

AGENDA
GENERAL ADMINISTRATION & PERSONNEL COMMITTEE
VILLAGE OF HOFFMAN ESTATES
March 20, 2017

Immediately Following Planning, Building & Zoning

Members: **Gayle Vandenberg, Chairman**
 Gary Stanton, Vice-Chairman
 Karen Mills, Trustee
 Anna Newell, Trustee
 Gary Pilafas, Trustee
 Michael Gaeta, Trustee
 Mayor William McLeod

I. Roll Call

II. Approval of Minutes – February 13, 2017

NEW BUSINESS

1. Request acceptance of Cable TV Monthly Report.
2. Request acceptance of Human Resources Management Monthly Report.
3. Request acceptance of Legislative Operations & Outreach Monthly Report
 (deferral requested).

III. President’s Report

IV. Other

V. Items in Review

VI. Adjournment

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

February 13, 2017

I. Roll Call

Members in Attendance: Gayle Vandenberg, Chairman
Gary Stanton, Vice Chairman
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod

Absent Members: Karen Mills, Trustee

**Management Team Members
in Attendance:** Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Mark Koplin, Asst. Village Mgr., Dev.
Peter Gugliotta, Director of Planning
Mike Hankey, Dir. Of Trans. and Engineering
Kevin Kramer, Economic Dev. Director
Patti Cross, Asst. Corporation Counsel
Patrick Seger, Director HRM
Jordan Lester, Administrative Intern

Others in Attendance: Michelle Pilafas, Eric Peterson (Daily Herald),
Omar Rodriguez (CalAtlantic)

The General Administration & Personnel Committee meeting was called to order at 8:15 p.m.

II. Approval of Minutes – January 9, 2017

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve General Administration & Personnel Committee meeting minutes from January 9, 2017. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval of a Resolution increasing the number of members for the Commission for Disabled Citizens from 9 to 13 members.**

An item summary sheet by Jim Norris was presented to Committee.

Mrs. Pilafas, Chair for the Commission for Disabled Citizens, spoke about the need for additional support on the Commission.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve of a Resolution increasing the number of members for the Commission for Disabled Citizens from 9 to 13 members. Voice vote taken. All ayes. Motion carried.

2. Request acceptance of the Cable TV Monthly Report.

The Cable TV Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of Legislative Operations and Outreach Monthly Report.

The Legislative Operations and Outreach Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Legislative Operations and Outreach Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 8:20 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations and
Outreach / Office of the Mayor and Board

Date

VILLAGE OF HOFFMAN ESTATES

Memo

To: Jim Norris
From: Bruce Anderson
Regarding: Cable TV Report
Date: March 6, 2017

Citizen Segments

This month the Citizen covers: The Year in Review.

Citizen Segments and Programs in development:

HEHS/Dist. 54 Concerts
Great Citizen
Red Hawk Reception
Senior Spring Luncheon

Editing System

The editing system and SAN has been installed and staff is learning how to operate the new software.

Heart of Hoffman

This month, the "Heart of Hoffman," looks at Heart health month.

Concerts

The HEHS and District 54 Band concert is airing.

Sports

Baseball begins in late March or early April, weather permitting.

Complaints/Inquiries

There were no new inquiries last month and no inquiries outstanding.



HOFFMAN ESTATES

DEPARTMENT OF HUMAN RESOURCES MANAGEMENT

HUMAN RESOURCES MANAGEMENT DEPARTMENT

Monthly Report

February 2017

Staffing Activity

New Starts: 4 – Civil Engineer
Development Svcs. Technician
Assistant to the Village Mgr.
Cable TV Assistant

Separations: 3 – Maintenance I
Cable TV Assistant
ASO I

Transfers: 0

Retirees: 0

Promotions: 2 - Maintenance II to Public Works Supervisor
Office Services Asst. to Water Billing CSR

Reclassifications: 0

Change in Status: 0

Staffing:	Full Time Employees	339 budgeted	331 current
	Part Time Employees	68 budgeted	62 current
	Temporary Employees	1 budgeted	2 current
	Seasonal Employees	24 budgeted	2 current
	Paid Interns	6 budgeted	3 current

Month & Year-to-Date Activity:

0 Seasonals with	0 for year
2 Promotions with	3 for year
3 Separations with	4 for year
0 Retirements with	0 for year
0 Transfer with	0 for year

Recruitment Activity

Civil Engineering Summer Intern - Development Services (3)

Posted 11/28/2016. The position was posted on the Village website, social media, Indeed job board, Public Salary and twenty university websites. Applications were forwarded to the interview team as they were received. Six candidates were interviewed in December and two more will be interviewed on 01/03/2017. Offers were made to three of the candidates. They accepted and are currently completing pre-employment screening.

Crossing Guard – Police (John Muir Academy)

Posted 2/21/2017. Position posted on the Village website, social media, and electronic boards. Applications will be forwarded to the Traffic Sergeant as they are received.

PT Fire Inspector (2) – Development Services Dept.

The position was posted on the Village website and social media and broadcast email. It was also posted on the IFIA, ICC, NWBOCA, IAFC and Daily Dispatch websites, as well as with several Illinois colleges with Fire Prevention and Safety programs. Applications will be forwarded to the Fire Chief and Director of Planning, Building and Code Enforcement as they are received. The two departments met on February 24th and four applicants were chosen for interview. Interviews will take place in March.

Offices Services Assistant - Finance

Posted on 2/17/2017. The position was posted on the Village website and social media and broadcast email. Applications will be forwarded to the interview team after the posting closes.

PT Staff Assistant - Police

This is an internal and external recruitment. Posted 2/15/2017. The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review.

Administrative Assistant - Health & Human Services

This position was posted on 2/15/2017. The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review.

Maintenance II Water Systems Operator– Public Works Dept.

Posted internally 02/23/2017. 1 application received to date. Applications will be forwarded to the PW Director and Asst. Director after the deadline.

Maintenance I Facilities PM Shift – Public Works Dept.
Posted internally and externally 02/21/2017. 16 applications received to date. Applications will be forwarded to the PW Director and Asst. Director after the deadline.

Development Service Technician - Development Services
Posted 12/05/2016. The position was posted on the Village website, social media, Indeed job board, Public Salary and five university websites. Applications were forwarded to the interview team as they are received. It was decided to move three candidates forward for interview in January. Interviews took place 01/25 and 01/26. An offer was made to one of the candidates. He accepted and started on 02/13/2017.

Traffic Supervisor – Public Works
Posted internally on 12/21/2016. The position was posted internally. Applications were forwarded to the PW Director and Asst. Director after the deadline. Applicants were tested on computer skills 01/13/17. Interviews took place on 01/30/2017. Candidates participated in a practical exercise the first week of February. An offer was made to 1 candidate. He accepted and was promoted to the Supervisor position on 02/13/2017.

Water Billing Customer Service Rep – Finance Dept.
Posted internally 01/27/2017. 1 applications received. Application was forwarded to the supervisor and Director after the deadline. The internal applicant was promoted on 02/13/2017.

Assistant to the Village Manager - General Government
Posted 11/25/2016. The position was posted on the Village website and social media, on the Indeed job board, with ILCMA/IAMMA and on the Public Salary website. Applications are being forwarded to the Village Manager and Deputy Village Manager as they are received. Eleven applicants were asked to complete a pre-interview screening questionnaire. Of those, five were invited to participate in an assessment center for the position on 01/26/2017. The Deputy Village Manager and Village Manager met with one of the candidates in early February. An offer was made and accepted. The candidate started on 02/27/2017.

Cable TV Intern - General Government
Posted 11/25/2016. The position was posted on the Village website and social media and with the Illinois Media School. Applications will be forwarded to the Cable TV Coordinator as they are received. A former Cable TV Assistant became available and the Cable TV Coordinator has asked him to return to fill our current opening. He accepted and started on 02/03/2017.

Civil Engineer I - Development Services

Posted 11/29/2016. The position was posted on the Village website, social media, APWA website, Indeed, Public Salary and twenty university websites. Applications were forwarded to the interview team after the deadline. Eight applicants were chosen to advance in the recruitment process. Screening questions were emailed to them to complete by January 5, 2017. Based on written response and application materials, five candidates were chosen for interview. An offer was made to one candidate. He accepted and started on 02/06/2017

Labor/Management Relations

Contract Status: **Police** (Metropolitan Alliance of Police - MAP Chapter 96) – Contract (Jan. 1, 2016 - December 31, 2018).

Fire (International Association of Firefighters - Local 2061) – Contract (January 1, 2012 – December 31, 2020).

Public Works (International Brotherhood of Teamsters, Local 700) – Contract (Jan. 1, 2016 – Dec. 31, 2019).

Police Sergeants (Metropolitan Alliance of Police – MAP-97) Contract (Jan. 1, 2017 – December 31, 2019).

Grievances

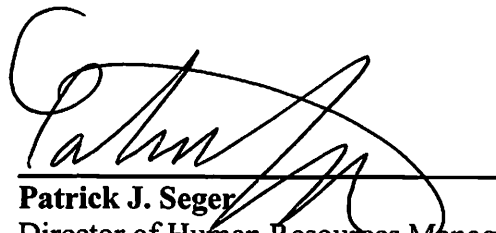
One (1) grievance filed by IAFF Local 2061 – Step 4 hearing.

Personnel/Benefits/Employee Services

- As staff liaison to the Cultural Awareness Commission, the Director of HRM attended the monthly meeting.
- As Chair of the IPBC, the Director of HRM participated in the IPBC Executive Board meetings.
- Assistant to the HRM Director participated in the Wellness Committee meetings.
- HRM staff attended training on Coaching versus Counseling.
- HRM Director and staff managed the annual performance evaluation process for non-union/non-sworn employees.

Risk Management/Safety/Loss Control

- Continued to facilitate the proper handling of all open workers' compensation claims.
- Conducted a mandatory random Federal Department of Transportation drug and alcohol test. There was no positive result.
- Conducted meetings with staff related to a high exposure workers' compensation claims.
- Met with staff to discuss a potential ADA issue.
- Met with HR staff to discuss the implementation of a comprehensive training program.
- Coordinated the administration of several litigated liability claims being handled by the Village's third party claims administrator.
- Continue to provide consultation related to risk management issues related to the Sears Centre.
- Provided continual written updates to appropriate management staff related to the status of several open workers' compensation claims.
- Continued to coordinated the claims management of a high exposure property damage claim.
- Investigated and brought to conclusion several liability claims made against the Village.



Patrick J. Seger
Director of Human Resources Management

HUMAN RESOURCES MANAGEMENT

MONTHLY STAFFING REPORT

FEBRUARY 2017

RECRUITMENTS

POSITION TITLE: Civil Engineering Summer Intern (3)
DEPARTMENT: Development Services
DATE POSTED: 11/28/2016
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 130 applications received
STATUS: The position was posted on the Village website, social media, Indeed job board, Public Salary and twenty university websites. Applications were forwarded to the interview team as they were received. Six candidates were interviewed in December and two more were interviewed on 01/03/2017. Offers were made to three of the candidates. They accepted and are currently completing pre-employment screening.

POSITION TITLE: Crossing Guard – John Muir
DEPARTMENT: Police
DATE POSTED: 02/21/2017
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 0 applications received
STATUS: Position posted on the Village website, social media, and electronic boards. Applications will be forwarded to the Traffic Sergeant as they are received.

POSITION TITLE: PT Fire Inspector (2)
DEPARTMENT: Development Services
DATE POSTED: 01/19/2017
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 12 applications received to date
STATUS: The position was posted on the Village website and social media and broadcast email. It was also posted on the IFIA, ICC, NWBOCA, IAFC and Daily Dispatch websites, as well as with several Illinois colleges with Fire Prevention and Safety programs. Applications will be forwarded to the Fire Chief and Director of Planning, Building and Code Enforcement as they are received. The two departments met on February 24th and four applicants were chosen for interview. Interviews will take place in March.

POSITION TITLE: Office Services Assistant
DEPARTMENT: Finance Dept
DATE POSTED: 02/17/2017
AD DEADLINE: 03/03/2017
APPLICATIONS REC'D: 13 applications received to date
STATUS: The position was posted on the Village website and social media and broadcast email. Applications will be forwarded to the interview team after the posting closes.

POSITION TITLE: PT Staff Assistant
DEPARTMENT: Police Dept
DATE POSTED: 02/15/2017
AD DEADLINE: 02/24/2017
APPLICATIONS REC'D: 433 applications received
STATUS: The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review.

POSITION TITLE: Administrative Assistant
DEPARTMENT: Health & Human Services Dept
DATE POSTED: 02/15/2017
AD DEADLINE: 02/27/2017
APPLICATIONS REC'D: 376 applications received
STATUS: The position was posted on the Indeed job board as well as the Village website and social media and broadcast email. Applications were forwarded to the interview team for review.

POSITION TITLE: Maint. II Water Systems Operator (Internal only)
DEPARTMENT: Public Works
DATE POSTED: 02/23/2017
AD DEADLINE: 03/02/2017
APPLICATIONS REC'D: 1 application received to date
STATUS: The position was posted internally. Applications will be forwarded to the PW Director and Asst. Director after the deadline.

POSITION TITLE: Maintenance I Facilities – PM Shift (internal and external)
DEPARTMENT: Public Works
DATE POSTED: 02/21/2017
AD DEADLINE: 03/07/2017
APPLICATIONS REC'D: 16 applications received to date
STATUS: The position was posted internally and externally on the Village website. Applications will be forwarded to the PW Director and Asst. Director after the deadline.

NEW STARTS

POSITION TITLE: PW Supervisor (Internal only) – Traffic
DEPARTMENT: Public Works
DATE POSTED: 12/21/2016
AD DEADLINE: 01/04/2017
APPLICATIONS REC'D: 5 applications received
STATUS: The position was posted internally. Applications were forwarded to the PW Director and Asst. Director after the deadline. Applicants were tested on computer skills 01/13/17. Interviews took place on 01/30/2017. Candidates participated in a practical exercise the first week of February. An offer was made to 1 candidate. He accepted and was promoted to the Supervisor position on 02/13/2017.

POSITION TITLE: Water Billing Customer Service Rep - Internal
DEPARTMENT: Finance
DATE POSTED: 01/27/2017
AD DEADLINE: 02/06/2017
APPLICATIONS REC'D: 1 application received to date
STATUS: The position was posted internally. Application was forwarded to the supervisor and Director after the deadline. The internal applicant was promoted on 02/13/2017.

POSITION TITLE: Assistant to the Village Manager
DEPARTMENT: General Government
DATE POSTED: 11/25/2016
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 143 applications received
STATUS: The position was posted on the Village website and social media, on the Indeed job board, with ILCMA/IAMMA and on the Public Salary website. Applications are being forwarded to the Village Manager and Deputy Village Manager as they are received. Eleven applicants were asked to complete a pre-interview screening questionnaire. Of those, five were invited to participate in an assessment center for the position on 01/26/2017. The Deputy Village Manager and Village Manager met with one of the candidates in early February. An offer was made and accepted. The candidate started on 02/27/2017.

POSITION TITLE: Cable TV Intern
DEPARTMENT: General Government
DATE POSTED: 11/25/2016
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 1 applications received to date
STATUS: The position was posted on the Village website and social media and with the Illinois Media School. Applications will be forwarded to the Cable TV Coordinator as they are received. A former Cable TV Assistant became available and the Cable TV Coordinator has asked him to return to fill our current opening. He accepted and started on 02/03/2017.

POSITION TITLE: Civil Engineer I
DEPARTMENT: Development Services
DATE POSTED: 11/29/2016
AD DEADLINE: 12/23/2016
APPLICATIONS REC'D: 61 applications received
STATUS: The position was posted on the Village website, social media, APWA website, Indeed, Public Salary and twenty university websites. Applications were forwarded to the interview team after the deadline. Eight applicants were chosen to advance in the recruitment process. Screening questions were emailed to them to complete by January 5, 2017. Based on written response and application materials, five candidates were chosen for interview. An offer was made to one candidate. He accepted and started on 02/06/2017.

POSITION TITLE: Development Services Technician
DEPARTMENT: Development Services
DATE POSTED: 12/05/2016
AD DEADLINE: Until Filled
APPLICATIONS REC'D: 30 applications received to date
STATUS: The position was posted on the Village website, social media, Indeed job board, Public Salary and five university websites. Applications were forwarded to the interview team as they are received. It was decided to move three candidates forward for interview in January. Interviews took place 01/25 and 01/26. An offer was made to one of the candidates. He accepted and started on 02/13/2017.

SUMMARY OF EMPLOYMENT ACTIVITY FEBRUARY 2017

	<u>Total Number</u>	<u>Position</u>
New Starts	4	Civil Engineer Development Srvcs. Technician Assistant to the Village Mgr. Cable TV Assistant
Separations	3	Maintenance I Cable TV Assistant ASO I
Promotions	1	Maintenance II to PW Supervisor Office Services Asst. to Water CSR
Upgrades	0	
Downgrades	0	
Transfers	0	
Retirements	0	
Reclassifications	0	
Change in Status	0	

ANTICIPATED ACTIVITY NEXT MONTH

	<u>Total Number</u>	<u>Position</u>
New Starts	1	Crossing Guard
Separations	2	Alternate Crossing Guard Cable TV Assistant
Promotions	0	
Transfers	0	
Reclassifications	0	
Change in Status	0	
Retirements	2	Dev. Services Coord/Rental Program Mgr HHS Administrative Asst.
New Positions	0	
Eliminated Positions	0	

2017 EMPLOYEE COUNT

	<u>Budgeted</u>	<u>Actual</u>
FULL TIME EMPLOYEES	339	331
PART TIME EMPLOYEES	68	62
TEMPORARY EMPLOYEES	1	2
SEASONAL EMPLOYEES	24	2
INTERNS (PAID)	6	3
TOTAL	438	400
<u>Total Vacancies:</u>		
<u>Full Time</u>		
Budgeted – Posted	3	Maintenance I – PM Facilities Maintenance II – Water Systems Oper. ASO I
Budgeted - Not Posted	8	Asst. Corporation Counsel Police Officer (3) Assistant Dir. Of Code Enforcement Fire Captain Maintenance I – Forestry (2)
TOTAL FULL TIME	11	
<u>Part Time</u>		
Budgeted – Posted	5	Staff Asst. PD Office Services Asst. PT Fire Inspector (2)
Budgeted-Not Posted	3	Software Support Specialist Cable TV Assistant Plumbing Inspector
TOTAL PART TIME	8	

RECRUITMENT ACTIVITY

	<u>Month</u>	<u>Year To Date</u>
Full Time – Response to Recruitments	393	427
Part Time – Response to Recruitments	456	461
Seasonal Applicants	1	48
Unsolicited Applications/Walk-In	1	3
TOTAL	851	939

HUMAN RESOURCES MANAGEMENT EMPLOYMENT ACTIVITY FEBRUARY 2017

NEW HIRES

<u>Name</u>	<u>Date of Hire</u>	<u>Position</u>	<u>Replacement for</u>
Suzanne Ostrovsky	02/27/2017	Asst. to Village Mgr.	Ashley Monroe
Oscar Gomez	02/06/2017	Civil Engineer	N/A
Parth Joshi	02/13/2017	Development Svcs. Tech.	Dan Ritter
Kyle Smith	02/03/2017	Cable TV Assistant	N/A

SEPARATIONS

<u>Name</u>	<u>Termination Date</u>	<u>Position</u>	<u>Reason</u>
Matthew Seveska	02/23/2017	Engineering Intern	End of Internship
Andres Gomez	02/27/2017	ASO	Resigned
Kyle Smith	02/17/2017	Cable TV Assistant	Resigned

PROMOTIONS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
Jeremy Jahnke	02/13/2017	Maint II Water Sys. Oper.	Traffic Supervisor
Jill Wegehaupt	02/13/2017	Office Services Asst.	Water Billing CSR

TRANSFERS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
Cathy Hehn	02/17/2017	Crossing Guard	Alternate Crossing Guard

CHANGE IN STATUS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

RECLASSIFICATION

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

UNPAID INTERNSHIPS/ADDITIONAL ACTIVITY

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Reason</u>
Richard Trent	02/28/2017	Temporary Planner	Start of Assignment

**ADDITIONAL MONTHLY REPORT INFORMATION
FEBRUARY 2017**

# Anniversaries	<u>9</u>
# Interviews conducted during month	<u>0</u>
# Orientations conducted during month	<u>5</u>

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
97	804	Forestry	(Dept)	1	100.0%	0	0	1	100%	1	0	178,893.60	113,137.13	65,756.47	178,893.60	100.0%
97	8	Public Works	(Sub-Loc)	1	100.0%	0	0	1	100%	1	0	178,893.60	113,137.13	65,756.47	178,893.60	100.0%
97	01	Village of Hoffman Estates	(Loc)	1	100.0%	0	0	1	100%	1	0	178,893.60	113,137.13	65,756.47	178,893.60	100.0%
Totals for 1997 Claims:				1	100.0%	0	0	1	100%	1	0	178,893.60	113,137.13	65,756.47	178,893.60	100.0%
00	102	Planning	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	1	Community Development	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	206	Customer Service	(Dept)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	2	Finance	(Sub-Loc)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	250	PPO Payments	(Dept)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	25	PPO Payments	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	300	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	193.50	193.50		193.50	0.1%
00	301	Fire Suppression	(Dept)	12	21.4%	6	3	3	25%	0	12	7,922.89	95,074.64		95,074.64	30.7%
00	303	Emergency Medical Service	(Dept)	7	12.5%	5	1	1	14%	0	7	2,302.35	16,116.43		16,116.43	5.2%
00	3	Fire	(Sub-Loc)	20	35.7%	11	5	4	20%	0	20	5,569.23	111,384.57		111,384.57	36.0%
00	400	Manager's Office	(Dept)	1	1.8%	0	1	0	0%	0	1	4,452.45	4,452.45		4,452.45	1.4%
00	401	Cable TV	(Dept)	1	1.8%	1	0	0	0%	0	1	260.40	260.40		260.40	0.1%
00	402	Boards & Commissions	(Dept)	1	1.8%	1	0	0	0%	0	1	413.43	413.43		413.43	0.1%
00	4	General Government	(Sub-Loc)	3	5.4%	2	1	0	0%	0	3	1,708.76	5,126.28		5,126.28	1.7%
00	600	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	6	Human Resources Manage	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	700	Patrol	(Dept)	16	28.6%	13	1	2	13%	0	16	1,761.71	28,187.36		28,187.36	9.1%
00	704	Traffic	(Dept)	1	1.8%	1	0	0	0%	0	1	1,159.40	1,159.40		1,159.40	0.4%
00	7	Police	(Sub-Loc)	17	30.4%	14	1	2	12%	0	17	1,726.28	29,346.76		29,346.76	9.5%
00	801	Water & Sewer	(Dept)	4	7.1%	2	2	0	0%	0	4	733.76	2,935.02		2,935.02	0.9%
00	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	1,411.10	1,411.10		1,411.10	0.5%
00	804	Forestry	(Dept)	5	8.9%	5	0	0	0%	0	5	565.72	2,828.60		2,828.60	0.9%
00	805	Clerical	(Dept)	1	1.8%	1	0	0	0%	0	1	452.50	452.50		452.50	0.1%
00	8	Public Works	(Sub-Loc)	11	19.6%	8	3	0	0%	0	11	693.38	7,627.22		7,627.22	2.5%
00	9	Information Systems	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	168.50	168.50		168.50	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
00	01	Village of Hoffman Estates (Loc)		56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
Totals for 2000 Claims:				56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
01	300	Administration (Dept)		2	3.1%	1	1	0	0%	0	2	538.72	1,077.44		1,077.44	0.1%
01	301	Fire Suppression (Dept)		8	12.3%	3	3	2	25%	0	8	35,023.68	280,189.41		280,189.41	23.7%
01	303	Emergency Medical Service (Dept)		7	10.8%	2	1	4	57%	0	7	38,418.72	268,931.02		268,931.02	22.7%
01	304	ESDA (Dept)		1	1.5%	1	0	0	0%	0	1	425.39	425.39		425.39	0.0%
01	3	Fire (Sub-Loc)		18	27.7%	7	5	6	33%	0	18	30,590.18	550,623.26		550,623.26	46.5%
01	400	Manager's Office (Dept)		1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	4	General Government (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	505	Immunization (Dept)		1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	5	Health & Human Services (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	700	Patrol (Dept)		20	30.8%	11	2	7	35%	0	20	10,615.24	212,304.82		212,304.82	17.9%
01	702	Crime Prevention (Dept)		1	1.5%	1	0	0	0%	0	1	5,663.17	5,663.17		5,663.17	0.5%
01	704	Traffic (Dept)		3	4.6%	1	0	2	67%	0	3	2,887.00	8,660.99		8,660.99	0.7%
01	707	Records (Dept)		4	6.2%	1	0	3	75%	0	4	14,372.31	57,489.25		57,489.25	4.9%
01	7	Police (Sub-Loc)		28	43.1%	14	2	12	43%	0	28	10,147.08	284,118.23		284,118.23	24.0%
01	800	Streets (Dept)		5	7.7%	3	1	1	20%	0	5	48,719.89	243,599.47		243,599.47	20.6%
01	801	Water & Sewer (Dept)		4	6.2%	2	1	1	25%	0	4	24,096.40	96,385.58		96,385.58	8.1%
01	802	Building & Grounds (Dept)		3	4.6%	3	0	0	0%	0	3	422.63	1,267.88		1,267.88	0.1%
01	803	Equipment & Supply (Dept)		1	1.5%	1	0	0	0%	0	1	210.60	210.60		210.60	0.0%
01	804	Forestry (Dept)		3	4.6%	2	1	0	0%	0	3	1,150.17	3,450.50		3,450.50	0.3%
01	8	Public Works (Sub-Loc)		16	24.6%	11	3	2	13%	0	16	21,557.13	344,914.03		344,914.03	29.1%
01	9	Information Systems (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	301.50	301.50		301.50	0.0%
01	01	Village of Hoffman Estates (Loc)		65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
Totals for 2001 Claims:				65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
02	102	Planning (Dept)		1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	1	Community Development (Sub-Loc)		1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	301	Fire Suppression (Dept)		5	13.2%	1	2	2	40%	0	5	11,335.45	56,677.26		56,677.26	7.6%
02	303	Emergency Medical Service (Dept)		8	21.1%	4	3	1	13%	0	8	7,441.19	59,529.50		59,529.50	8.0%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
02	306	Technical Rescue	(Dept)	1	2.6%	0	1	0	0%	0	1	5,830.00	5,830.00		5,830.00	0.8%
02	3	Fire	(Sub-Loc)	14	36.8%	5	6	3	21%	0	14	8,716.91	122,036.76		122,036.76	16.3%
02	700	Patrol	(Dept)	11	28.9%	5	0	6	55%	0	11	24,662.45	271,286.95		271,286.95	36.3%
02	704	Traffic	(Dept)	1	2.6%	0	0	1	100%	0	1	310,828.16	310,828.16		310,828.16	41.6%
02	706	Communication	(Dept)	1	2.6%	1	0	0	0%	0	1	1,777.50	1,777.50		1,777.50	0.2%
02	7	Police	(Sub-Loc)	13	34.2%	6	0	7	54%	0	13	44,914.82	583,892.61		583,892.61	78.2%
02	800	Streets	(Dept)	5	13.2%	4	1	0	0%	0	5	1,511.20	7,556.00		7,556.00	1.0%
02	801	Water & Sewer	(Dept)	2	5.3%	0	2	0	0%	0	2	1,227.90	2,455.80		2,455.80	0.3%
02	803	Equipment & Supply	(Dept)	1	2.6%	1	0	0	0%	0	1	281.70	281.70		281.70	0.0%
02	804	Forestry	(Dept)	2	5.3%	2	0	0	0%	0	2	642.60	1,285.20		1,285.20	0.2%
02	8	Public Works	(Sub-Loc)	10	26.3%	7	3	0	0%	0	10	1,157.87	11,578.70		11,578.70	1.6%
02	01	Village of Hoffman Estates	(Loc)	38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
Totals for 2002 Claims:				38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
03	301	Fire Suppression	(Dept)	5	14.3%	2	1	2	40%	0	5	25,542.01	127,710.07		127,710.07	31.2%
03	303	Emergency Medical Service	(Dept)	12	34.3%	9	1	2	17%	0	12	15,553.15	186,637.80		186,637.80	45.7%
03	305	Underwater Rescue	(Dept)	1	2.9%	1	0	0	0%	0	1	785.49	785.49		785.49	0.2%
03	3	Fire	(Sub-Loc)	18	51.4%	12	2	4	22%	0	18	17,507.41	315,133.36		315,133.36	77.1%
03	700	Patrol	(Dept)	7	20.0%	5	1	1	14%	0	7	1,467.76	10,274.35		10,274.35	2.5%
03	701	Investigations	(Dept)	1	2.9%	0	0	1	100%	0	1	79,722.54	79,722.54		79,722.54	19.5%
03	704	Traffic	(Dept)	3	8.6%	1	2	0	0%	0	3	88.33	265.00		265.00	0.1%
03	7	Police	(Sub-Loc)	11	31.4%	6	3	2	18%	0	11	8,205.63	90,261.89		90,261.89	22.1%
03	801	Water & Sewer	(Dept)	3	8.6%	3	0	0	0%	0	3	699.33	2,098.00		2,098.00	0.5%
03	802	Building & Grounds	(Dept)	2	5.7%	2	0	0	0%	0	2	477.00	954.00		954.00	0.2%
03	803	Equipment & Supply	(Dept)	1	2.9%	1	0	0	0%	0	1	310.50	310.50		310.50	0.1%
03	8	Public Works	(Sub-Loc)	6	17.1%	6	0	0	0%	0	6	560.42	3,362.50		3,362.50	0.8%
03	01	Village of Hoffman Estates	(Loc)	35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
Totals for 2003 Claims:				35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
04	201	Water Billing	(Dept)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%
04	2	Finance	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
04	301	Fire Suppression	(Dept)	10	20.8%	6	2	2	20%	0	10	4,666.25	46,662.48		46,662.48	4.4%
04	303	Emergency Medical Service	(Dept)	11	22.9%	7	4	0	0%	0	11	12,225.62	134,481.79		134,481.79	12.7%
04	3	Fire	(Sub-Loc)	21	43.8%	13	6	2	10%	0	21	8,625.92	181,144.27		181,144.27	17.1%
04	504	Health Screening	(Dept)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	5	Health & Human Services	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	600	Administration	(Dept)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	6	Human Resources Manage	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	700	Patrol	(Dept)	16	33.3%	12	0	4	25%	0	16	41,219.86	659,517.75		659,517.75	62.4%
04	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	137.84	275.68		275.68	0.0%
04	7	Police	(Sub-Loc)	18	37.5%	14	0	4	22%	0	18	36,655.19	659,793.43		659,793.43	62.5%
04	800	Streets	(Dept)	3	6.3%	1	0	2	67%	0	3	43,878.25	131,634.74		131,634.74	12.5%
04	801	Water & Sewer	(Dept)	1	2.1%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
04	803	Equipment & Supply	(Dept)	1	2.1%	0	0	1	100%	0	1	81,422.11	81,422.11		81,422.11	7.7%
04	804	Forestry	(Dept)	1	2.1%	1	0	0	0%	0	1	481.50	481.50		481.50	0.0%
04	8	Public Works	(Sub-Loc)	6	12.5%	3	0	3	50%	0	6	35,589.73	213,538.35		213,538.35	20.2%
04	01	Village of Hoffman Estates	(Loc)	48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
Totals for 2004 Claims:				48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
05	301	Fire Suppression	(Dept)	6	11.3%	4	2	0	0%	0	6	1,012.80	6,076.77		6,076.77	2.0%
05	303	Emergency Medical Service	(Dept)	20	37.7%	12	5	3	15%	0	20	12,979.04	259,580.79		259,580.79	83.9%
05	3	Fire	(Sub-Loc)	26	49.1%	16	7	3	12%	0	26	10,217.60	265,657.56		265,657.56	85.9%
05	504	Health Screening	(Dept)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	5	Health & Human Services	(Sub-Loc)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	700	Patrol	(Dept)	7	13.2%	5	1	1	14%	0	7	3,015.10	21,105.71		21,105.71	6.8%
05	701	Investigations	(Dept)	1	1.9%	1	0	0	0%	0	1	297.00	297.00		297.00	0.1%
05	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	1,186.85	1,186.85		1,186.85	0.4%
05	707	Records	(Dept)	1	1.9%	0	0	1	100%	0	1	10,253.45	10,253.45		10,253.45	3.3%
05	7	Police	(Sub-Loc)	10	18.9%	7	1	2	20%	0	10	3,284.30	32,843.01		32,843.01	10.6%
05	800	Streets	(Dept)	4	7.5%	4	0	0	0%	0	4	627.99	2,511.94		2,511.94	0.8%
05	801	Water & Sewer	(Dept)	5	9.4%	5	0	0	0%	0	5	1,066.50	5,332.50		5,332.50	1.7%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
05	802	Building & Grounds	(Dept)	1	1.9%	1	0	0	0%	0	1	437.00	437.00		437.00	0.1%
05	803	Equipment & Supply	(Dept)	2	3.8%	2	0	0	0%	0	2	697.05	1,394.10		1,394.10	0.5%
05	804	Forestry	(Dept)	4	7.5%	3	1	0	0%	0	4	259.88	1,039.50		1,039.50	0.3%
05	8	Public Works	(Sub-Loc)	16	30.2%	15	1	0	0%	0	16	669.69	10,715.04		10,715.04	3.5%
05	01	Village of Hoffman Estates	(Loc)	53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
Totals for 2005 Claims:				53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
06	201	Water Billing	(Dept)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	2	Finance	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	301	Fire Suppression	(Dept)	9	16.1%	5	2	2	22%	0	9	38,029.36	342,264.26		342,264.26	31.5%
06	303	Emergency Medical Service	(Dept)	14	25.0%	7	3	4	29%	0	14	39,335.55	550,697.76		550,697.76	50.8%
06	3	Fire	(Sub-Loc)	23	41.1%	12	5	6	26%	0	23	38,824.44	892,962.02		892,962.02	82.3%
06	700	Patrol	(Dept)	17	30.4%	11	3	3	18%	0	17	3,949.26	67,137.34		67,137.34	6.2%
06	701	Investigations	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
06	703	Tactical	(Dept)	4	7.1%	3	1	0	0%	0	4	2,311.32	9,245.26		9,245.26	0.9%
06	704	Traffic	(Dept)	2	3.6%	2	0	0	0%	0	2	3,850.97	7,701.94		7,701.94	0.7%
06	707	Records	(Dept)	1	1.8%	0	0	1	100%	0	1	25,046.89	25,046.89		25,046.89	2.3%
06	7	Police	(Sub-Loc)	25	44.6%	17	4	4	16%	0	25	4,365.26	109,131.43		109,131.43	10.1%
06	800	Streets	(Dept)	1	1.8%	1	0	0	0%	0	1	4,201.51	4,201.51		4,201.51	0.4%
06	801	Water & Sewer	(Dept)	2	3.6%	1	1	0	0%	0	2	112.50	225.00		225.00	0.0%
06	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	70,689.99	70,689.99		70,689.99	6.5%
06	804	Forestry	(Dept)	3	5.4%	3	0	0	0%	0	3	2,038.90	6,116.71		6,116.71	0.6%
06	8	Public Works	(Sub-Loc)	7	12.5%	5	2	0	0%	0	7	11,604.74	81,233.21		81,233.21	7.5%
06	01	Village of Hoffman Estates	(Loc)	56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
Totals for 2006 Claims:				56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
07	301	Fire Suppression	(Dept)	9	18.8%	7	0	2	22%	0	9	42,805.36	385,248.23		385,248.23	50.9%
07	303	Emergency Medical Service	(Dept)	7	14.6%	6	0	1	14%	0	7	2,644.72	18,513.01		18,513.01	2.4%
07	3	Fire	(Sub-Loc)	16	33.3%	13	0	3	19%	0	16	25,235.08	403,761.24		403,761.24	53.3%
07	600	Administration	(Dept)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
07	6	Human Resources Manage	(Sub-Loc)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
07	700	Patrol	(Dept)	10	20.8%	6	2	2	20%	0	10	17,411.53	174,115.28		174,115.28	23.0%
07	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	356.16	712.31		712.31	0.1%
07	704	Traffic	(Dept)	4	8.3%	2	1	1	25%	0	4	4,376.80	17,507.19		17,507.19	2.3%
07	7	Police	(Sub-Loc)	16	33.3%	10	3	3	19%	0	16	12,020.92	192,334.78		192,334.78	25.4%
07	800	Streets	(Dept)	3	6.3%	2	0	1	33%	0	3	8,294.56	24,883.69		24,883.69	3.3%
07	801	Water & Sewer	(Dept)	4	8.3%	4	0	0	0%	0	4	1,093.37	4,373.47		4,373.47	0.6%
07	802	Building & Grounds	(Dept)	1	2.1%	1	0	0	0%	0	1	743.84	743.84		743.84	0.1%
07	803	Equipment & Supply	(Dept)	3	6.3%	3	0	0	0%	0	3	1,148.10	3,444.30		3,444.30	0.5%
07	804	Forestry	(Dept)	4	8.3%	3	0	1	25%	0	4	31,828.77	127,315.08		127,315.08	16.8%
07	8	Public Works	(Sub-Loc)	15	31.3%	13	0	2	13%	0	15	10,717.36	160,760.38		160,760.38	21.2%
07	01	Village of Hoffman Estates	(Loc)	48	100.0%	36	4	8	17%	0	48	15,767.84	756,856.40		756,856.40	100.0%
Totals for 2007 Claims:				48	100.0%	36	4	8	17%	0	48	15,767.84	756,856.40		756,856.40	100.0%
08	200	Accounting	(Dept)	1	1.6%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
08	206	Customer Service	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	2	Finance	(Sub-Loc)	2	3.1%	1	1	0	0%	0	2	0.00	0.00		0.00	0.0%
08	300	Administration	(Dept)	1	1.6%	1	0	0	0%	0	1	3,466.28	3,466.28		3,466.28	0.7%
08	301	Fire Suppression	(Dept)	14	21.9%	11	2	1	7%	0	14	1,747.67	24,467.38		24,467.38	4.8%
08	303	Emergency Medical Service	(Dept)	22	34.4%	17	2	3	14%	0	22	10,444.02	229,768.34		229,768.34	44.8%
08	3	Fire	(Sub-Loc)	37	57.8%	29	4	4	11%	0	37	6,964.92	257,702.00		257,702.00	50.2%
08	400	Manager's Office	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	4	General Government	(Sub-Loc)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	700	Patrol	(Dept)	7	10.9%	4	0	3	43%	0	7	8,533.91	59,737.37		59,737.37	11.6%
08	701	Investigations	(Dept)	1	1.6%	0	0	1	100%	0	1	80,561.35	80,561.35		80,561.35	15.7%
08	703	Tactical	(Dept)	2	3.1%	2	0	0	0%	0	2	953.81	1,907.61		1,907.61	0.4%
08	704	Traffic	(Dept)	1	1.6%	0	1	0	0%	0	1	8,049.19	8,049.19		8,049.19	1.6%
08	705	Canine	(Dept)	1	1.6%	1	0	0	0%	0	1	5,940.13	5,940.13		5,940.13	1.2%
08	7	Police	(Sub-Loc)	12	18.8%	7	1	4	33%	0	12	13,016.30	156,195.65		156,195.65	30.4%
08	800	Streets	(Dept)	5	7.8%	4	1	0	0%	0	5	661.38	3,306.90		3,306.90	0.6%
08	801	Water & Sewer	(Dept)	5	7.8%	4	1	0	0%	0	5	410.40	2,052.00		2,052.00	0.4%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
08	804	Forestry	(Dept)	2	3.1%	1	0	1	50%	0	2	46,969.21	93,938.41		93,938.41	18.3%
08	8	Public Works	(Sub-Loc)	12	18.8%	9	2	1	8%	0	12	8,274.78	99,297.31		99,297.31	19.3%
08	01	Village of Hoffman Estates	(Loc)	64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
Totals for 2008 Claims:				64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
09	300	Administration	(Dept)	2	3.8%	1	1	0	0%	0	2	7,601.49	15,202.97		15,202.97	2.2%
09	301	Fire Suppression	(Dept)	14	26.4%	11	3	0	0%	0	14	4,642.64	64,996.99		64,996.99	9.3%
09	303	Emergency Medical Service	(Dept)	20	37.7%	13	4	3	15%	0	20	17,948.22	358,964.35		358,964.35	51.1%
09	3	Fire	(Sub-Loc)	36	67.9%	25	8	3	8%	0	36	12,199.01	439,164.31		439,164.31	62.6%
09	600	Administration	(Dept)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.8%
09	6	Human Resources Manage	(Sub-Loc)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.8%
09	700	Patrol	(Dept)	8	15.1%	2	2	4	50%	0	8	18,574.08	148,592.67		148,592.67	21.2%
09	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	2,457.38	2,457.38		2,457.38	0.4%
09	707	Records	(Dept)	1	1.9%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
09	7	Police	(Sub-Loc)	10	18.9%	4	2	4	40%	0	10	15,105.01	151,050.05		151,050.05	21.5%
09	800	Streets	(Dept)	1	1.9%	0	0	1	100%	0	1	85,580.51	85,580.51		85,580.51	12.2%
09	801	Water & Sewer	(Dept)	2	3.8%	2	0	0	0%	0	2	592.65	1,185.30		1,185.30	0.2%
09	803	Equipment & Supply	(Dept)	1	1.9%	0	1	0	0%	0	1	4,634.90	4,634.90		4,634.90	0.7%
09	804	Forestry	(Dept)	2	3.8%	2	0	0	0%	0	2	551.70	1,103.40		1,103.40	0.2%
09	8	Public Works	(Sub-Loc)	6	11.3%	4	1	1	17%	0	6	15,417.35	92,504.11		92,504.11	13.2%
09	01	Village of Hoffman Estates	(Loc)	53	100.0%	33	11	9	17%	0	53	13,246.58	702,068.57		702,068.57	100.0%
Totals for 2009 Claims:				53	100.0%	33	11	9	17%	0	53	13,246.58	702,068.57		702,068.57	100.0%
10	200	Accounting	(Dept)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.5%
10	2	Finance	(Sub-Loc)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.5%
10	250	PPO Payments	(Dept)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.4%
10	25	PPO Payments	(Sub-Loc)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.4%
10	301	Fire Suppression	(Dept)	8	19.0%	3	5	0	0%	0	8	3,252.66	26,021.31		26,021.31	4.5%
10	303	Emergency Medical Service	(Dept)	8	19.0%	4	1	3	38%	0	8	22,624.71	180,997.64		180,997.64	31.1%
10	3	Fire	(Sub-Loc)	16	38.1%	7	6	3	19%	0	16	12,938.68	207,018.95		207,018.95	35.6%
10	700	Patrol	(Dept)	15	35.7%	7	4	4	27%	1	14	18,625.79	264,621.50	14,765.29	279,386.79	48.0%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
10	7	Police	(Sub-Loc)	15	35.7%	7	4	4	27%	1	14	18,625.79	264,621.50	14,765.29	279,386.79	48.0%
10	800	Streets	(Dept)	3	7.1%	2	1	0	0%	0	3	251.71	755.12		755.12	0.1%
10	801	Water & Sewer	(Dept)	3	7.1%	3	0	0	0%	0	3	2,370.53	7,111.59		7,111.59	1.2%
10	802	Building & Grounds	(Dept)	1	2.4%	1	0	0	0%	0	1	541.00	541.00		541.00	0.1%
10	804	Forestry	(Dept)	1	2.4%	0	1	0	0%	0	1	17,684.94	17,684.94		17,684.94	3.0%
10	8	Public Works	(Sub-Loc)	8	19.0%	6	2	0	0%	0	8	3,261.58	26,092.65		26,092.65	4.5%
10	01	Village of Hoffman Estates	(Loc)	42	100.0%	21	13	8	19%	1	41	13,861.22	567,405.90	14,765.29	582,171.19	100.0%
Totals for 2010 Claims:				42	100.0%	21	13	8	19%	1	41	13,861.22	567,405.90	14,765.29	582,171.19	100.0%
11	200	Accounting	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	2	Finance	(Sub-Loc)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	250	PPO Payments	(Dept)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	25	PPO Payments	(Sub-Loc)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	301	Fire Suppression	(Dept)	4	12.9%	2	1	1	25%	1	3	61,241.86	208,369.97	36,597.47	244,967.44	34.0%
11	303	Emergency Medical Service	(Dept)	11	35.5%	9	0	2	18%	0	11	19,510.89	214,619.81		214,619.81	29.8%
11	3	Fire	(Sub-Loc)	15	48.4%	11	1	3	20%	1	14	30,639.15	422,989.78	36,597.47	459,587.25	63.7%
11	700	Patrol	(Dept)	10	32.3%	6	1	3	30%	0	10	23,145.83	231,458.29		231,458.29	32.1%
11	703	Tactical	(Dept)	1	3.2%	0	1	0	0%	0	1	6,447.68	6,447.68		6,447.68	0.9%
11	7	Police	(Sub-Loc)	11	35.5%	6	2	3	27%	0	11	21,627.82	237,905.97		237,905.97	33.0%
11	801	Water & Sewer	(Dept)	1	3.2%	1	0	0	0%	0	1	489.57	489.57		489.57	0.1%
11	804	Forestry	(Dept)	1	3.2%	1	0	0	0%	0	1	2,769.16	2,769.16		2,769.16	0.4%
11	805	Clerical	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	8	Public Works	(Sub-Loc)	3	9.7%	2	1	0	0%	0	3	1,086.24	3,258.73		3,258.73	0.5%
11	01	Village of Hoffman Estates	(Loc)	31	100.0%	20	5	6	19%	1	30	23,264.81	684,611.64	36,597.47	721,209.11	100.0%
Totals for 2011 Claims:				31	100.0%	20	5	6	19%	1	30	23,264.81	684,611.64	36,597.47	721,209.11	100.0%
12	101	Engineering/Transportation	(Dept)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.5%
12	1	Community Development	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.5%
12	250	PPO Payments	(Dept)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	14.5%
12	25	PPO Payments	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	14.5%
12	301	Fire Suppression	(Dept)	12	27.9%	10	1	1	8%	1	11	2,111.09	22,161.53	3,171.59	25,333.12	7.5%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
12	303	Emergency Medical Service	(Dept)	8	18.6%	7	0	1	13%	0	8	21,902.53	175,220.26		175,220.26	51.9%
12	3	Fire	(Sub-Loc)	20	46.5%	17	1	2	10%	1	19	10,027.67	197,381.79	3,171.59	200,553.38	59.4%
12	700	Patrol	(Dept)	9	20.9%	6	1	2	22%	1	8	7,951.85	67,066.69	4,499.93	71,566.62	21.2%
12	701	Investigations	(Dept)	2	4.7%	1	1	0	0%	0	2	341.20	682.40		682.40	0.2%
12	704	Traffic	(Dept)	1	2.3%	1	0	0	0%	0	1	4,940.28	4,940.28		4,940.28	1.5%
12	7	Police	(Sub-Loc)	12	27.9%	8	2	2	17%	1	11	6,432.44	72,689.37	4,499.93	77,189.30	22.9%
12	800	Streets	(Dept)	3	7.0%	2	1	0	0%	0	3	296.81	890.43		890.43	0.3%
12	801	Water & Sewer	(Dept)	5	11.6%	4	1	0	0%	0	5	1,614.09	8,070.44		8,070.44	2.4%
12	804	Forestry	(Dept)	1	2.3%	1	0	0	0%	0	1	257.70	257.70		257.70	0.1%
12	8	Public Works	(Sub-Loc)	9	20.9%	7	2	0	0%	0	9	1,024.29	9,218.57		9,218.57	2.7%
12	01	Village of Hoffman Estates	(Loc)	43	100.0%	34	5	4	9%	2	41	7,851.94	329,962.09	7,671.52	337,633.61	100.0%
		Totals for 2012 Claims:		43	100.0%	34	5	4	9%	2	41	7,851.94	329,962.09	7,671.52	337,633.61	100.0%
13	102	Planning	(Dept)	1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	1	Community Development	(Sub-Loc)	1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	200	Accounting	(Dept)	1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	2	Finance	(Sub-Loc)	1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	301	Fire Suppression	(Dept)	8	20.5%	6	2	0	0%	1	7	6,511.54	30,892.21	21,200.12	52,092.33	11.8%
13	303	Emergency Medical Service	(Dept)	6	15.4%	3	1	2	33%	1	5	39,558.95	213,982.12	23,371.56	237,353.68	53.7%
13	3	Fire	(Sub-Loc)	14	35.9%	9	3	2	14%	2	12	20,674.72	244,874.33	44,571.68	289,446.01	65.5%
13	700	Patrol	(Dept)	12	30.8%	4	2	6	50%	5	7	10,076.29	99,601.46	21,314.00	120,915.46	27.4%
13	701	Investigations	(Dept)	1	2.6%	1	0	0	0%	0	1	1,134.37	1,134.37		1,134.37	0.3%
13	7	Police	(Sub-Loc)	13	33.3%	5	2	6	46%	5	8	9,388.45	100,735.83	21,314.00	122,049.83	27.6%
13	801	Water & Sewer	(Dept)	9	23.1%	8	1	0	0%	0	9	3,217.94	28,961.44		28,961.44	6.6%
13	804	Forestry	(Dept)	1	2.6%	1	0	0	0%	0	1	471.75	471.75		471.75	0.1%
13	8	Public Works	(Sub-Loc)	10	25.6%	9	1	0	0%	0	10	2,943.32	29,433.19		29,433.19	6.7%
13	01	Village of Hoffman Estates	(Loc)	39	100.0%	24	7	8	21%	7	32	11,326.99	375,867.09	65,885.68	441,752.77	100.0%
		Totals for 2013 Claims:		39	100.0%	24	7	8	21%	7	32	11,326.99	375,867.09	65,885.68	441,752.77	100.0%
14	100	Code Enforcement	(Dept)	1	2.0%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
14	102	Planning	(Dept)	1	2.0%	1	0	0	0%	0	1	642.39	642.39		642.39	0.1%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
14	1	Community Development	(Sub-Loc)	2	4.1%	1	1	0	0%	0	2	321.20	642.39		642.39	0.1%
14	301	Fire Suppression	(Dept)	12	24.5%	9	0	3	25%	1	11	30,828.02	333,154.80	36,781.48	369,936.28	56.5%
14	303	Emergency Medical Service	(Dept)	6	12.2%	3	1	2	33%	1	5	9,547.25	47,202.12	10,081.39	57,283.51	8.7%
14	3	Fire	(Sub-Loc)	18	36.7%	12	1	5	28%	2	16	23,734.43	380,356.92	46,862.87	427,219.79	65.2%
14	401	Cable TV	(Dept)	1	2.0%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
14	4	General Government	(Sub-Loc)	1	2.0%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
14	600	Administration	(Dept)	1	2.0%	1	0	0	0%	0	1	2,934.04	2,934.04		2,934.04	0.4%
14	6	Human Resources Manage	(Sub-Loc)	1	2.0%	1	0	0	0%	0	1	2,934.04	2,934.04		2,934.04	0.4%
14	700	Patrol	(Dept)	16	32.7%	12	3	1	6%	1	15	13,287.72	103,758.85	108,844.72	212,603.57	32.5%
14	701	Investigations	(Dept)	1	2.0%	0	1	0	0%	0	1	213.50	213.50		213.50	0.0%
14	704	Traffic	(Dept)	1	2.0%	1	0	0	0%	0	1	1,148.28	1,148.28		1,148.28	0.2%
14	7	Police	(Sub-Loc)	18	36.7%	13	4	1	6%	1	17	11,886.96	105,120.63	108,844.72	213,965.35	32.7%
14	800	Streets	(Dept)	1	2.0%	1	0	0	0%	0	1	972.94	972.94		972.94	0.1%
14	801	Water & Sewer	(Dept)	5	10.2%	3	2	0	0%	0	5	1,205.25	6,026.24		6,026.24	0.9%
14	804	Forestry	(Dept)	3	6.1%	3	0	0	0%	0	3	1,103.67	3,311.00		3,311.00	0.5%
14	8	Public Works	(Sub-Loc)	9	18.4%	7	2	0	0%	0	9	1,145.58	10,310.18		10,310.18	1.6%
14	01	Village of Hoffman Estates	(Loc)	49	100.0%	35	8	6	12%	3	46	13,368.81	499,364.16	155,707.59	655,071.75	100.0%
Totals for 2014 Claims:				49	100.0%	35	8	6	12%	3	46	13,368.81	499,364.16	155,707.59	655,071.75	100.0%
15	100	Code Enforcement	(Dept)	1	3.4%	1	0	0	0%	0	1	371.99	371.99		371.99	0.1%
15	1	Community Development	(Sub-Loc)	1	3.4%	1	0	0	0%	0	1	371.99	371.99		371.99	0.1%
15	301	Fire Suppression	(Dept)	9	31.0%	5	1	3	33%	2	7	30,170.66	191,222.84	80,313.12	271,535.96	63.0%
15	303	Emergency Medical Service	(Dept)	6	20.7%	4	1	1	17%	2	4	12,558.82	40,164.58	35,188.34	75,352.92	17.5%
15	3	Fire	(Sub-Loc)	15	51.7%	9	2	4	27%	4	11	23,125.93	231,387.42	115,501.46	346,888.88	80.5%
15	505	Immunization	(Dept)	1	3.4%	1	0	0	0%	0	1	958.06	958.06		958.06	0.2%
15	5	Health & Human Services	(Sub-Loc)	1	3.4%	1	0	0	0%	0	1	958.06	958.06		958.06	0.2%
15	700	Patrol	(Dept)	7	24.1%	6	0	1	14%	1	6	10,664.75	50,296.01	24,357.26	74,653.27	17.3%
15	701	Investigations	(Dept)	1	3.4%	0	1	0	0%	0	1	913.00	913.00		913.00	0.2%
15	7	Police	(Sub-Loc)	8	27.6%	6	1	1	13%	1	7	9,445.78	51,209.01	24,357.26	75,566.27	17.5%
15	800	Streets	(Dept)	1	3.4%	1	0	0	0%	0	1	184.04	184.04		184.04	0.0%

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1996 Through: 02/28/2017

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
15	801	Water & Sewer	(Dept)	1	3.4%	1	0	0	0%	0	1	582.07	582.07		582.07	0.1%
15	802	Building & Grounds	(Dept)	1	3.4%	1	0	0	0%	0	1	361.60	361.60		361.60	0.1%
15	804	Forestry	(Dept)	1	3.4%	1	0	0	0%	0	1	6,160.47	6,160.47		6,160.47	1.4%
15	8	Public Works	(Sub-Loc)	4	13.8%	4	0	0	0%	0	4	1,822.05	7,288.18		7,288.18	1.7%
15	01	Village of Hoffman Estates	(Loc)	29	100.0%	21	3	5	17%	5	24	14,864.60	291,214.66	139,858.72	431,073.38	100.0%
Totals for 2015 Claims:				29	100.0%	21	3	5	17%	5	24	14,864.60	291,214.66	139,858.72	431,073.38	100.0%
16	301	Fire Suppression	(Dept)	3	8.1%	2	1	0	0%	0	3	234.47	703.42		703.42	0.1%
16	303	Emergency Medical Service	(Dept)	4	10.8%	2	0	2	50%	2	2	52,098.90	73,146.60	135,249.00	208,395.60	43.4%
16	3	Fire	(Sub-Loc)	7	18.9%	4	1	2	29%	2	5	29,871.29	73,850.02	135,249.00	209,099.02	43.5%
16	700	Patrol	(Dept)	16	43.2%	13	1	2	13%	2	14	13,596.04	115,540.07	101,996.56	217,536.63	45.3%
16	701	Investigations	(Dept)	1	2.7%	1	0	0	0%	0	1	7,112.66	7,112.66		7,112.66	1.5%
16	703	Tactical	(Dept)	1	2.7%	1	0	0	0%	0	1	140.43	140.43		140.43	0.0%
16	7	Police	(Sub-Loc)	18	48.6%	15	1	2	11%	2	16	12,488.32	122,793.16	101,996.56	224,789.72	46.8%
16	800	Streets	(Dept)	1	2.7%	1	0	0	0%	0	1	329.95	329.95		329.95	0.1%
16	801	Water & Sewer	(Dept)	4	10.8%	3	1	0	0%	0	4	4,319.90	17,279.58		17,279.58	3.6%
16	803	Equipment & Supply	(Dept)	3	8.1%	2	1	0	0%	1	2	6,721.48	20,164.43		20,164.43	4.2%
16	804	Forestry	(Dept)	3	8.1%	3	0	0	0%	0	3	2,216.74	6,650.22		6,650.22	1.4%
16	8	Public Works	(Sub-Loc)	11	29.7%	9	2	0	0%	1	10	4,038.56	44,424.18		44,424.18	9.3%
16	9	Information Systems	(Sub-Loc)	1	2.7%	1	0	0	0%	0	1	1,848.77	1,848.77		1,848.77	0.4%
16	01	Village of Hoffman Estates	(Loc)	37	100.0%	29	4	4	11%	5	32	12,977.34	242,916.13	237,245.56	480,161.69	100.0%
Totals for 2016 Claims:				37	100.0%	29	4	4	11%	5	32	12,977.34	242,916.13	237,245.56	480,161.69	100.0%
17	700	Patrol	(Dept)	1	50.0%	1	0	0	0%	1	0	0.00	0.00		0.00	
17	701	Investigations	(Dept)	1	50.0%	1	0	0	0%	1	0	0.00	0.00		0.00	
17	7	Police	(Sub-Loc)	2	100.0%	2	0	0	0%	2	0	0.00	0.00		0.00	
17	01	Village of Hoffman Estates	(Loc)	2	100.0%	2	0	0	0%	2	0	0.00	0.00		0.00	
Totals for 2017 Claims:				2	100.0%	2	0	0	0%	2	0	0.00	0.00		0.00	

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1996 Through: 02/28/2017

Year Code	Description	Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
250	Village of Hoffman Estates	789		522	132	135		27	762	13,815.52	10,176,955.76	723,488.30	10,900,444.06	

Open Medical: 3
 Open Comp: 2
 Open Legal: 22