

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES COMMITTEE
MEETING MINUTES**

November 28, 2016

I. Roll call

Members in Attendance:

**Trustee Anna Newell, Chairperson
Trustee Michael Gaeta, Vice Chairperson
Trustee Gary Stanton
Trustee Gayle Vandenberg
Trustee Gary Pilafas
Mayor William McLeod**

Absent Members:

Trustee Karen Mills

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Alan Wenderski, Dir. Of Engineering
Greg Schuldt, Deputy Fire Chief
Ted Bos, Police Chief
Audra Marks, Assistant Director HHS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Art Janura, Corporation Counsel
Fred Besenhoffer, Director of IS
Patti Cross, Assistant Corp. Counsel
Mark Koplin, Asst. Village Manager/Dev.
Services
Audra Marks, Asst. Dir. HHS**

The Public Works & Utilities Committee meeting was called to order at 7:05 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the minutes of the Public Works & Utilities Committee meeting of October 24, 2016. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request authorization to award contract for engineering design and construction management for the West Berkley Lane Storm Sewer Project to Chastain and Associates LLC, of Schaumburg, IL, in an amount not to exceed \$66,322.90.**

An item summary sheet from Alan Wenderski was presented to Committee.

Mr. Wenderski reported a large number of quality RFPs submitted for the work.

Trustee Gaeta inquired about the wide range of bids. Mr. Wenderski and Mr. Norris provided comments on the variation in bids.

Trustee Pilafas inquired when the work would be done. Mr. Wenderski indicated the construction work would begin in the summer of 2017 and the engineering portion in 2016.

Trustee Stanton inquired about the status of Berkley. Mr. Wenderski provided background on the plans for Berkley.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to award contract for engineering design and construction management for the West Berkley Lane Storm Sewer Project to Chastain and Associates LLC, of Schaumburg, IL, in an amount not to exceed \$66,322.90. Voice vote taken. All ayes. Motion carried.

2. Request acceptance of the Department of Public Works Monthly Report.

The Department of Public Works Monthly report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.

The Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

Trustee Newell wished Mayor McLeod a happy birthday.

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:12 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date