

AGENDA

*Village of Hoffman Estates
First Meeting of the Month
Village Board of Trustees*

*1900 Hassell Road
Hoffman Estates, IL 60169
847/882-9100*

Board Room	7:00 p.m.	November 7, 2016
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1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **RECOGNITION OF AUDIENCE**
4. **APPROVAL OF MINUTES – October 10 & 17, 2016**
5. **CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote)**
(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the discussion will be the first item of business after approval of the Consent Agenda.)
 - A. Approval of Agenda
 - B. Approval of the schedule of bills for November 7, 2016 - \$2,466,219.76
 - C. Request Board approval of an Ordinance authorizing the disposal of personal property owned by the Village of Hoffman Estates.
 - D. Request Board approval of the 2016-2017 Snow/Ice Control Policy and Procedure Manual.
 - E. Request Board authorization to award contract for State of Illinois joint purchase of 2016-2017 winter road salt to Cargill Incorporated Salt Division, North Olmstead, OH, at a unit price of \$65.08 per ton, in an amount not to exceed \$273,336.
 - F. Request Board authorization to:
 - 1) waive formal bidding; and
 - 2) award contract for the purchase of eight (8) ruggedized laptop computers and accessories to CDW – Government for use in Police Department vehicles in an amount not to exceed \$29,216.72.
 - G. Request Board authorization to award contract for the 2017 Northwest Fourth Fest fireworks display to Melrose Pyrotechnics, Inc. Kingsbury, IN in an amount not to exceed \$35,000.
6. **REPORTS**
 - A. **President's Report**
 - ... Proclamation(s)
 - Peter Gugliotta Day (20 Years Service)
 - Lung Cancer Awareness Month
 - Universal Children's Day
 - B. **Trustee Comments**

6. **REPORTS – Continued**
 - C. **Village Manager’s Report**
 - D. **Village Clerk’s Report**
 - E. **Committee Reports**
 - 1) Transportation & Road Improvement
 - 2) Planning, Building & Zoning
 - 3) General Administration & Personnel

7. **PLANNING & ZONING COMMISSION REPORTS**
 - A. Request by Classy Productions, LLC (applicant) for a special use under Zoning Code Section 9-8-2-C-9 to permit a dog day care facility (7 Paws A Week) with related services and overnight boarding on the property located at 1473 Glen Lake Road, with 5 conditions (see packets).
Voting: 9 Ayes, 2 Absent
Motion carried.
 - B. Request by Stade Construction (applicant) and Mark & Mary Relken (owners) to consider a site plan amendment to construct a single family home on the property located at 1652 Pondview Drive (Lot 32 in Devonshire Woods Estates), with 9 conditions (see packets).
Voting: 9 Ayes, 2 Absent
Motion carried.

8. **ADDITIONAL BUSINESS** *(All other new business; those items not recommended unanimously by the Committee)*
 - A. Request Board approval of a Resolution authorizing the Village President to execute an Engagement Letter between the Village Hoffman Estates and Arthur Janura, P.C.
 - B. Request Board authorization to award contract for stage, sound, lights and backline equipment for the 2017 Northwest Fourth Fest to SCS Productions, Inc. Roselle, IL in an amount not to exceed \$19,750.

9. **ADJOURNMENT – Executive Session – Collective Bargaining (5 ILCS 120/2-(c)-(2))**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 4. Voice vote taken. All Ayes.
Motion carried.

Approval of Minutes
Minutes from September 19, 2016.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 4. Voice vote taken. All Ayes.
Motion carried.

Approval of Minutes
Minutes from September 26, 2016.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:
Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell
Nay:
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.B.

5.B. Approval of the schedule of bills for October 10, 2016: \$3,237,085.65.

Roll Call:
Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell
Nay:
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5. C.

5.C. Request Board approval of Resolution No. 1616-2016 authorizing Global Spectrum to negotiate and sign an agreement with the Chicago Mustangs soccer franchise (use of Sears Centre Arena).

Roll Call:
Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell
Nay:
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.D.

5.D. Request Board authorization to:

- 1) waive formal bidding; and
- 2) award contract for the purchase of 50 desktop computers to Hewlett Packard in an amount not to exceed \$31,150.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.E.

5.E. Request Board authorization to award the contract for body refurbishment of Engine 21 to Kards Inc., Elgin, IL, in an amount not to exceed \$68,497.49.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.F.

5.F. Request Board authorization to award contract to furnish and install a wet pipe automatic sprinkler system in Fire Station 22 to Monarch Fire Protection, Inc., West Chicago, IL, in an amount not to exceed \$49,271.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.G.

5.G. Request Board authorization to:

1) waive formal bidding; and

2) award contract for emergency Village Hall atrium sloping window replacement and re-caulking to Christopher Glass & Aluminum, Inc., Chicago, IL, in an amount not to exceed \$29,640.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

Swearings-In

Chief Jorian introduced Probationary Firefighter Matthew Reaves, Probationary Firefighter Matthew Reaves introduced his family, Mayor McLeod swore Matthew Reaves into the position of Probationary Firefighter and Probationary Firefighter Matthew Reaves was congratulated by the Board.

Chief Jorian introduced Probationary Firefighter Brent Miller, Probationary Firefighter Brent Miller introduced his family, Mayor McLeod swore Brent Miller into the position of Probationary Firefighter and Probationary Firefighter Brent Miller was congratulated by the Board.

Chief Jorian introduced Probationary Firefighter Benjamin Rittenhouse, Probationary Firefighter Benjamin Rittenhouse introduced his family, Mayor McLeod swore Benjamin Rittenhouse into the position of Probationary Firefighter and Probationary Firefighter Benjamin Rittenhouse was congratulated by the Board.

Appointment(s)

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the appointment of Linda Scheck to the 4th of July Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Vandenberg, to accept the appointment of April Williams to be the chair of the Celtic Fest Commission. Voice vote taken. All ayes. Motion carried.

Proclamation(s)

Trustee Pilafas read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the proclamation proclaiming Saturday, October 15, 2016 as Pregnancy and Infant Loss Remembrance Day. Voice vote taken. All ayes. Motion carried.

Dr. Saavedra accepted the proclamation.

Trustee Vandenberg read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the proclamation proclaiming October 2016 as Breast Cancer Awareness Month. Voice vote taken. All ayes. Motion carried.

Dr. Saavedra accepted the proclamation.

Trustee Gaeta read the following proclamation.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the proclamation proclaiming October 2016 as Domestic Violence Awareness Month. Voice vote taken. All ayes. Motion carried.

Carrie LaStrada, Safe from the Start, accepted the proclamation.

Mayor McLeod read the following proclamation.

Motion by Trustee Mills, seconded by Trustee Gaeta, to concur with the proclamation proclaiming October 2016 as Down Syndrome Month. Voice vote taken. All ayes. Motion carried.

Representatives from GiGi's accepted the proclamation.

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the proclamation proclaiming October 2016 as National Bullying Prevention Month. Voice vote taken. All ayes. Motion carried.

Sandy, Stand for the Silent, accepted the proclamation.

Mayor McLeod read three letters, one from a resident who lives on Maricopa thanking him for the new street and complimenting the Village on the professionalism of our staff. The second one was from an employee who when shopping at Duluth met an employee who is also a resident, this resident complimented the Village in many ways. The last letter was from soon to be retired Sgt. Joe Crimmins, he spoke about the school lock down plan that has been implemented in the schools located here in the Village. He stated that we are much more advanced in that area than other municipalities. The Mayor went on to ask if the building could be tested for mold after the atrium is completed and then he stated that he attended the Northwest Healthcare Associates ribbon cutting, the Hispanic Chamber of Commerce event, Wine Wednesday, the swearing in for Senator Tom Rooney, the ribbon cutting for LA Tan, the Village clean-up day, the Hispanic Heritage Fiesta Day, he toured Hoffman Estates High School, a Celtic Fest meeting, an Economic Development meeting, the Anti-Bullying presentation, the HE Museum program and block parties.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the resignation, with regrets, of Nick Srejma from the Sister Cities Commission. Voice vote taken. All ayes. Motion carried.

6.B. Trustee Comments

Trustee Pilafas asked to be kept informed on the state of Cabela's and he stated that he attended a Schaumburg Bike and Ways Committee meeting.

Trustee Newell stated that she attended the Senior Prom, the Boards & Commissions Appreciation Dinner, the Shootz & Ladderz softball game, the community clean-up day, Hispanic Heritage Day, the Anti-Bullying presentation, the museum presentation and block parties.

Trustee Gaeta stated that he attended a Sister Cities commission meeting, the Illinois Township Day event, Business After hours, the Senior Prom, the Life Changers 5k run, the Shootz & Ladderz softball game, the clean-up day, the Homes for Heroes ribbon cutting, the NWHC Associates ribbon cutting, the NW Hispanic Chamber meet & greet, the LA Tan ribbon cutting, the Hispanic Heritage Fiesta and block parties. He also wished his wife a Happy Birthday.

Trustee Mills stated that she attended the Homes for Heroes ribbon cutting, the NWHC Associates ribbon cutting, the Senior Prom, the Illinois Township Day, the appreciation dinner, Wine Wednesday, Chamber meetings, Doug Zorbil's retirement lunch and announced that she has a new granddaughter.

Trustee Stanton stated that he attended the Boards & Commissions Appreciation dinner, the Homes for Heroes ribbon cutting, the MECH Associates ribbon cutting, the Hispanic Heritage Fiesta Day, he toured HEHS, attended the Economic Development meeting, attended the Windy City Bulls open house and some block parties.

Trustee Vandenberg stated that she went to the Boards & Commissions Appreciation Dinner, block parties, the Shootz & Ladderz softball game, the homes for Heroes ribbon cutting, the NWHC Associates ribbon cutting, the Hispanic Heritage Festival, the HEHS tour, she congratulated the three new firefighters and Trustee Mills on her new grandchild and cheered on the Chicago Cubs.

6. C. Village Manager's Report

Mr. Norris stated that he was a speaker at the IML conference and that at the ICMA conference both he and Dan O'Malley were recognized, Dan for 30 years and him for 35.

6. D. Village Clerk's Report

The Village Clerk stated that during the month of September 124 FOIA requests were received and 47 passports were processed, she also reported on the hours for Early Voting.

7. PLANNING & ZONING COMMISSION REPORTS:

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.A. Request by James and Tara Dodaro for a Fifteen (15) foot corner side yard setback variation from Section 9-3-3-C-2 to allow a six (6) foot high solid fence to be zero (0) feet from the eastern property line instead of the minimum required fifteen (15) feet at 510 Frederick Lane.

Discussion

Trustee Mills asked if it was a solid fence.

Chairperson Combs responded solid with a lattice top.

Trustee Stanton asked if there were any other fences of that height in the area.

Chairperson Combs responded that yes there is.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.B. Request by Huntington Hoffman, LLC (owner) for a Preliminary Concept Site Plan for a Dunkin Donuts / Baskin Robbins restaurant with drive thru located at the front of the Huntington Plaza Shopping Center located at 1600 – 1650 W. Algonquin Road, subject to the following conditions:

1. The Approval granted with this request is contingent upon a future release or vacating of the permanent green space easement located at the front of the shopping center property, to be included in the Final Plat of Subdivision.
2. Approval granted with this request is contingent upon the petitioner obtaining approval of a Final Plat of Subdivision in accordance with the provisions outlined in the Subdivision Code. The plat shall include cross access, parking, and maintenance easements for the shopping center and out-lot. The land shall not be developed or sold as a separate parcel until the Final Plat of Subdivision has been recorded.
3. Approval granted with this request is conceptual only and is based on the concept site plan generally as shown for an approximately 2,400 square foot restaurant with drive thru and including modifications to the surrounding parking lot and closure of a nearby drive aisle connection. The plans shall be finished to a final stage in accordance with the Municipal Code, generally corresponding to this conceptual layout, before any further action on this request may proceed.
4. The Village shall retain the right to require further improvements to the site layout, building, and property in accordance with the Subdivision Code, in addition to enforcement of all other regulations in the Municipal Code per condition #3, as the project proceeds through the final plan review process.
5. A Site Plan Amendment shall be required for the balance of the existing shopping center to be reviewed concurrently with the review of the proposed out-lot.
6. The preliminary concept site plan approval shall expire one year after the date of Village Board approval. The final plans and plat shall be approved prior to that time, or the petitioner may request an extension of time.

Discussion

Trustee Mills asked if the landscaping will prevent headlights from shining into oncoming cars.

Chairperson Combs replied yes.

Trustee Pilafas compared this drive-thru with the one from PNC Bank.

Trustee Stanton asked if the amount of parking spots located on the sight would be enough and if it would be opened 24 hours.

Chairperson Combs stated that the rest of the parking lot could also be used.

Jim Duerr, Dunkin Donuts, stated that the drive-thru would be open with staff there cleaning and prepping for the next day.

Trustee Vandenberg asked if Dairy Queen and Peterson's Bakery were aware of this project.

Chairperson combs said she didn't know, Mr. Norris responded that Dairy Queen did know about it.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.C. Request by Grace Management Enterprises V, LLC (owner) to consider a preliminary and final plat of subdivision to consolidate the parcels located at 2370 W Higgins Road and 2400 W Higgins Road, subject to the following conditions:

1. The plat shall be recorded within 90 days of Village Board approval.

Discussion

Trustee Mills asked that the address be corrected and what their hours would be.

Dan Markwalder DVM, responded with the hours of M-F 8-7; Sat 8-2 and Sun 10-4. The overnight boarding capacity would be 100 and 10-20 for the doggy daycare and that there would be overnight staff if they had overnight patients.

Trustee mills asked if they would be closed during construction.

Dr. Markwalder replied yes.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.D. Request by Grace Management Enterprises V, LLC (owner) to consider a site plan for a building and parking lot expansion and a special use amendment under Zoning Code Section 9-8-2-C-9 for an animal hospital / veterinary clinic including dog daycare, overnight boarding, grooming, and animal hospital staff residential quarters at 2370 W Higgins Road and 2400 W Higgins Road, subject to the following conditions:

1. The building permit shall be obtained within nine (9) months of the Village Board action on this request.
2. The approval of the special use and site plan shall be based on the application materials submitted by the petitioner for this request except as noted conditionally with this approval.

3. Ordinance 4137-2009 and Ordinance 1484-1983 granted previously for freestanding signs at this property shall be void.
4. Minor revisions to the plans shall be corrected prior to the issuance of a building permit, including the following:
 - a. The plans shall be revised to indicate sod in all lawn areas, except within the detention basin, which may include seed.
 - b. The waiver approved with this request in condition 5-d is granted contingent on the provision of a total of a minimum of 16 shrubs on the east side of the parking lot within the landscaping setback. A revised Landscape Plan shall be provided for review and approval by Village staff prior to issuance of a building permit.
5. The following Subdivision Code landscaping waivers are granted:
 - a. A waiver from Section 10-4-4-D-2-a to not provide foundation plantings along the north and east sides of the building.
 - b. A waiver from Section 10-4-4-B-2-a to provide a site perimeter width of zero (0) feet at the east perimeter at the location of the existing two-story building the front of a row of parking spaces instead of the minimum required 10 feet.
 - c. A waiver from Section 10-4-4-B-2-a to provide a 6.86 foot wide landscaping setback at the rear building corner on the east side of the property as shown on the petitioner's plans instead of the minimum required 10 feet.
 - d. A waiver from Section 10-4-4-B-2-a to provide a 6.32 foot wide landscaping setback at the parking lot on the east side of the property as shown on the petitioner's plans instead of the minimum required 10 feet.
6. The area shown as a future parking lot addition, directly west of the building, is not included with this approval and would require a subsequent review as a site plan amendment.
7. A roadway impact fee shall be submitted to the Village, as determined by the Village, prior to issuance of a building permit.
8. A performance guarantee for all exterior building and site work shall be submitted to the Village prior to issuance of a building permit.
9. A permit from the Metropolitan Water Reclamation District shall be provided prior to construction commencing.
10. A permit or other formal approval from the Illinois Department of Transportation shall be submitted prior to construction commencing in the Higgins Road right-of-way.
11. The following conditions relate to the construction of the building addition.
 - a. A construction phasing plan shall be provided for review and approval by Village staff prior to a pre-construction meeting for the project and prior to construction commencing.
 - b. A pre-construction meeting shall be conducted with the Village staff prior to construction commencing.
 - c. Construction shall be limited to the petitioner's property, and construction access onto an adjoining property shall only occur with written permission from that property owner; such written permission shall be provided to the Village prior to construction commencing and access onto said property occurring.
 - d. If access to an adjoining property occurs, all areas and grounds shall be restored to their original condition prior to issuance of an occupancy permit.
 - e. Customer parking and construction parking shall be managed to ensure that illegal parking does not occur. This may require construction parking off-site if work is occurring during business hours.
 - f. Fire Department and emergency access to the property shall be maintained at all times.
 - g. In accordance with Village Code, construction hours shall be limited to 7 a.m. to 7 p.m. Monday through Friday, and 8 a.m. to 6 p.m. Saturday and Sunday.
12. The entire site plan improvements and building changes, as shown on the approved plans, shall be completed prior to issuance of any occupancy permit for the expansion space of the animal hospital.
13. The owner shall monitor the business operations and parking lot to ensure that parking spaces are available at all times. Parking is only permitted to occur within designated parking spaces. To prevent obstructions for emergency or customer vehicle circulation, the site operations shall be managed and monitored to ensure that areas not specifically designated for car parking shall be kept clear of parked vehicles, and that illegal parking, stopping, or standing does not occur.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.E. Request by Grace Management Enterprises V, LLC (owner) to consider a variation from Section 9-3-3-C-1 of the Zoning Code to permit a perimeter fence to be eight (8) feet in height along a portion of the east property line in accordance with the plans submitted with this request instead of a maximum permitted six (6) feet in height at 2370 W Higgins Road.

Discussion

Trustee Pilafas asked why they were asking for an eight foot fence.

Dr. Markwalder replied for safety reasons.

Trustee Newell asked why they wanted it to be vinyl.

Dr. Markwalder responded because vinyl isn't easy to scale and it doesn't absorb urine.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADDITIONAL BUSINESS:

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to approve Item 8.A.

8.A. Request Board approval of Ordinance No. 4559-2016 amending Section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (reduction in number of Class B licenses, BIPA Inc. dba B&R Liquors).

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Vandenberg, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

9. ADJOURNMENT:

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to adjourn the meeting. Voice vote taken. All ayes.

Motion carried. Time: 8:19 p.m.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.B.

5.B. Approval of the schedule of bills for October 17, 2016: \$3,253,358.93.

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.C.

5.C. Request Board approval of Ordinance No. 4560-2016 granting a variation to premises at 510 Frederick Lane, Hoffman Estates.

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.D.

5.D. Request Board approval of Ordinance No. 4561-2016 granting a special use to Grace Management Enterprises V, LLC (Owner), 2370 And 2400 W. Higgins Road, Hoffman Estates (Barrington Square Animal Hospital).

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.E.

5.E. Request Board approval of Ordinance No. 4562-2016 granting a variation to premises at 2370 W. Higgins Road, Hoffman Estates (Barrington Square Animal Hospital).

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.F.

5.F. Request Board approval of full-service professional printing services to PressTech, Des Plaines, IL, for complete production of the monthly *Citizen* newsletter for both 2017 and 2018, with an option for 2019.

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to remand Item 5.G. back to the Planning, Building & Zoning Commission. Voice vote taken. All Ayes. Motion carried.

5.G. Request Board approval to participate in Next Level Northwest: A Regional Business Accelerator Partnership, in the amount of \$5,000 initial funding due this year, along with \$15,000 per year for three (3) years, beginning in 2017.

6. REPORTS:

6.A. President's Report

Swearing-In

Chief Bos introduced Probationary Police Officer Nicholas Boulahanis, Nicholas Boulahanis introduced his family, Mayor McLeod swore Nicholas Boulahanis into the office of Police Officer and the Board congratulated Probationary Police Officer Nicholas Boulahanis.

Proclamation(s)

Trustee Mills read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the proclamation proclaiming Saturday, October 22, 2016 as Jane and Charles Davey Day. Voice vote taken. All ayes. Motion carried.

Jane Davey accepted the proclamation and was congratulated by the Board.

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the proclamation proclaiming Saturday, October 22, 2016 as Make a Difference Day. Voice vote taken. All ayes. Motion carried.

Mr. Norris accepted the proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the resignation of Annu Khot, with regrets, from the 4th of July Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod reminded everyone of the upcoming Cupcakes for a Cause on October 29th and the Public Works open house on November 5th. He stated that he attended a CAC Leadership Board meeting, toured the Rolling Knolls Golf Course, the Windy City Bulls panel discussion, the Metro Mayors Caucus, Coffee with the Board, the Pumpkin Fest, the fire station open house and GiGi Fest.

6.B. Trustee Comments

Trustee Stanton stated that he attended the WCB panel and GiGi Fest.

Trustee Vandenberg stated that she attended the WCB panel, the Center for Health Services event, Coffee with the Board, a Platzkonzert meeting, she congratulated Jane and Charles Davey and wished Frank Iozzo well.

Trustee Mills stated that she attended the WCB panel, Coffee with the Board and thanked the Senior Commission for sponsoring it and attended GiGi Fest.

Trustee Pilafas stated that he attended Coffee with the Board, a Platzkonzert meeting and had a meeting with Mark Koplín and Mike Hankey to discuss some ideas regarding Bikeways.

Trustee Newell stated that she attended the Pumpkin Fest, GiGi Fest and she congratulated Jane and Charles Davey.

Trustee Gaeta stated that he toured Rolling Knolls Golf Course, attended the Center for Health Services event, Coffee with the Board, the Pumpkin Fest, the fire station open house and GiGi Fest.

6. C. Village Manager's Report

Mr. Norris had no report.

6. D. Village Clerk's Report

The Clerk reminded everyone that early voting starts October 24th and runs through November 7th.

6.E. Treasurer's Report

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 6.E.

Mrs. Musiala stated that during the month of August, 2016 cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$2.88 million, primarily due to property tax receipts. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$39.9 million.

For the operating, Debt Service and Capital Projects funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$3.1 million.

For the Trust Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$15.4 million, primarily due to property tax receipts.

The total for cash and investments for all funds increased to \$219 million.

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

6.E. Committee Reports

Public Health & Safety

Trustee Gaeta stated that they would be meeting to request acceptance of Police Department, Health & Human Services, Emergency Management Coordinator and Fire Department Monthly Reports.

Finance

Trustee Pilafas stated that they would be meeting to have a discussion regarding the amphitheater committee; request authorization to waive formal bidding and award a contract for the purchase of eight (8) ruggedized laptop computers and accessories to CDW – Government for use in Police Department vehicles in an amount not to exceed \$29,216.72; request authorization to award a contract for stage, sound, lights and backline equipment for the 2017 Northwest Fourth Fest to SCS Productions, Inc. Roselle, IL in an amount not to exceed \$19,750; request authorization to award a contract for the 2017 Northwest Fourth Fest fireworks display to Melrose Pyrotechnics, Inc. Kingsbury, IN in an amount not to exceed \$35,000; request acceptance of Finance Department, Information System Department and Sears Centre Monthly Reports.

Public Works & Utilities

Trustee Newell stated that they would be meeting to have a discussion regarding 2016-2017 Snow/Ice Control Policy and Procedure Manual; request authorization to award contract for State of Illinois joint purchase of 2016-2017 winter road salt; request authorization to award contract for engineering services for an evaluation and study for north pressure zone water supply infrastructure and preliminary design of 16” transmission water main crossing under 1-90 (RFP due Oct. 14, 2016); request acceptance of the Department of Public Works and Department of Development Services for the Transportation and Engineering Division Monthly Reports.

7. ADDITIONAL BUSINESS:

There were no Additional Business items.

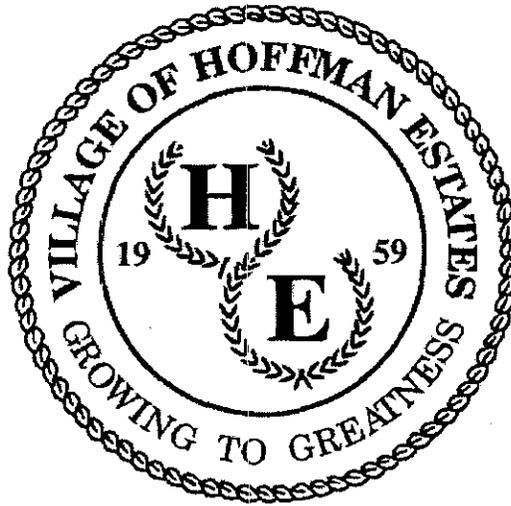
8. ADJOURNMENT:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 7:30 p.m.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.



BILL LIST SUMMARY

BILL LIST AS OF 11/07/2016	1,052,540.88
MANUAL CHECK REGISTER	98,122.20
PAYROLL AS OF 10/28/2016	<u>1,315,556.68</u>
TOTAL	\$ 2,466,219.76

VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01 0301	16	OFFICE DEPOT	OFFICE SUPPLIES	\$65.76
01 0302	16	ACME TRUCK BRAKE & SUPPLY CO.	STOCK REPAIR PARTS	\$37.02
01 0302	16	BOB ROHRMAN'S SCHAUMBURG FORD	RETURN STOCK REPAIR PART	(\$13.00)
01 0302	16	CARQUEST AUTO PARTS	REPAIR PARTS	\$496.60
01 0302	16	CARQUEST AUTO PARTS	RETURN STOCK REPAIR PARTS	(\$43.00)
01 0302	16	CARQUEST AUTO PARTS	STOCK REPAIR PARTS	\$233.39
01 0302	16	CHICAGO PARTS & SOUND LLC	REPAIR PARTS	\$308.72
01 0302	16	CHICAGO PARTS & SOUND LLC	VARIOUS SUPPLIES	\$58.32
01 0302	16	FIRESTONE TRUCK & SERVICE CENTER	STOCK REPAIR PARTS	\$1,481.16
01 0302	16	FIRST AYD CORP	VARIOUS SUPPLIES	\$110.99
01 0302	16	GLOBAL EMERGENCY PRODUCTS	REPAIR PARTS	\$85.42
01 0302	16	GLOBAL EMERGENCY PRODUCTS	STOCK REPAIR PARTS	\$41.16
01 0302	16	GLOBAL EMERGENCY PRODUCTS	VARIOUS SUPPLIES	\$85.09
01 0302	16	GRAINGER INC	VARIOUS SUPPLIES	\$63.24
01 0302	16	O'REILLY AUTO PARTS	STOCK REPAIR PARTS	\$261.14
01 0302	16	O'REILLY AUTO PARTS	VARIOUS PARTS	\$32.28
01 0302	16	SERVICE COMPONENTS	STOCK REPAIR PARTS	\$142.32

TOTAL CASH AND INVENTORIES

\$3,446.61

01 1445	16	NORTHWEST SUBURBAN MEDICAL GRP SC	OVPMT ON CITATION	\$25.00
01 1458	16	INTOXIMETERS INC	VARIOUS SUPPLIES	\$205.25

TOTAL PAYMENTS FROM DEPOSITS ON HAND

\$230.25

01 1214	16	NCPERS-IL IMRF	DED:2030 IMRF LIFE	\$848.00
01 1218	16	INT'L BROTHERHOOD TEAMSTERS LCL 700	DED:2029 ASSESSMENT	\$50.00
01 1218	16	INT'L BROTHERHOOD TEAMSTERS LCL 700	DED:2034 PW DUES	\$3,605.00
01 1218	16	METROPOLITAN ALLIANCE OF POLICE	DED:2033 MAP 96	\$2,535.00
01 1218	16	METROPOLITAN ALLIANCE OF POLICE	DED:2038 MAP 97	\$340.00
01 1222	16	AFLAC	DED:1027 AFLAC-INS	\$4,419.16
01 1223	16	AFLAC	DED:2027 AFL-AF TAX	\$800.99
01 1226	16	PRE PAID LEGAL SERVICE INC	DED:2035 LEGAL	\$1,421.46
01 1232	16	RESURGENCE LEGAL GROUP	DED:0024 WAGE DED	\$412.64
01 1239	16	JOHN HANCOCK LIFE INSURANCE CO.	DED:2040 LTC INS	\$263.66

TOTAL PAYROLL DEDUCTION

\$14,695.91

01000011 3202	16	POULS LANDSCAPING & NURSERY	RTN BUS LIC FEE	\$100.00
01000013 3405	16	AARP HEALTH CARE OPTIONS	REFUND PARAMEDICS FEE	\$76.09
01000013 3405	16	ANDRES MEDICAL BILLING, LTD.	PARAMEDIC BILLING	\$4,054.60
01000013 3405	16	BLUE CROSS BLUE SHIELD	REFUND PARAMEDIC FEE	\$184.14
01000013 3405	16	CLAIMS RESOLUTION MANAGEMENT	REFUND PARAMEDIC FEE	\$852.07

VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01000013 3405	16	HUMANA	PARAMEDIC REFUND	\$424.76
01000013 3405	16	NGS MEDICARE ILLINOIS	PARAMEDIC REFUND	\$298.27
01000013 3405	16	ROBERTA BENTZ	REFUND PARAMEDIC FEE	\$583.59
01000013 3405	16	UHC	RFD PARAMEDIC BILLING	\$482.76
01000013 3450	16	ENCLAVE APTS OF HOFFMAN ESTATES	DUPLICATE ALARM BILLING	\$2,460.00

TOTAL GENERAL-REVENUE ACCOUNTS **\$9,516.28**

01101122 4301	16	HOFFMAN ESTATES CHAMBER OF COMMERCE	WINDY CITY BULLS CONF.	\$60.00
01101123 4404	16	AHEAD OF OUR TIME PUBLISHING INC	SUBSCRIPTION JAN 2017	\$500.00

TOTAL LEGISLATIVE **\$560.00**

01101222 4301	16	HOFFMAN ESTATES CHAMBER OF COMMERCE	WINDY CITY BULLS CONF.	\$30.00
01101222 4303	16	ICMA	MEMBERSHIP DUES J. NORRIS	\$1,400.00
01101223 4402	16	WAREHOUSE DIRECT	ENVELOPES	\$31.96
01101223 4402	16	WAREHOUSE DIRECT	OFFICE SUPPLIES	\$37.23
01101223 4414	16	THE FINER LINE	AWARDS	\$290.00
01101224 4542	16	LANGUAGE LINE SERVICES	INTERPRETATION SERVICES	\$51.75

TOTAL ADMINISTRATIVE **\$1,840.94**

01101324 4542	16	RICHARD A KAVITT ATTORNEY AT LAW	LEGAL ADMIN FEES	\$665.00
01101324 4542	16	RICHARD A KAVITT ATTORNEY AT LAW	LEGAL SERVICES	\$1,950.00
01101324 4547	16	THOMSON REUTERS-WEST	LEGAL SERVICES	\$860.07
01101324 4548	16	PATRICIA CROSS	FILING FEE APPEARANCE	\$147.00
01101324 4567	16	ARNSTEIN & LEHR LLP	LEGAL SERVICES	\$385.00
01101324 4567	16	CLARK BAIRD SMITH LLP	PROFESSIONAL SERVICES	\$5,378.75
01101324 4567	16	FRANCZEK RADELET	PROFESSIONAL SERVICES	\$2,519.79

TOTAL LEGAL **\$11,905.61**

01101423 4401	16	UPS SHIPPING CHARGES	SHIPPING	\$17.57
01101423 4402	16	OFFICE DEPOT	OFFICE SUPPLIES	\$106.17
01101423 4414	16	CANON SOLUTIONS AMERICA	COPIER	\$72.00

TOTAL FINANCE **\$195.74**

01101523 4403	16	PLUM GROVE PRINTERS INC	BUSINESS CARDS	\$32.50
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TOTAL VILLAGE CLERK **\$32.50**

01101622 4301	16	CATHY DOCZEKALSKI	REIMB FOR TRAVEL EXPENSES	\$612.40
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VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01101623 4402	16	WAREHOUSE DIRECT	ENVELOPES	\$66.68
01101624 4507	16	DISCOVERY BENEFITS	FSA MONTHLY SEPTEMBER	\$529.20
01101624 4545	16	PARTY CENTRAL	FOLDING CHAIR RENTALS	\$477.50

TOTAL HUMAN RESOURCES **\$1,685.78**

01102523 4403	16	TREND GRAPHICS INC	PRINTING SERVICES	\$2,550.00
01102524 4507	16	VISION TECHNOLOGY SOLUTIONS, LLC DB	VISIONLIVE SUBSCRIPTION	\$9,365.40

TOTAL COMMUNICATIONS **\$11,915.40**

TOTAL GENERAL GOVERNMENT DEPARTMENT **\$28,135.97**

01201222 4301	16	NORTHWEST POLICE ACADEMY	SEMINAR	\$60.00
01201223 4402	16	OFFICE DEPOT	OFFICE SUPPLIES	\$405.23
01201223 4405	16	THE FINER LINE	AWARDS	\$338.46
01201223 4422	16	CAMIC JOHNSON	HEARING OFFICER	\$350.00
01201223 4422	16	OFFICE DEPOT	OFFICE SUPPLIES	\$12.31
01201224 4507	16	CHERYL AXLEY	PROFESSIONAL SERVICES	\$800.00

TOTAL ADMINISTRATIVE **\$1,966.00**

01202122 4301	16	MICHAEL VENEZIA	CONFERENCE REIM	\$744.53
01202122 4301	16	NORTH EAST MULTI-REGIONAL TRAINING	TRAINING	\$450.00
01202122 4301	16	N'WESTERN UNIV CTR/PUBLIC SAFETY	LUNCHEON	\$40.00
01202122 4304	16	ENTENMANN ROVIN CO.	BADGES	\$332.50
01202122 4304	16	MATTHEW TEIPEL	REIMB FOR WORK BOOTS	\$131.99
01202122 4304	16	SKEETER KELL SPORTS	SLEA ACADEMY UNIFORM PACK	\$825.00
01202123 4403	16	BATTERYJACK INC	VARIOUS SUPPLIES	\$102.00
01202123 4403	16	THE FINER LINE	NAME PLATE	\$22.34
01202124 4507	16	ALEXIAN BROTHERS CORPORATE HEALTH	RETURN TO WORK EVAL	\$58.00
01202124 4510	16	CHICAGO COMMUNICATIONS,LLC	MAINTENANCE	\$764.30

TOTAL PATROL & RESPONSE **\$3,470.66**

01202222 4301	16	COLLEGE OF DUPAGE	TRAINING LAW ENFORCEMENT	\$295.00
01202223 4414	16	PRO SAFETY EQUIPMENT	SAFETY WEAR	\$124.25
01202224 4542	16	AMERICAN TRAFFIC SOLUTIONS	RED LIGHT CAMERA	\$22,367.05

TOTAL TRAFFIC CONTROL **\$22,786.30**

01202322 4301	16	NORTH EAST MULTI-REGIONAL TRAINING	TRAINING	\$200.00
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TOTAL INVESTIGATIONS **\$200.00**

01202422 4303	16	LEARNING FOR LIFE	RE-CHARTER FOR EXPLORER	\$424.00
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VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01202423 4403	16	UPS FREIGHT	SHIPPING	\$25.00
TOTAL COMMUNITY RELATIONS				\$449.00

01202524 4542	16	NORTHWEST CENTRAL DISPATCH SYSTEM	NOVEMBER 2016 SERVICES	\$61,443.58
TOTAL COMMUNICATIONS				\$61,443.58

01202622 4301	16	NORTHERN MICHIGAN K-9 INC.	PATROL K9 RECERTIFICATION	\$100.00
TOTAL CANINE				\$100.00

01202823 4414	16	OFFICE DEPOT	OFFICE SUPPLIES	\$44.56
TOTAL RECORDS				\$44.56

01202924 4508	16	GOLF ROSE PET LODGE	ANIMAL BOARDING	\$1,201.55
TOTAL ADMINISTRATIVE SERVICES				\$1,201.55

TOTAL POLICE DEPARTMENT **\$91,661.65**

01301222 4305	16	MAJESTIC FLAG & BANNER CO.	US FLAGS	\$78.72
01301223 4402	16	OFFICE DEPOT	BATTERIES	\$65.96
01301223 4402	16	OFFICE DEPOT	OFFICE SUPPLIES	\$149.34
01301223 4414	16	HOFFMAN ESTATES CHAMBER OF COMMERCE	WINDY CITY BULLS CONF.	\$15.00
TOTAL ADMINISTRATIVE				\$309.02

01303023 4414	16	IPROMOTEU	PROTECT OPEN HOUSE KIT	\$379.98
01303023 4414	16	PROMOS 911 INC	VARIOUS SUPPLIES	\$533.32
TOTAL PUBLIC EDUCATION				\$913.30

01303122 4301.19	16	ROMEONVILLE FIRE ACADEMY	TRAINING	\$330.00
01303122 4301.19	16	ROMEONVILLE FIRE ACADEMY	TRAINING VEHICLES	\$950.00
01303122 4301.19	16	UNIVERSITY OF ILLINOIS PYMT CENTER	CERTIFICATIONS	\$600.00
01303122 4304	16	GREAT LAKES FIRE & SAFETY	UNIFORMS	\$6,041.71
01303122 4304.16	16	MUNICIPAL EMERGENCY SERVICES	SAFETY SUPPLIES	\$643.53
01303124 4510.11	16	AIR ONE EQUIPMENT INC	RESPIRATOR WIPES	\$60.72
01303124 4510.11	16	PAUL CONWAY SHIELDS	SAFETY SUPPLIES	\$2,514.50
01303124 4515.10	16	FORREST AUTO BODY	VEHICLE REPAIRS	\$1,450.00
TOTAL SUPPRESSION				\$12,590.46

01303223 4419	16	EMERGENCY MEDICAL PRODUCTS	MEDICAL SAFETY SUPPLIES	\$605.63
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VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01303225 4602	16	PHYSIO-CONTROL INC.	FREIGHT AND HANDLING CHAR	\$22.00
01303225 4602	16	PHYSIO-CONTROL INC.	MULTITECH PART REPLACEMENT	\$150.00

TOTAL EMERGENCY MEDICAL SERVICES **\$777.63**

01303322 4301	16	FIRE INVESTIGATORS STRIKE FORCE	TRAINEES	\$270.00
01303324 4507	16	CHGO METRO.FIRE PREVENTION CO	MONTHLY MAINTENANCE	\$1,774.00
01303324 4507	16	CHGO METRO.FIRE PREVENTION CO	NEW FIRE PANEL INSTALLED	\$367.80
01303324 4507	16	CHGO METRO.FIRE PREVENTION CO	REMOVE RADIO	\$85.00
01303324 4507	16	FIRE SAFETY CONSULTANTS INC	SPRINKLER DRAWINGS	\$985.00
01303324 4507	16	TYCO INTERGRATED SECURITY LLC	SECURITY MONITORING	\$139.05

TOTAL PREVENTION **\$3,620.85**

01303524 4510	16	DIRECT FITNESS SOLUTIONS	REPAIR PARTS	\$1,444.47
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TOTAL FIRE STATIONS **\$1,444.47**

TOTAL FIRE DEPARTMENT **\$19,655.73**

01401223 4402	16	OFFICE DEPOT	COFFEE MAKER	\$180.00
01401223 4402	16	OFFICE DEPOT	OFFICE SUPPLIES	\$58.39
01401224 4509	16	XEROX CORP.	COPIER LEASING	\$324.42

TOTAL ADMINISTRATIVE **\$562.81**

01404124 4507	16	ALEXIAN BROTHERS CORPORATE HEALTH	DRUG SCREEN	\$229.00
01404124 4507	16	MURRAY & TRETTEL INC/ WEATHER COMMA	CONSULTING METEOROLOGISTS	\$400.00
01404124 4510	16	DULTMEIER SALES	VARIOUS SUPPLIES	\$96.52

TOTAL SNOW & ICE REMOVAL **\$725.52**

01404224 4521	16	GETUM INC	THERMO RINGS	\$460.00
01404224 4521	16	HEALY ASPHALT CO., LLC.	ASPHALT	\$107.50
01404224 4521	16	HEALY ASPHALT CO., LLC.	ST SURFACE MATERIAL	\$748.62
01404224 4521	16	HEALY ASPHALT CO., LLC.	ST SURFACE MATERIALS	\$504.50
01404224 4521	16	HEALY ASPHALT CO., LLC.	ST. SURFACE MATERIALS	\$393.50
01404224 4521	16	HEALY ASPHALT CO., LLC.	SURFACE MATERIALS	\$958.77

TOTAL PAVEMENT MAINTENANCE **\$3,172.89**

01404324 4507	16	CLASSIC LANDSCAPE LTD.	CONTRACTED LANDSCAPE MAIN	\$7,180.00
01404324 4507	16	COMPLETE LANDSCAPING	CONTRACTED LANDSCAPE MAIN	\$6,250.00
01404324 4507	16	WINKLER'S TREE SERVICE	CONTRACTED	\$19,530.00

VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
			BRANCH/BRUSH	
01404324 4510	16	VERMEER MIDWEST\VERMEER-IL	BLADE SHARPENING	\$252.50
01404324 4537	16	CLEAN CUT TREE CARE	MULCH	\$32.00
01404324 4545	16	MENARDS - HNVR PARK	REPAIR PARTS	\$119.96

TOTAL FORESTRY

\$33,364.46

01404423 4412	16	MCMASTER CARR SUPPLY CO	VARIOUS SUPPLIES	\$46.14
01404424 4501	16	AT & T	LANDLINE	\$142.43
01404424 4503	16	NICOR GAS	1900 HASSELL RD	\$26.02
01404424 4507	16	ACCURATE DOCUMENT DESTRUCTION INC	DOCUMENT DESTRUCTIN	\$252.16
01404424 4507	16	ACCURATE DOCUMENT DESTRUCTION INC	DOCUMENT DESTRUCTION	\$524.31
01404424 4507	16	MC CLOUD SERVICES	PEST MGMT	\$99.44
01404424 4507	16	MC CLOUD SERVICES	PEST MGMT VILLAGE HALL	\$101.62
01404424 4507	16	RED HAWK FIRE & SECURITY	SECURITY QUARTERLY	\$192.50
01404424 4507	16	SOUND INC.	PROVIDE MONTHLY CONTROL P	\$1,015.88
01404424 4509	16	CINTAS #22	FLOOR MATS PER WEEK	\$62.18
01404424 4510	16	ACTIVE ELECTRICAL SUPPLY CO. INC	THERMOSTAT	\$67.40
01404424 4510	16	DENNIS CURTIS BOILER SERVICE & SALE	REMOVE & REPLACE DEFECTIV	\$7,780.00
01404424 4510	16	H2O WATERWALLS INC	REPAIR DRAIN VALVE	\$577.00
01404424 4516	16	BATTERIES PLUS	BATTERIES	\$42.89
01404424 4516	16	THE SHERWIN-WILLIAMS CO	PAINT	\$60.56
01404424 4516	16	TOTAL FACILITY MAINTENANCE, INC.	VILLAGE HALL - \$2,954.73	\$5,680.00
01404424 4516	16	WOLF ELECTRIC SUPPLY CO	VARIOUS SUPPLIES	\$95.00
01404424 4517	16	TOTAL FACILITY MAINTENANCE, INC.	POLICE DEPARTMENT - \$1,09	\$2,100.00
01404424 4517	16	WOLF ELECTRIC SUPPLY CO	VARIOUS SUPPLIES	\$116.40
01404424 4518	16	ACTIVE ELECTRICAL SUPPLY CO. INC	REPAIR PARTS	\$53.28
01404424 4518	16	ARCO MECHANICAL EQUIPMENT SALES	GAS DETECTION CALIBRATION	\$460.00
01404424 4518	16	CINTAS #22	0 - 3X5 FIRE STATION 24	\$40.00
01404424 4518	16	CINTAS #22	2 - 3X5 FIRE STATION 21	\$43.50
01404424 4518	16	CINTAS #22	2 - 3X5 FIRE STATION 23	\$40.00
01404424 4518	16	CINTAS #22	5 - 3X5 FIRE STATION 22	\$40.00
01404424 4518	16	NEUCO INC	BROWNING V BELT	\$13.95
01404424 4518	16	SOUND INC.	PROVIDE MONTHLY CONTROL P	\$236.12
01404424 4520	16	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$14.98
01404424 4520	16	PRO LINE DOOR SYSTEMS	EMERGENCY ROAD REPAIRS	\$589.50
01404424 4520	16	SOUND INC.	INSTALL A NEW BOSCH ALARM	\$9,599.54
01404424 4520	16	TOTAL FACILITY MAINTENANCE, INC.	PUBLIC WORKS CENTER AND V	\$2,600.00
01404424 4520	16	WEBMARC DOORS	DOOR REPAIRS	\$339.30

TOTAL FACILITIES

\$33,052.10

VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01404522 4304	16	CINTAS #22	UNIFORMS PER WEEK	\$97.41
01404523 4411	16	GAS DEPOT OIL CO	FUEL	\$26,514.72
01404523 4414	16	CARQUEST AUTO PARTS	REPAIR PARTS	\$89.56
01404523 4414	16	JACKSON-HIRSH INC.	VARIOUS SUPPLIES	\$80.75
01404523 4414	16	OFFICE DEPOT	OFFICE SUPPLIES	\$199.98
01404523 4414	16	OFFICE DEPOT	RETURN MERCH	(\$29.99)
01404524 4507	16	VERIZON NETWORKFLEET	GPS DIAGNOSTICS	\$295.37
01404524 4507	16	VERIZON NETWORKFLEET	WIRELESS SERVICES	\$1,504.66
01404524 4509	16	AIRGAS USA, LLC	MEDICAL SUPPLIES	\$147.95
01404524 4510	16	HERITAGE-CRYSTAL CLEAN	USED OIL PICKUP	\$192.50
01404524 4513	16	BOB ROHRMAN'S SCHAUMBURG FORD	REPAIR PARTS	\$823.70
01404524 4513	16	BOB ROHRMAN'S SCHAUMBURG FORD	RETURN REPAIR PARTS	(\$892.50)
01404524 4513	16	BOB ROHRMAN'S SCHAUMBURG FORD	VARIOUS PARTS	\$27.90
01404524 4513	16	CARQUEST AUTO PARTS	REPAIR PARTS	\$88.05
01404524 4513	16	FIRESTONE TRUCK & SERVICE CENTER	VEHICLE TIRES	\$225.64
01404524 4513	16	INTERSTATE BATTERY SYSTEMS	VEHICLE BATTERY	\$99.86
01404524 4513	16	MENARDS - HNVR PARK	REPAIR PARTS	\$30.78
01404524 4513	16	O'REILLY AUTO PARTS	REPAIR PARTS	\$182.17
01404524 4513	16	O'REILLY AUTO PARTS	RTN REPAIR PARTS	(\$77.71)
01404524 4513	16	O'REILLY AUTO PARTS	VARIOUS PARTS	\$7.87
01404524 4513	16	SECRETARY OF STATE	TITLE & LICENSE PLATES	\$721.00
01404524 4514	16	ACME TRUCK BRAKE & SUPPLY CO.	REPAIR PARTS	\$145.82
01404524 4514	16	ACME TRUCK BRAKE & SUPPLY CO.	RTN REPAIR PARTS	(\$65.00)
01404524 4514	16	BOB ROHRMAN'S SCHAUMBURG FORD	REPAIR PARTS	\$115.08
01404524 4514	16	BRISTOL HOSE & FITTING	REPAIR PARTS	\$164.52
01404524 4514	16	BRISTOL HOSE & FITTING	RETURN REPAIR PARTS	(\$56.27)
01404524 4514	16	BRISTOL HOSE & FITTING	VARIOUS PARTS	\$39.52
01404524 4514	16	CARQUEST AUTO PARTS	REPAIR PARTS	\$239.82
01404524 4514	16	CHICAGO PARTS & SOUND LLC	VARIOUS PARTS	\$69.98
01404524 4514	16	CUCCI FORD	REPAIR PARTS	\$229.13
01404524 4514	16	FIRESTONE TRUCK & SERVICE CENTER	VEHICLE TIRES	\$222.11
01404524 4514	16	GLOBAL EMERGENCY PRODUCTS	REPAIR PARTS	\$531.55
01404524 4514	16	GLOBAL EMERGENCY PRODUCTS	VARIOUS SUPPLIES	\$95.28
01404524 4514	16	GRAINGER INC	REPAIR PARTS	(\$32.80)
01404524 4514	16	GRAINGER INC	VARIOUS SUPPLIES	\$211.50
01404524 4514	16	LEACH ENTERPRISES INC	REPAIR PARTS	\$139.40
01404524 4514	16	MCMASTER CARR SUPPLY CO	REPAIR PARTS	\$23.48
01404524 4514	16	MIDWEST LUBE, INC.	XGS BOTTOM COVER	\$60.60
01404524 4514	16	O'REILLY AUTO PARTS	REPAIR PARTS	\$257.68
01404524 4514	16	O'REILLY AUTO PARTS	RTN REPAIR PARTS	(\$7.55)
01404524 4514	16	O'REILLY AUTO PARTS	VARIOUS PARTS	\$26.69
01404524 4514	16	P & G KEENE	REPAIR PARTS	\$2,382.10
01404524 4514	16	RUSH TRUCK CENTER OF ILLINOIS, INC	REPAIR PARTS	\$757.30
01404524 4514	16	RUSH TRUCK CENTER OF ILLINOIS, INC	VARIOUS SUPPLIES	\$32.94
01404524 4514	16	SPRING ALIGN	VEHICLE ALIGNMENT	\$119.95
01404524 4533	16	BOB ROHRMAN'S SCHAUMBURG FORD	REPAIR PARTS	\$69.60

VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01404524 4533	16	BOB ROHRMAN'S SCHAUMBURG FORD	RETURN REPAIR PARTS	(\$69.60)
01404524 4534	16	ACME TRUCK BRAKE & SUPPLY CO.	RETURN REPAIR PARTS	(\$17.63)
01404524 4534	16	BOB ROHRMAN'S SCHAUMBURG FORD	REPAIR PARTS	\$116.00
01404524 4534	16	BOB ROHRMAN'S SCHAUMBURG FORD	RETURN REPAIR PARTS	(\$243.00)
01404524 4534	16	CARQUEST AUTO PARTS	REPAIR PARTS	\$473.16
01404524 4534	16	CARQUEST AUTO PARTS	RETURN PARTS	(\$41.00)
01404524 4534	16	CARQUEST AUTO PARTS	RTN REPAIR PARTS	(\$12.00)
01404524 4534	16	FIRESTONE TRUCK & SERVICE CENTER	VEHICLE TIRES	\$484.48
01404524 4534	16	KAMMES AUTO & TRUCK REPAIR INC	VEHICLE TESTING	\$240.00
01404524 4534	16	LEACH ENTERPRISES INC	RTN REPAIR PARTS	(\$133.34)
01404524 4534	16	MCALLISTER EQUIPMENT CO.	HIP BELT	\$233.17
01404524 4534	16	MONROE TRUCK EQUIPMENT	REPAIR PARTS	\$42.65
01404524 4534	16	O'REILLY AUTO PARTS	RTN REPAIR PARTS	(\$43.98)
01404524 4534	16	O'REILLY AUTO PARTS	VARIOUS PARTS	\$87.90
01404524 4534	16	RUSH TRUCK CENTER OF ILLINOIS, INC	REPAIR PARTS	\$247.92
01404524 4534	16	WEST SIDE TRACTOR SALES	REPAIR PARTS	\$211.60
01404524 4534	16	ZEIGLER OF SCHAUMBURG	VARIOUS SUPPLIES	\$100.42
01404524 4535	16	BOB ROHRMAN'S SCHAUMBURG FORD	REPAIR PARTS	\$198.40
01404524 4535	16	BOB ROHRMAN'S SCHAUMBURG FORD	RETURN REPAIR PARTS	(\$198.40)
01404525 4602	16	O'REILLY AUTO PARTS	REPAIR PARTS	\$198.00

TOTAL FLEET SERVICES

\$37,976.85

01404624 4545	16	FULLIFE SAFETY CENTER	SAFETY SUPPLIES	\$198.28
01404624 4545	16	USA BLUE BOOK	SAFETY GLASSES	\$156.31

TOTAL F.A.S.T.

\$354.59

01404823 4414	16	MCMASTER CARR SUPPLY CO	REPAIR PARTS	\$154.87
01404824 4502	16	COMMONWEALTH EDISON	0 GLENDALE LITE RT/23	\$2,371.40
01404824 4502	16	CONSTELLATION NEW ENERGY INC	0 SEDGE LITE RT/25	\$8,122.54
01404824 4502	16	CONSTELLATION NEW ENERGY INC	5510 PRAIRIESTONE PKWY	\$215.95
01404824 4542	16	MEADE ELECTRIC CO., INC.	STREET LIGHT REPAIRS	\$1,195.92

TOTAL TRAFFIC CONTROL

\$12,060.68

TOTAL PUBLIC WORKS DEPARTMENT

\$121,269.90

01505024 4546	16	PADDOCK PUBLICATIONS INC	PUBLIC HEARING NOTICES	\$40.50
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TOTAL PLANNING

\$40.50

01505123 4403	16	B & L BLUEPRINT, INC	SCANS TO PDF/ CREATE CD	\$15.00
01505123 4403	16	PLUM GROVE PRINTERS INC	BUSINESS CARDS	\$41.25
01505124 4507	16	ABC HUMANE WILDLIFE CONTROL	TREATMENT HORNET NEST	\$250.00
01505124 4507	16	GILIO LANDSCAPE CONTRACTORS	CODE MOWING	\$60.00

VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
01505124 4507	16	GILIO LANDSCAPE CONTRACTORS	MOWING FOR CODE	\$65.00
01505124 4545	16	ALEX ZABOROWSKI	REIMB FOR SAFETY SHOES	\$50.00
TOTAL CODE ENFORCEMENT				\$481.25

01505224 4542	16	ALL-STAR CAB DISPATCH INC	TRANSPORTATION COUPONS	\$1,703.00
01505224 4542	16	GOVTEMPSUSA LLC	ADMIN FEES	\$6,489.00
01505224 4542	16	GOVTEMPSUSA LLC	ADMIN SERVICES	\$2,520.00
TOTAL TRANSPORTATION AND ENGINEERING				\$10,712.00

01505922 4301	16	HOFFMAN ESTATES CHAMBER OF COMMERCE	WINDY CITY BULLS CONF.	\$30.00
TOTAL ECONOMIC DEVELOPMENT				\$30.00

TOTAL DEVELOPMENT SERVICES DEPARTMENT **\$11,263.75**

01556523 4402	16	OFFICE DEPOT	OFFICE SUPPLIES	\$61.78
01556523 4413	16	OFFICE DEPOT	OFFICE SUPPLIES	\$69.43
01556523 4413	16	SANOFI PASTEUR	10 PACK PF SYRINGES FLUZO	\$668.14
01556523 4413	16	SANOFI PASTEUR	5 ML VIALS FLUZONE QUADRI	\$1,108.18
01556523 4413	16	WAREHOUSE DIRECT	OFFICE SUPPLIES	\$14.38
01556524 4507	16	WILSON, ELSER, MOSKOWITZ, EDELMAN	PRESENTATION 9-20-16	\$900.49
TOTAL HEALTH & HUMAN SERVICES DEPARTMENT				\$2,822.40

01605722 4303	16	IFPCA	2017 MEMBERSHIP DUES	\$375.00
01605724 4507	16	ALEXIAN BROTHERS CORPORATE HEALTH	NEW HIRE DRUG SCREEN	\$644.00
01605724 4507	16	ALEXIAN BROTHERS CORPORATE HEALTH	NEW HIRE SCREEN	\$2,576.00
01605724 4507	16	STEPHEN A LASER ASSOC PC	NEW HIRE ASSESSMENTS	\$6,050.00
01605724 4507	16	STEPHEN A LASER ASSOC PC	PROFESSIONAL SERVICES	\$2,425.00
TOTAL FIRE & POLICE COMMISSION				\$12,070.00

01605824 4569	16	JANE DAVEY	PUMPKIN FEST & FARM	\$76.48
01605824 4569	16	MARYLIN LIND	REIMB PUMPKIN FEST EXP	\$24.56
01605824 4569	16	NANCY LYONS	REIMB PUMPKIN FEST EXP	\$50.61
01605824 4575	16	LEE KRIZKA	REIMB ARTS COMMISSION	\$40.36
01605824 4575	16	NUZHAT RIZVI	REIMB ARTS COMMISSION	\$33.28
01605824 5502	16	HOVING PIT STOP	RENTAL OF STANDARD PORTAB	\$440.00
TOTAL MISCELLANEOUS B & C				\$665.29

TOTAL BOARDS & COMMISSIONS DEPARTMENT **\$12,735.29**

VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
TOTAL GENERAL FUND				\$315,433.74

03400024 4512	16	COOK COUNTY HIGHWAY DEPT	MAINT. TRAFFIC SIGNALS	\$2,822.17
03400024 4512	16	MEADE ELECTRIC CO., INC.	TRAFFIC SIGNAL REPAIRS	\$579.38

TOTAL MFT FUND **\$3,401.55**

08200824 4542	16	INTEGRITY FITNESS	LABOR & PARTS FOR REPAIR	\$869.35
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TOTAL ASSET SEIZURE FUND **\$869.35**

09000013 3440	16	BARRINGTON SQUARE ASSOCIATION	GROOT TOTERS	\$564.00
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TOTAL MUNICIPAL WASTE SYSTEM FUND **\$564.00**

22000024 4543	16	WELLS FARGO BANK	AGENT FEE	\$250.00
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TOTAL 2008 GO DEBT SERVICE FUND **\$250.00**

29000025 4606	16	ALAMP CONCRETE CONTRACTORS, INC.	STREET REVITALIZATION	\$388,640.11
29000025 4606	16	APPLIED GEOSCIENCE INC.	STREET REVITALIZATION	\$13,131.00

TOTAL ROAD IMPROVEMENT FUND **\$401,771.11**

36000025 4604	16	MIDWEST OFFICE INTERIORS INC	ADDITIONAL OFFICE FURNITU	\$6,638.38
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TOTAL CAPITAL IMPROVEMENTS FUND **\$6,638.38**

37000025 4603	16	CURRIE MOTORS	P14,17,22,23 2017 FORD UT	\$110,492.00
37000025 4603	16	CURRIE MOTORS	P29 2017 FORD UTILITY INT	\$28,155.00
37000025 4603	16	WHOLESALE DIRECT INC	REPAIR PARTS	\$572.14

VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
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TOTAL CAPITAL VEHICLE AND EQUIPMENT FUND

\$139,219.14

40	0411	16	AKBER KHAN	UB REFUND	\$122.16
40	0411	16	ALTISOURCE SINGLE FAMILY INC	UB REFUND	\$19.87
40	0411	16	ANN MCKAY	UB REFUND	\$13.84
40	0411	16	BARTOSZ & EWA BALAZ	UB REFUND	\$77.29
40	0411	16	BAYVIEW LOAN SERVICING	UB REFUND	\$7.84
40	0411	16	BRIAN CALDERWOOD	UB REFUND	\$63.31
40	0411	16	CAROL POKORSKI	UB REFUND	\$24.84
40	0411	16	CHAU NGUYEN	UB REFUND	\$20.66
40	0411	16	DALE GIOLAS	UB REFUND	\$24.01
40	0411	16	DAVID PHILLIPPE	UB REFUND	\$22.18
40	0411	16	GEORGE & BARBARA ZAMZOW	UB REFUND	\$27.55
40	0411	16	GERARD TAYAG	UB REFUND	\$18.57
40	0411	16	HAZHIR AFZALI	UB REFUND	\$127.07
40	0411	16	JARED SCHMIDT	UB REFUND	\$53.72
40	0411	16	MAIMOUNA SOW	UB REFUND	\$7.69
40	0411	16	MAJA K OHMAN	UB REFUND	\$8.12
40	0411	16	MAJID TARIHI	UB REFUND	\$9.70
40	0411	16	MARIE AZMI	UB REFUND	\$68.55
40	0411	16	MASAHIRO NINOMIYA	UB REFUND	\$16.27
40	0411	16	MIDWEST INVESTMENT GROUP LLC	UB REFUND	\$156.28
40	0411	16	MITSUHIRO UCHIDA	UB REFUND	\$19.66
40	0411	16	MOHAMMED ARIF	UB REFUND	\$16.64
40	0411	16	PARTNERS REAL ESTATE	UB REFUND	\$19.39
40	0411	16	REMAX SUBURBAN INC	UB REFUND	\$6.36
40	0411	16	SFR2012-1 CHICAGO LLC	UB REFUND	\$7.84
40	0411	16	SHIZEMI SEKINE	UB REFUND	\$130.33
40	0411	16	SHUBHAM & SHRUTI NAGAR	UB REFUND	\$34.83
40	0411	16	SYAM ARIBINDI & APPARAO POONATI	UB REFUND	\$37.87
40	1445	16	BARRINGTON LAKES APTS.	RFD METER DEPOSIT	\$117.62
40	1445	16	DAVID SCOTT	RFD WATER METER DEP	\$703.67
40	1445	16	ERNIE LOBERG CONSTRUCTION	METER DEPOSIT RTN	\$722.55
40	1445	16	NPL CONSTRUCTION	METER DEPOSIT	\$430.93

TOTAL WATER MISCELLANEOUS PAYMENT

\$3,137.21

40400013 3425	16	MICHAEL A ALVAREZ	RFD OVER PYMT WATER BILL	\$96.13
40400013 3425	16	NORTH SHORE HOLDINGS LTD	RFD OVER PYMT WATER	\$51.46
40400013 3425	16	PHILIP T DUSTIN JR	UB 335 MARICOPA	\$19.08

VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
40400013 3425	16	PT X LLC	OVER PYMT WATER BILL	\$115.00
40400013 3425	16	PT X LLC	RFD OVER PYMT WATER	\$44.36
40400013 3425	16	ROBIN REALTY	RFD OVER PYMT	\$22.70

TOTAL WATER REFUND

\$348.73

40406723 4402	16	OFFICE DEPOT	COFFEE MAKER	\$180.99
40406723 4402	16	OFFICE DEPOT	OFFICE SUPPLIES	\$58.39
40406723 4414	16	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$65.21
40406723 4414	16	MUNICIPAL MARKING DISTRIBUTORS	MARKING FLAGS & SUPPLIES	\$281.00
40406723 4414	16	SERVICE COMPONENTS	VARIOUS SUPPLIES	\$503.40
40406723 4414	16	SUBSURFACE SOLUTIONS	REPAIR PARTS	\$143.43
40406723 4420	16	WATER PRODUCTS CO.	REPAIR PARTS	\$738.82
40406724 4501	16	AT & T	LANDLINE	\$61.05
40406724 4502	16	CONSTELLATION NEW ENERGY INC	1355 WESTBURY	\$91.17
40406724 4502	16	CONSTELLATION NEW ENERGY INC	1775 ABBEY WOOD	\$1,735.69
40406724 4502	16	CONSTELLATION NEW ENERGY INC	2150 STONINGTON AVE	\$5.43
40406724 4502	16	CONSTELLATION NEW ENERGY INC	3990 HUNTINGTON	\$88.54
40406724 4502	16	CONSTELLATION NEW ENERGY INC	4690 OLMSTEAD	\$59.16
40406724 4502	16	CONSTELLATION NEW ENERGY INC	720 CHARLESTON	\$83.92
40406724 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 2 N HILLCREST	\$60.64
40406724 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 95 ASTER LANE	\$473.08
40406724 4502	16	CONSTELLATION NEW ENERGY INC	S/HIGGINS, W/OLD SUTTON	\$270.43
40406724 4503	16	NICOR GAS	1775 ABBEYWOOD LN	\$32.09
40406724 4507	16	SOUND INC.	PROVIDE MONTHLY CONTROL P	\$435.37
40406724 4507	16	SUBURBAN LABORATORIES, INC.	ANNUAL DRINKING WATER SAM	\$1,359.00
40406724 4507	16	VERIZON NETWORKFLEET	WIRELESS SERVICES	\$644.85
40406724 4509	16	XEROX CORP.	COPIER LEASING	\$324.44
40406724 4526	16	BENCHMARK SALES & SERVICE INC.	REBUILD OF ASTER LANE HIG	\$1,200.00
40406724 4526	16	FASTENAL INDUSTRIAL & CONST.	REPAIR PARTS	\$33.90
40406724 4526	16	FULLIFE SAFETY CENTER	SAFETY SHOES	\$108.40
40406724 4526	16	ZIEBELL WATER SERVICE	REPAIR PARTS	\$903.60
40406724 4528	16	HD SUPPLY WATERWORKS LTD	REPAIR PARTS	\$206.20
40406724 4528	16	USA BLUE BOOK	VARIOUS TOOLS	\$445.44
40406724 4528	16	ZIEBELL WATER SERVICE	HYDRANT FLAGS	\$156.00
40406724 4528	16	ZIEBELL WATER SERVICE	REPAIR PARTS	\$1,097.79
40406724 4528	16	ZIEBELL WATER SERVICE	VARIOUS SUPPLIES	\$26.00
40406724 4529	16	BEVERLY MATERIALS, L.L.C.	041 CM-06 MATERIAL	\$204.50
40406724 4529	16	BEVERLY MATERIALS, L.L.C.	CLEAN FILL	\$200.00
40406724 4529	16	BEVERLY MATERIALS, L.L.C.	REPAIR MATERIALS	\$312.29
40406724 4529	16	HD SUPPLY WATERWORKS LTD	WATER MAIN REPAIR	\$1,403.18
40406724 4529	16	HEALY ASPHALT CO., LLC.	ST SURFACE MATERIALS	\$395.50
40406724 4529	16	RENTAL MAX OF ROSELLE	VARIOUS SUPPLIES	\$330.40
40406724 4529	16	UNDERGROUND PIPE & VALVE CO	REPAIR PARTS	\$1,385.00
40406724 4529	16	UNDERGROUND PIPE & VALVE CO	REPAIR WATER MAIN	\$194.00

VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
40406724 4529	16	ZIEBELL WATER SERVICE	REPAIR PARTS	\$317.20
40406724 4529	16	ZIEBELL WATER SERVICE	WATER MAIN REPAIR PARTS	\$3,025.20
40406724 4531	16	BENCHMARK SALES & SERVICE INC.	REBUILD OF ASTER LANE HIG	\$4,800.00
40406724 4585	16	BOB ROHRMAN'S SCHAUMBURG FORD	REPAIR PARTS	\$868.80
40406724 4585	16	BOB ROHRMAN'S SCHAUMBURG FORD	RETURN REPAIR PARTS	(\$147.53)
40406724 4585	16	BOB ROHRMAN'S SCHAUMBURG FORD	VARIOUS PARTS	\$1,587.55
40406724 4585	16	CARQUEST AUTO PARTS	REPAIR PARTS	\$774.39
40406724 4585	16	CARQUEST AUTO PARTS	RETURN PARTS	(\$62.85)
40406724 4585	16	CHICAGO PARTS & SOUND LLC	REPAIR BENCH SEAT	\$245.00
40406724 4585	16	FIRESTONE TRUCK & SERVICE CENTER	REPAIR PARTS	\$536.72
40406724 4585	16	FIRESTONE TRUCK & SERVICE CENTER	VEHICLE TIRES	\$741.96
40406724 4585	16	KAMMES AUTO & TRUCK REPAIR INC	VEHICLE TESTING	\$150.00
40406724 4585	16	MONROE TRUCK EQUIPMENT	REPAIR PARTS	\$268.46
40406724 4585	16	O'REILLY AUTO PARTS	REPAIR PARTS	\$32.21
40406724 4585	16	O'REILLY AUTO PARTS	RTN REPAIR PARTS	(\$18.16)
40406724 4585	16	O'REILLY AUTO PARTS	VARIOUS PARTS	\$69.77

TOTAL WATER DIVISION

\$29,487.02

40406823 4408	16	GRAINGER INC	VARIOUS SUPPLIES	\$36.00
40406824 4502	16	CONSTELLATION NEW ENERGY INC	1101 WESTBURY	\$490.78
40406824 4502	16	CONSTELLATION NEW ENERGY INC	2090 CENTRAL	\$137.79
40406824 4502	16	CONSTELLATION NEW ENERGY INC	515 CENTRAL	\$0.72
40406824 4502	16	CONSTELLATION NEW ENERGY INC	5400 W GOLF RD	\$1,698.01
40406824 4502	16	CONSTELLATION NEW ENERGY INC	6100 SHOE FACTORY	\$496.15
40406824 4502	16	CONSTELLATION NEW ENERGY INC	897 PARK LANE	\$69.75
40406824 4502	16	CONSTELLATION NEW ENERGY INC	ELECTRIC 1215 MOON LAKE	\$415.39
40406824 4507	16	COLLEY ELEVATOR	ANNUAL ELEVATOR CHECKS FO	\$3,200.00
40406824 4510	16	CHARLES EQUIPMENT ENERGY SYSTEMS	REPAIR PARTS	\$400.94
40406824 4510	16	GRAINGER INC	CLEANING SUPPLIES	\$72.00
40406824 4510	16	O'REILLY AUTO PARTS	REPAIR PARTS	\$135.92
40406824 4524	16	CDW-GOVERNMENT INC	DELL OPIPLEX 6040 - FOR S	\$589.99
40406824 4530	16	BEVERLY MATERIALS, L.L.C.	CLEAN FILL	\$340.00
40406824 4530	16	BEVERLY MATERIALS, L.L.C.	REPAIR MATERIALS	\$411.70
40406825 4602	16	GRAINGER INC	VARIOUS SUPPLIES	\$95.67
40406825 4602	16	JJS TECHNICAL SERVICES	CARBON MONOXIDE DETECTORS	\$182.00
40406825 4602	16	JJS TECHNICAL SERVICES	VARIOUS SUPPLIES	\$322.00

TOTAL SEWER DIVISION

\$9,094.81

40407023 4414	16	OFFICE DEPOT	OFFICE SUPPLIES	\$34.99
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TOTAL BILLING DIVISION

\$34.99

40407423 4420	16	WATER RESOURCES INC	VARIOUS WATER METERS AND	\$4,695.94
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VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
40407424 4529	16	M.E. SIMPSON CO., INC.	CONDUCT VALVE ASSESSMENT	\$15,635.00
40407425 4603	16	WHOLESALE DIRECT INC	REPAIR PARTS	\$286.07
40407425 4608	16	J & S PLUMBING INC	EXCAVATE/EXPOSE & CAPPED/	\$5,500.00
40407425 4609	16	SWALLOW CONSTRUCTION CORPORATION	COMPLETE THE CONSTRUCTION	\$8,388.25

TOTAL WATERWORKS AND SEWERAGE FUND

\$76,608.02

42000025 4613	16	CHASTAIN & ASSOCIATES LLC	PROFESSIONAL SERVICES	\$1,328.67
42000025 4613	16	DE VINCI CONSTRUCTION CO.	DRAINAGE IMPROVEMENTS	\$29,812.00

TOTAL STORMWATER MANAGEMENT

\$31,140.67

46 1101	16	DAVID DAHLBERG	REIMB SICK INCENTIVE	\$331.95
46 1101	16	DAVID DAHLBERG	REIMB. SICK INCENTIVE	\$331.95
46 1101	16	MARK PETROVICH	REIM FOR SICK INCENTIVE	\$771.77
46 1101	16	PERRITANO, JOE	REIMB SICK INCENTIVE	\$465.50
46 1101	16	RICHARD RUSSO	REIM SICK INCENTIVE	\$1,097.50
46 1101	16	STEVEN W ANDERSON	REIMB. SICK INCENTIVE	\$271.00
46 1101	16	VINCE SCACCIAOCE	REIM FOR SICK INCENTIVE	\$4,444.16

TOTAL RISK RETENTION

\$7,713.83

46000021 4220	16	STEVE J KULOVSEK	VSP PYMT 1 OF 15	\$1,745.55
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TOTAL RISK RETENTION

\$1,745.55

46700024 4552	16	ACRES GROUP	REMOVE TENT & POLES	\$1,500.00
46700024 4552	16	MARENGO AUTO BODY AND GLASS	VEHICLE REPAIRS	\$2,849.75
46700024 4552	16	NATIONWIDE POWER	PROVIDE NEW MITSUBISHI 99	\$30,826.50
46700024 4552	16	OTTO'S COLLISION SERVICE	REPAIR TO VEHICLES	\$588.20
46700024 4579	16	ALEXIAN BROTHERS CORPORATE HEALTH	PHYSICAL EXAM	\$2,925.00
46700024 4579	16	ALEXIAN BROTHERS CORPORATE HEALTH	RTN TO WORK PHYSICAL	\$116.00

TOTAL RISK RETENTION

\$38,805.45

VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
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TOTAL INSURANCE FUND

\$48,264.83

47001222 4303	16	HOFFMAN ESTATES CHAMBER OF COMMERCE	WINDY CITY BULLS CONF.	\$15.00
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TOTAL ADMINISTRATIVE

\$15.00

47008524 4507	16	ENGHOUSE INTERACTIVE	CALL REX RECORDING - SOFT	\$299.00
47008524 4507	16	PORTER LEE CORP.	BEAST ANNUAL SOFTWARE SUP	\$930.00
47008525 4602	16	CDW-GOVERNMENT INC	ELECTRONIC HP CARE PACK N	\$57.45
47008525 4602	16	CDW-GOVERNMENT INC	HP 1820-8G 8-PORT GIGABIT	\$123.51
47008525 4602	16	CDW-GOVERNMENT INC	HP 80 BLACK PRINTHEAD WIT	\$170.00
47008525 4602	16	CDW-GOVERNMENT INC	HP LASERJET PRO M402N	\$161.82
47008525 4602	16	CDW-GOVERNMENT INC	INTEL GIGABIT CT DESKTOP	\$65.96
47008525 4602	16	ISLAND TECH SERVICES	SIERRA WIRELESS GX450	\$737.00
47008525 4619	16	CDW-GOVERNMENT INC	ACRONIS ADVANTAGE PREMIER	\$3,850.00
47008525 4619	16	CDW-GOVERNMENT INC	SERVICE AGREEMENT - TECH	\$932.26
47008525 4619	16	CDW-GOVERNMENT INC	SERVICE AGREEMENT- TECH S	\$815.49

TOTAL OPERATIONS

\$8,142.49

47008625 4602	16	CDW-GOVERNMENT INC	DELL OIPILEX 3040 - FOR S	\$3,539.94
47008625 4602	16	CDW-GOVERNMENT INC	DELL P2217H - LED MONITOR	\$1,139.94
47008625 4602	16	DELL COMPUTERS	DELL LATITUDE 14 RUGGED	\$2,106.68
47008625 4602	16	DELL MARKETING LLP	HAVIS DS-DELL -405 BASIC	\$338.39
47008625 4619	16	SUNGARD PUBLIC SECTOR	MONTHLY MAINTENANCE NOV	\$10,971.56

TOTAL CAPITAL ASSETS

\$18,096.51

TOTAL INFORMATION SYSTEMS FUND

\$26,254.00

62000024 4507	16	CIVILTECH ENGINEERING, INC.	PROFESSIONAL SERVICES	\$974.34
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TOTAL ROSELLE ROAD TIF FUND

\$974.34

64000025 4612	16	AIR ONE EQUIPMENT INC	VARIOUS SUPPLIES	\$901.75
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VILLAGE OF HOFFMAN ESTATES

November 7, 2016

ACCOUNT	YEAR	VENDOR	DESCRIPTION	AMOUNT
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\$901.75

71000024 4543	16	WELLS FARGO BANK	AGENT FEE	\$250.00
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\$250.00

BILL LIST TOTAL

\$1,052,540.88

SUNGARD PUBLIC SECTOR
 DATE: 11/03/2016
 TIME: 13:54:55

VILLAGE OF HOFFMAN ESTATES
 CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 1
 ACCTPA21

SELECTION CRITERIA: transact.t_c='20' and transact.trans_date between '20161014 00:00:00.000' and '20161103 00:00:00.000'
 ACCOUNTING PERIOD: 11/16

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
0102	90513 V	06/03/14	10997	CAMIC JOHNSON	01201223	HEARING OFFICER	0.00	-350.00
0102	98605 V	01/29/16	17749	ULUGHBEK ISROILOV	40	UB REFUND	0.00	-33.24
0102	98937 V	02/29/16	17788	FRANK & NICOLE JOHNSON	40	UB REFUND	0.00	-43.67
0102	99524 V	04/19/16	16355	VLADANKA BERA	01000014	OVERPAYMENT ON CITATIO	0.00	-50.00
0102	101898 V	10/18/16	18216	JOSHUA SANCHEZ	08	RTN OF SEIZED FUNDS	0.00	-110.00
0102	101907	10/17/16	14366	SUSAN TOMPKINS	01	C-PAL	0.00	768.88
0102	101908	10/17/16	18216	JOSHUA SANCHEZ	08	RTN OF SEIZED FUNDS	0.00	110.00
0102	101909	10/17/16	18216	JOSHUA SANCHEZ	08	RTN OF SEIZED FUNDS	0.00	110.00
0102	101909 V	10/17/16	18216	JOSHUA SANCHEZ	08	RTN OF SEIZED FUNDS	0.00	-110.00
TOTAL CHECK							0.00	0.00
0102	101910	10/17/16	14410	TESSERACT THEATRE ENSEMB	01605824	ARTS COMMISSION	0.00	400.00
0102	101911	10/18/16	12346	SPRINT	40406724	WIRELESS SERVICES	0.00	39.99
0102	101912	10/18/16	18039	WEX BANK	01404524	FUEL	0.00	679.22
0102	101913	10/19/16	14550	CALL ONE	01404424	LANDLINES	0.00	583.51
0102	101913	10/19/16	14550	CALL ONE	01303324	LANDLINES	0.00	50.14
0102	101913	10/19/16	14550	CALL ONE	40406724	LANDLINES	0.00	39.09
0102	101913	10/19/16	14550	CALL ONE	01556524	LANDLINES	0.00	38.69
0102	101913	10/19/16	14550	CALL ONE	01404424	LANDLINES	0.00	3,331.11
0102	101913	10/19/16	14550	CALL ONE	40406724	LANDLINES	0.00	1,507.98
0102	101913	10/19/16	14550	CALL ONE	40406824	LANDLINES	0.00	41.67
TOTAL CHECK							0.00	5,592.19
0102	101914	10/20/16	7069	KEN CAMPBELL	01605824	REIM FOR SISTER CITIE	0.00	56.00
0102	101915	10/21/16	14210	CARUSO DEVELOPMENT CORPO	01	RFD BLACKBERRY FALLS	0.00	69,000.00
0102	101916	10/21/16	14762	PATRICIA CROSS	01101324	REIM FOR FILING FEES	0.00	180.77
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	01303123	VARIOUS SUPPLIES	0.00	97.05
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	01404123	VARIOUS SUPPLIES	0.00	19.26
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	01404424	VARIOUS SUPPLIES	0.00	37.87
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	01404424	VARIOUS SUPPLIES	0.00	106.65
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	01404523	VARIOUS SUPPLIES	0.00	41.56
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	01404623	VARIOUS SUPPLIES	0.00	27.00
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	01404624	VARIOUS SUPPLIES	0.00	28.31
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	40406723	VARIOUS SUPPLIES	0.00	134.10
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	40406724	VARIOUS SUPPLIES	0.00	4.97
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	40406724	VARIOUS SUPPLIES	0.00	212.08
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	40406825	VARIOUS SUPPLIES	0.00	33.93
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	46700024	VARIOUS SUPPLIES	0.00	19.37
0102	101917	10/21/16	4065	THE HOME DEPOT #1904	47008525	VARIOUS SUPPLIES	0.00	59.91

SUNGARD PUBLIC SECTOR
 DATE: 11/03/2016
 TIME: 13:54:55

VILLAGE OF HOFFMAN ESTATES
 CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 2
 ACCTPA21

SELECTION CRITERIA: transact.t_c='20' and transact.trans_date between '20161014 00:00:00.000' and '20161103 00:00:00.000'
 ACCOUNTING PERIOD: 11/16

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK							0.00	822.06
0102	101918	10/24/16	18222	JUANA CARDENAS	71000014	TOW FEE REFUND	0.00	500.00
0102	101919	10/24/16	2226	PETTY CASH	01202123	PETTY CASH	0.00	50.22
0102	101919	10/24/16	2226	PETTY CASH	01202123	PETTY CASH	0.00	57.90
0102	101919	10/24/16	2226	PETTY CASH	01202123	PETTY CASH	0.00	74.86
0102	101919	10/24/16	2226	PETTY CASH	01202222	PETTY CASH	0.00	66.00
0102	101919	10/24/16	2226	PETTY CASH	01202423	PETTY CASH	0.00	29.98
TOTAL CHECK							0.00	278.96
0102	101920	10/24/16	18223	HAN WOO	01000014	RFD OVER PYMT	0.00	220.00
0102	101921	10/26/16	18156	RYAN JOHNSON	01505022	CDBG REIM TRAVEL	0.00	63.18
0102	101922	10/26/16	18230	AHAND /N. COOK INTERMEDI	01505022	GRP MEMBERSHIP	0.00	100.00
0102	101923	10/26/16	18236	MICHAEL SANTANGELO	01605824	DEPOSIT HARVEST LUNCH	0.00	100.00
0102	101924	10/27/16	4496	VERIZON WIRELESS	01101124	WIRELESS SERVICES	0.00	827.29
0102	101924	10/27/16	4496	VERIZON WIRELESS	01101224		0.00	184.57
0102	101924	10/27/16	4496	VERIZON WIRELESS	01101324		0.00	63.50
0102	101924	10/27/16	4496	VERIZON WIRELESS	01101424		0.00	171.81
0102	101924	10/27/16	4496	VERIZON WIRELESS	01101524		0.00	63.50
0102	101924	10/27/16	4496	VERIZON WIRELESS	01101624		0.00	127.00
0102	101924	10/27/16	4496	VERIZON WIRELESS	01102524		0.00	132.10
0102	101924	10/27/16	4496	VERIZON WIRELESS	01106224		0.00	63.50
0102	101924	10/27/16	4496	VERIZON WIRELESS	01207124		0.00	63.50
0102	101924	10/27/16	4496	VERIZON WIRELESS	01201224		0.00	807.37
0102	101924	10/27/16	4496	VERIZON WIRELESS	01301224		0.00	208.55
0102	101924	10/27/16	4496	VERIZON WIRELESS	01303124		0.00	129.56
0102	101924	10/27/16	4496	VERIZON WIRELESS	01303124		0.00	127.00
0102	101924	10/27/16	4496	VERIZON WIRELESS	01303224		0.00	214.84
0102	101924	10/27/16	4496	VERIZON WIRELESS	01303324		0.00	63.50
0102	101924	10/27/16	4496	VERIZON WIRELESS	01401224		0.00	236.92
0102	101924	10/27/16	4496	VERIZON WIRELESS	01404124		0.00	127.00
0102	101924	10/27/16	4496	VERIZON WIRELESS	01404224		0.00	18.05
0102	101924	10/27/16	4496	VERIZON WIRELESS	01404324		0.00	145.05
0102	101924	10/27/16	4496	VERIZON WIRELESS	01404424		0.00	240.30
0102	101924	10/27/16	4496	VERIZON WIRELESS	01404524		0.00	63.50
0102	101924	10/27/16	4496	VERIZON WIRELESS	01404824		0.00	124.44
0102	101924	10/27/16	4496	VERIZON WIRELESS	01501224		0.00	138.29
0102	101924	10/27/16	4496	VERIZON WIRELESS	01505024		0.00	63.50
0102	101924	10/27/16	4496	VERIZON WIRELESS	01505124		0.00	891.32
0102	101924	10/27/16	4496	VERIZON WIRELESS	01505224		0.00	625.34
0102	101924	10/27/16	4496	VERIZON WIRELESS	01505924		0.00	169.89
0102	101924	10/27/16	4496	VERIZON WIRELESS	01556524		0.00	127.00
0102	101924	10/27/16	4496	VERIZON WIRELESS	40406724		0.00	1,036.98
0102	101924	10/27/16	4496	VERIZON WIRELESS	47008524		0.00	85.79
0102	101924	10/27/16	4496	VERIZON WIRELESS	47001224		0.00	2,950.48
0102	101924	10/27/16	4496	VERIZON WIRELESS	47001224		0.00	2,799.81
TOTAL CHECK							0.00	13,091.25

SUNGARD PUBLIC SECTOR
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VILLAGE OF HOFFMAN ESTATES
 CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 3
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SELECTION CRITERIA: transact.t_c='20' and transact.trans_date between '20161014 00:00:00.000' and '20161103 00:00:00.000'
 ACCOUNTING PERIOD: 11/16

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
0102	101925	10/27/16	18237	ELLEN VANDEVEER	01000014	RFD CITATION	0.00	120.00
0102	101926	10/27/16	18238	JASON GESSERT	01	C-PAL	0.00	1,400.74
0102	101927	10/27/16	18239	MARK GRZEGOREK	01000014	RFD DUPLICATE PYMT	0.00	106.00
0102	101928	10/27/16	1981	SHELL CREDIT CARD CENTER	01201222	FUEL	0.00	38.65
0102	101929	10/27/16	1156	AT & T	01404424	LANDLINES	0.00	44.26
0102	101929	10/27/16	1156	AT & T	40406724	LANDLINES	0.00	18.94
0102	101929	10/27/16	1156	AT & T	01303324	LANDLINE 2539330	0.00	119.51
TOTAL CHECK							0.00	182.71
0102	101930	10/27/16	8960	COMCAST CABLE	01404424	INTERNET SERVICES	0.00	146.58
0102	101931	10/27/16	9888	PURCHASE ADVANTAGE CARD	01101123	VARIOUS SUPPLIES	0.00	27.00
0102	101932	10/27/16	12802	LEAF	01303124	COPIER LEASING	0.00	197.00
0102	101932	10/27/16	12802	LEAF	01201224	COPIER LEASING	0.00	301.49
TOTAL CHECK							0.00	498.49
0102	101968	10/31/16	2267	MCCLLOUD SERVICES	01101122	REIM LEAGUE OF CITIES	0.00	136.00
0102	101968	10/31/16	2267	MCCLLOUD SERVICES	01101122	REIM LEAGUE OF CITIES	0.00	-136.00
TOTAL CHECK							0.00	0.00
0102	101969	10/31/16	2439	WILLIAM MCLEOD	01101122	REIM FOR LEAGUE	0.00	136.00
0102	101970	11/01/16	18274	SERGIO RODRIGUEZ	01605824	DJ SERVICES	0.00	200.00
0102	101971	11/01/16	2226	PETTY CASH	01605724	PETTY CASH	0.00	4.08
0102	101971	11/01/16	2226	PETTY CASH	01303122	PETTY CASH	0.00	97.55
0102	101971	11/01/16	2226	PETTY CASH	01303525	PETTY CASH	0.00	30.20
0102	101971	11/01/16	2226	PETTY CASH	01303124	PETTY CASH	0.00	5.27
0102	101971	11/01/16	2226	PETTY CASH	01301222	PETTY CASH	0.00	15.75
0102	101971	11/01/16	2226	PETTY CASH	01301223	PETTY CASH	0.00	46.73
TOTAL CHECK							0.00	199.58
0102	101972	11/02/16	6583	DARIN FELGENHAUER	01	C-PAL LOAN	0.00	1,538.00
0102	101973	11/02/16	5336	MICHAEL LORKOWSKI	01	C-PAL	0.00	2,000.00
0102	101974	11/03/16	2226	PETTY CASH	01401223	PETTY CASH	0.00	50.18
0102	101974	11/03/16	2226	PETTY CASH	01605324	PETTY CASH	0.00	6.98
0102	101974	11/03/16	2226	PETTY CASH	40406723	PETTY CASH	0.00	15.67
0102	101974	11/03/16	2226	PETTY CASH	40406825	PETTY CASH	0.00	9.28
0102	101974	11/03/16	2226	PETTY CASH	01401222	PETTY CASH	0.00	23.74
0102	101974	11/03/16	2226	PETTY CASH	01401223	PETTY CASH	0.00	7.01
TOTAL CHECK							0.00	112.86
TOTAL CASH ACCOUNT							0.00	98,122.20

SUNGARD PUBLIC SECTOR
DATE: 11/03/2016
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VILLAGE OF HOFFMAN ESTATES
CHECK REGISTER - DISBURSEMENT FUND

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SELECTION CRITERIA: `transact.t_c='20'` and `transact.trans_date` between '20161014 00:00:00.000' and '20161103 00:00:00.000'
ACCOUNTING PERIOD: 11/16

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL FUND							0.00	98,122.20
TOTAL REPORT							0.00	98,122.20

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AUTHORIZING THE DISPOSAL OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF HOFFMAN ESTATES

WHEREAS, in the opinion of the corporate authorities of the Village of Hoffman Estates, it is no longer necessary or useful to or for the best interests of the Village of Hoffman Estates to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hoffman Estates to dispose of said personal property.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That pursuant to 65 ILCS 5/11-76-4 of the Illinois Revised Statutes, the President and Board of Trustees of the Village of Hoffman Estates find that the damaged Police Department Uninterruptable Power Supply (UPS) now owned by the Village of Hoffman Estates, is no longer necessary or useful to the Village of Hoffman Estates and that the best interests of the Village of Hoffman Estates will be served by its disposal.

Section 2: That pursuant to 65 ILCS 5/11-76-4, the Village Manager is hereby authorized to properly dispose of or recycle such property.

Section 3: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 4: That this ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2016

Table with 5 columns: VOTE, AYE, NAY, ABSENT, ABSTAIN. Rows list Trustees: Karen V. Mills, Anna Newell, Gary J. Pilafas, Gary G. Stanton, Michael Gaeta, Gayle Vandenberg, and Mayor William D. McLeod.

APPROVED THIS _____ DAY OF _____, 2016

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2016.

AGENDA
TRANSPORTATION AND ROAD IMPROVEMENT COMMITTEE
Village of Hoffman Estates
November 14, 2016

DRAFT

7:00 p.m. – Board Room

Members:	Gary Stanton, Chairperson	Anna Newell, Trustee
	Karen Mills, Vice Chairperson	Gary Pilafas, Trustee
	Gayle Vandenberg, Trustee	Michael Gaeta, Trustee
		William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – October 10, 2016**

NEW BUSINESS

- 1. Request approval of an amendment to the Letter of Understanding between the Village of Schaumburg and Village of Hoffman Estates for the Bode Road / Springinsguth Road reconstruction project. *(Tentative)*
 - 2. Discussion of Haverford Way, Eton Drive, and Steffen Drive intersection. *(Tentative)*
 - 3. Request acceptance of Transportation Division Monthly Report.
- III. President's Report**
 - IV. Other**
 - V. Items in Review**
 - VI. Adjournment**

AGENDA
PLANNING, BUILDING AND ZONING COMMITTEE
Village of Hoffman Estates
November 14, 2016

DRAFT

Immediately Following the Transportation & Road Improvement Committee

Members:	Karen Mills, Chairperson	Anna Newell, Trustee
	Gayle Vandenberg, Vice Chairperson	Gary Pilafas, Trustee
	Gary Stanton, Trustee	Michael Gaeta, Trustee
		William McLeod, Mayor

I. Roll Call

II. Approval of Minutes - October 10, 2016

OLD BUSINESS

1. Request direction on the final disposition of the Bergman Farmhouse located on the north side of Algonquin Road, west of Ela Road.

NEW BUSINESS

1. Consideration of participation in Next Level Northwest: A Regional Business Accelerator Partnership. *(Remanded from Village Board)*
2. Request acceptance of Department of Development Services monthly report for Planning Division.
3. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.
4. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

AGENDA
GENERAL ADMINISTRATION & PERSONNEL COMMITTEE
VILLAGE OF HOFFMAN ESTATES
November 14, 2016

DRAFT

Immediately Following Planning, Building & Zoning Committee

Members: **Gayle Vandenberg, Chairman**
 Gary Stanton, Vice-Chairman
 Karen Mills, Trustee
 Anna Newell, Trustee
 Gary Pilafas, Trustee
 Michael Gaeta, Trustee
 Mayor William McLeod

I. Roll Call

II. Approval of Minutes – October 10, 2016

NEW BUSINESS

1. Request approval of a Resolution establishing a deferred compensation plan with the Illinois Public Pension Fund Association (IPPPFA).
2. Request approval of a Resolution approving the purchase of one (1) month Illinois Municipal Retirement Fund (IMRF) service credit for employee member.
3. Request acceptance of Cable TV Monthly Report.
4. Request acceptance of Human Resources Management Monthly Report.
5. Request acceptance of Legislative Operations & Outreach Monthly Report.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment



VILLAGE OF HOFFMAN ESTATES
PLANNING AND ZONING COMMISSION
FINDING OF FACT

PROJECT NO.: 2016036P

VILLAGE BOARD MEETING DATE: NOVEMBER 7, 2016

PETITIONER(S): CLASSY PRODUCTIONS, LLC

PROJECT ADDRESS: 1473 Glen Lake Road

ZONING DISTRICT: B-2, COMMUNITY BUSINESS

Does the Planning and Zoning Commission find that this request meets the Standards for a Special Use (Section 9-1-18)?

YES

NO

Recommendation: **APPROVAL**

Vote: 9 Ayes 2 Absent 0 Vacancy

PZC MEETING DATE: October 19, 2016

STAFF ASSIGNED: PETER GUGLIOTTA

Request by Classy Productions, LLC (Applicant) for a special use under Zoning Code Section 9-8-2-C-9 to permit a Dog Day Care facility (7 Paws A Week) with related services and overnight boarding on the property located at 1473 Glen Lake Road. The following conditions shall apply:

1. No more than 50 dogs shall be housed in the business at any time.
2. Noise shall be minimized and shall not create a nuisance for the property or surrounding properties.
3. Dogs in the exterior fenced area shall be supervised at all times by business staff.
4. The exterior fenced area shall be maintained in a clean and orderly manner, and shall not be used for outside storage.
5. The tenant shall monitor and manage where their customers and employees park to ensure that no customers stop/stand along the curb or park illegally when dropping off/picking up.

AUDIENCE COMMENTS

A neighbor (Jackie Marik - 1525 Fairfield Lane) spoke and said they had previous issues with noise, but the issue was resolved and hasn't been a problem lately.

FINDING

The Commission heard a request from Jennifer Hartner (Classy Productions, LLC), business owner, to open a dog day care. This is the third special use request for a dog day care facility at this same location. The most recent special use granted to 7 Paws A Week at this location expired when the business was sold to Classy Productions LLC. Although the name will remain the same, the change in ownership requires a new special use.

The petitioner stated that the proposed business would provide the same dog day care services as well as additional services for dog owners. The petitioner has indicated that the proposed business would continue to serve the existing clientele offering dog day care, grooming and bathing, retail sales of pet care products, obedience training and classes, temperament testing, and dog walking services.

The Commission also learned that similar to the previous owner, the business would include overnight boarding and the dogs would be supervised overnight by staff.

Commission questions dealt with cleanliness of the facility and how dogs are monitored regarding health and interaction with each other.

The Commission considered Section 9-1-18-I of the Zoning Code (Standards for a Special Use) which states: "No special use shall be recommended by the Planning and Zoning Commission unless said Planning and Zoning Commission shall find:

1. That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;
2. That the special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
3. That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;
4. That adequate utilities, access roads, drainage, and/or necessary facilities have been or are being provided;
5. That adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in public streets; and
6. That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except in each instance as such regulations may be modified by the Village Board pursuant to the recommendation of the Planning and Zoning Commission.

The Commission felt the request met the Standards and voted unanimously to recommend approval of the special use.

PLANNING AND ZONING COMMISSIONERS

Chairperson Eva Combs	Thomas Krettler
Vice-Chairman Steve Caramelli	Greg Ring
Sharron Boxenbaum	Nancy Trieb
Lon Harner	Steve Wehofer
Lenard Henderson	Denise Wilson
Myrene Iozzo	

ROLL CALL VOTE

9 Ayes
0 Nays
2 Absent (Boxenbaum, Wehofer)
MOTION PASSED

The following attachments are hereby incorporated as part of this Finding of Fact:

Staff Report
Petitioner's Application & Submittals
Location Map & Aerial Photo



VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION STAFF REPORT

PROJECT NO.: 2016036P

PROJECT NAME: DOG DAY CARE FACILITY

PROJECT ADDRESS/LOCATION: 1473 GLEN LAKE ROAD

PUBLIC HEARING
YES NO

REZONING MASTER SIGN PLAN SPECIAL USE VARIATION
SITE PLAN AMENDMENT PLAT

MEETING DATE: October 19, 2016

STAFF ASSIGNED: JOSH EDWARDS JAE

REQUESTED MOTION

Request by Classy Productions, LLC (Applicant) for a special use under Zoning Code Section 9-8-2-C-9 to permit a Dog Day Care facility (7 Paws A Week) with related services and overnight boarding on the property located at 1473 Glen Lake Road.

INCLUDES RECOMMENDED CONDITIONS
YES NO

ACRES: 0.4 (APPROXIMATE)	ZONING DISTRICT: B-2, COMMUNITY BUSINESS DISTRICT	
ADJACENT PROPERTIES:	NORTH: WEBSTER DENTAL, ZONED B-2 EAST: SIMPLY STEREO, ZONED B-2	SOUTH: MARATHON (VACANT), ZONED B-2 WEST: RESIDENCES, ZONED R-4

BACKGROUND

In 2012, the Village granted a special use to Laura Jungen to operate a dog day care with overnight boarding, Ruff & Ready, at this location. The space is approximately 3,850 square feet. The request included a Site Plan Amendment to install a 6 foot high wooden fence for a dog exercise area behind the business. The business closed in 2013, and the special use expired because it was granted to Laura Jungen and Ruff & Ready. A special use ordinance is granted to a particular business operator and particular business plan, and is not transferable to a different business.

In 2013, the current owner of 7 Paws a Week, Andy Clemente, obtained special use approval to open a dog day care business with overnight boarding. Drainage improvements were completed to improve an existing drainage problem in the area behind the business. The property owner subsequently completed site improvements, required due to the tenant change per the Subdivision Code, including curbed landscape islands and trees.

The Village received occasional complaints from nearby property owners regarding noise, odor, and sanitation problems associated with the original dog day care, Ruff & Ready. The business owner was notified of these complaints and instructed to address the problems immediately. Citations were not issued

during the 10 months in which Ruff & Ready operated. After 7 Paws a Week opened the business provided to the Village Health Inspector their documents listing their instructions and daily schedules of cleaning and sanitizing the business and exercise area. The Village has received complaints from the adjacent convenience store tenant related to odor; however, the Village Health Inspector has made repeated visits and no odor or sanitation code violations were found.

PROPOSAL

The petitioner, Classy Productions, LLC, is proposing to purchase and operate 7 Paws a Week, a dog day care facility with related services including overnight boarding. This request is a change in ownership and the petitioner has indicated that they intend to operate the business in exactly the same manner as the existing business. Although the petitioner is proposing the same business category at the same location, a special use is required because it is a new business. The proposed business would continue to serve the existing clientele offering dog day care, grooming and bathing, retail sales of pet care products, obedience training and classes, temperament testing, and dog walking services. The 2013 business plan from the prior approval for 7 Paws a Week has been included in the packet.

The dog day care component of the business would involve the supervision of customers' dogs. Customers would generally bring their dogs in the morning and pick them up in the afternoon or evening. The petitioner has provided a description of the business and a proposed floor plan showing the different play areas for the dogs and staff offices, which is unchanged from the existing layout.

The business would include overnight boarding and the dogs would be supervised overnight by staff. The kennel or overnight boarding aspect of the business would require a special use approval and is therefore included in the motion for approval.

The proposed conditions of approval are repeated from the prior approval, except for conditions related to required site improvements and corrections to improve drainage, which were completed. No further exterior improvements are required coinciding with this tenant change. Most of the conditions relate to nuisance concerns. Illegal parking has not been noted since the current business opened and no significant change to parking demand is anticipated.

SPECIAL USE -- ZONING CODE SECTION 9-8-2-C-9

The subject property is zoned B-2, Community Business District.

Dog Day Care is not listed as a permitted or special use in the B-2 District, therefore this request is being considered under Section 9-8-2-C-9 which states "All other uses not heretofore cited in Sections 9-8-1-B (Permitted Uses in B-1), 9-8-1-C (Special Uses in B-1), and 9-8-2-B (Permitted Uses in B-2)."

Section 9-1-18-I of the Zoning Code (Standards for a Special Use) states: "No special use shall be recommended by the Planning and Zoning Commission unless said Planning and Zoning Commission shall find:

1. That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;

2. That the special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
3. That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;
4. That adequate utilities, access roads, drainage, and/or necessary facilities have been or are being provided;
5. That adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in public streets; and
6. That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except in each instance as such regulations may be modified by the Village Board pursuant to the recommendation of the Planning and Zoning Commission.

NOTIFICATION

Standard notification letters have been sent to surrounding properties within 300 feet and no comments have been received.

RECOMMENDED CONDITIONS

If the Planning & Zoning Commission finds that the standards for a special use have been met, staff recommends the following conditions:

1. No more than 50 dogs shall be housed in the business at any time.
2. Noise shall be minimized and shall not create a nuisance for the property or surrounding properties.
3. Dogs in the exterior fenced area shall be supervised at all times by business staff.
4. The exterior fenced area shall be maintained in a clean and orderly manner, and shall not be used for outside storage.
5. The tenant shall monitor and manage where their customers and employees park to ensure that no customers stop/stand along the curb or park illegally when dropping off/picking up.

Attachments: Petitioner's Application & Submittals
Legal Notice
Location Map
Aerial Photo



VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING GENERAL APPLICATION*

Special Use for DOG DAY CARE Rezoning from _____ to _____

Variation: Commercial Residential Sign

Plat (Subdivision & Others): Preliminary Final

Site Plan: Amendment Concept Preliminary Final

Master Sign Plan: Amendment

Other: _____

*** ADDENDUM MATERIALS ARE REQUIRED FOR SPECIFIC REQUESTS**

Posting of Notification Sign(s) may be required.

Specific requirements will be provided when your request is scheduled.

FOR VILLAGE USE ONLY

Hearing Fee \$750 Check No. _____ Date Paid _____

Project Number: 2016036P

Staff Assigned: Josh Edwards

Meeting Date: 10/19/16

Public Hearing: Yes No

Sign Posting Required: Yes No

Date Sign Posted 10/9/16

PLEASE PRINT OR TYPE

Date: 09/14/16

Project Name: 7 PAWS A WEEK

Project Description: DOG GROOMING/DAYCARE/BOARDING BUSINESS

Project Address/Location: 1473 GLENLAKE ROAD

Property Index No. 07-08-409-016

Acres: 0.4 Zoning District: B-2

I. Owner of Record

CORRADO CESARIO
 Name Company

630 REGANCY DRIVE, DES PLAINES, IL 60016
 Street Address City

708 334-0509
 State Zip Code Telephone Number

TWINFRAME@SBCGLOBAL.NET
 Fax Number E-Mail Address

II. Applicant (Contact Person/Project Manager)

CRAIG HARTNER CLASS PRODUCTIONS, LLC DBA 7 PAWS A WEEK
 Name Company

22257 NW Brookside Way, BARRINGTON
 Street Address City

IL 60010 847 525-6750
 State Zip Code Telephone Number

847 904-9019 CRAIG2HART@GMAIL.COM
 Fax Number E-Mail Address

Applicant's relationship to property: TENANT

III. Owner Consent for Authorized Representative

CRAIG & OWNER WILL APPEAR

It is required that the property owner or his designated representative be at all requests before the Planning and Zoning Commission (PZC). During the course of the meeting, questions may arise regarding the overall site, site improvements, special conditions to be included in a PZC recommendation, etc. The representative present must have knowledge of the property and have the authority to make commitments to comply with any and all conditions included in the PZC recommendations. Failure to have the owner or designated representative present at the meeting can lead to substantial delays in the hearing process. If the owner cannot be present at the meeting, the following statement must be signed by the owner:

I understand the requirement for the owner or an authorized representative to be present at the meeting with full authority to commit to requests, conditions and make decisions on behalf of the owner. I hereby authorize CRAIG E. HARTNER to act on my behalf and advise that he/she has full authority to act as my/our representative.

X _____ CORRADO CESARIO
 Owner Signature Print Name

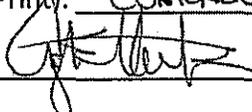
IV. Acknowledgement(s)

- Applicant acknowledges, understands and agrees that under Illinois law, the Village President (Mayor), Village Trustees, Village Manager, Corporation Counsel and/or any employee or agent of the Village or any Planning and Zoning Commission member or Chair, does not have the authority to bind or obligate the Village in any way and therefore cannot bind or obligate the Village. Further, Applicant acknowledges, understands and agrees that only formal action (including, but not limited to, motions, resolutions and ordinances) by the Board of Trustees, properly voting in an open meeting, can obligate the Village or confer any rights or entitlement on the applicant, legal, equitable or otherwise.
- Planning and Zoning Commission members and Village Staff often conduct inspections of subject site(s) as part of the pre-hearing review of requests. These individuals will be carrying official Village identification cards that can be shown upon request.

The Owner and Applicant, by signing this Application, certify to the correctness of the application and all submittals.

Owner's Signature: 

Owner's Name (Please Print): CORRADO CESARIO

Applicant's Signature: 
(If other than Owner)

Applicant's Name (Please Print): CRAIG F. HATCHER

Date: 9/14/16

All requests must be accompanied by the items required and all fees must be paid before the Planning and Zoning Commission can hear any case.

Please contact the Planning Division (located in the Municipal Building) with any questions:

Email: planning@hoffmanestates.org
Address: 1900 Hassell Road
Hoffman Estates, IL 60169
Phone: (847) 781-2660
Fax: (847) 781-2679

Addendums Attached:

- Special Use Master Sign Plan
 Rezoning Other _____
 Variation
 Plat
 Site Plan

7PAWS A WEEK

Project Narrative

Jennifer Hartner & Craig Hartner have formed an entity (Classy Productions, LLC) to purchase an ongoing business, 7 PAWS A WEEK, located at 1473 Glen Lake Road, Hoffman Estates, 60169. The business will continue to operate in the manner it currently does, namely providing dog daycare, grooming, boarding and retail sales. There are no plans to alter the way the business is conducted and all current employees will remain with the business.

Jennifer, who has experience in this type of business, will be a full time employee of the business and its manager, while I will provide assistance with accounting, taxes, business strategy, etc. (I have over thirty years' experience as a Chief Financial Officer).

The business hours will remain 6:30AM to 6:30PM Monday through Friday, 8:00AM to 6:00PM on Saturdays and 8:00AM to 10:00AM and 4:00PM to 6:00PM on Sundays.

The primary businesses remain providing daily dog daycare and grooming services. We also provide overnight boarding with 24 hour supervision of the dogs and have a small retail offering.

Parking requirements are minimal as the majority of our customers are either dropping off or picking up their dogs. Customers are primarily from Hoffman Estates, South Barrington and Schaumburg.



VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION SPECIAL USE ADDENDUM

REQUIRED SUBMITTALS:

- General Application
- \$500 Special Use hearing fee/\$750 for "All Other Uses"
- Legal Description
Typically found on a tax bill, survey, mortgage documents or deed
- Current Plat of Survey drawn to scale
- A scale drawing of the floor plan and elevations, including windows and door locations.
- A Project Narrative detailing the use, hours of operation, parking demand, etc. Provide relevant plans, studies, and any other documents to support the request.
- A written response to each of the Standards for a Special Use (see below).

You are responsible for posting a notification sign(s) on your property 10 days before the Planning & Zoning Commission hearing and removing the sign(s) 10 days after final Village Board action. Specific requirements will be provided by Planning Staff.

No special use shall be recommended by the Planning and Zoning Commission unless said Commission finds that adequate evidence is provided to meet the Special Use Standards. (Respond to each standard as it applies to your request either below or address on a separate sheet)

1. That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;

We (Classy Productions, LLC) have purchased 7 Paws a Week and plan on conducting the business in exactly the same manner as the previous owner, 7 Paws a Week, Inc., namely providing the highest quality service dog daycare, grooming, boarding & retail operation. Public health, comfort and safety will not be compromised in any manner. All dogs will be in a controlled environment with 24 hour supervision and professional guidance by trained personnel having over 42 years of dog handling experience. Every customer will be treated with the utmost respect and highest level of professionalism with public morals held in the highest regards.

2. That the special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;

The services provided by 7 Paws a Week will continue to not interfere, disrupt or cause any damages or hardships to its neighboring businesses. Ample parking, sufficient space between the two businesses, and easy in-and-out access to each front door allows for seamless day to day operations for the parties involved. 7 Paws a Week continues to pose no threat of diminishing or impairing the property values in Hoffman Estates or the surrounding areas.

3. That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;

7 Paws a Week has not and will not prevent any property development from occurring. Our building will remain the same in overall size in all ways. We do not anticipate any material changes to the building.

4. That adequate utilities, access roads, drainage, and/or necessary facilities have been or are being provided;

All necessary utilities and drainage have been provided and there is ample access roads. The facility continues to be more than adequate for 7 Paws a Week to continue to conduct its business.

5. That adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in public streets; and

No traffic congestions has or will result from the services rendered by 7 Paws a Week. Parking is ample and customers simply drop off or pick up their dogs.

6. That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except in each instance as such regulations may be modified by the Village Board pursuant to the recommendation of the Planning and Zoning Commission.

7 Paws a Week has and will continue to fully comply with all associated rules and regulations, as well as all fees associated in obtaining the special use permit.

Business Plan Outline

Executive Summary

- Mission
- Goals

Company Summary

- Company Summary
- Company Ownership
- Start-up Summary
- Company Locations and Facility
- Legal Considerations

Products and Services

- Products and Services
- Product and Service Description
- Competitive Comparison
- Fulfillment
- Technology

Market Analysis Summary

- Market Analysis Summary
- Target Market
- Target Market Segment Strategy
- Market Needs
- Market Trends
- Market Growth

Strategy and Implementation Summary

- Marketing Strategy
- Market Penetration Strategy
- Growth Marketing/Promotion Strategy
- Sales Strategy
- Sales Forecast

Management Summary

- Management Team
- Personnel Plan

Executive Summary

The bond between humans and animals is too often down played in todays society. Dogs have shifted from the role of a pet, to a valuable member of the family. This has resulted in a booming pet industry market. So many varieties of pet businesses have emerged as a result of this. Dog Daycare has become one of the most profitable, not to mention, popular businesses to emerge in this market.

Mission

7 Paws A Week is driven by our mission to be our customers one stop shop for all of their pet needs. We will provide the highest quality products, dog walking, grooming, boarding and daycare for dogs in a fun, but supervised, loving and safe environment. By having continual professionally trained supervision and low supervisor to dog ratio, 7 Paws A Week will be known for trust, versatility, superior customer service, competitive pricing, safety and fun!

Goals

7 Paws A Week has one major goal; to provide top notch quality pet care through daycare, boarding, nutritional products, grooming, pet walking and pampering in a loving and safe environment. Our job is to provide these services in a safe, secure, structured environment. 7 Paws A Week is a new business that has 4 main goals:

1. Be recognized as the most elite pet service in Illinois, with a more long term goal of becoming the most elite pet service nationally.
2. Provide unparalleled pet care/services and customer service through our trained and highly knowledgeable staff.
3. Maintain a reputation for an extremely clean, safe and modern environment.
4. Build 7 Paws A Week into an extremely successful, profitable and reputable business, with future plans to expand both locally and nationally. This will be achieved using proven business principles and an innovative and strategic marketing plan.

Company Summary

Company Summary

7 Paws A Week will be a state-of-the-art Day Care, boarding and grooming center for dogs with many other services, making it a one stop shop for all your pet needs. It will be a cage-free, completely supervised and interactive environment that will provide general obedience, private training, socialization and agility training and exercise for dogs in a fun atmosphere.

Dog Day Care is an organized, controlled and supervised environment where dogs are temperament tested and grouped based on temperament, size, personality and age. This allows us to provide non-aggressive dogs a safe and secure place to interact and play throughout the day.

7 Paws A Week will be the number one area business providing the utmost in quality pet care, services and pampering. We understand that our customers' dogs are an important member of their family, as well as our clients need for trust and satisfaction in all services provided to their pet. We plan to cater to our clients and set our company apart from other similar businesses by extending our hours of operation beyond our competitor's hours. We will also be open 7 days a week, because we understand the value of our client's time and the benefits of convenient hours of operation, especially on weekend days.

We will be forming strategic alliances with pet rescue organizations, certified local pet training individuals and companies, local veterinary clinics and numerous other companies. This enables our company to have vet services available at all hours giving even more of a sense of security to pet owners, as well as introducing clients to more available and beneficial opportunities for their pets. In addition, our involvement with the community will attract attention of media, which will provide positive advertisement.

For the first few months of operation our staff will consist of 3-4 fulltime individuals, with additional employees brought in when the need demands it. All current employees will already have extensive experience working with animals. All employees will be working toward pet care certifications. Employees will also be certified in basic first aid and CPR.

7 Paws A Week is seeking funding to carry us through the first 3 months of operations. In addition, we are looking for start-up capital funding.

Company Ownership

7 Paws A Week will be established as a "S-Corp" company under the name 7 Paws A Week, Inc. It is our company intention to continually increase and develop new sales and broaden our client base through outstanding customer service, community service events that provide free advertising, and paid advertising media. Our company will offer a wide variety of pet related services to cater to our clients needs. We will also make our service available to a larger number of potential customers by making our services available 7 days a week with more extended and convenient hours of operation.

Start-up Summary

The founders of 7 Paws A Week bring extensive knowledge and experience to the business. Two of the key partners offer a combined 40 years of experience in dog day care, obedience training, temperament testing, dog retail products, CPR and first aid, as well as dog boarding, bathing and grooming. In addition, the president of 7 Paws A Week has over 12 years experience in business management, executive decision making, as well as responsible fiscal spending. This coupled with the 40 years of dog care experience is an excellent combination for success and money and asset management.

Moreover, since 7 Paws A Week is taking over a location in which a dog day care previously existed, the customer base at start up is extensive, as is the population of single and multiple dog homes in the neighboring areas of Hoffman Estates, Barrington, and Schaumburg, IL. The previous dog day care business **ONLY** offered one service and that was dog day care. 7 Paws A Week will extend its services, as well as its potential customer base, by adding boarding, grooming and bathing, a broad scope of retail products, obedience training and classes, temperament testing, and dog walking services. These very important services

are in high demand and adding them to our business means more customers and additional, un-tapped revenue that was previously left untouched.

Most importantly, existing customers will act as free advertising through word of mouth upon seeing a newly remodeled day care center with all services provided under one roof. Finally, our location is excellent in that we have very little, or no, competition in our immediate, neighboring areas.

Company Location and Facility

7 Paws A Week will be located in Hoffman Estates, Illinois. We are currently finalizing lease negotiations on a 7 year lease for a property located at:

1473 Glen Lake Road
Hoffman Estates, IL 60169

The location of this property is a major key to our success. We are in extremely close proximity to Barrington Road, Higgins Road, and Golf Road, all with direct access to I-90. Another favorable aspect to our location is the fact that we are embedded directly inside the suburban area of Hoffman Estates, an extremely heavily populated dog area, including multiple dog homes. Moreover, the neighboring suburbs of Schaumburg and Barrington do not offer any competition, while residents in these areas are middle to upper class with the disposable income needed for their dogs and dog needs.

In addition, the I-90 toll-way project looks to complete reconstruction of the pavement, three culvert replacements, bicycle lanes, and pedestrian accommodations. The reconstruction of these roads and the work to complete the full I-90 interchange at Barrington Road will bring more traffic to this area. This puts our company at an ideal location for those pet owners utilizing I-90 for Travel to and from work. We are a very convenient stop right off of I-90 for those potential clients.

Our location is also minutes from the Sears Center, various convention centers, restaurants and hotels widening our types of potential clientele and making our company a prime option for potential customers traveling with pets in need of daycare.

This location will be 3,900 square feet. We will have a lobby with a very organized, modern unique feel, as first impressions are lasting and very important. This will also set us apart from competitors. The main entrance will have controlled access to the rear of the facility, also facilitating the ease of customer transactions. We will also have a retail area in the lobby with nutritional food and dog treat products, as well as various pet related products available to customers. We will have an extensive area of high end boarding suites as well as an open area with removable fencing that will allow us to cater to different daily needs. All pets will be kept in their respective play areas based on size, temperament, personality and age. Each area will be fully equipped with numerous toys, beds and other amenities to keep our client's pet happy and content while under our supervision. Moreover, 7 Paws A Week will have an outdoor dog park, allowing dogs to get necessary exercise, and serving as additional space for dog training and fun for our pets!

In addition to the above amenities, 7 Paws A Week will also include a full service grooming salon offering various services to our customers.

Legal Considerations

7 Paws A Week will be operated as limited liability company. This serves to protect the investors from undue liability caused by any accidents or situations that may arise in a business that keeps animals in its care. Legal

Council will be employed to draft liability waivers for customers to sign prior to providing services. This limits the likelihood for lawsuits in all events except gross negligence on the part of 7 Paws A Week.

All required insurance needed to own and operate is in process through America's Choice Insurance. All dogs that participate in services provided by 7 Paws A Week will be required to fill out an application, undergo a one-on-one temperament test, supply all shot records (confirming all required vaccinations have been met), sign a medical waiver and a pet care agreement limiting the liability that the company is exposed to.

All applications for licenses and permits are currently being filled out and will be submitted for approval this month.

The addition of disability, health, and life insurance are being analyzed. As the business expands, the issue of benefits will be evaluated based on the needs of qualified staff added to the company.

Products and Services

Products and Services

7 Paws A Week, Inc. will offer a wide variety of products and services to meet the pet care needs of our clients. Detailed pricing and information on all products and services will be available to our clients in the form of literature and our company fully staffed with knowledgeable personnel capable of answering any questions in person. The following sections highlight the services we will provide.

Product and Service Description

Dog Daycare:

The caring for and socializing of dogs during the day while their owners are at work, is the heart and soul of our company. The majority of revenue is generated from this service in the form of a daily fee. All dogs will be cared for in a safe, loving environment, grouped according to size and temperament, and separated by fencing. Moreover, dogs will be supervised at all times. All pets will have access to toys, agility equipment and fenced in space both indoors and outdoors to run, play, and exercise. Play areas are designed to be aesthetically pleasing, as well as facilitate easy clean up and removal of animal waste. Our clients will see the benefits of our services from day one!

Temperament Tests:

Temperament is defined as the general attitude a dog displays towards people and other animals; it is a combination of inherited and acquired physical and mental traits that influence a dog's behavior. Temperament tests highlight these traits, attitudes, and behaviors to help determine if aggressive tendencies are present that could pose potential safety risks to staff or other pets in our care. It also provides the client a good idea of where their dog's level of socialization is currently at. Furthermore, it provides a sense of well-being within the client, giving them the security that every animal entering the facility is screened to insure the safety of all animals and staff. This is also an opportunity for us to assess and address additional training or socialization that may be needed prior to allowing the dog to interact freely with the other dogs in the play areas. The temperament test is provided with one free day of daycare so we can use a full day to evaluate, also acting as an additional source of revenue for our facility.

Training with Daycare:

At 7 Paws A Week, Inc. we incorporate basic obedience training into our daycare services at no charge. However, for those dogs that are non-aggressive but need a little more training, we provide training with daycare at an additional charge. We will offer one-on-one private training, as well as a variety of group classes and other training packages and courses. It allows the client to receive a much more balanced and controllable pet while providing much needed socialization for the dog at the same time. These services are offered to our clients at an additional charge. Private services are available for dog's not enrolled in daycare after a full evaluation/temperament test has been completed and the dog is approved.

Boarding:

7 Paws A Week, Inc. will have full boarding suites for our clients dogs with 24 hour supervision. Clients will be given the option to play with other dogs in daycare matched to their temperament and size during normal daycare operating hours for an additional charge. Boarding packages will be available to give our clients significant savings. Boarding will be another major revenue generator for our company.

Additional Services (see attached pricing list)

7 Paws A Week, Inc. will offer a variety of other services to meet all pet care needs in our care. In our lobby, we will offer a retail boutique area that consists of healthy treats and holistic foods that optimize dog's performance, as well as leashes, collars, and similar miscellaneous items. A full service grooming salon that offers baths, nail trimming, and other full service spa treatments for dogs will also be available.

7 Paws A Week, Inc.

Hours: M-F (6:30 am – 6:30 pm)

Sat. (9am – 3 pm)

Sun. (9am – 2 pm)

(Early Hour Drop offs available for an additional charge)

Daycare Pricing

Full Day: \$30/Day (\$18 extra for an additional dog - \$48 Total)

Half Day: \$20 (\$15 extra for an additional dog - \$35 Total)

FULL DAY PACKAGES

HALF DAY PACKAGES

5 DAY PKG: 1 Dog - \$140 (\$10 Savings) \$2 off/day
2 Dogs - \$220 (\$20 Savings) \$4 off/day

1 Dog - \$95 (\$5 Savings) \$1 off/day
2 Dogs - \$165 (\$10 Savings) \$2 off/day

10 DAY PKG: 1 Dog - \$270 (\$30 Savings) \$3 off/day
2 Dogs - \$425 (\$55 Savings) \$5.50 off/day

1 Dog - \$180 (\$20 Savings) \$2 off/day
2 Dogs - \$310 (\$40 Savings) \$4 off/day

15 DAY PKG: 1 Dog - \$390 (\$60 Savings) \$4 off/day
2 Dogs - \$630 (\$90 Savings) \$6 off/day

1 Dog - \$255 (\$45 Savings) \$3 off/day
2 Dogs - \$435 (\$90 Savings) \$6 off/day

20 DAY PKG: 1 Dog - \$500 (\$100 Savings) \$5 off/day
2 Dogs - \$800 (\$160 Savings) \$8 off/day

1 Dog - \$300 (\$100 Savings) \$5 off/day
2 Dogs - \$500 (\$200 Savings) \$10 off/day

(All of the above packages expire 3 months from the date of purchase)

1 MONTH UNLIMITED

1 Dog - \$690 (\$210 Savings) \$7 off/day

2 Dogs - \$1,140 (\$300 Savings) \$10 off/day

PACKAGE EXPIRES IN 30 CALENDAR DAYS. DOGS MAY BE DROPPED OFF ANYTIME, ANYDAY AND PICKED UP SAME DAY DURING NORMAL BUSINESS HOURS.*

BOARDING

1 Dog - \$50/Night [Daycare Cost's Included]

2 Dogs - \$90/Night (\$10 Savings) [Daycare Cost's Included]

- Your pet will be supervised 24 hours per day.

Pets boarded for 5 days or more will receive a free complimentary bath on the day your pet is picked up.

GROOMING

Boutique A La Carte Menu

TH: 0-15 Lbs. - \$20-25

16-25 Lbs. - \$30

26-40 Lbs. - \$35

41-50 Lbs. - \$45-50

51+ Lbs. - To be determined

PAW-DICURE W/OUT POLISH: \$20

PAW-DICURE W/POLISH: \$25

POLISH ONLY: \$10

OTHER SERVICES/SPA TREATMENTS:

Available with Appointment

1. Pre-Bedtime Treat: \$2

-For Boarded Pets-

2. Chew Toy Playtime W/Associate
(Private 15 minute Session: \$2)

3. Pre-Bed Cuddle Time

-For Boarded Pets-

(15 minutes: \$2)

3. Dog Walking (Away from Daycare)

-For Boarded Pets-

(15 minutes: \$10)

TRAINING

8 Week 1-on-1 Basic Obedience package (45 Minute 1-on-1 sessions, 1 time per week) - \$165

ASK AN ASSOCIATE FOR ADDITIONAL TRAINING PACKAGES & SERVICES

PET EVALUATION/TEMPERAMENT TEST

\$30

PICKUPS AND DROP OFFS AVAILABLE AT AN ADDITIONAL COST

Coming Soon..... Become a valued member of 7 Paws A Week for more discounts on all services, products, boarding, training and daycare!!!

Competitive Comparison

7 Paws A Week is the only establishment in the Schaumburg and Hoffman Estates area that specializes in Dog Daycare and luxury pet services. The level of service, cleanliness and services offered in any nearby competition is lacking. Those facilities have less combined indoor and outdoor space, and do not offer 24 hour supervision for all dogs boarded. We also have extended hours and are open 7 days per week to meet various clients' schedules and needs. We compete against very few local boarding/day care facilities. Our location, quality of service, and variety of available services will be unlike any in this area prior to our arrival. We will set the standard for any followers to measure up to. Due to the relatively new nature of dog daycare in current society, there are many hundreds of unsaturated and unused potential customer markets and locations. We fully intend to expand our business to multiple locations to tap into these potential markets.

At 7 Paws A Week, Inc., we care about our community and the pets inhabiting it. Although we are a new organization, we are not novices to the pet industry. Our services and key location are strategically geared to be client friendly. Our pricing for the products and services we will provide are competitively priced and will be well in-line with the financial ability of our clients. Our commitment to customer service and satisfaction will be unequalled.

Fulfilment

Our employees will be individuals with a love and passion for dogs. Our staff will have a previous background in the pet industry as well as a background in sales and customer relations. We also will ensure that the business we recommend to our clients, maintains the same level of professionalism and quality that we do. We will strive to meet the needs of our customers on every level, not just in the services that we are able to provide them at our facility, but also with our extended knowledge we are able to offer them about pet care and other non-competing services in our area.

Technology

Some businesses operate with a fear in advancement in technology that could replace or seriously cripple their business. Through the recent emergence in the popularity of dogs and their newfound role as members of the family and not just pets, a number of new technologies have come about. These technologies include DVD's that entertain your dog in your absence, to interactive toys, as well as other products to prevent boredom when left alone. We strongly feel that there will never be a technological advance that can replace the benefit that a dog receives from social interaction with other dogs and the emotional stimulation provided by interaction with our trained dedicated staff.

The one thing dogs both require and need is interaction, and socialization with other dogs and the ability to use excess energy playing under the watchful supervision of 7 Paws A Week, Inc. As a result, we believe our service is timeless and not at risk of being replaced by any advances in technology now or in the future.

Market Analysis Summary

Market Analysis Summary

According to the 2011-2012 APPA National Pet Owners Survey, 62% of U.S. households own a pet, which equates to 72.9 million homes. In 1988, the first year the survey was conducted, 56% of U.S. households

owned a pet. In 2011 \$50.96 billion dollars was spent in the pet industry in the U.S. The total estimated Pet Industry Expenditures for 2012 was \$52.87 billion! Spending in the pet care industry was minimally effected by the economic recession. Owners seemed to have adjusted their budgets in other areas rather than compromising what they can budget out for their pet care needs. Even with the recession, pet ownership in the U.S. has reached an all-time high. This has left a lot of room for market growth with no recession in sight for this industry. Dog's have become more of a member of the family and spending is projected to increase at a rapid rate! 7 Paws A Week will tap into the full potential and profit this industry has to offer by offering quality services and products with the highest level of customer service and through various types of advertising, community events and strategic business relationships.

Target Market

The target market for the products and services we will provide is for the pet owners themselves. These pet owners can be divided into 3 specific categories. These categories are the working class, the upper middle class and the elderly.

The Working Class:

According to Wikipedia Encyclopedia, the **Working class** (or lower class, laboring class, sometimes proletariat) is a term used in the social sciences and in ordinary conversation to describe those employed in lower tier jobs (as measured by skill, education and lower incomes), often extending to those in unemployment or otherwise possessing below-average incomes. As with many terms describing social class, working class is defined and used in many different ways. When used non-academically, it typically refers to a section of society dependent on physical labor, especially when compensated with an hourly wage.

This market is made up of individuals between the ages of 20-45 years of age earning less than \$40,000 per year. Within this class you would find salesman, tradesman, hair dressers, mechanics and other forms of employment that require minimal or no secondary education. Affordability is the key for this class. They are looking for more value for their money as this market has limited disposable income. In general, to maintain the household, both members of the family hold full-time jobs. Our competitive pricing on all products and services helps us appeal to these clients and their desire to allow their dog to take part in our beneficial services. Dogs require a lot of attention, routine upkeep, exercise and socialization. Due to their need to maintain fulltime jobs to support the household, they are left with limited time to tend to their pets needs making us that much more attractive to that clientele. Initially we expect this customer market to account for 25% of our customers and range from 15-18% of our sales, with full intentions to reach out aggressively to this market.

The Upper Middle Class

The Wikipedia Encyclopedia defines the **upper middle class** as a sociological concept referring to the social group constituted by higher-status members of the middle class. This is in contrast to the term "lower middle class", which is used for the group at the opposite end of the middle class stratum, and to the broader term "middle class". In the United States, the upper middle class is defined as consisting mostly of white-collor professionals who not only have above-average personal incomes and advanced educational degrees, but also a higher degree of autonomy in their work.

This class consists primarily of lawyers, consultants, managers, doctors, nurses, and small business owners, etc. These individuals range from 25-55 years of age and earn a household income exceeding \$40,000 per year. This class has sufficient disposable income that can be dedicated to pets. The products and services we

provide would be viewed as a benefit and indulgence first and a service of convenience second. With more disposable income, these clients will use our services even when home or even extra time to dedicate to socializing their dogs. This group of clients focuses less on the costs of services when making decisions on their purchases, but on the service and customer service provided. This benefits us tremendously with our company's extremely well trained and customer service thriving employees. We expect the upper middle class to account for 60% of our customers and range from 55-65% of our sales.

The Elderly:

This market consists of individuals over 60 years of age that are financially stable. These customers may be physically unable to handle the daily exercise and socialization their dog physically needs as opposed to our younger class and clientele. They also may be less physically able to deal with any behavioral issues their pet may have. These customers would seek our services to meet these socialization and sometimes strenuous exercise requirements that some breeds need. This would make life easier on themselves by providing more quality time for them and their pet without having to focus on the strenuous needs of their pets.

Pets have also been found to produce health benefits, especially in senior citizens. A study published in the *Journal of the American Geriatrics Society* in May of 1999 demonstrated that independently living seniors that have pets tend to have better physical health and mental wellbeing than those that don't. They're more active, cope better with stress, and have better overall health. A 1997 study showed that elderly pet owners had significantly lower blood pressure overall than their contemporaries without pets. In fact, the Eden Alternative, an experimental residential home for the elderly, has experienced a 15 percent lower mortality rate than traditional nursing homes over the past 5 years. The only difference is it is filled with over 100 birds, dogs, and cats and has an outside environment with rabbits and chickens.

Pets can also be a form of support and companionship for elderly with no nearby family and some feel reduce depression as a result. According to the APPA (American Pet Products Association, Inc.), pets provide many health benefits to all age groups including lowering blood pressure, reducing stress, and lowering healthcare costs.

With all of these researched benefits, it makes our services even more beneficial to this market. The vast majority in this market live on a retirement income with no children at home. This allows them to spend the majority of their disposable income on their pets. This market will represent roughly 15% of our customers and 25-35% of our sales.

Target Market Segment Strategy

Our target market for the products and services we will be providing are the working class, the upper middle class and the elderly. We chose these market groups due to dogs shifting from their role as just being a pet, to a valuable member of the family, as well as the fact that consumers can afford the services and products we offer for their pets.

Since 1994, in the U.S. market alone, sales in the pet industry has gone from \$17 billion to reaching \$50.96 billion in 2011. These substantial increases show no signs of slowing and are showing an increase averaging at least \$2 billion each year. According to the Global Industry Analysts, the world pet food market is expected to be worth almost \$96 billion by 2017. This market growth is driven by healthy products, innovation, and shorter product lifecycles in developed markets. According to the American Pet Products Association, last year alone, sales in pet food alone was about \$20 billion. Pet services such as grooming and boarding generated close to \$4 billion last year. Live animal purchases exceed \$2 billion dollars. Considering the rise in

all pet related products and services as well as the rise in income, population and hours that people work per week, the demand for Dog Daycare, healthy food and treat merchandise, grooming, boarding, training and other services that we provide will only continue to increase.

Market Needs

The American culture over the past couple decades has shifted giving pets a more prominent role as a member of the family. With today's busy society there is a constant necessity of working more hours and handling the daily tasks of life with what free time you do have. This leaves little time for your pets. With these rises in work hours our daycare is going to become more and more attractive even to first time consumers with pets due to our competitive pricing.

Every year as the population grows, more and more pets are bought and adopted especially in single family homes prior to having kids. Couples seem to be waiting to have children much later if at all. These two income families without children have created an economy where the pet is a member of the family and is provided for financially in much the same way as a child would have been. As a result the disposable income that would have been spent on a child is available for their pets. Spending has moved far beyond simple food and grooming expenses to include specialized premium products and services such as what we will provide.

Love for the family pet has turned into big business, as owners are even more willing to spend big money to care for and pamper the family pet. People want to show how much they care, so it only makes sense that this important member of the family should have the opportunity to socialize and make new friends instead of being left home alone. Pet pampering seems to have become the norm as the number of people increases who view their pets as part of the family and are willing to spend more and more on their pets despite the tough economic times. This has dramatically spurred the growth in spending in pet products and services. People would rather cut costs in other areas and continue keeping their pets happy and healthy. Results from a recent survey on pet products and services from market research company WSL indicate that 81% of respondents are spending the same amount or more on their pets despite the hard economic times. The pet industry continues to prove itself nearly recession proof.

Market Trends

With a growing number of pet owners in our society, not only does the bond continue to grow between these pets and their owners, but the amount of money they are willing to spend on their pets continues to rise as well. With an average increase in spending in the U.S. pet market of at least \$2 billion per year, we see more and more of a variety of pet related services that were unheard of years ago. Services range from dog bakeries to luxury pet motels.

Companies that provide specialty services to pets are reporting year over year profit increases in the triple digits. This market is becoming a more solid profit maker with every passing year. Through the course of 2012, more and more big name companies traditionally known for human products are following these trends and capitalizing on the billions of dollars it produces. Companies such as Paul Mitchell, Omaha Steaks, Origins, Harley Davidson and Old Navy are now offering lines of pet products that range from dog shampoo, pet attire, and name-brand toys to gourmet treats and food.

Over the course of the past few years, many hotels across the country are adopting pet friendly policies. Some are even offering amenities such as dog parks, oversized pet pillows, plush doggie robes, check in goodie bags.

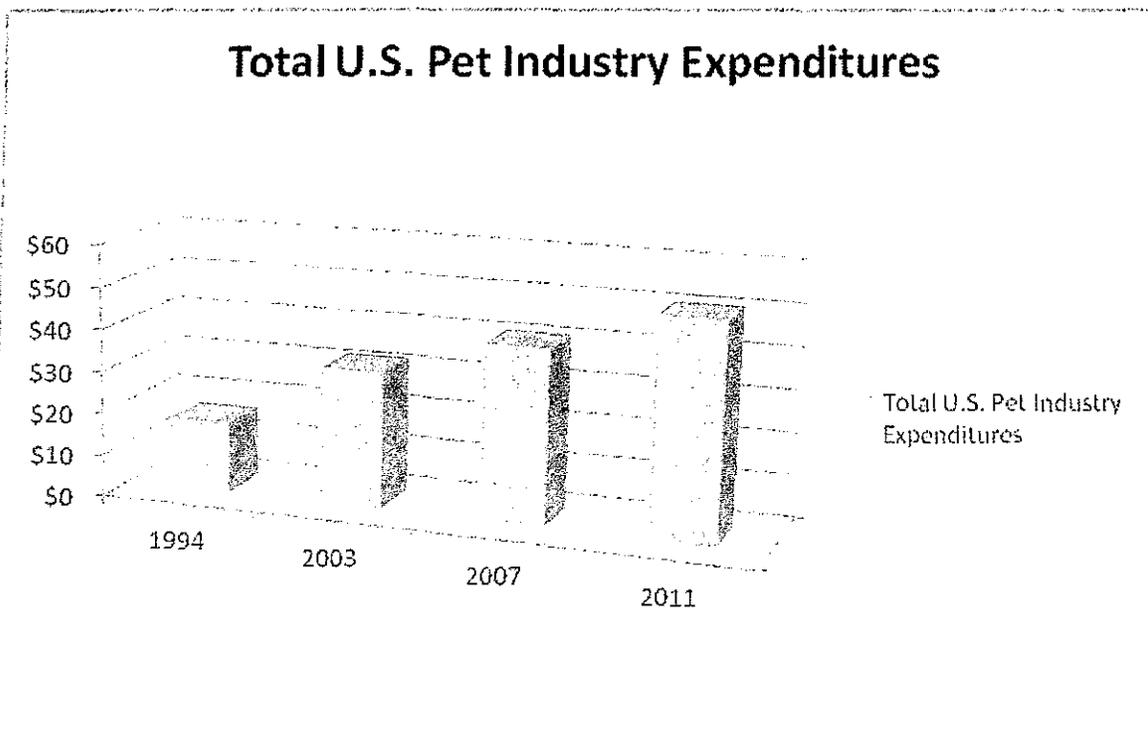
In 2007 surveys indicate up to 50% of dog owners consider a pet's needs when buying a new car. As a result the automobile industry has started taking dog owners perspective into account when designing specific care models. Trends show marketing has been ramped up towards pet owners over the past 6 years.

Pet food trends over the past few years have really begun to capitalize on the need and demand for more healthy, organic and holistic foods for pets and have markets various kinds of treats and foods to meet this ever growing demand.

With the growing trend of spending more money on pets each year this market seems to have endless opportunities to profit high margins.

Market Growth

According to the APPA, the number of U.S. households that owned a dog in 2011 was 46.3 million households, and the total number of dogs owned in the U.S has reached an all time high of 78.2 million dogs. With the rising number of pet owners every year, the amount of money Americans spend on their pets has exploded. Dog day-care, grooming and training facilities are growing all across the United States as a result. Individuals with dogs whom have busy careers and lifestyles are feeling guilty leaving pets home alone all day. The value provided by Dog Daycare is becoming more universally recognized. Giving the animals the ability to play and get the exercise and socialization they need in a "cage-free", supervised and safe environment is becoming recognized as a necessity. 7 Paws A Week will not only provide those day-care services, but will be a one-stop-shop catering to all their pet needs making it very convenient for the consumer with a wide variety of services available.



The dollar amounts depicted above are in billions.

As shown in the above chart, in 1994 the sales of pet-related products and services were approximately \$17 billion. By 2003 this number had risen to \$32.4 billion, with sales increasing an average of \$1.71 billion per year over the course of those 9 years. In 2007 that number was at \$41.2 billion, increasing an average of \$2.2 billion per year over that span of 4 years. By 2011 that number escalated to \$50.96 billion, increasing an average of \$2.44 billion per year in that time frame of 4 years. The amount of money that people spend on their pets continues to grow at a rapid rate. This shows that, not only is the amount of pet owning homes on the rise, but the people that do have them are valuing them more.

Strategy and Implementation Summary

Marketing Strategy

(Overall Marketing Strategy)

7 Paws A Week will implement an innovative and contemporary marketing strategy to meet the ever changing U.S. market. We will focus on both online and offline strategies to maximize the company's growth and potential. 7 Paws A Week will have the following four primary goals in all of our marketing:

- 1) Build Brand Awareness
- 2) Increase capitalization rate of beginning customer base
- 3) Consistently increase market share
- 4) Increase market size

Our overall marketing strategy will include the following two central strategies:

Market Penetration Strategy and Growth Marketing Strategy. Our Market Penetration Strategy refers to how we will penetrate the market to establish ourselves as a top competitor in the area. Our Growth Strategy refers to how we will consistently increase our customer base while achieving our four primary marketing goals described above. While the two strategies are separate, the two strategies together make up on comprehensive marketing plan which will effectively help us strategically penetrate the market while creating sustainable growth.

Market Penetration Strategy

As described earlier, we will have a guaranteed beginning customer base of 100-125 day care dogs per week, which will provide early gross profits of \$3500-\$4000 per week. This simplifies our Market Penetration Strategy, as from day one, we will have already greatly penetrated the market. While this is a great start, we recognize the importance of informing the entire community of our newly established presence in the area. We will do this by initiating an array of online and offline marketing awareness campaigns. By utilizing these activities, we will effectively begin to build brand awareness and grow from our initial customer base. Below is the breakdown of our online and offline Market Penetration Strategies (encompassing both our online and offline activities).

- Grass Roots
 - o Distinctive and Intentional focus on Word of Mouth
 - o Reach out to Top 20 Influencers in network
 - o Goal: Develop "Evangelists" (Evangelism marketing is an advanced form of word-of-mouth marketing (WOMM) in which companies develop customers who are passionate about and who believe so strongly in a particular product or service that they freely try and convince others to buy and use it. The customers become voluntary advocates, actively spreading the word on behalf of the company. Passion is contagious and when channeled properly, leads to increased sales.
 - o Reach out to the rest of the network via formal announcement of new business.

- Special Events
 - Grand Opening Event
 - Ribbon-Cutting ceremony celebration
 - City official present to help cut ribbon
 - Possible check donation to charity during event
 - Attract media for positive PR (Public Relations)
 - Invite all of founding team, base customers and network
 - Strategic Awareness Events
 - Partner with nonprofits, local veterinary offices, pet stores, etc.
 - Open Houses
 - Free Dog-Play Days
 - Team up with shelters and organizations for pet adoption events.
 - Other community, business and relationship building days

- Social Media
 - Build a strong, lively social media presence
 - Facebook
 - “Grand Opening” Event Page
 - Interactive, colorful page promoting ribbon-cutting event
 - Time countdown: fuels anticipation
 - Invite Network
 - Page displays all invited guests and RSVP’s
 - Create Interactive, fun and informative business Facebook Page
 - Focus on development of quality page and lively content
 - Invite all of network to like page
 - Ask others to invite their network
 - Creative FB details: located in Growth Marketing Strategy
 - Exciting Twitter Feed
 - Promotions on the following sites: Facebook, Twitter, Pinterest, YouTube, etc...

- Advertising
 - Social Media: described above
 - Offline promotional material
 - Brochures, business cards, mailings, door signs, posters, road-side sign, radio advertisements
 - Offline promotional placement
 - Promo material located in: local pet stores, veterinary offices, pet wellness groups, hotels, nearby area businesses, non-profit locations, etc...
 - All ads direct consumers to our company website, social media applications and contact information

- Develop Partnerships
 - Build strategic partnerships
 - Local pet stores and veterinary offices: for free referrals
 - Volunteer pet groups: to build awareness and positive PR
 - Newspaper and PR agencies: for free advertising and positive PR

- Communicated Message for advertising
 - TBA based on target market and advertising medium used

Growth Marketing/Promotion Strategy

Just as the Penetration Strategy is vital to building brand awareness and increasing our initial customer base, our Growth Strategy is equally important in building the 7 Paws A Week brand by increasing the customer base. While the Market Penetration Strategy was primarily used for informing customers of our newly established company, our Growth Marketing Strategy will be used to build stronger relationships with current customers and to promote our company to potential customers. Here we will use the following online and offline strategies:

- Grass Roots
 - o Continue focus on word of mouth and referrals
 - o Continue reaching out to network
 - o Reach out to Top 20 Influencers in network
 - Goal: Develop "Evangelists"
 - o Reach out to the rest of the network via formal announcement of new business

- Special Events
 - o Continue Special Events as opportunities come up
 - o Strategic awareness events
 - Partner with nonprofits, local veterinary offices, pet stores, etc.
 - o Open Houses
 - o Charity Events/Fundraisers
 - o Free Dog-Play Days
 - o Other community, business and relationship building days

- Social Media
 - o Persistent building of strong, lively social media presence
 - o Facebook
 - Promote an interactive, fun and informative business Facebook Page
 - Interactive
 - o Encourage high customer interaction through the following:
 - Lively updates, interactive feeds, response-oriented posts
 - Fun
 - o Use a mix of humor and simply entertaining updates
 - o Caption Contests using pictures from daily daycare pets (winner gets \$10 gift-card to our retail store.
 - o Dog of the week photo
 - o "Did You Know?" facts
 - o Friday Fun-day Promotion
 - o Array of other entertaining and interactive posts
 - Informative/Promotional
 - o Daily Deals
 - o Time-based promos: "ACT within 24 HOURS and GET...!"
 - o Refer a friend offers
 - o Weekly prize drawings for existing customers
 - o Multitude of other promos, announcements and deals
 - Focus: Cultivate customer relationships and increase customer base
 - o Continue effective promotions on Twitter, Pinterest, YouTube, etc...

- Advertising
 - o Social Media: described above
 - o Continue most effective offline promotional material
 - Brochures, business cards, mailings, door signs, posters, road-side sign, etc.
 - o Offline promotional placement
 - Promo material located in:
 - Local pet stores, veterinary offices, pet wellness groups, hotels, area businesses, etc.

- All Ads direct consumers to our company website, social media applications and contact information
- Develop Partnerships
 - Continue building strategic partnerships
 - Local pet stores and veterinary offices: for free referrals
 - Volunteer pet groups: to build awareness and positive PR
 - Newspaper and PR Agencies: for free advertising and positive PR
- Communicated message for advertising
 - TBA based on target market and advertising medium used

Sales Strategy

7 Paws A Week sales strategy will begin with a strong advertising blitz, as well as a formal grand opening upon completion of all upgrades to our location. This will allow old, existing, and new customers to see the drastic change in location appearance, services provided, knowledgeable and friendly staff, and most importantly, the cleanliness and safety that 7 Paws A Week offers!

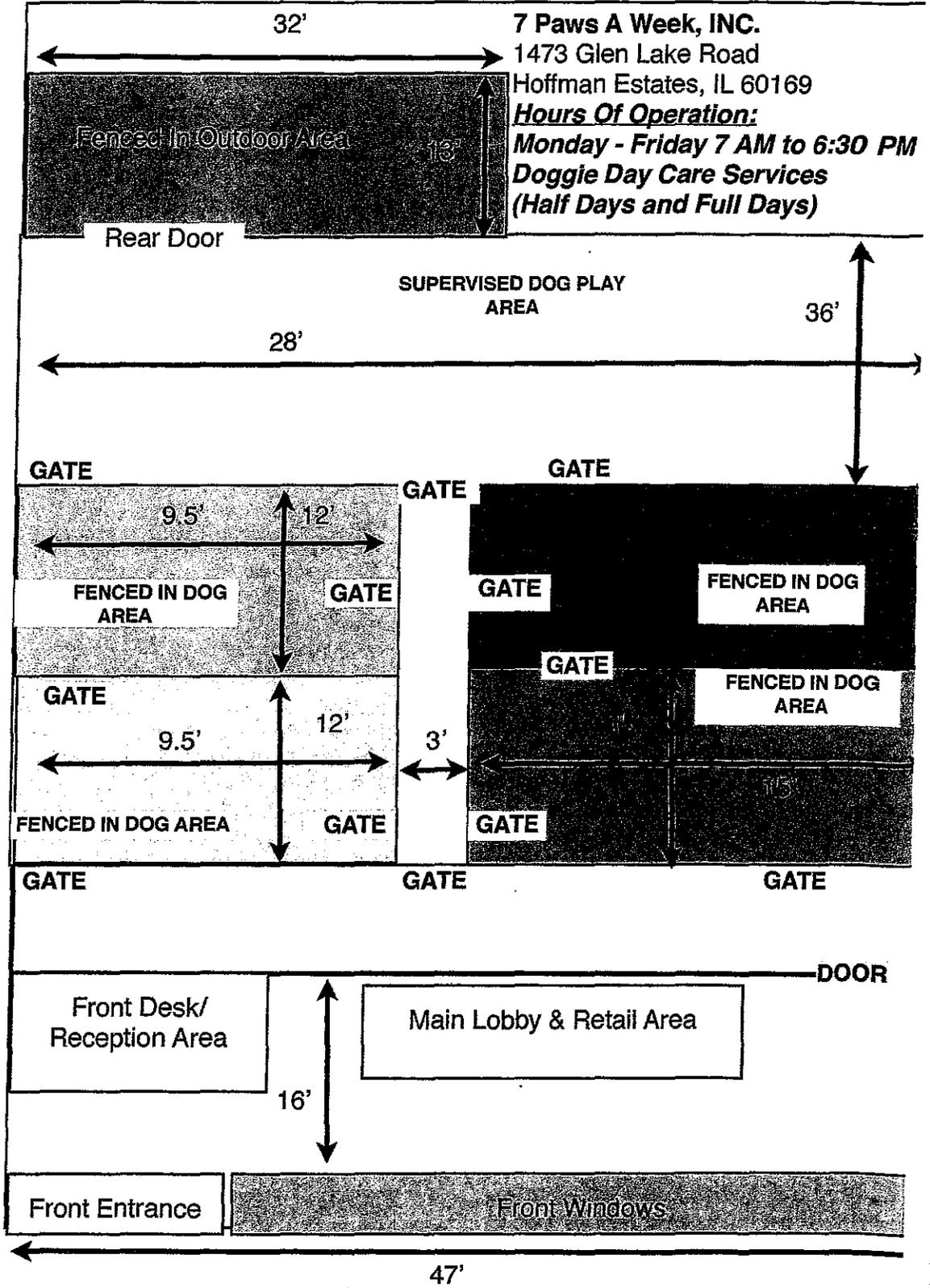
The founder has strong relations with dog trainers in the Chicagoland area that are eager to use 7 Paws A Week's space after hours to provide one hour dog training classes. This will offer additional networking and advertising, as well as exposure to our location and facility while increasing the word of mouth clients we will gain.

Management Summary & Personnel Plan

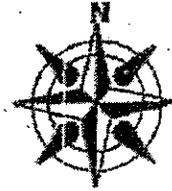
The management of 7 Paws A Week will remain during the first year at minimum. The founder, and 2 key managers (husband and wife) with 20 plus years of experience each, will serve as the day to day operations managers. The initial staff will consist of these 3 people who will tend to such tasks as the overall smooth operation of the facility, client relations, daily cash counts, record keeping including direct financial responsibility and money/asset management. The founder will also manage both accounts receivable, and accounts payable.

Upon installation of grooming tubs and tables, one groomer will be hired, who will also serve as additional help with day to day things such as facility clean up, dog check in, and handling and management of dogs within the facility. This person will be mainly responsible for bathing, nail clipping, ear cleaning, blow dries, and maintaining a clean and safe grooming area for its respective customers. As mentioned previously, when grooming is not being done, this person will aid the founder and two other employees with all tasks mentioned above.

7 Paws A Week will pace its growth to ensure that we continue to offer top quality service to all of our clients. Accordingly, on days where the groomer is not overwhelmed and we are not at capacity, this individual will double as an assistant with all the day to day business mentioned previously.

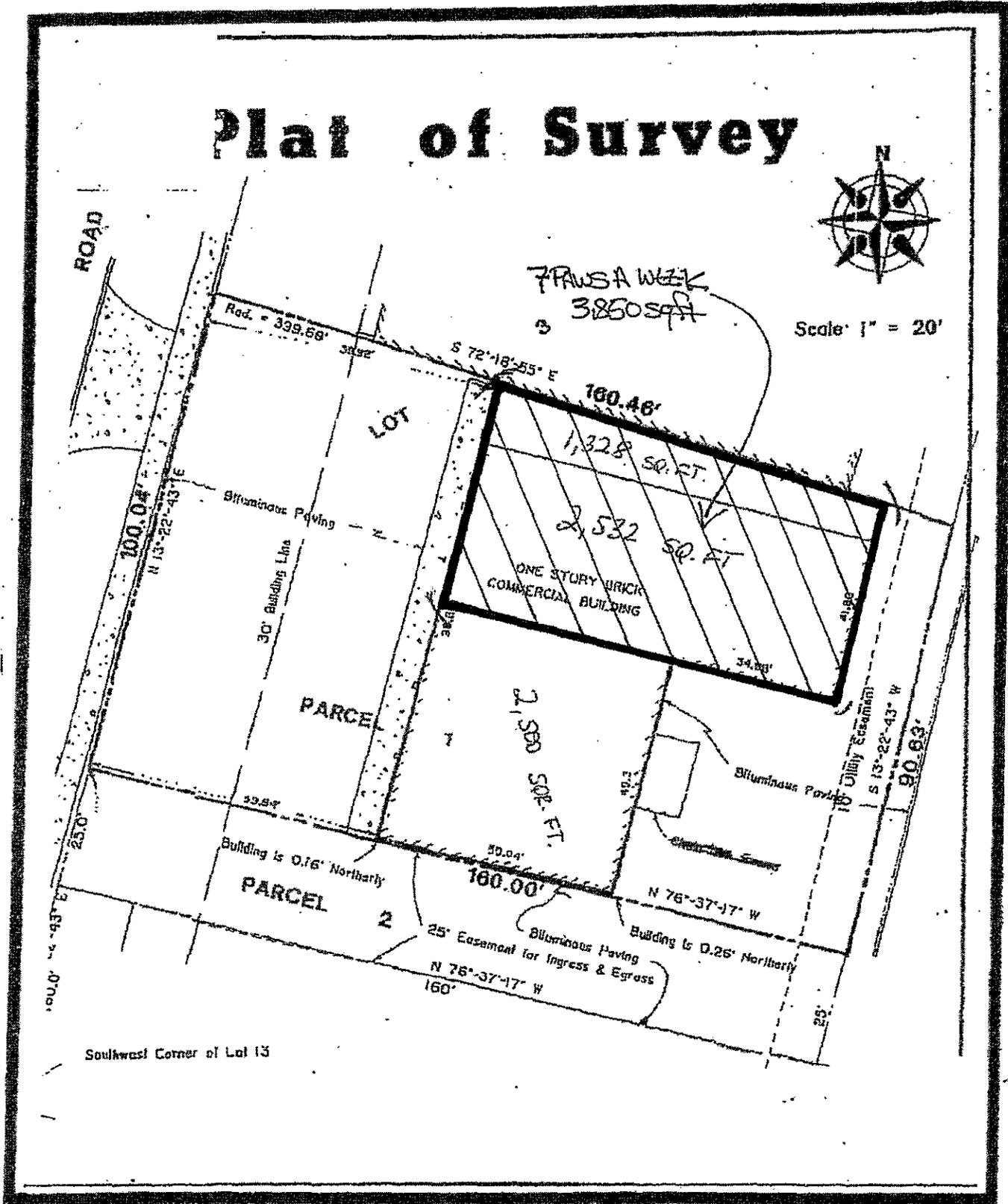


Plat of Survey



Scale: 1" = 20'

7 FRAUSA WEEK
3 3850 SQ FT

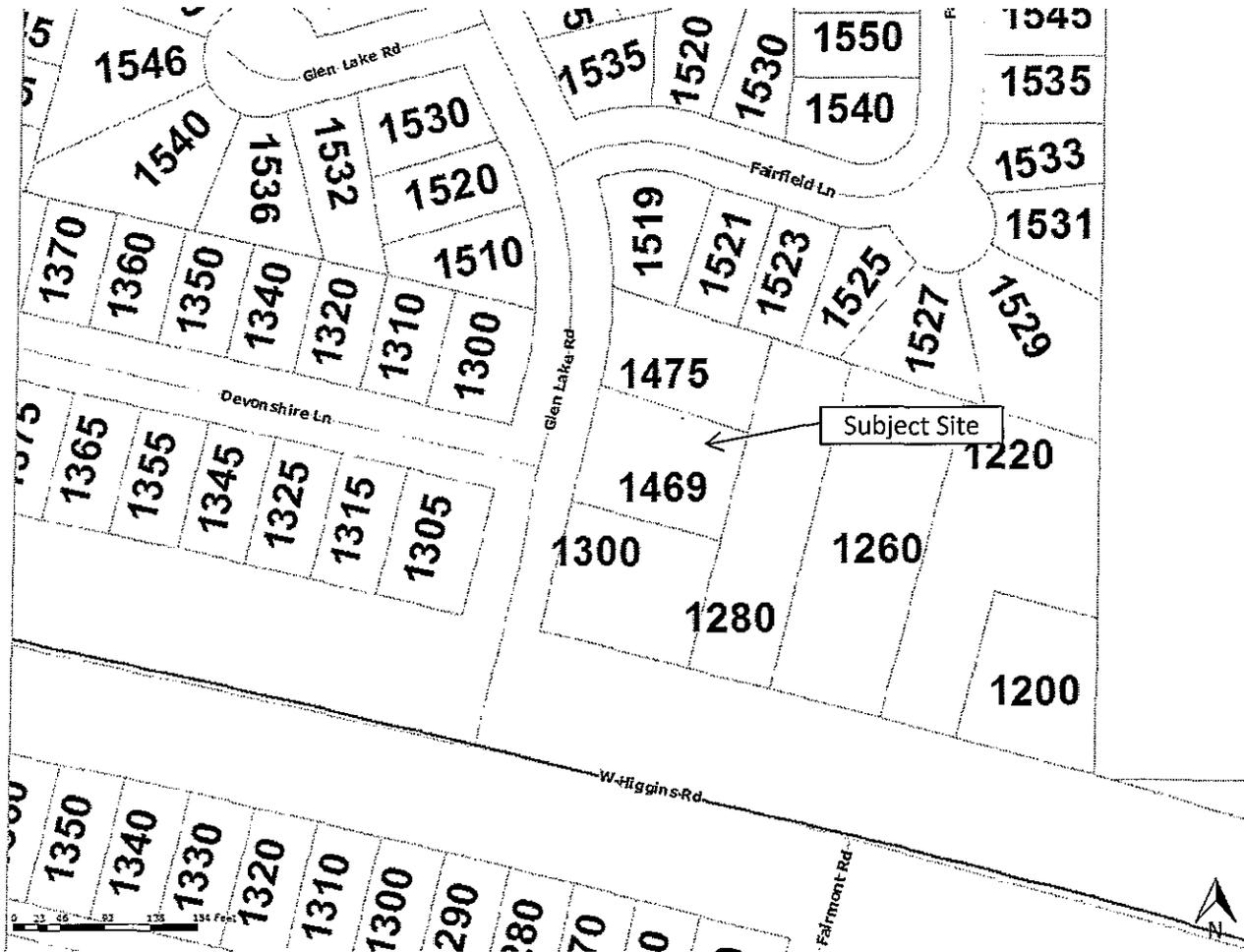


BACK

Site Plan

1473 Glen Lake Rd

P.I.N. 07-08-409-016



October 2016
Village of Hoffman Estates
Planning Division



NOTICE OF PUBLIC HEARING

Notice is hereby given that the Planning and Zoning Commission of the Village of Hoffman Estates will hold a public hearing at the request of Classy Productions, LLC d/b/a 7 Paws A Week (Applicant) to consider a special use under the Zoning Code to permit the operation of a dog daycare facility with related services and overnight boarding on the property located at 1473 Glen Lake Road, P.O. Box 107, Hoffman Estates, IL 60139. P.F.N.: 07-08-409-016. The hearing will be held on Wednesday, October 19, 2016 at 7:00 p.m. in the Hoffman Estates Municipal Building, 1900 Hassell Road, Hoffman Estates, IL. Eva Combs, Chairperson Planning and Zoning Commission Published in Daily Herald Oct. 4, 2016 (4453432)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Deer Park, Des Plaines, South Elgin, East Dundee, Elburn, Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Geneva, Gilberts, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Mt. Prospect, Mundelein, Palatine, Prospect Heights, Rolling Meadows, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake park, Schaumburg, Sleepy Hollow, St. Charles, Streamwood, Tower Lakes, Vernon Hills, Volo, Wauconda, Wheeling, West Dundee, Wildwood, Sugar Grove, North Aurora, Glenview

County(ies) of Cook, Kane, Lake, McHenry

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the **DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 7150, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published October 4, 2016 in said **DAILY HERALD**.

IN WITNESS WHEREOF, the undersigned, the said **PADDOCK PUBLICATIONS, Inc.**, has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY Paula Baltz
Authorized Agent

Control # 4453432



1473 Glen Lake Road - 7 Paws A Week



0 15 30 60 Feet



Planning Division
Village of Hoffman Estates
June 2013



VILLAGE OF HOFFMAN ESTATES
PLANNING AND ZONING COMMISSION
FINDING OF FACT

PROJECT NO.: 2016033P

VILLAGE BOARD MEETING DATE: November 7, 2016

PETITIONER(S): Stade Construction (Applicant) and Mark & Mary Relken (Owners)

PROJECT ADDRESS: 1652 Pondview Drive

ZONING DISTRICT: R-3 Single Family

Recommendation: **APPROVAL**

Vote: 9 Ayes 0 Nays 2 Absent

PZC MEETING DATE: October 19, 2016

STAFF ASSIGNED: JIM DONAHUE

Approval of a request by Stade Construction (Applicant) and Mark & Mary Relken (Owners) to consider a site plan amendment to construct a single family home on the property located at 1652 Pondview Drive (Lot 32 in Devonshire Woods Estates). The following conditions shall apply:

1. All previous conditions of approval from the September 4, 2007 subdivision approval remain in effect.
2. The property is subject to the terms and conditions as identified in the 5th Amendment to the University Place Annexation Agreement.
3. The property is subject to the conditions as identified in the Disclosure Statement dated September 12, 2011.
4. At time of final occupancy, staff will assess the trees on the property and may recommend additional actions based on the final engineering of the lot and the locations and health of the remaining trees.
5. The building permit shall be obtained within nine (9) months of the Village Board action on this request.
6. In accordance with Village Code, construction hours shall be limited to 7 a.m. to 7 p.m. Monday through Friday, and 8 a.m. to 6 p.m. Saturday and Sunday.
7. A preconstruction meeting between the contractor and Code Enforcement and Planning will be required to discuss expectations with respect to tree fencing, street cleanliness, and inspection requirements.
8. A project guarantee of \$10,000 shall be required to be in place with the village prior to the issuance of the building permit.
9. Several small engineering items were identified on the plans that need to be corrected before the issuance of a building permit.

AUDIENCE COMMENTS

Carl Mahr (1683 Pondview) said the house looks wonderful and will fit nicely in the neighborhood.

FINDING

The Planning & Zoning Commission heard from Ed Stade (Stade Construction) who is proposing to build a home in Devonshire Woods Estates for Mark & Mary Relken. The subdivision was originally approved in 2007 and only had 9 homes constructed by the original developer before the property was taken back by the bank. The bank subsequently entered into an agreement in 2011 with the Village to complete the outstanding public improvements and the subdivision was accepted in 2012. In 2016, CalAtlantic purchased the majority of the remaining lots in the subdivision, with 5 lots being held by other parties. One of the original conditions of approval was that if a builder other than the original developer proposed a home to be built, it would need to be reviewed by the Village.

The petitioner stated that the proposed home would be a ranch and would be approximately 3000 square feet in size including the screened porch on the rear of the home. The exterior materials would consist of brick with stone wall insets as accents on the front façade and LP Smart Siding on the other sides. The petitioner stated they will comply with the original conditions and work with the Village on making sure the tree preservation plan was adhered to, although since the original tree survey was done; some trees may have declined and may need to be removed as part of the final occupancy.

Commissioner questions included fire sprinklers, site drainage, when they would start construction and HOA requirements.

By a vote of 9-0; the Planning & Zoning Commission recommended approval of the site plan amendment to allow the new home to be constructed.

PLANNING AND ZONING COMMISSIONERS

Chairperson Eva Combs	Thomas Krettler
Vice-Chairman Steve Caramelli	Greg Ring
Sharron Boxenbaum	Nancy Trieb
Lenard Henderson	Steve Wehofer
Myrene Iozzo	Denise Wilson
Lon Harner	

ROLL CALL VOTE

9 Ayes
2 Absent (Boxenbaum, Wehofer)

MOTION PASSED

The following attachments are hereby incorporated as part of this Finding of Fact:

Petitioner's Applications and Submittals
HOA approval letter
Aerial Photo and Location Map



VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION STAFF REPORT

PROJECT NO.: 2016033P

PROJECT NAME: 1652 Pondview Drive (Lot 32
Devonshire Woods Estates) - Site Plan Amendment

PROJECT ADDRESS/LOCATION: 1652 Pondview Drive

PUBLIC HEARING YES NO

REZONING MASTER SIGN PLAN SPECIAL USE AMENDMENT VARIATION
SITE PLAN AMENDMENT PLAT

MEETING DATE: October 19, 2016

STAFF ASSIGNED: JAMES DONAHUE

REQUESTED MOTION

Request by Stade Construction (Applicant) and Mark & Mary Relken (Owners) to consider a site plan amendment to construct a single family home on the property located at 1652 Pondview Drive (Lot 32 in Devonshire Woods Estates).

INCLUDES RECOMMENDED CONDITIONS YES NO

ACRES: .35 (APPROXIMATE)	ZONING DISTRICT: R-3, SINGLE FAMILY
ADJACENT NORTH: VACANT LOT, ZONED R-3	SOUTH: BLACK BEAR PARK, ZONED R-3
PROPERTIES: EAST: VACANT LOT, ZONED R-3	WEST: VACANT LOT, ZONED R-3

BACKGROUND

Devonshire Woods Estates Subdivision was approved as a 55 lot single family subdivision in 2007. The previous developer (Dartmoor Homes) constructed 9 homes on the property before relinquishing the property back to the bank. In 2011, the new property owner (OM&I Hoffman Three LLC) and the Village entered into a Settlement Agreement that got the remaining public improvements installed to the Village standards including sidewalks, street paving, landscaping and other improvements. In 2013, the Village approved a ranch home on Lot 29 that was built by an individual homeowner. In 2016, CalAtlantic purchased the majority of the remaining lots in the subdivision, with 5 lots being held by other parties.

One of the conditions of the final site approval for the subdivision in 2007 was that "approval was granted based on the proposal that Dartmoor Homes will construct all homes within this unit in accordance with the home plans provided in the packet. Any proposed house construction by any other builder, or any significant change in the house models to be constructed, will require Village review and approval, in accordance with Village Code." Since a new developer (in this case an individual homeowner) is proposing new construction, the proposal is being brought forth for review as per Village Code.

SITE PLAN AMENDMENT PROPOSAL

Architecture

The petitioners have already purchased the lot and are proposing to have a single family home constructed for them. The single story ranch home would be approximately 2841 square feet and include a basement and a 3 car garage and will feature a rear screened porch. The building materials include a combination of brick with stone wall insets as accents on the front façade and LP Smart Siding on the other sides.

The architecture of the building is consistent with the Settlement Agreement requirements and is in the same style as the existing homes. The intent of reviewing the home is not to dictate or mandate architectural elements or materials, but to ensure the home complies with the terms of the Settlement Agreement and fits within the same architectural design as the existing homes. It is expected that each house may have some unique architectural characteristics.

HOA Approval

When CalAtlantic purchased the balance of the lots this year, the Declarant rights under the Declaration for Devonshire Woods Estates were assigned to them by the bank that previously held the property. As such, they have review rights for the proposed home and lot improvements. They have submitted a letter denoting their approval of the home and a copy of this has been included in the packet.

Tree Preservation and Landscape Plans

The petitioner is required to adhere to the approved Tree Preservation and Landscape Plans as approved in 2007 and the plans identify the required tree protection fencing being placed as per the approved plans. At time of final occupancy, staff will assess all trees on the property and may recommend actions based on the final engineering of the lot and the locations and health of the remaining trees. This has been added as a condition of approval.

With respect to long term Tree Preservation, once the final certificate of occupancy has been issued; any tree removals on the lot are regulated by the Homeowners Association (HOA) and the steps involved are addressed in Article 14 of the Declaration document for the subdivision. Trees having a diameter at breast height (DBH) of 12" or greater and having a condition rating of 1,2, or 3; as defined by the Village's Tree Preservation Code, are specifically addressed through the Homeowners Association (HOA).

Additionally, as per the approved Landscape Plans and the Fifth Amendment to the University Place Annexation Agreement, two 2.5" caliper trees are required to be planted on the lot prior to receiving final occupancy. The approximate locations of these trees shall be identified on the building permit.

Previous Conditions of Approval

The lot under consideration is still bound by the original approvals for the Devonshire Woods Estates subdivision with respect to tree preservation, landscaping and all conditions of approval. Additionally, the lot is subject to the Disclosure Statement dated September 12, 2011 that was part of the Settlement Agreement between the Village and the bank that previously owned the overall property.

Construction

Since the home will be built individually and long after any recent construction in the subdivision, a preconstruction meeting between the contractor and Code Enforcement and Planning will be required to discuss expectations with respect to tree fencing, street cleanliness, and inspection requirements. The Village's construction hours (7 a.m. to 7 p.m. Monday through Friday and 8 a.m. to 6 p.m. Saturday and Sunday) shall be observed during the construction period. This has been included as a condition of approval.

RECOMMENDED CONDITIONS

If the Planning & Zoning Commission determines that the site plan amendment meets the intent of the Subdivision Code, Village staff recommends the following conditions of approval:

1. All previous conditions of approval from the September 4, 2007 subdivision approval remain in effect.
2. The property is subject to the terms and conditions as identified in the 5th Amendment to the University Place Annexation Agreement.
3. The property is subject to the conditions as identified in the Disclosure Statement dated September 12, 2011.
4. At time of final occupancy, staff will assess the trees on the property and may recommend additional actions based on the final engineering of the lot and the locations and health of the remaining trees.
5. The building permit shall be obtained within nine (9) months of the Village Board action on this request.
6. In accordance with Village Code, construction hours shall be limited to 7 a.m. to 7 p.m. Monday through Friday, and 8 a.m. to 6 p.m. Saturday and Sunday.
7. A preconstruction meeting between the contractor and Code Enforcement and Planning will be required to discuss expectations with respect to tree fencing, street cleanliness, and inspection requirements.
8. A project guarantee of \$10,000 shall be required to be in place with the village prior to the issuance of the building permit.
9. Several small engineering items were identified on the plans that need to be corrected before the issuance of a building permit.

Attachments: Application
 Petitioner Exhibits
 HOA Approval
 Letter
 Location Map
 Aerial Photo



VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING GENERAL APPLICATION*

Special Use for _____ Rezoning from _____ to _____

Variation: Commercial Residential Sign

Plat (Subdivision & Others): Preliminary Final

Site Plan: Amendment Concept Preliminary Final

Master Sign Plan: Amendment

Other: Single family home to be built

*** ADDENDUM MATERIALS ARE REQUIRED FOR SPECIFIC REQUESTS**

**Posting of Notification Sign(s) may be required.
Specific requirements will be provided when your request is scheduled.**

FOR VILLAGE USE ONLY		
Hearing Fee <u>\$250⁰⁰</u>	Check No. <u>1448</u>	Date Paid <u>9/26/16</u>
Project Number: <u>2016033 P</u>		
Staff Assigned: <u>J. DONAHUE</u>		
Meeting Date: <u>10/19/16</u>	Public Hearing: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Sign Posting Required: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Date Sign Posted <u>N/A</u>	

PLEASE PRINT OR TYPE

Date: 08-15-16

Project Name: Relken Home

Project Description: Single family home

Project Address/Location: 1652 Pondview Drive

Property Index No. 06-08-211-016

Acres: _____ Zoning District: _____

IV. Acknowledgement(s)

- Applicant acknowledges, understands and agrees that under Illinois law, the Village President (Mayor), Village Trustees, Village Manager, Corporation Counsel and/or any employee or agent of the Village or any Planning and Zoning Commission member or Chair, does not have the authority to bind or obligate the Village in any way and therefore cannot bind or obligate the Village. Further, Applicant acknowledges, understands and agrees that only formal action (including, but not limited to, motions, resolutions and ordinances) by the Board of Trustees, properly voting in an open meeting, can obligate the Village or confer any rights or entitlement on the applicant, legal, equitable or otherwise.
- Planning and Zoning Commission members and Village Staff often conduct inspections of subject site(s) as part of the pre-hearing review of requests. These individuals will be carrying official Village identification cards that can be shown upon request.

The Owner and Applicant, by signing this Application, certify to the correctness of the application and all submittals.

Owner's Signature: x Robert Mark Relken

Owner's Name (Please Print): Robert Mark Relken & Mary K. Relken

Applicant's Signature: Ed Stade
(If other than Owner)

Applicant's Name (Please Print): Ed Stade

Date: 08-15-16

All requests must be accompanied by the items required and all fees must be paid before the Planning and Zoning Commission can hear any case.

Please contact the Planning Division (located in the Municipal Building) with any questions:

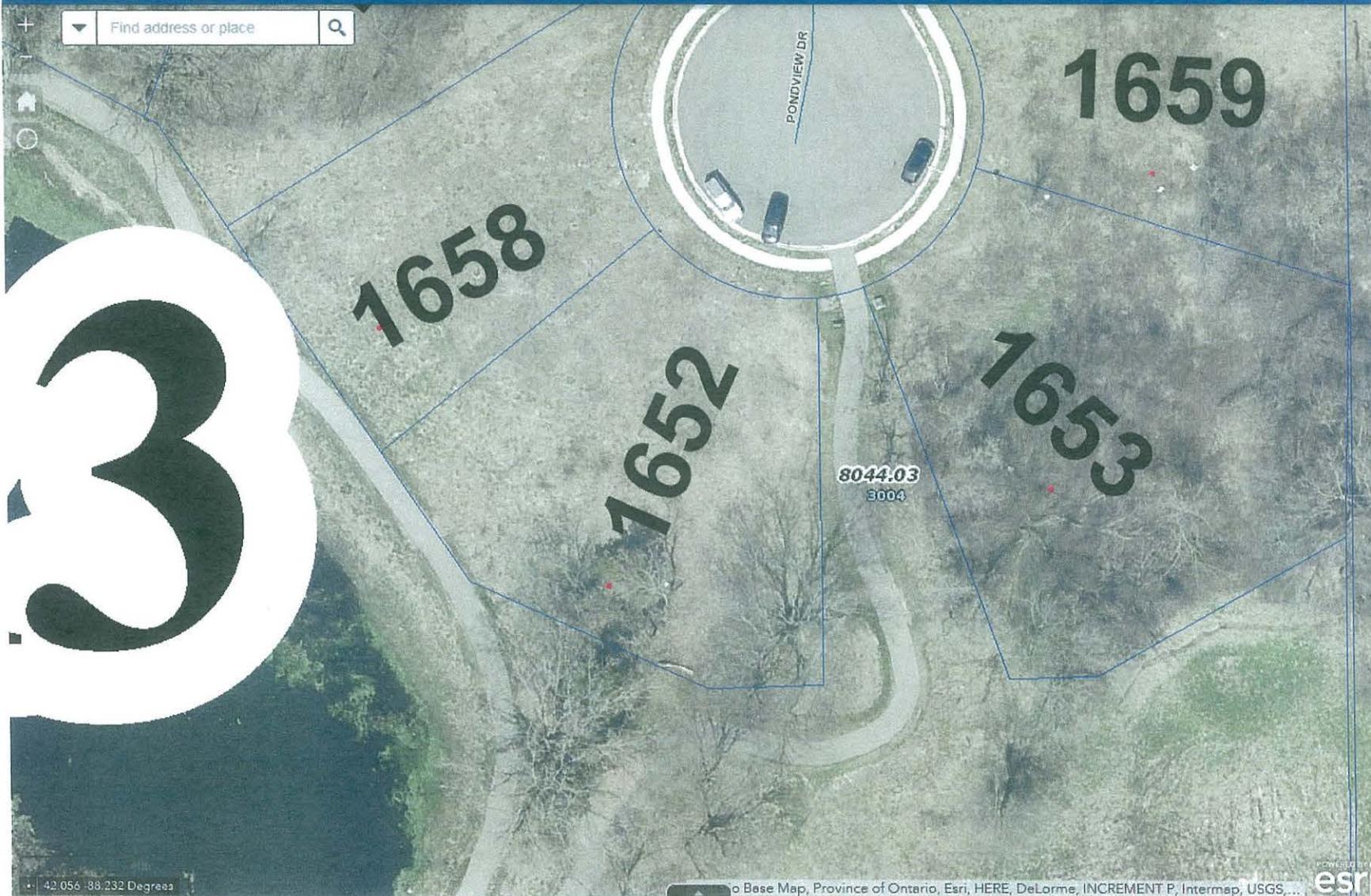
Email: planning@hoffmanestates.org
 Address: 1900 Hassell Road
Hoffman Estates, IL 60169
 Phone: (847) 781-2660
 Fax: (847) 781-2679

Addendums Attached:

- Special Use
- Rezoning
- Variation
- Plat
- Site Plan
- Master Sign Plan
- Other _____



Find address or place

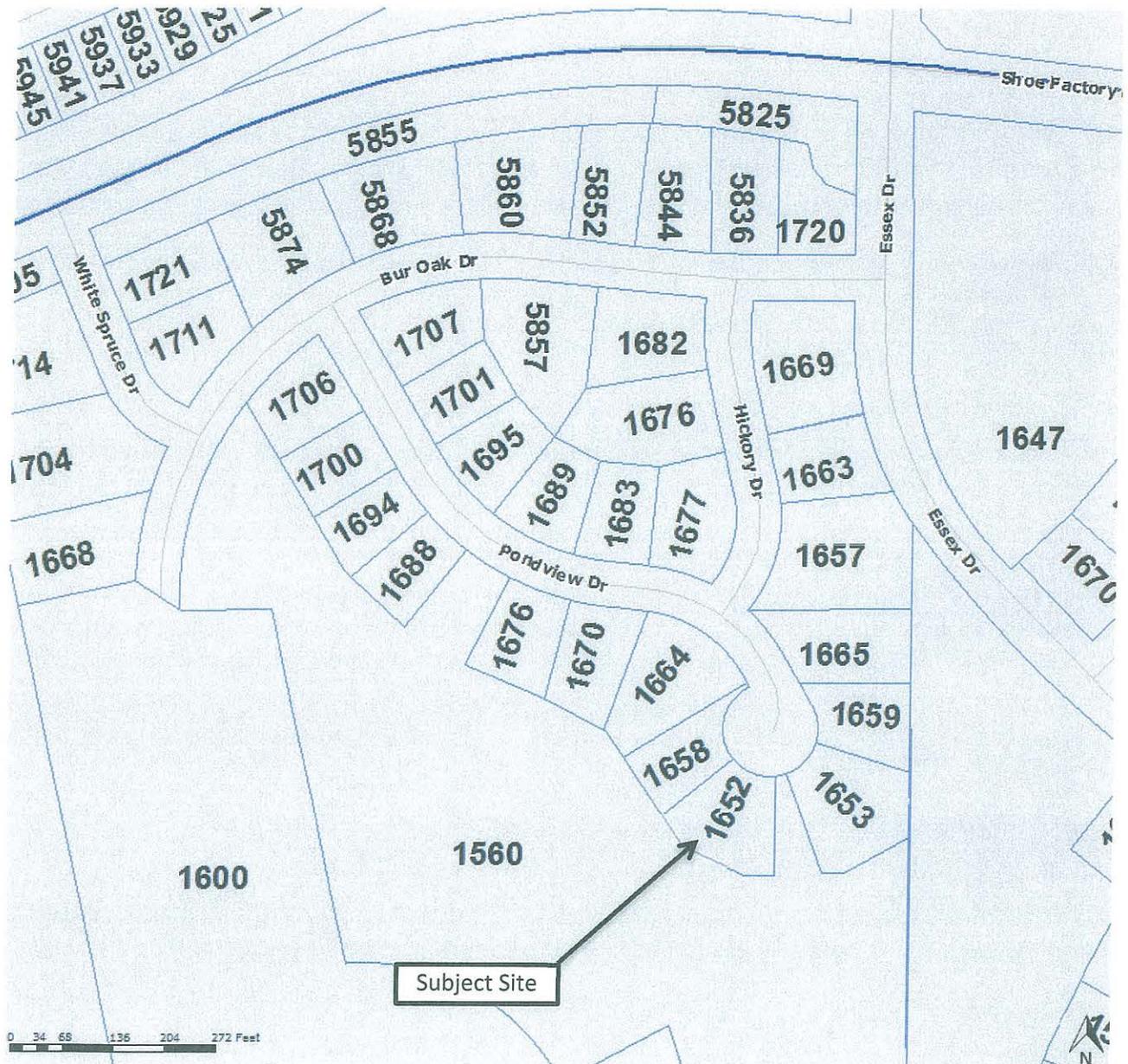


42.056 -88.232 Degreea

Base Map, Province of Ontario, Esri, HERE, DeLorme, INCREMENT P, Intermap, USGS, ...



1652 Pondview Drive – Lot 29/Devonshire Woods
P.I.N. 06-08-211-016



October 2016
Village of Hoffman Estates
Planning Division



MPSLAW

MELTZER, PURTILL & STELLE LLC

ATTORNEYS AT LAW

1515 E. WOODFIELD RD.
SECOND FLOOR
SCHAUMBURG, IL 60173-5431
PHONE (847) 330-2400
FAX (847) 330-1231

300 S. WACKER DR.
SUITE 3500
CHICAGO, IL 60606-6704
PHONE (312) 987-9900
FAX (312) 987-9854

File Number: 30084.268
Direct Dial: 847-330- 6055(Schaumburg Office)
E-mail: ejoyce@mpslaw.com

October 4, 2016

RECEIVED

OCT 05 2016

HOFFMAN ESTATES DIV.
OF CODE ENFORCEMENT

Via Email to EdStade@StadeHomes.com

Ed Stade
Stade Homes
8N200 Naperville Road
Bartlett, IL 60103

Re: Lot 32 in Devonshire Woods Estates; 1652 Pondview Drive, Hoffman Estates, Illinois
(the "Property")

Dear Ed:

On behalf of CalAtlantic Homes, Inc., the Declarant under the Declaration for Devonshire Woods Estates (the "Declaration"), we hereby notify you that CalAtlantic, pursuant to the rights and powers of the Declarant under Section 9.08 of the Declaration, approves the attached site and building plans for the Property. The foregoing approval is subject to (i) compliance with all ordinances and other requirements of the Village of Hoffman Estates, and (ii) all covenants, conditions and restrictions of record affecting the Property, and (iii) the requirement for approval by the Declarant of any future modification to the plans which can be seen from outside of the home constructed on the Property.

Please contact me if you have any questions.

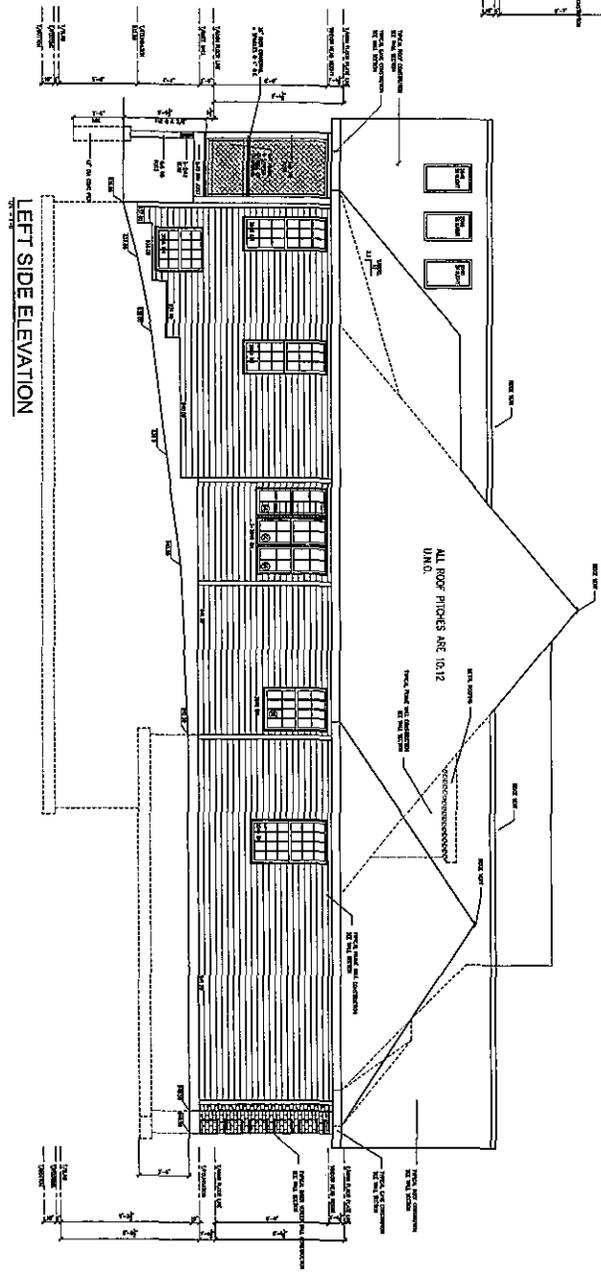
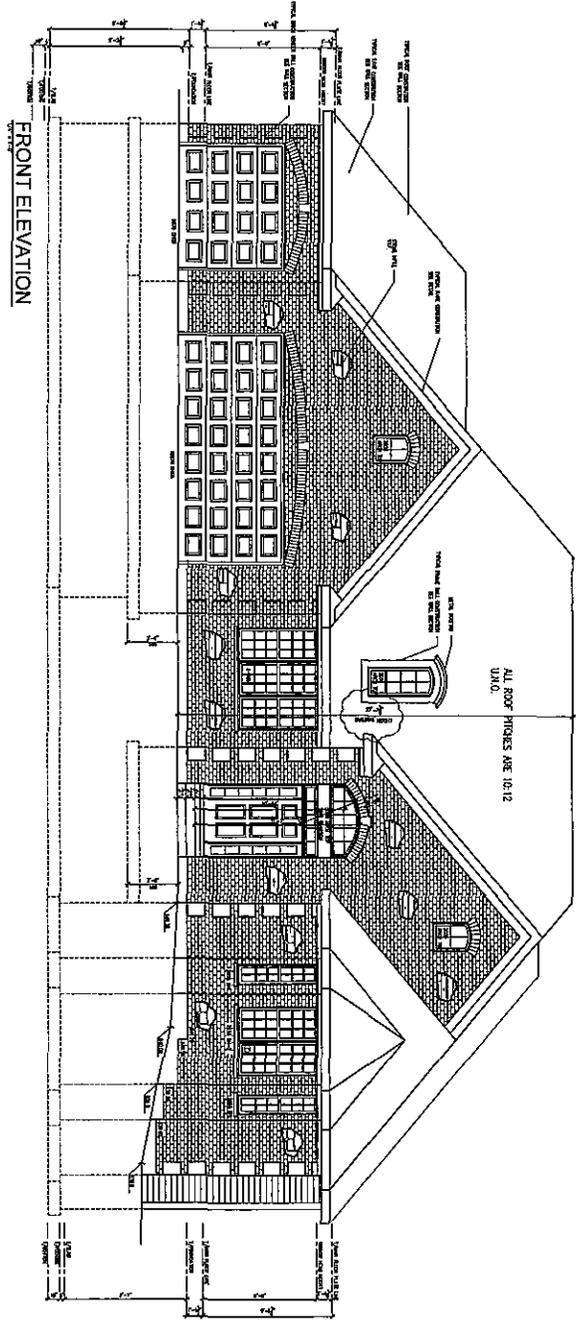
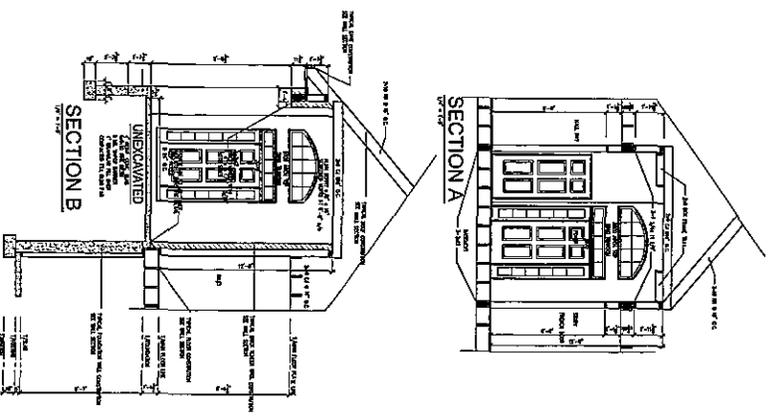
Sincerely,

MELTZER, PURTILL & STELLE LLC



Ellen Joyce
Paralegal

cc: Omar Rodriguez (via Email)
Bill Robinson (via Email)



2 of 9
A-2

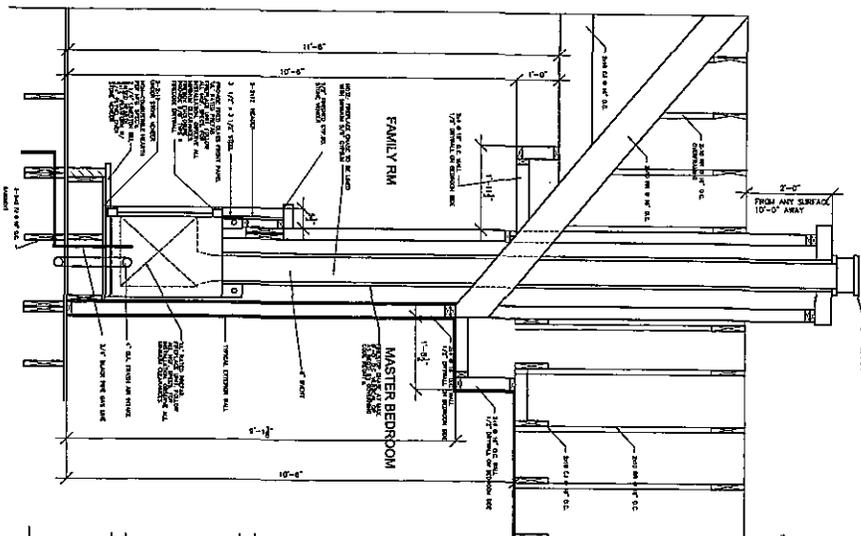
NEW RESIDENCES FOR
RELKEN FAMILY
1652 POND VIEW DRIVE
HOFFMAN ESTATES, ILLINOIS
ELEVATION AND DETAILS

ISSUE	DATE
PERMIT	7-28-16
PERMIT REVIEW	9-20-18

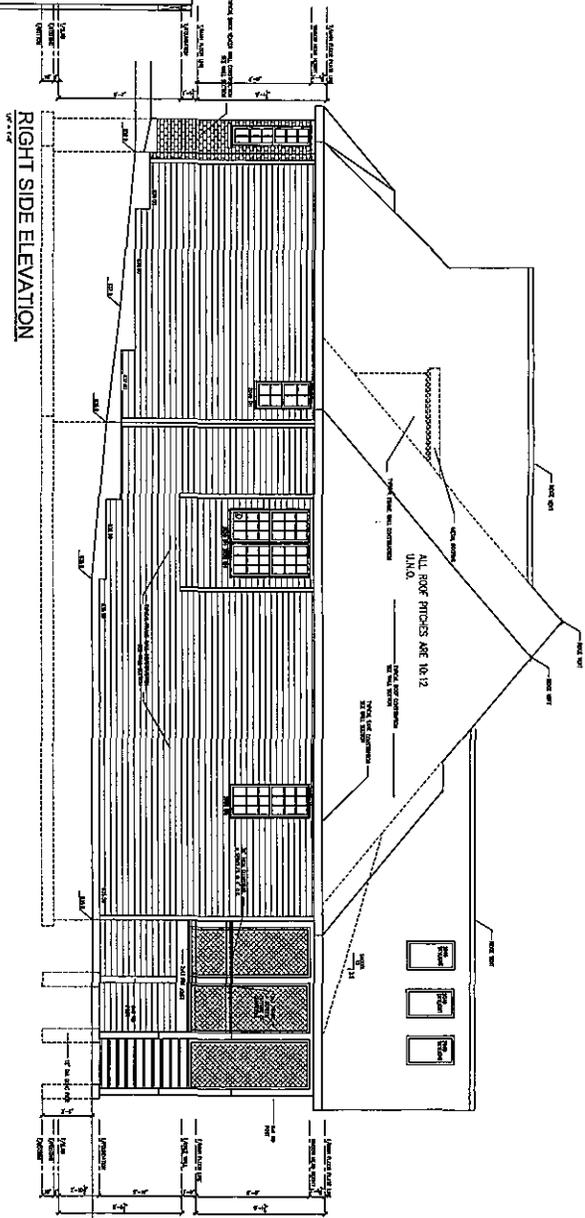
JAKL BRANDEIS ARCHITECTS LTD.
1800 HAWTHORNE LANE
WEST CHICAGO, ILLINOIS 60185
PH. (630) 562-3900 FAX (630) 562-2570



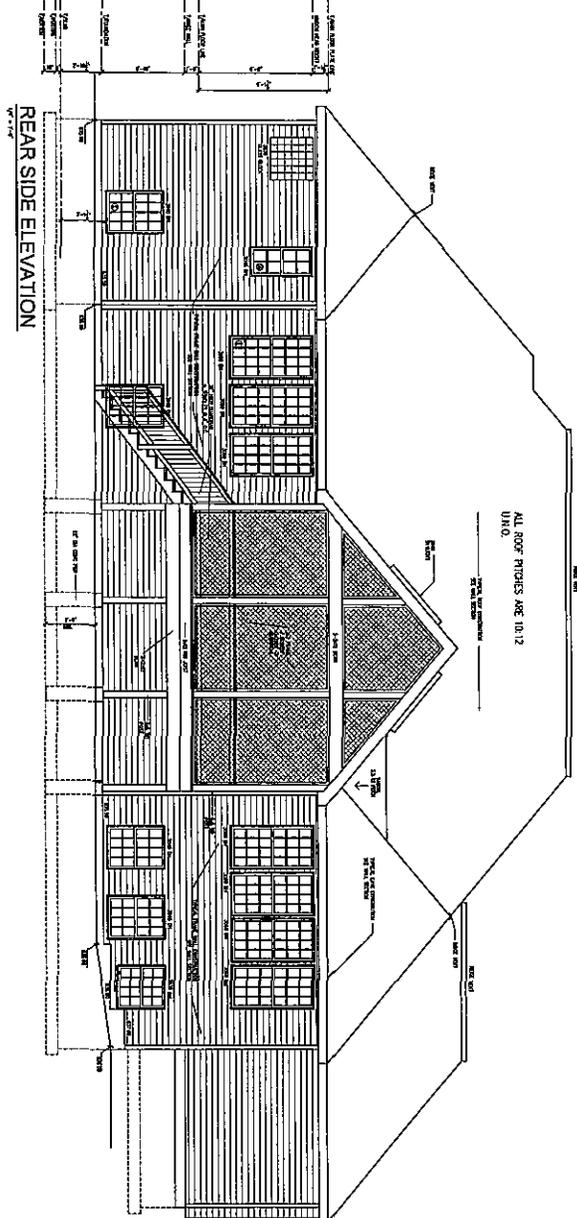
FIREPLACE DETAIL
SCALE: 3/4" = 1'-0"



RIGHT SIDE ELEVATION



REAR SIDE ELEVATION



Sheet No. **A-3**
3 of 9

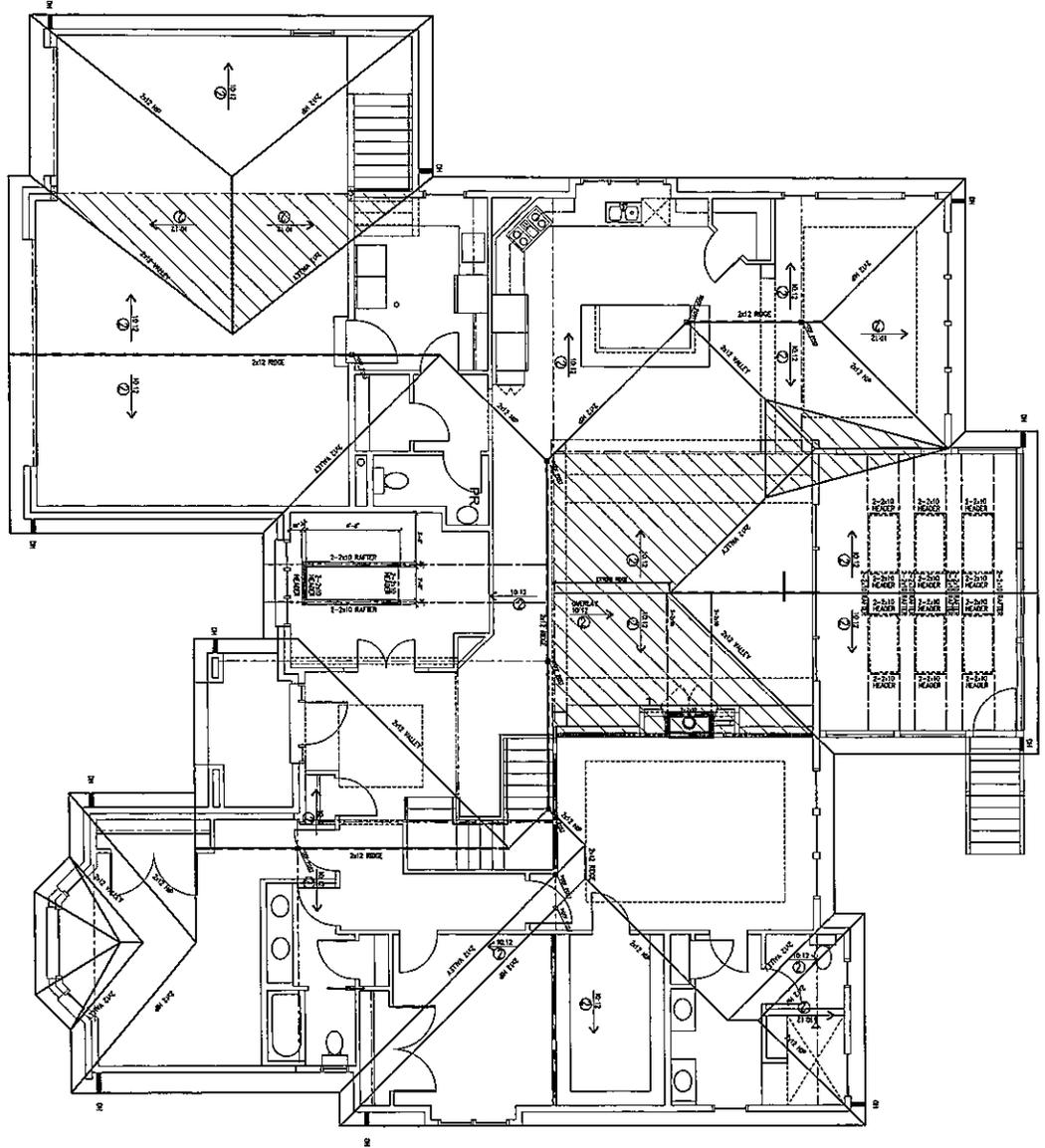
NEW RESIDENCES FOR
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1652 POND VIEW DRIVE
HOFFMAN ESTATES, ILLINOIS
ELEVATION AND DETAILS

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1800 HAWTHORNE LANE
WEST CHICAGO, ILLINOIS 60185
PH. (630) 562-3900 FAX (630) 562-2570



ROOF PLAN
SCALE 1/4" = 1'-0"



ROOF VENT SCHEDULE

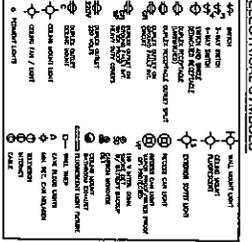
VENT TYPE	SIZE	AREA	PERCENT	AREA
1	24" x 24"	576	1.25%	45,744
2	18" x 18"	324	0.70%	55,968
3	12" x 12"	144	0.31%	22,944
4	6" x 6"	36	0.08%	4,488

ALL ROOF VENTS SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS. SEE SPECIFICATIONS FOR VENT SCHEDULE.

- NOTES:**
1. ALL ROOF VENTS SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS. SEE SPECIFICATIONS FOR VENT SCHEDULE.
 2. ALL ROOF VENTS SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS. SEE SPECIFICATIONS FOR VENT SCHEDULE.
 3. ALL ROOF VENTS SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS. SEE SPECIFICATIONS FOR VENT SCHEDULE.
 4. ALL ROOF VENTS SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS. SEE SPECIFICATIONS FOR VENT SCHEDULE.

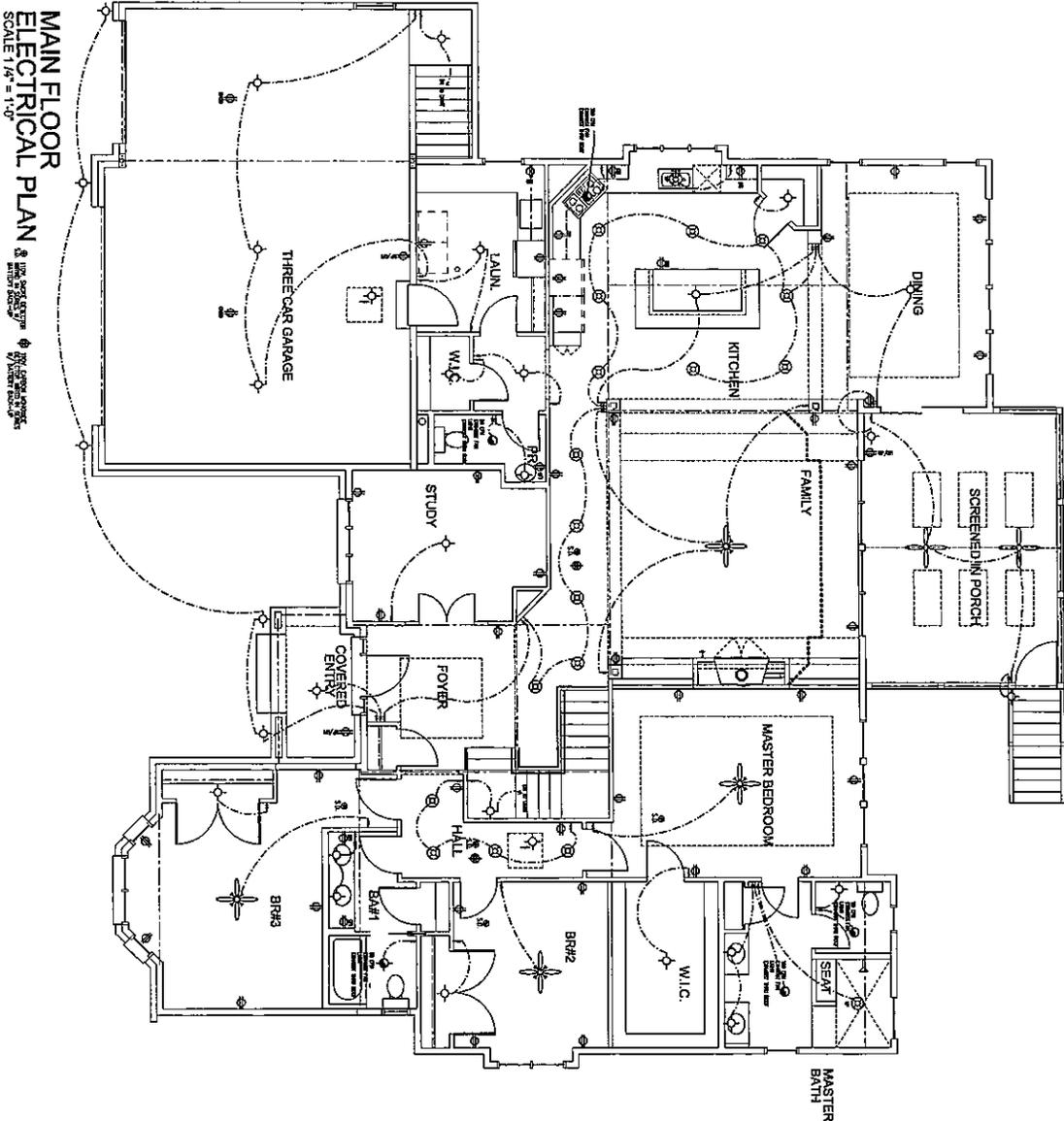


ELECTRICAL SYMBOLS



ELECTRICAL NOTES:

1. ALL ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL LOCAL ORDINANCES.
2. THE ELECTRICAL SYSTEM SHALL BE DESIGNED TO PROVIDE ADEQUATE SERVICE TO ALL LOADS AND TO BE PROTECTED AGAINST OVERCURRENTS AND SHORT CIRCUITS.
3. ALL ELECTRICAL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL LOCAL ORDINANCES.
4. THE ELECTRICAL SYSTEM SHALL BE DESIGNED TO PROVIDE ADEQUATE SERVICE TO ALL LOADS AND TO BE PROTECTED AGAINST OVERCURRENTS AND SHORT CIRCUITS.
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23. ALL ELECTRICAL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL LOCAL ORDINANCES.
24. THE ELECTRICAL SYSTEM SHALL BE DESIGNED TO PROVIDE ADEQUATE SERVICE TO ALL LOADS AND TO BE PROTECTED AGAINST OVERCURRENTS AND SHORT CIRCUITS.
25. ALL ELECTRICAL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL LOCAL ORDINANCES.



MAIN FLOOR ELECTRICAL PLAN
SCALE 1/4" = 1'-0"

VILLAGE OF HOFFMAN ESTATES

**A RESOLUTION AUTHORIZING THE
VILLAGE PRESIDENT TO EXECUTE AN
ENGAGEMENT LETTER BETWEEN THE
VILLAGE OF HOFFMAN ESTATES AND ARTHUR JANURA, P.C.**

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes Illinois municipalities to contract upon matters of mutual interest.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: The Village President of the Village of Hoffman Estates is hereby authorized to execute an Engagement Letter by and between the Village of Hoffman Estates and Arthur Janura, P.C. for services of Corporation Counsel to the Village, a copy of which is attached hereto as Exhibit "A".

Section 2: This Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2016

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Gayle Vandenberg	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2016

Village President

ATTEST:

Village Clerk

Arthur Janura, P.C.
2123 Mulguy Court
Inverness, IL 60010
januralaw@gmail.com

November 1, 2016

Mayor William D. McLeod
Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

Re: Engagement Letter

Dear Ladies & Gentlemen:

It is a pleasure to represent the Village of Hoffman Estates as Corporation Counsel. This letter states our common understanding of the terms and conditions of this engagement. All communications will be addressed to Mayor William McLeod at the Hoffman Estates Village Hall unless directed otherwise by the Village.

Scope of Representation

Legal services in this matter will primarily involve: providing legal advice to the Mayor, Village Board, Village Manager and approved department heads; preparing ordinances, resolutions and other routine legal documents; reviewing legal documents before passage or approval; reviewing and advising the Village regarding contracts for goods and services; advising the Village regarding employment law; preparing proposed State legislation; attending all village Board meetings; attending Village staff meetings; attending when requested Village committee meetings and zoning meetings; supervising the filing and retention of legal documents kept with the Village; monitoring the administrative adjudication system; conducting educational sessions for Village personnel; coordinating the activities of the Village Prosecutor and Assistant Corporation Counsel; attending when appropriate professional organization functions such as the Illinois Municipal League and the Northwest Municipal Conference. The foregoing legal services will be provided for a flat rate of \$12,000 per month.

When representing the Village in matters where third parties reimburse the Village for legal services (such as annexation agreements, planned developments, etc.), the hourly rate will be \$350 per hour. When representing the Village related to special fund projects (such as TIF and EDA, etc.), the rate will be \$390 per hour. These rates are higher than those otherwise charged to the Village and recognize that the fees for such work should be closer to those paid by such third parties to their own attorneys rather than being discounted down

to a municipal rate. In litigation matters which are covered by insurance or a risk management provider, we will be paid directly by the insurer or risk management providers. When representing the Village before state or federal courts of law, the rate will be \$250 per hour.

Conflicts

If we become aware of the possibility of a conflict of interest during the course or our representation of the Village, we will inform you promptly.

Fees and Costs

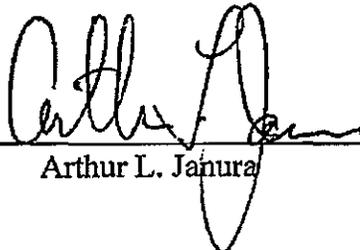
We maintain detailed time records of services performed which are not included in the monthly retainer fee. This results in a monthly billing statement showing, on a daily basis, work performed by each billing professional, the time spent by such billing professional on each day on each item of work, such as interviewing witnesses, court appearances, attendance at depositions, research, writing memoranda of law, and the total amount charged. To the extent practicable, this time is reported on the basis of one-tenth of an hour increments.

We will also charge the Village for costs and expenses that we incur on its behalf. These include messenger services, special postage and courier charges and filing fees. These expense items will be shown on our bills.

We invite any questions you may have concerning the terms of this agreement or any other aspect of our relationship. We believe that candid communication is essential and we welcome any suggestions you may have at any time as to how we might better be of services.

Sincerely,

Arthur Janura, P.C.

By:  _____
Arthur L. Janura

Pursuant to Internal Revenue Service guidance, be advised that any federal tax advice contained in this written or electronic communication, including any attachments or enclosures, is not intended or written to be used and it cannot be used by any person or entity for the purpose of (i) avoiding any tax penalties that may be imposed by the Internal Revenue Service or any other U.S. Federal taxing authority or agency, or (ii) promoting, marketing or recommending to another party any transaction or matter addressed herein.