

Village of Hoffman Estates

**PUBLIC HEALTH AND SAFETY
COMMITTEE MEETING MINUTES**

April 24, 2017

I. Roll call

Members in Attendance:

**Trustee Michael Gaeta, Chairman
Trustee Gary Pilafas, Vice Chairman (via
electronic attendance)
Trustee Anna Newell
Trustee Karen Mills
Trustee Gary Stanton
Trustee Gayle Vandenberg
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Village Mgr., Dev. Services
Ted Bos, Police Chief
Jeff Jorian, Fire Chief
Joe Nebel, Director of Public Works
Al Wenderski, Director of Engineering
Kevin Kramer, EDA Coordinator
Rachel Musiala, Director of Finance
Fred Besenhoffer, Director of IS
Monica Saavedra, Director of HHS
Ben Gibbs, GM Sears Centre Arena
Patti Cross, Asst. Corporation Counsel
Suzanne Ostrovsky, Asst. to Village Manager
Jordan Lester, Administrative Intern
Bruce Anderson, CATV Coordinator**

The Public Health and Safety Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Stanton, seconded by Trustee Mills, to approve the Public Health & Safety Committee Meeting minutes of March 27, 2017. Roll call vote taken. All ayes (Abstain: Vandenberg). Motion carried.

NEW BUSINESS

- 1. Request authorization to waive bidding and purchase eight (8) Ford Explorer utility vehicles from Morrow Brothers Ford, Greenfield, IL, low bidder, in an amount not to exceed \$231,160.**

Item summary sheet from Ted Bos was presented to Committee.

Motion by Trustee Newell, seconded by Mayor McLeod, to waive bidding and purchase eight (8) Ford Explorer utility vehicles from Morrow Brothers Ford, Greenfield, IL, low bidder, in an amount not to exceed \$231,160. Roll call vote taken. All ayes. Motion carried.

- 2. Request approval to enter into a two year Radio Communications System Equipment Maintenance Contract with Chicago Communications LLC, Elmhurst, IL in an amount not to exceed \$752.30 per month (low compliant bid).**

Motion by Mayor McLeod, seconded by Trustee Newell, to enter into a two year radio communications system equipment maintenance contract with Chicago Communications LLC, Elmhurst, IL in an amount not to exceed \$752.30 per month (low compliant bid). Roll call vote taken. All ayes. Motion carried.

- 3. Request acceptance of the Police Department Monthly Report.**

The Police Department Monthly Report was presented to committee.

Motion by Trustee Stanton, seconded by Trustee Mills, to accept the Police Department Monthly Report. Roll call vote taken. All ayes. Motion carried.

- 4. Request acceptance of the Health & Human Services Monthly Report.**

The Health & Human Services Monthly Report was presented to committee.

Motion by Trustee Stanton, seconded by Mayor McLeod, to accept the Health & Human Services Monthly Report. Roll call vote taken. All ayes. Motion carried.

- 5. Request acceptance of the Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was presented to committee.

Motion by Trustee Mills, seconded by Mayor McLeod, to accept the Emergency Management Coordinator Monthly Report. Roll call vote taken. All ayes. Motion carried.

- 6. Request acceptance of the Fire Department Monthly Report**

The Fire Department Monthly Report was presented to committee.

Motion by Trustee Stanton, seconded by Trustee Mills, to accept the Fire Department Monthly Report. Roll call vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod presented Trustee Vandenberg with a plaque and flowers for her last meeting as Village Trustee. He and the Trustees thanked her for her years of service and tireless commitment to the Village. She will be missed.

Mayor McLeod also read a letter from a resident thanking Sgt. Mueller and others for time spent during the recent Hoffman Estates Citizens Police Academy. Mayor reported that on April 18, he attended the Senior Commission lunch and the Village Green ad-hoc Committee; on April 21, he attended naturalization oath ceremony at the Schaumburg Library; on April 22, he attended the Haverford Arbor Fest and the Sister Cities event as well as Patrick Dohm's Eagle Scout event. On April 23, Mayor McLeod attended Jack Purcell's Eagle Scout award and on April 24, he attended Chamber's Board meeting and the Citizen Police Academy graduation.

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Stanton, seconded by Trustee Vandenberg, to adjourn the meeting at 7:12 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date