

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES COMMITTEE
MEETING MINUTES**

April 24, 2017

I. Roll call

Members in Attendance:

**Trustee Anna Newell, Chairperson
Trustee Michael Gaeta, Vice Chairperson
Trustee Gary Pilafas
(via electronic attendance)
Trustee Karen Mills
Trustee Gary Stanton
Trustee Gayle Vandenberg
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Village Mgr., Dev. Services
Ted Bos, Police Chief
Jeff Jorian, Fire Chief
Joe Nebel, Director of Public Works
Al Wenderski, Director of Engineering
Kevin Kramer, EDA Coordinator
Rachel Musiala, Director of Finance
Fred Besenhoffer, Director of IS
Monica Saavedra, Director of HHS
Ben Gibbs, GM Sears Centre Arena
Patti Cross, Asst. Corporation Counsel
Suzanne Ostrovsky, Asst. to Village Manager
Jordan Lester, Administrative Intern
Bruce Anderson, CATV Coordinator**

The Public Works & Utilities Committee meeting was called to order at 7:23 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the minutes of the Public Works & Utilities Committee meeting of March 27, 2017. Roll call vote taken. All ayes (Abstain: Vandenberg). Motion carried.

NEW BUSINESS

1. Discussion regarding Tree City USA recognition.

An item summary sheet from Joe Nebel, Kelly Kerr, and Nick Lackowski was presented to Committee.

Kelly Kerr, Assistant Director of Public Works, reported that the Village was awarded Tree City USA recognition for our 26th year.

2. Request approval of an ordinance prohibiting the use of ground water as a potable water supply by the installation or use of potable water supply wells or by any other method.

An item summary sheet from Art Janura was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve an ordinance prohibiting the use of ground water as a potable water supply by the installation or use of potable water supply wells or by any other method. Roll call vote taken. All ayes. Motion carried.

3. Request approval of the locations for the 2017 drainage improvement project and discussion of the Village Drainage Policy.

An item summary sheet from Al Wenderski was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve locations for the 2017 drainage improvement project. Roll call vote taken. All ayes. Motion carried.

4. Request authorization to award contract for 2017 sidewalk raising/mudjacking program to Raise Rite, Carol Stream, IL (low bid) at a unit price of \$1.97 per square foot for sidewalk, in an amount not to exceed \$30,000.

An item summary sheet from Joe Nebel and Kevin McGraw was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award contract for 2017 sidewalk raising/mudjacking program to Raise Rite, Carol Stream, IL (low bid) at a unit price of \$1.97 per square foot for sidewalk, in an amount not to exceed \$30,000. Roll call vote taken. All ayes. Motion carried.

5. Request authorization to waive bidding and purchase replacement backhoe loader for Unit #56 through Westside Tractor, Wauconda, IL in an amount not to exceed \$148,206.62.

An item summary sheet from Joe Nebel was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to waive bidding and purchase replacement backhoe loader for Unit #56 through Westside Tractor, Wauconda, IL in an amount not to exceed \$148,206.62. Roll call vote taken. All ayes. Motion carried.

6. Request acceptance of the Department of Public Works Monthly Report.

The Department of Public Works Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the Department of Public Works Monthly Report. Roll call vote taken. All ayes. Motion carried.

7. Request acceptance of the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.

The Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to accept the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division. Roll call vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Mayor McLeod, to adjourn the meeting at 7:32 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date