

**Village of Hoffman Estates**

**FINANCE COMMITTEE MEETING MINUTES**

**February 27, 2017**

**I. Roll call**

**Members in Attendance:**

**Trustee Gary Pilafas, Chairman  
Trustee Anna Newell, Vice Chairperson  
Trustee Michael Gaeta  
Trustee Karen Mills  
Trustee Gary Stanton  
Mayor William McLeod**

**Members Absent:**

**Trustee Gayle Vandenberg**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Arthur Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplun, Asst. Village Mgr., Dev. Services  
Alan Wenderski, Director of Engineering  
Ted Bos, Police Chief  
Jeff Jorian, Fire Chief  
Joe Nebel, Director of Public Works  
Rachel Musiala, Director of Finance  
Fred Besenhoffer, Director of IS  
Dr. Monica Saavedra, Director of HHS  
Ben Gibbs, GM Sears Centre Arena  
Patti Cross, Asst. Corporation Counsel  
Suzanne Ostrovsky, Asst. to Village Manager  
Jordan Lester, Administration Intern  
Bruce Anderson, CATV Coordinator**

The Finance Committee meeting was called to order at 7:00 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the minutes of the Finance Committee meeting of January 23, 2017. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the minutes of the Special Finance Committee meeting of February 6, 2017. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request approval of a business solicitation plan for the Fourth of July Commission for the 2017 Northwest Fourth Fest.**

An item summary sheet from Jackie Green was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve a business solicitation plan for the Fourth of July Commission for the 2017 Northwest Fourth Fest. Voice vote taken. All ayes. Motion carried.

**2. Request authorization to waive all inspection fees and select license fees for the 2017 Northwest Fourth Fest.**

An item summary sheet from Jackie Green was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to waive all inspection fees and select license fees for the 2017 Northwest Fourth Fest. Voice vote taken. All ayes. Motion carried.

**3. Request acceptance of the Finance Department Monthly Report.**

The Finance Department Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Finance Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**4. Request acceptance of the Information System Department Monthly Report.**

The Information System Department Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Information System Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of the Sears Centre Monthly Report for December and January.**

The Sears Centre Monthly Report was presented to committee.

Ben Gibbs reported that it will be a busy March at the Sears Centre.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Sears Centre Monthly Report for December and January. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

Mayor McLeod reported that while he was out in the neighborhoods campaigning this past weekend, one resident told him that the Board was doing a great job and he watches the meetings every week on tv.

On February 21, Mayor McLeod participated in the judging for the heart healthy cook-off event with employees, also attended the JRB meeting as well as gave a tour to Scout Troop 399. On February 22, he held his annual update breakfast at the Sears Centre. It was greatly attended and Sears and Levy did a great job. He also attended the wake for Bill Weaver, Wine Wednesday and thanked Anna Newell for attending the JAWA Board meeting. On February 23, Mayor McLeod

attended the NWMC Transportation Committee meeting, and he and Jim Norris met with State Senator Cristina Castro regarding Village issues. On February 27, Mayor and Jim Norris attended the Chamber Board meeting, as well as a Hoffman Estates Foundation meeting.

#### **IV. Other**

Jim Norris advised that the Village received an email from Energy Choices asking if the Village wanted to extend its contract for electric for Village-owned facilities. Since energy rates have fallen, it would provide a savings of \$12,000 per year for 3 years. There was consensus from the Committee to let staff extend the contract with Energy Choices.

#### **V. Items in Review**

#### **VI. Adjournment**

Motion by Trustee Mills, seconded by Trustee Gaeta, to adjourn the meeting at 7:10 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date