

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES COMMITTEE
MEETING MINUTES**

March 27, 2017

I. Roll call

Members in Attendance:

**Trustee Anna Newell, Chairperson
Trustee Michael Gaeta, Vice Chairperson
Trustee Karen Mills
Trustee Gary Stanton
Mayor William McLeod**

Members Absent:

**Trustee Gayle Vandenberg
Trustee Gary Pilafas**

**Management Team Members
in Attendance:**

**Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Village Mgr., Dev. Services
Ted Bos, Police Chief
Jeff Jorian, Fire Chief
Joe Nebel, Director of Public Works
Rachel Musiala, Director of Finance
Fred Besenhoffer, Director of IS
Dr. Monica Saavedra, Director of HHS
Ben Gibbs, GM Sears Centre Arena
Patti Cross, Asst. Corporation Counsel
Suzanne Ostrovsky, Asst. to Village Manager
Greg Poulos, Assistant Police Chief
Bruce Anderson, CATV Coordinator**

The Public Works & Utilities Committee meeting was called to order at 7:10 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the minutes of the Public Works & Utilities Committee meeting of February 27, 2017. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request authorization to waive bidding and purchase replacement Aerial Lift Truck for unit #54 through NJPA contract discount from Altec Industries, Birmingham, AL, in an amount not to exceed \$121,567.**

An item summary sheet from Joe Nebel, Kelly Kerr, and Bob Markko was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to waive bidding and purchase replacement Aerial Lift Truck for unit #54 through NJPA contract discount from Altec Industries, Birmingham, AL, in an amount not to exceed \$121,567. Voice vote taken. All ayes. Motion carried.

2. **Request authorization to award contract for 2017 contracted weed control and fertilization, for various Village owned sites and rights-of-way, to Tru Green, Carpentersville, IL (low bid), in an amount not to exceed \$15,120.**

An item summary sheet from Joe Nebel and Nick Lackowski was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award contract for 2017 contracted weed control and fertilization, for various Village owned sites and rights-of-way, to Tru Green, Carpentersville, IL (low bid), in an amount not to exceed \$15,120. Voice vote taken. All ayes. Motion carried.

3. **Request authorization to award contract for 2017 Concrete Maintenance/Restoration Program to Mondri Construction, Inc., West Chicago, IL (low bid) at a unit price of \$5.50 per square foot for sidewalk, \$21.00 per lineal foot for curb replacements, and \$50.00 per square yard for driveway apron replacements, in an amount not to exceed \$110,000.**

An item summary sheet from Joe Nebel and Kevin McGraw was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award contract for 2017 Concrete Maintenance/Restoration Program to Mondri Construction, Inc., West Chicago, IL (low bid) at a unit price of \$5.50 per square foot for sidewalk, \$21.00 per lineal foot for curb replacements, and \$50.00 per square yard for driveway apron replacements, in an amount not to exceed \$110,000. Voice vote taken. All ayes. Motion carried.

4. **Request authorization to award contract for 2017 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove, IL (low bid), at a total cost not to exceed \$57,000.**

An item summary sheet from Joe Nebel and Jeremy Jahnke was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award contract for 2017 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove, IL (low bid), at a total cost not to exceed \$57,000. Voice vote taken. All ayes. Motion carried.

5. **Request authorization to award contract amendment for additional engineering services for 2017 Sanitary Sewer Rehabilitation to Baxter & Woodman Consulting Engineers, Crystal Lake, IL, in an amount not to exceed \$73,600.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award contract amendment for additional engineering services for 2017 Sanitary Sewer Rehabilitation to Baxter & Woodman Consulting Engineers, Crystal Lake, IL, in an amount not to exceed \$73,600. Voice vote taken. All ayes. Motion carried.

- 6. A) Request approval of Memorandum of Understanding (MOU) between Village of Hoffman Estates and Village of Palatine; and
B) Request authorization to award contract for engineering services to study and evaluate the water distribution systems of both Village of Hoffman Estates and Village of Palatine for an emergency interconnect to Baxter & Woodman Consulting Engineers, Crystal Lake, IL, in a total amount not to exceed \$21,500.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to Committee.

Trustee Mills and Trustee Stanton inquired about Palatine's current water connection, and adjustments needed to realize an emergency interconnect with Hoffman Estates. Mr. Nebel provided details on the two systems and information related to any interconnect that would occur.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to A) approve Memorandum of Understanding (MOU) between Village of Hoffman Estates and Village of Palatine; and B) award contract for engineering services to study and evaluate the water distribution systems of both Village of Hoffman Estates and Village of Palatine for an emergency interconnect to Baxter & Woodman Consulting Engineers, Crystal Lake, IL, in a total amount not to exceed \$21,500. Voice vote taken. All ayes. Motion carried.

7. Request acceptance of the Department of Public Works Monthly Report.

The Department of Public Works Monthly Report was presented to committee.

Trustee Newell inquired about the Ela Road project. Mr. Nebel provided comment on the remaining work to be completed.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

8. Request acceptance of the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.

The Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report

Lakeview Elementary students attend a presentation at Village Hall on 3/21, Mayor and other members of the Board attended the Woodfield Acura grand opening and a Joint Review Board meeting at Village Hall was held for the proposed Plum Farms TIFF. On 3/22 Mayor attended the Legislative Committee for the Northwest Municipal Conference, the Commission for Senior Citizen's Spring Luncheon and Wine Wednesday. On 3/23 Mayor chaired the Transportation Committee for the Northwest Municipal Conference and on 3/25. On Saturday 3/26 he attended the Youth art program at Village Hall and attended Richard Grubb's Eagle Court of Honor with

Trustee Mills and Trustee Gaeta. He also attended the State Archeological Society event at Sunderlage Farmhouse. On 3/27 Mayor noted the Disaster Preparedness Seminar taking place and congratulated the following people on their swearing in: Probationary Firefighter Michael Kakovan and Probationary Police Officer Bradley Frost.

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 7:21 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date