

AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
January 26, 2009

Immediately following Public Works & Utilities Committee

Members: Anna Newell, Chairperson
Cary Collins, Vice Chairperson
Jacquelyn Green

I. Roll Call

II. Approval of Minutes – December 15, 2008 Committee Meeting

NEW BUSINESS

1. Request approval of an ordinance to amend Chapter 6, Traffic Code, of the Hoffman Estates Municipal Code to provide for an automated traffic law enforcement system for red light violations within the village.
2. Request acceptance of Police Department Monthly Report.
3. Request acceptance of Fire Department Monthly Report.
4. Request acceptance of Health & Human Services Monthly Report.
5. Request acceptance of Emergency Management Coordinator Monthly Report.

III. President's Report

IV. Other

V. Items in Review

- 1) Review of Ambulance Rates – February, 2009

VI. Adjournment

Village of Hoffman Estates

**PUBLIC HEALTH & SAFETY
COMMITTEE MEETING MINUTES**

DRAFT

December 15, 2008

I. Roll Call

Members in Attendance:

**Trustee Anna Newell, Chair
Trustee Cary Collins, Vice-Chair
Trustee Jacquelyn Green, Member**

**Other Corporate Authorities
in Attendance:**

**Trustee Karen Mills
Trustee Raymond Kincaid
Trustee Gary Pilafas
Village President William McLeod**

Clerk Bev Romanoff

**Management Team
in Attendance:**

**James H. Norris, Village Manager
Arthur L. Janura Jr., Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Village Manager – Development Services
Michael DuCharme, Director of Finance
Gordon Eaken, Director of Information Systems
Algean Garner, Director of Health & Human Services
Robert Gorvett, Fire Chief
Kenneth Hari, Director of Public Works
Mike Hankey, Director of Transportation
Clint Herdegen, Chief of Police
Gary Salavitch, Director of Engineering
Rebecca Suhajda, Administrative Intern**

Others in Attendance

The Public Health & Safety Committee meeting was called to order at 7:07 p.m.

II. Approval of Minutes

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve the November 24, 2008 Public Health & Safety Committee minutes. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Review of current EMS response to senior housing communities in Hoffman Estates.

A Committee Agenda Item summary sheet from Chief Robert Gorvett was presented to the Committee.

Motion by Trustee Collins, seconded by President McLeod, to accept the report provided by Chief Gorvett. Voice vote taken. All ayes. Motion carried.

2. Request approval to advertise a notice of pre-qualification for prospective trade bidders for remainder of bid packages necessary to complete the new Police Building.

A Committee Agenda Item summary sheet from Chief Clint Herdegen was presented to the Committee.

Motion by Trustee Green, seconded by Trustee Pilafas, to grant approval to advertise a notice of pre-qualification for prospective trade bidders for remainder of bid packages necessary to complete the new Police Building. Voice vote taken. All ayes. Motion carried.

3. Request approval to expend budgeted contingency funds for authorized purposes for the Fire Station #24 and new Police Facility public building projects.

A Committee Agenda Item summary sheet from Daniel P. O'Malley, Deputy Village Manager; Chief Clint Herdegen; and John Mayer, Deputy Fire Chief, was presented to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Collins, to grant approval to expend budgeted contingency funds for authorized purposes for the Fire Station #24 and new Police Facility public building projects. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of the Police Department Monthly Report.

The Police Department Monthly Report was presented to the Committee.

Motion by President McLeod, seconded by Trustee Collins, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of the Fire Department Monthly Report.

The Fire Department Monthly Report was presented to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Collins, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of the Department of Health & Human Services Monthly Report.

The Department of Health & Human Services Monthly Report was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Department of Health & Human Services Monthly Report. Voice vote taken. All ayes. Motion carried.

7. Request acceptance of Emergency Management Coordinator Monthly Report.

The Emergency Management Coordinator Monthly Report was presented to the Committee.

Motion by Trustee Green, seconded by Trustee Collins, to accept the Emergency Management Coordinator Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report - None

IV. Other

Trustee Newell complimented Village departments on the many letters of commendation they receive. She thanked Fire Station 23 for the nice story and thanked the Police Department for their annual "Shop With A Cop" event. Trustee Green thanked the Public Works Department for the great job they are doing in keeping the streets clear.

V. Items in Review - None

VI. Adjournment

Motion by President McLeod, seconded by Trustee Pilafas, to adjourn the meeting at 7:14 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: Automated Red Light Enforcement Ordinance

MEETING DATE: January 26, 2009

COMMITTEE: PUBLIC HEALTH AND SAFETY

FROM: Chief Clinton Herdegen/Asst. Chief Casstevens



PURPOSE: To present an amendment to Village Ordinance, Chapter 6, Traffic Code, to provide for local adjudication of automated red light enforcement violations.

BACKGROUND: At the February 25th 2008 Public Health & Safety Committee Meeting and the following Village Board Meeting, it was approved for the Police Department to move forward with the Automated Red Light Enforcement Program.

DISCUSSION: As part of the process to implement this program, the Illinois Department of Transportation (IDOT) requires that local jurisdictions enact an ordinance to provide for local adjudication of these violations. A copy of the proposed local ordinance amendment is attached, as written by Corporation Counsel.

FINANCIAL IMPACT: There is no financial impact to the Village.

RECOMMENDATION: To pass the Ordinance amendment of Chapter 6 as presented.

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE AMENDING CHAPTER 6,
TRAFFIC CODE, OF THE HOFFMAN ESTATES MUNICIPAL CODE
TO PROVIDE FOR AN AUTOMATED TRAFFIC LAW ENFORCEMENT
SYSTEM FOR RED LIGHT VIOLATIONS WITHIN THE VILLAGE**

WHEREAS, the Village of Hoffman Estates (hereinafter referred to as "Village") is a body politic and corporate, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

WHEREAS, the Village is a home rule municipality pursuant to Article VII, Section 6, of the Constitution of the State of Illinois of 1970, and, subject to the specific limitations of Illinois law, may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the Village, pursuant to P.A. 94-795, which amends the Illinois Vehicle Code, 625 ILCS 5/1-100, *et seq.*, is vested with authority to implement an automated traffic enforcement system in order to monitor motorist compliance with traffic control signals at intersections and to devise a system of administrative adjudication to enforce the same; and

WHEREAS, the Village, pursuant to 625 ILCS 5/11-208.6, may enact an ordinance providing for an automated traffic law enforcement system to enforce State and local traffic control signal laws and regulations through the use of electronic monitoring devices and by imposing liability on registered vehicle owners violating such State laws and local provisions; and

WHEREAS, the Village, pursuant to 625 ILCS 5/11-208.3 and 65 ILCS 5/1-2.2-1, *et seq.*, may enact a system of administrative adjudication to adjudicate violations of regulations related to automated traffic law violations; and

WHEREAS, the Village is desirous of providing a fair and efficient method of enforcing certain Village regulations through administrative adjudication of automated traffic law violations; and

WHEREAS, the Village, pursuant to 625 ILCS 5/11-208(a)(2), may regulate traffic through the use of traffic control signals; and

WHEREAS, the Village, pursuant to 625 ILCS 5/11-208(a)(15), may adopt traffic regulations as authorized by the Illinois Vehicle Code; and

WHEREAS, the Village believes that instituting a system of administrative adjudication to adjudicate contested matters with respect to the automated traffic law enforcement system will facilitate prompt and just resolution of disputes; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That Article 6-5, AUTOMATED RED LIGHT TRAFFIC LAW ENFORCEMENT SYSTEM, of the Hoffman Estates Municipal Code be added to read as follows:

Article 5

AUTOMATED RED LIGHT TRAFFIC LAW ENFORCEMENT SYSTEM

Section 6-5-1. DEFINITIONS

In construing the provisions of this ordinance, except where otherwise plainly declared or clearly apparent from the context, words used herein shall be given their common and ordinary meaning. In addition, the following definitions shall apply:

A. *Automated traffic law enforcement system* means a device within the Village of Hoffman Estates with one or more motor vehicle sensors working in conjunction with a red light signal to produce recorded images of motor vehicles entering an intersection against a steady or flashing red signal indication in violation of Section 11-306 of the Illinois Vehicle Code (“Code”), 625 ILCS 5/11-306, or similar violation of the Village of Hoffman Estates Municipal Code.

B. *Disregarding a traffic control device* means failure to stop and remain stopped before an intersection that is controlled by a red signal as provided for in Section 11-306 of the Code.

C. *No turn on red* means failure to stop and remain stopped, and not proceeding to turn right at, an intersection controlled by both a sign indicating “No turn on red,” or other similar language, and a red signal as provided for in the Village of Hoffman Estates Municipal Code or State Statute.

D. *Recorded images* means images produced by the automated traffic law enforcement system, which consist of either two (2) or more photographs; two (2) or more microphotographs; two (2) or more electronic images; or, a video recording showing the motor vehicle and, on at least one image or portion of the recording, clearly identifying the registration plate number of the motor vehicle.

E. *Traffic Compliance Administrator* means the person appointed as such pursuant to Section 11-208.3 of the Illinois Vehicle Code and, Chapter ----- of the Hoffman Estates Municipal Code and shall have the following additional powers: adopt, distribute and process automated traffic law violation notices and other notices required by this Article, collect money paid as fines and penalties, operate the automated traffic law enforcement system, and make certified reports to the Secretary of State as required by this Article.

Section 6-5-2. VIOLATIONS

It shall be a violation of this Article for a vehicle to disregard a traffic control device or turn on red in violation of Section 11-306 of the Illinois Vehicle Code or similar Village ordinance.

Section 6-5-3. DEFENSES

The following may be considered defenses by the Hearing Officer for a violation of this Section:

A. That the motor vehicle or registration plates of the motor vehicle were stolen before the violation occurred, and not under the control of or in the possession of the owner at the time of the violation. To demonstrate that the motor vehicle or the registration plates were stolen before the violation occurred and were not under the control or possession of the owner at the time of the violation, the owner must submit proof that a report concerning the stolen motor vehicle or registration plates was filed with a law enforcement agency in a timely manner.

B. That the driver of the vehicle passed through the intersection when the light was red either (i) in order to yield the right-of-way to an emergency vehicle; or (ii) as part of a funeral procession.

Section 6-5-4. NOTICE OF VIOLATION

When the automated traffic law enforcement system records a motor vehicle entering an intersection in violation of this Section, the Village shall issue a written Notice of Violation via first class mail postage prepaid to the registered owner or lessee of the vehicle within 30 days after the Illinois Secretary of State notifies the Village of the identity of the registered owner or lessee of the vehicle, and in no event later than 90 days following the violation. The Village shall only be required to notify a lessee if the leasing company/lessor provides the lessee's name by an affidavit and a copy of the lease within 60 days of the notice's issuance. If the driver information is not provided within 60 days, the leasing company/lessor may be found liable. If any notice to an address is returned as undeliverable, a second notice shall be sent to the last known address recorded in a United States Post Office approved database of the owner or lessee of the cited vehicle.

The second notice shall be made by first class mail postage prepaid.

Notice of Violation associated with an automated traffic law violation shall require a review of the associated recorded image by a Village of Hoffman Estates employee, who shall inspect the image and determine whether the motor vehicle was being operated in violation of this Section, or whether one of the defenses enumerated above is visibly applicable upon inspection. Upon determination that the recorded image captures a violation and that no defense applies, the notice of violation shall be served upon the registered vehicle owner in the manner provided for above. The Traffic Compliance Administrator shall retain a copy of all violation notices, recorded images and other correspondence mailed to the owner of the vehicle. Each Notice of Violation shall constitute evidence of the facts contained in the notice and is admissible in any proceeding alleging a violation of the above-noted statutory and local provisions and shall be *prima facie* evidence of a violation, subject to rebuttal on the basis of the defenses established in this Article.

The Notice of Violation shall include the following information:

1. The make (only if discernable) and registration number of the motor vehicle involved in the violation;
2. The violation charged;
3. The location where the violation occurred;
4. The date and time of the violation;
5. A copy of the recorded images;
6. The amount of the civil penalty, the date by which the penalty should be paid and hearing date;
7. A statement that a failure to pay the civil penalty by the date noted may result in an additional late fee being assessed against the owner or lessee;
8. The amount of the late fee;
9. A statement that the failure to pay by the date specified or request a hearing is an admission of liability and may result in the suspension of driving privileges for the registered owner of the vehicle;
10. A statement that the recorded images constitute *prima facie* evidence of a violation;
11. A statement that the person may elect to proceed by paying the fine or challenging the charge by mail or by administrative hearing; and
12. A statement of how an administrative hearing may be requested.

Section 6-5-5. HEARING

The owner of a vehicle being operated in violation of this Section may appear at the hearing on the date as listed on the Notice of Violation, to challenge the evidence or set forth an applicable defense. The Notice of Violation shall constitute evidence of the facts contained in the notice and is admissible in any proceeding alleging a violation of this Section. The Notice of Violation shall be *prima facie* evidence of a violation, subject to rebuttal on the basis of the defenses established herein.

The owner's failure to appear at the hearing will result in a finding of liability. In the event of a failure to appear, a "Default, Findings or Order" letter will be sent to the owner. The owner's failure to pay the amount by the date specified in that letter will result in a final determination.

Section 6-5-6. ADJUDICATION BY MAIL/PROCEDURE

Where the registered owner or lessee of the cited vehicle wishes to contest the merits of the alleged violation, such person may contest the charges using the same available defenses as stated above, but rather than attend the administrative hearing, they may submit any and all documentary evidence to the Traffic Compliance Administrator no later than the day prior to the hearing date, together with a written statement reflecting that they are requesting a hearing via mail. The Traffic Compliance Administrator shall forward all timely-submitted materials to the Hearing Officer for review and determination.

Section 6-5-7. SECOND NOTICE OF VIOLATION

Upon the failure of the registered owner of the cited vehicle to pay the appropriate fine and/or penalty prior to or on the hearing date, or request an adjudication by mail, the Traffic Compliance Administrator shall send out a second notice of violation which shall contain the following:

1. The make (only if discernable) and registration number of the motor vehicle involved in the violation;
2. The violation charged;
3. The location where the violation occurred;
4. The date and time of the violation;
5. A copy of the recorded images;
6. The amount of the civil penalty, the date by which the penalty should be paid and next hearing date;
7. A statement that a failure to pay the civil penalty by the date noted may result in an additional late fee being assessed against the owner or lessee;
8. The amount of the late fee;
9. A statement that the failure to pay by the date specified or request a hearing is an admission of liability and may result in the suspension of driving privileges for the registered owner of the vehicle;
10. A statement that the recorded images constitute *prima facie* evidence of a violation;
11. A statement that the person may elect to proceed by paying the fine or challenging the charge by mail or by administrative hearing; and
12. A statement of how an administrative hearing may be requested.

A hearing date of when a default judgment and/or final determination will be made if the party fails to request a hearing.

Section 6-5-8. HEARING; DETERMINATION OF LIABILITY; PETITION TO SET ASIDE

- A. Upon conclusion of a hearing under this chapter, the hearing officer shall issue a determination of no liability or of a liability in the amount of the fine as provided in the Village Code.
- B. If a person fails to respond to the violation notice and the second notice of violation and hearing date, and notice of final determination or who has requested an administrative hearing and fails to appear, a determination of liability shall be entered against the respondent pursuant to this chapter. Such determination shall become final for purposes of judicial review under the administrative review law of Illinois upon the denial or the expiration of the time in which to file a timely petition to set aside the determination as provided in this chapter.

Section 6-5-9. FINAL DETERMINATION

A final determination of violation liability shall occur following failure to pay the fine after a hearing officer's determination of violation liability, and the exhaustion of or failure to exhaust any administrative review procedures, including denial or a timely petition to set aside or failing to file the set aside petition after default at a second hearing date.

Section 6-5-10. NOTICE OF FINAL DETERMINATION

A. If any fine is owing and unpaid after a determination of liability under this chapter has become final, and the respondent has exhausted or failed to exhaust judicial procedures for review, the Village Traffic Compliance Administrator shall cause a notice of final determination of liability to be sent to the respondent in accordance with this chapter.

B. Any fine and penalty, if applicable, remaining unpaid after the notice of final determination of liability is sent shall constitute a debt due and owing the village which may be enforced in any legal manner consistent with 625 Illinois Compiled Statutes 5/11-208.3. Failure of the respondent to pay such fine or penalty may result in the suspension of the person's driver's license for failure to pay fine or penalties for five (5) or more red light violations.

Section 6-5-11. NOTICE OF IMPENDING DRIVERS LICENSE SUSPENSION

A. A Notice of Impending Drivers License Suspension shall be sent to the person liable for any fine or penalty that remains due and owing on 5 or more violations of this Article. The Notice of Impending Drivers License Suspension shall state the following information:

1. The failure to pay the fine owing within 45 days of the notice's date will result in the Village of Hoffman Estates notifying the Secretary of State that the person is eligible for initiation of suspension proceedings under Section 6-306.5 of the Code;

2. A statement that the person may obtain a copy of the original ticket imposing a fine by sending a self-addressed, stamped envelope to the Village of Hoffman Estates along with a request for the copy.

B. The Notice of Impending Drivers License Suspension shall be sent by first class mail, postage prepaid, to the address recorded with the Secretary of State or, if any notice to that address is returned as undeliverable, to the last known address recorded in a United States Post Office approved database.

Section 6-5-12. DRIVERS LICENSE SUSPENSION

A. The Traffic Compliance Administrator, by certified report, may request that the Secretary of State suspend the driving privileges of an owner of a registered vehicle who has failed to pay any fine or penalty due and owing as a result of 5 automated traffic violations. The report shall be certified and contain the following:

1. The name, last known address as recorded with the Secretary of State, as provided by the lessor of the cited vehicle at the time of lease, or as recorded in a United States post office approved database if any notice sent under this Article is returned as undeliverable, and driver's license number of the person who failed to pay the fine or penalty and the registration number of any vehicle known to be registered to such person in a state;
2. The name of the municipality making the report pursuant to this section; and
3. A statement that a Notice of Impending Driver's License Suspension has been sent to the person named in the report at the address recorded with the Secretary of State or at the last address known to the lessor of the cited vehicle at the time of the lease or, if any notice sent under this Article is returned as undeliverable at the last known address recorded at a United States Post office approved database; the date on which such notice was sent; and address to which such notice was sent.

B. The Traffic Compliance Administrator shall notify the Secretary of State whenever a person named in the certified report has paid the previously recorded fine or penalty or whenever the municipality determines that the original report was in error. A certified copy of such notification shall also be given upon request and at no additional charge to the person named therein.

C. Any person receiving notice from the Secretary of State that their driving privileges may be suspended at the end of a specified period may challenge the accuracy of the certified report prepared by the Traffic Compliance Administrator. The person shall, within 7 days after having received notice from the Secretary of State, request an opportunity to speak with the Traffic Compliance Administrator to challenge the accuracy of the certified report. If the Traffic Compliance Administrator determines that the original report was in error due to the fact that the person challenging the report was not the owner or lessee of the vehicle or that the person has already paid their fine for the five (5) or more automated traffic violations, the Traffic Compliance Administrator shall immediately notify the Secretary of State of such error in a subsequent certified report.

D. That fines and penalties which shall be imposed for vehicles violating the automated traffic law enforcement system for red light violations shall be as follows:

1. Initial Fine:

Upon service of violation notice and at the First Hearing Date: \$100.00

Upon Default after the First Hearing Date: \$200.00

Upon Default after the Second Hearing Date: \$400.00

Section 2: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 3: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2009

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

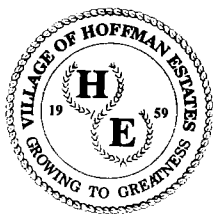
APPROVED THIS _____ DAY OF _____, 2009

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2009.




HOFFMAN ESTATES

POLICE DEPARTMENT

Clinton J. Herdegen
CHIEF OF POLICE

TO: JAMES NORRIS, VILLAGE MANAGER

FROM: CLINTON J. HERDEGEN, CHIEF OF POLICE 

SUBJECT: POLICE DEPARTMENT MONTHLY REPORT-DECEMBER 2008

OPERATIONS BUREAU

PATROL DIVISION

On December 7, Officers Johnson, Rich Turman, Koenen, Hanna, and Wiegert responded to a crime in progress call at a residence in the 1700 block of Hassell Road where an offender had kicked in the front door and entered. These First Watch officers quickly arrived on scene and located the subject in an upstairs bedroom sleeping on a bed. The officers took the subject, who was highly intoxicated and confused, into custody. Officer Johnson conducted an investigation into this matter and learned the offender lived two doors down. Officer Johnson's investigation further revealed that due to the offender's high level of intoxication, he believed he was in his own home. The subject was subsequently charged with criminal trespass to residence and criminal damage to property.

On December 14, First Watch officers observed a vehicle traveling east on Golf Road from Harmon with a passenger hanging out of the side window. The vehicle stopped in the middle of the road on Creekside. The right rear passenger was observed to be making furtive movements towards the floor. Officers Hanna and Zaba approached the vehicle and determined the subject was under the age of 21 and was hiding a vodka bottle containing vodka. The subject was placed under arrest and charged with unlawful possession and consumption of liquor by a minor.

On December 15, Officer Koenen responded to St. Alexius Medical Center reference a report of a criminal sexual assault which occurred in Hoffman Estates. Officer Koenen conducted a detailed and thorough investigation into this matter asking all the correct questions while interviewing a victim and two witnesses. Using her extensive knowledge as an Evidence Technician, Officer Koenen gathered all the evidence necessary for a more thorough investigation by the Detective Division. This case was turned over to detectives and resulted in an arrest of the suspect who was charged with criminal sexual assault.

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Hoffman Estates, Illinois 60169
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William D. McLeod
MAYOR

Raymond M. Kincaid
TRUSTEE

Gary J. Pilafas
TRUSTEE

Karen V. Mills
TRUSTEE

Jacquelyn Green
TRUSTEE

Bev Romanoff
VILLAGE CLERK

Cary J. Collins
TRUSTEE

Anna Newell
TRUSTEE

James H. Norris
VILLAGE MANAGER

On December 19, Officers Monroy, Johnson, and LaFrancis were dispatched to a local condominium complex for a report of a battery which just occurred and the two offenders fled the scene. Officer Monroy received a description of the suspects from the victim and recognized the descriptions as subjects he had dealt with in the past. Officer Monroy and Officer Johnson were able to follow the suspects' shoe prints in the fresh snow to an apartment building and subsequently located both suspects. The suspects were apprehended and identified by the victim as the offenders in this case. Both suspects were brought to HEPD and charged with battery and unlawful consumption of alcohol liquor by a minor.

On December 5, Officer Bloss, along with Officers Moore and Racila, responded to the area of the 1900 block of Georgetown reference a domestic dispute involving a knife. Officer Bloss volunteered for the call and located the subject on Queensbury. He was quickly arrested with Officer Racila's assistance. The subject was a recently paroled resident of Hoffman Estates who was subsequently charged with two counts of aggravated assault, one count of domestic battery, and a no-bond parole violation. The subject had brandished a knife and threatened the victim of the domestic battery. Officer Bloss responded quickly and her actions were key to the apprehension of this criminal.

On December 5, Officer Kenost stopped a traffic violator for an equipment violation at Hassell Road and Oxford Lane. Officer Kenost obtained consent to search the violator's vehicle and located a cannabis pipe in the suspect's vehicle. The subject, a resident of Harvard, IL, was charged with possession of drug paraphernalia.

On December 13, Officers James Cawley and Officer Tenuto responded to a complaint of a strong odor of cannabis on the 600 block of Bode Circle. Officer Cawley and Tenuto were able to trace the odor to a specific apartment and, upon making contact with the resident, they entered the apartment and observed, in plain view, two clear plastic baggies containing suspect cannabis, a cannabis pipe, and a digital scale. The resident was charged with possession of cannabis and drug paraphernalia.

K-9 UNIT

Officer Dan Donohue and K-9 Bundo performed three tracks, three school searches, two vehicle searches, cleared two residences, and attended two DARE graduations. During the month Officer Donohue and K-9 Bundo attended training with the Northwest Suburban K9 Training Group.

INVESTIGATIONS DIVISION

On December 22, Detective Kasia Cawley received information that proceeds from a residential burglary were possibly pawned at Cash Converters in Elgin. Det. Cawley had previously contacted Cash Converters reference this burglary but now was able to obtain a serial number

for a 42" Sony plasma television valued at \$2,500 and confirm the television was at Cash Converters. Det. Cawley took custody of the TV and had the victim positively identify the TV. Det. Cawley located the subject who pawned the TV and brought him to HEPD. She read the subject his Miranda Rights, which he initialed and signed to acknowledge he understood his rights and wished to speak with Det. Cawley. The subject stated he received the TV to pawn from two subjects who were known burglars who were not 18 years of age. This subject provided Det. Cawley with the names of said subjects and Det. Cawley is still attempting to locate those subjects for questioning. The subject stated at no time did he enter the residence where the TV was taken. Det. Cawley contacted felony review who denied felony charges of possession of stolen property based on the subject's lack of criminal history. Det. Cawley had complaints signed by the victim and this subject was charged with misdemeanor possession of stolen property. This case was cleared by arrest.

JUVENILE INVESTIGATIONS

On December 8, Officer Anderson was informed that DCFS was at Eisenhower Jr. High interviewing an 8th grade student reference a possible child abuse/domestic battery situation. Officer Anderson sat in this interview and then provided the DCFS investigator with updated school information about the student. Officer Anderson interviewed the mother of the student and it was apparent to Officer Anderson and the DCFS investigator the student was not in any immediate danger and the student was retaliating back against her mother for being disciplined at home. This case was unfounded by DCFS.

Officer Anderson continued to investigate a criminal damage to property reported that occurred outside Eisenhower Jr. High in which a resident's window was broken. The report indicated a possible suspect who was named was observed running from the scene with other kids. Through interviews, Officer Anderson was able to identify two subjects involved. The two subjects were throwing rocks at each other; one missed and broke the window. Officer Anderson advised the victim and will work to obtain restitution for the cost of repairing the window. This case was exceptionally cleared.

On December 10, Officer Hansen responded to a classroom after receiving information a student was in possession of a knife and that student was making threatening statements he was going to stab another student later in the day. Officer Hansen located the student and recovered a knife from his pocket. The student told Officer Hansen he brought the knife to school because he was being bullied by another student. The student told Officer Hansen he would have used the knife if the student he was having problems with would have started a fight with him. The student was arrested and charged with unlawful possession of a weapon on state supported property. The student was placed out of school following the arrest. This case was cleared by arrest.

Investigator Golden continued to investigate the bank robbery which occurred at the Hoffman Estates Community Bank. The offender was identified as a serial bank robber that had hit three other communities. The week after this robbery, he struck in Huntley. A strong effort was made to disseminate information about the serial robber. On December 29, the robber struck in Buffalo Grove and was apprehended several hours later by the Schaumburg Police Department. He was interviewed by the FBI and confessed to doing all of the robberies, including Hoffman Estates. The offender was turned over to the FBI for federal prosecution.

TACTICAL DIVISION

On December 5, acting on informant information, Tactical Officers Stoy and Teipel were on surveillance in area 2 in regards to a residence suspected of conducting narcotics sales. While on surveillance, they initiated a traffic stop on a vehicle in area 2 after observing a traffic violation. Pursuant to their investigation, three subjects were taken into custody for possession of cannabis and drug paraphernalia. The investigation led to the residence of one subject in custody where officers obtained a consent-to-search from the parents. Upon completion of the search, officers recovered six small bags of cannabis and \$480 in U.S.C. which was seized pending forfeiture. All subjects were processed and charged accordingly.

On December 9, Tactical Officer Teipel utilized an informant who made a controlled buy of cocaine at an area 3 apartment complex. Pursuant to the investigation, Officer Teipel, Officer Stoy, and Sgt. Scaccianoce located a subject who was conducting sales of cocaine in the building. The subject was taken into custody after officers found the subject to be in possession of cocaine. Further investigation led to the subject's residence where officers received consent to search. Pursuant to the search, officers recovered 13 grams of cocaine, drug paraphernalia indicative of sales, and \$1,036 U.S.C. which was seized pending forfeiture. The subject was transported to the station and charged accordingly with possession of a controlled substance with intent to deliver.

On December 12, Tactical Officer Stoy initiated a traffic stop on a vehicle for aggravated speeding and discovered the subject to be in possession of cannabis. The subject was arrested and charged accordingly with aggravated speeding and possession of cannabis.

On December 16, Sgt. Scaccianoce and Tactical Officers Teipel, Lynch, Stoy, and Tenuto assisted the FBI with an ongoing narcotics investigation roundup. Pursuant to the investigation, ten subjects were arrested on federal warrants in regards to a narcotics trafficking organization operating in several northwest suburbs. Chief Herdegen attended the press conference given by the FBI. The FBI officials thanked Chief Herdegen and several other agency chiefs who attended for their assistance with the ongoing operation that was concluded successfully due to each agency's assistance.

On December 23, Sgt. Scaccianoce, and Tactical Officers Domin and Tenuto, and Detectives Russmann and McGowan, acting on informant information, responded to a local motel and

located a subject who was wanted on several warrants for robbery, aggravated battery, and endangering the life of a child. The subject was taken into custody without incident, transported to the police station, and lodged awaiting extradition to Freeport, Illinois, for prosecution.

On December 30, Tactical Officer Teipel received information from an informant that indicated a subject in Elgin was in possession of a lot of cocaine. Officer Teipel forwarded the information to an Elgin Tactical Officer who later called and advised the subject was arrested after officers recovered six ounces of cocaine in the suspect's possession along with \$800 in U.S.C. which was seized pending forfeiture.

TECHNICAL SERVICES BUREAU

STAFF SERVICES DIVISION:

A number of projects and programs were completed and continued in the Staff Services Division during December. Some of these included:

- Web Site – Sex offenders and an Animal Control section were added.
- Citywatch monthly test was successful.
- Tracview: 56 reports were sold this month for a total of \$280.00.
- Training on RMS was conducted to all sworn personnel.
- Report writing and CAD client installs on all laptops has begun.
- Sgt. Poulos attended NIPAS training.
- General Order #RP-12 'Less Lethal-Taser' was distributed to all sworn personnel for annual testing.
- Harper College student Nicholas Orlandino completed his internship.

Training hours for December totaled 1,294.50, which includes 766.50 hours of in-service/roll call training. The year-to-date training hours total for 2008 is 15,176.50.

Technology Committee

- Radio replacement team met.
- NWCD Technology team met.
- Police Technology team met.

Department Hours

Type	December 2008	December 2007	YTD 2007	YTD 2008
Sick	788.50	653.08	7620.73	8106.17
IOD	0	0	166.25	242.00
Light Duty	161.40	280.00	3843.50	1611.90
Overtime (all)	471.50	475.00	5966.00	6497.05
Overtime Due to Sick Time	168.75	108.00	1677.00	1574.50

- Please note that the number of pay periods last year may not match the current year.

COMMUNITY RELATIONS/ CRIME PREVENTION SECTION

During the month of December, the Community Relations section participated in and facilitated the following activities:

D.A.R.E.:

Officer Notarnicola taught D.A.R.E. lessons 10, 11 and 12 to Timber Trails and Whiteley school students. Both Timber Trails and Whiteley schools had their D.A.R.E. graduations. Chief Herdegen attended Whiteley School's graduation and led the Pledge of Allegiance. Officer Donohue and Bundo did a K-9 presentation for both graduations.

Officer Whited taught D.A.R.E. lesson 8 at MacArthur School and Lincoln Elementary. High school D.A.R.E. role models came to speak to MacArthur, Lincoln, and John Muir students. The role models were students from Conant and Hoffman Estates High Schools.

Public Safety

Public Safety classes were taught to St Hubert and Whiteley Schools. The 3rd graders were taught about 'Vandalism'. Lakeview School fourth graders were taught about 'Shoplifting'. 5th graders at Whiteley School were introduced to D.A.R.E.

Officer Whited presented public safety classes to the first, second, and third grade students at Lincoln Elementary. Topics covered were 'Personal Safety', 'Bicycle Safety' and 'Vandalism/Bullying'.

Miscellaneous:

- Officer Notarnicola completed seven employment fingerprintings.

- Officer Whited assisted patrol on several occasions.
- Officer Notarnicola assisted Bruce Anderson with the Christmas safety announcement for cable TV.
- Officer Whited attended the monthly Illinois School Resource Officer Association at Normal Police Department.
- Officer Notarnicola wrote an offense report at Lakeview School for a theft of currency that occurred before the Thanksgiving break.
- Officer Whited was a guest judge for the annual science fair at John Muir Literacy Academy.
- Officer Whited assisted with the Annual Shop with a Cop at Target.
- Officer Whited attended the Breakfast Club and worked with Early Child Development students at John Muir Literacy Academy.
- Officer Whited installed seven child safety seats.
- Officer Whited assisted with the AT&T/Pioneer Shoe Project at Famous Footwear, in Streamwood. Approximately 410 children from area schools were given new shoes, two pairs of socks and a goody bag. The schools were from Districts 54 and U-46.
- Officer Whited attended in-service training which covered canine training, RMS and police death benefits.

PROBLEM ORIENTED POLICING UNIT

During the month of December, the Problem Oriented Policing Unit was involved in the following activities:

Officer O'Keefe received a complaint from a resident regarding her neighbor's garage light, which shines into her bedroom at night. Upon speaking to the complainant, she led Officer O'Keefe to believe that her neighbor had some type of additional lighting source in his backyard. The complainant stated that her current window coverings did not shield enough light out which caused her to lose sleep. Upon investigation, it was found that the neighbor had only the standard coach lights on each side of his overhead garage door. Each light contains one sixty watt bulb and is incapable of being pointed in any specific direction. The cause of this problem lies in the direction in which the complainant's home and her neighbor's home face. The complainant's home is on the corner and faces in a N/E direction while her neighbor's home faces directly north. Any light that the neighbor chooses to use will splash onto the complainant's home. At this point the complainant should consider some type of heavy fabric window covering similar to the ones found in motels/hotels.

Officer O'Keefe set a "Bank Project" in motion. The hope of this project is to educate bank personnel on recent currency recovery systems that utilize GPS technology. This meeting will be held at the police department sometime in the next couple of months.

The TAC and P.O.P. unit worked in a cooperative effort to end a problem in a local apartment complex. Residents claimed that the smell of burning cannabis was emanating from an

apartment on a regular basis. With this information, TAC moved in and made an arrest. The residents were later informed of the police action and thanked again for their willingness to make a difference by getting involved.

Officer Caceres was involved in an incident with a subject during an Administrative Adjudication Hearing. Apparently, the subject was upset that his girlfriend received a parking citation and took it upon himself to disrupt the hearing process. Officer Caceres asked the subject to leave; however, he continued to be disruptive. The subject was forcefully escorted from the room but decided to hold onto the door and continue to yell, disturbing the hearing process. The subject then spat in Officer Caceres' face and was forcefully arrested after he refused to cooperate. The subject was arrested and charged with trespassing, battery, and disorderly conduct.

A resident contacted officer Caceres because he was upset that his neighbor was coming over to his house to "chat." The resident wanted to be friendly but did not wish to pursue the friendship. The complainant asked Officer Caceres to contact his neighbor and tell her to stop visiting his house. Officer Caceres was able to convince the complainant to tell his neighbor himself, so that there would not be the extra resentment of having someone call the police on them.

The annual Community Resource Center (CRC) holiday party was another huge success. Over 60 kids and families took part in the celebration which included live music from a local school and a visit from Santa Claus.

Officer Caceres participated in the AT&T/Pioneer Shoe Project at Famous Footwear, in Streamwood. The program is offered to needy children in the community.

Happenings at the CRC:

- A Girl Scouts workshop was held.
- Computer classes were conducted.
- A total of eight hours were spent at the CRC answering residents' questions.
- Children's art class was held.
- Library Literacy class at Schaumburg Library was attended.
- Adult 'English as a Second Language' classes were held.
- Scout reach program was conducted.
- Cub Scouts programs were organized.
- Promise to Play was held.
- Reading program for K-5th grade was held.
- Activities were arranged at the Teen Center.

Other activities during the month include:

- Officer Caceres assisted with Spanish translations on several occasions.
- Officer O'Keefe participated in the 'Shop with a Cop' program.

- Officer Caceres assisted with the Administration Adjudication Hearings.
- Officer O'Keefe provided five fingerprintings.
- Officer O'Keefe assisted with media coverage on one occasion.
- Officer Caceres provided liquor server training.
- Officer O'Keefe installed four child safety seats.
- Officer O'Keefe attended the monthly Administrative Hearings date.
- Officer Caceres installed two child safety seats.
- Officer O'Keefe covered court duties on one occasion.
- Officer Caceres assisted D.A.R.E. on two occasions.
- Officer O'Keefe took several reports for the Patrol Division.
- Officer Caceres attended in-service training.
- Officer O'Keefe assisted patrol reference a chemical spill at Hoffman Estates High School.
- Sent out Crime Hazard Alerts to residents.
- Visited youth functions at Spectrum/ Vogelei Teen Centers.
- Provided extra patrol in the Salem Ridge complex and Steeple Hill/ Highland Crossing Condominiums.

ADMINISTRATIVE SERVICES

Some of the duties and activities ASO Chris Moore completed this month were:

- Inventoried 119 new evidence items
- 31 items sent to the lab
- 44 items returned from the lab
- 13 items returned to owners
- ASO Kenost continues cross-training
- Continued work on current destruction

Total YTD items inventoried	1,950
Total YTD items sent to the crime lab	490
Total YTD items returned from the lab	574
Total YTD items returned to owner	124
Total YTD items destroyed	804
Total YTD transfers handled	12,880

TRAFFIC SECTION

Below is a summary of activities for the Traffic Section for the month of December:

Sgt. Dornbos taught K-9 Deployment for Police for the Department in-service training.

TSO Kaiser distributed "Drive Smart / Drive Sober" "Help Keep the Holiday joyous" traffic safety Christmas tree tags to local vendors.

Officer Thomas assisted Lt. Paez with the Polaris Ranger grant application and video project.

On December 4, Officer Thomas participated in the presentation of a "Saved by a Seat Belt" award to Kevin J. Winterroth.

On December 8, Officer Thomas conducted a traffic stop on a vehicle at Freemont and Harvard for an equipment violation. While speaking with the driver, he noticed a strong odor of burnt cannabis. Officer Thomas was then assisted by HEPD K-9 Unit Officer Donohue and K-9 Bundo. Upon arrival of the K-9 Unit, the driver admitted to being in the possession of cannabis. The driver was placed under arrest and Officer Thomas was also able to forward to the Tactical Unit, information concerning local narcotics dealers stemming from this arrest.

On December 8, Officer Penrod investigated a traffic crash that previously occurred on Milton Drive. He later learned that the actual driver in this crash was not the driver listed on the crash report. He spoke with the female passenger who stated she was the driver at the time of the traffic crash. She provided a statement indicating she was not driving but was covering for her boyfriend. The female passenger was placed under arrest for obstructing justice. Officer Penrod then conducted additional follow up with the actual driver who was arrested and charged with driving while license was suspended.

On December 19, Officer Thomas was presented with the Life Saving Award for his response to a fire. Upon arrival to the scene, Officer Thomas reported smoke and flames. He forced entry into the building with disregard for his personal safety and evacuated residents. This award indicated that Officer Thomas' disregard for his own personal safety and quick actions undoubtedly saved lives and brings great credit upon himself and the Department.

On December 24, Officer Penrod investigated a head on traffic crash with injuries that occurred on Golf Road, just East of Rohrssen Road. Six vehicle occupants were transported to St. Alexius Medical Center and Sherman Hospital in Elgin, for medical attention; none of the injuries were serious. Crash investigation revealed that a 16 year old driver lost control of his vehicle and crossed the roadway center line, striking a vehicle traveling in the opposite direction. The 16 year old driver was cited for improper lane usage.

On December 22, Officer Logan investigated a three car injury crash that occurred on Golf Road at Bartlett Road. He observed that unit 2 was occupied by a 5 year old child who was

properly restrained in a booster seat. The 5 year old child's only injury was a "minor complaint of pain". Officer Logan nominated the child for a "Saved by the Belt" award.

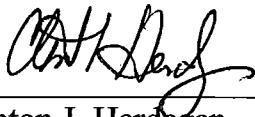
Officer Thomas investigated one vehicle of the second division and issued two citations for safety and equipment violations.

Officer Logan investigated two vehicles of the second division issuing five citations for safety and equipment violations.

The Traffic Section followed up on 34 hit and run or incomplete crashes.

The Traffic Section also followed up on 3 complaints of stop arm violations.

T.S.O. Kaiser followed up on 15 abandoned autos.



Clinton J. Herdegen
Chief of Police

**Administrative Adjudication Hearings
December, 2008**

Hearing Date	Type	Police Violations	Code Violations	Paid at Hearing			Compliant/ Dismissed	Continued	No-Shows (approximate)	Grand Total		
				Cash	Check	Charge					Pmt Due	Total
12/1/2008	1st Hearing	292	0	\$ 80.00	\$ 130.00	\$ 100.00	\$ 270.00	\$ 580.00	41	3	234	292

Total tickets issued with this as first hearing date: 519 % of tickets issued: 2.7% 7.9% 0.6% 45.1% 56.3%

Hearing Date	Type	Police Violations	Code Violations	Paid at Hearing			Compliant/ Dismissed	Continued	No-Shows (approximate)	Grand Total		
				Cash	Check	Charge					Pmt Due	Total
12/15/2008	1st Hearing	294	39	\$ 30.00	\$ 100.00	\$ 400.00	\$ 1,230.00	\$ 1,760.00	33	5	276	333

Total tickets issued with this as first hearing date: 566 % of tickets issued: 3.4% 5.8% 0.9% 48.8% 58.8%

Hearing Date	Type	Police Violations	Code Violations	Paid at Hearing			Compliant/ Dismissed	Continued	No-Shows (approximate)	Grand Total		
				Cash	Check	Charge					Pmt Due	Total
Monthly Total	1st Hearing	586	39	\$ 110.00	\$ 230.00	\$ 500.00	\$ 1,500.00	\$ 2,340.00	6	0	137	153

Total tickets issued with this as first hearing date: 897 % of tickets issued: 2.7% 7.9% 0.6% 45.1% 56.3%

Hearing Date	Type	Police Violations	Code Violations	Paid at Hearing			Compliant/ Dismissed	Continued	No-Shows (approximate)	Grand Total		
				Cash	Check	Charge					Pmt Due	Total
Monthly Total	2nd Hearing	311	0	\$ 200.00	\$ 350.00	\$ 50.00	\$ 560.00	\$ 1,160.00	16	1	279	311

Total tickets issued with this as first hearing date: 897 % of tickets issued: 2.7% 7.9% 0.6% 45.1% 56.3%

Hearing Date	Type	Police Violations	Code Violations	Paid at Hearing			Compliant/ Dismissed	Continued	No-Shows (approximate)	Grand Total		
				Cash	Check	Charge					Pmt Due	Total
Monthly Total	Total	897	39	\$ 310.00	\$ 580.00	\$ 550.00	\$ 2,060.00	\$ 3,500.00	90	9	789	936

Total tickets issued with this as first hearing date: 897 % of tickets issued: 2.7% 7.9% 0.6% 45.1% 56.3%

Total Tickets Issued - Nov-08		Total Citation Revenue - Nov-08	
1087	53	\$46,639	\$610,954

Total Tickets Issued - Nov-07		Total Citation Revenue - Nov-07	
1244	0	\$23,009	\$284,871

Hoffman Estates Police Department Traffic Crash Analysis and Cause Report

Ending November 30, 2008

	<u>Current Month</u>	<u>Same Month Last Year</u>	<u>Year To Date</u>	<u>Previous YTD</u>
Total	123	166	1567	1763
Highway	88	131	1113	1253
Private Property	34	35	451	507
Property Damage Only	106	138	1325	1547
Personal Injury	15	28	201	213
Fatal	0	1	0	2

Intersections

	<u>Current Month</u>	<u>Same Month Last Year</u>	<u>Year To Date</u>	<u>Leading Cause (last 12mo)</u>
72/Roselle	4	8	50	1.Failure to reduce Speed 2.Imp lane use
58/Barrington	9	13	86	1. Failure to reduce Speed 2. Failure to yield turning left
72/Barrington	4	6	58	1.Failure to reduce Speed 2. Following too close
72/Governors	1	2	20	1. Failure to yield turning left 2. Failure to reduce Speed

Top locations past 12mo (number of crashes)

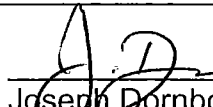
Roselle @ 850 Roselle	36
Barrington @ 1555 Barrington	27
Roselle @ 1069 Roselle	18

Clinton J. Herdegen, Chief of Police
Traffic Section Monthly Report – December 2008
January 6, 2008 Page 3

During the month of December 2008, T.S.O. Kaiser followed up on 15 abandoned autos.

December 2008	Total # of Abandon Autos	Self-initiated
Area 1	0	0
Area 2	2	2
Area 3	1	0
Area 4	6	6
Area 5	4	3
Area 6	1	0
Area 7	0	0
Area 8	0	0
Area 9	0	0
Area 10	1	0
Totals	15	11
Year to Date	194	148

	Dec 2008	Year-to-Date 2008	Year to Date Dec 2007
Trucks Investigated: Traffic Section	2	276	254
Truck Fines: Traffic Section	\$0	\$23,611	\$50,542
Patrol Division	\$0	\$0	\$2,912
Truck Permit Fees	\$900	\$6,910	\$15,730
Total Truck Fines and Fees	\$900	\$30,521	\$69,184
Chauffeur Licenses Issued	77	177	193
Chauffeur License Fee	\$3,445	\$9,485	\$9,730
Child Seats Received	0	0	0
Child Seats Handed Out	0	0	0
Child Safety Seats Inspected	7	118	158
Citations Issued:			
Speed Related Violations	125	1,312	1,350
Seat Belt Violations	17	1,738	1,068
Child Restraint Violations	1	34	29


 Joseph Dornbos, Sergeant
 Traffic Section

OK - JCH
 1/6/09

2008
Hoffman Estates Police
Special Enforcement Tracking Sheet

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
01/3/08 – 01/17/08	Freeman Rd. / Winston Dr.	Stop Sign Violations	10 – Stop Sign Violations 2 – Misc. Violations	4 Hours	Traffic
01/23/07 – 02/06/07	Higgins Rd. between Roselle and Plum Grove	Speeding Vehicles	8 – Speeding 1 – Seat Belt Violation	9 Hours	Traffic, 2 nd Watch, and 3 rd Watch
1/22/08 – 2/5/08	W/B Higgins Rd. / Gannon Dr.	Speeding Vehicles	No citations	1.75 Hours	Traffic
1/25/08	ISP Scales	ISP Scales	Cancelled – weather	0 Hours	Traffic
1/28/08	Higgins Rd.	TARGET Detail	23 – Speeding 2 – Seat Belt Violation	3.5 Hours	Traffic and 2 nd Watch
2/13/08 – 2/27/08	N/B Sutton / I90	No Turn on Red / Disobey Trf. Sig.	5 – Disobey Traffic Signal 3 – Misc. Citations	6 Hours	Traffic
2/21/08 – 3/14/08	Freeman Rd. / Winston Dr.	Stop Sign Violations	16 – Stop Sign Violations 1 – Seat Belt Violation	7.75 Hours	Traffic
3/12/08	E/B Higgins Rd at Prairie Stone Pkwy	ISP Scales	1 – Overweight Violation	4 Hours	Traffic
3/28/08 – 4/11/08	Harmon Blvd / Crowfoot Cir.	Stop Sign Violations	8 – Stop Sign Violations 3 – Misc. Citations	12 Hours	Traffic
4/2/08	E/B Higgins at Audobon	TARGET Detail	14 – Speeding	1.5 Hours	Traffic and 2 nd Watch
4/9/08	Lincoln, MacArthur and Armstrong Schools	School Zone Enforcement	9 – Seat Belt Citations	2 Hours	Traffic
4/9/08 – 5/1/08	1020 Harmon Blvd.	Speed Trailer	Avg. speed 28 mph	23,334 vehicles	Traffic
4/9/08 – 5/1/08	1320 Fairmont Rd.	Speed Trailer	Avg. speed 22 mph	8,903 vehicles	Traffic

2008

*Hoffman Estates Police
Special Enforcement Tracking Sheet*

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/5/08 – 5/12/08	560 Hillcrest	Speed Trailer	Avg. speed 29 mph	17,868 vehicles	Traffic
5/1/08	Higgins Rd. by Ash Rd.	Seat Belt Enforcement Zone	15 – Seat Belt Citations	2 Hours	Traffic
5/1/08	Barrington Rd. by SAMC	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1.5 Hours	Traffic
5/1/08	Higgins Rd. by Roselle Rd.	Seat Belt Enforcement Zone	10 – Seat Belt Citations	1.5 Hours	Traffic
5/2/08	Bode Rd. by Salem Dr.	Seat Belt Enforcement Zone	2 – Seat Belt Citations	1 Hour	Traffic
5/2/08	Higgins Rd. by Ash Rd.	Seat Belt Enforcement Zone	8 – Seat Belt Citations	1.25 Hours	Traffic
5/5/08	Higgins Rd. by Beverly Rd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/5/08 – 5/12/08	180 Arizona	Speed Trailer	Avg. speed 26 mph	3,660 vehicles	Traffic
5/5/08	Rte. 59	Operation Rte. 59	2 – Speeding 2 – Seat Belt Citations	1 Hour	Traffic
5/7/08 – 5/21/08	E. Thacker	Speeding Vehicles	8 – Speeding 1 – Seat Belt Citation	8.83 Hours	Traffic, 3 rd Watch
5/7/08	Higgins Rd. by Ash Rd.	Seat Belt Enforcement Zone	6 – Seat Belt Citations	1 Hour	Traffic
5/7/08	Roselle Rd. between Golf and Bode Rd.	Seat Belt Enforcement Zone	5 – Seat Belt Citations	1 Hour	Traffic

2008
Hoffman Estates Police
Special Enforcement Tracking Sheet

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/7/08	Barrington Rd. between Bode and Higgins	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1 Hour	Traffic
5/8/08	Higgins Rd. by Beverly Rd.	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1 Hour	Traffic
5/8/08	Higgins Rd. by Roselle Rd.	Seat Belt Enforcement Zone	11 – Seat Belt Citations	2 Hours	Traffic
5/12/08	Bode Rd. at Bartlett Rd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/13/08	Bode Rd. between Roselle and Salem	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/13/08	Roselle Rd. between 58 and Bode	Seat Belt Enforcement Zone	8 – Seat Belt Citations	2 Hours	Traffic
5/15/08	Golf Rd. by Gannon Dr.	Seat Belt Enforcement Zone	14 – Seat Belt Citations	2 Hours	Traffic
5/15/08	Higgins Rd. by Roselle Rd.	Seat Belt Enforcement Zone	6 – Seat Belt Citations	1 Hour	Traffic
5/16/08	Lincoln School	Seat Belt Enforcement Zone	16 – Seat Belt Citations	1.5 Hours	Traffic
5/16/08	John Muir School	Seat Belt Enforcement Zone	7 – Seat Belt Citations	1.5 Hours	Traffic

**2008
Hoffman Estates Police
Special Enforcement Tracking Sheet**

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/16/08	Armstrong School	Seat Belt Enforcement Zone	2 – Seat Belt Citations	.5 Hours	Traffic
5/19/08 – 5/28/08	Timber Trails School	Speed Trailer	Avg. speed 28 mph	3,438 vehicles	Traffic
5/19/08	Bode Rd. at Evanston St.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/19/08	Roselle Rd. between 58 and Bode Rd.	Seat Belt Enforcement Zone	8 – Seat Belt Citations	1.5 Hours	Traffic
5/20/08	Higgins Rd. at Roselle Rd.	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1 Hour	Traffic
5/20/08	Barrington Rd. between Golf and Higgins	Seat Belt Enforcement Zone	7 – Seat Belt Citations	1.5 Hours	Traffic
5/21/08 – 5/28/08	960 Basswood	Speed Trailer	Avg. speed 22 mph	798 vehicles	Traffic
5/22/08	Roselle Rd. between Golf and Bode Rd.	Seat Belt Enforcement Zone	12 – Seat Belt Citations	2 Hours	Traffic
5/23/08	Bode Rd. at Washington Blvd.	Seat Belt Enforcement Zone	13 – Seat Belt Citations	1 Hour	Traffic
5/23/08	Huntington Blvd. at Freeman Rd.	Seat Belt Enforcement Zone	12 – Seat Belt Citations	1 Hour	Traffic
5/27/08	Bode Rd. at Washington Blvd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic

**2008
Hoffman Estates Police
Special Enforcement Tracking Sheet**

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/28/08	Jones Rd. at Hillcrest Blvd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/28/08	Higgins Rd. at Ash Rd.	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1 Hour	Traffic
5/28/08	Bartlett Rd. at Bode Rd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	.5 Hours	Traffic
5/29/08 – 6/17/08	1410 Hunters Ridge West	Speed Trailer	Avg. speed 23 mph	5,895 vehicles	Traffic
5/29/08 – 6/16/08	655 Alcoa	Speed Trailer	Avg. speed 22 mph	4,424 vehicles	Traffic
5/30/08	Jones Rd. at Hillcrest Blvd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/30/08	Hassell Rd. at Kensington Ln.	Seat Belt Enforcement Zone	2 – Seat Belt Citations	.5 Hours	Traffic
6/10/08 – 6/25/08	694 Illinois Blvd	Speeding Vehicles	6 – speeding citations 4 – seat belt citations	9.25 hours	Traffic, 2 nd & 3 rd Watch
6/17/08 – 7/1/08	E/B Beacon Point Dr.	Speed Trailer	Avg. speed 32 mph	6,385 vehicles	Traffic
6/17/08 – 7/1/08	S/B Washington Blvd	Speed Trailer	Avg. speed 26 mph	8,238 vehicles	Traffic
6/25/08 – 7/9/08	1500 Maureen Dr.	Speeding & Speed Trailer	No Citations, average speed 20 mph	4.83 hours 3,144 vehicles	Traffic, 2 nd & 3 rd Watch
7/1/08 – 7/12/08	1730 Glen Lake Rd.	Speed Trailer	Avg. speed 27 mph	11,089 vehicles	Traffic
7/9/08- 7/23/08	800 Harmon Blvd.	Stop sign violations	3 – disobeying a stop sign	6.75 hours	Traffic, 2 nd & 3 rd Watch

2008

*Hoffman Estates Police
Special Enforcement Tracking Sheet*

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
7/9/08- 7/23/08	Higgins / Spring Mill	Avoiding traffic control device	1 - citation for avoiding a traffic control signal	9.58 hours	Traffic, 2 nd & 3 rd Watch
7/14/08 - 7/23/08	Intersection 72/ Barrington	Disobeying red light	0 - citations	3.91 hours	Traffic, 3 rd watch
6/17/08- 7/1/08	Beacon Pt. east of Essex	Speed Trailer	Average speed 32 mph	6,385 vehicles	Traffic
7/14/08- 8/1/08	Essex / Haverford	Speed Trailer	Average speed 30 mph	11,469 vehicles	Traffic
7/16/08 - 7/30/08	Essex / Haverford	Speeding Vehicles	8 - speeding citations 3 - seat belt citations	8.35 hours	Traffic, 2 nd & 3 rd Watch
7/17/08 -	2000 Colchester	Speed Trailer	Average speed 20 mph	2135 vehicles	Traffic
7/21/08 - 8/4/08	125 Kingman Lane	Speeding Vehicles	4 - speeding citations 1 - insurance 1 - drivers license cit.	11.36 hours	Traffic, 2 nd & 3 rd Watch
8/4/08 - 8/13/08	155 Kingman Lane	Speed Trailer	Average speed 24 mph	4,479 vehicles	Traffic
8/1/08 - 9/10/08	Essex - Haverford	Speed Trailer	Average speed 30 mph	24,542 Vehicle's	Traffic
8/26/08 - 9/8/08	Thacker - Ashland	Speed Trailer	Average speed 24 mph	8,533 Vehicle's	Traffic
8/27/08- 9/10/08	385 Frederick Lane	Stop Sign's Speeding	2 - Stop Sign Violations 1 - Driver's license viol.	8 hours	Traffic, 2 nd & 3 rd Watch
9/16/08 - 9/25/08	Frederick Lane at Pierce Road	Speed Trailer	Average Speed 17 mph	3,325 Vehicle's	Traffic
9/15/08 - 10/1/08	Hampton / Jamison	Speed Trailer	Average Speed 21 mph	2,825 Vehicle's	Traffic

2008
Hoffman Estates Police
Special Enforcement Tracking Sheet

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
9/26/08 – 10/13/08	1020 Harmon Blvd.	Speed Trailer	Average Speed 29 mph	18,983 Vehicle's	Traffic
9/25/08 – 11/7/08	800 Harmon Blvd.	Speeding Stop Sign's	8 – citations	16.58 hours	Traffic, 2 nd & 3 rd Watch
9/25/08 – 10/13/08	4513 Mumford Dr.	Speeding Vehicles	0 - Citations	1.5 hours	Traffic, 2 nd & 3 rd Watch
10/10/08 – 10/28/08	W/B Higgins Basswood to Roselle	Speeding Vehicles	20 - Citations	13.5 hours	Traffic, 1 st & 2 nd Watch
10/14/08 – 11/3/08	Essex – Haverford	Speed Trailer	Average Speed 30 mph	15,967 Vehicle's	Traffic
10/17/08	Shoefactory – Bartlett & Higgins-Almond	TARGET Detail	28 – speeding citations	2.5 hours	Traffic, 2 nd Watch
11/13/08 – 11/24/08	4100 N. Victoria Ln.	Speed Trailer	Average Speed 19 mph	5,137 Vehicle's	Traffic

VILLAGE OF HOFFMAN ESTATES
DEPARTMENTAL CORRESPONDENCE

To: Michael Barber, Patrol Officer
From: Clinton J. Herdegen, Chief of Police
Date: December 1, 2008
Subject: Letter of Appreciation

Officer Barber,

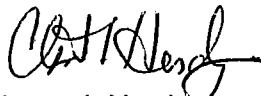
Last week I received an email from Dominica McBride, a pre-doctoral intern for our Health and Human Services Department. A few days before sending me the email she advised me that she ran out of gas on the side of the road and you stopped to assist her. She was thrilled by the fact that one of our police officers stopped to help her and that she did not have to worry about a stranger offering assistance in this situation.

Her email reads as follows:

On the date of November 20, 2008, Officer Barber aided me when I ran out of gas on the side of the road. It is people like him that refresh our spirits and help us to feel safe in a potentially dangerous world.

Your actions on that day obviously made Ms. McBride feel more comfortable and safe in an otherwise uneasy situation. The professionalism and compassion you displayed in this situation speaks highly of you as an individual, but also reflects favorably upon all of us here at HEPD.

This is not the first time that I have heard of you "doing the right thing" in situations like this. You are a fine example for others to follow and I sincerely appreciate you taking the time to do it. Please keep up the outstanding work!!



Clinton J. Herdegen
Chief of Police

CC: Michael Hish, Assistant Chief of Police
Dennis Cardiff, Watch Commander
Personnel File
Monthly Report ✓
Employee Recognition Board

Monthly

VILLAGE OF HOFFMAN ESTATES
DEPARTMENTAL CORRESPONDENCE

To: Michael Barber, Patrol Officer
From: Clinton J. Herdegen, Chief of Police
Date: December 1, 2008
Subject: Letter of Appreciation

Today I received an email from a graduate of our recent Citizen Police Academy (CPA) class. She was writing to inform me of the outstanding and positive experience she had while on a Department Ride Along with you. Her email reads as follows:

I had my ride along with Officer Mike Barber on Friday afternoon, November 21. In addition to experiencing what a captivating speaker he is (he had everyone's attention at the CPA class when he spoke about what it is like to be a police officer), riding along with him was the most exciting experience I have ever had.

I started with roll call and everyone in the room welcomed me. Before we headed out, Officer Barber explained how the equipment inside the car worked and about the reports that have to be written. He was very considerate of me and my safety the whole time.

I rode along with him for 7 hours and he made it fun and interesting. One of the things he showed me was the teamwork of the Hoffman Estates Police Department. From Officer Barber stopping behind another Officer's car who was writing a ticket to make sure everything was all right, to his last call which involved a teenager with a gun threatening suicide.

Officer Barber is an outstanding police officer who is a huge asset to the Hoffman Estates Police Department and he is also an awesome individual who took the time to explain all of the details of our ride along and make me feel comfortable and safe. I feel it was a great privilege to be able to ride along with him and I thank the Hoffman Estates Police Department for making this possible.

Jan Klosowski

I want to express my own appreciation to you for the way you approached this particular assignment. You obviously made Ms. Klosowski feel welcome and represented yourself in a highly professional manner. Doing so reflects favorably upon you and upon all of us here at HEPD. Thank you for a job very well done!!



Clinton J. Herdegen
Chief of Police

**VILLAGE OF HOFFMAN ESTATES
POLICE DEPARTMENT**

Memo

TO: Clinton J. Herdegen, Chief of Police
FROM: Steven R. Casstevens, Assistant Chief of Police
RE: Crashes on Grand Canyon Parkway
DATE: December 10, 2008

Pursuant to your request, I researched the traffic crash history for Grand Canyon Parkway between Bode Road and Higgins Road for the last 3 calendar years. There were a total of 14 crashes on or off of Grand Canyon between Bode and Higgins.

Of the 14 totals crashes:

- 5 of them occurred on private property – in parking lots.
- 4 of them occurred at Higgins and Grand Canyon at the intersection
 - Of those 4, 3 occurred as one vehicle was stopped at the stop sign and one occurred as a vehicle turning off Higgins struck a hydrant.
- 2 occurred at Flagstaff and Grand Canyon when a vehicle struck a parked car.
- 1 occurred at Flagstaff and Grand Canyon when a bicycle hit a car
- 1 occurred at Flagstaff and Grand Canyon when a vehicle struck another from behind and fled the scene.
- 1 occurred at Grand Canyon and Buttercreek when a parked vehicle was struck from behind.

None of the crashes in the past 3 years were a result of a vehicle crossing over the center of the roadway on Grand Canyon.


Steven R. Casstevens
Assistant Chief of Police

James R. Kruger Jr.
Chief of Police



Gayle A. Smolinski
Mayor

DEPARTMENT OF POLICE

December 15, 2008

Chief Clinton Herdegen
Hoffman Estates Police Department
1200 Gannon Drive
Hoffman Estates, IL 60169

Dear Chief Herdegen:

I want to take this opportunity to advise you of the excellent work your Canine Officer Dan Donohue and his partner Bundo provided the Roselle Police Department on Friday, December 12th. At the request of Lake Park High School, a thorough search of the school was conducted at both East and West Campuses.

Please extend my personal thanks to Officer Donohue and Bundo for their invaluable assistance in this very successful endeavor.

Sincerely,

A handwritten signature in black ink, appearing to read "James R. Kruger Jr.", written over a horizontal line.

James R. Kruger Jr.
Chief of Police

JK:bh

Cc: Officer D. Donohue

December 09, 2008

Chief Clinton Herdegen
Hoffman Estates (IL) Police Department
Bruce C Lind Complex
1200 Gannon Drive
Hoffman Estates , IL , 60194
United States

Suite 1600,
Four Bentall Centre
1055 Dunsmuir Street
PO Box 49211
Vancouver, BC
Canada V7X 1K8
tel 604 730 9851
fax 604 730 2621
1 800 220 0733
www.absolute.com

Re: Detective Kathryn Cawley
Case No: 08-20430

Dear Chief Clinton Herdegen:

I am writing to thank you for the prompt and efficient service we recently received from your Department. As a retired police officer, I know that the quality and timeliness of leads regarding crimes committed can make all the difference in an investigation.

Our company, Absolute Software, is the developer of Computrace® Lojack® for Laptops patented computer theft recovery software. We have helped law enforcement recover over 5000 stolen computers. Quite often, the computers are recovered along with other proceeds of crime, including other stolen property, counterfeit money, narcotics and weapons. In many of these cases, subjects have been arrested on outstanding warrants and parole violations. This joint success largely depends on the cooperation and quick response time of police departments such as yours. I believe this clearly emphasizes the principles of Crime Prevention and Community Policing and illustrates the success that can be achieved when joint effort is applied.

As you may be aware, a computer belonging to one of our customers was stolen in Hoffman Estates, IL. On September 25, 2008 it contacted our monitoring center over the Internet. Our Computrace software identified an IP address and an Absolute Theft Recovery Officer supplied that, and other supplemental information to Detective Kathryn Cawley. The subscriber information was subpoenaed, supplemental information verified, identifying the user in Hoffman Estates, IL. Detective Kathryn Cawley successfully concluded the case when they recovered the computer on November 25, 2008.

Please pass on my compliments to Detective Kathryn Cawley, whose diligence and investigative skills helped put a dent in property crime. The Theft Recovery Team looks forward to working with your department again.

Sincerely,



Lyle Singular
VP, Recovery Services

No Reply Necessary



Monthly RPT
LAKE PARK HIGH SCHOOL DISTRICT 108
450 SPRING COURT, ROSELLE, IL 60172-1978
PHONE: 630-529-4500 | FAX: 630-295-5414

LAKE PARK

WWW.LPHS.ORG

12/17/2008

Dear Chief Herdegen,

On Friday December 12, Officer Donohue along with his partner Bundo assisted in a building search of our East Campus and our West Campus buildings. We greatly appreciate the support of the Hoffman Estates Police Department and of your officers.

Thank you,

Tim Noverini
Assistant Principal

EAST CAMPUS
600 S. MEDINAH ROAD, ROSELLE, IL 60172-2598
PHONE: 630-529-4500 | FAX: 630-295-5212

WEST CAMPUS
500 W. BRYN MAWR AVE. ROSELLE, IL 60172-2197
PHONE: 630-529-4500 | FAX: 630-351-2932



HOFFMAN ESTATES

POLICE DEPARTMENT

Clinton J. Herdegen
CHIEF OF POLICE

January 5, 2009

Mr. and Mrs. Paul Douglas
657 Darien Court
Hoffman Estates, IL 60169

Dear Mr. and Mrs. Douglas:

I appreciate your taking the time to send a letter of thanks for the assistance you received from Officer William Rublev in helping you locate your father. I can imagine how upsetting and frightening this situation must have been for you and I'm glad that one of our officers was able to assist and reassure you. Officer Rublev is a relatively new member of our department, but he is doing an excellent job and is very conscientious about his work.

Although I'm sure Officer Rublev would consider his actions just part of a day's work, it's always nice to get a pat on the back now and then for the work we do, and I will ensure that not only Officer Rublev, but his supervisor as well, receive a copy of your letter.

Thank you again for taking time to say thanks. Letters such as yours are always greatly appreciated. It goes without saying that if we can be of service to you in the future, please don't hesitate to call.

Sincerely,

Clinton J. Herdegen
Chief of Police

CJH/jmh

Cc: Officer Rublev
Watch Commander
Personnel File
Employee Recognition Board
Monthly report

1200 Gannon Drive
Hoffman Estates, Illinois 60169
www.hoffmanestates.org

Phone: 847-882-1818
Fax: 847-882-8423

William D. McLeod
MAYOR

Raymond M. Kincaid
TRUSTEE

Gary J. Pilafas
TRUSTEE

Karen V. Mills
TRUSTEE

Jacquelyn Green
TRUSTEE

Bev Romanoff
VILLAGE CLERK

Cary J. Collins
TRUSTEE

Anna Newell
TRUSTEE

James H. Norris
VILLAGE MANAGER

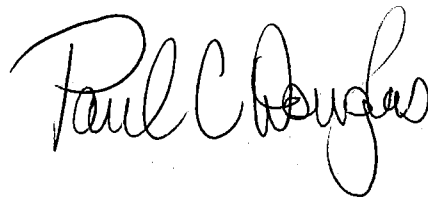
December 30, 2008

Dear Chief of Police,

I would like to tell you about one of your fine officers. Recently, my father-in-law, who refused to accept the fact that he is not as sharp as he used to be, left to take his car to Patrick Cadillac for a service call. He left at 9:00 A.M. for his 10 o'clock appointment. My family got a call about 3:30 that afternoon from the Devonshire, his current residence. He had not returned. We were frantic. We tried calling the hospitals and relatives that he may have gone to visit. We could not find him. We called the Hoffman police. Officer William Rublev responded. He helped us make contact with OnStar (my f-i-l car has it) and tried to get them to contact my father-in-law. After some juggling, we were able to contact my father-in-law through On-Star (not as easy as their commercial implies). We were finally able to get him to pull over and park. Officer Rublev contacted either West Dundee or Carpentersville police to locate my father-in-law and hold him until we could get there to him. I cannot tell you how frantic my wife was, how concerned I was, but we were both not very functional. Officer Rublev was very understanding, and we both feel was extremely understanding and helpful in a very stressful time for us both. He stayed with us, was very calm, and handled communications to settle our problem. A sergeant also showed up, and I'm sorry, I can't remember his name. He was checking to see if he could assist.

I just wanted you to know that this officer was very helpful and understanding. I know many times officers are quick to be blamed when something goes wrong. I have nothing but respect for the tough job your officers have in dealing with the public. Officer Rublev said he was merely doing his job. That may be true, but he did it with distinction, and I wanted you to know. He is one reason we are proud to live in Hoffman Estates. Please pass on our "well done " to this fine young officer.

Sincerely, ^{MR. * MRS} Paul C. Douglas 657 Darien Court 60169

A handwritten signature in cursive script that reads "Paul C. Douglas". The signature is written in dark ink and is positioned below the typed name and address.



HOFFMAN ESTATES

FIRE DEPARTMENT

Robert G. Gorvett
FIRE CHIEF

January 14, 2009

To: James H. Norris, Village Manager

FIRE DEPARTMENT MONTHLY REPORT December 2008

This month's activities resulted in the Fire Department responding to **553** calls for service; **328** incidents were for emergency medical service, **203** incidents were suppression-related and **22** were mutual aid to other fire departments.

The following were significant responses during December 2008:

December 4, 2008

Hazardous Material Incident

1100 W. Higgins Road

District 22 companies responded to Hoffman Estates High School for an Automatic Fire Alarm (AFA). While en route, information was supplied by our dispatch center that a chemical reaction had occurred causing the AFA. District 22 companies arrived on the scene and identified the involved chemicals. Precautions were taken by having the school's air handling units shut down and relocating the students and staff to a safe area in the school gymnasiums. There was a possible inhalation exposure of two building employees, so our ambulances were assigned to care for victims. Truck 22 personnel reported that the chemical reaction had ended and that the area of involvement was isolated and ventilation was completed by the chemistry classroom vent system. Due to the duration of this event, Battalion 6 requested to have Mutual Aid companies man our fire stations to cover any additional incidents in our village.

A specialized team of Hazardous Materials Technicians made entry into the area and contained the hazard allowing for a specialized clean-up company to finalize the removal of the hazard.

1900 Hassell Road
Hoffman Estates, Illinois 60169
www.hoffmanestates.org

Phone: 847-843-4825
Fax: 847-781-4849

William D. McLeod
MAYOR

Raymond M. Kincaid
TRUSTEE

Gary J. Pilafas
TRUSTEE

Karen V. Mills
TRUSTEE

Jacquelyn Green
TRUSTEE

Bev Romanoff
VILLAGE CLERK

Cary J. Collins
TRUSTEE

Anna Newell
TRUSTEE

James H. Norris
VILLAGE MANAGER

December 4, 2008 (cont.)

The scene was turned over to H.E.H.S. and HAZCHEM ENVIRONMENTAL CORPORATION for spill clean-up. The cause of the incident was due to a sodium metal reacting with water to form Sodium Oxide, which created damage to plumbing fixtures below a sink in the classroom.

**December 20, 2008
Structure Fire**

695 Mohave

Companies responded to a fire in the chimney and upon arrival found flames showing from the chimney. The occupants had evacuated and reported everyone out of the house. Companies advanced a pre-connected hose line through the front door and to the area of the fire. Companies completed a primary search of the residence to make sure there were no occupants left inside.

Personnel were assigned to tear off the exterior chimney including the decorative cover to expose any fire. Companies brought in salvage covers and covered the valuables prior to water being applied or drywall being pulled to lessen any further damage to the resident's belongings.

The fire was extinguished using approximately 25 gallons of water. The chimney chase had to be disassembled to expose any additional fire and charring of the roof joists. Ventilation was completed by opening windows and doors.

**December 25, 2008
Structure Fire**

3975 Huntington Blvd.

The Fire Department responded to the given location for a report of smoke in the basement. Engine 23 arrived on the scene, and communicated with the resident who stated he thought he heard something wrong with the furnace. Engine 23 reported nothing showing, but investigation led to a heavy smell of combustibles burning while in the garage and opening the service door to the house. Engine 23 advanced a pre-connected hose line through the garage and into the house. Battalion 6 arrived on scene and assumed command and upgraded the alarm. Companies advanced the line to the basement and found the area of fire. However, the intense heat of the fire apparently weakened a domestic water pipe, and the ensuing free flow of water extinguished the fire. Truck 22 vented the basement and Squad 22 completed primary search in the basement and first floor with an all clear. The cause of the fire is under investigation.

December 27, 2008
Structure fire

1750 Fremont

Fire Department units were dispatched to the above address for a dryer fire. Upon arrival, Engine 21 found light gray smoke coming from the front of the residence. The resident informed Engine 21 that all occupants were out of the house. Fire was seen in the inside of the dryer from the front window of the residence. A foam extinguisher was used to extinguish the fire. Truck 22 ventilated the structure and Ambulance 21 removed the dryer from the residence. Squad 22 conducted a primary search of the premises. There was no extension noted from the dryer to adjacent areas. All smoke was ventilated and custody of the home was returned to the residents.

There were multiple calls for Mutual Aid assistance to neighboring communities during the month with the following being highlighted:

- 1101 Hunt Club Drive in Mt. Prospect for a structure fire on 12/26/2008
- 1 Oakmont Court in Streamwood for a structure fire on 12/31/2008
- 15N365 Old Sutton Road in Barrington Hills for a structure fire on 12/31/2008

On the following pages is an overview of department activities and emergency responses for the month of December.



Robert Gorvett
Fire Chief

RG/aqs
Attachments

OPERATIONS DIVISION

During the month of December, the following operational issues took place:

- Firefighter Matt Long was deployed to Military Reserve training on the 27th.
- Firefighter DeTamble off on sick-leave/light-duty, due to a non-duty related injury.
- Firefighter O'Connor on light duty until the 6th then on sick leave remainder of month.
- Firefighter Collins off on injury for the entire month.
- Firefighters Lock and DuMelle off on injured on-duty all month.
- Firefighter Nusser off on sick-leave/light duty until the 14th.
- Firefighter Kulovsek off on sick leave until the 15th.
- Firefighter Leslie off on sick leave until the 15th.
- Firefighter Wilcox off on sick/light duty the entire month.

ADMINISTRATIVE DIVISION

During the month of December, the following public education activities took place:

- During the month the department hosted/attended several Public Education functions for the community including:
 - Fire safety programs were held at Armstrong School with the attendance totaling over 600 people: Fairview School (350 people), MacArthur School (650 people) and Kinder Care (80 people).
 - Santa Clause visited the Community Resource Center's annual Christmas Party at 700 Salem. Each of the 100 children received a present, goodie bag, pizza lunch and got to visit with Santa.
- The Fire Department's Honor Guard stood post and served at funeral services for retired Battalion Chief Mike Kelly's father and for retired Fire Captain Tim Kryszak.
- Four smoke detectors were distributed to area residents.

The department educated over 1,000 children and adults at over 3 different events this month.

TOTAL FIRE DEPARTMENT RESPONSES

RESPONSE ACTIVITY – December			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Fire Incidents	7	119	5	36	2	42	0	17	0	24
Medical Incidents	328	3424	71	763	195	2033	22	285	40	343
Other Incidents	196	1605	51	494	100	721	25	129	20	261
Mutual Aid Incidents	22	232	6	60	9	111	4	33	3	28
Special Events	*0	*34	0	0	0	0	0	0	*0	*34
Total Responses	*553	*5414	133	1353	306	2907	51	464	*63	*690

* Includes Special Event Incidents

FIRE INCIDENTS

RESPONSE ACTIVITY – December			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Building Fire	1	18	1	5	0	7	0	5	0	1
Cooking Fire	4	24	3	10	1	11	0	3	0	0
Vehicle Fire	0	24	0	3	0	8	0	0	0	13
Brush & Grass Fire	0	12	0	6	0	2	0	1	0	3
Other Fire Incident	2	41	1	12	1	14	0	8	0	7
Total Fire Incidents	7	119	5	36	2	42	0	17	0	24

MEDICAL INCIDENTS

RESPONSE ACTIVITY – December			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Emergency Medical	280	2995	62	685	174	1833	21	263	23	214
Vehicle Accident	40	384	5	61	19	178	0	18	16	127
Patient Assist	8	45	4	17	2	22	1	4	1	2
Special Events	*0	34	0	0	0	0	0	0	*0	34
Total Medical Incidents	*328	*3458	71	763	195	2033	22	285	*40	*377

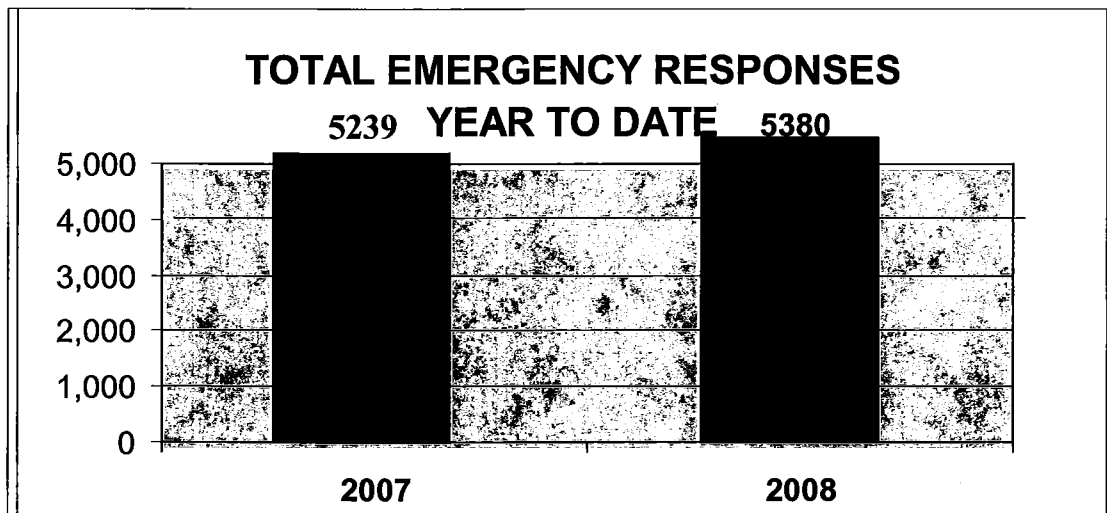
* Includes Special Event Incidents

MUTUAL AID INCIDENTS

RESPONSE ACTIVITY – December			Station 21 Response		Station 22 Response		Station 23 Response		Station 24 Response	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
A/A to Schaumburg	2	20	1	1	1	19	0	0	0	0
A/A to Streamwood	0	18	0	0	0	17	0	1	0	0
Mutual Aid/MABAS	20	194	5	59	8	75	4	32	3	28
Total Mutual Aid Incidents	22	232	6	60	9	111	4	33	3	28

OTHER INCIDENTS

RESPONSE ACTIVITY – December			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Elevator Emergencies	9	143	2	23	6	69	0	0	1	51
Gas Investigations	4	46	2	26	0	10	2	6	0	4
Fuel Leak	0	11	0	5	0	4	0	0	0	2
Power Line Problem	4	22	1	14	3	7	0	0	0	1
Hazardous Condition	2	16	1	4	0	5	0	4	1	3
Smoke/Odor Investigation	8	70	3	26	4	31	1	6	0	7
Water Leak	18	59	6	23	8	23	4	6	0	7
Lock-In or Lock-Out	10	61	1	13	6	27	3	11	0	10
Good Intent Call	28	195	4	48	19	96	1	21	4	30
Carbon Monoxide Incident	24	120	6	29	6	40	6	28	6	23
Activated Fire Alarm	70	650	17	206	39	323	6	31	8	90
Malicious False Alarm	2	40	0	14	2	10	0	1	0	15
Electrical Problem	3	30	2	11	1	14	0	3	0	2
Other Service Provided	10	88	4	32	5	40	1	9	0	7
Response Cancelled	4	54	2	20	1	22	1	3	0	9
Total Other Incidents	196	1605	51	494	100	721	25	129	20	261



2008 FIRE LOSS

OCCUPANCY TYPE	Month	YTD LOSS
Special Outside	0	\$5,200.00
Public Assembly	0	\$2,000.00
Single-Family	\$138,000.00	\$767,800.00
Multi-Family	\$15,000.00	\$80,050.00
General Business	0	\$457,000.00
Road, Parking Property	0	\$2,500.00
Storage Property	0	0
Open Land, Field	0	0
Vehicle	0	\$292,150.00
Institutional	0	0
TOTALS	\$153,000.00	\$1,606,700.00

**TOTAL ANNUAL FIRE LOSS
 PREVIOUS YEARS**

2007	\$1,253,350
2006	\$755,420
2005	\$1,442,910
2004	\$4,033,630
2003	\$2,266,370
2002	\$963,600
2001	\$2,709,675
2000	\$378,735

AMBULANCE RESPONSE ACTIVITY*

Ambulance 21		Ambulance 22		Ambulance 23		Ambulance 24		SRA 21		OTHER	
Month	YTD	Month	YTD	Month	YTD	Month	Year	Month	YTD	Month	YTD
87	858	162	1,630	30	316	47	407	0	2	0	0

*This figure represents the number of responses done irrespective of their still district and is gathered by an evaluation of submitted CARS Reports.

Patients Treated:

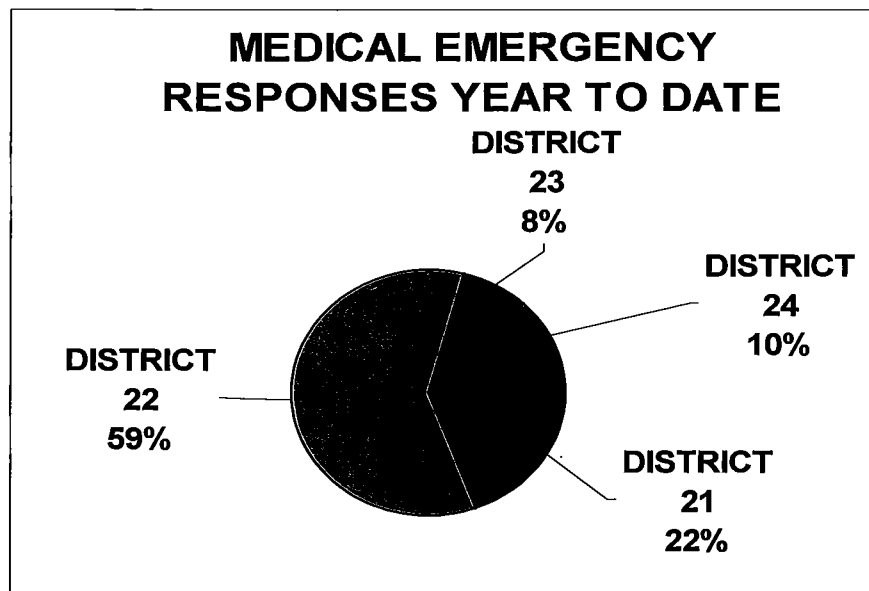
180 Residents treated and transported
 31 Residents treated but not transported

107 Non-Residents treated and transported
 65 Non-Residents treated but not transported

0 Residents treated and transported from Sears Centre
 0 Residents treated but not transported from Sears Centre

0 Non-Residents treated and transported from Sears Centre
 0 Non-Residents treated but not transported from Sears Centre

Total Patients Treated: 383



(Does not include Sears Centre Standby Incidents)

TRAINING

For the month of December the following training activities took place:

Outside Training:

- Probationary Firefighters Cioper, Bebe, Northrup and Anderson began Paramedic class at Northwest Community Hospital.
- Lieutenant Rothbauer completed his Associates Degree in Fire Science from Elgin Community College.
- Captain Savone continues his coursework toward an Associates Degree at Harper College.
- Battalion Chief Mackie and Firefighter Lenczewski attended Elevator Emergency Train-the-Trainer class in preparation for upcoming department training.
- Captain Savone attended Hazardous Material Incident Management classes at the Southern United Fire Districts Training Academy.

In-house Training:

- Completed Res-Q-Pod (an EMS Device) training. Coordinated by the EMS Division and N.W.C.H.
- Completed ImageTrends (EMS reporting software) training. Coordinated by Captains Fortunato and Sutschek and Lieutenant Bilodeau. Classroom portion conducted by Firefighters Stoub, Pacific, Duffy, Nusser and Fuja.
- Elevator Emergency training completed. This training was presented by Battalion Chief Mackie and Firefighter Lenczewski
- Rollout of documentation and planning changes within the Training Division. Training presented by Assistant Chief Schuldt.

Company training: (instructed by the Lieutenants and Captains)

- Review of department atmospheric monitors.
- Hose Management Operation skills.
- Building familiarization through preplan review and building visits.

Total training hours for the month of December for all members were 1,967.

1st Quarter	2 nd Quarter	3 rd Quarter	4th Quarter	December	Total Hours YTD
9,398	9,683	7,819	4,923	1,967	31,368

FIRE PREVENTION BUREAU

DECEMBER - MAJOR ACTIVITIES:

• **FINAL INSPECTIONS COMPLETED:**

- Construction Meeting - 1060 Basswood
- Dr. Sharma - 1585 Barrington Road, Suite 304
- Ti Amo Café - 1001 W. Golf Road
- Single Family Homes - Beacon Pointe, Devonshire Woods, Haverford Way, White Oak

• **MEETINGS ATTENDED:**

- Meeting with Best Buy Consultant - Village Hall
- Construction Meeting (Fire Restoration) - 1966 Kenilworth
- Weekly Site Plan Meeting - Village Hall
- I.F.I.A. Board Meeting - Buffalo Grove

• **MISCELLANEOUS:**

- I.F.I.A. Holiday Meeting and Luncheon - Addison
- Supervisor Training - V.O.H.E. Training Room
- Miscellaneous Wireless Fire Alarm Meetings

ANNUAL INSPECTIONS:

Annual inspections are inspections that are conducted on existing occupancies on an annual or semi-annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

Inspection Type	Monthly Total	2008 YTD	2007 YTD
Annual Inspections	135	867	1,045
Re-inspections	104	551	921
Warnings & Letter Re-inspections	0	0	0
Total	239	1,418	1,966

CONSTRUCTION INSPECTIONS:

Construction inspections are inspections conducted on new and existing occupancies within the Village and the Fire Protection District. These inspections range from initial plan reviews to final occupancy approval.

Plan Review	Monthly Total	2008 YTD	2007 YTD
Building Plan Review	7	68	88
Automatic Fire Alarm	3	37	43
Other Fire Suppression Systems	1	2	0
Fuel Storage Tanks	0	3	2
Hood & Duct Mechanical	0	2	2
Hood & Duct Suppression	0	6	7
Open Burn	0	4	2
Site Plan Review	0	24	24
Automatic Sprinkler	3	91	178
Temporary Heating	0	3	3
Temporary Structure (tent)	0	4	16
Pyrotechnic Display	0	5	5
Construction/Permit issued	6	209	387
Construction Site Inspection	23	515	1,069
Construction Site Visits	13	150	-
Total	56	1,123	1,826

MISCELLANEOUS INSPECTIONS:

Inspection Type	Month	Year
Fire Prevention Complaints	8	89
Homeowner Walk-Thru (Residential Sprinkler)	1	35
Underground flush test/hydrant flow	2	78
Lock Box Lock Change	0	539
Total	11	741

PERMITS ISSUED:

The following is a breakdown of the building permits that are issued by the Fire Prevention Bureau and the associated revenue generated from the permits issued.

Permit Type	Month		Year to Date	
	Permits Issued	Total	Permits Issued	Total
Automatic Fire Alarm	4	\$315.00	47	\$4,975.00
Other Fire Suppression Systems	0	0	2	\$130.00
Fuel Storage Tanks	0	0	0	.00
Hood & Duct Mechanical	0	0	4	\$445.00
Hood & Duct Suppression	0	0	7	\$665.00
Open Burn	0	0	3	\$190.00
Automatic Sprinkler	1	\$1,218.95	116	\$46,592.40
Temporary Heating	1	\$95.00	5	\$475.00
Lock Box	0	0	20	\$3,778.00
Pyrotechnic Display	0	0	5	\$3,950.00
Total	6	\$1,628.95	209	\$61200.40

SPRINKLER ORDINANCE PROGRESS:

Buildings Requiring Sprinklers	Month Total	Y-T-D	
Installed	0	0	
Remaining	158	158	

WIRELESS TRANSCEIVERS:

	Month	Y-T-D	
Installed	26	215	
Remaining to be installed		223	
Total	26	438	

FALSE ALARMS

	Monthly	Y-T-D	
Fire Alarm Activations	11	128	
Trouble Alarms	7	87	
Malicious False Alarms	3	41	
False Alarms	49	502	
Total	70	758	

*None of these False Alarms (or responses) can be attributed to the Keltron Wireless Transceivers.

c: Monthly Report

SS's: VON QUALE

HARTWIG

KURZAWINSKI

FISALKOWSKI

O'Donnell

TO: THE HOFFMAN ESTATES FIRE DEPARTMENT &
PARAMEDICS

THANK YOU VERY MUCH.

THE CHECCHIN FAMILY
1230 GENTRY ROAD



HOFFMAN ESTATES

GROWING TO GREATNESS

To: James H. Norris, Village Manager

DEPARTMENT OF HEALTH AND HUMAN SERVICES

MONTHLY REPORT

December 2008

Prevention and Wellness

The Department of Health and Human Services and St. Alexis Medical Center continue their collaborative effort to reduce preventable illnesses and disease caused by smoking. In addition to educational materials available in HHS, smoking cessation classes are also available for residents and employees who wish to quit. The cost is \$50.00 per family for a six week course and includes all materials. The next class begins January 21, 2009. All classes are scheduled to meet at Village Hall in the Department of Health and Human Services.

Participation in the 50 ways to Wellness Campaign remained consistent, Julie Bates from the Finance Department was the second Wellness Guru for the contest; she earned a total of 149 points for the month out pacing all other competitors. The Campaign will continue through February, 2009 leading up to the kick off for the 2009 Fitness Challenge.

On December 17, 2008 Algean Garner, Monica Saavedra, Cathy Dagian, Teresa Alcure, Kim Chivers, and Dominica McBride attended the Community Resource Center's holiday party. More than 75 residents, inclusive of families from the Salem Ridge Apartment complex and surrounding area, were in attendance. All in attendance had a wonderful opportunity to engage in fun and festive holiday activities. The children received gifts, a visit from Santa, and an opportunity to be photographed with him.

The Lion's Pride Community Group met on December 1, 8, and 15. The group is held at Lakeview School for 6th grade boys and focuses on the development of social responsibility, improvement of social skills, and leadership development. The group, which runs through March, is facilitated by Kim Chivers and Dominica McBride, HHS Psychology interns, and Officer Tony Caceres from the Hoffman Estates Police Department. Thirteen youth are registered for the program. Attendance and participation from the program participants has remained strong and consistent.

Planning for Reaching for the Star took place during the month. This year the group will be facilitated by Dominika Prus, HHS Psychology Extern. Reaching for the Stars is an afterschool group held at the Community Resource Center. The purpose of the group is to help girls in 4th thru 6th grade improve self-esteem, develop positive body image, and develop leadership skills though increased social and emotional growth. The group will begin in February, 2009 and run through June, 2009.

Nursing staff, Cathy Dagian and Teresa Alcure, provided the following health services: two employee clinics, four adult TB testing/adult immunization clinics, three adult health clinics, two Cholestech clinics, two children's immunization clinic, and one infant immunization clinic. Additionally, Cathy Dagian attended CPR recertification training on December 11, 2008

Additional services provided by HHS include a bi-lingual presentation conducted by Monica Saavedra at the Community Resource Center on Healthy Relationships.

Treatment and Crisis Response

HHS continues to volunteer for the Salvation Army and provide Salvation Army Emergency Assistance to Hoffman Estates' families in need. Salvation Army funding is available to assist Hoffman Estates residents who are experiencing a temporary or unexpected financial crisis. This fund provides limited financial support to families who show a financial need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services. During the month, 8 residents requested and received financial assistance via the Salvation Army Support Program. Additionally, HHS has food vouchers available for residents.

On December 23, 2008 HHS received a call from the Hoffman Estates Fire Department regarding a resident without heat and burst water pipes. Algean Garner and Don Plass completed a home visit on December 26, 2008 to assess the level of assistance needed. The resident stayed with friends over the holiday. During the visit, it was discovered that the resident has been without gas service for several months because of financial hardship. Dan O'Malley, Algean Garner, and Don Plass worked with the resident to have service restored. Service was restored by the evening of December 26. Additionally, Don Plass contacted Willow Creek Church, who addressed the plumbing issues. The resident's plumbing was repaired the following week. Additionally, she has been connected with additional services for continued support.

Training Team

The Psychology training team has continued preparation for the 2009 internship interviews. Twenty-five out of 75 applicant were selected to interview for the two internship positions during the 2009 - 2010 training year. Interviews are scheduled for January 13, 2008 and January 20, 2008.

On December 9, 2009 Monica Saavedra conducted a workshop entitled "Self Care for Service Providers" at Alexian Brothers Hospital.

Three month evaluations for this year's psychology trainees were completed on December 9 and December 16.

HHS Commissions/Committees/Additional Activities

The Commission for Disabled Residents' monthly meeting was cancelled due to inclement weather.

Algean Garner attended the Neighborhood Stabilization Program meeting on December 9, 2008.

Algean Garner attended the Senior Advisory Council meeting at the Schaumburg Barn on December 16, 2008.

Algean Garner and Cathy Dagian attended the CNN holiday party at the Schaumburg Barn on December 4, 2008.

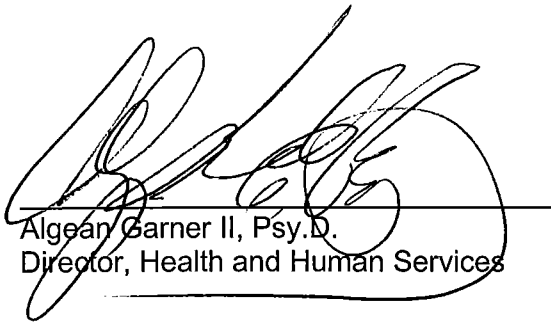
HHS staff attended the VOHE holiday party on December 6, 2008.

Algean Garner and Monica Saavedra attended the Supervisor's Training meeting hosted by HRM on December 12, 2008.

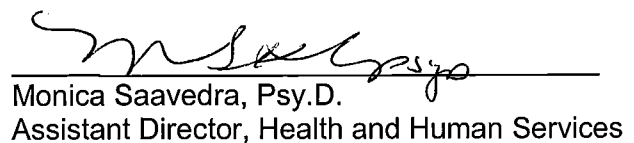
Monica Saavedra attended the Youth Commission's monthly meeting on December 15, 2008.

Monica Saavedra attended the monthly TAG on December 22, 2008.

Monica Saavedra attend the Latino Advisory Board meeting on December 9, 2008



Algean Garner II, Psy.D.
Director, Health and Human Services



Monica Saavedra, Psy.D.
Assistant Director, Health and Human Services

December, 2008

People Served

	Resident	Non-Resident	Employee	Monthly Total	Year To Date	Last Year To Date	% of Change
Health	111	47	10	168	4,573	3409	34.14%
Human Services	53	0	5	58	877	741	18.35%
Prevention/Wellness Contacts Programs	39	0	0	39	457	737	-37.99%
Lending Closet	4	0	0	4	120	112	7.62%
AllCare (formerly KidCare)	0	0	0	0	11	24	-54.17%
Salvation Army	8	0	0	8	79	94	-15.96%

Services Provided

	Resident	Non-Resident	Employee	Monthly Total	Year To Date	Last Year To Date	% of Change
Health							
# of people @ Children's Clinic	12	28	0	40	538	599	-10.18%
# of shots given @ Child clinic	*	*	*	74	1,141	1227	-7.01%
# of people @ Hoffman Baby Clinic	5	0	5	10	151	142	6.34%
# of shots given @ Baby clinic	*	*	*	29	363	397	-8.56%
# people @ Salem Ridge	0	0	0	0	9	5	80.00%
# shots @ Salem Ridge	*	*	*	0	9	10	-10.00%
TB tests given	3	5	0	8	197	219	-10.05%
Cholestech Tests	11	0	0	11	97	143	-32.17%
Hep A - Adult shots	1	0	2	3	86	21	309.52%
Hep B - Adult shots	0	1	0	1	20	20	0.00%
Twinrix - Adult shots	0	1	3	4	56	37	51.35%
Tetanus Shots	1	1	0	2	37	58	-36.21%
College Shots*	0	0	0	0	0	54	0.00%
# Medicaid clients	5	0	18	23	217	152	42.76%
# of adult Flu vaccines given	0	0	0	0	946	815	16.07%
# of child Flu vaccines given	0	0	0	0	410	377	8.75%
# of free Blood Pressure checks	24	6	0	30	898	1027	-12.56%
# of free Blood Sugar checks	11	0	0	11	320	358	-10.61%
# of free Hemoglobin checks	18	0	0	18	426	338	26.04%
# of free Pulse checks	24	5	0	29	918	987	-6.99%
Cholesterol (\$6)	1	0	0	1	92	164	-43.90%
Vision/Hearing (Preschool)*	0	0	0	0	645	0	0.00%

Human Services

Individual Sessions	121	0	8	129	1,723	1180	46.02%
Couple Sessions	9	0	0	9	151	160	-5.63%
Family Sessions	1	0	3	4	87	122	-28.69%
Testing Sessions	0	0	0	0	2	1	100.00%

Programs

Lion's Pride	*	*	*	39	123	220	-44.09%
Real Girls/Real Talk	*	*	*	0	51	227	-77.53%
Reaching for the Stars	*	*	*	0	127	126	0.79%
Other/Smoking Cessation	*	*	*	0	8	36	-77.78%

Wellness Checks/Crisis Response

Hours Spent	5	0	0	5	30	6	400.00%
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*These figures are not available as the numbers are not tracked in this manner.

December, 2008

Revenue

Health

Children's Clinic
 Hoffman Baby Clinic
 Salem Ridge
 Other Clinics/Fairs
 TB Test
 Lipid Profile (\$22)
 Adult Shots
 Tetanus Shots
 Total Cholesterol \$6
 Medicaid
 Flu/Medicare
 Flu/Children
 Vision & Hearing
 AllKids

<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
*	*	*	\$ 529.00	\$ 5,820.00	\$ 5,669.00	2.66%
*	*	*	\$ 75.00	\$ 1,015.00	\$ 951.00	6.73%
*	*	*	\$ -	\$ -	\$ 40.00	-100.00%
*	*	*	\$ -	\$ 26.00	\$ -	0.00%
*	*	*	\$ 30.00	\$ 383.00	\$ 362.00	5.80%
*	*	*	\$ 242.00	\$ 1,905.00	\$ 2,457.00	-22.47%
*	*	*	\$ 1,450.00	\$ 4,701.00	\$ 4,392.00	7.04%
*	*	*	\$ -	\$ -	\$ -	0.00%
*	*	*	\$ 6.00	\$ 341.00	\$ 759.00	-55.07%
*	*	*	\$ -	\$ 1,580.00	\$ 1,812.00	-12.80%
*	*	*	\$ 100.00	\$ 16,404.09	\$12,951.00	26.66%
*	*	*	\$ 5.00	\$ 1,278.00	\$ 120.00	965.00%
*	*	*	\$ -	\$ 922.00	\$ -	0.00%
*	*	*	\$ -	\$ 400.00	\$ 881.00	-54.60%
Human Services						
**	**	**	\$ 1,494.00	\$ 17,306.00	\$24,832.00	-30.31%
**	**	**	\$ -	\$0.00	\$ 1,535.00	0.00%

*Health Services revenue is not tracked by resident, non-resident and employee.

** Human Services fees are not tracked by resident, non-resident and employee.

<u>Clients served at Clinics:</u>	<u># of People</u>	<u>Percentage</u>
Underinsured:	21	36.00%
No Health Insurance:	27	46.00%
Village Employee:	5	9.00%
Medicaid/KidCare:	5	9.00%
Native American:		
	<u>58</u>	<u>100.00%</u>



HOFFMAN ESTATES

GROWING TO GREATNESS

December 11, 2008

To: William McLeod, Village President
Board of Trustees

EMERGENCY MANAGEMENT AGENCY MONTHLY REPORT – December 2008

This was a month of spending – grants from the Citizens Corps and EOC Technology had deadlines of December 31 and January 30, respectively. The equipment will be utilized to enhance the EOC operations (computers, HDTV's, and a weather station). In addition, the EMA and Volunteer Management Team received a GPS logging camera, GPS's (for damage assessment), triage kits, and other items essential to the teams. The EMA Intern Program was finalized with Ryan Muscavitch to join the village on 5 January 2009. He will be with us, free to the village for about 3 months.

Activities for EMA Coordinator David Christensen and the EMA Volunteers for the month of December included the following:

EMA phase	Subject	Opportunity
Preparedness	Exercise	✓
	Training education	<ul style="list-style-type: none"> ✓ Attended the Urban Area Security Initiative Exercise and Training Committee in Hillside. ✓ Participated in a monthly conference call with the Illinois Volunteer Management Support Team.
	Government Relations	<ul style="list-style-type: none"> ✓ Attended the Northern Illinois Emergency Managers Consortium meeting. ✓ Continued to assist with the formation of a statewide public works / highway department mutual aid system. - IPWMAN (Illinois Public Works Mutual Aid). ✓ Continued the revamp of the Illinois Emergency Managers Mutual Aid System. Submitted changes to the IESMA Executive Board. ✓ Attended the Department of Homeland Security Grants Program Directorate in Washington, D.C. at the request of the Illinois Terrorism Task Force. Discussed local and state funding. Met with some of the President-elect's transition team members to discuss continuity of

		programs and future funding opportunities.
	EOC	<ul style="list-style-type: none"> ✓ Continued exploring the LEO (free from the FBI) incident management software to work out full capabilities. ✓ Attended the Police tech committee meeting to address concerns with EOC technology. ✓ Attended the EOC Construction meetings at the PD.
	Funding	✓ Funding – Primarily the CERT Grants (\$7,000) and EOC Technology Grants (\$15,000) spending completed.
	ESDA Meeting	✓ Training was completed in ICS-200 with the VMST and EMA Volunteers.
Response	ESDA	✓ Continued review of the stipend process for the EMA volunteers with Human Resources and Finance
Recovery		✓ No current recovery efforts. We are however guiding residents and village departments in the reimbursement process for the September storms. Met with FEMA to determine validity of our claim, and enhance our recovery of funds.
Mitigation	National Incident Management System (NIMS) Compliance	<ul style="list-style-type: none"> ✓ Continued review National Incident Management System compliance activities – specifically further NIMCAST review. (NIMCAST is a Federal database to track compliance.) ✓ Continued the application process for a mitigation grant for the High Point Park flooding issue. ✓ Promoted the Cook County efforts to begin the process of Mitigation planning.
Grants Funding	/ 2009 IESMA Technology Grant	ITTF/EOC Grant
		✓ Lobbied the state for increased funding for the next EOC Grant which was successful. \$688,000 for 2008 and an increase to \$4,000,000 in 2009!
Intern	Program	✓ EMA Intern program set up to assist with Emergency Management Program in Hoffman Estates.
IESMA	Conference	<ul style="list-style-type: none"> ✓ Continued the duties as President of the Illinois Emergency Services Management Association. ✓ Co-chaired the Illinois Terrorism Task Force (ITTF) Emergency Management Committee conference call. ✓ Held the IESMA Executive Board meeting in the newly remodeled training rooms of the Village Hall. 25 Regional Vice-Presidents, Past Presidents, and other Executive Board members met for two days.

Respectfully submitted,

David A. Christensen
Emergency Management Coordinator

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned to the right of the typed name.

DC/dc
ESDA_EMA Report December 2008