

**AGENDA**  
**GENERAL ADMINISTRATION & PERSONNEL COMMITTEE**  
**VILLAGE OF HOFFMAN ESTATES**  
**April 17, 2017**

*7:00 p.m. – Board Room*

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**Members:**    **Gayle Vandenberg, Chairman**  
                  **Gary Stanton, Vice-Chairman**  
                  **Karen Mills, Trustee**  
                  **Anna Newell, Trustee**  
                  **Gary Pilafas, Trustee**  
                  **Michael Gaeta, Trustee**  
                  **Mayor William McLeod**

**I.     Roll Call**

**II.    Approval of Minutes – February 6 (Special) & March 20, 2017**

**NEW BUSINESS**

1.     Discussion regarding Legislative Update.
2.     Request acceptance of Cable TV Monthly Report.
3.     Request acceptance of Human Resources Management Monthly Report.
4.     Request acceptance of Legislative Operations & Outreach Monthly Report –  
          March & April reports.

**III.   President’s Report**

**IV.   Other**

**V.     Items in Review**

**VI.   Adjournment**

**SPECIAL GENERAL ADMINISTRATION & PERSONNEL  
COMMITTEE MEETING MINUTES**

February 6, 2017

**I. Roll Call**

**Members in Attendance:**

**Gayle Vandenberg, Chairman  
Gary Stanton, Vice Chairman  
Karen Mills, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Michael Gaeta, Trustee  
Mayor William D. McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Arthur Janura, Corporation Counsel  
Mark Koplin, Asst. Village Mgr., Dev.  
Dan O'Malley – Deputy Village Manager  
Kevin Kramer, Economic Dev. Director  
Patti Cross, Asst. Corporation Counsel  
Patrick Seger, Director HRM  
Greg Poulos, Assistance Police Chief  
Ryan Johnson, Management Analyst  
Jeffrey Jorian, Fire Chief  
Joe Nebel, Director of Public Works  
Rachel Musiala, Director of Finance  
Fred Besenhoffer, Director of IS  
Dr. Monica Saavedra, Director of HHS  
Ben Gibbs, GM Sears Centre Arena  
Greg Schuldt, Deputy Fire Chief  
Bruce Anderson, CATV Coordinator**

**Others in Attendance:  
(Levy)**

**Yousuf Ahmed and Alicia Guerrero**

The Special General Administration & Personnel Committee meeting was called to order at 7:10 p.m.

**NEW BUSINESS**

- 1. Request authorization to award contract to Intelligent Technology, Inc., Canonsburg, PA, for replacement of two seat editing system with SAN network storage in an amount not to exceed \$49,950.**

An item summary sheet by Bruce Anderson was presented to Committee.

Mr. Anderson provided background on the state of the current equipment and reason for request.

Trustee Vandenberg inquired about when installation would take place and who would complete the installation. Mr. Anderson provide information on the installation and training procedures.

Motion by Trustee Gaeta, seconded by Trustee Mills, to award contract to Intelligent Technology, Inc., Canonsburg, PA, for replacement of two seat editing system with SAN network storage in an amount not to exceed \$49,950. Voice vote taken. All ayes. Motion carried.

## **II. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:13 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations and  
Outreach / Office of the Mayor and Board

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Date

**GENERAL ADMINISTRATION & PERSONNEL  
COMMITTEE MEETING MINUTES**

**March 20, 2017**

**I. Roll Call**

**Members in Attendance:**

**Gary Stanton, Vice Chairman  
Karen Mills, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee (via telephone)  
Michael Gaeta, Trustee  
Mayor William D. McLeod**

**Member Absent:**

**Gayle Vandenberg, Chairperson**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Arthur Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplun, Asst. Village Mgr., Dev.  
Peter Gugliotta, Director of Planning  
Mike Hankey, Dir. Of Trans. and  
Engineering  
Kevin Kramer, Economic Dev. Director  
Patti Cross, Asst. Corporation Counsel  
Patrick Seger, Director HRM  
Jeff Jorian, Fire Chief  
Ted Bos, Police Chief  
Monica Saavedra, Director of HHS  
Rachel Musiala, Director of Finance  
Fred Besenhoffer, Director of IS  
Bruce Anderson, CATV Coordinator  
Kelly Kerr, Asst. Director of Public Works  
Ryan Johnson, Mgmt. Analyst  
Dan Ritter, Asst. Planner  
Suzanne Ostrovsky, Asst. to Village Manager  
Jordan Lester, Administrative Intern**

The General Administration & Personnel Committee meeting was called to order at 7:13 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Newell, to approve the General Administration & Personnel Committee meeting minutes of February 13, 2017. Roll call vote taken. All ayes (Abstain: Mills). Motion carried.

**NEW BUSINESS**

**1. Request acceptance of the Cable TV Monthly Report.**

The Cable TV Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Newell, to accept the Cable TV Monthly Report. Roll call vote taken. All ayes. Motion carried.

**2. Request acceptance of Human Resources Management Monthly Report.**

The Human Resources Management Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the Human Resources Management Monthly Report. Roll call vote taken. All ayes. Motion carried.

**3. Request acceptance of Legislative Operations and Outreach Monthly Report (deferral requested).**

The Legislative Operations and Outreach Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Mayor McLeod, to defer the Legislative Operations and Outreach Monthly Report. Roll call vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Newell, to adjourn the meeting at 7:16 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

\_\_\_\_\_  
Debbie Schoop, Executive Assistant

\_\_\_\_\_  
Date

# COMMITTEE AGENDA ITEM

## VILLAGE OF HOFFMAN ESTATES

**SUBJECT:** Discussion regarding the legislative update

**MEETING DATE:** April 17, 2017

**COMMITTEE:** General Administration & Personnel Committee

**FROM:** Jordan Lester, Administrative Intern

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**PURPOSE:** To provide discussion and information on recent state legislation that may impact the Village of Hoffman Estates

**DISCUSSION:** The Illinois General Assembly convened from April 4-7 before taking a two-week recess until the week of April 24, 2017. Following failed efforts to end the ongoing state budget impasse in March, the General Assembly has made little progress towards reaching a budget agreement. A package of individual Senate budget bills, SBs 2176-2182, are currently being negotiated. One of these bills, SB 2181, proposes cutting the Local Government Distributive Fund (LDGF) by ten percent. According to the Northwest Municipal Conference (NWMC), the chances of the budget bill package passing through are slim (see attached). However, the bills as written highlight the State's fiscal turmoil. If passed as currently written, the package would increase income taxes, borrow \$6 billion, and cut \$5 billion from the budget. As a result of reducing State funding to social service programs, local governments may have to consider shouldering additional social service responsibilities. Staff will continue to monitor the State's budgetary actions as the Assembly's scheduled adjournment on May 31 draws closer.

### PENDING STATE LEGISLATION

#### SB 1451: SMALL WIRELESS FACILITIES

*Sponsor:* Rep. Link

*Status:* Placed on Calendar Order of Reading March 28, 2017

Creates the Small Wireless Facilities Deployment Act. Provides for legislative intent for the Act and definitions. Provides that an authority (a unit of local government with control over rights-of-way) may not prohibit, regulate, or charge for the collocation of small wireless facilities. Provides that an authority may not require applications for routine maintenance or replacement of wireless facilities with wireless facilities that are substantially similar, of the same size, or smaller. Prohibits authorities from regulating the design,

**engineering, construction, installation, or operation of any small wireless facility in specified circumstances. Mayor McLeod has sent letters to the legislative committee.**

**IML OPPOSES LEGISLATION**

**HB 2964: TIF REDEVELOPMENT PROJECT AREA**

***Sponsors:* Sen. Nekritz and Rep. Harris**

***Status:* Placed on Calendar Reading for Short Debate**

**Amends the Tax Increment Allocation Redevelopment Act of the Illinois Municipal Code. Provides that when a redevelopment project area has been dissolved, completed, or terminated under the Act, property within that redevelopment project area may not become part of another redevelopment project area for 15 years after the date the former redevelopment project area dissolved, completed, or terminated.**

**IML OPPOSES LEGISLATION**

**HB 2363: HIGHWAY CD-MOTOR FUEL TAX-PLAN**

***Sponsors:* Reps. Morrison, Sauer, Batinick, Nekritz**

***Status:* Approved by House, moved to Senate**

**Amends Illinois Highway Code to provide that in order to properly plan for the utilization of motor fuel tax funds, each municipality of over 5,000 population shall be required to develop and update a long-range highway transportation plan for a period not to exceed 20 years (rather than a 20 year long-range highway transportation plan). Provides that a copy of the plan shall be made publicly available on an annual basis. Removes a provision providing that a copy of the plan shall be filed with the County Superintendent of Highways in the county or counties in which the municipality is located and with the Secretary of Transportation. Makes conforming changes.**

**IML SUPPORTS AMENDED LEGISLATION**

**HB 278: INC TX-LGDF**

***Sponsors:* Reps. DeLuca, Moylan, Willis, Welch et al**

***Status:* Approved by House, moved to Senate**

**Amends Illinois Income Tax Act and stipulates series of percentages for funds transferred from the General Revenue Fund to the Local Government Distributive Fund through January 2020.**

**IML SUPPORTS LEGISLATION**



# Illinois Municipal League Statehouse Briefing

Insider information from the Illinois Municipal League

April 10, 2017

The number of bills tracked by the Illinois Municipal League (IML) declined by 60% following House and Senate deadlines for moving bills out of committee in their chamber of origin. Our focus now turns to those bills that remain, as well as new amendments filed that contain provisions affecting municipalities.

Both the House and Senate were in session last week to consider amendments to existing bills and debate legislation prior to holding votes to move bills to the opposite chamber.

The House and Senate are taking a two-week recess and will reconvene during the week of April 24, 2017. This will leave one week for each chamber to move bills over to the opposite chamber ahead of the April 28, 2017 Third Reading deadline.

## CRITICAL ISSUES UPDATE

*The following issues are highlighted because of their significance to municipalities.*

### Small Cell Wireless Facility Legislation Update

Telecommunication industry representatives have yet to provide written comments following an April 3 conference call with IML. In addition, comments from the cable industry have yet to be fully addressed. IML will continue to advocate for amendments to the bill. Please contact your senators and inform them of your opposition to [SB 1451](#) as written.

IML contacts for this legislation are: Patrick Hayes, [phayes@iml.org](mailto:phayes@iml.org) and Jessica DeWalt [jdewalt@iml.org](mailto:jdewalt@iml.org).

### TIF Restriction Legislation

[HB 2964](#) (Rep. Nekritz, D-Northbrook) would amend the Tax Increment Allocation Redevelopment (TIF) Act of the Illinois Municipal Code to provide that when a redevelopment project area has been dissolved, completed or terminated under the Act, property within that redevelopment project area may not become part of another redevelopment project area for 15 years after the date the former redevelopment project area was dissolved, completed or terminated. IML opposes the bill as introduced.

This legislation would undermine the ability of a municipality to employ TIF as an effective tool to rehabilitate blighted properties. IML met with Representative Nekritz to discuss the issue. As a result of that meeting, Representative Nekritz plans to file an amendment intended to address some concerns of TIF opponents while preserving municipal authority to utilize TIF to improve the condition of properties in need of this important funding source. The bill is presently on the House floor.

## NEW ISSUES UPDATE

*The following issues are appearing in the Statehouse Briefing for the first time.*

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### **Senate Committee Action**

Several IML-tracked bills were approved by substantive Senate committees last week. Those bills on which IML took a position are included below:

[SB 14](#) (Sen. J. Cullerton, D-Chicago/Rep. Currie, D-Chicago) would amend the Illinois Pension Code with benefit and funding reforms affecting participants in the Chicago Municipal Employees' Annuity and Benefit Fund and the Laborers' and Retirement Board Employees' Annuity and Benefit Fund. Similar legislation (SB 2437) previously passed both chambers only to be vetoed by Governor Rauner on March 24, 2017. The bill was approved by the House Personnel and Pensions Committee. IML supports the bill.

[SB 1783](#) (Sen. Stadelman, D-Rockford) would amend the Illinois Income Tax Act and the Illinois Insurance Code to provide that all or a portion of the income tax credit awarded for the restoration and preservation of a qualified historic structure located in a River Edge Redevelopment Zone may instead be taken as a credit against privilege and retaliatory taxes paid under the Illinois Insurance Code. The bill makes other changes and provides that the credit sunsets on December 31, 2021 (currently December 31, 2017). The bill was approved by the Senate Revenue Committee. IML supports the bill.

[SB 2022](#) (Sen. McConchie, R-Hawthorn Woods) would amend the Property Tax Code. In a section concerning valuation in years other than general assessment years, the bill provides that the section shall not be construed to prevent valuation changes under other sections of this Code. The bill was approved by the Senate Revenue Committee. IML supports the bill.

### **PREVIOUS ISSUES UPDATE**

*The following issues have been included in previous Statehouse Briefings and have since undergone a change in status.*

### **Legislation Approved by the House**

Several IML-tracked bills passed out of the Illinois House of Representatives last week. Those bills on which IML took a position are included below:

[HB 2363](#) (Rep. Morrison, R-Palatine/Sen. Connelly, R-Naperville) would amend the Illinois Highway Code to provide that in order to properly plan for the utilization of motor fuel tax funds, each municipality of over 5,000 population shall be required to develop and update a long-range highway transportation plan for a period not to exceed 20 years (rather than a 20 year long-range highway transportation plan). IML and the Illinois Department of Transportation (IDOT) drafted the amendment that ultimately became the bill. The bill was approved by the House and will next be considered in the Senate. IML supports the bill as amended.

[HB 3108](#) (Rep. Cavaletto, R-Salem/Sen. Anderson, R-Moline) would amend the Illinois Finance Authority Act to provide that a loan from the Ambulance Revolving Loan Fund for the purchase of an ambulance may not exceed \$200,000 (currently \$100,000). The bill was approved by the House and will next be considered in the Senate. IML supports the bill.

[HB 3396](#) (Rep. Fortner, R-West Chicago/Sen. Rezin, R-Peru) would amend the Illinois Joint Municipal Electric Power Act of the Illinois Municipal Code to provide that "eligible utilities" under the Act includes an electric cooperative which is an independent system operator within the electrical power system, a regional transmission organization within the electrical power system or an entity that participates as a buyer or seller in an organized independent system operator market or regional transmission organization market. The bill was approved by the House and will next be considered in the Senate. IML supports the bill.

### **Legislation Approved by the Senate**

The following bills on which IML has a position were approved by the Illinois Senate:

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[SB 51](#) (Sen. Bivins, R-Dixon/Rep. Beiser, D-Alton) would amend the Illinois Vehicle Code to provide that the maximum length of a truck tractor in combination with a semitrailer may not exceed 65 feet (rather than 55 feet) overall dimension on all non-state highways. The bill also provides that any agency or instrumentality of the state of Illinois or unit of local government may seek recovery for the cost of the repair of damaged or destroyed highways, highway structures, or traffic-control devices that result from operating, driving, or moving a truck tractor-semitrailer combination exceeding 55 feet in overall dimension. The bill was approved by the Senate and will next be considered in the House. IML opposes the bill.

[SB 609](#) (Sen. Morrison, D-Deerfield) would amend the Property Tax Code to provide that, if the Property Tax Appeal Board renders a decision after the deadline for filing complaints with the board of review, or after adjournment of the session of the board of review, for any subsequent year in the general assessment period (instead of the subsequent year only), then the taxpayer may appeal the assessment for those subsequent years directly to the Property Tax Appeal Board. The bill was approved by the Senate and will next be considered in the House. IML opposes the bill.

### **IML Tracked Legislation**

Digital access to a list of introduced bills that affect or are of interest to municipalities is available on our legislative webpage.

IML tracked legislation is [searchable by number](#) or by [issue category](#). Another great way to track bills of interest is by downloading our legislative app. If you do not yet have the app, it is available for [iTunes](#) and [Android](#) users. If you have questions or information about any of our tracked bills, please contact the IML staff member through the e-mail link available within the digital bill page and app, or e-mail us at [IMLLegislation@iml.org](mailto:IMLLegislation@iml.org).

### **RSVP for Lobby Day April 26, 2017**

You are invited to attend IML's Lobby Day on Wednesday, April 26 in Springfield. The Lobby Day briefing will begin at 9 a.m. at the IML office, followed by an opportunity to visit legislators at the Capitol (be sure to make your appointments in advance). A reception will be held at 6:30 p.m. at the Abraham Lincoln Presidential Museum. Additional information, including online registration for both events, is available online at [iml.org/lobbyday](http://iml.org/lobbyday).

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## **NWMC LEGISLATIVE UPDATE**

**April 7, 2017**

### ***As General Assembly Heads into Break, Many Unanswered Questions Remain***

The General Assembly has a scheduled two-week break for the Passover and Easter holidays. While the activity will be quiet in Springfield, the House will be holding a variety of subject matter hearings in Chicago. When both chambers return to Springfield, they will have less than 30 session days until the scheduled adjournment on May 31.

As the General Assembly starts the homestretch of its regular session, there is little direction on a state budget agreement. The Senate “grand bargain” (Senate Bills 1-13 & 16) has seen little public progress since stalling in early March. Also in the Senate, the budget bills introduced by Senator Bill Brady (Senate Bills 2176-2182) are now in the negotiating mix. As reported last week, this package would cut the Local Government Distributive Fund (LGDF) by ten percent and give the governor extraordinary powers to transfer funds. While it is unlikely that Senator Brady’s package will emerge in its current form, the bills highlight Illinois’ fiscal realities. To balance the state’s budget, the package includes an income tax increase, borrows \$6 billion and cuts approximately \$5 billion. Operating under court orders and patchwork appropriations has dug an enormous fiscal hole for Illinois. In addition to the fiscal realities, local governments have had to shoulder increased social service demands as state-funded programs shrink.

The House had remained relatively quiet this session in regards to the budget, but that changed on Thursday with the approval of a new stopgap spending bill ([Amendment 1, House Bill 109](#)). The bill, approved by a 64-45-1 vote along partisan lines, is not intended to be a complete budget as it would tap special state funds to provide funding for higher education and social service providers.

In a statement, Governor Rauner criticized the stopgap proposal indicating that the General Assembly should pursue a full budget with reforms. He closed the statement saying, “We cannot accept a Madigan stopgap without a permanent property tax freeze.” (See the sidebar for the Better Government Association’s reporting on the proposed property tax freeze.)

### ***BGA Examines Realities of a Property Tax Freeze***

In an [article](#) published on Wednesday, the Better Government Association (BGA) discussed how a permanent property tax freeze could affect Illinois municipalities. One highlighted concern focused on communities meeting their pension obligations without future growth in property tax revenues. The article states, “But a freeze would also amount to a direct financial assault on the primary source of funding for municipalities, elementary and secondary education, and a further undermining of 663 suburban and Downstate police and fire pension funds, whose unfunded liabilities have leaped more than five-fold since 2000, to \$9.8 billion, according to the Illinois Department of Insurance.” To read the full article, please click [here](#).

The NWMC continues to oppose any property tax freeze because it takes revenue options out of the hands of those officials elected by local voters to make these decisions on their behalf and hinders a community’s ability to provide essential services and meet its statutory obligations like pensions.

With less than 30 session days until the scheduled General Assembly adjournment and less than three months before the start of the new state fiscal year, it is unclear how (or if) the House, Senate and Governor will reconcile their different approaches to the budget impasse.

Outside of the budget, bills continues to proceed through the legislative process. Upon returning to Springfield on April 24 (House) and 25 (Senate), bills in both chambers will face the third reading deadline on April 28. Once bills move to the opposite chamber, they have until May 12 in the Senate and May 19 in the House to advance out of committee. May 26 is the third reading deadline in both chambers for bills from the opposite chamber, and the General Assembly is scheduled to adjourn on May 31.

### ***Legislation Pending in the General Assembly***

The bills listed below only include those where the NWMC is currently recommending a position of support or opposition and are, at a minimum, assigned to a committee. Bills in the House Rules Committee/Senate Assignments Committee or assigned to a subcommittee are not included in the list; however, staff continues to monitor developments on these bills. As the House and Senate deadlines to advance bills out of committee have passed, bills remaining in committee are listed at the end of this report.

#### **BILLS THAT HAVE PASSED ORIGINATING CHAMBER**

**HB 278:** INC TX-LGDF Rep. Anthony DeLuca, Sen. Thomas Cullerton

***Synopsis:*** Amends the Illinois Income Tax Act. Provides that, from February 1, 2017 through January 31, 2018, the amount transferred from the General Revenue Fund to the Local Government Distributive Fund shall be: (i) 8.5% of the net revenue realized from the tax imposed on individuals, trusts, and estates, and (ii) 9.355% of the net revenue realized from the tax imposed on corporations. Provides that, from February 1, 2018 through January 31, 2019, the amount transferred from the General Revenue Fund to the Local Government Distributive Fund shall be: (i) 9% of the net revenue realized from the tax imposed on individuals, trusts, and estates, and (ii) 9.57% of the net revenue realized from the tax imposed on corporations. Provides that, from February 1, 2019 through January 31, 2020, the amount transferred from the General Revenue Fund to the Local Government Distributive Fund shall be: (i) 9.5% of the net revenue realized from the tax imposed on individuals, trusts, and estates, and (ii) 9.785% of the net revenue realized from the tax imposed on corporations. Provides that, beginning on February 1, 2020, the Treasurer shall transfer each month from the General Revenue Fund to the Local Government Distributive Fund an amount equal to 10% of the net revenue realized from the tax imposed on individuals, trusts, estates, and corporations during the preceding month. Effective immediately.

***NWMC Position:*** Support

***Status:*** Passed House 67-47, Referred to Senate Assignments Committee

**HB 305:** MUNI-PD COLLEGE REQUIREMENTS Rep. Thomas M. Bennett

***Synopsis:*** Amends the Illinois Municipal Code. Provides that the requirement that a police applicant possess an associate's degree may also be waived if the applicant has successfully received credit for a minimum of 60 credit hours toward a bachelor's degree from an accredited college or university (currently, this requirement may be waived only if the applicant has served for 24 months of active duty or 180 days combat duty in the United States Armed Forces). Effective immediately.

***NWMC Position:*** Support

***Status:*** Passed House 110-0, referred to Senate Assignments Committee

**HB 350: PEN CD-FELONY FORFEITURE** Rep. David McSweeney

(Same as **SB 896** Sen. Pamela J. Althoff)

**Synopsis:** Amends the Illinois Pension Code. Provides for the forfeiture of benefits for any person who otherwise would receive a survivor benefit who is convicted of any felony relating to or arising out of or in connection with the service of the member from whom the benefit results. Provides that all participants entering service after the effective date of the amendatory Act shall be deemed to have consented to that provision. Provides that the changes under the amendatory Act shall not impair any contract or vested right acquired by a survivor before the effective date of the amendatory Act. Effective immediately.

**NWMC Position:** Support

**Status:** HB 350 passed House 108-0, Referred to Senate Assignments Committee

SB 896 passed Senate Licensed Activities and Pensions Committee 11-0, 3<sup>rd</sup> Reading

**HB 547: MUNI CD-CONTRACT EXPENDITURES** Rep. Michael J. Zalewski

(Same as **SB 658** Sen. Steven M. Landek)

**Synopsis:** Amends the Illinois Municipal Code. Increases the base amount from \$20,000 to \$30,000 for public improvement or maintenance of public property at which a municipality must enter into a contract by public bid or four-fifths council approval. If the contract is approved by council, increases the base amount of expenses that must be taken by public bid from \$20,000 to \$30,000. House amendment changes amount from \$20,000 to \$25,000.

**NWMC Position:** Support

**Status:** Passed House 60-46-1

SB 658 passed Senate Government Reform Committee 8-0, 2<sup>nd</sup> Reading

**HB 618: PEN CD-TRANSFER DNST POL-FIRE** Rep. Kathleen Willis

**Synopsis:** Amends the Illinois Pension Code. Authorizes an active member of a downstate firefighters' pension fund to transfer up to 6 years of creditable service to that fund from the downstate police pension fund that is administered by the same unit of local government. Requires application within 6 months after the effective date. Authorizes reinstatement of service that was terminated by a refund. Provides that if the transferred police service was Tier 1, then the firefighter shall be considered to be a Tier 1 firefighter. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately. House Amendment No. 1 deletes a provision providing that if the transferred police service was Tier 1, then the firefighter shall be considered to be a Tier 1 firefighter. House Amendment No. 2 adds a requirement that to transfer the creditable service to the downstate firefighters' fund, the firefighter must not have been subject to disciplinary action when he or she terminated employment with the police department.

**NWMC Position:** Opposed original bill, amendments under review

**Status:** Passed House 110-13

**HB 625: VEH CD-CROSSWALKS-RRFB** Rep. David Harris

**Synopsis:** Amends the Illinois Vehicle Code. Provides that whenever a pedestrian crossing warning sign with a rectangular rapid flashing beacon is in place at an intersection where traffic control signals are not in place or at a plainly marked crosswalk, a driver of a vehicle shall yield the right-of-way to a pedestrian when the rectangular rapid flashing beacon is activated. Defines "rectangular rapid flashing beacon". Provides that a violation of the provision is a Class C misdemeanor, except that a violation of the provision that results in serious bodily injury or death to another is a Class 2 felony.

**NWMC Position:** Support

**Status:** Passed House 105-3-6, Referred to Senate Assignments Committee

**HB 2363: HIGHWAY CD-MOTOR FUEL TAX-PLAN** Rep. Thomas Morrison

**Synopsis:** Amends the Illinois Highway Code. Provides that in order to properly plan the utilization of motor fuel tax funds, each municipality of over 5,000 population shall be required to develop and update a 5 year (rather than 20 year) long-range highway transportation plan. Provides that the plan shall, amongst other requirements, include the projected future traffic usage of each highway for a 5 year (rather than 20 year) period and include a listing of the major improvements anticipated within 3 years (rather than 5 years) of the date of each plan.

**NWMC Position:** Support

**Status:** Passed House 115-0, Referred to Senate Assignments Committee

**HB 2407: TWP SIZE-MUNI ANNEXATION** Rep. Stephanie A. Kifowit

**Synopsis:** Amends the Illinois Municipal Code. Provides that, for the purposes of annexation of contiguous territory, territory shall be considered contiguous to a municipality notwithstanding that the territory is separated from the municipality by a lake, river, or other waterway.

**NWMC Position:** Support

**Status:** Passed House 106-1-1

**SB 587: HOTEL TAX-EXEMPT PROPERTY** Sen. Tim Bivins

**Synopsis:** Amends the Hotel Operators' Occupation Tax Act. Provides that organizations that (i) are tax exempt under Section 501(c)(3) of the Internal Revenue Code and (ii) rent, lease, or let rooms in a hotel located on property that is exempt from taxation under the Property Tax Code are exempt from the provisions of the Act. Effective immediately. Senate Amendment No. 1 replaces everything after the enacting clause. Amends the Hotel Operators' Occupation Tax Act. Provides that the tax imposed under the Act does not apply to an entity that is organized and operated exclusively for religious purposes and possesses an active Exemption Identification Number issued by the Department of Revenue pursuant to the Retailers' Occupation Tax Act when that entity acts as a hotel operator renting, leasing, or letting rooms (i) in furtherance of the purposes for which it is organized or (ii) to an entity that is organized and operated exclusively for religious purposes and possess an active Exemption Identification Number issued by the Department pursuant to the Retailers' Occupation Tax Act when the room is rented in furtherance of the purposes for which the entity is organized. Provides that retreat centers, conference centers, and hunting lodges are also considered "hotels" for the purposes of the Act. Effective immediately.

**NWMC Position:** Opposed original bill, Amendment under review

**Status:** Passed Senate 51-0, Referred to House Rules Committee

**BILLS THAT HAVE ADVANCED OUT OF COMMITTEE**

**HB 243: SCH-POLICE JOB TRAINING PROG** Rep. Mary E. Flowers

**Synopsis:** Amends the School Code. Creates the police training academy job training program. Requires any school district with a high school to establish a partnership with a local police department, county sheriff, or police training academy to establish a jobs training program for high school students. Provides that the program shall be open to all students regardless of academic history, but that school districts may impose requirements to maintain successful participation in the program. Requires the State Board of Education to track students participating in the programs. Amends the Higher Education Student Assistance Act. Creates the police training academy job training scholarship program. Provides that the Illinois Student Assistance Commission shall receive applications for scholarships from any applicant that has successfully completed the police training academy job training program and been accepted to any public institution of higher learning in the State. Provides that applicants who are determined to be eligible for the scholarship shall receive, subject to appropriation, a renewable scholarship to be applied to tuition and mandatory fees and paid directly to the public institution of higher learning at which the applicant is enrolled. Allows the Commission to establish by rule academic requirements to maintain access to the scholarship. Grants students who have received a scholarship access to any needed noncredit remedial courses in order to ensure academic success, as well as access to a student retention program offered by the public

institution, including, but not limited to, CHANCE programs. Allows the Commission to make all necessary and proper rules needed for the program. House Committee Amendment No. 3 provides that school district may (rather than shall) establish partnerships.

**NWMC Position:** Opposed original bill, amendments under review

**Status:** Passed House Elementary & Secondary Education: School Curriculum & Policies Committee 12-6, 2<sup>nd</sup> Reading

**HB 418: PENC D-POLICE-RETURN TO SERVICE** Rep. Grant Wehrli

**Synopsis:** Amends the Downstate Police Article of the Illinois Pension Code. Provides that if a person who is receiving a police pension becomes employed as a chief of police, the person must so notify the pension fund paying the pension and any other fund in which the person has service credit, and the pension shall be suspended until the employment as chief terminates; if the person elects to participate in IMRF, the person must also notify IMRF of those police pension funds. Provides that if a person who is receiving a police pension enters service as a police officer with a different municipality, the person must so notify the pension fund paying the pension and the pension shall be suspended until the service terminates, unless the different municipality had a population of less than 6,000 at the time of the return to active service. Applies to persons who first enter service after the effective date of the amendatory Act.

**NWMC Position:** Oppose

**Status:** Passed House Personnel & Pensions Committee 11-0, 2<sup>nd</sup> Reading

**HB 537: ELECTION CD-REVENUE REFERENDA** Rep. Robert W. Pritchard

**Synopsis:** Amends the Election Code. Provides for disclosure of certain items when a unit of local government proposes referenda seeking to impose or increase a retailers' occupation tax, a use tax, a service occupation tax, a service use tax, or a property tax, or regarding the issuance of bonds. Provides that such referenda may only appear on ballots once every 23 months. Provides for publication requirements. Effective immediately.

**NWMC Position:** Oppose original bill, Amendments under review

**Status:** Passed House Cities & Villages Committee 11-2, 2<sup>nd</sup> Reading

**HB 684: PUBLIC OFFICE-PROHIBITED ACTS** Rep. Sam Yingling

**Synopsis:** Amends the Public Officer Prohibited Activities Act. Provides that a unit of local government with taxing authority, or any person holding public office with that unit of local government, shall not use public resources or public funds to obstruct, fight, or challenge initiatives to consolidate, merge, or eliminate any unit of local government. Provides that State moneys shall be withheld from the unit of local government until the obstruction, fighting, or challenge is concluded.

**NWMC Position:** Oppose

**Status:** Passed House Government Consolidation & Modernization Committee 11-0, 3<sup>rd</sup> Reading

**HB 764: MUNI CD-HIGHWAY DE-ANNEXATION** Rep. Steven A. Andersson

**Synopsis:** Amends the Illinois Municipal Code. Provides that if any highway is disconnected or de-annexed, the jurisdiction of the highway shall revert back to the unit of local government or Department of Transportation that had jurisdiction immediately before the annexation. Effective immediately.

**NWMC Position:** Oppose original bill, Amendment under review

**Status:** Passed Transportation: Regulation, Roads & Bridges Committee 7-0, 3<sup>rd</sup> Reading

**HB 777: MUNI CD-FINANCIAL INSTITUTIONS** Rep. Brandon W. Phelps

(same as **SB 734** Sen. David Koehler)

**Synopsis:** Amends the Illinois Municipal Code. Provides that the definition of "financial institution" in the Finance Division of the Code includes any savings bank, savings and loan association, or credit union (currently, savings and loan associations and federally chartered commercial bank or savings and loan association) and regional planning commissions or joint regional planning commissions. Effective immediately.

**NWMC Position:** Support

**Status:** HB 777 Passed House Cities & Villages Committee 11-2, 2<sup>nd</sup> Reading  
SB 734 passed Senate Financial Institutions Committee 8-0, 2<sup>nd</sup> Reading

**HB 2493: PREV WAGE RESPONSIBLE BIDDER** Rep. Jay Hoffman

**Synopsis:** Amends the Prevailing Wage Act. Provides that a public body shall specify in the call for bids that each bidder be a responsible bidder. Requires contractors and subcontractors to report the hours worked by minorities and females. Requires the Department of Transportation, the Capital Development Board, and the Illinois State Toll Highway Authority report that information to the General Assembly.

**NWMC Position:** Oppose

**Status:** Passed House Labor & Commerce Committee 15-10-2, 2<sup>nd</sup> Reading

**HB 2495: PREV WAGE BONA FIDE LABOR ORG** Rep. Jay Hoffman

**Synopsis:** Amends the Prevailing Wage Act. Provides that the prevailing wage shall not be less than the rate that prevails for similar work performed under collective bargaining agreements in the locality provided that the agreements cover at least 30% of the workers. Provides that, if bargaining agreements do not exist in the locality, the Department of Labor shall ascertain the prevailing wage to be paid under the Act. Applies to public works performed without a written contract. Requires that the Department publish prevailing wages schedules on its website.

**NWMC Position:** Oppose

**Status:** Passed House Labor & Commerce Committee 17-11, 2<sup>nd</sup> Reading

**HB 2703: FOIA-EXEMPTIONS-INSURANCE** Rep. Jay Hoffman

**Synopsis:** Amends the Freedom of Information Act. Deletes language that exempts from copying and inspection: (i) any and all proprietary information and records related to the operation of an intergovernmental risk management association or self-insurance pool or jointly self-administered health and accident cooperative or pool; and (ii) insurance or self insurance (including any intergovernmental risk management association or self insurance pool) claims, loss or risk management information, records, data, advice or communications.

**NWMC Position:** Oppose

**Status:** Passed House Labor & Commerce Committee 17-11, 2<sup>nd</sup> Reading

**HB 2771: HEALTHY WORKPLACE ACT** Rep. Christian L. Mitchell

(Same as **SB 1296** Sen. Toi W. Hutchinson)

**Synopsis:** Creates the Healthy Workplace Act and amends the State Finance Act. Requires employers to provide specified paid sick days to employees. Sets forth the purposes for and manner in which the sick days may be used. Contains provisions regarding employer responsibilities, unlawful employer practices, and other matters. Provides that the Department of Labor shall administer the Act. Authorizes the imposition of civil penalties. Authorizes individuals to file civil actions with respect to violations. Creates the Healthy Workplace Fund as a special fund in the State treasury. Effective immediately.

**NWMC Position:** Oppose

**Status:** HB 2771 passed House Economic Opportunity Committee 7-5, 2<sup>nd</sup> Reading  
SB1296 passed Senate Labor Committee 11-3, 3<sup>rd</sup> Reading

**HB 3006: NOTICES-INTERNET PUBLISH** Rep. Al Riley

**Synopsis:** Amends the Freedom of Information Act. Deletes language providing that a public body that maintains a website shall also post specified information on its website. Provides that a unit of local government or school district with annual operating expenditures of more than \$1 million for 2 consecutive years that has a website maintained by the full-time staff of the public body shall post to that website specified information. Provides that a public record is considered published on the public body's website even if it is hosted on a website that is maintained by another governmental entity if a hyperlink to the public record is provided on the public body's



website. Amends the Local Records Act. Repeals a Section providing that specified units of local government and school districts shall post specified information to their websites. Amends the Notice By Publication Act. Provides that whenever an officer of a court, unit of local government, or school district is required by law to provide notice by publication in a newspaper, it is sufficient to publish, in lieu of the entire text of the notice, the following information: (1) a citation to the statutory basis for the requirement that the notice be published; and (2) the Internet website where the full text of the notice may be found.

**NWMC Position:** Support

**Status:** Passed House State Government Administration Committee 5-1-1, 2<sup>nd</sup> Reading

**HB 3120: PREVAILING WAGE-WEBSITE POST** Rep. Tom Demmer

(Same as SB 1856 Sen. Tim Bivins)

**Synopsis:** Amends the Prevailing Wage Act. Provides that if the Department of Labor ascertains the prevailing rate of wages for a public body, the public body may satisfy the Act's notice by newspaper publication and mail requirements by posting on the public body's website a hyperlink to the prevailing wage schedule that is published on the official website of the Department of Labor. Effective immediately.

**NWMC Position:** Support

**Status:** Passed House Labor & Commerce Committee Hearing 24-0, 3<sup>rd</sup> Reading

**HB 3326: OPEN MEETING-SPEAK & PENALTY** Rep. Jeanne Ives

**Synopsis:** Amends the Open Meetings Act. Specifies that at each regular or special meeting which is open to the public, any person shall have the opportunity to address public officials with comments or questions, subject to reasonable constraints. Provides that any answers to questions asked during the open meeting shall be provided by the public body within 45 days. Provides that if a court determines that a public body willfully and intentionally failed to comply with the Act, or otherwise acted in bad faith, the court shall, in addition to any other relief authorized, also impose upon the public body a civil penalty of not less than \$2,500, but no more than \$5,000, for each violation. Provides that the court shall (currently, may) assess against any party, except a State's Attorney, reasonable attorney's fees and other litigation costs reasonably incurred by any other party who prevails (currently, substantially prevails) in an action brought under the Act.

**NWMC Position:** Oppose

**Status:** Passed House State Government Administration Committee 4-2, 2<sup>nd</sup> Reading

**HB 3400: UTILITY-BILLING FOR SERVICES** Rep. Joe Sosnowski

**Synopsis:** Amends the Illinois Municipal Code. Provides that the corporate authorities of a municipality shall bill for any utility service, including previously unbilled service, within 12 months (for residential customers) or 24 months (for non-residential customers) after the provision of the utility service. Provides exceptions to the time limits for billing when the customer prevented the utility from accurately reading the meter. Provides that the corporate authorities shall not intentionally delay billing beyond the normal billing cycle, shall label amounts attributed to previously unbilled service as such, shall prorate previously unbilled service amounts to reflect varying rates during the unbilled time, and provide the customer with a payment arrangement option for previously unbilled service amounts. Amends the Public Water District Act, the Water Service District Act, the Water Authorities Act, and the Water Commission Act making similar changes. Effective immediately.

**NWMC Position:** Opposed original bill, amendments under review

**Status:** Passed House Cities & Villages Committee 14-0, 3<sup>rd</sup> Reading

**HB 3826: MUNI-SUBDIVIDER TRANSFER TAXES** Rep. Mike Fortner

**Synopsis:** Amends the Illinois Municipal Code. Provides that a subdivider who has been assessed and paid impact fees on real estate in a municipality may not be assessed or charged real estate transfer taxes or fees on that same real estate. Limits home rule powers. House Committee Amendment No. 1 removes language providing that a subdivider who has been assessed and paid impact fees on real estate in a municipality may not be assessed or charged real estate transfer taxes or fees on that same real estate and language limiting home rule powers. Provides

instead that a home rule municipality may not assess or collect a real estate transfer tax on deeds or trust documents related to the first sale of a newly constructed and unoccupied residential structure for which an impact fee has been assessed and collected by a school district, park district, municipality, or county as a condition of issuance or signing of a plat of subdivision in which the residential structure is located, the building permit for the residential structure, or an occupancy permit for the residential structure. House Committee Amendment No. 2 provides that the provisions prohibiting a home rule municipality from assessing or collecting a real estate transfer tax on certain deed or trust documents do not apply to the City of Chicago.

**NWMC Position:** Oppose, Amendments under Review

**Status:** Passed House Cities & Villages Committee 14-0, 2<sup>nd</sup> Reading

**SB 13: PROP TX-PTELL FREEZE** Sen. Christine Radogno

**Synopsis:** Amends the Property Tax Extension Limitation Law in the Property Tax Code. Provides that, for the 2017 and 2018 levy years, the term "taxing district" means all taxing districts in the State, including home rule units. Provides that, for the 2017 and 2018 levy years, the extension limitation for those taxing districts is 0% or the rate of increase approved by the voters. Amends the School Code. Makes changes concerning contracts between a school board and a third party. Provides that local boards of education shall forward certain cost projections to the State Board of Education. Provides that, beginning July 1, 2022, the State Board shall review and analyze the cost projections and review for any cost savings and economic benefits. Requires the State Board to file a report by December 31, 2022. Imposes a moratorium on third-party contracts for non-instructional services while the State Board is preparing the report. Provides that a school district may offer a driver education course in a school by contracting with a commercial driver training school; sets forth requirements concerning the contract. Provides that school districts need not comply with and may discharge any mandate or requirement placed on school districts by the Code or by administrative rules adopted by the State Board of Education that is unfunded; with exceptions. Sets forth requirements concerning discharging mandates. Makes changes concerning physical education. Effective immediately, but this Act does not take effect at all unless Senate Bills 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12 of the 100th General Assembly become law.

**NWMC Position:** Oppose

**Status:** Senate Assignments Committee Approved for Consideration, 3<sup>rd</sup> Reading

**SB 679: MOTOR FUEL-REPORTING REQUIRED** Sen. Don Harmon

**Synopsis:** Amends the Motor Fuel Tax Law. Provides that a road district, municipality, or county may submit a copy of its approved road budget showing expenses exceeding the motor fuel tax funds received by the road district, municipality, or county to satisfy all documentation and reporting requirements relating to the motor fuel tax funds received. Prohibits the Department of Revenue from requiring more documentation or reporting requirements if a road district, municipality, or county provides the specified budget.

**NWMC Position:** Support

**Status:** Passed Senate Transportation Committee 11-0

**SB 778: FOIA-PENSION INVESTMENTS** Sen. Daniel Biss

**Synopsis:** Amends the Freedom of Information Act. In a provision establishing exemptions for disclosure under the Act, excludes from those exemptions the text of an agreement to invest in a private equity fund, hedge fund, or absolute return fund that is proposed or executed after January 1, 2018 and any modification to or amendment of such an agreement that modifies or alters any of the provisions. Provides that trade secrets in the text of the agreement are not subject to disclosure under the Act. Defines terms. Effective immediately.

**NWMC Position:** Support

**Status:** Passed Senate Licensed Activities and Pensions Committee 12-0, 2<sup>nd</sup> Reading

**SB 779: PEN CD-INVESTMENT DISCLOSURE** Sen. Daniel Biss

**Synopsis:** Amends the General Provisions Article of the Illinois Pension Code in relation to investment transparency. Defines terms. Provides that within 90 days after entering into a new agreement to invest in an alternative investment fund, a public retirement system must disclose certain specified provisions of the agreement. Provides that a public retirement system shall require its alternative investment fund external managers and general partners to make certain annual disclosures concerning certain fees and expenses, in regard to each alternative investment fund. Provides that supplying a public retirement system with a completed reporting template developed by the Institutional Limited Partners Association constitutes compliance with certain reporting requirements. Declares the disclosures to be public records and requires their publication on the public retirement system's website. Amends the Freedom of Information Act to make a conforming change. Effective immediately.

**NWMC Position:** Support

**Status:** Passed Senate Licensed Activities and Pensions Committee 7-5, 2<sup>nd</sup> Reading

**SB 937: PROMPT PAYMNT-PUBLIC UTILITIES** Sen. Pat McGuire

**Synopsis:** Amends the Prompt Payment Act. Provides that utility services provided to the State by a unit of local government are subject to the provisions of the Act. Effective immediately.

**NWMC Position:** Support

**Status:** Passed Senate State Government Committee 7-0, 3<sup>rd</sup> Reading

**SB 1304: APPOINTMENT OF FIRE CHIEFS** Sen. Neil Anderson

**Synopsis:** Amends the Illinois Municipal Code and the Fire Protection District Act. Provides that a person shall not be appointed as the chief, the acting chief, the department head, or a position, by whatever title, that is responsible for day-to-day operations of a fire department or fire protection district for greater than 180 days unless he or she possesses: (1) Office of the State Fire Marshal Firefighter Basic Certification or Firefighter II Certification; Office of the State Fire Marshal Fire Officer I and II Certifications; and an associate degree in fire science or a bachelor's degree from an accredited university or college; or (2) a minimum of 10 years' experience as a firefighter at the fire department, or fire protection district, in the jurisdiction making the appointment. Effective immediately.

**NWMC Position:** Oppose

**Status:** Passed Senate Local Government Committee 9-0, 2<sup>nd</sup> Reading

**SB 1335: PENC-DNST FIRE-SECONDARY EMPT** Sen. Melinda Bush

**Synopsis:** Amends the Downstate Firefighter Article of the Illinois Pension Code. Requires a unit of local government that employs a firefighter who is a full-time firefighter in a different downstate firefighter pension fund to make specified contributions to that downstate firefighter pension fund. Requires a specified additional contribution to the pension fund from that firefighter's primary employer. Establishes reporting requirements. Authorizes the State comptroller to intercept State funds in the event the unit of local government does not make its required contribution to the primary employer's downstate pension fund. Amends the State Mandates Act to require implementation without reimbursement. Effective immediately.

**NWMC Position:** Oppose, Amendment under review

**Status:** Passed Senate Licensed Activities and Pensions Committee 9-1-1, 2<sup>nd</sup> Reading

**SB 1451: SMALL WIRELESS FACILITIES** Sen. Terry Link

**Synopsis:** Creates the Small Wireless Facilities Deployment Act. Provides for legislative intent for the Act and definitions. Provides that an authority (a unit of local government with control over rights-of-way) may not prohibit, regulate, or charge for the collocation of small wireless facilities (the installation, mounting, maintaining, modifying, operating, or replacement of small wireless facilities on or adjacent to a wireless support structure or utility pole). Provides that small wireless facilities shall be classified as permitted uses and not subject to zoning review and approval under specified circumstances. Provides requirements for applications, fees, application

review, and issuance of permits for collocation of small wireless facilities. Provides that an authority may not require applications for routine maintenance or replacement of wireless facilities with wireless facilities that are substantially similar, of the same size, or smaller. Requires authorities to allow the collocation of small wireless facilities on authority utility poles under specified circumstances. Prohibits authorities from regulating the design, engineering, construction, installation, or operation of any small wireless facility in specified circumstances. Provides that a circuit court has jurisdiction to resolve all disputes arising under the Act. Prohibits an authority from requiring a wireless provider to indemnify the authority or its officers or employees and from naming the authority on a wireless provider's insurance policy. Limits home rule powers. Amends the Counties Code making conforming changes.

**NWMC Position:** Oppose

**Status:** Passed Senate Telecommunications and Information Technology Committee 10-1, 2<sup>nd</sup> Reading

**SB 1795: PROP TX-BLIGHT REDUCTION** Sen. Steve Stadelman

**Synopsis:** Amends the Property Tax Code. In a Section concerning tax abatements after acquisition by a governmental unit, provides that the abatement applies to property acquired by a governmental unit under a blight reduction or abandoned property program administered by the Illinois Housing Development Authority. Effective immediately.

**NWMC Position:** Support

**Status:** Passed Senate Local Government Committee 6-0, 2<sup>nd</sup> Reading

**SB 2066: LOCAL GOV-UNFUNDED MANDATES** Sen. Dale A. Righter

**Synopsis:** Amends the State Mandates Act. Provides that the Department of Commerce and Economic Opportunity's catalog of state mandates shall also include a statewide cost of compliance estimate.

**NWMC Position:** Support

**Status:** Passed Senate Commerce and Economic Development Committee 10-0

### **BILLS REMAINING IN COMMITTEE**

The following bills remain in committee but could still be called for consideration during the current session:

**HB 3148: DILAPIDATED STRUCTURES-NOTICES** Rep. Frances Ann Hurley

**NWMC Position:** Oppose

**Status:** Remains in House Construction Industry & Code Enforcement Committee

**HB 3535: NON-HOME RULE-MOTOR FUEL TAX** Rep. Robert Rita

**NWMC Position:** Support

**Status:** Remains in House Cities & Villages Committee

**SB 630: PENS CD-DWNST FIRE-ACT OF DUTY** Sen. Omar Aquino

**NWMC Position:** Oppose

**Status:** Remains in Senate Licensed Activities and Pensions Committee

**SB 1415: MUNI CD-TIF REDEVELOPMENT PLAN** Sen. Linda Holmes

**NWMC Position:** Support

**Status:** Remains in Senate Local Government Committee

**SB 1513: APPRENTICESHIP UTILIZATION ACT** Sen. Kimberly A. Lightford

**NWMC Position:** Oppose

**Status:** Remains in Senate Commerce and Economic Development Committee

**SB 1564: TELE SURCHARGE-POLICE & FIRE** Sen. Bill Cunningham  
*NWMC Position:* Support  
*Status:* Remains in Senate Telecommunications and Information Technology Committee

**SB 1661: COMPLAINTS-PEACE OFFICERS** Sen. Jacqueline Y. Collins  
*NWMC Position:* Oppose  
*Status:* Remains in Senate Criminal Law Committee

**SB 1666: MUNI-CRIME-FREE RENTAL HOUSING** Sen. Thomas Cullerton  
*NWMC Position:* Support  
*Status:* Remains in Senate Local Government Committee

**SB 1701: HOME RULE – RULEMAKING PROCEDURE** Sen. Karen McConnaughay  
*NWMC Position:* Oppose  
*Status:* Remains in Senate Local Government Committee

**SB 1862: LOCAL GOV-UNFUNDED MANDATES** Sen. Tom Rooney  
*NWMC Position:* Support  
*Status:* Remains in Senate Local Government Committee

**SB 1972: VEH CD-REDLIGHT CAMERA-NOTICE** Sen. Martin A. Sandoval  
*Status:* Remains in Senate Transportation Committee

**SB 2032: LOCAL GOV-NOTICES AND RECORDS** Sen. Jim Oberweis  
*NWMC Position:* Support  
*Status:* Remains in Senate Local Government Committee

# VILLAGE OF HOFFMAN ESTATES

## Memo

To: Jim Norris  
From: Bruce Anderson  
Regarding: Cable TV Report  
Date: April 13, 2017

### **Citizen Segments**

This month the Citizen covers: An Evening of Art, the Great Citizen Award, Senior Luncheon, Hachi Sushi and the Activities of the Dept. of Health & Human Services.

### Citizen Segments and Programs in development:

- Swearing in Ceremony
- Transition Summit
- Bon Appetite
- Arbor Day
- Fishing Derby

### **Comcast Cell Service**

Comcast will begin selling rebranded Verizon cellular phone service under the name Xfinity Mobil sometime this year.

### **Disaster Preparedness**

The Disaster Preparedness presentation will air into mid May

### **Heart of Hoffman**

This month, the "Heart of Hoffman," looks at Heart health month.

### **Concerts**

The HEHS band and District 211 Honors Band concerts are airing.

### **Sports**

Baseball has been cancelled so far because of field conditions. We are looking into alternate sports, such as soccer and lacrosse that might be covered as inclement weather alternatives.

**Cable TV**

**-2-**

**April 13, 2017**

**Complaints/Inquiries**

There were no new inquiries last month and no inquiries outstanding.



# HOFFMAN ESTATES

DEPARTMENT OF HUMAN RESOURCES MANAGEMENT

## HUMAN RESOURCES MANAGEMENT DEPARTMENT

### Monthly Report

March 2017

#### Staffing Activity

New Starts: 3 – Crossing Guard  
Police Officer  
Firefighter Paramedic

Separations: 6 – PW Seasonal (2)  
Cable TV Assistant  
Alternate Crossing Guard  
Firefighter/Paramedic (2)

Transfers: 0

Retirees: 2 – Administrative Assistant  
Development Services Coordinator

Promotions: 1 – Civil Engineer I – Civil Engineer II

Reclassifications: 0

Change in Status: 0

Staffing:	Full Time Employees	339 budgeted	329 current
	Part Time Employees	68 budgeted	62 current
	Temporary Employees	1 budgeted	2 current
	Seasonal Employees	24 budgeted	0 current
	Paid Interns	6 budgeted	3 current

#### Month & Year-to-Date Activity:

0 Seasonals with	0 for year
1 Promotions with	4 for year
6 Separations with	10 for year
2 Retirements with	2 for year
0 Transfer with	0 for year



**Recruitment Activity****Civil Engineering Summer Intern - Development Services (3)**

Posted 11/28/2016. The position was posted on the Village website, social media, Indeed job board, Public Salary and twenty university websites. Applications were forwarded to the interview team as they were received. Six candidates were interviewed in December and two more will be interviewed on 01/03/2017. Offers were made to three of the candidates. They accepted and completed pre-employment screening.

**Crossing Guard – Police (John Muir Academy)**

Posted 2/21/2017. Position posted on the Village website, social media, and electronic boards. Applications forwarded to the Traffic Sergeant and interview scheduled for one candidate. An offer was made and accepted. Candidate began on March 14, 2017.

**PT Fire Inspector (2) – Development Services Dept.**

The position was posted on the Village website and social media and broadcast email. It was also posted on the IFIA, ICC, NWBOCA, IAFC and Daily Dispatch websites, as well as with several Illinois colleges with Fire Prevention and Safety programs. Applications will be forwarded to the Fire Chief and Director of Planning, Building and Code Enforcement as they are received. The two departments met on February 24th and four applicants were chosen for interview. Interviews took place in March. Two candidates were chosen for second interview/inspector ride along the last week of March.

**Offices Services Assistant - Finance**

Posted on 2/17/2017. The position was posted on the Village website and social media and broadcast email. Applications were forwarded to the interview team after the posting closed. Candidates chosen for skills testing and interview. Interviews took place March 24 and 27. Awaiting decision from Department.

**PT Staff Assistant - Police**

This is an internal and external recruitment. Posted 2/15/2017. The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review. Candidates chosen for skills testing and interviews took place the end of March. Awaiting decision from Department.

**Administrative Assistant - Health & Human Services**

This position was posted on 2/15/2017. The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review. Candidates chosen for skills testing and

interviews which took place the end of March. Awaiting decision from Department.

**Maintenance II Water Systems Operator– Public Works Dept.**  
Posted internally 02/23/2017. 1 application received to date. Applications were forwarded to the PW Director and Asst. Director after the deadline. Interviews were held and a candidate was offered the position. He will transfer in April.

**Maintenance I Facilities PM Shift – Public Works Dept.**  
Posted internally and externally 02/21/2017. 16 applications received to date. Applications were forwarded to the PW Director and Asst. Director after the deadline. Interviews were scheduled in March. An offer was made to one candidate. He accepted and is currently completing pre-employment screening.

**Software Support Specialist – IS Dept.** Posted 3/16/2017. The position was posted on the Village website, social media, Indeed job board and Public Salary. First round of applications were forwarded to the Department Director for review at the end of March.

**ASO I – Police Dept.**  
Posted on 03/10/2017. The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review. Candidates chosen for skills testing and interviews took place the end of March. Awaiting decision from Department.

**Seasonal Code Inspectors – Development Services Dept.**  
Posted internally 03/13/2017. The position was posted on the Village website, social media, Indeed job board, Public Salary and university websites. Applications were forwarded to the Department Director for review at the end of March.

**Cable TV Assistant - General Government**  
Posted 03/24/2017. The position was posted on the Village website and social media and with the Illinois Media School. Applications will be forwarded to the Cable TV Coordinator as they are received. The candidate started on 02/27/2017.

**Seasonal Laborer - Public Works**  
Posted 03/07/2017. The position was posted Village website and social media, university websites and broadcast email. Applications will be forwarded to the Asst. Director as they are received.

**Labor/Management Relations**

**Contract Status:**       **Police** (Metropolitan Alliance of Police - MAP Chapter 96) – Contract (Jan. 1, 2016 - December 31, 2018).

**Fire** (International Association of Firefighters - Local 2061) – Contract (January 1, 2012 – December 31, 2020).

**Public Works** (International Brotherhood of Teamsters, Local 700) – Contract (Jan. 1, 2016 – Dec. 31, 2019).

**Police Sergeants** (Metropolitan Alliance of Police – MAP-97) Contract (Jan. 1, 2017 – December 31, 2019).

**Grievances**

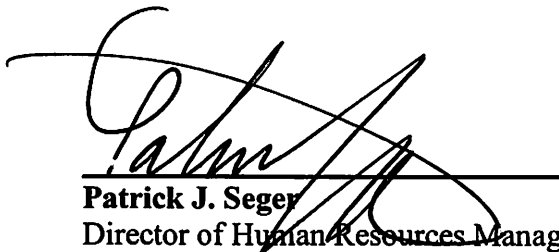
One (1) grievance filed by IAFF Local 2061 – Step 4 hearing.

**Personnel/Benefits/Employee Services**

- As Chair of the IPBC, the Director of HRM participated in the IPBC Committee and Executive Board meetings.
- Director of HRM and Assistant to the HRM Director attended IPELRA Employment Law Seminar.
- Director of HRM participated in the Management Team meetings.
- Assistant to the HRM Director participated in the Wellness Committee meetings.
- HRM Director and staff managed the annual performance evaluation process for non-union/non-sworn employees.

**Risk Management/Safety/Loss Control**

- Continued to facilitate the proper handling of all open workers' compensation claims.
- Conducted a mandatory random Federal Department of Transportation drug and alcohol test. There was no positive result.
- Conducted meetings with staff related to a high exposure workers' compensation claims.
- Met with HR staff and various vendors to discuss the implementation of a comprehensive training program.
- Coordinated the administration of several litigated liability claims being handled by the Village's third party claims administrator.
- Continue to provide consultation related to risk management issues related to the Sears Centre, and brought to conclusion a property claim.
- Provided continual written updates to appropriate management staff related to the status of several open workers' compensation claims.
- Continued to coordinate the claims management of a high exposure property damage claims.
- Investigated and brought to conclusion several liability claims made against the Village.



**Patrick J. Seger**  
Director of Human Resources Management

**HUMAN RESOURCES MANAGEMENT  
MONTHLY STAFFING REPORT  
MARCH 2017**

**RECRUITMENTS**

**POSITION TITLE:** Civil Engineering Summer Intern (3)  
**DEPARTMENT:** Development Services  
**DATE POSTED:** 11/28/2016  
**AD DEADLINE:** Until Filled  
**APPLICATIONS REC'D:** 130 applications received  
**STATUS:** The position was posted on the Village website, social media, Indeed job board, Public Salary and twenty university websites. Applications were forwarded to the interview team as they were received. Six candidates were interviewed in December and two more were interviewed on 01/03/2017. Offers were made to three of the candidates. They accepted and successfully completed pre-employment screening. Interns will be starting in May.

**POSITION TITLE:** PT Fire Inspector (2)  
**DEPARTMENT:** Development Services  
**DATE POSTED:** 01/19/2017  
**AD DEADLINE:** Until Filled  
**APPLICATIONS REC'D:** 13 applications received to date  
**STATUS:** The position was posted on the Village website and social media and broadcast email. It was also posted on the IFIA, ICC, NWBOCA, IAFC and Daily Dispatch websites, as well as with several Illinois colleges with Fire Prevention and Safety programs. Applications will be forwarded to the Fire Chief and Director of Planning, Building and Code Enforcement as they are received. The two departments met on February 24<sup>th</sup> and four applicants were chosen for interview. Interviews took place in March. Two candidates were chosen for second interview/inspector ride along the last week of March.

**POSITION TITLE:** Office Services Assistant  
**DEPARTMENT:** Finance Dept.  
**DATE POSTED:** 02/17/2017  
**AD DEADLINE:** 03/03/2017  
**APPLICATIONS REC'D:** 22 applications received to date  
**STATUS:** The position was posted on the Village website and social media and broadcast email. Applications were forwarded to the interview team after the posting closed. Candidates chosen for skills testing and interview. Interviews took place March 24 and 27. Awaiting decision from Department.

**POSITION TITLE:** PT Staff Assistant  
**DEPARTMENT:** Police Dept  
**DATE POSTED:** 02/15/2017  
**AD DEADLINE:** 02/24/2017  
**APPLICATIONS REC'D:** 433 applications received  
**STATUS:** The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review. Candidates chosen for skills testing and interviews took place the end of March. Awaiting decision from Department.

**POSITION TITLE:** Administrative Assistant  
**DEPARTMENT:** Health & Human Services Dept  
**DATE POSTED:** 02/15/2017  
**AD DEADLINE:** 02/27/2017  
**APPLICATIONS REC'D:** 376 applications received  
**STATUS:** The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review. Candidates chosen for skills testing and interviews which took place the end of March. Awaiting decision from Department.

**POSITION TITLE:** Maint. II Water Systems Operator (Internal only)  
**DEPARTMENT:** Public Works  
**DATE POSTED:** 02/23/2017  
**AD DEADLINE:** 03/02/2017  
**APPLICATIONS REC'D:** 5 application received to date  
**STATUS:** The position was posted internally. Applications were forwarded to the PW Director and Asst. Director after the deadline. Interviews were held and a candidate was offered the position. He will transfer in April.

**POSITION TITLE:** Maintenance I Facilities – PM Shift (internal and external)  
**DEPARTMENT:** Public Works  
**DATE POSTED:** 02/21/2017  
**AD DEADLINE:** 03/07/2017  
**APPLICATIONS REC'D:** 27 applications received  
**STATUS:** The position was posted internally and externally on the Village website. Applications were forwarded to the PW Director and Asst. Director after the deadline. Interviews were scheduled in March. An offer was made to one candidate. He accepted and is currently completing pre-employment screening.

**POSITION TITLE:** Software Support Specialist  
**DEPARTMENT:** IS Dept.  
**DATE POSTED:** 03/16/2017  
**AD DEADLINE:** Until Filled  
**APPLICATIONS REC'D:** 69 applications received to date  
**STATUS:** The position was posted on the Village website and social media, Indeed job board and broadcast email. Applications were forwarded to the Department Director for review at the end of March.

**POSITION TITLE:** ASO I  
**DEPARTMENT:** Police Dept.  
**DATE POSTED:** 03/10/2017  
**AD DEADLINE:** 03/17/2017  
**APPLICATIONS REC'D:** 18 applications received  
**STATUS:** The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review. Candidates chosen for skills testing and interviews took place the end of March. Awaiting decision from Department.

**POSITION TITLE:** Seasonal Code Inspector (2)  
**DEPARTMENT:** Development Services  
**DATE POSTED:** 03/13/2017  
**AD DEADLINE:** Until Filled  
**APPLICATIONS REC'D:** 2 applications received to date  
**STATUS:** The position was posted on the Village website, social media, Indeed job board, Public Salary and university websites. Applications were forwarded to the Department Director for review at the end of March.

**POSITION TITLE:** Cable TV Assistant  
**DEPARTMENT:** General Government  
**DATE POSTED:** 03/24/2017  
**AD DEADLINE:** Until Filled  
**APPLICATIONS REC'D:** 0 applications received to date  
**STATUS:** The position was posted on the Village website and social media and with the Illinois Media School. Applications will be forwarded to the Cable TV Coordinator as they are received.

**POSITION TITLE:** Seasonal Laborer (10)  
**DEPARTMENT:** Public Works  
**DATE POSTED:** 03/07/2017  
**AD DEADLINE:** Until Filled  
**APPLICATIONS REC'D:** 7 application received to date  
**STATUS:** The position was posted Village website and social media, university websites and broadcast email. Applications will be forwarded to the Asst. Director as they are received.

## **NEW STARTS**

**POSITION TITLE:** Crossing Guard – John Muir  
**DEPARTMENT:** Police  
**DATE POSTED:** 02/21/2017  
**AD DEADLINE:** Until Filled  
**APPLICATIONS REC'D:** 2 applications received  
**STATUS:** Position posted on the Village website, social media, and electronic boards. Applications forwarded to the Traffic Sergeant and interview scheduled for one candidate. An offer was made and accepted. Candidate began on March 14, 2017.

**POSITION TITLE:** Firefighter/Paramedic  
**DEPARTMENT:** Fire  
**DATE POSTED:** N/A  
**AD DEADLINE:** N/A  
**APPLICATIONS REC'D:** N/A  
**STATUS:** One new Firefighter started with the Village on March 27, 2017.

**POSITION TITLE:** Police Officer  
**DEPARTMENT:** Police  
**DATE POSTED:** N/A  
**AD DEADLINE:** N/A  
**APPLICATIONS REC'D:** N/A  
**STATUS:** One new Police Officer started with the Village on March 27, 2017.

## **SUMMARY OF EMPLOYMENT ACTIVITY MARCH 2017**

	<b><u>Total Number</u></b>	<b><u>Position</u></b>
<b>New Starts</b>	<b>3</b>	<b>Firefighter/Paramedic Crossing Guard Police Officer</b>
<b>Separations</b>	<b>6</b>	<b>PW Seasonal (2) Cable TV Assistant Alternate Crossing Guard Firefighter/Paramedic (2)</b>
<b>Promotions</b>	<b>1</b>	<b>Civil Engineer I to Civil Engineer II</b>
<b>Upgrades</b>	<b>0</b>	
<b>Downgrades</b>	<b>0</b>	
<b>Transfers</b>	<b>0</b>	
<b>Retirements</b>	<b>2</b>	<b>Administrative Assistant Development Services Coordinator</b>
<b>Reclassifications</b>	<b>0</b>	
<b>Change in Status</b>	<b>0</b>	



**ANTICIPATED ACTIVITY NEXT MONTH**

	<b><u>Total Number</u></b>	<b><u>Position</u></b>
New Starts	5	Maintenance I PM Facilities PT Fire Inspector (2) Office Services Assistant Administrative Assistant
Separations	0	
Promotions	0	
Transfers	0	
Reclassifications	0	
Change in Status	0	
Retirements	0	
New Positions	0	
Eliminated Positions	0	

**2017 EMPLOYEE COUNT**

	<b><u>Budgeted</u></b>	<b><u>Actual</u></b>
<b>FULL TIME EMPLOYEES</b>	<b>339</b>	<b>329</b>
<b>PART TIME EMPLOYEES</b>	<b>68</b>	<b>62</b>
<b>TEMPORARY EMPLOYEES</b>	<b>1</b>	<b>2</b>
<b>SEASONAL EMPLOYEES</b>	<b>24</b>	<b>0</b>
<b>INTERNS (PAID)</b>	<b>6</b>	<b>3</b>
<b>TOTAL</b>	<b>438</b>	<b>396</b>
<b><u>Total Vacancies:</u></b>		
<b><u>Full Time</u></b>		
Budgeted – Posted	4	Maintenance I – PM Facilities Maintenance II – Water Systems Oper. ASO I Administrative Assistant
Budgeted - Not Posted	9	Asst. Corporation Counsel Police Officer (2) Firefighter Paramedic Assistant Dir. Of Code Enforcement Fire Captain Maintenance I – Forestry (2) Development Services Coordinator
<b>TOTAL FULL TIME</b>	<b>13</b>	

<b><u>Part Time</u></b>		
<b>Budgeted – Posted</b>	<b>6</b>	<b>Staff Asst. PD Office Services Asst. PT Fire Inspector (2) Software Support Specialist Cable TV Assistant</b>
<b>Budgeted-Not Posted</b>	<b>1</b>	<b>Plumbing Inspector</b>
<b>TOTAL PART TIME</b>	<b>7</b>	

## RECRUITMENT ACTIVITY

	<u>Month</u>	<u>Year To Date</u>
<b>Full Time – Response to Recruitments</b>	<b>34</b>	<b>461</b>
<b>Part Time – Response to Recruitments</b>	<b>81</b>	<b>542</b>
<b>Seasonal Applicants</b>	<b>9</b>	<b>57</b>
<b>Unsolicited Applications/Walk-In</b>	<b>2</b>	<b>4</b>
<b>TOTAL</b>	<b>126</b>	<b>1,065</b>

## HUMAN RESOURCES MANAGEMENT EMPLOYMENT ACTIVITY MARCH 2017

### NEW HIRES

<u>Name</u>	<u>Date of Hire</u>	<u>Position</u>	<u>Replacement for</u>
Michelle Mina	03/14/2017	Crossing Guard	Cathy Hehn
Brad Frost	03/27/2017	Firefighter/Paramedic	Doug Zboril
Michael Kakovan	03/27/2017	Firefighter/Paramedic	Anthony Stazzone

### SEPARATIONS

<u>Name</u>	<u>Termination Date</u>	<u>Position</u>	<u>Reason</u>
Nell Kramer	03/31/2017	Administrative Asst.	Retired
Paula Moore	03/31/2017	Dev. Srv. Coordinator	Retired
Sharon Klett	03/01/2017	Alternate Crossing Guard	Resigned
Stazzone, Anthony	03/20/2017	Firefighter/Paramedic	Resigned
Custer, Brad	03/20/2017	Firefighter/Paramedic	Resigned
Joe Notarnicola	03/31/2017	PW Seasonal	End of Season
Michael Baureis	03/31/2017	PW Seasonal	End of Season
Justin Baczek	03/31/2017	Cable TV Assistant	Resigned

**PROMOTIONS**

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
Andy LoBosco	3/1/2017	Civil Engineer I	Civil Engineer II

**TRANSFERS**

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
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**CHANGE IN STATUS**

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

**RECLASSIFICATION**

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

**UNPAID INTERNSHIPS/ADDITIONAL ACTIVITY**

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Reason</u>
Bryan Traxel	03/27/2017	Unpaid Fire Science Intern	End of Internship
James Soderlund	03/03/2017	Unpaid Paramedic Intern	Start of Internship
Jonathan Greer	03/03/2017	Unpaid Paramedic Intern	Start of Internship
Mitch Stratelak	03/03/2017	Unpaid Paramedic Intern	Start of Internship

**ADDITIONAL MONTHLY REPORT INFORMATION  
MARCH 2017**

# Anniversaries	<u>6</u>
# Interviews conducted during month	<u>30</u>
# Orientations conducted during month	<u>6</u>

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
97	804	Forestry	(Dept)	1	100.0%	0	0	1	100%	1	0	178,893.60	113,137.13	65,756.47	178,893.60	100.0%
97	8	Public Works	(Sub-Loc)	1	100.0%	0	0	1	100%	1	0	178,893.60	113,137.13	65,756.47	178,893.60	100.0%
97	01	Village of Hoffman Estates	(Loc)	1	100.0%	0	0	1	100%	1	0	178,893.60	113,137.13	65,756.47	178,893.60	100.0%
<b>Totals for 1997 Claims:</b>				<b>1</b>	<b>100.0%</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>100%</b>	<b>1</b>	<b>0</b>	<b>178,893.60</b>	<b>113,137.13</b>	<b>65,756.47</b>	<b>178,893.60</b>	<b>100.0%</b>
00	102	Planning	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	1	Community Development	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	206	Customer Service	(Dept)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	2	Finance	(Sub-Loc)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	250	PPO Payments	(Dept)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	25	PPO Payments	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	300	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	193.50	193.50		193.50	0.1%
00	301	Fire Suppression	(Dept)	12	21.4%	6	3	3	25%	0	12	7,922.89	95,074.64		95,074.64	30.7%
00	303	Emergency Medical Service	(Dept)	7	12.5%	5	1	1	14%	0	7	2,302.35	16,116.43		16,116.43	5.2%
00	3	Fire	(Sub-Loc)	20	35.7%	11	5	4	20%	0	20	5,569.23	111,384.57		111,384.57	36.0%
00	400	Manager's Office	(Dept)	1	1.8%	0	1	0	0%	0	1	4,452.45	4,452.45		4,452.45	1.4%
00	401	Cable TV	(Dept)	1	1.8%	1	0	0	0%	0	1	260.40	260.40		260.40	0.1%
00	402	Boards & Commissions	(Dept)	1	1.8%	1	0	0	0%	0	1	413.43	413.43		413.43	0.1%
00	4	General Government	(Sub-Loc)	3	5.4%	2	1	0	0%	0	3	1,708.76	5,126.28		5,126.28	1.7%
00	600	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	6	Human Resources Manage	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	700	Patrol	(Dept)	16	28.6%	13	1	2	13%	0	16	1,761.71	28,187.36		28,187.36	9.1%
00	704	Traffic	(Dept)	1	1.8%	1	0	0	0%	0	1	1,159.40	1,159.40		1,159.40	0.4%
00	7	Police	(Sub-Loc)	17	30.4%	14	1	2	12%	0	17	1,726.28	29,346.76		29,346.76	9.5%
00	801	Water & Sewer	(Dept)	4	7.1%	2	2	0	0%	0	4	733.76	2,935.02		2,935.02	0.9%
00	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	1,411.10	1,411.10		1,411.10	0.5%
00	804	Forestry	(Dept)	5	8.9%	5	0	0	0%	0	5	565.72	2,828.60		2,828.60	0.9%
00	805	Clerical	(Dept)	1	1.8%	1	0	0	0%	0	1	452.50	452.50		452.50	0.1%
00	8	Public Works	(Sub-Loc)	11	19.6%	8	3	0	0%	0	11	693.38	7,627.22		7,627.22	2.5%
00	9	Information Systems	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	168.50	168.50		168.50	0.1%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
00	01	Village of Hoffman Estates (Loc)		56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
Totals for 2000 Claims:				56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
01	300	Administration (Dept)		2	3.1%	1	1	0	0%	0	2	538.72	1,077.44		1,077.44	0.1%
01	301	Fire Suppression (Dept)		8	12.3%	3	3	2	25%	0	8	35,023.68	280,189.41		280,189.41	23.7%
01	303	Emergency Medical Service (Dept)		7	10.8%	2	1	4	57%	0	7	38,418.72	268,931.02		268,931.02	22.7%
01	304	ESDA (Dept)		1	1.5%	1	0	0	0%	0	1	425.39	425.39		425.39	0.0%
01	3	Fire (Sub-Loc)		18	27.7%	7	5	6	33%	0	18	30,590.18	550,623.26		550,623.26	46.5%
01	400	Manager's Office (Dept)		1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	4	General Government (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	505	Immunization (Dept)		1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	5	Health & Human Services (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	700	Patrol (Dept)		20	30.8%	11	2	7	35%	0	20	10,615.24	212,304.82		212,304.82	17.9%
01	702	Crime Prevention (Dept)		1	1.5%	1	0	0	0%	0	1	5,663.17	5,663.17		5,663.17	0.5%
01	704	Traffic (Dept)		3	4.6%	1	0	2	67%	0	3	2,887.00	8,660.99		8,660.99	0.7%
01	707	Records (Dept)		4	6.2%	1	0	3	75%	0	4	14,372.31	57,489.25		57,489.25	4.9%
01	7	Police (Sub-Loc)		28	43.1%	14	2	12	43%	0	28	10,147.08	284,118.23		284,118.23	24.0%
01	800	Streets (Dept)		5	7.7%	3	1	1	20%	0	5	48,719.89	243,599.47		243,599.47	20.6%
01	801	Water & Sewer (Dept)		4	6.2%	2	1	1	25%	0	4	24,096.40	96,385.58		96,385.58	8.1%
01	802	Building & Grounds (Dept)		3	4.6%	3	0	0	0%	0	3	422.63	1,267.88		1,267.88	0.1%
01	803	Equipment & Supply (Dept)		1	1.5%	1	0	0	0%	0	1	210.60	210.60		210.60	0.0%
01	804	Forestry (Dept)		3	4.6%	2	1	0	0%	0	3	1,150.17	3,450.50		3,450.50	0.3%
01	8	Public Works (Sub-Loc)		16	24.6%	11	3	2	13%	0	16	21,557.13	344,914.03		344,914.03	29.1%
01	9	Information Systems (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	301.50	301.50		301.50	0.0%
01	01	Village of Hoffman Estates (Loc)		65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
Totals for 2001 Claims:				65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
02	102	Planning (Dept)		1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	1	Community Development (Sub-Loc)		1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	301	Fire Suppression (Dept)		5	13.2%	1	2	2	40%	0	5	11,335.45	56,677.26		56,677.26	7.6%
02	303	Emergency Medical Service (Dept)		8	21.1%	4	3	1	13%	0	8	7,441.19	59,529.50		59,529.50	8.0%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
02	306	Technical Rescue	(Dept)	1	2.6%	0	1	0	0%	0	1	5,830.00	5,830.00		5,830.00	0.8%
02	3	Fire	(Sub-Loc)	14	36.8%	5	6	3	21%	0	14	8,716.91	122,036.76		122,036.76	16.3%
02	700	Patrol	(Dept)	11	28.9%	5	0	6	55%	0	11	24,662.45	271,286.95		271,286.95	36.3%
02	704	Traffic	(Dept)	1	2.6%	0	0	1	100%	0	1	310,828.16	310,828.16		310,828.16	41.6%
02	706	Communication	(Dept)	1	2.6%	1	0	0	0%	0	1	1,777.50	1,777.50		1,777.50	0.2%
02	7	Police	(Sub-Loc)	13	34.2%	6	0	7	54%	0	13	44,914.82	583,892.61		583,892.61	78.2%
02	800	Streets	(Dept)	5	13.2%	4	1	0	0%	0	5	1,511.20	7,556.00		7,556.00	1.0%
02	801	Water & Sewer	(Dept)	2	5.3%	0	2	0	0%	0	2	1,227.90	2,455.80		2,455.80	0.3%
02	803	Equipment & Supply	(Dept)	1	2.6%	1	0	0	0%	0	1	281.70	281.70		281.70	0.0%
02	804	Forestry	(Dept)	2	5.3%	2	0	0	0%	0	2	642.60	1,285.20		1,285.20	0.2%
02	8	Public Works	(Sub-Loc)	10	26.3%	7	3	0	0%	0	10	1,157.87	11,578.70		11,578.70	1.6%
02	01	Village of Hoffman Estates	(Loc)	38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
Totals for 2002 Claims:				38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
03	301	Fire Suppression	(Dept)	5	14.3%	2	1	2	40%	0	5	25,542.01	127,710.07		127,710.07	31.2%
03	303	Emergency Medical Service	(Dept)	12	34.3%	9	1	2	17%	0	12	15,553.15	186,637.80		186,637.80	45.7%
03	305	Underwater Rescue	(Dept)	1	2.9%	1	0	0	0%	0	1	785.49	785.49		785.49	0.2%
03	3	Fire	(Sub-Loc)	18	51.4%	12	2	4	22%	0	18	17,507.41	315,133.36		315,133.36	77.1%
03	700	Patrol	(Dept)	7	20.0%	5	1	1	14%	0	7	1,467.76	10,274.35		10,274.35	2.5%
03	701	Investigations	(Dept)	1	2.9%	0	0	1	100%	0	1	79,722.54	79,722.54		79,722.54	19.5%
03	704	Traffic	(Dept)	3	8.6%	1	2	0	0%	0	3	88.33	265.00		265.00	0.1%
03	7	Police	(Sub-Loc)	11	31.4%	6	3	2	18%	0	11	8,205.63	90,261.89		90,261.89	22.1%
03	801	Water & Sewer	(Dept)	3	8.6%	3	0	0	0%	0	3	699.33	2,098.00		2,098.00	0.5%
03	802	Building & Grounds	(Dept)	2	5.7%	2	0	0	0%	0	2	477.00	954.00		954.00	0.2%
03	803	Equipment & Supply	(Dept)	1	2.9%	1	0	0	0%	0	1	310.50	310.50		310.50	0.1%
03	8	Public Works	(Sub-Loc)	6	17.1%	6	0	0	0%	0	6	560.42	3,362.50		3,362.50	0.8%
03	01	Village of Hoffman Estates	(Loc)	35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
Totals for 2003 Claims:				35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
04	201	Water Billing	(Dept)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%
04	2	Finance	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
04	301	Fire Suppression	(Dept)	10	20.8%	6	2	2	20%	0	10	4,666.25	46,662.48		46,662.48	4.4%
04	303	Emergency Medical Service	(Dept)	11	22.9%	7	4	0	0%	0	11	12,225.62	134,481.79		134,481.79	12.7%
04	3	Fire	(Sub-Loc)	21	43.8%	13	6	2	10%	0	21	8,625.92	181,144.27		181,144.27	17.1%
04	504	Health Screening	(Dept)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	5	Health & Human Services	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	600	Administration	(Dept)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	6	Human Resources Manage	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	700	Patrol	(Dept)	16	33.3%	12	0	4	25%	0	16	41,219.86	659,517.75		659,517.75	62.4%
04	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	137.84	275.68		275.68	0.0%
04	7	Police	(Sub-Loc)	18	37.5%	14	0	4	22%	0	18	36,655.19	659,793.43		659,793.43	62.5%
04	800	Streets	(Dept)	3	6.3%	1	0	2	67%	0	3	43,878.25	131,634.74		131,634.74	12.5%
04	801	Water & Sewer	(Dept)	1	2.1%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
04	803	Equipment & Supply	(Dept)	1	2.1%	0	0	1	100%	0	1	81,422.11	81,422.11		81,422.11	7.7%
04	804	Forestry	(Dept)	1	2.1%	1	0	0	0%	0	1	481.50	481.50		481.50	0.0%
04	8	Public Works	(Sub-Loc)	6	12.5%	3	0	3	50%	0	6	35,589.73	213,538.35		213,538.35	20.2%
04	01	Village of Hoffman Estates	(Loc)	48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
Totals for 2004 Claims:				48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
05	301	Fire Suppression	(Dept)	6	11.3%	4	2	0	0%	0	6	1,012.80	6,076.77		6,076.77	2.0%
05	303	Emergency Medical Service	(Dept)	20	37.7%	12	5	3	15%	0	20	12,979.04	259,580.79		259,580.79	83.9%
05	3	Fire	(Sub-Loc)	26	49.1%	16	7	3	12%	0	26	10,217.60	265,657.56		265,657.56	85.9%
05	504	Health Screening	(Dept)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	5	Health & Human Services	(Sub-Loc)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	700	Patrol	(Dept)	7	13.2%	5	1	1	14%	0	7	3,015.10	21,105.71		21,105.71	6.8%
05	701	Investigations	(Dept)	1	1.9%	1	0	0	0%	0	1	297.00	297.00		297.00	0.1%
05	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	1,186.85	1,186.85		1,186.85	0.4%
05	707	Records	(Dept)	1	1.9%	0	0	1	100%	0	1	10,253.45	10,253.45		10,253.45	3.3%
05	7	Police	(Sub-Loc)	10	18.9%	7	1	2	20%	0	10	3,284.30	32,843.01		32,843.01	10.6%
05	800	Streets	(Dept)	4	7.5%	4	0	0	0%	0	4	627.99	2,511.94		2,511.94	0.8%
05	801	Water & Sewer	(Dept)	5	9.4%	5	0	0	0%	0	5	1,066.50	5,332.50		5,332.50	1.7%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
**From: 12/31/1996 Through: 02/28/2017**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
05	802	Building & Grounds	(Dept)	1	1.9%	1	0	0	0%	0	1	437.00	437.00		437.00	0.1%
05	803	Equipment & Supply	(Dept)	2	3.8%	2	0	0	0%	0	2	697.05	1,394.10		1,394.10	0.5%
05	804	Forestry	(Dept)	4	7.5%	3	1	0	0%	0	4	259.88	1,039.50		1,039.50	0.3%
05	8	Public Works	(Sub-Loc)	16	30.2%	15	1	0	0%	0	16	669.69	10,715.04		10,715.04	3.5%
05	01	Village of Hoffman Estates	(Loc)	53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
<b>Totals for 2005 Claims:</b>				<b>53</b>	<b>100.0%</b>	<b>39</b>	<b>9</b>	<b>5</b>	<b>9%</b>	<b>0</b>	<b>53</b>	<b>5,837.74</b>	<b>309,400.11</b>		<b>309,400.11</b>	<b>100.0%</b>
06	201	Water Billing	(Dept)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	2	Finance	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	301	Fire Suppression	(Dept)	9	16.1%	5	2	2	22%	0	9	38,029.36	342,264.26		342,264.26	31.5%
06	303	Emergency Medical Service	(Dept)	14	25.0%	7	3	4	29%	0	14	39,335.55	550,697.76		550,697.76	50.8%
06	3	Fire	(Sub-Loc)	23	41.1%	12	5	6	26%	0	23	38,824.44	892,962.02		892,962.02	82.3%
06	700	Patrol	(Dept)	17	30.4%	11	3	3	18%	0	17	3,949.26	67,137.34		67,137.34	6.2%
06	701	Investigations	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
06	703	Tactical	(Dept)	4	7.1%	3	1	0	0%	0	4	2,311.32	9,245.26		9,245.26	0.9%
06	704	Traffic	(Dept)	2	3.6%	2	0	0	0%	0	2	3,850.97	7,701.94		7,701.94	0.7%
06	707	Records	(Dept)	1	1.8%	0	0	1	100%	0	1	25,046.89	25,046.89		25,046.89	2.3%
06	7	Police	(Sub-Loc)	25	44.6%	17	4	4	16%	0	25	4,365.26	109,131.43		109,131.43	10.1%
06	800	Streets	(Dept)	1	1.8%	1	0	0	0%	0	1	4,201.51	4,201.51		4,201.51	0.4%
06	801	Water & Sewer	(Dept)	2	3.6%	1	1	0	0%	0	2	112.50	225.00		225.00	0.0%
06	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	70,689.99	70,689.99		70,689.99	6.5%
06	804	Forestry	(Dept)	3	5.4%	3	0	0	0%	0	3	2,038.90	6,116.71		6,116.71	0.6%
06	8	Public Works	(Sub-Loc)	7	12.5%	5	2	0	0%	0	7	11,604.74	81,233.21		81,233.21	7.5%
06	01	Village of Hoffman Estates	(Loc)	56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
<b>Totals for 2006 Claims:</b>				<b>56</b>	<b>100.0%</b>	<b>34</b>	<b>12</b>	<b>10</b>	<b>18%</b>	<b>0</b>	<b>56</b>	<b>19,372.39</b>	<b>1,084,854.03</b>		<b>1,084,854.03</b>	<b>100.0%</b>
07	301	Fire Suppression	(Dept)	9	18.8%	7	0	2	22%	0	9	42,805.36	385,248.23		385,248.23	50.9%
07	303	Emergency Medical Service	(Dept)	7	14.6%	6	0	1	14%	0	7	2,644.72	18,513.01		18,513.01	2.4%
07	3	Fire	(Sub-Loc)	16	33.3%	13	0	3	19%	0	16	25,235.08	403,761.24		403,761.24	53.3%
07	600	Administration	(Dept)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
07	6	Human Resources Manage	(Sub-Loc)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%



**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
07	700	Patrol	(Dept)	10	20.8%	6	2	2	20%	0	10	17,411.53	174,115.28		174,115.28	23.0%
07	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	356.16	712.31		712.31	0.1%
07	704	Traffic	(Dept)	4	8.3%	2	1	1	25%	0	4	4,376.80	17,507.19		17,507.19	2.3%
07	7	Police	(Sub-Loc)	16	33.3%	10	3	3	19%	0	16	12,020.92	192,334.78		192,334.78	25.4%
07	800	Streets	(Dept)	3	6.3%	2	0	1	33%	0	3	8,294.56	24,883.69		24,883.69	3.3%
07	801	Water & Sewer	(Dept)	4	8.3%	4	0	0	0%	0	4	1,093.37	4,373.47		4,373.47	0.6%
07	802	Building & Grounds	(Dept)	1	2.1%	1	0	0	0%	0	1	743.84	743.84		743.84	0.1%
07	803	Equipment & Supply	(Dept)	3	6.3%	3	0	0	0%	0	3	1,148.10	3,444.30		3,444.30	0.5%
07	804	Forestry	(Dept)	4	8.3%	3	0	1	25%	0	4	31,828.77	127,315.08		127,315.08	16.8%
07	8	Public Works	(Sub-Loc)	15	31.3%	13	0	2	13%	0	15	10,717.36	160,760.38		160,760.38	21.2%
07	01	Village of Hoffman Estates	(Loc)	48	100.0%	36	4	8	17%	0	48	15,767.84	756,856.40		756,856.40	100.0%
<b>Totals for 2007 Claims:</b>				<b>48</b>	<b>100.0%</b>	<b>36</b>	<b>4</b>	<b>8</b>	<b>17%</b>	<b>0</b>	<b>48</b>	<b>15,767.84</b>	<b>756,856.40</b>		<b>756,856.40</b>	<b>100.0%</b>
08	200	Accounting	(Dept)	1	1.6%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
08	206	Customer Service	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	2	Finance	(Sub-Loc)	2	3.1%	1	1	0	0%	0	2	0.00	0.00		0.00	0.0%
08	300	Administration	(Dept)	1	1.6%	1	0	0	0%	0	1	3,466.28	3,466.28		3,466.28	0.7%
08	301	Fire Suppression	(Dept)	14	21.9%	11	2	1	7%	0	14	1,747.67	24,467.38		24,467.38	4.8%
08	303	Emergency Medical Service	(Dept)	22	34.4%	17	2	3	14%	0	22	10,444.02	229,768.34		229,768.34	44.8%
08	3	Fire	(Sub-Loc)	37	57.8%	29	4	4	11%	0	37	6,964.92	257,702.00		257,702.00	50.2%
08	400	Manager's Office	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	4	General Government	(Sub-Loc)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	700	Patrol	(Dept)	7	10.9%	4	0	3	43%	0	7	8,533.91	59,737.37		59,737.37	11.6%
08	701	Investigations	(Dept)	1	1.6%	0	0	1	100%	0	1	80,561.35	80,561.35		80,561.35	15.7%
08	703	Tactical	(Dept)	2	3.1%	2	0	0	0%	0	2	953.81	1,907.61		1,907.61	0.4%
08	704	Traffic	(Dept)	1	1.6%	0	1	0	0%	0	1	8,049.19	8,049.19		8,049.19	1.6%
08	705	Canine	(Dept)	1	1.6%	1	0	0	0%	0	1	5,940.13	5,940.13		5,940.13	1.2%
08	7	Police	(Sub-Loc)	12	18.8%	7	1	4	33%	0	12	13,016.30	156,195.65		156,195.65	30.4%
08	800	Streets	(Dept)	5	7.8%	4	1	0	0%	0	5	661.38	3,306.90		3,306.90	0.6%
08	801	Water & Sewer	(Dept)	5	7.8%	4	1	0	0%	0	5	410.40	2,052.00		2,052.00	0.4%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
08	804	Forestry	(Dept)	2	3.1%	1	0	1	50%	0	2	46,969.21	93,938.41		93,938.41	18.3%
08	8	Public Works	(Sub-Loc)	12	18.8%	9	2	1	8%	0	12	8,274.78	99,297.31		99,297.31	19.3%
08	01	Village of Hoffman Estates	(Loc)	64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
<b>Totals for 2008 Claims:</b>				<b>64</b>	<b>100.0%</b>	<b>46</b>	<b>9</b>	<b>9</b>	<b>14%</b>	<b>0</b>	<b>64</b>	<b>8,018.67</b>	<b>513,194.96</b>		<b>513,194.96</b>	<b>100.0%</b>
09	300	Administration	(Dept)	2	3.8%	1	1	0	0%	0	2	7,601.49	15,202.97		15,202.97	2.2%
09	301	Fire Suppression	(Dept)	14	26.4%	11	3	0	0%	0	14	4,642.64	64,996.99		64,996.99	9.3%
09	303	Emergency Medical Service	(Dept)	20	37.7%	13	4	3	15%	0	20	17,948.22	358,964.35		358,964.35	51.1%
09	3	Fire	(Sub-Loc)	36	67.9%	25	8	3	8%	0	36	12,199.01	439,164.31		439,164.31	62.6%
09	600	Administration	(Dept)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.8%
09	6	Human Resources Manage	(Sub-Loc)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.8%
09	700	Patrol	(Dept)	8	15.1%	2	2	4	50%	0	8	18,574.08	148,592.67		148,592.67	21.2%
09	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	2,457.38	2,457.38		2,457.38	0.4%
09	707	Records	(Dept)	1	1.9%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
09	7	Police	(Sub-Loc)	10	18.9%	4	2	4	40%	0	10	15,105.01	151,050.05		151,050.05	21.5%
09	800	Streets	(Dept)	1	1.9%	0	0	1	100%	0	1	85,580.51	85,580.51		85,580.51	12.2%
09	801	Water & Sewer	(Dept)	2	3.8%	2	0	0	0%	0	2	592.65	1,185.30		1,185.30	0.2%
09	803	Equipment & Supply	(Dept)	1	1.9%	0	1	0	0%	0	1	4,634.90	4,634.90		4,634.90	0.7%
09	804	Forestry	(Dept)	2	3.8%	2	0	0	0%	0	2	551.70	1,103.40		1,103.40	0.2%
09	8	Public Works	(Sub-Loc)	6	11.3%	4	1	1	17%	0	6	15,417.35	92,504.11		92,504.11	13.2%
09	01	Village of Hoffman Estates	(Loc)	53	100.0%	33	11	9	17%	0	53	13,246.58	702,068.57		702,068.57	100.0%
<b>Totals for 2009 Claims:</b>				<b>53</b>	<b>100.0%</b>	<b>33</b>	<b>11</b>	<b>9</b>	<b>17%</b>	<b>0</b>	<b>53</b>	<b>13,246.58</b>	<b>702,068.57</b>		<b>702,068.57</b>	<b>100.0%</b>
10	200	Accounting	(Dept)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.5%
10	2	Finance	(Sub-Loc)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.5%
10	250	PPO Payments	(Dept)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.4%
10	25	PPO Payments	(Sub-Loc)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.4%
10	301	Fire Suppression	(Dept)	8	19.0%	3	5	0	0%	0	8	3,252.66	26,021.31		26,021.31	4.5%
10	303	Emergency Medical Service	(Dept)	8	19.0%	4	1	3	38%	0	8	22,624.71	180,997.64		180,997.64	31.1%
10	3	Fire	(Sub-Loc)	16	38.1%	7	6	3	19%	0	16	12,938.68	207,018.95		207,018.95	35.6%
10	700	Patrol	(Dept)	15	35.7%	7	4	4	27%	1	14	18,625.79	264,621.50	14,765.29	279,386.79	48.0%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
10	7	Police	(Sub-Loc)	15	35.7%	7	4	4	27%	1	14	18,625.79	264,621.50	14,765.29	279,386.79	48.0%
10	800	Streets	(Dept)	3	7.1%	2	1	0	0%	0	3	251.71	755.12		755.12	0.1%
10	801	Water & Sewer	(Dept)	3	7.1%	3	0	0	0%	0	3	2,370.53	7,111.59		7,111.59	1.2%
10	802	Building & Grounds	(Dept)	1	2.4%	1	0	0	0%	0	1	541.00	541.00		541.00	0.1%
10	804	Forestry	(Dept)	1	2.4%	0	1	0	0%	0	1	17,684.94	17,684.94		17,684.94	3.0%
10	8	Public Works	(Sub-Loc)	8	19.0%	6	2	0	0%	0	8	3,261.58	26,092.65		26,092.65	4.5%
10	01	Village of Hoffman Estates	(Loc)	42	100.0%	21	13	8	19%	1	41	13,861.22	567,405.90	14,765.29	582,171.19	100.0%
<b>Totals for 2010 Claims:</b>				<b>42</b>	<b>100.0%</b>	<b>21</b>	<b>13</b>	<b>8</b>	<b>19%</b>	<b>1</b>	<b>41</b>	<b>13,861.22</b>	<b>567,405.90</b>	<b>14,765.29</b>	<b>582,171.19</b>	<b>100.0%</b>
11	200	Accounting	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	2	Finance	(Sub-Loc)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	250	PPO Payments	(Dept)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	25	PPO Payments	(Sub-Loc)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	301	Fire Suppression	(Dept)	4	12.9%	2	1	1	25%	1	3	61,241.86	208,369.97	36,597.47	244,967.44	34.0%
11	303	Emergency Medical Service	(Dept)	11	35.5%	9	0	2	18%	0	11	19,510.89	214,619.81		214,619.81	29.8%
11	3	Fire	(Sub-Loc)	15	48.4%	11	1	3	20%	1	14	30,639.15	422,989.78	36,597.47	459,587.25	63.7%
11	700	Patrol	(Dept)	10	32.3%	6	1	3	30%	0	10	23,145.83	231,458.29		231,458.29	32.1%
11	703	Tactical	(Dept)	1	3.2%	0	1	0	0%	0	1	6,447.68	6,447.68		6,447.68	0.9%
11	7	Police	(Sub-Loc)	11	35.5%	6	2	3	27%	0	11	21,627.82	237,905.97		237,905.97	33.0%
11	801	Water & Sewer	(Dept)	1	3.2%	1	0	0	0%	0	1	489.57	489.57		489.57	0.1%
11	804	Forestry	(Dept)	1	3.2%	1	0	0	0%	0	1	2,769.16	2,769.16		2,769.16	0.4%
11	805	Clerical	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	8	Public Works	(Sub-Loc)	3	9.7%	2	1	0	0%	0	3	1,086.24	3,258.73		3,258.73	0.5%
11	01	Village of Hoffman Estates	(Loc)	31	100.0%	20	5	6	19%	1	30	23,264.81	684,611.64	36,597.47	721,209.11	100.0%
<b>Totals for 2011 Claims:</b>				<b>31</b>	<b>100.0%</b>	<b>20</b>	<b>5</b>	<b>6</b>	<b>19%</b>	<b>1</b>	<b>30</b>	<b>23,264.81</b>	<b>684,611.64</b>	<b>36,597.47</b>	<b>721,209.11</b>	<b>100.0%</b>
12	101	Engineering/Transportation	(Dept)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.5%
12	1	Community Development	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.5%
12	250	PPO Payments	(Dept)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	14.5%
12	25	PPO Payments	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	14.5%
12	301	Fire Suppression	(Dept)	12	27.9%	10	1	1	8%	1	11	2,111.09	22,161.53	3,171.59	25,333.12	7.5%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
12	303	Emergency Medical Service (Dept)		8	18.6%	7	0	1	13%	0	8	21,902.53	175,220.26		175,220.26	51.9%
12	3	Fire (Sub-Loc)		20	46.5%	17	1	2	10%	1	19	10,027.67	197,381.79	3,171.59	200,553.38	59.4%
12	700	Patrol (Dept)		9	20.9%	6	1	2	22%	1	8	7,951.85	67,066.69	4,499.93	71,566.62	21.2%
12	701	Investigations (Dept)		2	4.7%	1	1	0	0%	0	2	341.20	682.40		682.40	0.2%
12	704	Traffic (Dept)		1	2.3%	1	0	0	0%	0	1	4,940.28	4,940.28		4,940.28	1.5%
12	7	Police (Sub-Loc)		12	27.9%	8	2	2	17%	1	11	6,432.44	72,689.37	4,499.93	77,189.30	22.9%
12	800	Streets (Dept)		3	7.0%	2	1	0	0%	0	3	296.81	890.43		890.43	0.3%
12	801	Water & Sewer (Dept)		5	11.6%	4	1	0	0%	0	5	1,614.09	8,070.44		8,070.44	2.4%
12	804	Forestry (Dept)		1	2.3%	1	0	0	0%	0	1	257.70	257.70		257.70	0.1%
12	8	Public Works (Sub-Loc)		9	20.9%	7	2	0	0%	0	9	1,024.29	9,218.57		9,218.57	2.7%
12	01	Village of Hoffman Estates (Loc)		43	100.0%	34	5	4	9%	2	41	7,851.94	329,962.09	7,671.52	337,633.61	100.0%
		<b>Totals for 2012 Claims:</b>		<b>43</b>	<b>100.0%</b>	<b>34</b>	<b>5</b>	<b>4</b>	<b>9%</b>	<b>2</b>	<b>41</b>	<b>7,851.94</b>	<b>329,962.09</b>	<b>7,671.52</b>	<b>337,633.61</b>	<b>100.0%</b>
13	102	Planning (Dept)		1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	1	Community Development (Sub-Loc)		1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	200	Accounting (Dept)		1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	2	Finance (Sub-Loc)		1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	301	Fire Suppression (Dept)		8	20.5%	6	2	0	0%	1	7	6,511.54	30,892.21	21,200.12	52,092.33	11.8%
13	303	Emergency Medical Service (Dept)		6	15.4%	3	1	2	33%	1	5	39,558.95	213,982.12	23,371.56	237,353.68	53.7%
13	3	Fire (Sub-Loc)		14	35.9%	9	3	2	14%	2	12	20,674.72	244,874.33	44,571.68	289,446.01	65.5%
13	700	Patrol (Dept)		12	30.8%	4	2	6	50%	5	7	10,076.29	99,601.46	21,314.00	120,915.46	27.4%
13	701	Investigations (Dept)		1	2.6%	1	0	0	0%	0	1	1,134.37	1,134.37		1,134.37	0.3%
13	7	Police (Sub-Loc)		13	33.3%	5	2	6	46%	5	8	9,388.45	100,735.83	21,314.00	122,049.83	27.6%
13	801	Water & Sewer (Dept)		9	23.1%	8	1	0	0%	0	9	3,217.94	28,961.44		28,961.44	6.6%
13	804	Forestry (Dept)		1	2.6%	1	0	0	0%	0	1	471.75	471.75		471.75	0.1%
13	8	Public Works (Sub-Loc)		10	25.6%	9	1	0	0%	0	10	2,943.32	29,433.19		29,433.19	6.7%
13	01	Village of Hoffman Estates (Loc)		39	100.0%	24	7	8	21%	7	32	11,326.99	375,867.09	65,885.68	441,752.77	100.0%
		<b>Totals for 2013 Claims:</b>		<b>39</b>	<b>100.0%</b>	<b>24</b>	<b>7</b>	<b>8</b>	<b>21%</b>	<b>7</b>	<b>32</b>	<b>11,326.99</b>	<b>375,867.09</b>	<b>65,885.68</b>	<b>441,752.77</b>	<b>100.0%</b>
14	100	Code Enforcement (Dept)		1	2.0%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
14	102	Planning (Dept)		1	2.0%	1	0	0	0%	0	1	642.39	642.39		642.39	0.1%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
14	1	Community Development	(Sub-Loc)	2	4.1%	1	1	0	0%	0	2	321.20	642.39		642.39	0.1%
14	301	Fire Suppression	(Dept)	12	24.5%	9	0	3	25%	1	11	30,828.02	333,154.80	36,781.48	369,936.28	56.5%
14	303	Emergency Medical Service	(Dept)	6	12.2%	3	1	2	33%	1	5	9,547.25	47,202.12	10,081.39	57,283.51	8.7%
14	3	Fire	(Sub-Loc)	18	36.7%	12	1	5	28%	2	16	23,734.43	380,356.92	46,862.87	427,219.79	65.2%
14	401	Cable TV	(Dept)	1	2.0%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
14	4	General Government	(Sub-Loc)	1	2.0%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
14	600	Administration	(Dept)	1	2.0%	1	0	0	0%	0	1	2,934.04	2,934.04		2,934.04	0.4%
14	6	Human Resources Manage	(Sub-Loc)	1	2.0%	1	0	0	0%	0	1	2,934.04	2,934.04		2,934.04	0.4%
14	700	Patrol	(Dept)	16	32.7%	12	3	1	6%	1	15	13,287.72	103,758.85	108,844.72	212,603.57	32.5%
14	701	Investigations	(Dept)	1	2.0%	0	1	0	0%	0	1	213.50	213.50		213.50	0.0%
14	704	Traffic	(Dept)	1	2.0%	1	0	0	0%	0	1	1,148.28	1,148.28		1,148.28	0.2%
14	7	Police	(Sub-Loc)	18	36.7%	13	4	1	6%	1	17	11,886.96	105,120.63	108,844.72	213,965.35	32.7%
14	800	Streets	(Dept)	1	2.0%	1	0	0	0%	0	1	972.94	972.94		972.94	0.1%
14	801	Water & Sewer	(Dept)	5	10.2%	3	2	0	0%	0	5	1,205.25	6,026.24		6,026.24	0.9%
14	804	Forestry	(Dept)	3	6.1%	3	0	0	0%	0	3	1,103.67	3,311.00		3,311.00	0.5%
14	8	Public Works	(Sub-Loc)	9	18.4%	7	2	0	0%	0	9	1,145.58	10,310.18		10,310.18	1.6%
14	01	Village of Hoffman Estates	(Loc)	49	100.0%	35	8	6	12%	3	46	13,368.81	499,364.16	155,707.59	655,071.75	100.0%
<b>Totals for 2014 Claims:</b>				<b>49</b>	<b>100.0%</b>	<b>35</b>	<b>8</b>	<b>6</b>	<b>12%</b>	<b>3</b>	<b>46</b>	<b>13,368.81</b>	<b>499,364.16</b>	<b>155,707.59</b>	<b>655,071.75</b>	<b>100.0%</b>
15	100	Code Enforcement	(Dept)	1	3.4%	1	0	0	0%	0	1	371.99	371.99		371.99	0.1%
15	1	Community Development	(Sub-Loc)	1	3.4%	1	0	0	0%	0	1	371.99	371.99		371.99	0.1%
15	301	Fire Suppression	(Dept)	9	31.0%	5	1	3	33%	2	7	30,170.66	191,222.84	80,313.12	271,535.96	63.0%
15	303	Emergency Medical Service	(Dept)	6	20.7%	4	1	1	17%	2	4	12,558.82	40,164.58	35,188.34	75,352.92	17.5%
15	3	Fire	(Sub-Loc)	15	51.7%	9	2	4	27%	4	11	23,125.93	231,387.42	115,501.46	346,888.88	80.5%
15	505	Immunization	(Dept)	1	3.4%	1	0	0	0%	0	1	958.06	958.06		958.06	0.2%
15	5	Health & Human Services	(Sub-Loc)	1	3.4%	1	0	0	0%	0	1	958.06	958.06		958.06	0.2%
15	700	Patrol	(Dept)	7	24.1%	6	0	1	14%	1	6	10,664.75	50,296.01	24,357.26	74,653.27	17.3%
15	701	Investigations	(Dept)	1	3.4%	0	1	0	0%	0	1	913.00	913.00		913.00	0.2%
15	7	Police	(Sub-Loc)	8	27.6%	6	1	1	13%	1	7	9,445.78	51,209.01	24,357.26	75,566.27	17.5%
15	800	Streets	(Dept)	1	3.4%	1	0	0	0%	0	1	184.04	184.04		184.04	0.0%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
15	801	Water & Sewer	(Dept)	1	3.4%	1	0	0	0%	0	1	582.07	582.07		582.07	0.1%
15	802	Building & Grounds	(Dept)	1	3.4%	1	0	0	0%	0	1	361.60	361.60		361.60	0.1%
15	804	Forestry	(Dept)	1	3.4%	1	0	0	0%	0	1	6,160.47	6,160.47		6,160.47	1.4%
15	8	Public Works	(Sub-Loc)	4	13.8%	4	0	0	0%	0	4	1,822.05	7,288.18		7,288.18	1.7%
15	01	Village of Hoffman Estates	(Loc)	29	100.0%	21	3	5	17%	5	24	14,864.60	291,214.66	139,858.72	431,073.38	100.0%
Totals for 2015 Claims:				29	100.0%	21	3	5	17%	5	24	14,864.60	291,214.66	139,858.72	431,073.38	100.0%
16	301	Fire Suppression	(Dept)	3	8.1%	2	1	0	0%	0	3	234.47	703.42		703.42	0.1%
16	303	Emergency Medical Service	(Dept)	4	10.8%	2	0	2	50%	2	2	52,098.90	73,146.60	135,249.00	208,395.60	43.4%
16	3	Fire	(Sub-Loc)	7	18.9%	4	1	2	29%	2	5	29,871.29	73,850.02	135,249.00	209,099.02	43.5%
16	700	Patrol	(Dept)	16	43.2%	13	1	2	13%	2	14	13,596.04	115,540.07	101,996.56	217,536.63	45.3%
16	701	Investigations	(Dept)	1	2.7%	1	0	0	0%	0	1	7,112.66	7,112.66		7,112.66	1.5%
16	703	Tactical	(Dept)	1	2.7%	1	0	0	0%	0	1	140.43	140.43		140.43	0.0%
16	7	Police	(Sub-Loc)	18	48.6%	15	1	2	11%	2	16	12,488.32	122,793.16	101,996.56	224,789.72	46.8%
16	800	Streets	(Dept)	1	2.7%	1	0	0	0%	0	1	329.95	329.95		329.95	0.1%
16	801	Water & Sewer	(Dept)	4	10.8%	3	1	0	0%	0	4	4,319.90	17,279.58		17,279.58	3.6%
16	803	Equipment & Supply	(Dept)	3	8.1%	2	1	0	0%	1	2	6,721.48	20,164.43		20,164.43	4.2%
16	804	Forestry	(Dept)	3	8.1%	3	0	0	0%	0	3	2,216.74	6,650.22		6,650.22	1.4%
16	8	Public Works	(Sub-Loc)	11	29.7%	9	2	0	0%	1	10	4,038.56	44,424.18		44,424.18	9.3%
16	9	Information Systems	(Sub-Loc)	1	2.7%	1	0	0	0%	0	1	1,848.77	1,848.77		1,848.77	0.4%
16	01	Village of Hoffman Estates	(Loc)	37	100.0%	29	4	4	11%	5	32	12,977.34	242,916.13	237,245.56	480,161.69	100.0%
Totals for 2016 Claims:				37	100.0%	29	4	4	11%	5	32	12,977.34	242,916.13	237,245.56	480,161.69	100.0%
17	700	Patrol	(Dept)	1	50.0%	1	0	0	0%	1	0	0.00	0.00		0.00	
17	701	Investigations	(Dept)	1	50.0%	1	0	0	0%	1	0	0.00	0.00		0.00	
17	7	Police	(Sub-Loc)	2	100.0%	2	0	0	0%	2	0	0.00	0.00		0.00	
17	01	Village of Hoffman Estates	(Loc)	2	100.0%	2	0	0	0%	2	0	0.00	0.00		0.00	
Totals for 2017 Claims:				2	100.0%	2	0	0	0%	2	0	0.00	0.00		0.00	

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 02/28/2017

Year Code	Description	Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
250	Village of Hoffman Estates	789		522	132	135		27	762	13,815.52	10,176,955.76	723,488.30	10,900,444.06	

Open Medical: 3  
 Open Comp: 2  
 Open Legal: 22

# VILLAGE OF HOFFMAN ESTATES

## Memo

**TO:** GAP Committee  
**FROM:** Jennifer Djordjevic, Dir. of Operations/Outreach – Office of the Mayor and Board  
**RE:** *Monthly Report*  
**DATE:** Wednesday, April 12, 2017

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**Partnerships:** Arranged for Trustee Gaeta and Trustee Newell to attend the first Hoffman Walks event on March 11. Arranged to have Mayor McLeod throw out the first basket for the Hoffman Estates March Madness Tournament at Prairie Stone Wellness Center – 3/19, ongoing project; Mr. Norris and Mr. Braglia from Conant are continuing conversations.

**Economic Development:** Connected Kevin Kramer with Comcast Newsmakers to create a short clip to be aired On Demand. Schedule and link will be sent to you.

**Receptions and Dinners:** Jim Norris's Birthday Dinner 3/6, Trustee Gaeta's Birthday Dinner 4/3, coordinate all aspects of the Swearing In Ceremony for elected officials on 4/30.

**Meetings:** Committee meetings 3/27, Higgins Education Center meeting 4/17, participated in several meetings regarding the CAC / Rotary proposed butterfly garden slated for May/June completion.

**Presentations:** Assisted Mayor with presentations give to Jane Addams Junior High Students during a career day event on 3/1, currently coordinating Village presentations for 100 Girl Scouts (5/17). Partner agencies may include Cook County Forest Preserves, Schaumburg Township District Library, Hanover Township, Schaumburg Township and Hanover Park.

**Travel:** Coordinated travel for Mayor and Trustee Stanton (DC and Springfield), currently making arrangements for USCM, Miami (June).

**General administration:** RSVPs for Adesa Auto Auction and Muller Acrua Grand opening events, various thank you letters and other correspondence as needed.

**Proclamations:** National Eating Disorders Awareness Week 2/20, National Engineers Week 2/20, National School Breakfast Week 3/6, National Social Work Month 3/6, Women's History Month 3/6, National Poison Prevention Week 3/20, World Down Syndrome Day 3/20, Child Abuse Prevention Month 4/3, National Autism Awareness Month 4/3, Mayor's Day of Recognition for National Service 4/3, Earth Day 4/17, Arbor Day 4/17. Personal proclamations were created for Robert Frankel and Ruth Jonen (retiring members of the Schaumburg Township District Library Board.), Eagle Scouts; Richard Z. Grubb 3/25, Patrick Dohm 4/22, Jack Purcell 4/23.

**Writing/Social Media:** April and May citizen column submitted, Mayor's Memos released 3/22/17, collaborated with communications team on social media posts for an Evening of Art (HHS event), early voting, WCB upcoming events, Village events, etc. Ms. Ostrovsky connected to social media accounts.

**Website management:** worked with Assistant to the Village manager to update website as needed. (ongoing) – specific updates were made to Celtic Fest page, boards and commission page and the Northwest Fourth Fest page.

**Great Citizen Awards:** Coordinated several GC awards to be issued on the 2/20 and 3/6 board meetings. (Sugar Jones, Chicago Marriot Northwest, Tom Mueller (President of the Friends of Nathan Foundation, setting up time to film at Target.) Additional awards presented at tonight's meeting, 4/17, for Mike Wietlispach and Malgorzata Rostecka.



**Tours:** coordinated a tour for Troop #399 on February 21, Mayor for a Day coordinated with all departments for 3/29 and 4/12.

**Volunteer database:** Connected three new volunteers to the HHS department for their monthly children's clinic and obtained four volunteers to help with 4/7 First Friday event. Currently working to fill slots for Celtic Fest.

**Training:** Attended a webinar "What Elected Officials and their Staff Need to Know about Social Media" – 3/28

**Donations:** Mayor for a Day was donated to the Friends of Nathan Foundation for their 4/8 Gala. Attended the Gala on behalf of the Mayor and Board.

**Heart of Hoffman Estates** – wrapped up the Heart of Hoffman Estates filming on 2/16 / filmed at St. Alexius with Dr. Saba Kahn. May Heart of Hoffman Estates TBD.

**Wine Wednesday:** February and March Wine Wednesday events were well attended (February: Hilton Garden Inn and March: First Place Sports Bar and Grill) Moretti's will host 4/26.

**Celtic Fest:** coordinating Celtic Fest marketing efforts (printing / social media / website updates).

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Jennifer Djordjevic  
Dir. Of Operations and Outreach / Office of the Mayor and Board