

**Village of Hoffman Estates**

**PUBLIC WORKS & UTILITIES COMMITTEE  
MEETING MINUTES**

**February 27, 2017**

**I. Roll call**

**Members in Attendance:**

**Trustee Anna Newell, Chairperson  
Trustee Michael Gaeta, Vice Chairman  
Trustee Gary Pilafas  
Trustee Karen Mills  
Trustee Gary Stanton  
Mayor William McLeod**

**Members Absent:**

**Trustee Gayle Vandenberg**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Arthur Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplun, Asst. Village Mgr., Dev. Services  
Alan Wenderski, Director of Engineering  
Ted Bos, Police Chief  
Jeff Jorian, Fire Chief  
Joe Nebel, Director of Public Works  
Rachel Musiala, Director of Finance  
Fred Besenhoffer, Director of IS  
Dr. Monica Saavedra, Director of HHS  
Ben Gibbs, GM Sears Centre Arena  
Patti Cross, Asst. Corporation Counsel  
Suzanne Ostrovsky, Asst. to Village Manager  
Jordan Lester, Administration Intern  
Bruce Anderson, CATV Coordinator**

The Public Works & Utilities Committee meeting was called to order at 7:10 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the minutes of the Public Works & Utilities Committee meeting of January 23, 2017. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Request approval to modify the current cross connection control device recertification program and solicit proposals on behalf of affected residents.**

An item summary sheet from Joe Nebel was presented to Committee.

Joe Nebel addressed the Committee and explained the reasons for wanting to modify the current cross connection control device recertification program. The Village initially designed a program

to assist residents with the cost of recertifications by providing them a competitive rate. Residents who have lawn sprinkler systems and fire sprinklers are required to have yearly inspections. Residents will have a choice of acquiring any private certified CCCD inspector.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to modify the current cross connection control device recertification program and solicit proposals on behalf of affected residents. Voice vote taken. All ayes. Motion carried.

**2. Request approval for the Historical Sites Commission to proceed with 2017 budgeted activities and events, in an amount not to exceed \$1,200.**

An item summary sheet from Joe Nebel and Paul Petrenko was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, for the Historical Sites Commission to proceed with 2017 budgeted activities and events, in an amount not to exceed \$1,200. Voice vote taken. All ayes. Motion carried.

**3. Request authorization to extend 2016 contract for 2017 water/sewer parkway landscape restoration to Milieu Design, Wheeling, IL at a unit price of \$6.05 per square yard for seeding and \$10.05 per square yard for sodding, in an amount not to exceed \$30,000.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to extend 2016 contract for 2017 water/sewer parkway landscape restoration to Milieu Design, Wheeling, IL at a unit price of \$6.05 per square yard for seeding and \$10.05 per square yard for sodding, in an amount not to exceed \$30,000. Voice vote taken. All ayes. Motion carried.

**4. Request authorization to extend 2016 contract for 2017 Brivo Hosting Fees for Village facilities to Sound Incorporated, Naperville, IL (low bid) at a cost not to exceed \$21,937.32.**

An item summary sheet from Joe Nebel and Paul Petrenko was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to extend 2016 contract for 2017 Brivo hosting fees for Village facilities to Sound Incorporated, Naperville, IL (low bid) at a cost not to exceed \$21,937.32. Voice vote taken. All ayes. Motion carried.

**5. Request authorization to award contract for 2017 sanitary sewer rehabilitation to Visu-Sewer of Illinois LLC (VSI), Bridgeview, IL, in an amount not to exceed \$1,300,000.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to award contract for 2017 sanitary sewer rehabilitation to Visu-Sewer of Illinois LLC (VSI), Bridgeview, IL, in an amount not to exceed \$1,300,000. Voice vote taken. All ayes. Motion carried.

- 6. Request authorization to award contract for 2017 street sweeping, inclusive of all associated costs including removal and hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL, in an amount not to exceed \$108,150.**

An item summary sheet from Joe Nebel was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas to award contract for 2017 street sweeping, inclusive of all associated costs including removal and hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL, in an amount not to exceed \$108,150. All ayes. Motion carried.

- 7. Request authorization to award contract for 2017 parkway tree planting program (low bids) to:  
a) Acres Group, Wauconda, IL;  
b) St. Aubin Nursery, Kirkland, IL  
in a total amount not to exceed \$159,750.**

An item summary sheet from Joe Nebel and Nick Lackowski was presented to Committee.

Joe Nebel indicated that they like to use two tree vendors in order to get the best variety of trees at a good price.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to award contract for 2017 parkway tree planting program (low bids) to: a) Acres Group, Wauconda, IL; and b) St. Aubin Nursery, Kirkland, IL, in a total amount not to exceed \$159,750. Voice vote taken. All ayes. Motion carried.

- 8. Request authorization to extend 2016 contract for 2017 season landscape maintenance services for (A&B locations) Village owned sites and state/county rights-of-way to Classic Landscape, West Chicago, IL, in an amount not to exceed \$71,190.**

An item summary sheet from Joe Nebel and Nick Lackowski was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to award contract for 2017 season landscape maintenance services for (A&B locations) Village owned sites and state/county rights-of-way to Classic Landscape, West Chicago, IL, in an amount not to exceed \$71,190. Voice vote taken. All ayes. Motion carried.

- 9. Request authorization to extend 2016 contract for 2017 season landscape maintenance services for (C&D locations) Village maintained detention areas and park type properties and various cul-de-sac islands to Complete Landscape, Barrington, IL, in an amount not to exceed \$55,250.**

An item summary sheet from Joe Nebel and Nick Lackowski was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to award contract for 2017 season landscape maintenance services for (C&D locations) Village maintained detention areas and park type properties and various cul-de-sac islands to Complete Landscape, Barrington, IL, in an amount not to exceed \$55,250. Voice vote taken. All ayes. Motion carried.

**10. Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was presented to committee.

Joe Nebel reported that work was being completed as part of the Ela Road water main replacement and the valve was replaced on Wilshire.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

**11. Request acceptance of the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.**

The Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:32 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date