

Village of Hoffman Estates

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

February 13, 2017

I. Roll Call

Members in Attendance:

**Gayle Vandenberg, Chairman
Gary Stanton, Vice Chairman
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

Absent Members:

Karen Mills, Trustee

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Mark Koplun, Asst. Village Mgr., Dev.
Peter Gugliotta, Director of Planning
Mike Hankey, Dir. Of Trans. and Engineering
Kevin Kramer, Economic Dev. Director
Patti Cross, Asst. Corporation Counsel
Patrick Seger, Director HRM
Jordan Lester, Administrative Intern**

Others in Attendance:

**Michelle Pilafas, Eric Peterson (Daily Herald),
Omar Rodriguez (CalAtlantic)**

The General Administration & Personnel Committee meeting was called to order at 8:15 p.m.

II. Approval of Minutes – January 9, 2017

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve General Administration & Personnel Committee meeting minutes from January 9, 2017. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Request approval of a Resolution increasing the number of members for the Commission for Disabled Citizens from 9 to 13 members.

An item summary sheet by Jim Norris was presented to Committee.

Mrs. Pilafas, Chair for the Commission for Disabled Citizens, spoke about the need for additional support on the Commission.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve of a Resolution increasing the number of members for the Commission for Disabled Citizens from 9 to 13 members. Voice vote taken. All ayes. Motion carried.

2. Request acceptance of the Cable TV Monthly Report.

The Cable TV Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of Legislative Operations and Outreach Monthly Report.

The Legislative Operations and Outreach Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Legislative Operations and Outreach Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 8:20 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations and Outreach / Office of the Mayor and Board

Date