

AGENDA
PLANNING, BUILDING AND ZONING COMMITTEE
Village of Hoffman Estates
January 9, 2017

Immediately Following the Transportation & Road Improvement Committee

Members:	Karen Mills, Chairperson	Anna Newell, Trustee
	Gayle Vandenberg, Vice Chairperson	Gary Pilafas, Trustee
	Gary Stanton, Trustee	Michael Gaeta, Trustee
		William McLeod, Mayor

I. Roll Call

II. Approval of Minutes - December 12, 2016

OLD BUSINESS

1. Request by Sanit Properties LLC (contract purchaser) to reconsider the denial of a waiver to the Meijer Development Agreement to allow the school to be located on Lot 3 of the Fountain Crossing Subdivision located on Barrington Road, north of Lakewood Boulevard.

NEW BUSINESS

1. Request acceptance of Department of Development Services monthly report for Planning Division.
2. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.
3. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

December 12, 2016

I. Roll Call

Members in Attendance:

**Karen Mills, Chairperson
Gayle Vandenberg, Vice Chairperson
Gary Stanton, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
William D. McLeod, Village President**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Village Mgr., Dev. Services
Mike Hankey, Director of Transportation
Kevin Kramer, Director of Economic Dev.
Peter Gugliotta, Director of Planning
Alan Wenderski, Director of Engineering
Patrick Seger, Director of HRM
Patti Cross, Asst. Corporation Counsel
Jeff Jorian, Fire Chief
Ted Bos, Police Chief
Joe Nebel, Director of Public Works
Rachel Musiala, Director of Finance
Fred Besenhoffer, Director of IS
Ken Koop, Risk Manager
Audra Marks, Asst. Director of HHS
Jordan Lester, Administration Intern**

The Planning, Building & Zoning Committee meeting was called to order at 7:10 p.m.

II. Approval of Minutes

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve the Planning, Building & Zoning Committee meeting minutes of November 14, 2016. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request by Sanit Properties LLC (contract purchaser) for a courtesy review of a proposed Goddard School and approval of a waiver to the Meijer Development Agreement to allow the school to be located on Lot 3 of the Fountain Crossing Subdivision located on Barrington Road, north of Lakewood Boulevard.**

An item summary sheet from Peter Gugliotta & Jim Donohue was presented to Committee.

Barry Millman, Horizon Realty Services, and Levi Ottwell, Goddard Schools, addressed the Committee and provided an overview of the proposed Goddard School they are looking to construct on Lot 3 of the Fountain Crossing Subdivision located on Barrington Road, north of Lakewood Boulevard. They are requesting a waiver to suspend Section 2-B-1-ii of the Meijer Development Agreement to allow the construction and the waiver will only apply to Goddard School.

The proposed project includes a 9,600 square foot, single story building accommodating 140 students. The project cannot move forward without a waiver from the Meijer Development Agreement. Mr. Millman felt that the Fountain Crossing strip mall has not been successful in attracting retail uses and that the School would be a good alternative.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve a waiver to suspend Section 2-B-1-ii of the Meijer Development Agreement to allow a proposed Goddard School to be located on Lot 3 of the Fountain Crossing Subdivision. Roll call vote taken. Ayes: Vandenberg, Newell, Gaeta. Nays: Mills, Stanton, Pilafas, McLeod. Motion failed.

2. Request by Chander Badani Mata, LLC for a resolution supporting a Cook County Class 7C classification application for property tax assessment purposes for the site located at the southwest corner of Golf Road and Higgins Road.

An item summary sheet from Kevin Kramer was presented to Committee.

Kevin Kramer addressed the Committee and reported that the owner of the shopping center would like to provide a lease to Ace Hardware for the space where the previous Tiger Direct was located, but due to high property taxes in conjunction with remodeling costs, the project is not feasible without the 7C classification. Class C designations are available in Cook County to encourage commercial property owners to reinvest and upgrade their existing buildings and sites. Real estate is eligible for a reduced level assessment for a five year period, with a potential five year renewal should the Village choose to support a requested 3-years, 15% in year 4, and 20% in year five. In year 6, it would return to the normal 25%. An Ace Hardware is a much needed retail use in the Village.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve a resolution supporting a Cook County Class 7C classification application for property tax assessment purposes for the site located at the southwest corner of Golf Road and Higgins Road. Voice vote taken. All ayes. Motion carried.

3. Request by Plum Grove Printers for a resolution supporting a Cook County Class 7C classification application for property tax assessment purposes for the site located at 2160 Stonington Avenue.

An item summary sheet from Kevin Kramer was presented to Committee.

Peter Lineal, owner of Plum Grove Printers, addressed the Committee and is requesting a Class 7C classification in order to expand their business in Hoffman Estates and help with fire sprinkler retrofit costs.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve a resolution supporting a Cook County Class 7C classification application for property tax assessment purposes for the site located 2160 Stonington Avenue. Voice vote taken. All ayes. Motion carried.

4. Request by Petro Auto, LLC for a resolution supporting a Cook County Class C classification application for property tax assessment purposes for the site located at 1300 Higgins Road.

An item summary sheet from Kevin Kramer was presented to Committee.

Chris Petrovich addressed the Committee and is requesting a Class C classification in order to remediate contaminated land and redevelop existing building and site. They do have a receipt from the Illinois EPA for a "No Further Remediation (NFR) Letter".

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve a resolution supporting a Cook County Class C classification application for property tax assessment purposes for the site located 1300 Higgins Road. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement Division was presented to Committee.

Peter Gugliotta reported that the rental program renewal forms have been sent out and payments are now accepted online.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

7. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Development Services monthly report for Economic Development and Tourism. Voice vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod congratulated the Hoffman Redhawks football team on becoming 3-peat national champions and that a reception would be scheduled soon for them. Mayor read a few snow removal compliments he received and wished Trustee Newell a happy birthday. On Tuesday, December 6, Mayor attended a Webelos scout meeting and presented a Castella King proclamation. On Wednesday, December 7, he called into the NWMC Executive Committee, attended a DARE graduation at Thomas Jefferson School and a NWSRA ribbon cutting. On December 8, Mayor McLeod attended a 4th of July Commission meeting and on Friday, December 9, he attended a DARE graduation at Lincoln School. On Saturday, December 10, Mayor participated in Shop with a Cop and attended the Park District's Winter Fest.

IV. Other**V. Items in Review****VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:53 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request by Sanit Properties LLC (contract purchaser) to reconsider the denial of a waiver to the Meijer Development Agreement to allow the school to be located on Lot 3 of the Fountain Crossing Subdivision located on Barrington Road, north of Lakewood Boulevard

MEETING DATE: January 9, 2017

COMMITTEE: Planning, Building and Zoning

FROM: Peter Gugliotta/Kevin Kramer

REQUEST: Request by Sanit Properties LLC (contract purchaser) to reconsider the denial of a waiver to the Meijer Development Agreement to allow the school to be located on Lot 3 of the Fountain Crossing Subdivision located on Barrington Road, north of Lakewood Boulevard.

BACKGROUND: The subject property and surrounding parcels are governed by the Meijer Development Agreement. Section 2-B-1 of that Agreement states that all uses shall be "retail, generate sales tax, or food and beverage tax". A significant purpose of the Development Agreement was to ensure uses throughout the subdivision would be similar in nature and primarily retail, as well as generate significant tax revenue for the Village.

On December 12, 2016, the petitioner appeared before the Committee requesting an approval to the waiver and was denied 4-3. Parliamentary procedure allows for a reconsideration of the vote provided the request to reconsider appears on the very next meeting agenda and a member of the prevailing side, either Trustee Mills, Stanton, Pilafas, or Mayor McLeod must make the motion to reconsider the request. The Committee is under no obligation to consider the request, and if a motion is not made, then the decision taken at the December 12, meeting will remain in force.

RECOMMENDATION: At the discretion of the Committee.

Attachment

cc: Planning and Zoning Commission Members
Barry Millman (Horizon Realty Services, Inc.)
Levi Ottwell (Goddard Schools)
Niten Sabharwal (Sanit Properties LLC)

HORIZON REALTY SERVICES, INC.

1130 Lake Cook Road, Suite 280 • Buffalo Grove, Illinois 60089
Tel 847-870-8585 • Fax 847-870-1888
www.horizonrealtyservices.com

January 5, 2017

Re: Sanit Properties LLC
Lot 3 the Fountain Crossings Subdivision
Barrington Rd., north of Lakewood Blvd.

James H. Norris
Village Manager
1900 Hassell Rd.
Hoffman Estates, IL. 60169

Email: jim.norris@hoffmanestates.org

Dear Mr. Norris,

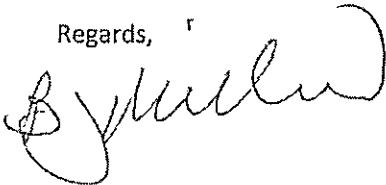
On December 12, 2016, representatives of Sanit Properties LLC (Contract Purchaser) appeared before the Planning, Building and Zoning Committee to request approval of a waiver on the Meijers Development Agreement, in order to construct a Goddard School for Early Education. The petitioners are Sanjay Patel, MD and Niten Sabharwal.

The request received a favorable recommendation from Staff, however after discussion at the Planning, Building and Zoning Committee it was not approved by a vote of 4 to 3.

We are respectfully requesting another review of this request, as the petitioners heartily believe that this would be an excellent location for Construction of a Goddard School to serve the area.

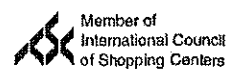
We hope this item may be placed on the January 9 agenda for a reconsideration motion.

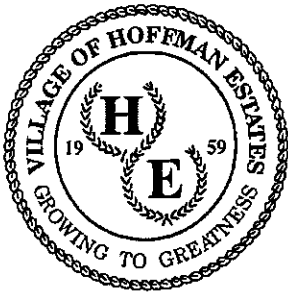
Regards,



Barry J. Millman
As Agent for Sanit Properties LLC

Cc: kevindrumer@hoffmanestates.org
Peter.gagliotta@hoffmanestates.org





VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES
PLANNING DIVISION MONTHLY REPORT

SUBMITTED TO: PLANNING, BUILDING & ZONING COMMITTEE
BY: Peter Gugliotta, Director of Planning, Building and Code Enforcement PG

January 2017

PLANNING AND ZONING COMMISSION MEETINGS

December 21, 2016 Meeting

- Meeting cancelled – no petitioners.

January 4, 2017 Meeting

- Meeting cancelled – no petitioners.

January 18, 2017 Upcoming Meeting

- Meeting cancelled – no petitioners.

February 1, 2017 Upcoming Meeting

- No petitioners scheduled yet.

CURRENT ACTIVE PROJECT REVIEWS

- Amber Meadows Subdivision (former Beacon Pt. II) – Site plan and subdivision for single family detached homes
- Level 10, 2495 Pembroke – site plan amendment for parking lot expansion
- Plum Farms, North side of Higgins, from Rt. 59 to CN RR Tracks – Preliminary and Final Subdivision Plat.
- Plum Farms, North side of Higgins, from Rt. 59 to CN RR Tracks – Annexation, Amendments to Agreements, rezoning for mixed use development
- Zoning Code Text Amendments for new Traditional Neighborhood (TN) District and amended CMU District (proposed by Plum Farms owner).
- Hoffman Plaza – plat of subdivision and site plan amendment, for redevelopment of south portion of site
- 75/85 Golf Road (Village-owned property) – Plat of Resubdivision
- St. Alexius Hospital (Amita Health) – Master sign plan amendment
- 2800 N Barrington Rd (former La Quinta Inn) – Special use and site plan for façade and exterior site changes
- CMIC Laboratory, 2860 Forbs – Site plan for Building Expansion
- Denny's, outlot in Poplar-Prairie Stone Crossing – Site plan for new restaurant building
- Shell Gas Station and Car Wash, Golf/Barrington – Site plan for expansion and site changes
- Devonshire Woods Estates, Shoe Factory Road – Site plan amendment for new house model
- Adesa, Beverly Road – Site plan amendment for façade changes and site changes
- Golf Rose Carwash, 105 E. Golf – special use and site plan amendment for car wash modifications

POTENTIAL UPCOMING PROJECTS

- Webster Dental, 1475 Glen Lake – site plan for expansion
- Muller Woodfield Acura, 1149 W Golf Rd – Master sign plan Amendment
- Former Clark Gas Station and Car Wash, Golf/Barrington – Site plan for redevelopment with retail building
- 2354 - 2360 Hassell Rd. Offices – Site plan amendment for retail uses sidewalks, landscaping and other site changes
- Dunkin' Donuts/Baskin Robbins, Huntington Plaza – Final Plat of Subdivision & Site Plan for new outlot building
- Enclave Apartments, Salem/Bode – Site plan amendment for new clubhouse and site changes
- 1745 N. Barrington (Former TGI Friday's) – site plan amendment for new restaurant
- Aldi, 375 W Higgins Rd. – Site plan amendment for building expansion and site changes
- Cabela's – Resubdivision Plat and site plan to create new outlot for a hotel
- Red Roof Inn, 2500 Hassell Rd – site plan amendment for minor facade changes

GENERAL ACTIVITIES

Site Plan Review Process	December		4th Quarter		Year to Date	
Number of administrative site plan cases completed	1	100% completed	3	75% completed	13	68% completed
Number of PZC site plan cases completed	0	administratively	1	administratively	6	administratively
Annual goal is to complete at least 65% of site plan cases through administrative review process						

Site Plan Review Timing	December		4th Quarter		Year to Date	
Number of cases processed within 105 days	1	100% completed	4	100% completed	19	100% completed
Annual goal is to complete 100% of cases within 105 days						

Coordinating Planning & Code Efforts	December	4th Quarter	Year to Date	Year Target
Number of staff coordination meetings held	4	13	50	48

Economic Development Information Items	December	4th Quarter	Year to Date	Year Target
Number of visithoffman.com listings updated	2	13	44	100% updated within 5 days
Average number of Village signs in rotation on electronic Tollway sign	3	3	3	100% of time at least 2 signs in rotation
New digital signs produced for Tollway sign	1	1	13	6

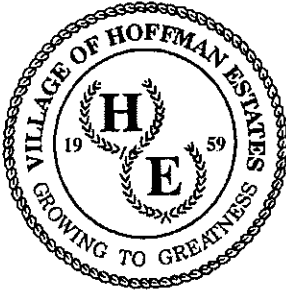
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

- Select Construction Group replaced the flat roof at the Children’s Advocacy Center (CAC) on December 21 and 22, 2016. Structural repairs to the roof were needed, resulting in a total cost of \$16,299.90. The funds for this work will be drawn from the \$24,000 that was allocated for CAC repairs in the annual plan.
- Staff submitted the Consolidated Annual Performance and Evaluation Report (CAPER) on December 23rd, which provides a summary of accomplishment toward the Consolidated Plan.
- Construction was completed on one residence through the single family home rehabilitation program (SFR). Staff will process the invoice for this SFR loan in January.

CDBG Expenditures and Reporting Ratio	December	1st Quarter*	Year to Date	Current Reporting Ratio
	\$2,513.50	\$258,563.84	\$258,563.84	0.36
*Current Reporting Ratio equals ratio of unspent funds to total allocated funds in program year. Permitted to hold up to 1.5 of yearly allocation.				

Housing Program Goals	December	1st Quarter*	Year to Date	Year Target
Rehabilitation Projects completed	1	1	1	5
Housing & related issues education pieces released	0	0	0	5

*The 1st quarter of the CDBG Program Year runs from October 1st through December 31st.



VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES
CODE ENFORCEMENT DIVISION MONTHLY REPORT

SUBMITTED TO: PLANNING, BUILDING & ZONING COMMITTEE
BY: Peter Gugliotta, Director of Planning, Building and Code Enforcement *PG*

January 2017

GENERAL ACTIVITIES

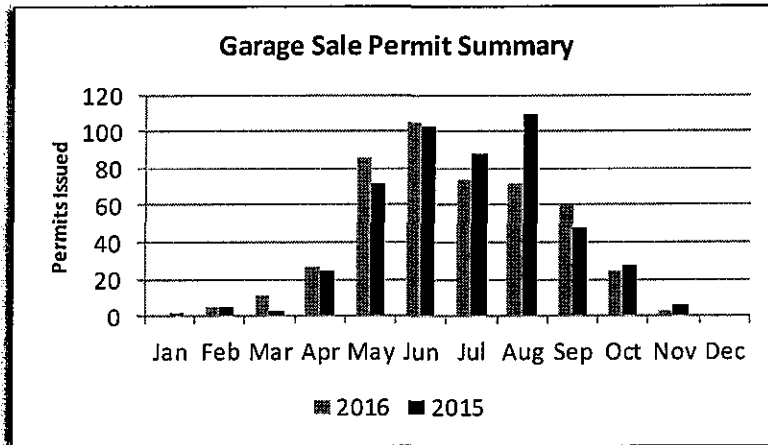
- On December 7, 2016, Paula Moore, Kathleen Kuffer, David Banaszynski, Tony Knuth & Alex Zaborowski attended an IACE training session on Increasing Efficiency in Code Enforcement through Technology at the NIU location in Hoffman Estates.
- On December 9, 2016, John Cumpek & Tim Meyer attended an SBOC meeting in Wood Dale.
- On December 15, 2016, David Banaszynski attended the State Board of Health meeting.
- On December 22, 2016, Ray Norton & Ryan Johnson met with other municipalities, HUD & Cook County on using CDBG funds to update the CAC building at Children's Advocacy Center.
- Code Enforcement processed a total of 16 Freedom of Information Act requests related to building and code issues during the month of December.
- The total number of building permits issued in 2016 (3,184) was at its highest level in more than a decade (with the exception of 2010 when several hundred roof permits were processed due widespread hail damage in the community). The high permit volume was spread across a variety of different permit types.
- Building Permit revenue in 2016 was approximately 38% higher than the budget estimate due to a higher than expected amount of construction activity.

RENTAL HOUSING LICENSE AND INSPECTION PROGRAM

- There are currently 2,189 rental properties registered (including those who have not yet renewed).
- The 2017 annual renewal process is underway, with the deadline for renewal being January 13th. Failure to register by the deadline will result in the assessment of fines possible citations.
- As of January 4, 2017, there were 1,143 renewal payments made, 535 of which were processed online, which represents **47%** of the payments made and a significant staff time savings.
- Staff continues to pursue registration of new rental properties recently through property maintenance complaints, water billing account changes, and other means.

Garage Sales

Year	2016	2015
Jan	1	2
Feb	5	5
Mar	12	3
Apr	27	25
May	86	72
Jun	105	103
Jul	74	88
Aug	72	109
Sep	61	48
Oct	24	28
Nov	3	6
Dec	0	1
Total	470	490

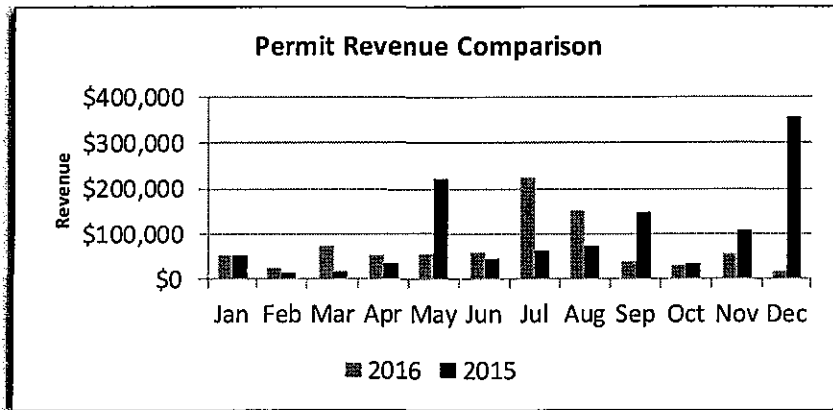


2016 Building and Fire Permits Issued

Permit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2016 YTD	2015 Total
Building Permits														
Commercial Remodeling	6	7	8	8	4	13	7	10	4	10	8	7	92	76
Community Residence	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Demolition	0	1	1	0	0	2	1	0	1	0	3	3	12	6
Driveways	0	0	9	29	49	38	33	43	27	19	16	1	264	303
Electrical	5	2	1	2	2	5	5	1	5	2	3	2	35	60
Fences	4	2	19	31	35	35	21	19	16	15	13	0	210	171
Mechanical	14	11	9	20	12	36	15	27	20	23	18	15	220	237
Miscellaneous Permits	25	32	40	44	46	81	44	60	48	45	47	27	539	466
Multi-Family Remodeling	6	2	1	6	2	6	6	5	6	3	4	10	57	58
New Commercial	0	0	1	1	0	19	1	0	0	0	0	0	22	11
Plumbing	15	23	21	25	20	22	21	13	15	17	27	10	229	261
Pools	0	0	0	1	1	2	3	1	1	1	0	0	10	5
Residential Decks & Patios	3	1	9	20	27	14	30	19	19	8	38	4	192	157
Residential Garages	0	0	1	0	0	0	0	1	0	1	0	0	3	2
Residential Remodeling	10	11	16	12	13	15	16	25	18	15	11	6	168	189
Residential Sheds	1	0	1	3	7	8	7	4	4	3	4	3	45	39
Roofs/Siding	7	18	63	123	94	92	56	73	55	70	47	15	713	738
Signs	2	11	13	8	8	7	5	11	11	6	14	8	104	104
New Single Family Residences	4	0	4	3	4	0	4	2	3	1	5	0	30	28
Fire Permits														
Automatic Fire Alarms	1	3	6	6	6	3	2	12	4	3	10	2	58	47
Fuel Storage Tanks	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hood & Duct	1	0	3	3	5	0	5	5	0	0	3	1	26	8
Automatic Sprinklers	8	4	13	7	7	6	28	7	5	3	7	17	112	56
Lock Boxes	3	0	0	1	2	2	1	2	2	14	2	1	30	11
Other	0	1	4	1	0	0	1	1	3	0	2	0	13	11
2016 Total	115	129	243	354	344	406	312	341	267	259	282	132	3184	
2015 Total	94	90	132	286	309	345	365	348	303	350	234	188		3044

Permit Revenue

Year	2016	2015
Jan	\$52,612	\$52,379
Feb	\$24,022	\$15,057
Mar	\$74,073	\$17,389
Apr	\$51,063	\$34,157
May	\$54,167	\$221,124
Jun	\$60,943	\$43,889
Jul	\$223,428	\$61,332
Aug	\$149,227	\$73,628
Sep	\$39,820	\$149,195
Oct	\$30,925	\$36,081
Nov	\$56,610	\$107,498
Dec	\$16,776	\$357,236
Total	\$833,666	\$1,168,965



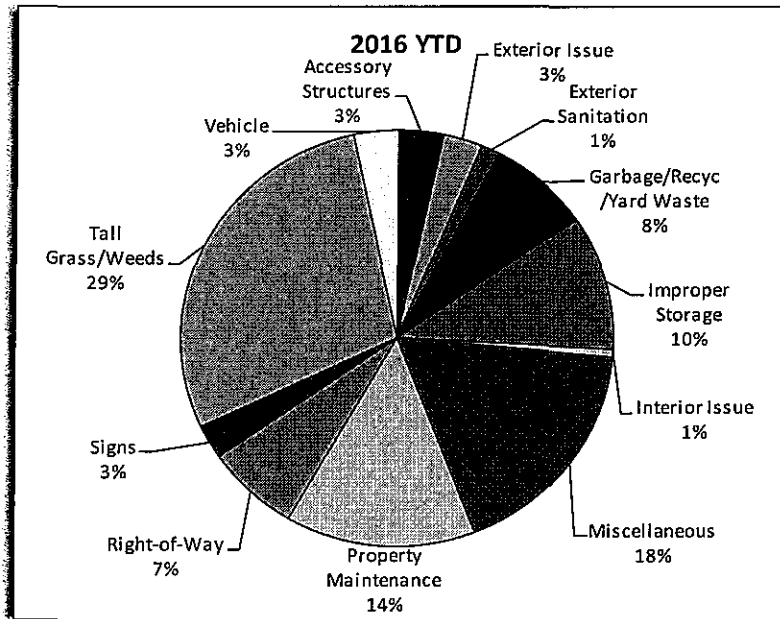
2016 Budget: \$600,000

Total Revenue includes building permits, fire permits and Temporary Certificates of Occupancy.

Building Permit Processing Performance	December	4th Quarter	Year to Date	Year Target
Percentage of permits entered in computer within 24 hours of submittal	99%	98%	97%	95% within 24 hours
Percentage of permit plan reviews completed within 10 business days	98%	98%	96%	95% within 10 days
Percentage of final permits processed within 48 hours of plan approval	98%	98%	97%	90% within 48 hours

2016 Property Maintenance Summary Report

Violation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2016 YTD	2015 Total
Accessory Structures	1	5	7	8	10	4	3	4	2	7	2	2	55	31
Exterior Issue	4	5	2	5	4	1	2	11	12	1	1	0	48	55
Exterior Sanitation	0	1	0	1	6	1	3	6	4	0	1	0	23	18
Garbage/Recyc/Yard Waste	16	4	12	14	5	13	4	13	15	7	19	3	125	131
Improper Storage	1	9	6	9	14	14	16	30	20	5	10	38	172	141
Interior Issue	3	0	2	1	0	2	0	1	0	0	0	1	10	23
Miscellaneous	26	20	8	14	21	26	36	23	36	24	34	21	289	627
Property Maintenance	9	11	15	21	29	29	18	22	19	20	23	17	233	129
Right-of-Way	3	0	3	2	6	28	12	33	19	4	2	3	115	54
Signs	3	5	1	8	8	5	1	0	2	2	5	3	43	40
Tall Grass/Weeds	0	0	0	8	149	119	54	65	54	16	4	0	469	327
Vehicle	1	3	4	1	6	8	4	7	7	5	6	3	55	36
2016 Total	67	63	60	92	258	250	153	215	190	91	107	91	1637	
2015 Total	157	105	58	76	202	271	245	193	78	103	60	64		1612



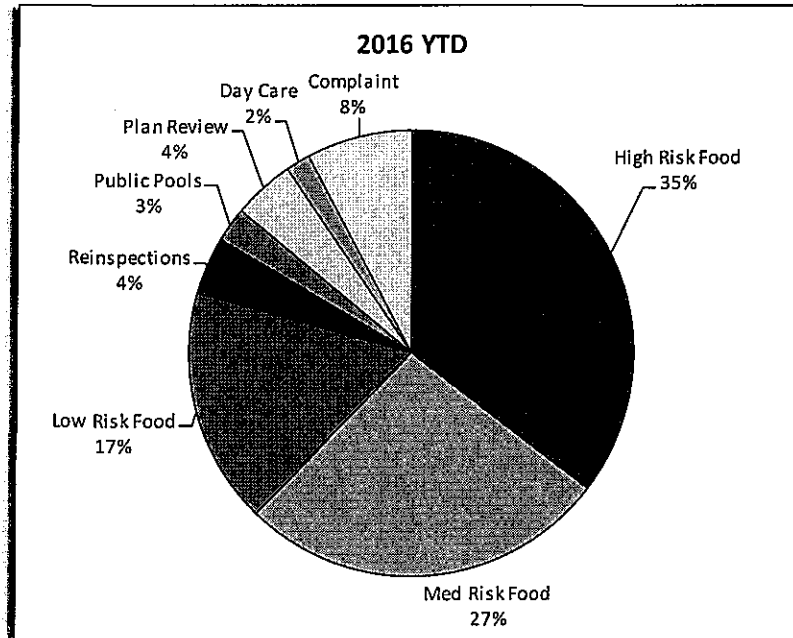
2016 Citations Issued

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
223	182	91	226	93	167	321	89	199	128	147	77	1943

Inspection Services Performance	December	4th Quarter	Year to Date	Year Target
Percentage of property maintenance inspections completed within 24 hours of notice	98%	98%	96%	95% within 24 hr. notice

2016 Environmental Health Inspection Report

Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
High Risk Food	21	50	1	6	39	36	3	4	37	39	2	0	238
Med Risk Food	23	2	34	30	2	2	0	1	3	2	35	47	181
Low Risk Food	4	4	1	3	1	3	43	51	2	1	1	1	115
Reinspections	1	4	3	1	2	4	1	4	2	5	1	0	28
Public Pools	0	0	0	0	14	1	1	1	0	0	0	0	17
Plan Review	6	4	3	2	2	4	1	2	3	2	0	1	30
Day Care	0	1	0	0	0	0	5	6	0	0	0	0	12
Complaint	5	11	3	4	6	2	2	7	4	1	4	3	52
Total	60	76	45	46	66	52	56	76	51	50	43	52	673



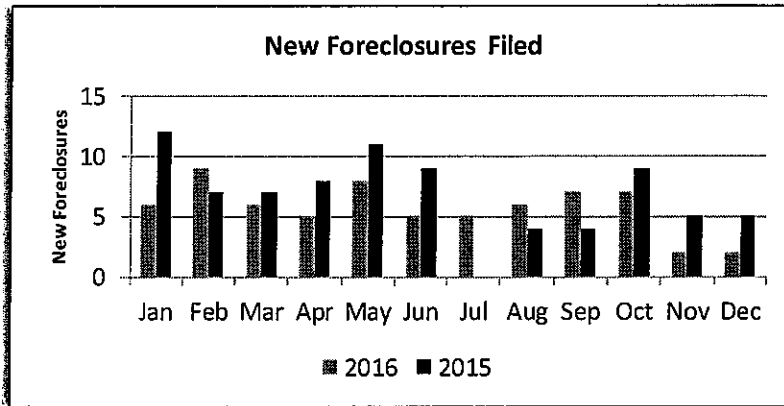
Food establishments are divided into the risk categories of high, moderate or low, and planned inspections are performed three, two, or one time each year respectively. A high risk establishment presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or the type of population served by the facility. There are approximately 265 facilities that require a total of approximately 470 planned inspections throughout the year (this number fluctuates based on businesses opening/closing).

Inspection Services Performance	December	4th Quarter	Year to Date	Year Target
Percentage of annual food health inspections completed	10.2%	27.2%	100%*	100% of total

*Note: The total number of inspection properties fluctuates and therefore the year to date number may not equal 100%.

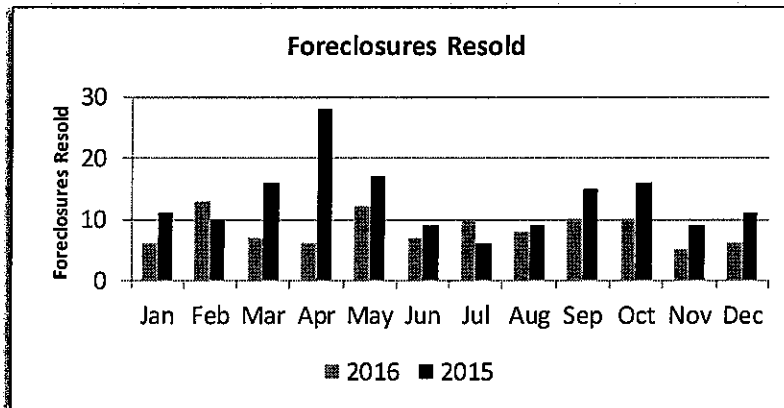
New Foreclosures Filed

Year	2016	2015
Jan	6	12
Feb	9	7
Mar	6	7
Apr	5	8
May	8	11
Jun	5	9
Jul	5	0
Aug	6	4
Sep	7	4
Oct	7	9
Nov	2	5
Dec	2	5
Total	68	81



Foreclosures Resold

Year	2016	2015
Jan	6	11
Feb	13	10
Mar	7	16
Apr	6	28
May	12	17
Jun	7	9
Jul	10	6
Aug	8	9
Sep	10	15
Oct	10	16
Nov	5	9
Dec	6	11
Total	100	157



ECONOMIC DEVELOPMENT & TOURISM MONTHLY REPORT



General

- Ongoing phone calls, emails and meetings with shopping center owners, brokers and property owners.
- Updated the Village's available properties database through Location One Information System (LOIS). The properties are updated bi-weekly.
- Designed and developed ads for online and print publications to promote Hoffman Estates.
- Met with business owners and developers looking for sites in Hoffman Estates.
- Continued working with the Village's TIF consultant to review documents provided by the Plum Farms team regarding the development of their 185 acres.
- Continued negotiations with Sterling Organization regarding a redevelopment agreement for Hoffman Plaza within the TIF district. The RDA would include public improvements, a new anchor retailer and, other new revenue sources.
- Updated the Arts Commission website.
- Met with various business representatives and the coordinator of the BadAssDash race to discuss potential partnerships and race routes in 2017.
- Attended the:
 - Monthly Membership Committee meeting of the Chamber of Commerce
 - Annual Commercial Alliance Economic Forecast Breakfast

Office/Industrial

- Staff formally visited 13 businesses in 2016 as part of the BRE outreach program. Outreach will continue in 2017.
- Staff continued to explore the formation of a business accelerator program in partnership with surrounding communities.
- GCAMP and the spin-off non-profit, Golden Corridor Maker Space (GCMS) continued to grow in 2016 with support from Hoffman Estates Staff.

Retail

- Worked with a shopping center owner to support their application to the county for a 7c property tax designation to bring an Ace Hardware store back to town.
- Continued planning an event with the Windy City Bulls and ICSC to promote 59-90 and the latest development projects and available land.
- Continued working with the planning committee for the upcoming ICSC P3 event in March.

Tourism

MIDLANDS WRESTLING CHAMPIONSHIP - DECEMBER 28-30, 2017 - SEARS CENTRE ARENA

- Staff circulated through Village hotels to obtain their commitment to requirements to become a preferred hotel for this prestigious wrestling tournament that is expected to draw 600 athletes plus their fan base and families.

SHOP WITH A COP - TARGET/CHICAGO MARRIOTT NW - DECEMBER 10, 2016

- Annual fundraising allowed the group to take 50 kids shopping this year and prepare another 30 stocking/gift card bundles that were delivered to homes. Thanks to the success of the first annual "Heavenly BrewFest" craft beer tasting fundraiser held at the Stonegate, Staff was also able to provide an additional \$600 in Aldi gift cards and Visa gift cards to Lakeview School social workers who distributed them to families needing food through the holiday season and needing boots and cold weather clothing for their families.

MEETINGS/ACTIVITIES

- Met with the following Hoffman Estates businesses about providing an activity for Celtic Fest (April 29, 2017): Duluth Trading, Main Event, Cabela's, Sugar Jones, Windy City Bulls, and Verizon. Emailed and called all vendors and activity providers from previous year to confirm new date for 2017 and their availability.
- Started field meetings with Hoffman Estates restaurants to discover if any might be interested in becoming food vendors for Northwest Fourth-Fest 2017. Met with India House, Garibaldi's, Buona Beef, Beef Shack, Moretti's/Sweet Caroline's (Ala Carte Enterprises, Inc.).
- Brought Great Citizen Awards to Hoffman Estates High School wrestlers and cheer squads.
- Met with IRCA event organizer to recap room night report and grow occupancy for next year.
- Met with Quality Inn Management team to assist in creating grand re-opening/re-launch activities to introduce the Quality Inn brand and grow awareness of the renovation and new management company.
- Stopped in several times to check on progress made at soon to be Country Inn and Suites (former LaQuinta).
- Provided snow room rates to all departments in Village for extreme weather use.



Kevin Kramer, Director of Economic Development



Linda Scheck, Director of Tourism & Business Retention