MEETING: HOFFMAN ESTATES VILLAGE BOARD

DATE: SEPTEMBER 19, 2016 PLACE: COUNCIL CHAMBERS

MUNICIPAL BUILDING COMPLEX

1900 HASSELL ROAD

HOFFMAN ESTATES, ILLINOIS

# 1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Gayle Vandenbergh, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta.

A quorum was present.

### **ADMINISTRATIVE PERSONNEL PRESENT:**

J. Norris, Village Manager

D. O'Malley, Deputy Village Manager

A. Janura, Corporation Counsel

P. Cross, Asst. Corporation Counsel

M. Koplin, Asst. Village Manager-Development Services

G. Schuldt, Deputy Fire Chief

T. Bos, Police Chief

J. Nebel, Public Works Director

R. Musiala, Finance Director

F. Besenhoffer, IS Director

M. Saavedra, H&HS Director

B. Anderson, CATV Coordinator

A. Monroe, Asst. to the Village Manager

# 2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Mills.

### 3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

### **4. APPROVAL OF MINUTES:**

Motion by Trustee Mills, seconded by Trustee Gaeta, to defer Item 4. Voice vote taken. All Ayes. <u>Motion</u> carried.

Approval of Minutes

Minutes from September 12, 2016.

### 5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.A.

### **5.A.** Approval of Agenda

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta

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Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.B.

**5.B.** Approval of the schedule of bills for August 15, 2016: \$3,262,457.74.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta

Nay

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.C.

**5.C.** Request Board authorization to award contract for the 2016 Crack Sealing Project to Patriot Pavement Maintenance, Des Plaines, IL (low bid) in an amount not to exceed \$101,094.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

### **6. REPORTS:**

### 6.A. President's Report

### **Proclamation(s)**

Trustee Gaeta read the following proclamation.

Motion by Trustee Mills, seconded by Trustee Stanton, to concur with the proclamation proclaiming Sunday, September 25, 2016 as Jeffrey Hugel Day. Voice vote taken. All ayes. <u>Motion carried.</u>

Firefighter Hugel accepted the proclamation and was congratulated by the Board.

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the proclamation proclaiming Tuesday, October 4, 2016 as Michael Venezia Day. Voice vote taken. All ayes. <u>Motion carried.</u>

Chief Bos accepted the proclamation for Officer Venezia.

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Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming October 7, 2016 as National Manufacturing Day. Voice vote taken. All ayes. <u>Motion carried.</u> Mr. Koplin accepted the proclamation.

Trustee Mills read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming October 2016 as National Community Planning Month. Voice vote taken. All ayes. Motion carried.

Mr. Koplin accepted the proclamation.

Mayor McLeod read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming September 2016 as Sickle Cell Awareness Month. Voice vote taken. All ayes. <u>Motion carried.</u>

Dr. Saavedra accepted the proclamation.

Mayor McLeod presented the Distinguished Budget Presentation Award from the Government Finance Officers Association to Finance Director Rachel Musiala.

Motion by Trustee Gaeta, seconded by Trustee Newell, to accept the resignation, with regrets, of Ryan Sinclair from the Utilities Commission. Voice vote taken. All ayes. <u>Motion carried.</u>

Mayor McLeod referred to an article from Money Magazine that named Hoffman Estates as one of the best places to live in the United States, coming in at number 27. He read a letter thanking us for hosting the meeting with the French delegation. He stated that he attended a CMAP Division Task Force meeting, the McDonald's ribbon cutting, the Duluth ribbon cutting, the Sustainability Roundtable with the French Delegation, a fundraiser for Officer Marak's brother, the Legislative Luncheon where he was the MC, a ribbon cutting at Brookdale, 2 block parties and a fundraiser for the Midwest Asian American group.

### **6.B.** Trustee Comments

Trustee Stanton stated that he attended the Duluth ribbon cutting, the Legislative Luncheon, the Youth Commission's STEM event and a block party.

Trustee Mills congratulated the Bear family on the opening of the new McDonald's, she stated that she attended the ribbon cutting for McDonald's, the Duluth ribbon cutting, she congratulated the Police honor Guard on presenting the colors at the Bears game and the Village on being named one of the top 50 places to live in the United States.

Trustee Gaeta stated that he attended the McDonald's ribbon cutting, the ribbon cutting for Duluth, a Naturalization ceremony, the Legislative Luncheon, the Brookdale ribbon cutting, the STEM program and 2 block parties.

Trustee Newell stated that she attended the McDonald's ribbon cutting, the STEM program and 2 block parties.

Trustee Pilafas talked about the benefits of the STEM program and strongly suggested that we promote the fact that we were named the 27<sup>th</sup> best place to live in the United States.

### 6. C. Village Manager's Report

Mr. Norris had no report.

### 6. D. Village Clerk's Report

The Clerk had no report.

### 6.E. Treasurer's Report

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 6.E.

Mrs. Musiala stated that during the month of July 2016 cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$608,971. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$37.1 million.

For the operating, Debt Service and Capital Projects funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$73,607.

For the Trust Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$931.402.

The total for cash and investments for all funds decreased to \$200.5 million.

### Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

#### **6.E.** Committee Reports

### **Public Works & Utilities**

Trustee Newell stated that they would be meeting to request authorization to award contract for design and installation of fire sprinkler system for Fire Station 22; request acceptance of the Department of Public Works and Department of Development Services for the Transportation and Engineering Division Monthly Reports.

### **Public Health & Safety**

Trustee Gaeta stated that they would be meeting to request authorization to award the contract for body refurbishment of Engine 21 to Kards Inc., Elgin, IL, in an amount not to exceed \$68,497.49; request acceptance of Police Department, Health & Human Services, Emergency Management Coordinator and Fire Department Monthly Reports.

#### **Finance**

Trustee Pilafas stated that they would be meeting to request approval for Global Spectrum L.P. dba Spectra Venue Management to enter into a one year tenant license with the Chicago Mustangs professional indoor soccer team for home games as the Sears Centre Arena; request authorization to waive bid and award a contract to Hewlett Packard for the purchase of 50 desktop computers in an amount not to exceed \$31,150; request acceptance of Finance Department, Information System Department and Sears Centre Monthly Reports.

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# 7. ADDITIONAL BUSINESS:

There were no Additional Business items.

# **8. ADJOURNMENT:**

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting. Voice vote taken. All ayes. <u>Motion carried.</u> Time: 7:29 p.m.

Bev Romanoff Village Clerk Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.