2,934.04	0.5%
14	700	Patrol	(Dept)	16	32.7%	12	3	1	6%	0	16	12,041.83	192,669.28		192,669.28	30.2%
14	701	Investigations	(Dept)	1	2.0%	0	1	0	0%	0	1	213.50	213.50		213.50	0.0%
14	704	Traffic	(Dept)	1	2.0%	1	0	0	0%	0	1	1,148.28	1,148.28		1,148.28	0.2%
14	7	Police	(Sub-Loc)	18	36.7%	13	4	1	6%	0	18	10,779.50	194,031.06		194,031.06	30.4%
14	800	Streets	(Dept)	1	2.0%	1	0	0	0%	0	1	972.94	972.94		972.94	0.2%
14	801	Water & Sewer	(Dept)	5	10.2%	3	2	0	0%	0	5	1,205.25	6,026.24		6,026.24	0.9%
14	804	Forestry	(Dept)	3	6.1%	3	0	0	0%	0	3	1,103.67	3,311.00		3,311.00	0.5%
14	8	Public Works	(Sub-Loc)	9	18.4%	7	2	0	0%	0	9	1,145.58	10,310.18		10,310.18	1.6%
14	01	Village of Hoffman Estates	(Loc)	49	100.0%	35	8	6	12%	2	47	13,037.75	595,905.79	42,944.06	638,849.85	100.0%
Totals for 2014 Claims:				49	100.0%	35	8	6	12%	2	47	13,037.75	595,905.79	42,944.06	638,849.85	100.0%
15	100	Code Enforcement	(Dept)	1	3.4%	1	0	0	0%	0	1	371.99	371.99		371.99	0.1%
15	1	Community Development	(Sub-Loc)	1	3.4%	1	0	0	0%	0	1	371.99	371.99		371.99	0.1%
15	301	Fire Suppression	(Dept)	9	31.0%	5	1	3	33%	1	8	29,343.07	225,829.43	38,258.16	264,087.59	61.9%
15	303	Emergency Medical Service	(Dept)	6	20.7%	4	0	2	33%	2	4	13,058.82	40,987.08	37,365.84	78,352.92	18.4%
15	3	Fire	(Sub-Loc)	15	51.7%	9	1	5	33%	3	12	22,829.37	266,816.51	75,624.00	342,440.51	80.3%
15	505	Immunization	(Dept)	1	3.4%	1	0	0	0%	0	1	958.06	958.06		958.06	0.2%
15	5	Health & Human Services	(Sub-Loc)	1	3.4%	1	0	0	0%	0	1	958.06	958.06		958.06	0.2%
15	700	Patrol	(Dept)	7	24.1%	6	0	1	14%	1	6	10,664.75	53,090.31	21,562.96	74,653.27	17.5%
15	701	Investigations	(Dept)	1	3.4%	0	1	0	0%	0	1	913.00	913.00		913.00	0.2%
15	7	Police	(Sub-Loc)	8	27.6%	6	1	1	13%	1	7	9,445.78	54,003.31	21,562.96	75,566.27	17.7%
15	800	Streets	(Dept)	1	3.4%	1	0	0	0%	0	1	184.04	184.04		184.04	0.0%

**EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 05/31/2017**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
15	801	Water & Sewer	(Dept)	1	3.4%	1	0	0	0%	0	1	582.07	582.07		582.07	0.1%
15	802	Building & Grounds	(Dept)	1	3.4%	1	0	0	0%	0	1	361.60	361.60		361.60	0.1%
15	804	Forestry	(Dept)	1	3.4%	1	0	0	0%	0	1	6,160.47	6,160.47		6,160.47	1.4%
15	8	Public Works	(Sub-Loc)	4	13.8%	4	0	0	0%	0	4	1,822.05	7,288.18		7,288.18	1.7%
15	01	Village of Hoffman Estates	(Loc)	29	100.0%	21	2	6	21%	4	25	14,711.21	329,438.05	97,186.96	426,625.01	100.0%
Totals for 2015 Claims:				29	100.0%	21	2	6	21%	4	25	14,711.21	329,438.05	97,186.96	426,625.01	100.0%
16	301	Fire Suppression	(Dept)	3	8.1%	2	1	0	0%	0	3	466.15	1,398.44		1,398.44	0.3%
16	303	Emergency Medical Service	(Dept)	4	10.8%	2	0	2	50%	2	2	52,598.90	75,678.15	134,717.45	210,395.60	41.1%
16	3	Fire	(Sub-Loc)	7	18.9%	4	1	2	29%	2	5	30,256.29	77,076.59	134,717.45	211,794.04	41.4%
16	700	Patrol	(Dept)	16	43.2%	13	1	2	13%	2	14	15,125.68	146,025.52	95,985.35	242,010.87	47.3%
16	701	Investigations	(Dept)	1	2.7%	1	0	0	0%	0	1	7,112.66	7,112.66		7,112.66	1.4%
16	703	Tactical	(Dept)	1	2.7%	1	0	0	0%	0	1	140.43	140.43		140.43	0.0%
16	7	Police	(Sub-Loc)	18	48.6%	15	1	2	11%	2	16	13,848.00	153,278.61	95,985.35	249,263.96	48.7%
16	800	Streets	(Dept)	1	2.7%	1	0	0	0%	0	1	329.95	329.95		329.95	0.1%
16	801	Water & Sewer	(Dept)	4	10.8%	3	1	0	0%	0	4	4,383.52	17,534.09		17,534.09	3.4%
16	803	Equipment & Supply	(Dept)	3	8.1%	2	1	0	0%	1	2	7,802.49	23,407.48		23,407.48	4.6%
16	804	Forestry	(Dept)	3	8.1%	3	0	0	0%	0	3	2,216.74	6,650.22		6,650.22	1.3%
16	8	Public Works	(Sub-Loc)	11	29.7%	9	2	0	0%	1	10	4,356.52	47,921.74		47,921.74	9.4%
16	9	Information Systems	(Sub-Loc)	1	2.7%	1	0	0	0%	0	1	2,371.46	2,371.46		2,371.46	0.5%
16	01	Village of Hoffman Estates	(Loc)	37	100.0%	29	4	4	11%	5	32	13,820.30	280,648.40	230,702.80	511,351.20	100.0%
Totals for 2016 Claims:				37	100.0%	29	4	4	11%	5	32	13,820.30	280,648.40	230,702.80	511,351.20	100.0%
17	303	Emergency Medical Service	(Dept)	2	28.6%	1	0	1	50%	2	0	2,284.49	185.00	4,383.98	4,568.98	83.8%
17	3	Fire	(Sub-Loc)	2	28.6%	1	0	1	50%	2	0	2,284.49	185.00	4,383.98	4,568.98	83.8%
17	700	Patrol	(Dept)	2	28.6%	2	0	0	0%	0	2	442.81	885.61		885.61	16.2%
17	701	Investigations	(Dept)	1	14.3%	1	0	0	0%	1	0	0.00	0.00		0.00	0.0%
17	7	Police	(Sub-Loc)	3	42.9%	3	0	0	0%	1	2	295.20	885.61		885.61	16.2%
17	804	Forestry	(Dept)	2	28.6%	2	0	0	0%	2	0	0.00	0.00		0.00	0.0%
17	8	Public Works	(Sub-Loc)	2	28.6%	2	0	0	0%	2	0	0.00	0.00		0.00	0.0%
17	01	Village of Hoffman Estates	(Loc)	7	100.0%	6	0	1	14%	5	2	779.23	1,070.61	4,383.98	5,454.59	100.0%

**EMPLOYER'S CLAIM SERVICE, INC.
 POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 05/31/2017**

Year	Code	Description	Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
Totals for 2017 Claims:			7	100.0%	6	0	1	14%	5	2	779.23	1,070.61	4,383.98	5,454.59	100.0%
250		Village of Hoffman Estates		794	526	131	137		26	768	13,739.69	10,355,779.48	553,530.67	10,909,310.15	

Open Medical: 5
 Open Comp: 1
 Open Legal: 20

VILLAGE OF HOFFMAN ESTATES

Memo

TO: GAP Committee
FROM: Jennifer Djordjevic, Director of Operations/Outreach – Office of the Mayor and Board
RE: *Monthly Report*
DATE: Wednesday, June 7, 2017 (covers May 8 – June 7)

General administration: The Mayor's office regularly receives invitations to events, mail or email correspondence regarding a variety of issues, responses which need to be coordinated with Mr. Norris and department heads, and requests for legislative response depending on the issue. The Office also receives occasional phone, email and written requests to meet with officials and staff on various projects or other issues; meetings which are organized through me. These are on-going functions. I typically attend meetings that involve community organizations or other areas of similar interest. (Other duties as needed.)

Partnerships: John Muir Literacy Academy held a successful "Touch a Truck" program on Thursday, May 30 in the school's parking lot. They coordinated with our PW, Police and Fire Departments to obtain vehicles for the event. I've also connected with the school with the Rotary in the hopes we can gather recess equipment and other needed items for the students entering the school year in August.

*Assisting commissions as needed to secure event sponsorship or other donations.

Receptions and Dinners: Assisted in organizing the Student Art Reception (5/8) and the Champion of Community Award Reception (6/5). Organized farewell dinner for former Trustee Gayle Vandenberg (5/16), Trustee dinner (5/8 and 5/15).

Meetings: Attended the Chamber's Freshman Forum on (5/8) with Mayor McLeod featuring Rep. Raja Krishnamoorthi. Scheduled a student from Harper to interview Mayor McLeod on (5/8). Attended the CAC's Stewardship Committee meeting on (5/10).

Presentations: coordinated with Brookdale to deliver a 100th birthday proclamation to a resident on (5/9), organized staff and partner presentation for local Girl Scouts on (5/17).

Travel: Coordinating Mayor's travel to USCM, Miami (June).

Proclamations: Kids to Parks Day (5/15), Safe Boating Week (5/15), National Public Works Week (5/15) and National Police Week (5/15), retirement proclamation presented by Trustee Pilafas (6/3) for Bob Erickson, Girl Scout Gold presented on (6/5) for Alianna Vasquez, Men's Health Month (6/5) and PTSD Awareness Month (6/5).

Communication/Writing/Social Media: July citizen column submitted, updates to social media (on-going). Wrote cover article for June Citizen on the Higgins Education Center. Updates made to the Mayor's Office page as well as the proclamations page. Regular discussions with Suzanne on communications related tasks.

Volunteer database: working to fill 150+ shifts for Northwest Fourthfest (on-going).

Heart of Hoffman Estates – met with Bruce to discuss programming on (5/15). Set up filming at CAC for Mayor McLeod and Trustee Gaeta on (5/31).

Wine Wednesday: WW was held at the Saddle Room on (5/28) with approximately 35 people in attendance.

Board activities: Scheduled members to attend the Special Olympics Torch Run (6/4), Chamber Fishing Derby on (6/3), Special Olympics Sports Day on (5/12), Windy City Bulls on the Table event (5/16), Ready Set Wear It Event at Cabela's on (5/20), organized photo shoot for (6/5).

Jennifer Djordjevic

Dir. Of Operations and Outreach / Office of the Mayor and Board