

AGENDA

*Village of Hoffman Estates
First Meeting of the Month
Village Board of Trustees*

*1900 Hassell Road
Hoffman Estates, IL 60169
847/882-9100*

Board Room

February 6, 2017

(Immediately Following Special Planning, Building & Zoning Committee)

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **RECOGNITION OF AUDIENCE**
4. **APPROVAL OF MINUTES – January 16, 2017**
5. **CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote)**
(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the discussion will be the first item of business after approval of the Consent Agenda.)
 - A. Approval of Agenda
 - B. Approval of the schedule of bills for February 6, 2017 - \$1,893,282.48
 - C. Request Board approval of a Resolution authorizing the Village President to enter into an Intergovernmental Agreement with Township High School District 211 (school resource officer).
 - D. Request Board approval of a Resolution authorizing the Village President to enter into an Intergovernmental Agreement with Township High School District 211 (reciprocal reporting and cooperation).
 - E. Request Board approval of a Resolution establishing fees for Police & Fire Department personnel (hireback rates).
 - F. Request Board approval of a Resolution for construction on State highways.
 - G. Request Board approval to enter into a service agreement with EnerNoc Inc. to participate in their Emergency Load Response Program.
 - H. Request Board authorization to:
 - 1) waive formal bidding; and
 - 2) purchase two (2) replacement heavy-duty dump truck chassis through State of Illinois Joint Purchase Contract pricing from Rush Truck Center of Illinois, Inc., Chicago, IL (low State contract bid), in an amount not to exceed \$166,874.
 - I. Request Board authorization to:
 - 1) waive formal bidding; and
 - 2) purchase two (2) new Henderson dump bodies, underbody plows, spreader boxes, pre-wet systems, controls and fabrication/installation using NJPA contract discount from Henderson Truck Equipment-Illinois, Huntley, IL, in an amount not to exceed \$149,336.

5. CONSENT AGENDA/OMNIBUS VOTE – Continued

- J. Request Board authorization to:
- 1) waive formal bidding; and
 - 2) purchase two (2) new front snow plows for use on 2017 budgeted trucks using NJPA contract discount from Wausau Equipment Company, New Berlin, WI, in an amount not to exceed \$28,068.
- K. Request Board authorization to:
- 1) waive formal bidding; and
 - 2) purchase Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier) at 2016 unit prices, in an amount not to exceed \$205,500.
- L. Request Board authorization to award contract for engineering design and construction management for the Hoffman Boulevard Bridge north parapet wall repair project to Hampton, Lenzini and Renwick, Inc., Elgin, IL, in an amount not to exceed \$49,718.

6. REPORTS**A. President's Report**

- ... Presentation(s)
-- Fire Chief's Letter of Commendation - FF/PM Evan VonQualen
- ... Proclamation(s)
-- Library Lovers Month
-- National Teen Dating Violence Awareness Month
-- American Heart Month

B. Trustee Comments**C. Village Manager's Report**

- Updated TIF Interested Parties Registry Registration Rules

D. Village Clerk's Report**E. Committee Reports**

- Transportation & Road Improvement
-- Planning, Building & Zoning
-- General Administration & Personnel

7. PLANNING & ZONING COMMISSION REPORTS

- A. Request by CMIC, Inc. (owner) and Riley Construction Company, Inc. (applicant) for a site plan amendment for a building addition and a plat of easement on the property located at 2860 Forbs Avenue, with 4 conditions (see packets).

Voting: 10 Ayes, 1 Absent

Motion carried.

8. ADDITIONAL BUSINESS *(All other new business; those items not recommended unanimously by the Committee)*

- A. Request Board authorization to award contract to Intelligent Technology, Inc., Canonsburg, PA, for replacement of two seat editing system with SAN network storage in an amount not to exceed \$49,950.

8. **ADDITIONAL BUSINESS – Continued**
 - B. Request Board approval of a Profit Split Agreement by and between the Village of Hoffman Estates, as Owner, and Levy Premium Foodservice Limited Partnership, as Manager.
 - C. Request Board approval of a Resolution setting a date for public hearing regarding approval of a Redevelopment Plan and Project for the Route 72 and Route 59 Redevelopment Project Area, Designation of the Route 72 and Route 59 Redevelopment Project Area as a Redevelopment Project Area, and adoption of Tax Increment Allocation Financing pursuant to the Tax Increment Allocation Redevelopment Act.

9. **ADJOURNMENT – *Executive Session – Land Acquisition (5 ILCS 120/2-(c)-(6))***

MEETING: HOFFMAN ESTATES VILLAGE BOARD
DATE: JANUARY 16, 2017
PLACE: COUNCIL CHAMBERS
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta, Gayle Vandenbergh.

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
A. Janura, Corporation Counsel
P. Cross, Asst. Corporation Counsel
M. Koplin, Asst. Village Manager-Development Services
G. Schuldt, Deputy Fire Chief
T. Bos, Police Chief
J. Nebel, Public Works Director
R. Musiala, Finance Director
F. Besenhoffer, IS Director
P. Seger, HRM Director
M. Saavedra, H&HS Director
B. Anderson, CATV Coordinator
J. Lester, GG Intern

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Mills.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 4. Voice vote taken. 5 Ayes, 2 Abstentions. Motion carried.

Approval of Minutes
Minutes from January 3, 2017.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 4. Voice vote taken. All Ayes.
Motion carried.

Approval of Minutes
Minutes from January 9, 2017.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.B.

5.B. Approval of the schedule of bills for January 16, 2017: \$16,867,160.09.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.C.

5.C. Request Board approval of two (2) IDOT resolutions to appropriate Motor Fuel Tax Funds for: 2017 Street Revitalization project in an amount not to exceed \$1,100,000; and 2017 Traffic Signal Maintenance and Opticom repairs in an amount not to exceed \$105,000.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.D.

5.D. Request Board approval of a License Agreement with Canadian National for access to grade crossing data.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

Mayor McLeod wished the Clerk a Happy Birthday, he stated that he has been filming the Heart of Hoffman series, that he attended the MLK dinner hosted by ICDHR, Coffee with the Board and our MLK breakfast.

6.B. Trustee Comments

Trustee Mills wished the Clerk a Happy Birthday, she stated that she attended Coffee with the Board and she thanked the Cultural Awareness Commission for the MLK presentation..

Trustee Stanton stated that he attended the MLK dinner, Coffee with the Board, our MLK breakfast and thanked the Cultural Awareness Commission and staff for their work on the event and he wished the Clerk a Happy Birthday.

Trustee Vandenberg stated that she attended a Platzkonzert Commission meeting and informed everyone that the event will be held September 8th and 9th, she attended the MLK dinner, Coffee with the Board and wished Finance Director Musiala and the Clerk a Happy Birthday.

Trustee Gaeta stated that he attended the Kids hop USA program at Lakeview School, the MLK breakfast and stated that staff did an excellent job cooking and he wished the Clerk a Happy Birthday.

Trustee Newell stated that she attended Coffee with the Board and wished the Clerk a Happy Birthday.

Trustee Pilafas wished the Clerk a Happy Birthday, he stated that he attended Coffee with the Board, he thanked the Cultural Awareness Commission for their work on the breakfast, stated that he attended a Platzkonzert meeting, an Emerging Technology Commission meeting and asked if a link could be added to our website for the FAA regarding drones.

6. C. Village Manager's Report

Mr. Norris wished the Clerk a Happy Birthday and sent his condolences to Chief Jorian on the loss of his brother.

6. D. Village Clerk's Report

The Clerk thanked everyone for the birthday wishes and Patrick Seger for his involvement with the Cultural Awareness Commission and the MLK breakfast.

6.E. Treasurer's Report

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 6.E.

Mrs. Musiala stated that during the month of November 2016 cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$3.87 million, primarily due to general operating expenses. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$34.4 million.

For the operating, Debt Service and Capital Projects funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$6.95 million, primarily due to principal and interest payments.

For the Trust Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$3.05 million.

The total for cash and investments for all funds increased to \$208 million.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

6.F. Committee Reports

Public Health & Safety

Trustee Gaeta stated that they would be meeting to request authorization for the Village to enter into an Intergovernmental Agreement with Township High School District 211 regarding the School Resource Officer Program at Hoffman Estates High School and James B. Conant High School; request authorization to enter into an agreement for reciprocal reporting and cooperation between the Village of Hoffman Estates and Township High School District 211; request acceptance of Police Department, Health & Human Services, Emergency Management Coordinator and Fire Department Monthly Reports.

Finance

Trustee Pilafas stated that they would be meeting to request approval of a resolution establishing hire back rates for Police and Fire personnel for the period February 7 through December 31, 2017; request approval of an amendment to the agreement with Levy providing food and beverage service at the Sears Centre Arena to convert to a Profit Share Agreement; acceptance of Finance Department, Information System Department and Sears Centre Monthly Reports.

Public Works & Utilities

Trustee Newell stated that they would be meeting to request approval of an IDOT Resolution to permit Village work on State of Illinois Rights-of-Way; request authorization to waive bidding and purchase two (2) new Henderson dump bodies, underbody plows, spreader boxes, pre-wet systems, controls and fabrication/installation using NJPA contract discount from Henderson Truck Equipment-Illinois, Huntley, IL, in an amount not to exceed \$149,336; request authorization to waive bidding and purchase two (2) replacement heavy-duty dump truck chassis through State of Illinois Joint Purchase Contract pricing from Rush Truck Center of Illinois, INC, Chicago, IL (low State Contract bid), in an amount not to exceed \$166,874; request authorization to waive bidding and purchase two (2) new front snow plows for use on 2017 budgeted trucks using NJPA contract discount from Wausau Equipment Company, New Berlin, WI, in an amount not to exceed \$28,068; request authorization to waive formal bidding and purchase Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier), at 2016 unit prices, in an amount not to exceed \$205,500; request authorization to award contract for engineering design and construction management for the Hoffman Boulevard Bridge North Parapet Wall Repair Project (Proposals under review); request acceptance of the Department of Public Works and Department of Development Services for the Transportation and Engineering Division Monthly Reports.

7. ADDITIONAL BUSINESS:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 8.A.

7.A. Request Board approval of Ordinance No. 4573-2017 amending Section 8-3-22, Number of Licenses of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (reduction in the number of Class "A" licenses, Starbucks, 1405 Palatine Road: and increase in number of Class "J" licenses, Bucky's Express, 1 W. Golf Road, and Bucky's Mobil, 615 W. Higgins Road).

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Vandenberg

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADJOURNMENT:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting. Time: 7:16 p.m. Voice vote taken. All Ayes. Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.



BILL LIST SUMMARY

BILL LIST AS OF 02/06/2017	\$	659,756.37
MANUAL CHECK REGISTER	\$	16,131.72
PAYROLL AS OF 01/20/2017	\$	<u>1,217,394.39</u>
TOTAL	\$	1,893,282.48

VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01 0301	17	OFFICE DEPOT	OFFICE SUPPLIES	\$42.37
01 0302	17	ACME TRUCK BRAKE & SUPPLY CO.	STOCK REPAIR PARTS	\$21.82
01 0302	17	BOB ROHRMAN'S SCHAUMBURG FORD	STOCK REPAIR PARTS	\$25.44
01 0302	17	BRISTOL HOSE & FITTING	VARIOUS SUPPLIES	\$92.85
01 0302	17	BUMPER TO BUMPER/ LEE AUTO	REPAIR PARTS	\$51.45
01 0302	17	CARQUEST AUTO PARTS	REPAIR PARTS	\$115.06
01 0302	17	CARQUEST AUTO PARTS	STOCK REPAIR PARTS	\$314.18
01 0302	17	CARQUEST AUTO PARTS	VARIOUS PARTS	\$108.46
01 0302	17	CHICAGO PARTS & SOUND LLC	REPAIR PARTS	\$113.53
01 0302	17	FIRESTONE TRUCK & SERVICE CENTER	STOCK REPAIR PARTS	\$617.15
01 0302	17	FIRST AYD CORP	STOCK REPAIR PARTS	\$201.70
01 0302	17	FOSTER COACH SALES INC	BULBS	\$47.20
01 0302	17	GRAINGER INC	STOCK REPAIR PARTS	\$25.76
01 0302	17	LEACH ENTERPRISES INC	STOCK REPAIR PARTS	\$49.64
01 0302	17	MOTION INDUSTRIES,INC.	VARIOUS PARTS	\$217.08
01 0302	17	RUSH TRUCK CENTER OF ILLINOIS, INC	FILTER	\$28.26
01 0302	17	RUSH TRUCK CENTER OF ILLINOIS, INC	STOCK REPAIR PARTS	\$237.95

TOTAL CASH AND INVENTORIES **\$2,309.90**

01 1458	17	TMDE CALIBRATION LABS INC.	DIAGNOSIS EVALUATION	\$50.00
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TOTAL PAYMENTS FROM DEPOSITS ON HAND **\$50.00**

01 1222	17	AFLAC	DED:1027 AFLAC-INS	\$4,508.54
01 1223	17	AFLAC	DED:2027 AFL-AF TAX	\$903.84
01 1232	17	RESURGENCE LEGAL GROUP	DED:0024 WAGE DED	\$330.25

TOTAL PAYROLL DEDUCTION **\$5,742.63**

01000010 3104	16	JAMES M. GUTHRIE	RFD TRANSFER STAMP	\$414.00
01000011 3203	16	ILLINOIS STATE POLICE	LIQUOR CNTRL #4365	\$108.00

TOTAL GENERAL-REVENUE ACCOUNTS **\$522.00**

01101124 4504	17	ILLINOIS MUNICIPAL LEAGUE	FY17 MEMBERSHIP	\$3,500.00
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TOTAL LEGISLATIVE **\$3,500.00**

01101224 4542	16	LANGUAGE LINE SERVICES	LANGUAGE LINE	\$51.84
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TOTAL ADMINISTRATIVE **\$51.84**

VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01101324 4542	17	RICHARD A KAVITT ATTORNEY AT LAW	LEGAL ADMIN SERVICES	\$1,800.00
01101324 4542	17	RICHARD A KAVITT ATTORNEY AT LAW	PROFESSIONAL SERVICES	\$500.00
01101324 4547	16	THOMSON REUTERS-WEST	INFORMATION CHARGES	\$816.07
01101324 4567	16	ARNSTEIN & LEHR LLP	LEGAL SERVICES	\$283.95
01101324 4567	16	PACER SERVICE CENTER	LEGAL SERVICES	\$483.00
01101324 4567	17	MIDWEST OFFICE INTERIORS INC	RED CREDENZA	\$1,320.68
TOTAL LEGAL				\$5,203.70

01101423 4401	16	FEDERAL EXPRESS CORP	SHIPPING	\$114.26
01101423 4402	17	OFFICE DEPOT	OFFICE SUPPLIES	\$54.43
01101423 4402	17	WAREHOUSE DIRECT	OFFICE SUPPLIES	\$57.02
01101423 4402	17	WAREHOUSE DIRECT	VARIOUS SUPPLIES	\$9.63
TOTAL FINANCE				\$235.34

01101523 4403	17	B & L BLUEPRINT, INC	COPY OF FILE	\$15.00
01101524 4546	17	PADDOCK PUBLICATIONS INC	BID NOTICES	\$75.00
01101524 4546	17	PADDOCK PUBLICATIONS INC	NOTICE TO BID VILLAGE	\$45.75
TOTAL VILLAGE CLERK				\$135.75

01101623 4402	17	WAREHOUSE DIRECT	OFFICE SUPPLIES	\$90.29
01101623 4405	17	O.C. TANNER	RETIREMENT GIFTS	\$256.23
01101623 4416	16	XEROX CORP.	COPIER LEASING	\$177.24
01101624 4579	16	ALEXIAN BROTHERS CORPORATE HEALTH	DRUG SCREEN	\$96.00
01101624 4579	16	ALEXIAN BROTHERS CORPORATE HEALTH	DRUG SCREEN AND EXAM	\$114.00
01101624 4579	16	ALEXIAN BROTHERS CORPORATE HEALTH	DRUG SCREENING	\$48.00
01101624 4579	16	ALEXIAN BROTHERS CORPORATE HEALTH	FULL PHYSICAL	\$1,000.00
TOTAL HUMAN RESOURCES				\$1,781.76

01102523 4403	16	PRESSTECH INC.	BOOKLET	\$2,465.00
TOTAL COMMUNICATIONS				\$2,465.00

TOTAL GENERAL GOVERNMENT DEPARTMENT **\$13,373.39**

01201222 4303	17	ILL ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL	\$150.00
01201223 4402	16	OFFICE DEPOT	OFFICE SUPPLIES	\$35.16
01201223 4402	17	OFFICE DEPOT	OFFICE SUPPLIES	\$638.14
01201223 4403	17	DEDICATED GRAPHICS, INC	POLICE LETTERHEAD	\$129.69
01201223 4422	16	CAMIC JOHNSON	HEARING OFFICER	\$350.00
01201223 4422	17	CAMIC JOHNSON	HEARING OFFICER	\$350.00
01201224 4507	16	BIO-ONE CHICAGO	BIO CLEAN UP	\$100.00
01201224 4507	16	PAMELA G KARAHALIOS	HEARING OFFICER	\$200.00
01201224 4507	17	BIO-ONE CHICAGO	BIO CLEAN UP	\$100.00

VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01201224 4507	17	CHERYL AXLEY	PROFESSIONAL SERVICES	\$400.00
01201224 4507	17	PAMELA G KARAHALIOS	HEARING OFFICER	\$400.00
TOTAL ADMINISTRATIVE				\$2,852.99

01202122 4303	17	NORTHERN IL POLICE ALARM SYSTEMS	COMMUNICATION ASSESSMENT	\$1,005.00
01202122 4303	17	NORTHERN IL POLICE ALARM SYSTEMS	EMERGENCY ASSESSMENT	\$4,800.00
01202122 4303	17	NORTHERN IL POLICE ALARM SYSTEMS	MEMBERSHIP ASSESSMENT	\$400.00
01202122 4304	16	J.G. UNIFORMS, INC.	S327- SPIEWAK PERFORMANC	\$78.00
01202122 4304	16	J.G. UNIFORMS, INC.	S327 - SPIEWAK PERFORMANC	\$312.00
01202122 4304	16	J.G. UNIFORMS, INC.	UNIFORMS	\$57.28
01202122 4304	17	ENTENMANN ROVIN CO.	DOME BADGES	\$329.50
01202122 4304	17	J.G. UNIFORMS, INC.	ANSI TRAFFIC SAFETY VEST	\$108.00
01202122 4304	17	J.G. UNIFORMS, INC.	BATON HOLDER BW	\$110.85
01202122 4304	17	J.G. UNIFORMS, INC.	CLIP ON TIE (NAVY)	\$15.00
01202122 4304	17	J.G. UNIFORMS, INC.	HAT BADGE	\$78.00
01202122 4304	17	J.G. UNIFORMS, INC.	NAMEPLATE/ SILVER SATIN (\$45.00
01202122 4304	17	J.G. UNIFORMS, INC.	NAVY BLUE 5 STAR CAP W/ M	\$94.90
01202122 4304	17	J.G. UNIFORMS, INC.	S&W HANDCUFFS MODEL 100	\$81.75
01202122 4304	17	TEAM PRINT	EXPLORER SUPPLIES	\$395.67
01202123 4403	16	PLUM GROVE PRINTERS INC	BUSINESS CARDS	\$32.50
01202123 4407	17	GAT GUNS	PMC 9MM LUGER	\$4,400.00
01202123 4414	17	DASH MEDICAL	EXAM GLOVES	\$548.10
01202123 4414	17	MOTOROLA	41 BATTERIES	\$4,017.18
01202124 4510	17	BUSINESS RADIO LICENSING	RENEW LICENSE	\$190.00
01202124 4510	17	CHICAGO COMMUNICATIONS,LLC	MONTHLY MAINTENANCE	\$764.30
01202124 4510	17	CUCCI FORD	KEYS	\$14.28
01202124 4510	17	CUCCI FORD	PROGRAM DARK MODE	\$48.15
TOTAL PATROL & RESPONSE				\$17,925.46

01202224 4542	16	AMERICAN TRAFFIC SOLUTIONS	RED LIGHT CAMERAS	\$22,367.05
TOTAL TRAFFIC CONTROL				\$22,367.05

01202322 4301	17	IAFCI	REGISTRATION FEE SEMINAR	\$80.00
01202322 4303	17	MID-STATES ORGANIZED CRIME INFOR	MEMBERSHIP	\$250.00
TOTAL INVESTIGATIONS				\$330.00

01202524 4542	17	NORTHWEST CENTRAL DISPATCH SYSTEM	FEBRUARY ASSESSMENT	\$63,641.33
TOTAL COMMUNICATIONS				\$63,641.33

01202922 4303	17	IL. ASSOC OF PROPERTY & EVIDENCE MA	2017 MEMBERSHIP DUES	\$35.00
01202922 4303	17	IL. ASSOC OF PROPERTY & EVIDENCE MA	MEMBERSHIP FEE	\$35.00
TOTAL ADMINISTRATIVE SERVICES				\$70.00

VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01207123 4414	17	OFFICE DEPOT	OFFICE SUPPLIES	\$99.00
01207124 4507	17	NORTHWEST CENTRAL DISPATCH SYSTEM	2017 JEMC MEMBERSHIP	\$15,543.00

TOTAL POLICE EMERGENCY OPERATIONS **\$15,642.00**

TOTAL POLICE DEPARTMENT **\$122,828.83**

01301222 4305	17	RALPH O ROTHBAUER	FRAMING	\$848.00
01301223 4402	17	OFFICE DEPOT	VARIOUS SUPPLIES	\$52.83

TOTAL ADMINISTRATIVE **\$900.83**

01303122 4301.19	17	ILLINOIS FIRE CHIEFS' ASSOCIATION	LEADERSHIP TRAINING	\$900.00
01303122 4301.19	17	NIPSTA	FIRE OFFICER 1 LEADERSHIP	\$450.00
01303122 4304	17	ARROW SILK SCREENING & EMBROIDERY	PERSONALIZATION ON BAGS	\$120.00
01303122 4304	17	DLS CUSTOM EMBROIDERY	WORKOUT SHIRTS	\$621.00
01303122 4304.16	17	EAGLE ENGRAVING, INC.	FIREGROUND ID TAG	\$37.60
01303122 4304.16	17	ECOLAB	TRI-STAR FLEXYLITE	\$353.94
01303122 4304.16	17	FIVE STAR SAFETY EQUIPMENT INC	SAFETY GLASSES	\$491.40
01303122 4304.16	17	MUNICIPAL EMERGENCY SERVICES	SAFETY BOOTS	\$730.00
01303122 4304.16	17	MUNICIPAL EMERGENCY SERVICES	STRUCTURAL BOOT	\$372.86
01303123 4408.17	17	INTERSPIRO	VARIOUS SUPPLIES	\$250.00
01303124 4510.11	17	AIR ONE EQUIPMENT INC	BRASS TAGS	\$27.70
01303124 4510.13	17	AIR ONE EQUIPMENT INC	LED LIGHTS	\$858.81
01303124 4510.13	17	AIR ONE EQUIPMENT INC	RENCH	\$112.00
01303124 4510.13	17	AIR ONE EQUIPMENT INC	SURVIVOR LED FACECAP	\$1,387.27
01303124 4510.15	17	OFFICE DEPOT	OFFICE SUPPLIES	\$75.12
01303124 4510.17	17	INTERSPIRO	VARIOUS SUPPLIES	\$250.00
01303124 4515.10	17	AIR ONE EQUIPMENT INC	SKULL SAVERS	\$344.45
01303124 4515.10	17	THE NEEDHAM SHOP	REPAIR PARTS TOWER 22	\$161.77
01303124 4515.10	17	THE NEEDHAM SHOP	SERVICES FOR TOWER 22	\$132.20
01303124 4542	17	LEAF	COPIER SYSTEM	\$394.00
01303125 4602.17	17	INTERSPIRO	VARIOUS SUPPLIES	\$7,910.00
01303125 4602.18	16	ELEVATED SAFETY, INC	BOD FAST HARNESS	\$3,205.50

TOTAL SUPPRESSION **\$19,185.62**

01303222 4301	16	NORTHWEST COMMUNITY EMS DEPT.	EMS 2016 ANNUAL BILLING	\$2,034.60
01303222 4301	17	CLEMENT PAUL PACIFIC III	PARAMEDIC LIC REFUND	\$41.00
01303222 4301	17	NORTHWEST COMMUNITY EMS DEPT.	2017 ANNUAL WEBSITE	\$40.00
01303223 4419	17	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	\$116.45
01303223 4419	17	EMP	EXAM GLOVES	\$665.55
01303224 4510	17	ARROW NTERNATIONAL, INC	EZ-IO POWER DRIVER	\$599.35
01303224 4510	17	PHYSIO-CONTROL INC.	KIT CARRY BAGS	\$414.13

TOTAL EMERGENCY MEDICAL SERVICES **\$3,911.08**

VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01303324 4507	17	AT & T	LINE CHARGE	\$87.39
01303324 4507	17	AT & T	MONTHLY CHARGES	\$632.06
01303324 4507	17	FSCI	SPRINKLER SYSTEM REVIEW	\$292.50
01303324 4507	17	TYCO INTEGRATED SECURITY	MONITORING	\$58,751.19
01303324 4507	17	TYCO INTERGRATED SECURITY LLC	SECURITY MONITORING	\$139.05
TOTAL PREVENTION				\$59,902.19

01303523 4412	16	MIDWEST AIR PRO, INC.	SERVICE CALL	\$265.00
01303523 4412	17	CASE LOTS	VARIOUS SUPPLIES	\$816.17
TOTAL FIRE STATIONS				\$1,081.17

TOTAL FIRE DEPARTMENT **\$84,980.89**

01401222 4301	17	APWA-ILLINOIS PUBLIC SERVICE INSTIT	TRAINING	\$1,535.00
01401223 4402	17	OFFICE DEPOT	OFFICE SUPPLIES	\$12.77
TOTAL ADMINISTRATIVE				\$1,547.77

01404122 4301	17	MICHAEL CAHILL	CDL UPGRADE REIMBURSEMENT	\$30.00
01404123 4410	17	K-TECH SPECIALTY COATINGS, INC	BEET HEET SEVERE (DELIVER	\$5,520.00
01404123 4410	17	SICALCO LTD	LIQUID CALCIUM CHLORIDE P	\$2,782.98
01404123 4414	17	SERVICE COMPONENTS	REPAIR PARTS	\$255.98
01404123 4414	17	TIM WALLACE LANDSCAPE SUPPLY CO.INC	8' CUTTING EDGE & SHOES	\$586.00
01404123 4414	17	TIM WALLACE LANDSCAPE SUPPLY CO.INC	SNOW PLOW SUPPLIES	\$682.04
01404124 4509	17	MCALLISTER EQUIPMENT CO.	WHEEL LOADERS	\$5,000.00
01404124 4510	17	GRAINGER INC	DIGITAL PRESSURE GAUGE	\$185.00
TOTAL SNOW & ICE REMOVAL				\$15,042.00

01404224 4521	17	HEALY ASPHALT CO., LLC.	ASPHALT	\$480.77
TOTAL PAVEMENT MAINTENANCE				\$480.77

01404323 4414	17	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$155.70
01404324 4507	16	CENTRAL TREE SERVICE, LLC	CONTRACTED TREE TRIMMING	\$5,568.00
01404324 4510	17	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$314.62
01404325 4610	16	ACRES GROUP	FURNISH AND INSTALLATION	\$46,194.00
TOTAL FORESTRY				\$52,232.32

01404422 4301	17	ROGER GOLBACH	CDL UPGRADE REIMBURSEMENT	\$30.00
01404423 4403	17	PLUM GROVE PRINTERS INC	BUSINESS CARDS	\$32.50

VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01404423 4408	17	MCMASTER CARR SUPPLY CO	FOUR WAY VALVE KEY	\$28.16
01404423 4412	17	MCMASTER CARR SUPPLY CO	UTENSIL TONGS	\$32.32
01404424 4501	17	AT & T	LINE CHARGE	\$140.29
01404424 4501	17	AT & T	MONTHLY CHARGES	\$44.24
01404424 4501	17	COMCAST CABLE	INTERNET	\$156.02
01404424 4503	16	NICOR GAS	GAS 1900 HASSELL RD	\$26.58
01404424 4503	16	NICOR GAS	GAS 2550 PRAIRIE STONE	\$280.57
01404424 4507	16	ACCURATE DOCUMENT DESTRUCTION INC	DOCUMENT DESTRUCTION	\$298.98
01404424 4507	16	HOLIDAY CHEER DECORATIONS	RENTAL & INSTALLATION OF	\$1,000.00
01404424 4507	16	RED HAWK FIRE & SECURITY	ILL MONITORING SECURITY	\$192.50
01404424 4509	17	CINTAS #22	FLOOR MATS RENTAL AND CLE	\$64.80
01404424 4510	17	BATTERIES PLUS	BATTERIES	\$58.61
01404424 4510	17	DYNAMIC AIR QUALITY SOLUTIONS	REPLACEMENT PAD	\$5,728.00
01404424 4510	17	FOX VALLEY FIRE & SAFETY	SEMI ANNUAL INSPECTION	\$225.00
01404424 4510	17	FOX VALLEY FIRE & SAFETY	VARIOUS SUPPLIES	\$3,190.55
01404424 4510	17	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$16.44
01404424 4516	17	AMLINGS INTERIOR LANDSCAPE	MONTHLY MAINTENANCE	\$423.12
01404424 4516	17	WOLF ELECTRIC SUPPLY CO	BALLASTS	\$40.00
01404424 4518	16	ADVANTAGE MECHANICAL INC.	REPLACE GAUGES	\$120.00
01404424 4518	16	CINTAS #22	2 - 3X5 FIRE STATION 23	\$20.00
01404424 4518	16	CINTAS #22	5 - 3X5 FIRE STATION 22	\$20.00
01404424 4518	17	CINTAS #22	FLOOR MATS RENTAL & CLEAN	\$41.75
01404424 4518	17	FOX VALLEY FIRE & SAFETY	VARIOUS SUPPLIES	\$879.05
01404424 4518	17	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$96.00
01404424 4518	17	WOLF ELECTRIC SUPPLY CO	VARIOUS PARTS	\$341.00
01404424 4545	17	GRAINGER INC	OTG GOGGLES	\$11.76

TOTAL FACILITIES

\$13,538.24

01404522 4303	17	ASE BLUE SEAL RECOGNITION PRG	ANNUAL DUES FOR BLUE SEAL	\$65.00
01404522 4304	17	CINTAS #22	UNIFORM RENTAL & CLEANING	\$102.00
01404523 4402	17	OFFICE DEPOT	OFFICE SUPPLIES	\$17.36
01404523 4411	17	GAS DEPOT OIL CO	FUEL	\$13,645.24
01404523 4414	17	CARQUEST AUTO PARTS	REPAIR PARTS	\$54.13
01404523 4414	17	CARQUEST AUTO PARTS	VARIOUS PARTS	\$26.00
01404523 4414	17	O'REILLY AUTO PARTS	VARIOUS PARTS	\$5.98
01404523 4414	17	SERVICE COMPONENTS	REPAIR PARTS	\$129.02
01404524 4507	17	MITCHELL REPAIR INFORMATION CO.	ONE YEAR SUBSCRIPTION FOR	\$1,728.00
01404524 4507	17	VERIZON NETWORKFLEET	HEAVY DUTY HARNESS	\$155.06
01404524 4509	16	AIRGAS USA, LLC	MEDICAL SUPPLIES	\$154.49
01404524 4510	17	HIGH PSI LTD	RUPTURE DISC	\$56.13
01404524 4513	16	FIRESTONE TRUCK & SERVICE CENTER	ALIGNMENT SERVICE	\$55.00
01404524 4513	17	BOB ROHRMAN'S SCHAUMBURG FORD	REPAIR PARTS	\$37.73
01404524 4513	17	CARQUEST AUTO PARTS	REPAIR PARTS	\$69.99
01404524 4513	17	CARQUEST AUTO PARTS	VARIOUS PARTS	\$22.38
01404524 4513	17	CUCCI FORD	SOCKET AND WIRE	\$288.26

VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01404524 4513	17	CUCCI FORD	SOCKET ASY	\$369.06
01404524 4513	17	INTERSTATE BATTERY SYSTEMS	BATTERIES	\$99.86
01404524 4513	17	O'REILLY AUTO PARTS	REPAIR PARTS	\$129.05
01404524 4513	17	O'REILLY AUTO PARTS	RTN REPAIR PARTS	(\$59.96)
01404524 4513	17	SECRETARY OF STATE	TRANSFER PLATE	\$25.00
01404524 4513	17	WHOLESALE DIRECT INC	VARIOUS SUPPLIES	\$297.80
01404524 4514	16	RUSH TRUCK CENTER OF ILLINOIS, INC	REPAIR PARTS	\$49.63
01404524 4514	16	RUSH TRUCK CENTER OF ILLINOIS, INC	RETURN REPAIR PARTS	(\$49.63)
01404524 4514	17	ACME TRUCK BRAKE & SUPPLY CO.	REPAIR PARTS	\$141.35
01404524 4514	17	BRETT EQUIPMENT CORP.	REPAIR PARTS	\$214.20
01404524 4514	17	CARQUEST AUTO PARTS	REPAIR PARTS	\$110.89
01404524 4514	17	CARQUEST AUTO PARTS	RETURN REPAIR PARTS	(\$46.38)
01404524 4514	17	CARQUEST AUTO PARTS	VARIOUS PARTS	\$17.44
01404524 4514	17	CHICAGO PARTS & SOUND LLC	REPAIR FIRE TRUCK SEAT	\$345.00
01404524 4514	17	FIRESTONE TRUCK & SERVICE CENTER	VEHICLE TIRES	\$910.36
01404524 4514	17	GLOBAL EMERGENCY PRODUCTS	ESP ROTOR VANE	\$177.78
01404524 4514	17	GLOBAL EMERGENCY PRODUCTS	HANDWHEEL KIT	\$1,615.25
01404524 4514	17	GLOBAL EMERGENCY PRODUCTS	SEAL SENTRY BLUE	\$22.49
01404524 4514	17	MORTON GROVE AUTOMOTIVE WEST	REPAIR PARTS	\$42.95
01404524 4514	17	O'REILLY AUTO PARTS	REPAIR PARTS	\$45.95
01404524 4514	17	O'REILLY AUTO PARTS	RETURN PARTS	(\$16.53)
01404524 4514	17	O'REILLY AUTO PARTS	VARIOUS PARTS	\$35.90
01404524 4514	17	RUSH TRUCK CENTER OF ILLINOIS, INC	REPAIR PARTS	\$159.28
01404524 4514	17	SERVICE COMPONENTS	REPAIR PARTS	\$23.81
01404524 4534	17	ACME TRUCK BRAKE & SUPPLY CO.	REPAIR PARTS	\$63.69
01404524 4534	17	BOB ROHRMAN'S SCHAUMBURG FORD	REPAIR PARTS	\$7.32
01404524 4534	17	BOB ROHRMAN'S SCHAUMBURG FORD	RETURN REPAIR PARTS	(\$40.07)
01404524 4534	17	CARQUEST AUTO PARTS	REPAIR PARTS	\$260.46
01404524 4534	17	CARQUEST AUTO PARTS	VARIOUS PARTS	\$42.56
01404524 4534	17	FIRESTONE TRUCK & SERVICE CENTER	VEHICLE ALIGNMENT	\$55.00
01404524 4535	17	CARQUEST AUTO PARTS	REPAIR PARTS	\$78.21
01404524 4535	17	O'REILLY AUTO PARTS	REPAIR PARTS	\$111.08
01404524 4535	17	O'REILLY AUTO PARTS	RTN REPAIR PARTS	(\$10.00)
01404524 4536	17	CARQUEST AUTO PARTS	REPAIR PARTS	\$55.01
01404524 4536	17	FIRESTONE TRUCK & SERVICE CENTER	VEHICLE TIRES	\$371.36
01404524 4545	17	MIKE BACKSTROM	BOOT ALLOWANCE	\$125.00
01404525 4602	17	SYN-TECH SYSTEMS	FILL RINGS	\$264.00

TOTAL FLEET SERVICES

\$22,655.94

01404624 4519	16	THE STANDARD COMPANIES	CUT ALL WHITE WIPERS	\$78.75
01404624 4519	17	USA BLUE BOOK	MOP & BUCKET	\$47.73
01404624 4545	17	FULLIFE SAFETY CENTER	VARIOUS SUPPLIES	\$98.91

TOTAL F.A.S.T.

\$225.39

VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01404823 4414	17	3M HAK0206	VARIOUS SUPPLIES	\$890.85
01404824 4544	17	3M HAK0206	VARIOUS SUPPLIES	\$8,204.20

TOTAL TRAFFIC CONTROL **\$9,095.05**

TOTAL PUBLIC WORKS DEPARTMENT **\$114,817.48**

01505122 4301	17	EDM PUBLISHING INC	LEGAL BRIEFINGS BUILDING	\$99.49
01505122 4301	17	ILLINOIS PHCC	REGISTRATION FEE	\$35.00
01505122 4303	17	FOX VALLEY IPIA	MEMBERSHIP DUES	\$30.00
01505122 4303	17	JOHN SHOGREN	REIM FOR PLIMBING LICENSE	\$30.00
01505124 4507	16	EIS ELEVATOR INSPECTION SERVICES	ELEVATOR INSEPCIONS	\$3,150.00
01505124 4507	16	EIS ELEVATOR INSPECTION SERVICES	ELEVATOR INSPECTION	\$200.00
01505124 4507	16	EIS ELEVATOR INSPECTION SERVICES	MODERNIZED INSPECTION	\$90.00
01505124 4545	16	KATHLEEN KUFFER	SAFETY SHOES	\$50.00

TOTAL CODE ENFORCEMENT **\$3,684.49**

01505222 4301	17	MICHAEL HANKEY	ANNUAL MEETING RESEARCH B	\$1,676.24
01505224 4507	16	GOVTEMPSUSA LLC	ADMIN	\$2,520.00
01505224 4507	16	HAMPTON LENZINI & RENWICK, INC	PROFESSIONAL SERVICES	\$5,485.25
01505224 4507	17	GOVTEMPSUSA LLC	ADMIN	\$4,504.50
01505224 4542	16	ALL-STAR CAB DISPATCH INC	TRIPS	\$1,332.00
01505224 4542	16	AMERICAN CHARGE SERVICE	TRIPS	\$1,147.00
01505224 4542	16	UNITED DISPATCH	COUPON	\$154.00
01505225 4602	17	HOUSTON RADAR LLC	ARMADILLO TRACKER RADAR T	\$2,890.00

TOTAL TRANSPORTATION AND ENGINEERING **\$19,708.99**

TOTAL DEVELOPMENT SERVICES DEPARTMENT **\$23,393.48**

01556524 4556	17	AT & T	MONTHLY CHARGES	\$123.22
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TOTAL HEALTH & HUMAN SERVICES DEPARTMENT **\$123.22**

01605724 4507	16	ALEXIAN BROTHERS CORPORATE HEALTH	PHYSICAL EXAM	\$644.00
01605724 4507	16	STEPHEN A LASER ASSOC PC	PUBLIC SAFETY ASSESSMENT	\$550.00

TOTAL FIRE & POLICE COMMISSION **\$1,194.00**

01605824 4559	17	HEATHER BRAOUDAKIS	VALENTINE ENTERTAINMENT	\$110.00
01605824 4559	17	LILLIAN CLINTON	REIMB. MISC PARTY ITEMS	\$84.05
01605824 4573	17	PARTY CENTRAL	EVENT RENTAL EQUIPMENT	\$336.75

TOTAL MISCELLANEOUS B & C **\$530.80**

VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
TOTAL BOARDS & COMMISSIONS DEPARTMENT				\$1,724.80

TOTAL GENERAL FUND **\$369,866.62**

03400024 4512	16	COOK COUNTY TREASURER	ELECTRICAL & MECHANICAL	\$2,666.50
03400024 4512	16	MEADE ELECTRIC CO., INC.	TRAFFIC SIGNAL MAINTENANC	\$525.00
03400024 4512	17	STATE TREASURER	TRAFFIC SIGNALS	\$13,357.50

TOTAL MFT FUND **\$16,549.00**

08 1445	16	YOLANDA DELEO	RETURN OF SEIZED MONEY	\$93.00
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08200824 4539	17	CARQUEST AUTO PARTS	VARIOUS PARTS	\$121.81
08200824 4539	17	INTERSTATE BATTERY SYSTEMS	BATTERIES	\$100.24
08200824 4539	17	O'REILLY AUTO PARTS	VARIOUS PARTS	\$41.78

TOTAL ASSET SEIZURE FUND **\$356.83**

29000025 4606	16	CIORBA GROUP, INC.	PROFESSIONAL SERVICES	\$2,760.80
29000025 4606	16	CIVILTECH ENGINEERING, INC.	SHOE FACTORY DESIGN	\$4,775.00
29000025 4606	16	MEADE ELECTRIC CO., INC.	TRAFFIC SIGNAL	\$1,660.07

TOTAL ROAD IMPROVEMENT FUND **\$9,195.87**

37000025 4603	16	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$8.97
37000025 4603	17	SUBURBAN ACCENTS INC	GRAPHICS ON VEHICLES	\$1,185.00
37000025 4603	17	ULTRA STROBE COMMUNICATIONS	INSTALLATION OF EQUIPMENT	\$2,428.70
37000025 4603	17	ULTRA STROBE COMMUNICATIONS	PRISONER TRANSPORT	\$1,511.38
37000025 4603	17	ULTRA STROBE COMMUNICATIONS	REMOVAL OF EQUIPMENT	\$250.00

TOTAL CAPITAL VEHICLE AND EQUIPMENT FUND **\$5,384.05**

38000025 4602	16	EQUIPMENT MANAGEMENT CO.	AC ADAPTER 110V FOE EFORC	\$2,780.00
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VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
38000025 4602	16	EQUIPMENT MANAGEMENT CO.	EFORCE CUTTER BRACKET C23	\$490.00
38000025 4602	16	EQUIPMENT MANAGEMENT CO.	EFORCE SPREADER BRACKET S	\$490.00
38000025 4602	16	EQUIPMENT MANAGEMENT CO.	MILWAUKEE 28V 5AH BATTERY	\$872.00
38000025 4602	16	EQUIPMENT MANAGEMENT CO.	MILWAUKEE 3 BAY CHARGER 1	\$330.00
38000025 4602	16	EQUIPMENT MANAGEMENT CO.	NXTGEN CUTTER EFORCE 2.0	\$17,150.00
38000025 4602	16	EQUIPMENT MANAGEMENT CO.	SPREADER EFORCE 2.0 S45	\$17,460.00

TOTAL CAPITAL REPLACEMENT FUND

\$39,572.00

40 0411	17	BADRIA ELNOUR & IBRAHIM AMIR	UB REFUND	\$7.69
40 0411	17	DIANE SCHADE-ROCHE	UB REFUND	\$16.02
40 0411	17	IDEA INVESTMENT LLC	UB REFUND	\$23.69
40 0411	17	J MANFREDI & A CENTRACCHIO	UB REFUND	\$80.74
40 0411	17	JASY CONSTRUCTION ENGINEERING	UB REFUND	\$70.22
40 0411	17	JOAN CRISSMAN-PAPAN	UB REFUND	\$61.07
40 0411	17	KONDAUR CAPITAL CORP	UB REFUND	\$156.68
40 0411	17	MARIO ARGUETA & GLENDA PACHECO	UB REFUND	\$31.01
40 0411	17	MARK & TINAMARIE ALLSWORTH	UB REFUND	\$69.63
40 0411	17	RIZVANA ZAMEERUDDIN	UB REFUND	\$34.83
40 0411	17	STANLEY PRZYBYLSKI	UB REFUND	\$25.19
40 1482	17	RYLAND HOMES	PAYOUT RECAP ORD #4359	\$5,752.53

TOTAL WATER MISCELLANEOUS PAYMENT

\$6,329.30

40400013 3425	17	DENNIS MCINERNEY	REFUND UB 0205078050-01	\$56.33
40400013 3425	17	GENEVIEVE STOCCO	UB RFD	\$370.00

TOTAL WATER REFUND

\$426.33

40406722 4301	17	APWA-ILLINOIS PUBLIC SERVICE INSTIT	TRAINING	\$550.00
40406722 4301	17	MIKE CONNOLLY	REIMB. BACKFLOW COURSE	\$85.00
40406722 4303	17	JULIE, INC.	1/2 ANNUAL TRANSMISSIONS	\$7,798.25
40406723 4402	17	OFFICE DEPOT	OFFICE SUPPLIES	\$12.77
40406723 4408	17	O'REILLY AUTO PARTS	VARIOUS PARTS	\$15.99
40406723 4414	16	O'REILLY AUTO PARTS	REPAIR PARTS	\$9.96
40406723 4414	17	OFFICE DEPOT	OFFICE SUPPLIES	\$7.98
40406724 4501	17	AT & T	LINE CHARGE	\$60.13
40406724 4501	17	AT & T	MONTHLY CHARGES	\$18.96
40406724 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 1355 WESTBURY	\$123.62
40406724 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 2002 PARKVIEW CI	\$268.82
40406724 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 2150 STONINGTON	\$413.39

VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
40406724 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 3990 HUNTINGTON	\$142.38
40406724 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 780 HASSELL RD	\$193.44
40406724 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 95 ASTER LN	\$643.08
40406724 4503	16	NICOR GAS	GAS 4690 OLMSTEAD DR	\$72.90
40406724 4507	16	M.E. SIMPSON CO., INC.	WATER MAIN LEAK	\$610.00
40406724 4507	16	SUBURBAN LABORATORIES, INC.	ANNUAL DRINKING WATER SAM	\$536.00
40406724 4510	17	ARLINGTON POWER EQUIPMENT	REPAIR PARTS	\$8.76
40406724 4510	17	BRISTOL HOSE & FITTING	VARIOUS SUPPLIES	\$215.14
40406724 4526	16	THE STANDARD COMPANIES	CUT ALL WHITE WIPERS	\$78.75
40406724 4526	17	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$68.39
40406724 4526	17	USA BLUE BOOK	MOP & BUCKET	\$47.73
40406724 4526	17	WEBMARC DOORS	DOOR REPAIRS	\$522.38
40406724 4529	16	ALAMP CONCRETE CONTRACTORS,INC.	WATER MAIN REPAIR	\$13,950.00
40406724 4529	17	BEVERLY MATERIALS, L.L.C.	CLEAN FILL	\$60.00
40406724 4529	17	BEVERLY MATERIALS, L.L.C.	RETURN MATERIAL	(\$5.00)
40406724 4529	17	BEVERLY MATERIALS, L.L.C.	VARIOUS MATERIAL	\$120.00
40406724 4529	17	BEVERLY MATERIALS, L.L.C.	VARIOUS MATERIALS	\$773.41
40406724 4529	17	HD SUPPLY WATERWORKS LTD	3X5 QUANTUM	\$87.82
40406724 4529	17	HD SUPPLY WATERWORKS LTD	VARIOUS PARTS	\$1,153.00
40406724 4529	17	UNDERGROUND PIPE & VALVE CO	REPAIR PARTS	\$189.00
40406724 4585	16	FIRESTONE TRUCK & SERVICE CENTER	ALIGNMENT SERVICE	\$55.00
40406724 4585	17	BOB ROHRMAN'S SCHAUMBURG FORD	REPAIR PARTS	\$427.71
40406724 4585	17	BRISTOL HOSE & FITTING	VARIOUS SUPPLIES	\$269.19
40406724 4585	17	CARQUEST AUTO PARTS	VARIOUS PARTS	\$16.45
40406724 4585	17	FIRESTONE TRUCK & SERVICE CENTER	VEHICLE TIRES	\$242.24
40406724 4585	17	O'REILLY AUTO PARTS	REPAIR PARTS	\$57.72

TOTAL WATER DIVISION

\$29,900.36

40406824 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 1101 WESTBURY	\$579.24
40406824 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 1200 KINGSDALE	\$121.15
40406824 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 1215 MOON LAKE	\$459.07
40406824 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 1513 GOLF RD	\$728.45
40406824 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 1629 CROWFOOT CI	\$180.42
40406824 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 1775 HUNTINGTON	\$176.64
40406824 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 1869 HAMPTON	\$102.37
40406824 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 2094 CARLING	\$72.99
40406824 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 2380 GOLF RD	\$264.73
40406824 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 6100 SHOE FACTOR	\$532.62
40406824 4510	16	CHARLES EQUIPMENT ENERGY SYSTEMS	REPAIR PARTS	\$52.66
40406824 4510	17	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$49.00
40406824 4510	17	O'REILLY AUTO PARTS	VARIOUS PARTS	\$84.04
40406824 4524	16	BAXTER & WOODMAN,INC.	REPORTING & TELEMETRY	\$2,210.44
40406824 4524	17	OFFICE DEPOT	OFFICE SUPPLIES	\$63.69
40406824 4525	17	GRAINGER INC	FUSES	\$204.68
40406824 4525	17	GRAINGER INC	VARIOUS PARTS	\$192.05

VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
40406824 4525	17	METROPOLITAN INDUSTRIES INC	PARTS & LABOR	\$3,518.00
40406824 4525	17	O'REILLY AUTO PARTS	REPAIR PARTS	\$56.94
40406824 4530	17	BEVERLY MATERIALS, L.L.C.	CLEAN FILL	\$60.00
40406824 4530	17	BEVERLY MATERIALS, L.L.C.	RETURN MATERIAL	(\$5.00)
40406824 4530	17	BEVERLY MATERIALS, L.L.C.	VARIOUS MATERIAL	\$120.00
40406824 4530	17	BEVERLY MATERIALS, L.L.C.	VARIOUS MATERIALS	\$773.41
40406825 4602	17	JJS TECHNICAL SERVICES	LCD KIT GAS ALERT	\$62.00

TOTAL SEWER DIVISION **\$10,659.59**

40407024 4510	17	COMPUTER SERVICES, INC	ANNUAL SOFTWARE MAINTENAN	\$2,250.00
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TOTAL BILLING DIVISION **\$2,250.00**

40407425 4608	16	AMERICAN UNDERGROUND INC	SERVICES FOR CCTV INSPECT	\$22,201.66
40407425 4608	16	BAXTER & WOODMAN, INC.	SANITARY SEWER REHABILITA	\$8,638.60

TOTAL WATERWORKS AND SEWERAGE FUND **\$80,405.84**

42000025 4613	16	CHASTAIN & ASSOCIATES LLC	PROFESSIONAL SERVICES	\$10,566.82
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TOTAL STORMWATER MANAGEMENT **\$10,566.82**

46 1101	17	DAVID DAHLBERG	REIMB. SICK INCENTIVE	\$331.95
46 1101	17	DOUG ZBORIL	REIM FOR SICK INCENTIVE	\$869.00
46 1101	17	J.C. PAEZ	REIM FOR SICK INCENTIVE	\$653.78
46 1101	17	MARK PETROVICH	REIM FROM SICK INCENTIVE	\$414.44
46 1101	17	PERRITANO, JOE	REIM FOR SICK INCENTIVE	\$157.43
46 1101	17	STEVEN W ANDERSON	REIMB. SICK INCENTIVE	\$222.65

TOTAL RISK RETENTION **\$2,649.25**

46000021 4220	17	DEAN SLATER	VSP PYM 3 OF 15	\$1,500.00
46000021 4220	17	ROBERT DEWELT	VSP PAYMENT 2 OF 15	\$1,745.55
46000021 4220	17	STEVE J KULOVSEK	VSP PAYMENT 4 OF 15	\$1,745.55

TOTAL RISK RETENTION **\$4,991.10**

VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
46700024 4551	16	CANNON COCHRAN MGMT. SERVICES, INC.	CLAIMS & ADMIN FEES	\$9,202.55
TOTAL RISK RETENTION				\$9,202.55

TOTAL INSURANCE FUND **\$16,842.90**

47001223 4406	17	DOCUMENT IMAGING DIMENSIONS, INC.	PSDIDHP15A	\$118.00
47001223 4406	17	DOCUMENT IMAGING DIMENSIONS, INC.	PSDIDHP27X	\$178.00
47001223 4406	17	DOCUMENT IMAGING DIMENSIONS, INC.	PSDIDHP55A	\$357.00
47001223 4406	17	DOCUMENT IMAGING DIMENSIONS, INC.	PSDIDHP61X	\$178.00
47001223 4406	17	DOCUMENT IMAGING DIMENSIONS, INC.	PSDIDHP64A	\$238.00
47001223 4406	17	DOCUMENT IMAGING DIMENSIONS, INC.	PSDIDHP80X	\$149.00
47001223 4406	17	DOCUMENT IMAGING DIMENSIONS, INC.	PSDIDHPCF380X	\$89.00
47001223 4406	17	DOCUMENT IMAGING DIMENSIONS, INC.	PSDIDHPCF381A	\$178.00
47001223 4406	17	DOCUMENT IMAGING DIMENSIONS, INC.	PSDIDHPCF382A	\$89.00
TOTAL ADMINISTRATIVE				\$1,574.00

47008524 4507	17	BMC SOFTWARE, INC	YEARLY SUPPORT CONTRACT	\$2,374.59
47008524 4507	17	SOLARWINDS	DAMEWARE REMOTE SUPPORT	\$106.00
47008524 4507	17	SOLARWINDS	PATCH MANAGER	\$1,284.00
47008524 4507	17	WEBQA INC	FOIA OPEN RECORD MODULE	\$5,100.00
47008524 4507	17	WEBQA INC	GOVQA MOBILE APP	\$2,760.00
47008524 4507	17	WEBQA INC	GOVQA SUBSCRIPTION THROUGH	\$6,720.00
47008524 4542	17	CURRENT TECHNOLOGIES CORP	ONSITE SUPPORT FOR THE PO	\$3,105.00
47008525 4602	17	CDS OFFICE TECHNOLOGIES	ARBITRATOR MIC RECEIVER	\$255.00
47008525 4602	17	CDW-GOVERNMENT INC	EPSON DS-530 DOCUMENT SCA	\$2,300.69
47008525 4619	17	TOOLS4EVER	YEARLY MAINTENANCE RENEWA	\$370.44
TOTAL OPERATIONS				\$24,375.72

47008625 4602	16	CDW-GOVERNMENT INC	PANASONIC TOUGHBOOK 31- 4	\$27,044.64
47008625 4619	17	SUNGARD PUBLIC SECTOR	MONTHLY MAINTENANCE FEB	\$10,971.56
TOTAL CAPITAL ASSETS				\$38,016.20

TOTAL INFORMATION SYSTEMS FUND **\$63,965.92**

62000024 4507	16	ALLIANCE CONTRACTORS INC	ROSELLE@GOLF CTR PROJECT	\$38,244.23
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VILLAGE OF HOFFMAN ESTATES

February 6, 2017

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
62000024 4507	16	CIVILTECH ENGINEERING, INC.	PROFESSIONAL SERVICES	\$1,545.79
62000024 4507	16	COHNREZNICK, LLP	CONSULTING	\$6,462.50

TOTAL ROSELLE ROAD TIF FUND

\$46,252.52

64000025 4612	16	PAUL CONWAY SHIELDS	SAFETY SUPPLIES	\$798.00
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\$798.00

BILL LIST TOTAL

\$659,756.37

SELECTION CRITERIA: transact.t_c='20' and transact.trans_date between '20170117 00:00:00.000' and '20170202 00:00:00.000'
 ACCOUNTING PERIOD: 2/17

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
0102	102287 V	11/22/16	16895	MAG INSTRUMENT, INC WARR	01202123	FLASHLIGHT REPAIRS	0.00	-20.00
0102	102781 V	01/04/17	15032	CORNERSTONE APPLIANCE SE	01404424	REPAIR SERVICE	0.00	-122.00
0102	103064	01/19/17	12802	LEAF	01303124	COPIER LEASING	0.00	394.00
0102	103064 V	01/19/17	12802	LEAF	01303124	COPIER LEASING	0.00	-394.00
TOTAL CHECK							0.00	0.00
0102	103072	01/26/17	13464	DANIEL FALKENBERG	01	C-PAL	0.00	2,000.00
0102	103073	01/26/17	4496	VERIZON WIRELESS	01101124	WIRELESS SERVICES	0.00	824.16
0102	103073	01/26/17	4496	VERIZON WIRELESS	01101224	WIRELESS SERVICES	0.00	156.55
0102	103073	01/26/17	4496	VERIZON WIRELESS	01101324	WIRELESS SERVICES	0.00	66.41
0102	103073	01/26/17	4496	VERIZON WIRELESS	01101424	WIRELESS SERVICES	0.00	172.04
0102	103073	01/26/17	4496	VERIZON WIRELESS	01101524	WIRELESS SERVICES	0.00	63.58
0102	103073	01/26/17	4496	VERIZON WIRELESS	01101624	WIRELESS SERVICES	0.00	127.17
0102	103073	01/26/17	4496	VERIZON WIRELESS	01102524	WIRELESS SERVICES	0.00	132.28
0102	103073	01/26/17	4496	VERIZON WIRELESS	01106224	WIRELESS SERVICES	0.00	63.58
0102	103073	01/26/17	4496	VERIZON WIRELESS	01207124	WIRELESS SERVICES	0.00	63.58
0102	103073	01/26/17	4496	VERIZON WIRELESS	01201224	WIRELESS SERVICES	0.00	810.28
0102	103073	01/26/17	4496	VERIZON WIRELESS	01301224	WIRELESS SERVICES	0.00	208.83
0102	103073	01/26/17	4496	VERIZON WIRELESS	01303124	WIRELESS SERVICES	0.00	131.41
0102	103073	01/26/17	4496	VERIZON WIRELESS	01303124	WIRELESS SERVICES	0.00	127.17
0102	103073	01/26/17	4496	VERIZON WIRELESS	01303224	WIRELESS SERVICES	0.00	215.12
0102	103073	01/26/17	4496	VERIZON WIRELESS	01303324	WIRELESS SERVICES	0.00	63.58
0102	103073	01/26/17	4496	VERIZON WIRELESS	01401224	WIRELESS SERVICES	0.00	237.24
0102	103073	01/26/17	4496	VERIZON WIRELESS	01404124	WIRELESS SERVICES	0.00	63.58
0102	103073	01/26/17	4496	VERIZON WIRELESS	01404224	WIRELESS SERVICES	0.00	18.08
0102	103073	01/26/17	4496	VERIZON WIRELESS	01404324	WIRELESS SERVICES	0.00	145.24
0102	103073	01/26/17	4496	VERIZON WIRELESS	01404424	WIRELESS SERVICES	0.00	249.24
0102	103073	01/26/17	4496	VERIZON WIRELESS	01404524	WIRELESS SERVICES	0.00	63.58
0102	103073	01/26/17	4496	VERIZON WIRELESS	01404824	WIRELESS SERVICES	0.00	124.61
0102	103073	01/26/17	4496	VERIZON WIRELESS	01501224	WIRELESS SERVICES	0.00	145.16
0102	103073	01/26/17	4496	VERIZON WIRELESS	01505024	WIRELESS SERVICES	0.00	63.58
0102	103073	01/26/17	4496	VERIZON WIRELESS	01505124	WIRELESS SERVICES	0.00	678.78
0102	103073	01/26/17	4496	VERIZON WIRELESS	01505224	WIRELESS SERVICES	0.00	573.08
0102	103073	01/26/17	4496	VERIZON WIRELESS	01505924	WIRELESS SERVICES	0.00	170.12
0102	103073	01/26/17	4496	VERIZON WIRELESS	01556524	WIRELESS SERVICES	0.00	127.17
0102	103073	01/26/17	4496	VERIZON WIRELESS	40406724	WIRELESS SERVICES	0.00	1,038.37
0102	103073	01/26/17	4496	VERIZON WIRELESS	47008524	WIRELESS SERVICES	0.00	85.90
0102	103073	01/26/17	4496	VERIZON WIRELESS	47001224	WIRELESS SERVICES	0.00	2,911.20
TOTAL CHECK							0.00	9,920.67
0102	103074	01/26/17	12346	SPRINT	40406724	WIRELESS SERVICES	0.00	39.99
0102	103075	01/31/17	12802	LEAF	01201224	COPIER LEASING	0.00	301.49
0102	103076	01/31/17	9160	RODNEY PENROD	01	C-PAL	0.00	1,699.99
0102	103077	01/31/17	12682	BRYANT SAVAGE	01	C-PAL	0.00	2,000.00
0102	103078	01/31/17	18232	SECRETARY OF STATE	01404524	TRANSFER PLATES 46/2	0.00	50.00

SUNGARD PUBLIC SECTOR
DATE: 02/02/2017
TIME: 13:36:04

VILLAGE OF HOFFMAN ESTATES
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 2
ACCTPA21

SELECTION CRITERIA: transact.t_c='20' and transact.trans_date between '20170117 00:00:00.000' and '20170202 00:00:00.000'
ACCOUNTING PERIOD: 2/17

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
0102	103090	02/01/17	1982	SHELLEY WALENGA	01000013	RFD OVER PYMT INS	0.00	226.62
0102	103090	02/01/17	1982	SHELLEY WALENGA	01	RFD OVER PYMT INS	0.00	16.00
0102	103090	02/01/17	1982	SHELLEY WALENGA	01	RFD OVER PYMT INS	0.00	18.96
TOTAL CHECK							0.00	261.58
TOTAL CASH ACCOUNT							0.00	16,131.72
TOTAL FUND							0.00	16,131.72
TOTAL REPORT							0.00	16,131.72

RESOLUTION NO. _____ - 2017

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH TOWNSHIP HIGH SCHOOL DISTRICT 211 (SCHOOL RESOURCE OFFICER)

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes the Village of Hoffman Estates and Township High School District 211 to contract upon matters of mutual interest; and

WHEREAS, the Village of Hoffman Estates and Township High School District 211 wish to enter into an Intergovernmental Agreement providing for a school resource officer at Hoffman Estates High School and James B. Conant High School, which is attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village President of the Village of Hoffman Estates is hereby authorized to sign the Village of Hoffman Estates and Township High School District 211 Intergovernmental Agreement providing for a school resource officer at Hoffman Estates High School and James B. Conant High School which is attached hereto as Exhibit "A".

Section 2: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2017

Table with 5 columns: VOTE, AYE, NAY, ABSENT, ABSTAIN. Rows list Village Trustees: Karen V. Mills, Anna Newell, Gary J. Pilafas, Gary G. Stanton, Michael Gaeta, Gayle Vandenberg, and Mayor William D. McLeod.

APPROVED THIS _____ DAY OF _____, 2017

Village President

ATTEST:

Village Clerk

**INTERGOVERNMENTAL AGREEMENT PROVIDING FOR
VILLAGE OF HOFFMAN ESTATES SCHOOL RESOURCE
OFFICER FOR TOWNSHIP HIGH SCHOOL DISTRICT #211**

THIS AGREEMENT (the “Agreement”) is entered into by and between Township High School District #211, Palatine, Cook County, Illinois, (hereinafter called “District 211”) and the Village of Hoffman Estates, Cook and Kane County, Illinois, a body corporate and politic (hereinafter called “Village”).

WHEREAS, District 211 desires to have Village of Hoffman Estates Police Officers detailed to District 211’s Hoffman Estates High School and James B. Conant High School, on a contract basis, to serve as school resource officers; and

WHEREAS, the Village is willing to provide a Police Officer for that purpose in exchange for the payment referenced in this Agreement; and

WHEREAS, both the 1970 Illinois Constitution, (Article VII, Section 10) and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* (1992) authorizes and encourages intergovernmental cooperation; and

WHEREAS, both the Village and District 211 are interested in promoting the safety and security of the staff, students and school premises in District 211.

NOW, THEREFORE, in consideration of the premises, covenants, terms and conditions set forth in this Agreement, the parties hereto agree as follows:

SECTION 1. Incorporation of Recitals

The foregoing recitals are incorporated into and made a part of this Agreement as though fully set forth herein.

SECTION 2. Obligations and Responsibilities of the Village

2.0 Provide Village Police Officers to District 211 for Interview

The Village will provide to District 211 sufficient qualified Police Officers to interview for the positions of school resource officers at Hoffman Estates High School and James B. Conant High School (the “School Resource Officers”). A Committee as designated by District 211 including a Village of Hoffman Estates Police Department Supervisor (the “Committee”) shall recommend which Police Officer(s) would best meet the requirements and criteria of District 211 for its School Resource Officers. The Village shall provide the Police Officers with the following qualifications for interview:

- Certified Police Officer
 - (Juvenile Certification (to be obtained within 6 months of start of assignment));
- Trained in gang resistance and alcohol/drug resistance curricula;
- Verbal, written and interpersonal skills including public speaking;
- Knowledge of, and experience in, matters involving cultural diversity;
- Educational background/experience; and
- Two (2) years of police service and also must be able to function as a strong role model.

2.1 Assignment of Village Police Officers to District 211

Subject to the Police Department’s staffing needs, the Village will assign to District 211 the Police Officers recommended by the Committee to act as the School Resource Officers on issues of security and community education. However, the Village Police Officer will remain an employee of the Village and all personnel rules applicable to said Village Police Officer, including the Rules, Regulations and General Orders of the Police Department. The School

Resource Officers shall not be an employee or an agent of the District during the term of this Agreement.

2.2 Duties and Responsibilities of School Resource Officers

The Village Police Officers assigned to District 211 as its School Resource Officers shall have the following duties and responsibilities:

1. Work cooperatively with the building administration and staff to plan and schedule appropriate lessons in gang/violence and drug and alcohol resistance education.
2. Coordinate lessons for students in gang/violence resistance and drug and alcohol resistance as scheduled by School Officials.
3. Serve as a resource to the Principal in evaluating curriculum units taught on gang/violence and drug/alcohol education.
4. Provide training for faculty and staff on the role of the police liaison as well as on topics of interest and importance to the staff related to her/his expertise.
5. Maintain office hours on school days for consultation with students during which time the School Resource Officer will be at a set location within the School, to be determined by the Principal.
6. Cooperate with the Principal to arrange and participate in parent/community education sessions.
7. Interact with students as a positive role model.
8. Cooperate with administrators and counselors to develop strategies for dealing with behaviorally at-risk students.
9. Interact with behaviorally at-risk students.

10. Maintain a high level of visibility during school entrance and dismissal times as well as during passing periods.

11. Meet with school administrators to assist in developing plans for the safe resolution of potentially violent situations. Follow building and District 211 behavior policies.

The School Resource Officers shall serve District 211 on a full time basis, and shall cooperate in the performance of the above mentioned tasks with due diligence and to the best of his/her ability.

2.3 Assignment Duration

The duration of the School Resource Officers' assignments shall be three calendar years (the "Term"), unless otherwise agreed. The assignment may be extended past three years by agreement between the Principal and the Village.

SECTION 3. Obligations and Responsibilities of District 211

District 211 will reimburse the Village for 9/12 of the cost of each School Resource Officer as invoiced by the Village, which may be reviewed, modified and/or changed by mutual agreement on an annual basis, or at any time a School Resource Officer is replaced, to reflect any cost change of compensating the Village for its Police Officer. Any overtime costs incurred as a result of the School Resource Officers attending school activities will be the responsibility of District 211 and will be paid to the Village by District 211. Attached as Exhibits 1 (2016-2017), 2 (2017-2018) and 3 (2018-2019) to this Agreement and incorporated as though fully set forth herein are the scheduled costs for each School Resource Officer for the respective years to be invoiced by the Village.

SECTION 4. Term

This Agreement for school year 2016-2017 shall commence retroactively and shall be in full force and effective from August __, 2016, and end on June __, 2019 (the "Term"), each school year being a total of 195 days beginning each August five days prior to the first day of school and ending each June five days after the last day of school (the "School Year").

Either party may terminate this Agreement at any time during the Term by providing the other party thirty (30) days prior written notice of such termination. In addition, the parties may terminate this Agreement at any time by mutual consent and written agreement.

SECTION 5. Liability, Responsibility and Authority

5.0 District 211

Except to the extent prohibited by law and without waiving any and all of its defenses, including those pursuant to the Illinois Local Government and Government Employee's Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*, District 211 shall be liable for all losses, claims, demands, liens, damages, penalties, interest, and costs and expenses related to the acts, errors, or omissions of District 211, its officers, officials, and employees during the Term of this Agreement.

5.1 Village

Except to the extent prohibited by law and without waiving any and all of its defenses, including those pursuant to the Illinois Local Government and Government Employee's Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*, the Village shall be liable for all losses, claims, demands, liens, damages, penalties, interest, and costs and expenses related to the acts, errors, or omissions of the Village, its officers, officials, and employees during the Term of this Agreement.

5.2 Nothing contained in Section 5 or in any other provision of this Agreement, is intended to constitute nor shall it constitute a waiver of the defenses available to District 211 or the Village

under the Illinois Local Governmental and Governmental Employees Tort Immunity Act, with respect to claims by third parties.

SECTION 6. Insurance Requirements.

Each party shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the this Agreement.

6.1. Minimum Scope of Insurance. Coverage shall be at least as broad as:

- (1) Commercial General Liability - Occurrence form;
- (2) Automobile Liability;
- (3) Professional Liability/ Errors and Omissions policy; and
- (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability Insurance.

6.2 Minimum Limits of Insurance. Each party shall maintain limits no less than:

- (1) Commercial General Liability: \$3,000,000 combined, single limit per occurrence and in the aggregate for bodily injury, personal injury, and property damage.
- (2) Automobile Liability: \$1,000,000 combined, single limit per accident for bodily injury and property damage.
- (3) Professional Liability: \$3,000,000 per occurrence and in the aggregate liability limit for errors and omissions, professional/malpractice liability.
- (4) Workers' Compensation and Employers' Liability: Workers' Compensation statutory limits as required by the Labor Code of the State of Illinois, and Employers' Liability limits of \$1,000,000 per accident.

6.3 Deductibles and Self-Insured Retentions. Each party's respective obligation hereunder may be satisfied through a self-insurance trust maintained by that party or its affiliates.

6.4 Other Insurance Provisions. The policies are to contain, or be endorsed to contain, the following provisions:

(1) **Workers' Compensation and Employers' Liability Coverage:**

Each party's insurer shall agree to waive all rights of subrogation against the other, its elected officials, officers, employees, subcontractors and/or agents for losses arising out of this Agreement.

(2) **All Coverages**

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the other party.

(3) **Certificate of Insurance**

Upon request, each party shall furnish the other with Certificates of Insurance evidencing the coverage required by this Agreement, that are signed by a person authorized by that insurer to bind coverage on its behalf. Each party reserves the right to request full, certified copies of the insurance policies.

In the event of the expiration of the policy period for any one or more of the insurance policies, each party shall promptly furnish the other with current Certificates of Insurance evidencing its continued coverage as required by this Agreement.

SECTION 7. Guidelines For Reciprocal Reporting And Cooperation Between The School District And The Village

The Village and District 211 shall share information as obligated and/or restricted by law, including without limitation Sections 10-20.14 (105 ILCS 5/10-20.14) and 22-20 (105 ILCS 5/22-20) of the School Code of Illinois, as amended, and Sections 1-7 (705 ILCS 405/1-7) and 5-905 (705 ILCS 405/5-905) of the Juvenile Court Act of 1987, as amended, and as set forth in the Agreement for Reciprocal Reporting and Cooperation between Township High School District 211 and the Village of Hoffman Estates, attached to this Agreement as Exhibit 4 and incorporated as though fully stated herein

SECTION 8. General Provisions

8.0 Amendment or Modification to the Agreement

Any terms or conditions of this Agreement may be deleted or altered only by written amendment or modification to this Agreement, duly executed by the Village and District 211.

8.2 Severability

If any provision of this Agreement shall be held or deemed to be, or shall in fact be inoperative or unenforceable in any particular case or in all cases for any reason, this shall not render the provision in question inoperative or unenforceable in any other case or circumstances, or render any other provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or sections contained in the Agreement shall not affect the remaining portions of the Agreement or any part thereof.

8.3 Interpretation

Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative words of other genders. Words importing the singular shall include the plural and vice versa, unless the context shall otherwise indicate. All references to any such person or entity shall be deemed to include any person or entity succeeding to the rights, duties, and obligations of such person or entity succeeding to the rights, duties and obligations of such person or entity in accordance with the terms and conditions of the Agreement.

8.4 Assignment

Neither party hereto may assign its respective rights or duties hereunder.

8.5 No Third Party Beneficiaries

No other person or party shall be or be deemed to be a third party beneficiary to this Agreement.

8.6 Waiver of Breach

If either party waives a breach of any provision of this Agreement by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party nor shall it prevent either party from enforcing such provisions.

8.7 Merger Clause.—Integration

This Agreement sets forth the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, express or implied, oral or written. No subsequent amendment or modification of the Agreement shall be effective unless reduced to writing and executed by the parties in accordance with Section 8.0 herein.

8.8 Counterparts

This Agreement may be executed in several counterparts each of which shall be an original and all of which shall constitute but one and the same instrument. District 211 shall return one copy of this Agreement containing an original signature on behalf of District 211 to the Village, Attention: Village Clerk Bev Romanoff.

8.9 Compliance with all Laws

The Village and District 211 shall at all times observe and comply with the laws, ordinances, regulations and codes of Federal, State, County and other local governments and agencies, which may in any manner affect the performance of this Agreement.

8.10 Governing Law - Venue

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and applicable federal law. Venue shall only be proper in a court of competent jurisdiction located within the County of Cook, Illinois.

8.11 Disclaimer of Relationship

Nothing contained in this Agreement, nor any act of the Village or District 211, respectively, shall be deemed or construed by any of the parties hereto or by third persons, to create any relationship of a third-party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving the Village or District 211, respectively.

8.12 Notice

Any and all communications regarding the terms of this Agreement shall be in writing and sent by registered mail, return receipt requested, and addressed as follows: if to District 211, to Superintendent of Schools, Township High School District #211, 1750 Roselle Road, Palatine, Illinois 60067; and if to the Village, to the Village Manager, Village of Hoffman Estates, 1900 Hassell Road, Hoffman Estates, Illinois 60169. Notice shall be effective upon deposit with the United States Postal Service. Notice as provided herein does not waive service of summons or process.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

8.13 Corporate Authority

Each party represents and warrants that the person whose name appears on the signature page below has of has been delegated the lawful and corporate authority to enter into this Agreement on behalf of that party.

IN WITNESS WHEREOF, Township High School District 211 Board of Education and the Village of Hoffman Estates have caused this Agreement to be executed on their behalf and attested by their duly authorized officers, effective as of the day and year first hereinabove written.

**BOARD OF EDUCATION OF
TOWNSHIP HIGH SCHOOL DISTRICT 211**

By: *Michael A. Burke*

Its: _____

Date: 1/19/17

VILLAGE OF HOFFMAN ESTATES

By: _____

Its: _____

Date: _____

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Intergovernmental Agreement with School District 211
Regarding Reciprocal Reporting and Cooperation

MEETING DATE: November 28, 2016

COMMITTEE: Public Health and Safety

FROM: Ted S. Bos, Chief of Police

REQUEST: Request approval to enter into an updated agreement for reciprocal reporting and cooperation between Township High School District 211 and the Village of Hoffman Estates.

BACKGROUND: Since 2003, the Hoffman Estates Police Department and District 211 have worked cooperatively to ensure effective reciprocal reporting regarding criminal offenses committed by students. Historically, the Village and the District have also provided for staffing School Resource Officers (SRO) at Hoffman Estates High School and James B. Conant High School during each school year. More recently, the District has asked the Village to review and to update each of these agreements.

DISCUSSION: Pursuant to this state's Juvenile Court Act, School Code and its School Records Act, as well as the federal Family Educational Rights and Privacy Act, the agreement formalizes the exchange of information between the Hoffman Estates Police Department and District 211 regarding the reporting of criminal offenses committed by students, particularly those offenses that involve violence or other activity that poses an imminent threat to the safety of students. The Reciprocal Reporting Agreement is for the 195-day school year 2016-2017 (retroactive) and renews automatically each August, unless earlier terminated.

BUDGETARY IMPACT:
None.

RECOMMENDATION: Enter into Intergovernmental Agreement for Reciprocal Reporting and Cooperation between Township High School District 211 and the Village of Hoffman Estates.

RESOLUTION NO. _____ - 2017

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH TOWNSHIP HIGH SCHOOL DISTRICT 211 (RECIPROCAL REPORTING AND COOPERATION)

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes the Village of Hoffman Estates and Township High School District 211 to contract upon matters of mutual interest; and

WHEREAS, the Village of Hoffman Estates and Township High School District 211 wish to enter into an Intergovernmental Agreement for reciprocal reporting and cooperation, which is attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village President of the Village of Hoffman Estates is hereby authorized to sign the Village of Hoffman Estates and Township High School District 211 Intergovernmental Agreement for reciprocal reporting and cooperation which is attached hereto as Exhibit "A".

Section 2: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2017

Table with 5 columns: VOTE, AYE, NAY, ABSENT, ABSTAIN. Rows list names of Village Trustees and Mayor with corresponding vote lines.

APPROVED THIS _____ DAY OF _____, 2017

Village President

ATTEST:

Village Clerk

**INTERGOVERNMENTAL AGREEMENT FOR RECIPROCAL REPORTING
AND COOPERATION BETWEEN
TOWNSHIP HIGH SCHOOL DISTRICT 211 AND THE VILLAGE OF HOFFMAN
ESTATES, COUNTY OF COOK, ILLINOIS**

This Agreement for Reciprocal Reporting and Cooperation (the "Agreement") is being entered into between Township High School District 211 ("School District") and the Village of Hoffman Estates ("Village"), (collectively, the "Parties").

WHEREAS, the School District and the Village seek to maintain on-going communication and a mutually supportive partnership for a reciprocal reporting system regarding criminal offenses committed by students pursuant to the Juvenile Court Act, 705 ILCS 405/1-1, *et seq.*, as amended, the Illinois School Code, 105 ILCS 5/1, *et seq.*, as amended, the Illinois School Student Records Act, 105 ILCS 10-1, *et seq.*, as amended, and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g; and

WHEREAS, both the 1970 Illinois Constitution (Article VII, Section 10) and the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, as amended, authorizes and encourages intergovernmental cooperation; and

WHEREAS, both the Village and District 211 are interested in promoting the safety and security of the staff, students, the school premises and the community, and wherever possible to aid in the rehabilitation of a child.

NOW THEREFORE, in consideration of the premises, covenants, terms and conditions set forth in this Agreement, the Parties hereto agree as follows:

I. General Cooperation

- A. The Superintendent of the School District ("District Superintendent") will provide the Village with a list of school district administrators ("School Officials"), who will have responsibility for reporting suspected criminal offenses committed by

students as provided under II-A.

- B. The Village will provide the School District with a list of officers (“Police Officials”), who will have responsibility for reporting criminal activity of students, as provided under II-B.

II. Reporting of Student Criminal Activity

A. By the School District to Police Officials

- i. School Officials will promptly report to the designated Police Officials the activity of students that involves or is suspected to involve:

1. Non-Drug Criminal Activity.

- a. Criminal gang activity;
- b. Possession or use of weapons such as guns and knives, explosives, impact devices, or any item used as a weapon;
- c. Fights or other violent activity which might reasonably carry over into the community;
- d. Domestic or sexual abuse, neglect, lock-out, and runaway situations;
- e. Bomb threat or improper activation of fire alarm system;
- f. Acts of vandalism;
- g. Assault - Threats against staff or student(s), including “hit lists” which impede the educational setting;
- h. Any state or federal crime occurring or which has occurred on school property or at a school event which might reasonably carry over into the community; or

- i. Any other activities involving students which threaten the safety of students and community members on or off school property. 1996 Ill.Atty.Gen.Op. 96-040.

2. Drug Activity.

- a. Possession of significant quantities of drugs or other intoxicants;
 - b. Sale of drugs or other intoxicants; or
 - c. A verified incident involving drugs on school property, as set forth in Section 10-27.1B of the Illinois School Code, 105 ILCS 5/10-27.1B, as amended.
- ii. School Officials will report to Police Officials in the following manner:
The District Superintendent and/or School Principal(s) (“School Principal”), or their designees, must report certain incidents involving firearms, drugs and attacks on school personnel, as set out below. When a report may be required of both the District Superintendent and School Principal, a single report from the designated School Official shall meet the duty to report.
- iii. School Superintendent. The School Superintendent (or his/her designee) will immediately report to the Police Officials:
1. Drugs. Upon receipt of any written, electronic or verbal report from school personnel regarding a verified incident involving drugs in a school or on school-owned or leased property or on any transportation that is owned, leased or used by the school for its

students or school personnel. “Drugs” means “narcotic drug” as defined under subsection (aa) of Section 102 of the Illinois Controlled Substances Act, as amended [720 ILCS 570/102], “cannabis” as defined under Section 3 of the Cannabis Control Act, as amended [720 ILCS 550/3], or “methamphetamine” as defined under Section 10 of the Methamphetamine Control and Community Protection Act, as amended [720 ILCS 646/10]. See 105 ILCS 5/10-27.1B.

2. Attacks on School Personnel. Upon receipt of a written complaint from any school personnel, all incidents of battery committed against teachers, teacher personnel, administrative personnel or educational support personnel. See 105 ILCS 5/10-21.7, as amended.

iv. School Principal. The School Principal (or his/her designee) will report to the Police Officials:

1. Firearms. Upon receiving a report from any school staff that they have observed any person in possession of a firearm on school grounds, an immediate report of the incident must be made. If the person in possession of a firearm on school grounds is a student, the School Principal or his/her designee shall also immediately notify the student’s parents or guardian. See 105 ILCS 5/10-27.1A, as amended.

2. Cannabis, Illegal Drugs or Controlled Substances on or Near School Grounds. In accordance with Section 2 of the School Reporting of Drug Violations Act, within 48 hours of becoming aware of any violation of the Cannabis Control Act or the Methamphetamine Control and Community Protection Act or the Illinois Controlled Substances Act in a school, on school property, or within 1,000 feet of the school, or on any transportation used, owned or leased by the School District to transport students. See 105 ILCS 127/2, as amended.

- v. Except as specifically required above, information will be shared immediately where violence or other activity poses an imminent threat to the safety of students or community members; otherwise, the information will be shared as early as reasonably possible depending on the circumstances surrounding the situation.
- vi. Student Records: In accordance with Section 10/6(a)(6.5) of the Illinois School Student Records Act, 105 ILCS 10/6(a)(6.5), as amended, School Officials will release school student records or information to juvenile authorities when necessary for the discharge of their official duties upon a request for information prior to adjudication of the student and if certified in writing that the information will not be disclosed to any other party except as provided under law or order of court. “Juvenile authorities” includes probation officers, law enforcement officers and prosecutors, and others as defined in Section 10/6(a)(6.5), as amended.

vii. Emergency Release of Information: In accordance with State and federal law, 20 U.S.C. § 1232g, as amended, 105 ILCS 10/6(a)(7), as amended, the School District will release student records and information to the Police Officials in connection with an emergency, if the knowledge of such information is necessary to protect the health or safety of the student or other persons, provided that the parents or guardian of each student whose student records have been released are notified as soon as possible of the information released, the date of release, the fact that the information was shared with the Police Officials, and the purpose of the release. The factors to be considered in determining whether an emergency exists requiring the release of student records and information include:

1. Degree of Threat: Seriousness of threat to health/safety of student or others;
2. Need: Need for records to meet the emergency;
3. Police Involvement: Whether the Village's Police Department is in a position to deal with the emergency; and
4. Urgency: Extent to which time is of the essence in dealing with the emergency. 23 ILADC §375.60

B. By Police Officials to the School Officials

- i. Police Officials will report to School Officials general information about the types of information referenced in Section IIA above, within the same time frames, where the activity of students or others within the School

District might reasonably carry over onto school grounds or school activities, except that information subject to the Juvenile Court Act shall be provided only as follows:

ii. As provided by Section 1-7 (A) (8) of the Juvenile Court Act, 705 ILCS 405/1 *et seq.*, as amended, School Officials may request and inspect or receive copies of certain Village records if the School Official believes that there is an imminent threat of physical harm to students, school personnel or others who are present in the school or on school grounds. Such records are limited to those of a minor enrolled in one of the School District's schools who has been taken into custody or arrested on or before his/her 18th birthday for:

1. Any violation of Article 24 of the Criminal Code (720 ILCS 5/24 *et seq.*) (weapons);
2. A violation of the Illinois Controlled Substances Act (720 ILCS 570/100 *et seq.*);
3. A violation of the Cannabis Control Act (720 ILCS 550/1 *et seq.*);
4. A forcible felony as defined in Section 2-8 of the Criminal Code (720 ILCS 5/2-8);
5. A violation of the Methamphetamine Control and Community Protection Act (720 ILCS 646/1 *et seq.*);
6. A violation of Section 1-2 of the Harassing and Obscene Communications Act (720 ILCS 5/26.5);
7. A violation of the Hazing Act (720 ILCS 5/12C-50); or

8. A violation of Sections 12-1, 12-2, 12-3, 12-3.05, 12-3.1, 12-3.2, 12-3.4, 12-3.5, 12-5, 12-7.3, 12-7.4, 12-7.5, 25-1, or 25-5 of the Criminal Code (720 ILCS 5/1-1 *et seq.*) (bodily harm and mob action).
- iii. If a Police Official believes that there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds, Police Officials will share information with School Officials concerning a minor who has been investigated, arrested or taken into custody before his/her 18th birthday, and who is the subject of a current police investigation that is directly related to school safety. Such information shall only be shared orally. An “investigation” means an official, systemic inquiry by a law enforcement agency into actual or suspected criminal activity.
- iv. In accordance with Section 22-20 of the Illinois School Code, 105 ILCS 5/22-20, as amended, Police Officials will provide the School Officials with the following information whenever any student enrolled in the School District is detained for proceedings under the Juvenile Court Act: (a) the basis for detaining the student; (b) the circumstances surrounding the events which led to the student’s detention; and (c) the status of the proceeding. The Parties agree that Police Officials will share information whenever a student is detained as a delinquent minor, a neglected minor, or an abused minor under the Juvenile Court Act. This includes, but is not limited to, instances where a petition is filed in juvenile court pursuant to the Juvenile

Court Act (705 ILCS 405).

- v. Section 22-20 of the Illinois School Code further provides that Police Officials will notify School Officials whenever a student is detained for any criminal offense or any violation of a municipal or county ordinance. According to this provision, the Parties herein agree that the Police Officials will inform the School Officials whenever a student enrolled in the School District is detained for any criminal offense or any violation of municipal or county ordinance. This paragraph is not intended to obligate Police Officials to initiate reporting to the School Officials of detention of students for conduct deemed by Police Officials to be minor and unlikely to assist in the rehabilitation of the student or the protection or safety of students and employees in the School District. However, conduct involving vandalism, violence, gangs, weapons, drugs, alcohol, runaways, family disputes, or abuse and conduct requiring an appearance in court as a juvenile or an adult for other than minor traffic offenses are expected to be reported under this paragraph.
- vi. The information provided pursuant to subsections B.2, 3 and 4 above shall only be used by School Officials to protect the safety of students and employees and to aid in the proper rehabilitation of the student that has been detained.
- vii. While the provisions of the Juvenile Court Act do not apply to students aged 18 or over, Police Officials will provide the School Officials with arrest

information and criminal history records, as authorized under the Freedom of Information Act, 5 ILCS 140/2.15, as amended.

III. Police Officials' Access to Images from School District Digital Cameras

- A. Provision of Digital Camera System Software. The School District shall provide the Police Officials with the necessary software in order to enable the Police Officials and authorized viewers as defined herein to view on Village computers those real time images created by the School District's digital cameras.
- B. Limited Viewing. Individuals authorized to view images created by the School District's digital cameras ("Authorized Viewers") shall be limited to the Village Manager, Village employees authorized by the Village Manager, Village Corporation Counsel or retained outside counsel, the Police Chief, Police Department employees authorized by the Police Chief or, in the absence of the Police Chief, the Police Chief's designee. The Village shall not permit any individual, including Authorized Viewers, to view images created by the School District's digital cameras on a routine basis. Authorized Viewers shall only view real time images created by the School District's digital cameras when viewing is necessary for prosecution or defense of litigation and/or for the Police Officials to deter or protect against an imminent and substantial threat that is likely to result in significant bodily harm or damage to School District property. The Village shall not create or retain any recordings of the School District's digital images unless the Superintendent of the School District or the Superintendent's designee consents to such retention. If the Village receives a Freedom of Information Act request for any of the School District's digital images, the Village shall immediately notify the

School District and work in good faith with the School District before responding to the Freedom of Information Act request.

- C. School Student Records. The images created on the School District's digital cameras are created for security purposes and are therefore not school student records as defined by Section 2 of the Illinois School Student Record Act, 105 ILCS 10/2, as amended, or Section 375.10 of the Illinois Administrative Regulations, 23 ILADC 375.10. Such images may, however, become student records if subsequently used by the School District in a student disciplinary matter. These records may still be shared with Authorized Viewers pursuant to Sections II.A.(4) and IV.C of this Agreement.

IV. Other Terms and Conditions

- A. Confidentiality of Law Enforcement Records. Any law enforcement records or information subject to disclosure under this Agreement shall not be disclosed or made available in any form to any person or agency other than as set forth in this Agreement or as authorized by law.
- B. Content of Criminal Activity Information. Criminal activity information is the information to be shared pursuant to Sections II, III and IV of this Agreement. All criminal activity information shall, to the extent possible, include the names of all involved persons, including students and minors, except in cases where the name of the victim is protected under the Bill of Rights for Victims and Witnesses of Violent Crime Act, 725 ILCS 120/1, as amended, or other applicable law.
- C. Certification of Confidentiality of Criminal Activity Information. The Parties to this Agreement certify that they shall not permit the disclosure of any criminal

activity information received pursuant to this Agreement to any person other than as authorized by law or by order of court, and will develop procedures designed to ensure such confidentiality.

D. Illinois School Student Records Act. Section IV.C. of this Agreement is intended to satisfy Section 6(a)(6.5) of the Illinois School Student Records Act, 105 ILCS 10/6(a)(6.5), as amended, which authorizes the School District to release student records and information contained therein to law enforcement officers when necessary for the discharge of their official duties upon request prior to adjudication of the student and upon written certification that the information disclosed by the School District will not be disclosed to any other person, except as provided by law or order of court.

E. Not Educational or School Records

- i. School Officials shall follow State and federal laws regarding student records. Consistent with Section 10/2(d) of the Illinois School Student Records Act, reports of the School Resource Officer shall be deemed the reports of a law enforcement professional and shall not be considered a student record. 105 ILCS 10/2(d). For purposes of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g, a School Resource Officer designated to work with the School pursuant to this Agreement shall be considered a law enforcement unit of the school such that the records created by the School Resource Officer for the purpose of law enforcement shall not be considered educational records.
- ii. All reports and records shared by Police Officials with School Officials

- L. Governing Law. This Agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance.
- M. No Waiver of Tort Immunity Defenses. Nothing contained in this Agreement, is intended to constitute nor shall it constitute a waiver of the defenses available to the School District or the Village under the Illinois Local Governmental and Governmental Employees Tort Immunity Act, with respect to claims by third parties.
- N. Nothing contained herein shall be construed as prohibiting the Village and the School District, their respective board members, officers, officials, volunteers, agents, or their employees, from defending, through the selection and use of their own agents, attorneys, and experts, any claims, actions or suits brought against them.
- O. Non-Liability. Police Officials and School Officials shall each utilize their best efforts to provide the information to be reported under this Agreement, but in no event shall either party be liable for the failure to provide such information, whether through inadvertence or otherwise.
- P. Interpretation. Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative words of other genders. Words importing the singular shall include the plural and vice versa, unless the context shall otherwise indicate. All references to any such person or entity shall be deemed to include any person or entity succeeding to the rights, duties, and obligations of such person or entity succeeding to the rights, duties and

obligations of such person or entity in accordance with the terms and conditions of the Agreement.

- Q. Assignment. Neither party hereto may assign its respective rights or duties hereunder.
- R. No Third Party Beneficiaries. No other person or party shall be or be deemed to be a third party beneficiary to this Agreement.
- S. Waiver of Breach. If either party waives a breach of any provision of this Agreement by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party nor shall it prevent either party from enforcing such provisions.
- T. Compliance with all Laws. The Village and the School District shall at all times observe and comply with the laws, ordinances, regulations and codes of Federal, State, County and other local governments and agencies, which may in any manner affect the performance of this Agreement.
- U. Notice. Any and all communications regarding the terms of this Agreement shall be in writing and sent by certified mail, return receipt requested, and addressed as follows: if to the School District, to the Superintendent of Schools, Township High School District #211, 1750 Roselle Road, Palatine, Illinois 60067; and if to the Village, to the Village Manager, Village of Hoffman Estates, 1900 Hassell Road, Hoffman Estates, Illinois 60169. Notice shall be effective upon deposit with the United States Postal Service. Notice as provided herein does not waive serve of summons or process.
- V. Corporate Authority. Each party represents and warrants that the person whose

name appears on the signature page below has or has been delegated the lawful and corporate authority to enter into this Agreement on behalf of that party.

IN WITNESS WHEREOF, Township High School District 211 Board of Education and the Village of Hoffman Estates have caused this Agreement to be executed on their behalf and attested by their duly authorized officers, all on the day(s) herein set forth.

DATED this 19th day of January, 2016.

**BOARD OF EDUCATION OF
TOWNSHIP HIGH SCHOOL DISTRICT 211**

By: *Mark A. Burke*

Its: _____

Date: 1/19/17

VILLAGE OF HOFFMAN ESTATES

By: _____

Its: _____

VILLAGE OF HOFFMAN ESTATES

**A RESOLUTION ESTABLISHING FEES
FOR POLICE & FIRE DEPARTMENT PERSONNEL**

WHEREAS, members of the Hoffman Estates Police and Fire Departments are hired back by private and/or public employers; and

WHEREAS, costs of salary, fringe and administrative costs have been calculated.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Hoffman Estates Police Department is hereby authorized to charge fees for services under hire back arrangements for the period February 7, 2017 through December 31, 2017 as follows:

Police Officer	-- \$ 94.22
Police Sergeant	-- \$110.98
Police Lieutenant	-- \$120.44

However, upon a proof of a grant of 501(c)(3) status by the Internal Revenue Service, the fees for services under hire back arrangements for the period from February 7, 2017 through December 31, 2017 are as follows:

Police Officer	-- \$ 71.58
Police Sergeant	-- \$ 85.85
Police Lieutenant	-- \$ 93.85

Section 2: That the Hoffman Estates Fire Department is hereby authorized to charge fees for services under hire back arrangements for the period February 7, 2017 through June 30, 2017 as follows:

Firefighter/Paramedic	-- \$ 96.70
Lieutenant/Paramedic	-- \$105.48
Captain/Paramedic	-- \$110.34

However, upon a proof of a grant of 501(c)(3) status by the Internal Revenue Service, the fees for services under hire back arrangements for the period from February 7, 2017 through June 30, 2017 are as follows:

Firefighter/Paramedic	-- \$ 71.69
Lieutenant/Paramedic	-- \$ 79.12
Captain/Paramedic	-- \$ 83.20

Section 3: That the Hoffman Estates Fire Department is hereby authorized to charge fees for services under hire back arrangements for the period July 1, 2017 through December 31, 2017 as follows:

Firefighter/Paramedic	-- \$ 97.52
Lieutenant/Paramedic	-- \$106.42
Captain/Paramedic	-- \$111.32

However, upon a proof of a grant of 501(c)(3) status by the Internal Revenue Service, the fees for services under hire back arrangements for the period from July 1, 2017 through December 31, 2017 are as follows:

Firefighter/Paramedic	-- \$ 72.38
Lieutenant/Paramedic	-- \$ 79.91
Captain/Paramedic	-- \$ 84.03

Section 4: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2017

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Gayle Vandenberg	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2017

Village President

ATTEST:

Village Clerk

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION FOR
CONSTRUCTION ON STATE HIGHWAYS

WHEREAS, the Village of Hoffman Estates, hereinafter referred to as "Municipality", located in the Counties of Cook and Kane, State of Illinois, desires to undertake, in the years of 2017 and 2018, the location, construction, operation and maintenance of driveways and street returns, watermains, sanitary and storm sewers, street lights, traffic signals, sidewalk, landscaping, etc. on State highways, within said Municipality, which, by law and/or agreement, come under the jurisdiction and control of the Department of Transportation of the State of Illinois hereinafter referred to as Department; and

WHEREAS, an individual working permit must be obtained from the Department prior to any of the aforesaid installations being constructed either by the Municipality or by a private person or firm under contract and supervision of the Municipality.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village of Hoffman Estates hereby pledges its good faith and guarantees that all work shall be performed in accordance with conditions of the permit to be granted by the Department, and to hold the State of Illinois harmless during the prosecution of such work, and assume all liability for damages to person or property due to accident or otherwise by reason of the work which is to be performed under the provision of said permit.

Section 2: That all authorized officials of the Village of Hoffman Estates are hereby instructed and authorized to sign said working permit on behalf of the Village of Hoffman Estates.

Section 3: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2017

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Gayle Vandenberg	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2017

Village President

ATTEST:

Village Clerk



VILLAGE MANAGER'S OFFICE

Memo

TO: President & Board of Trustees

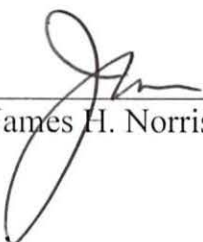
FROM: James H. Norris, Village Manager
Arthur L. Janura, Jr., Corporation Counsel

RE: **UPDATED INTERESTED PARTIES REGISTRY
REGISTRATION RULES**

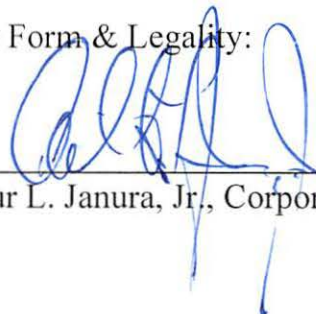
DATE: January 30, 2017

Urgent For Review Please Reply

For your information, attached is a copy of the updated TIF Interested Parties Registry Registration Rules.



James H. Norris, Village Manager

As to Form & Legality:


Arthur L. Janura, Jr., Corporation Counsel

**VILLAGE OF HOFFMAN ESTATES
TIF INTERESTED PARTIES
REGISTRY REGISTRATION RULES
AS AMENDED JANUARY 30, 2017**

Pursuant to an Ordinance establishing a Tax Increment Financing Interest Parties Registries approved on November 6, 2000 as Ordinance No. 3235-2000, the following Registry Registration Rules are amended as follows:

- A. Definitions. As used in these Registration Rules, the following terms shall have the definitions set forth below.

“Act” shall mean the Tax Increment Allocation Redevelopment Act 65 ILCS §5/11-74.4-1 et seq. as amended from time to time.

“Village” shall mean Village of Hoffman Estates, a home rule unit of government under Section § 6(a) Article VII of the 1970 Constitution of the State of Illinois.

“Interested Party(s)” shall mean (a) any organization(s) active within the Village; (b) any resident(s) of the Village; and (c) any other entity or person otherwise entitled under the Act to register in a specific Registry who has registered in such Registry and whose registration has not been terminated in accordance with these Registration Rules.

“Redevelopment Project Area” shall mean a redevelopment project area that (a) is intended to qualify (or has subsequently qualified) as a “redevelopment project area” under the Act and (ii) is subject to the “interested parties” registry requirements of the Act.

“Registration Form” shall mean the form appended to these Registration Rules or such revised form as may be approved by the Village consistent with the requirements of the Act.

“Registry” or “Registries” shall mean each interested parties registry, and all such registries, collectively, established by the Village pursuant to Section § 11-74.4-4.2 of the Act for the Redevelopment Project Area.

- B. Establishment of Registry. The Village shall establish a separate interested parties registry for each Redevelopment Project Area, whether existing as of the date of the adoption of these Rules or hereafter established. The Village shall establish a new registry whenever it has identified an area for study and possible designation as a Redevelopment Project Area. In any event, the process of establishing the new registry must be completed prior to the deadline for sending any of the notices required by Section (J) of these rules or any other notices required by the Act with respect to the proposed Redevelopment Project Area.

- C. Maintenance of Registry. The Registries shall be maintained by the Village Clerk or his designee.
- D. Registration by Residents. An individual seeking to register as an Interested Person with respect to a Redevelopment Project Area must complete and submit a Registration Form (form attached hereto as an Exhibit) to the Village Clerk. Such individual must also submit a copy of a current driver's license, lease, utility bill, financial statement or such other evidence as may be acceptable to the Clerk to establish the individual's current Village residency.
- E. Registration by Organizations. An organization seeking to register as an Interested Person with respect to a Redevelopment Project Area must complete and submit a Registration Form to the Village Clerk. Such organization must also submit a copy of a one-page statement describing the organization's current operations in the Village.
- F. Determination of Eligibility. All individuals and organizations whose Registration Form and supporting documentation complies with these Registration Rules shall be registered in the applicable Registry within ten (10) business days of the Village Clerk's receipt of all such documents. The Clerk shall provide written notice of the registrant confirming such registration. Upon registration, Interested Parties shall be entitled to receive all notices and documents required to be delivered under these Rules or as otherwise required under the Act with respect to the applicable Redevelopment Project Area. If the Village Clerk determines that a registrant's Registration Form and/or supporting documentation is incomplete or does not comply with these Registration Rules, the Clerk shall give written notice to the registrant specifying the defect(s). The registrant shall be entitled to correct any defects and resubmit a new Registration Form and supporting documentation.
- G. Renewal Land Termination. An Interested Person's registration shall remain effective for a period of three years. At any time after such three year period, the Village Clerk may provide written notice by regular mail to the Interested Person stating that such registration shall terminate unless the Interested Person renews such registration within thirty (30) days of the Clerk's mailing of written notice. To renew such registration, the Interested Person shall, within such thirty (30) day period, complete and submit the same Registration Form and supporting documentation then required of initial registrants in order to permit the Clerk to confirm such person's residency or such organization's operations in the Village. The registration of all individuals and organizations whose Registration Form and supporting documentation is submitted in a timely manner and complies with these Regulation Rules shall be renewed for an additional, consecutive three year period. If the Village Clerk determines that a registrant's renewal Registration Form and/or supporting documentation is incomplete or does not comply with these Registration

Rules, the Clerk shall give written notice to the registrant at the address specified in the renewal Registration Form submitted by such registrant, specifying the defect(s). The registrant shall be entitled to correct any defects and resubmit a new Registration Form and supporting documentation within thirty (30) days of receipt of the Clerk's notice. If all defects are not corrected within thirty (30) days of the Interested Person's receipt of the Village Clerk's notice, the Interested Person's registration shall be terminated. Any Interested Person whose registration is terminated shall be entitled to register again as if a first-time registrant.

- H. Amendment to Registration. An Interested Party may amend its registration by giving written notice to the Village Clerk by certified mail of any of the following: (i) a change in address for notice purposes; (ii) in the case of organizations, a change in the name of the contact person; and (iii) a termination of registration. Upon receipt of such notice, the Clerk shall revise the applicable Registry accordingly.
- I. Registries Available for Public Inspection. Each Registry shall be available for public inspection during normal Village business hours. The Registry shall include the name, address and telephone number of each Interested Person and for organizations, the name and phone number of a designated contact person.
- J. Notices to be Sent to Interested Parties. Interested Parties shall be sent the following notices and any other notices required under the Act with respect to the applicable Redevelopment Project Area:
 - (i) Pursuant to sub-section § 74-4-5(a) of the Act, notice of the availability of a proposed redevelopment plan and eligibility report, including how to obtain this information, such notice shall be sent by mail within a reasonable period of time after the adoption of the ordinance fixing the public hearing for the proposed redevelopment plan;
 - (ii) Pursuant to sub-section § 74-4.5(a) of the Act, notice of changes to proposed redevelopment plans that do not (1) add additional parcels of property to the proposed redevelopment project area, (2) substantially affect the general land uses proposed in the redevelopment plan, substantially change the nature of or extend the life of the redevelopment project, or (3) increase the number of low or very low income households to be displaced from the redevelopment project area, provided that measured from the time of creation of the redevelopment project area the total displacement of households will exceed 10; such notice shall be sent by mail not later than ten (1) days following the Village's adoption by ordinance of such changes.

- (iii) Pursuant to sub-section § 74-4-5(c) of the Act, notice of amendments to previously approved redevelopment plans that do not (1) add additional parcels of property to the redevelopment project area, (2) substantially affect the general land uses in the redevelopment plan, (3) substantially change the nature of the redevelopment project (4) increase the total estimated redevelopment project costs set out in the redevelopment plan by more than 5% after adjustment for inflation from the date the plan was adopted, (5) add additional redevelopment project costs to the itemized list of redevelopment project costs set out in the redevelopment plan, or (6) increase the number of low or very low income households to be displaced from the redevelopment project area, provided that measured from the time of creation of the redevelopment project area the total displacement of households will exceed 10; such notice shall be sent by mail not later than 10 days following the Village's adoption by ordinance of any such amendment.
 - (iv) Pursuant to sub-section § 74.4-5(d)(9) of the Act for redevelopment plans or projects that would result in the displacement of residents from 10 or more inhabited residential units or that contain 75 or more inhabited residential units, notice of the availability of the annual report described by sub-section § 75.4-5(d), including how to obtain the annual report; such notice shall be sent by mail within a reasonable period of time after completion of the certified audit report.
 - (v) Pursuant to sub-section § 74.4-6 of the Act, notice of the preliminary public meeting required under the Act for a proposed Redevelopment Project Area that will result in the displacement of 10 or more inhabited residential units or which contains 75 or more inhabited residential units, such notice shall be sent by certified mail not less than 15 days before the date of such preliminary public meeting.
- K. Non-Interference. These Registration Rules shall not be used to prohibit or otherwise interfere with the ability of eligible organizations and individuals to register for receipt of information to which they are entitled under the Act.
- L. Amendment of Registration Rules. These Registration Rules may be amended by the Village Manager subject to and consistent with the requirements of the Act.

TIF INTERESTED PARTIES REGISTRATION FORM

Registration for Village Residents. If you are a Village of Hoffman Estates resident and would like to register on the Interested Parties Registry for one or more tax increment financing (TIF) redevelopment project areas, please complete Part A of this form. Proof of residency is required. Please attach a photocopy of one of the following (driver's license, lease, utility bill, financial statement, or such other evidence as may be suitable to establish your current municipal residency) to this form.

Registration for Organizations. If your organization is active in the Village of Hoffman Estates and would like to register on the Interested Parties Registry for one or more tax increment financing (TIF) redevelopment project areas, please complete Part B of this form. Please attach a one-page statement which describes the organization's current operations in the municipality to this form. (Note: existing organizational documents that provide this information will also be accepted).

PART A: REGISTRATION FOR MUNICIPAL RESIDENTS (Please Print)

Name: _____

Street Address: _____

Zip Code: _____ Home Telephone: _____

I have attached a copy of _____ as proof that I am a resident of the Village of Hoffman Estates as of the date of this registration form.

Please list below the TIF(s) you are interested in:

Organization Name: _____

Contact Name: _____

Street Address: _____

City: _____ State _____ Zip Code _____

Telephone: _____ Fax: _____

Check here _____ if a statement describing your organization's current operations in the Village of Hoffman Estates is attached.

Please list below the TIF(s) you are interested in:

Return this form to: TIF Interested Parties Registry
1900 Hassell Road
Hoffman Estates, IL 60169

Signature/Title _____ Date _____

AGENDA
TRANSPORTATION AND ROAD IMPROVEMENT COMMITTEE
Village of Hoffman Estates
February 13, 2017

DRAFT

7:00 p.m. – Board Room

Members:	Gary Stanton, Chairperson	Anna Newell, Trustee
	Karen Mills, Vice Chairperson	Gary Pilafas, Trustee
	Gayle Vandenberg, Trustee	Michael Gaeta, Trustee
		William McLeod, Mayor

I. Roll Call

II. Approval of Minutes – January 9, 2017

NEW BUSINESS

1. Request approvals of the following for the 2017 STP resurfacing project on Bode Road and Harmon Boulevard:
 - a. IDOT Local Agency agreement; and
 - b. Local Agency funding resolution.
2. Request approval of Change Order #1 to the contract with A Lamp Concrete Contractors, Inc. of Schaumburg, IL for the 2016 Street Revitalization Project in an amount not to exceed \$...
3. Request amendment to the Material Testing Services contract with Applied GeoScience, Inc. of Schaumburg, IL for additional test locations for the 2016 Street Revitalization Project in an amount not to exceed \$...
4. Request authorization to approve Supplement #1 to the professional services contract with Engineering Resource Associates, Inc. of Warrenville, IL for additional inspection services of the 2016 STP resurfacing project on Hillcrest and Moon Lake Boulevards at a cost not to exceed \$...
5. Request acceptance of Transportation Division Monthly Report.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

AGENDA
GENERAL ADMINISTRATION & PERSONNEL COMMITTEE
VILLAGE OF HOFFMAN ESTATES
February 13, 2017

DRAFT

Immediately Following Planning, Building & Zoning

Members: **Gayle Vandenberg, Chairman**
 Gary Stanton, Vice-Chairman
 Karen Mills, Trustee
 Anna Newell, Trustee
 Gary Pilafas, Trustee
 Michael Gaeta, Trustee
 Mayor William McLeod

I. Roll Call

II. Approval of Minutes – January 9, 2017

NEW BUSINESS

1. Request acceptance of Cable TV Monthly Report.
2. Request acceptance of Human Resources Management Monthly Report.
3. Request acceptance of Legislative Operations & Outreach Monthly Report.

III. President’s Report

IV. Other

V. Items in Review

VI. Adjournment



VILLAGE OF HOFFMAN ESTATES
PLANNING AND ZONING COMMISSION
FINDING OF FACT

PROJECT NO.: 2016046P

VILLAGE BOARD MEETING DATE: February 6, 2017

PETITIONER(S): HALL ENTERPRISES LLC

PROJECT ADDRESS: 2860 Forbs Avenue

ZONING DISTRICT: O-5, OFFICE DISTRICT

Recommendation: **APPROVAL**

Vote: 10 Ayes 0 Nays 1 Absent

PZC MEETING DATE: February 1, 2017

STAFF ASSIGNED: JIM DONAHUE

Approval of a request by CMIC, Inc. (owner) and Riley Construction Company, Inc. (applicant) to consider a Site Plan Amendment for a building addition and a Plat of Easement on the property located at 2860 Forbs Avenue.

The following conditions shall apply:

1. All rooftop mechanicals shall be screened through the use of parapet walls, as approved by the Village. At time of building permit submittal, the building plans shall show compliance with this requirement. Upon final occupancy inspection, if the Village determines that the roof top units are visible from the adjacent properties; they will be required to be screened from view as approved by the Village.
2. A building permit shall be obtained within 9 months after Village Board approval.
3. The Plat of Easement shall be recorded within 90 days of Village Board approval.
4. Any future expansion shall be required to go through separate Village review and approval.

AUDIENCE COMMENTS

None

FINDING

The Planning & Zoning Commission heard from representatives of CMIC, Inc. (owner) and Riley Construction Company, Inc. (applicant) who explained the proposed project of expanding the existing building by approximately 4, 440 square feet.

The Commission learned that the site was approved as JCL Bioassay USA, Inc. in 2009 for a 22,200 square foot one-story office building with laboratory in the center of the subject property. The business does pharmaceutical research and performs high-tech chemical analysis on minute quantities of blood, urine, and tissue samples in support of pharmaceutical industry drug development.

The Commission learned that the approximately 4,440 square foot addition to the existing building is to provide additional lab space and freezer storage for the existing business. The proposed addition would be located on the south side of the building and would not significantly increase the number of employees, so additional parking is not required or needed for this.

The plans indicate that as part of the building addition, the existing watermain and electrical service for the building is being relocated on site. A new plat of easement for the watermain is being provided for the new watermain location.

The petitioner showed pictures of the building addition which will be constructed of pre-cast concrete that will match the existing building. The rooftop mechanical units will be screened by a parapet wall.

Commissioner questions included questions about security, biohazard waste removal and future plans for additional expansion.

The petitioners had no objections to the recommended conditions and by a unanimous vote of 10-0, the Commission recommended approval of the request.

PLANNING AND ZONING COMMISSIONERS

Chairperson Eva Combs	Thomas Krettler
Vice-Chairman Steve Caramelli	Greg Ring
Sharron Boxenbaum	Nancy Trieb
Lenard Henderson	Steve Wehofer
Myrene Iozzo	Denise Wilson
Lon Harner	

ROLL CALL VOTE

10 Ayes
1 Absent (Boxenbaum)

MOTION PASSED

The following attachments are hereby incorporated as part of this Finding of Fact:

Petitioner's Applications and Submittals
Staff Exhibit – Aerial Photo



VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION STAFF REPORT

PROJECT NO.: 2016046P

PROJECT NAME: CMIC Laboratory

PROJECT ADDRESS/LOCATION: 2860 Forbs Avenue

PUBLIC HEARING YES NO

REZONING MASTER SIGN PLAN SPECIAL USE VARIATION
SITE PLAN AMENDMENT PRELIMINARY & FINAL PLAT

MEETING DATE: FEBRUARY 1, 2017

STAFF ASSIGNED: JIM DONAHUE

REQUESTED MOTION

Request by CMIC, Inc. (owner) and Riley Construction Company, Inc (applicant) to consider a Site Plan Amendment for a building addition and a Plat of Easement on the property located at 2860 Forbs Avenue.

INCLUDES RECOMMENDED CONDITIONS YES NO

ACRES: 5 (APPROXIMATE)	ZONING DISTRICT: B-2, Community Business District	
ADJACENT PROPERTIES:	NORTH: MINERALS TECH., ZONED O-5	SOUTH: VACANT, ZONED O-5
	EAST: VACANT, ZONED B-4	WEST: CENTRAL WETLANDS, ZONED O-5

BACKGROUND

The subject property is currently home to CMIC, Inc. The site was approved as JCL Bioassay USA, Inc. in 2009 for a 22,200 square foot one-story office building with laboratory in the center of the subject property. The business does pharmaceutical research for CMIC, Inc. (formerly JCL Bioassay USA), which performs high-tech chemical analysis on minute quantities of blood, urine, and tissue samples in support of pharmaceutical industry drug development.

PROPOSAL

The petitioners are proposing to add an approximately 4,440 square foot addition to the existing building to provide additional lab space and freezer storage for the existing business. The proposed addition will be located on the south side of the building and will not significantly increase the number of employees, so additional parking is not required or needed for this. As part of the building addition, the existing watermain and electrical service for the building is being relocated on site. A new plat of easement for the watermain is being provided for the new watermain location.

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Access & Parking

Access to the site will remain unchanged and the current parking spaces will be unaffected by the addition.

Engineering

The proposed addition includes relocating the existing watermain as well as the ComEd service to the building. An existing swale and storm drain will be relocated as well. A Plat of Easement for the new watermain location has been provided. The engineering for the site including grading and utilities has been reviewed by the Village Engineer and meets the Subdivision Code requirements.

Landscaping

The landscape plan approved for the site in 2009 remains unchanged other than the relocation and/or replacement of some trees and perennials. The landscape plan identifies that some perennials (Prairie Dropseed) that are in the footprint of the building addition will be relocated as well as two existing trees. Three trees on the site that are dead will be replaced as well.

Parking Analysis

The parking remains unchanged with the proposed addition. The addition is mainly lab space and refrigeration/freezer units for the business that will be utilized by the current staff. Parking has not been identified as an issue with the facility currently.

Exterior Lighting

No changes are proposed to the site lighting.

Building Design

The building addition will be constructed of pre-cast concrete that will match the existing building. The rooftop mechanical units will be screened by a parapet wall. A condition has been added for this.

Property Owners Association

The petitioner has been working with the Prairie Stone Property Association and has received approval on the project subject to some of their conditions.

RECOMMENDATION

Approval of a request by Request by CMIC, Inc. (owner) and Riley Construction Company, Inc. (applicant) for a Site Plan Amendment for a building addition and a Plat of Easement on the property located at 2860 Forbs Avenue, , subject to the following conditions:

1. All rooftop mechanicals shall be screened through the use of parapet walls, as approved by the Village. At time of building permit submittal, the building plans shall show compliance with this

Meeting Date: February 1, 2017

requirement. Upon final occupancy inspection, if the Village determines that the roof top units are visible from the adjacent properties; they will be required to be screened from view as approved by the Village.

2. A building permit shall be obtained within 9 months after Village Board approval.
3. The Plat of Easement shall be recorded within 90 days of Village Board approval.
4. Any future expansion shall be required to go through separate Village review and approval.

Attachments: Company Description, Applications, Engineering Plans, Landscape Plan
 Plat of Easement



VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING GENERAL APPLICATION*

Special Use for _____ Rezoning from _____ to _____

Variation: Commercial Residential Sign

Plat (Subdivision & Others): Preliminary Final

Site Plan: Amendment Concept Preliminary Final

Master Sign Plan: Amendment

Other: _____

*** ADDENDUM MATERIALS ARE REQUIRED FOR SPECIFIC REQUESTS**
Posting of Notification Sign(s) may be required.
Specific requirements will be provided when your request is scheduled.

FOR VILLAGE USE ONLY		
Hearing Fee # <u>1000</u>	Check No. <u>207273</u>	Date Paid <u>11/23/16</u>
Project Number: <u>2016046P</u>		
Staff Assigned: <u>J. DONAHUE</u>		
Meeting Date: <u>2/1/17</u>	Public Hearing: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Sign Posting Required: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Date Sign Posted <u>N/A</u>	

PLEASE PRINT OR TYPE

Date: 11/22/16

Project Name: CMIC Laboratory Expansion

Project Description: Addition and Expansion of the Existing Laboratory

Project Address/Location: 2860 Forbs Ave., Hoffman Estates, IL 60192

Property Index No. Lot 5B3A2

Acres: 5.05 Zoning District: 0-5

I. Owner of Record

Jenny Linn

CMIC, Inc.

Name

Company

2860 Forbs Ave.

Hoffman Estates

Street Address

City

IL

60192

847-645-0407

State

Zip Code

Telephone Number

847-645-0412

jenny-lin@cmicgroup.com

Fax Number

E-Mail Address

II. Applicant (Contact Person/Project Manager)

Christopher Siefert

Riley Construction Company, Inc.

Name

Company

926 North Shore Dr.

Lake Bluff

Street Address

City

IL

60044

O: 847-457-3909 / M: 262-620-2325

State

Zip Code

Telephone Number

847-457-3916

chriss@rileycon.com

Fax Number

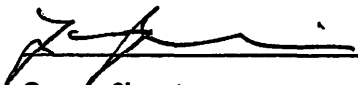
E-Mail Address

Applicant's relationship to property: General Contractor

III. Owner Consent for Authorized Representative

It is required that the property owner or his designated representative be at all requests before the Planning and Zoning Commission (PZC). During the course of the meeting, questions may arise regarding the overall site, site improvements, special conditions to be included in a PZC recommendation, etc. The representative present must have knowledge of the property and have the authority to make commitments to comply with any and all conditions included in the PZC recommendations. Failure to have the owner or designated representative present at the meeting can lead to substantial delays in the hearing process. **If the owner cannot be present at the meeting, the following statement must be signed by the owner:**

I understand the requirement for the owner or an authorized representative to be present at the meeting with full authority to commit to requests, conditions and make decisions on behalf of the owner. I hereby authorize Christopher M. Siefert to act on my behalf and advise that he/she has full authority to act as my/our representative.


Owner Signature

Jenny Lin
Print Name

IV. Acknowledgement(s)

- Applicant acknowledges, understands and agrees that under Illinois law, the Village President (Mayor), Village Trustees, Village Manager, Corporation Counsel and/or any employee or agent of the Village or any Planning and Zoning Commission member or Chair, does not have the authority to bind or obligate the Village in any way and therefore cannot bind or obligate the Village. Further, Applicant acknowledges, understands and agrees that only formal action (including, but not limited to, motions, resolutions and ordinances) by the Board of Trustees, properly voting in an open meeting, can obligate the Village or confer any rights or entitlement on the applicant, legal, equitable or otherwise.
- Planning and Zoning Commission members and Village Staff often conduct inspections of subject site(s) as part of the pre-hearing review of requests. These individuals will be carrying official Village identification cards that can be shown upon request.

The Owner and Applicant, by signing this Application, certify to the correctness of the application and all submittals.

Owner's Signature: _____

Owner's Name (Please Print): Jenny Lin

Applicant's Signature: Christopher M. Siefert Digitally signed by Christopher M. Siefert
Date: 2016.11.22 09:26:00 -06'00'
(If other than Owner)

Applicant's Name (Please Print): Christopher M. Siefert

Date: 11/22/16

All requests must be accompanied by the items required and all fees must be paid before the Planning and Zoning Commission can hear any case.

Please contact the Planning Division (located in the Municipal Building) with any questions:

Email: planning@hoffmanestates.org
Address: 1900 Hassell Road
Hoffman Estates, IL 60169
Phone: (847) 781-2660
Fax: (847) 781-2679

Addendums Attached:

- | | |
|---|---|
| <input type="checkbox"/> Special Use | <input type="checkbox"/> Master Sign Plan |
| <input type="checkbox"/> Rezoning | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Variation | |
| <input type="checkbox"/> Plat | |
| <input checked="" type="checkbox"/> Site Plan | |



VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION SITE PLAN ADDENDUM – NON-RESIDENTIAL

Amendment Concept Preliminary Final

I. DESCRIPTION OF PROJECT:

A. ATTACH A NARRATIVE FOR THE PROPOSED PROJECT ON A SEPARATE SHEET

✓ Article 10-6 of the Subdivision Code details the application process and required submittal documents. For relevant items, provide detailed information as part of the project narrative.

B. Total Number of Buildings: 1

C. Total Gross Floor Area: 22,200 square feet

D. Height of tallest building (including antennas, hvac, etc.): 23 feet

E. With respect to this project's compatibility with adjacent land uses, address the following in the Project Narrative: Building Scale, architectural Materials, Coordinated Color Scheme, Existing and Planned Areas of Visual Interest, Design Concept and Relationship of Building Materials to one another.

F. Estimated start of construction: November 2016

G. Estimated time to complete development: March 2017 & June 2017
Attach a phasing schedule, if applicable.

H. Does the property contain flood plain lands or wetlands? Yes No
If yes, please address as part of the narrative.

I. Is there any historical or archeological significance to the existing structures or features of this site or the surrounding sites? Yes No
If yes, please address as part of the narrative.

J. Are there any endangered, threatened, or unique plants or animals located in or near the area? Yes No
If yes, please address as part of the narrative.

II. OPERATIONAL CONSIDERATIONS

A. Anticipated hours of operation: 9:00 am/~~pm~~ to 5:00 ~~am~~/pm

B. Anticipated number of employees: 40 total 40 per shift 1 number of shifts

C. Estimated number of customers: 0 daily _____ peak hour

D. If there is any additional information about the proposed development or its operation that may affect the site development, address as part of the narrative.

III. FINANCIAL CONSIDERATIONS

A. Estimated annual gross sales of general merchandise subject to sales tax for this project (includes 1% local share of state tax and 1% home rule tax):

Gross Sales (General)		Tax Rate		General Sales Tax
0	X	2%	=	\$0

B. Estimated annual gross sales subject to food and beverage (F & B) tax for this project (food prepared on premises and alcoholic beverages consumed on premises). See article 13-7 of the Hoffman Estates Municipal Code for detailed definition:

Gross Sales (F & B)		Tax Rate		F & B Tax
0	X	2%	=	\$0

C. Estimated Annual Hotel Tax: 365 Days X

Estimated Average Room Rate		Number of rooms		Occupancy Percentage		365 Days		Tax Rate		Hotel Tax
0	X	0	X	0	X	0	X	6%	=	\$0

D. Other tax/revenue:
(Entertainment tax = 6%, etc.)

		Rate		Tax
0	X	0	=	\$0

E. Estimated Annual Telecommunications (TC) Tax:

Estimated Yearly Phone Bill		Tax Rate		TC tax
0	X	6%	=	\$0

F. Current assessment of the property: 8,704,969

G. Estimated value of Construction: 1,500,000

H. Will this project result in any unusual expenditure of public funds or requirements for public services in anyway? Yes No

If yes, please address as part of the narrative.

IV. TRAFFIC CONSIDERATIONS

A. Parking

1. Total number of parking spaces to be provided:

Employees: 40 Customers/Visitors: 5 Handicapped: 3 Total: 53

2. When is the peak parking period for this project?

9:00am - 5:00pm

3. Will this project share parking spaces with other businesses? Yes No

If yes, please address as part of the narrative.

B. Traffic

1. Estimated number of vehicles entering and exiting this site during the peak one hour period between 4:00 p.m. and 6:00 p.m. 30

2. Will there be any other peak traffic times for this project? Yes No

If yes, give the time(s) of day and traffic volume: _____

3. Will this project contain a drive through? Yes No

If yes, the project narrative should address order processing time, projected stacking demand, and other details to explain the operation.

c. Deliveries NOTE: Deliveries do not change from present.

1. The project plan submittal should include turning templates to show all routes to be used for making deliveries to and from site. Is this plan included? Yes No

2. How often will deliveries be made on site? 1-2 times per week

2. What is the frequency and time period expected for deliveries? 1-2 times per week / morning

3. What is the largest delivery vehicle to be used and its size?

Vehicle Type	Size	check	
Single Unit truck	30 ft.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Intermediate Semitrailer	50 ft.	<input type="checkbox"/>	<input type="checkbox"/>
Large Semitrailer	55 ft.	<input type="checkbox"/>	<input type="checkbox"/>
Other		<input type="checkbox"/>	<input type="checkbox"/>

If the delivery truck used fits into the "Other" category, please specify type, size and turning radius: _____

- D. Any additional site related traffic information not covered above? Yes No
 If yes, please address as part of the narrative.

V. RECYCLING AND GREEN INITIATIVES

- A. Article 9 of The Municipal Code of the Village of Hoffman Estates requires that businesses maintain an effective recycling program. Address any unique recycling plans as part of the project narrative.
- B. The Village supports and promotes sustainability. Please address any planned green or sustainability initiatives as part of the narrative.
- C. Do you anticipate submitting this project for LEED certification (or any other similar certifications)? Yes No
 If yes, please address as part of the narrative.

VI. GENERAL CONSIDERATIONS

- A. Please list examples of similar uses (including name and location) in the area that can be used for comparison by the Village:

1. Refer to all other businesses in the Prairie Stone
2. Business Park.
3. _____

- B. Will this project contain any noise generators that will adversely affect surrounding areas?
 Yes No
 If yes, please address as part of the narrative.

C. Is there anything included in this project that may be sensitive to surrounding noise generators?

Yes No

If yes, please address as part of the narrative.

D. Do you intend to apply for a liquor license? Yes No

If yes, please contact the Village Clerk's Office at 847.781.2625

E. Will this project contain a cafeteria or food service area (in order to determine applicability of a sewer and water surcharge)? Yes No

If yes, please address as part of the narrative.

F. In the project narrative, please list and explain anything involved in this project that is not covered in this application that should be brought to the Village's attention. Also address any rare or unusual circumstances or needs related to this project.

Please contact the Planning Division with any questions:

Email: planning@hoffmanestates.org

Address: 1900 Hassell Road
Hoffman Estates, IL 60169

Phone: 847.781.2660

Fax: 847.781.2679

CMIC, Inc.



CMIC, Inc. (formerly JCL Bioassay USA) is a leading CRO and a provider specialized in bioanalytical services in support of TK/PK studies for pre-clinical and clinical developments. Located in Hoffman Estates, IL, the company provides cutting-edge capabilities and sophisticated expertise in bioanalytical method development, method validation/qualification and study sample analysis for small and large molecules. As a strategic drug development partner, CMIC helps sponsors to overcome challenges in bioanalysis with expertise, rapid turn-around-time and high quality services.

Our **Mission** is to contribute to high quality, efficient drug development and conduct science that contributes to the public welfare.

Our **Vision** is to become the most respected and trusted bioanalytical laboratories in the world.

Our **Promise** is to uphold a strict code of conduct, which is to:

- Conduct ourselves according to a strict business code of ethics
- Be professional scientists and continue to improve our expertise through extensive training and continuing education while performing as specialists in the industry
- Resolutely pursue our mission to contribute to high quality, efficient drug development

Our **History** - CMIC has over 30 years of experience in bioanalytical small molecule analysis and a reputation for excellence and a strong commitment to helping improve lives around the world. With dedication to the drug development market and continued success, CMIC has become a leading CRO in Japan and North America. Today, CMIC continues to grow and expand its facility and capabilities to meet the needs of our clients and the changing drug development environment.