

Village of Hoffman Estates

FINANCE COMMITTEE MEETING MINUTES

November 28, 2016

I. Roll call

Members in Attendance:

**Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Gayle Vandenberg
Trustee Gary Stanton
Mayor William McLeod**

Member Absent:

Trustee Karen Mills

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Alan Wenderski, Dir. Of Engineering
Greg Schuldt, Deputy Fire Chief
Ted Bos, Police Chief
Audra Marks, Assistant Director HHS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Art Janura, Corporation Counsel
Fred Besenhoffer, Director of IS
Patti Cross, Assistant Corp. Counsel
Mark Koplín, Asst. Village Manager/Dev.
Services
Audra Marks, Asst. Dir. HHS**

The Finance Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the minutes of the Finance Committee meeting of October 24, 2016. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval of an ordinance amending Chapter 7-3-4 (Damage to Village Property) of the Hoffman Estates Municipal Code.**

An item summary sheet from Rachel Musiala and Patti Cross was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to amend Chapter 7-3-4 (Damage to Village Property) of the Hoffman Estates Municipal Code. Voice vote taken. All ayes. Motion carried.

2. Request approval of a Public Sector Energy Efficiency Project grant to replace the Sears Centre Arena sports lights with LED fixtures.

An item summary sheet from Mark Koplin and Ben Gibbs was presented to Committee.

Mr. Koplin provided details of the grant.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve a Public Sector Energy Efficiency Project grant to replace the Sears Centre Arena sports lights with LED fixtures. Voice vote taken. All ayes. Motion carried.

3. Request authorization to waive formal bidding and renew a one year contract with CallOne for local and long distance telephone service.

An item summary sheet from Fred Besenhoffer was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to renew a one year contract with CallOne for local and long distance telephone service. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of the Finance Department Monthly report.

The Finance Department Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Newell to accept the Finance Department Monthly Report. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of the Information System Department Monthly Report.

The Information System Department Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Information System Department Monthly Report. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of the Sears Centre Monthly Report.

The Sears Centre Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Sears Centre Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod noted he and Trustees attended the Brookdale Pie Tasting event on November 22 and that a special finance meeting was held the same night. The proposed budget will go to the board later this month.

IV. Other

Trustee Pilafas wished Mayor McLeod a happy birthday.

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 7:05 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date