

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

August 1, 2016

I. Voice

Members in Attendance:

**Karen Mills, Chairperson
Gayle Vandenberg, Vice Chairperson
Gary Stanton, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
William D. McLeod, Village President**

**Management Team Members
in Attendance:**

**Mark Koplín, Asst. Village Mgr., Dev. Services
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mike Hankey, Director of Transportation
Ryan Johnson, Management Analyst
Kevin Kramer, Director of Economic Dev.
Peter Gugliotta, Director of Planning
Jeff Jorian, Fire Chief
Greg Poulos, Assistant Police Chief
Anthony Fashoda, Assistance Finance Dir.
Monica Saavedra, Director of HHS
Rachel Musiala, Director of Finance
Fred Besenhoffer, Director of IS
Ashley Monroe, Asst. to Village Manager
Bev Romanoff, Village Clerk
Joe Nebel, Director of Public Works
Patricia Cross, Asst. Corporation Counsel
Jordan Lester, Administration Intern
Bruce Anderson, CATV Coordinator**

Other Attendees:

**Eric Peterson, Daily Herald
Teresa Ferris, McShane Development
Irene Wiczkowski, SPACECO, Inc.**

The Planning, Building & Zoning Committee meeting was called to order at 7:21 p.m.

II. Approval of Minutes – July 11, 2016

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the Planning, Building and Zoning Committee meeting minutes of July 11, 2016. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request by Enon Hill Design & Development for a courtesy review to provide an update of a previously approved single-family subdivision (Airdrie Estates).**

An item summary sheet was presented by Mr. Gugliotta and Mr. Donahue to Committee.

Mr. Patrick Mazza provided background on history of Airdrie Estates subdivision project. Mr. George Caravelli, Worthington Homes, LTD, provided commentary about his design philosophy and concepts and his ideas for the Airdrie Estates project going forward.

Trustee Mills and Trustee Stanton inquired about price ranges and home sizes. Mr. Caravelli provided comments.

Mr. Gugliotta provided background on the project. Trustee Stanton inquired about the home models. Mr. Caravelli gave background on the choice of models.

A Hoffman Estates resident at 1694 Heron Way inquired if Mr. Caravelli had any serious buyers. Mr. Caravelli provided comments on current interest in the homes.

- 2. Request by McShane Hoffman Estates LLC for approval of mass grading and detention pond modification on the west parcel of Huntington 90 Corporate Center located on the north side of Central Road, west of AT&T Center Drive.**

An item summary sheet was presented by Mr. Gugliotta and Mr. Donahue to Committee.

Mr. Gugliotta provided background on the project and reason for request in moving forward.

Trustee Mills inquired if the trees to be removed could be used elsewhere in the Village or given to the park district for use. Ms. Ferris (McShane Development Company) and Mr. Gugliotta indicated they would look into this.

Trustee Pilafas inquired if the detention pond was spring fed or just detention. Ms. Wiczkowski (SPACECO, Inc.), confirmed it was retention only.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve mass grading and detention pond modification on the west parcel of Huntington 90 Corporate Center located on the north side of Central Road, west of AT&T Center Drive. Voice vote taken. All ayes. Motion carried.

- 3. Request approval of Barrington Square Town Center TIF Reimbursement Request #3 in the amount of \$3,682,677.31.**

An item summary sheet was presented by Mr. Koplin to Committee.

Mr. Koplin provided detailed information on the reimbursement request and the TIF stipulations.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Barrington Square Town Center TIF Reimbursement Request #3 in the amount of \$3,682,677.31. Voice vote taken. All ayes. Motion carried.

4. Request approval of the Community Development Block Grant (CDBG) Annual Action Plan for Program Year 11, 2016-2017.

An item summary sheet was presented by Mr. Gugliotta and Mr. Johnson to Committee.

Mr. Johnson provided background on the history of CDBG funding within the Village, discussed the Annual Action Plan and projects which may be applicable.

Trustee Mills inquired if there was a waiting list for homeowners to be accepted on the home rehabilitation program. Mr. Johnson indicated there was not a current waiting list.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to approve the Community Development Block Grant (CDBG) Annual Action Plan for Program Year 11, 2016-2017. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Newell, to accept the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to accept the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

7. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was presented to Committee.

Trustee Stanton inquired about Fitness for America. Chief Jorian provided details on the event.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Department of Development Services monthly report for Economic Development and Tourism. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 8:01 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations and
Outreach, Office of the Mayor and Board

Date