

**Village of Hoffman Estates**

**GENERAL ADMINISTRATION & PERSONNEL  
COMMITTEE MEETING MINUTES**

**August 1, 2016**

**I. Voice**

**Members in Attendance:**

**Gayle Vandenberg, Chairman  
Gary Stanton, Vice Chairman  
Karen Mills, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Michael Gaeta, Trustee  
Mayor William D. McLeod**

**Management Team Members  
in Attendance:**

**Mark Koplín, Asst. Village Mgr., Dev. Services  
Arthur Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mike Hankey, Director of Transportation  
Ryan Johnson, Management Analyst  
Kevin Kramer, Director of Economic Dev.  
Peter Gugliotta, Director of Planning  
Jeff Jorian, Fire Chief  
Greg Poulos, Assistant Police Chief  
Anthony Fashoda, Assistance Finance Dir.  
Monica Saavedra, Director of HHS  
Rachel Musiala, Director of Finance  
Fred Besenhoffer, Director of IS  
Ashley Monroe, Asst. to Village Manager  
Bev Romanoff, Village Clerk  
Joe Nebel, Director of Public Works  
Patricia Cross, Asst. Corporation Counsel  
Jordan Lester, Administration Intern  
Bruce Anderson, CATV Coordinator**

**Other Attendees:**

**Eric Peterson, Daily Herald**

The General Administration & Personnel Committee meeting was called to order at 8:03 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the General Administration & Personnel Committee meeting minutes of July 11, 2016. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Request acceptance of the Cable TV Monthly Report.**

The Cable TV Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

**2. Request acceptance of the Human Resources Management Monthly Report.**

The Human Resources Management Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

**3. Request acceptance of Legislative Operations & Outreach Monthly Report.**

The Legislative Operations & Outreach Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the Legislative Operations & Outreach Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 8:05 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations  
and Outreach, Office of the Mayor and Board

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Date