



AGENDA
PUBLIC WORKS & UTILITIES COMMITTEE
Village of Hoffman Estates
January 26, 2009

7:30 p.m.

Members: Jacquelyn Green, Chairperson
Anna Newell, Vice Chairperson
Cary Collins, Trustee

- I. Roll Call
- II. Approval of Minutes – November 24, 2008
December 15, 2008

NEW BUSINESS

1. Request approval to negotiate utility line protection program with American Water, Vorhees, NJ.
2. Request adoption of Department of Labor Prevailing Hourly Wage Rate.
3. Request approval of IDOT Resolution to permit Village work on State of Illinois Rights-of-Way.
4. Request approval for the Environmental Commission to proceed with 2009 budgeted activities and events, in an amount not to exceed \$8,050.
5. Request approval of an IDOT resolution to appropriate Motor Fuel Tax funds for 2009 concrete street light pole replacements, in an amount not to exceed \$15,740.
6. Request authorization to extend 2008 contract for 2009 season turf mowing maintenance for Village owned sites, rights-of-way, detention areas and park type properties to Classic Landscape Ltd., West Chicago, IL (low bid), in an amount not to exceed \$38,000.
7. Request authorization to extend 2007 contract for 2009 Landscape Maintenance for Village buildings, to Classic Landscape LTD, West Chicago, IL, (low qualified bid) for the following: Village Hall, \$1,200 per month; Lind Complex, \$500 per month; Fire Stations #21, #22, and #23, \$560 per month; and Fire Station #24, \$300 per month.
8. Request authorization to extend 2008 contract for 2009 weed control and fertilization, for Village owned sites and rights-of-way, to Spring Green, Plainfield, IL (low bid), in an amount not to exceed \$17,740.
9. Request authorization to bulk-purchase Neptune meters according to the 2007 three year combined pricing agreement and to waive formal bidding for the purchase of non-bulk and non-uniform sized Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier) at 2009 unit prices, in a total amount not to exceed \$356,100.

10. Request acceptance of the Department of Public Works Monthly Report.
11. Request acceptance of the Department of Development Services Monthly Report for the Engineering Division.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance call the ADA Coordinator at 847/882-9100.

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

November 24, 2008

I. Roll Call

Members in Attendance:

Jacquelyn Green, Chairman
Anna Newell, Vice-Chairman
Cary Collins, Member

**Other Corporate Authorities
in Attendance:**

Trustee Karen Mills
Trustee Ray Kincaid
Trustee Gary Pilafas
Village President William McLeod

**Management Team Members
in Attendance:**

James Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Molly Norton, Asst. to the Village Manager
Mark Koplun, Asst. Vlg. Mgr., Dev. Services
Ken Hari, Director of Public Works
Gary Salavitch, Director of Engineering
Michael DuCharme, Director of Finance
Gordon Eaken, Dir. of Information Systems
Algean Garner, Dir. of Health & Human Svcs.
Clint Herdegen, Police Chief
Bob Gorvett, Fire Chief
Dave Christensen, Emergency Svcs. Coord.

Others in Attendance

Reporters from Daily Herald

The Public Works & Utilities Committee meeting was called to order at 8:21 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve the Public Works & Utilities Committee meeting minutes of October 27, 2008. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request of Local Historian to consider the establishment of Historical Street names at four locations within the Village.**

An item summary sheet from Jim Norris was presented to Committee.

Trustee Mills stated that these signs can sometimes cause confusion in an emergency and it has happened in other towns and she is not in favor of special names for streets.

Trustee Collins inquired about why there are only 4 suggestions for historical street names and he stated that there may be some people who would be offended; for example, Frye Farm Road where the late Mayor O'Malley lived should be named Mike O'Malley Road. Trustee Collins stated that the late mayor was more prominent and had a relationship with the Village. Trustee Collins inquired how these four suggestions were chosen? Pat Barch, Village Historian, responded that the rationale was that these were farm families where the Village sprang up from. They were chosen as places throughout the Village where pioneers had settled. Ms. Barch stated that these are only honorary signs and is asking only because it would be nice to do, but if the Board decides not to, she would respect the decision. If it causes confusion with the other street names in an emergency, then she understands not doing it.

Trustee Collins stated that before the Village starts naming streets for people that he would like to know more about names like the Volids and the Hassells, and the Meyers, etc. Perhaps if the Village did a history on some of the street names we have and who they represent, it would have more significance rather than changing them now. Ms. Barch stated that when she wanted to have the street signs added, it was to put the question in people's minds about who these people are and would make people question and learn about the history of the Village. The signs can be added for a period of time and there are no rules in place to do this. It should be done for only special names.

Trustee Green stated that as part of the 50th anniversary celebration, these signs could be up for just the year.

Trustee Pilafas stated that he does not have a strong opinion on the names or the signs, but believes the Board hasn't done much to define what we find as relevant history and until we do, this issue is going to keep coming up – issues such as what names and why and what buildings and why will continue until the Board decides and what committee it should be discussed on. He likes the idea and makes people think about who they are, etc.

Mayor McLeod indicated that this subject had come up before and actually the Board at the time voted down any honorary signs. He is concerned about Jahn Farm Road and how we know if the story is true. We have no background on it. Mayor McLeod thinks we need more information before we do anything.

Trustee Kincaid stated that it is interesting that within the community, we are a farm area and that a lot of people would be interested in the background of some of the honorary names and the past within their neighborhood. Some information can be compiled about the local history. These 4 names settled in the area long before us and shouldn't necessarily be forgotten. If the word "road" becomes confusing, perhaps the word "area" can be added to the signs instead. He pointed out that Hoffman Estates is not just a bedroom community or a suburb of Schaumburg, and that we do have our own history to be proud of.

Trustee Collins commended Ms. Barch for this effort and thinks we should defer this to the 50th anniversary committee and have them go through the process and bring it back.

Trustee Newell suggested that rather than just putting up signs, we should put this information in the book we are writing about the history and include the farms, people, etc.

Trustee Mills stated that she would rather see a sign that says "original site of Frye Farm", for example, instead of naming a street.

Mayor McLeod stated that we have a fair number of streets in the Village that are actually named after people and it might be a good idea to compile that rather than honorary signs.

Jim Norris stated that Ms. Barch did go to the 50th Anniversary Commission and they recommended that she bring it here to this Committee for consideration.

Trustee Pilafas stated that this Committee should have a separate meeting to define our history and what's important to us about it and then things like this will become a part of it as a result of it. We don't have agreement on anything regarding history. Ms. Barch indicated that she already had requested the names of the streets that were named after people who were instrumental in our Village and can't get the information. If there is anyone in the Village that can provide it, she would use it in preparing trivia about the Village for the 50th.

Jim Norris stated there is some merit to what Trustee Pilafas is saying and there are some who are saying that our history didn't start until the Village was incorporated while some say it dates back to the original farms. The idea of trying to determine what is historically relevant is very difficult and whether you can gain consensus is difficult.

2. Request authorization to declare seven (7) vehicles and other pieces of Village equipment and parts as surplus and offer for sale on GovDeals.com.

An item summary sheet from Ken Hari was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, for approval of an ordinance declaring seven (7) vehicles and other pieces of Village equipment and parts as surplus and offer for sale on GovDeals.com. Voice Vote taken. All ayes. Motion carried.

3. Request authorization to award contract for one trailer mounted 2008 Vermeer Model BC1800 brush/branch chipper to Vermeer Midwest, Inc., Aurora, IL, in an amount not to exceed \$44,867.

An item summary sheet from Ken Hari was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to award contract for one trailer mounted 2008 Vermeer Model BC1800 brush/branch chipper to Vermeer Midwest, Inc., Aurora, IL, in an amount not to exceed \$44,867. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of Department of Public Works monthly report.

The Department of Public Works monthly report was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Collins, to accept Department of Public Works monthly report. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of Department of Development Services monthly report for Engineering Division.

The Department of Development Services monthly Report for Engineering Division was presented to Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept Department of Development Services monthly report for Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod reported that he attended: the Economic Development Commission meeting on Tuesday, November 18 at St. Alexius; the Senior Commission's Harvest Luncheon on Thursday, November 20; the 4th of July Commission meeting on November 20 as well as the Barrington Square Mall Land Use Committee; the Arts Commission's Roaring 20's presentation, the Eagle Court of Honor on Saturday, November 22; as well as the Tree Lighting event, which was greatly attended. Mayor McLeod also attended the Chamber meeting on Monday, November 24th.

Trustee Pilafas reported that the tree lighting was a great event and getting bigger each year. He also stated that the Board should do something to define history and would like this item discussed at a special meeting in the next 30-60 days.

IV. Other

V. Items in Review

VI. Adjournment

Motion by Mayor McLeod, seconded by Trustee Collins, to adjourn the meeting at 8:44 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

DRAFT

December 15, 2008

I. Roll Call

Members in Attendance:

**Trustee Jacquelyn Green, Chair
Trustee Anna Newell, Vice-Chair
Trustee Cary Collins, Member**

**Other Corporate Authorities
in Attendance:**

**Trustee Karen Mills
Trustee Raymond Kincaid
Trustee Gary Pilafas
Village President William D. McLeod**

Bev Romanoff, Village Clerk

**Management Team
in Attendance:**

**James H. Norris, Village Manager
Arthur L. Janura Jr., Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplun, Asst. Village Manager – Development Services
Michael DuCharme, Director of Finance
Gordon Eaken, Director of Information Systems
Algean Garner, Director of Health & Human Services
Robert Gorvett, Fire Chief
Kenneth Hari, Director of Public Works
Mike Hankey, Director of Transportation
Clint Herdegen, Chief of Police
Gary Salavitch, Director of Engineering
Rebecca Suhajda, Administrative Intern**

Others in Attendance:

The Public Works & Utilities Committee meeting was called to order at 7:05 p.m.

II. Approval of Minutes

Motion by President McLeod, seconded by Trustee Pilafas, to approve request to defer the Public Works & Utilities Committee minutes of November 24, 2008. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve the Special Public Works & Utilities Committee minutes of December 1, 2008. Voice vote taken. All ayes. Motion carried. (Abstain: Trustee Mills)

NEW BUSINESS

- 1. Request approval of a request by Kimball Hill Homes for a resolution to accept the public improvements within the White Oak Unit 5 Subdivision.**

A Committee Agenda Item summary sheet from Gary Salavitch, Director of Engineering, was presented to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Collins, to grant approval of a request by Kimball Hill Homes for a resolution to accept the public improvements within the White Oak Unit 5 Subdivision. Voice vote taken. All ayes. Motion carried.

- 2. Request approval of a request by Ryland Homes for a resolution to accept the public improvements within the Haverford Place Subdivision. (deferral requested by Mayor McLeod)**

A Committee Agenda Item summary sheet from Gary Salavitch, Director of Engineering, was presented to the Committee.

Motion by Trustee Collins, seconded by President McLeod, to defer approval of this item. Voice vote taken. All ayes. Motion carried.

- 3. Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

- 4. Request acceptance of the Department of Development Services Monthly Report for the Engineering Division.**

The Department of Development Services Monthly Report for the Engineering Division was presented to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Collins, to accept the Department of Development Services Monthly Report for the Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report - None

IV. Other - None

V. Items in Review - None

VI. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Collins, to adjourn the meeting at 7:07 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by

Vicki Richardson

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval to negotiate utility line protection program with American Water, Vorhees, NJ.

MEETING DATE: January 26, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari

PURPOSE: To provide residential property owners with an insurance type protection plan to avoid costly repairs for water service and sanitary sewer lateral service line failure repairs by changing a low monthly fee.

BACKGROUND: Due to factors related to age, materials and past out dated construction practices, there have been regular recurring failures of sewer pipe, predominantly in older sections of the community. Orangeburg and vitrified clay pipe are most often cited as the primary cause for these failures. A sewer line protection program offers property owners the opportunity to avoid paying high lump sum costs to repair collapses and other types of failures.

The resident's responsibility for repairs of lateral sanitary sewer service lines ends at the point of connection to the mainline sewer and at the water shut off valve ("b-box") for water service lines. To help defray property owner expenses, by ordinance, the Village is responsible for all turf, concrete and asphalt restorations. Property owners are often times unaware that their responsibility for underground utility service line repairs extends through the Village right-of-way and often extends across the road when the sewer mainline is on the opposite side of the street. Repairs to underground service lines usually costs the property owner several thousand dollars.

DISCUSSION:

The basic components of a line protection program are as follows:

- A private sector company is selected by the public agency or community through a bidding and negotiation process.
- A public agency and private sector partnership is formed.
- The public agency assists to market the availability of the program to its residents/customers. (The program is completely voluntary on the part of each residential property owner).
- Residential property owners who sign up for the program pay a monthly fee that is included on their regular monthly water/sewer billing statements paid to the Village. Funds collected flow through the Village to the service provider.
- When a subscribing property owner has a problem with the service line, they will contact a 24 hour number for assistance. The company dispatches a local contractor to the property to assess and make necessary repairs.
- The company pays the local contractor for the repairs.

At their July 21, 2008 meeting, the Village Board concurred with staff's recommendation to solicit proposals for a service line protection program. Two companies were found that offer this type of service in this area. American Water, is the only company that offered a proposal to the Village.

Staff believes that this type program will be of substantial value to the residents of Hoffman Estates through protection against the high lump sum cost of repairs. The current approval process is divided into two phases.

Phase I is to request approval of the current recommended vendor and for staff to negotiate a final agreement with the vendor.

Phase II is a final contract that will be brought back to Committee for approval.

Staff is seeking some direction on the following items.

- Marketing parameters and Village oversight
- Use of Village logo for marketing purposes
- Use of Village utility billing list
- Recouping Village time and expenses connected with the program

FINANCIAL IMPACT:

There will be no cost to the Village. There will be some administrative time spent during the initial billing set up. Once established, administrative time should be minimal. Public Works staff time will decrease because of the vendor carrying many of the responsibilities associated with dig ups. The department will still perform inspections, maintain project oversight and interaction with residents which includes assessment, advise and answering questions.

RECOMMENDATION:

Request approval to negotiate utility line protection program with American Water, Vorhees, NJ.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request adoption of Department of Labor Prevailing Hourly Wage Rate

MEETING DATE: January 26, 2009

COMMITTEE: Public Works & Utilities

FROM: Arthur Janura

PURPOSE: To provide information for establishing prevailing hourly wage rates paid to employees engaged in work award under public contract as determined by the Illinois Department of Labor.

DISCUSSION: State law requires this Resolution be passed on an annual basis. At this time, however, the Village has not received any of the information from the State that is necessary to pass a resolution.

RECOMMENDATION: Request adoption of Department of Labor Prevailing Hourly Wage Rate.

**A RESOLUTION SETTING FORTH
PREVAILING HOURLY WAGE RATE
PAID TO EMPLOYEES ENGAGE IN
WORK AWARDED UNDER PUBLIC CONTRACT**

WHEREAS, 820 ILCS 13/04 requires that the general prevailing hourly wage rate shall be paid to employees engaged in work awarded under public contract; and

WHEREAS, the statutes further provide that these rates be publicly posted and/or kept available for inspection by interested parties and that a certified copy be filed with the Illinois Secretary of State, Index Division, and the Illinois Department of Labor.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That it has been ascertained that the wage rates as attached hereto as Exhibit "A" as determined by the Illinois Department of Labor are the prevailing hourly rates being paid to all skilled and unskilled workers engaged in the construction of streets and other projects under the Village of Hoffman Estates jurisdiction from and after this date.

Section 2: That the above information shall not be construed to apply to the prevailing hourly wage rates for employment in Hoffman Estates other than Public Works construction as defined in the Act.

Section 4: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2009

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2009

Village President

ATTEST:

Village Clerk

Cook County Prevailing Wage for January 2009

Trade Name	RG	TF	C	Base	FRMAN	*M-F-8	OSA	OSH	H/W	Pensn	Vac	Ting
ASBESTOS ABT-GEN	ALL			34,750	35,250	1.5	1.5	2.0	8.830	6,170	0.000	0.270
ASBESTOS ABT-MEC	BLD			29,930	0.000	1.5	1.5	2.0	9,170	9,240	0.000	0.320
BOLTMAKER	BLD			41,230	44,940	2.0	2.0	2.0	6,720	8,940	0.000	0.350
BRICK MASON	BLD			38,030	41,830	1.5	1.5	2.0	8,000	9,970	0.000	0.550
CARPENTER	ALL			39,770	41,770	1.5	1.5	2.0	9,460	7,990	0.000	0.490
CEMENT MASON	ALL			41,850	43,850	2.0	1.5	2.0	7,850	7,410	0.000	0.170
CERAMIC TILE FINISHER	BLD			32,150	0.000	2.0	1.5	2.0	6,150	7,370	0.000	0.380
COMM. ELECT.	BLD			35,440	37,940	1.5	1.5	2.0	7,940	7,660	0.000	0.700
ELECTRIC PWR EOMT OP	ALL			38,600	44,970	1.5	1.5	2.0	9,110	11,340	0.000	0.290
ELECTRIC PWR GRNDMAN	ALL			30,110	44,970	1.5	1.5	2.0	7,120	8,850	0.000	0.230
ELECTRIC PWR LINEMAN	ALL			38,600	44,970	1.5	1.5	2.0	9,110	11,340	0.000	0.290
ELECTRICIAN	ALL			39,400	42,000	1.5	1.5	2.0	10,830	8,740	0.000	0.750
ELEVATOR CONSTRUCTOR	BLD			43,925	49,420	2.0	2.0	2.0	8,775	6,960	2,640	0.000
FENCE ERECTOR	ALL			28,640	30,140	1.5	1.5	2.0	7,750	5,970	0.000	0.350
GLAZIER	BLD			37,000	38,500	1.5	1.5	2.0	7,340	12,050	0.000	0.740
HT/FROST INSULATOR	BLD			39,900	42,400	1.5	1.5	2.0	9,170	10,460	0.000	0.320
IRON WORKER	ALL			40,250	42,250	2.0	2.0	2.0	9,950	14,740	0.000	0.300
LABORER	ALL			34,750	35,500	1.5	1.5	2.0	8,830	6,170	0.000	0.270
LATHER	ALL			39,770	41,770	1.5	1.5	2.0	9,460	7,990	0.000	0.490
MACHINIST	BLD			40,530	42,530	1.5	1.5	2.0	7,920	9,970	0.000	0.550
MARBLE FINISHERS	ALL			28,650	0.000	1.5	1.5	2.0	8,000	9,970	0.000	0.550
MARBLE MASON	BLD			38,030	41,830	1.5	1.5	2.0	8,000	9,970	0.000	0.550
MATERIAL TESTER I	ALL			24,750	0.000	1.5	1.5	2.0	6,830	6,170	0.000	0.270
MATERIALS TESTER II	ALL			28,750	0.000	1.5	1.5	2.0	8,830	6,170	0.000	0.270
MILLWRIGHT	ALL			39,770	41,770	1.5	1.5	2.0	9,460	7,990	0.000	0.490
OPERATING ENGINEER	BLD			42,800	47,800	2.0	2.0	2.0	9,600	6,550	1,900	1.000
OPERATING ENGINEER	BLD			42,500	47,800	2.0	2.0	2.0	9,600	6,550	1,900	1.000
OPERATING ENGINEER	BLD			39,950	47,800	2.0	2.0	2.0	9,600	6,550	1,900	1.000
OPERATING ENGINEER	BLD			43,200	47,800	2.0	2.0	2.0	9,600	6,550	1,900	1.000
OPERATING ENGINEER	FLT			41,250	47,250	1.5	1.5	2.0	6,850	5,600	1,900	0.000
OPERATING ENGINEER	FLT			40,700	47,250	1.5	1.5	2.0	6,850	5,600	1,900	0.000
OPERATING ENGINEER	FLT			43,850	47,250	1.5	1.5	2.0	6,850	5,600	1,900	0.000
OPERATING ENGINEER	HWY			42,000	46,000	1.5	1.5	2.0	9,600	6,550	1,900	1.000
OPERATING ENGINEER	HWY			41,450	46,000	1.5	1.5	2.0	9,600	6,550	1,900	1.000
OPERATING ENGINEER	HWY			39,400	46,000	1.5	1.5	2.0	9,600	6,550	1,900	1.000
OPERATING ENGINEER	HWY			38,000	46,000	1.5	1.5	2.0	9,600	6,550	1,900	1.000
OPERATING ENGINEER	HWY			36,800	46,000	1.5	1.5	2.0	9,600	6,550	1,900	1.000
OPERATING ENGINEER	HWY			36,800	46,000	1.5	1.5	2.0	9,600	6,550	1,900	1.000
ORNAMNTL IRON WORKER	ALL			39,050	41,300	2.0	2.0	2.0	7,950	13,190	0.000	0.500
PAINTER	ALL			36,900	41,510	1.5	1.5	1.5	7,350	8,400	0.000	0.470
PAINTER SIGNS	BLD			29,920	33,590	1.5	1.5	1.5	2,600	2,390	0.000	0.000
PILEDRIVER	ALL			39,770	41,770	1.5	1.5	2.0	9,460	7,990	0.000	0.490
PIPEFITTER	BLD			42,050	45,050	1.5	1.5	2.0	7,660	8,550	0.000	1.370
PLASTERER	BLD			38,100	40,390	1.5	1.5	2.0	7,500	8,440	0.000	0.400
PLUMBER	BLD			43,000	45,000	1.5	1.5	2.0	9,110	5,960	0.000	1.030
ROOFER	BLD			36,400	39,400	1.5	1.5	2.0	6,950	4,670	0.000	0.330
SHRETMETAL WORKER	BLD			33,400	36,070	1.5	1.5	2.0	6,460	7,850	0.000	0.590
SIGN HANGER	BLD			26,510	27,360	1.5	1.5	2.0	4,200	2,280	0.000	0.000
SPRINKLER FITTER	BLD			40,500	42,500	1.5	1.5	2.0	8,500	6,850	0.000	0.500
STEEL ERECTOR	ALL			40,250	42,250	2.0	2.0	2.0	9,950	14,740	0.000	0.300
STONE MASON	BLD			38,030	41,830	1.5	1.5	2.0	8,000	9,970	0.000	0.550
TERRAZZO FINISHER	BLD			33,810	0.000	1.5	1.5	2.0	6,150	9,850	0.000	0.310
TERRAZZO MASON	BLD			37,390	40,390	1.5	1.5	2.0	6,150	11,110	0.000	0.350
TILE MASON	BLD			38,630	42,630	2.0	1.5	2.0	6,150	9,010	0.000	0.500

Legend: M-F-8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday)
 OSA (Overtime is required for every hour worked on Saturday)
 H/W (Health & Welfare Insurance)
 Pensn (Pension)
 Vac (Vacation)
 Ting (Training)

Explanations

COOK COUNTY

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.
 ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaic, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor

surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations. Blastac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS ELECTRICIAN - Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alabaster stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, salomayx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers

treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

OPERATING ENGINEERS - BUILDING

Class 1. Mechanic; Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Calsson attachment; Batch Plant; Benoto; Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar type); Crater Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, one, two and three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes; Squeeze Cretes-screw Type Pumps; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-form Paver; Straddle Buggies; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Greaser Engineer; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, inside Freight Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill self-propelled; Rock Drill (truck mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch trucks with "A" Frame.

Class 3. Air Compressor; Combination - Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators - (Rheostat Manual Controlled); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 small Electric Drill Winches; Bobcat (up to and including 3/4 cu. yd.).

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

OPERATING ENGINEERS - FLOATING

Class 1. Craft foreman (Master Mechanic), diver/wet tender, engineer (hydraulic dredge).

Class 2. Crane/backhoe operator, mechanic/welder, assistant engineer (hydraulic dredge), leverman (hydraulic dredge), and diver tender.

Class 3. Deck equipment operator (machineryman), maintenance of crane (over 50 ton capacity) or backhoe (96,000 pounds or more), tug/launch operator, loader, dozer and like equipment on barge, breakwater wall, slip/dock or scow, deck machinery, etc.

Class 4. Deck equipment operator (machineryman/fireman), (4 equipment units or more) and crane maintenance 50 ton capacity and under or backhoe weighing 96,000 pounds or less, assistant tug operator.

OPERATING ENGINEERS - HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Craft Foreman; Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarifier; Asphalt Spreader; Autograder/SOMACO or other similar type machines; ABG Paver; Backhoes with Caisson attachment; Ballast Regulator; Belt Loader; Caisson Rig; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 275 cu. ft.; Concrete Placer; Concrete Tube Fleet; Cranes, all attachments; Cranes, Hammerhead, Linden, Peco & Machines of a like nature; Crete Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dowell machine with Air Compressor; Dredges; Field Mechanic-Welder; Formless Curb and Gutter Machines; Grapple and Machines of a like nature; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Full Grader, Subgrader; Guard Rail Post Driver Mounted; Hoists, One, Two and Three Drum; Hydraulic Backhoes; Backhoes with shear attachments; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Roto Mill Grinder; Slip-Form Paver; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Trenching Machine; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole; Drills (Tunnel Shaft); Underground Boring and/or Mining Machines; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (less than 1 cu. yd. Backhoe Bucket or over or with attachments); Concrete and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 75 Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Sealing Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine -

Concrete; Greaser Engineer; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; All Locomotives, Dinky; Pump Cretes; Squeeze Cretes-Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Scoops - Tractor Drawn; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper; Scraper - Prime Mover in Tandem (Regardless of Size); Tank Car Heater; Tractors, Push, Pulling Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Fireman on Boilers; Forklift Trucks; Grouting Machine; Hoists; Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper - Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Hydro-Blaster; Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Tractaire; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. Bobcats (all); Brick Forklifts, Oilers.

TRAFFIC SAFETY

Work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST & WEST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; TEAMsters Unskilled dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Rug Bottom Dump Turnpulls or Turnatrails when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Rug Bottom Dump Turnatrails or

turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of IDOT Resolution to permit Village work on State of Illinois Rights-of-Way.

MEETING DATE: January 26, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari

PURPOSE: For Village permitting on State roads, during 2009 and 2010.

BACKGROUND: Chapter 121 of the Illinois Revised Statues requires any person, firm or corporation desiring to perform work on State maintained rights-of-way must first obtain a written permit from the Illinois Department of Transportation. This includes any and all emergency work on broken water mains or sewers. A surety bond is typically required with each permit application to insure compliance with State specifications

DISCUSSION: To expedite issuance of permits, IDOT has requested that the Village adopt a resolution for construction on State rights-of-way for work to be performed by the Village. A resolution is acceptable in lieu of a surety bond, and may be enacted for a period of two years. For Village emergency work (such as with watermain repairs), IDOT approval procedures will remain the same. The current procedure requires Public Works to contact IDOT's 24-hour dispatch number of verbal authorization before beginning work. At a later time the Department completes and submits all required permit forms to the State. This resolution is the same as what has been approved by the Village Board in the past.

RECOMMENDATION: Request approval of IDOT Resolution to permit Village work on State of Illinois Rights-of-Way.

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION FOR
CONSTRUCTION ON STATE HIGHWAYS

WHEREAS, the Village of Hoffman Estates, hereinafter referred to as "Municipality", located in the Counties of Cook and Kane, State of Illinois, desires to undertake, in the years of 2009 and 2010, the location, construction, operation and maintenance of driveways and street returns, watermains, sanitary and storm sewers, street lights, traffic signals, sidewalk, landscaping, etc. on State highways, within said Municipality, which, by law and/or agreement, come under the jurisdiction and control of the Department of Transportation of the State of Illinois hereinafter referred to as Department; and

WHEREAS, an individual working permit must be obtained from the Department prior to any of the aforesaid installations being constructed either by the Municipality or by a private person or firm under contract and supervision of the Municipality.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village of Hoffman Estates hereby pledges its good faith and guarantees that all work shall be performed in accordance with conditions of the permit to be granted by the Department, and to hold the State of Illinois harmless during the prosecution of such work, and assume all liability for damages to person or property due to accident or otherwise by reason of the work which is to be performed under the provision of said permit.

Section 2: That all authorized officials of the Village of Hoffman Estates are hereby instructed and authorized to sign said working permit on behalf of the Village of Hoffman Estates.

Section 3: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2009

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2009

Village President

ATTEST:

Village Clerk

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

NB-4

SUBJECT: Request approval for the Environmental Commission to proceed with 2009 budgeted activities and events, in an amount not to exceed \$8,050.

MEETING DATE: January 26, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari, Kelly Kerr

PURPOSE: Approval for the Environmental Commission to proceed with the Environmental Commission 2009 budgeted activities and events.

BACKGROUND: During fiscal year 2008, the Environmental Commission addressed a similar list of activities under the general categories as listed below.

DISCUSSION: The 2009 events listed below represent a cross section of activities that meet the charter of the Environmental Commission: Education, awareness, involvement, beautification, environmental improvement and address the various age groups and interests of our residents and students.

It should be noted that additional activities that may not incur any budget costs that are pre-approved by the Village Board, will also be pursued during the course of the year, as per the Board designated purpose of the Environmental Commission.

Budgeted Activities	Cost
Membership to Chicago Wilderness Group	\$50
Earth/Arbor/Village Improvement Day activities	\$400
Village Improvement Day – T Shirts	\$2500
Community Pride Recognition	\$150
Environmental Speaker Series	\$450
Conference Attendance	\$250
4th of July vehicle trash bags	\$800
Phone calls /mailings/refreshments/recruitment expenses/cooperative efforts w/other Villages	\$550
Holiday recycling contest	\$1500
November Environmental/Recycling Fair	\$1000
Build a Birdhouse Kits & Workshop	\$400
TOTAL	\$8,050

RECOMMENDATION:

Request approval for the Environmental Commission to proceed with 2009 budgeted activities and events, in an amount not to exceed \$8,050.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of an IDOT resolution to appropriate Motor Fuel Tax funds for 2009 concrete street light pole replacements, in an amount not to exceed \$15,740.

MEETING DATE: January 26, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari

PURPOSE: To appropriate Motor Fuel Tax funds for 2009 concrete street light pole replacements.

BACKGROUND: When MFT funds are utilized to pay for an improvement, IDOT requires an IDOT resolution to be executed prior to allowing MFT funds to be used for payment. Replacement of concrete street light poles is a 2009 budgeted project in the amount of \$15,740. It is part of a multi-year program of replacing deteriorating concrete poles with aluminum poles.

DISCUSSION: Project bidding is scheduled to occur in the spring.

FINANCIAL IMPACT: As part of the approved budget, \$15,740 of Motor Fuel Tax Funds were allocated for these programs.

RECOMMENDATION: Request approval of an IDOT resolution to appropriate Motor Fuel Tax funds for 2009 concrete street light pole replacements, in an amount not to exceed \$15,740.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2008 contract for 2009 season turf mowing maintenance for Village owned sites, rights-of-way, detention areas and park type properties to Classic Landscape Ltd., West Chicago, IL (low bid), in an amount not to exceed \$38,000.

MEETING DATE: January 26, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari, Joseph Nebel

PURPOSE: For turf mowing maintenance of Village owned sites, rights-of-way, detention areas and park type properties.

BACKGROUND: In early 2008, the bidding of additional contracted turf mowing was approved for various Village owned sites, rights-of-way, detention areas & park type properties. On April 14, 2008, the Village Clerk opened two (2) bids. A bid tabulation form is attached.

In addition to requesting bids for 2008 service delivery, alternate bids were requested for potential vendors to extend their contracts into the respective 2009 and 2010 landscape seasons.

Through the years we have learned that there is added value in multiple year contracting for these services. The vendor realizes that his time investment, to properly maintain the property each time it received service, makes the property that much more cost effective for him to maintain the next time that service is delivered. It also makes the vendor understand that the Village desires to develop an extended relationship with a quality vendor who takes pride in their work.

It is important to note that the Village bid specifications require a fine cutting of the rights-of-way turf as opposed to a course cut customarily provided by a flail type mower. Although it is more costly for the contractor to maintain fine cut type turf equipment, the result of the fine cutting is more uniform, less damaging to turf and more aesthetically pleasing.

BACKGROUND, Continued

Following the bid opening, staff completed a review and comparison of the proposals submitted by the two (2) bidders. An in-depth canvas was made of the bids tendered.

As a result of this firm's past high quality work performance and the favorable equity presented by past turf care contracts, in the past the Village Board has approved contract extensions of the 2007 season's contract with Classic Landscape Ltd. that included a change order. The mowing schedule would have a majority of these sites maintained on a bi-weekly basis with the exception of Children's Advocacy Center and the Volid Dr. center medians which would experience turf mowing maintenance on a weekly basis.

\$38,000 is budgeted for this work for the 2009 season.

Bidder	2008 Season	Alternate 2009 Season	Alternate 2010 Season
Classic Landscaping Ltd. West Chicago, IL	\$2,180/cycle x 16 cycles = \$34,880	\$2,180/cycle x 16 cycles = \$34,880	\$2,385/cycle x 24 cycles = \$38,160
Pro-Plow Mgmt Inc Hoffman Estates, IL	\$12,540/cycle x 16 cycles = \$200,640	\$13,140/cycle x 16 cycles = \$210,240	\$13,800/cycle x 16 cycles = \$220,800

Sites included to receive contracted turf mowing maintenance are:

Algonquin Rd. & Ela Rd.
 Huntington R.O.W. at Palatine Rd.
 Castaway Detention 1
 Castaway Detention 2
 Essington Retention
 Palatine Rd. R.O.W. (south side)
 Olmstead Dr. R.O.W.
 Palatine Rd. R.O.W. (north side)
 Turnberry Detention
 Westbury Field
 Huntington Blvd. R.O.W.
 Children's Advocacy Center
 Volid Dr. Ctr. Medians

Bode Rd. right-of-way
 Randi Ln. Detention
 Spring Mill Dr. Open Lot
 Spring Mill Dr. R.O.W
 Grand Canyon Detention Area
 Roselle Rd. R.O.W
 Evanston St. R.O.W
 Bode Rd & Grand Canyon R.O.W
 Jones Rd & Hassell Rd. R.O.W
 Pembroke & Hassell Rd. R.O.W
 Rohrssen Rd. R.O.W
 Beverly Rd. R.O.W

DISCUSSION:

The low bidder, Classic Landscape Ltd., is known to Village and has been a successful bidder submitting proposals in the past for related contractual services. Classic Landscape Ltd. is our current turf mowing contractor for Route 72, Route 58 and Route 62 rights-of way as well as our current contractor for turf mowing maintenance performed for Village owned sites including the Village Hall, Police Department and all four (4) Fire Stations. This firm has performed contracted turf mowing maintenance for a number of our sites in previous years as well. Their overall performance in the past has been professional, prompt and cooperative in meeting all required project specifications.

FINANCIAL IMPACT:

\$38,000 has been allocated in 2009 for mowing of rights-of-way, detention areas & park type properties and for mulch installation/replacement of planting beds and tree rings at various Village maintained sites.

RECOMMENDATION:

Request authorization to extend 2008 contract for 2009 season turf mowing maintenance for Village owned sites, rights-of-way, detention areas and park type properties to Classic Landscape Ltd., West Chicago, IL (low bid), in an amount not to exceed \$38,000.

Note: Original 2008 bid documents are in the white Public Works & Utilities binder in the trustee's ante room.

**VILLAGE OF HOFFMAN ESTATES
 TABULATION OF BIDS
 2008 Turf Mowing Maintenance**

County: Cook	Date: April 14, 2008								
Municipality: Hoffman Estates	Time: 11:00 a.m.								
Section:	Appropriation \$								
Estimate \$	Attended by:								
Proposal Guarantee:	BID CHECK								
Terms:									
		Cost per Cycle	Cycles	Total	Cost Per Cycle	Cycles	Total		
2008 Bid Year		\$2,180.00	16	\$34,880.00	\$12,540.00	16	\$200,640.00		
2009 Alternate Year		\$2,180.00	16	\$34,880.00	\$13,140.00	16	\$210,240.00		
2010 Alternate Year		\$2,385.00	16	\$38,160.00	\$13,800.00	16	\$220,800.00		

Classic Landscape, Ltd
 West Chicago, IL

Pro Plow
 Management Inc.
 Hoffman Estates, IL

VILLAGE OF HOFFMAN ESTATES
 LANDSCAPE MAINTENANCE CONTRACT PROPOSAL

x CLASSIC LANDSCAPE LTD
 Print Bid Firm Name Here

It is understood that this proposal form, when signed by both parties, shall constitute a contract for the period of time commencing in April and terminating in November. It is also understood that either party may cancel the whole or any part of this contract with the delivery of thirty (30) days written notice to the other party.

It is further understood that the Village of Hoffman Estates reserves the right to waive any formality in or to reject in whole or part, any bid, or all bids.

All bid prices, for 2008 season maintenance, shall remain firm the entirety of said season.

The undersigned having examined all bid documents for this bid call and having visited all bid site locations is aware of all conditions affecting the professional landscape maintenance services requested, and agrees to delivery said specified services for the length of the contract period for the following bid prices:

Bid Locations/Bid Prices - 2008 Season

- 1) Algonquin Rd & Ela Rd: \$ 40.- per each mowing
- 2) Huntington R.O.W. at Palatine Rd: \$ 40.- per each mowing
- 3) Castaway Detention 1: \$ 60.- per each mowing
 SE c/o Huntington Blvd & Palatine Rd.
- 4) Castaway Detention 2: \$ 40.- per each mowing
 NW c/o Huntington Blvd & Palatine Rd.
- 5) Essington Retention: \$ 50.- per each mowing
- 6) Palatine Rd R.O.W.(south side): \$ 60.- per each mowing
 Thornbark Dr to Olmstead Dr
- 7) Olmstead Dr R.O.W.: \$ 40.- per each mowing
- 8) Palatine Rd R.O.W.(north side): \$ 40.- per each mowing
 Thornbark Dr to Boulder Dr
- 9) Palatine Rd R.O.W.(south side): \$ 40.- per each mowing
 Castaway Ln to property line
- 10) Palatine Rd R.O.W.(side): \$ 50.- per each mowing
 Castaway Ln to Chambers Dr
- 11) Turnberry Detention: \$ 180.- per each mowing
 Adjacent to Palatine Rd.

- 12) Westbury Field: \$ 80.- per each mowing
Adjacent to firehouse
- 13) Huntington Blvd R.O.W.: \$ 130.- per each mowing
Central Rd to Mundhank Rd
- (South of Tollway)
- 14) Childrens Advocacy Ctr: \$ 60.- per each mowing
640 Illinois Blvd.
- 15) Chino Park: \$ 135.- per each mowing
630 Illinois Blvd.
- 16) Valid Dr Ctr Medians: \$ 40.- per each mowing
Moonlake Blvd to Rt 72

Please Note: The above (3) sites 14, 15, 16 require weekly mowing as opposed to bi-weekly mowing for all other sites indicated.

- 17) Bode Road right-of-way: \$ 100.- per each mowing
(north side from Shopping Ctr entrance to Victoria Park)
(south side from Jody Ln to Braintree Rd)
- 18) Randi Ln. Detention: \$ 60.- per each mowing
adjacent to Randi Ln.
- 19) Spring Mill Drive Open Lot: \$ 100.- per each mowing
(open field area as indicated on attached map)
- 20) Spring Mill Drive R.O.W: \$ 40.- per each mowing
(west side from Rt 72 to Berkley Ln)
- 21) Grand Canyon Detention Area: \$ 60.- per each mowing
(fenced in area completely around Detention pond)
- 22) Roselle Rd R.O.W: \$ 50.- per each mowing
(west side from Bode Rd to Illinois Blvd)
(east side from Rt 72 to Bradley Ln)
- 23) Evanston St R.O.W: \$ 40.- per each mowing
(east side from Bode Rd to property line)
- 24) Bode Rd & Grand Canyon R.O.W: \$ 40.- per each mowing
(NE corner)
- 25) Jones Rd & Hassell Rd R.O.W: \$ 160.- per each mowing
- 26) Pembroke Ave & Hassell Rd R.O.W: \$ 85.- per each mowing

(West Section)

27) Rohrsen Road R.O.W.: \$ 250.- per each mowing
(from Golf Rd (Rt 58 north to Shoe Factory Rd)

28) Beverly Road R.O.W.: \$ 170.- per each mowing
(west side only from Higgins Rd south to Prairie Stone Pkwy)

Total cost for one complete mowing cycle of locations/sites listed: \$ 2180.- cycle

Bid Locations/Alternate Bid Prices for Contract Extension - 2009 Season

1) Algonquin Rd & Ela Rd: \$ 40.- per each mowing

2) Huntington R.O.W. at Palatine Rd: \$ 40.- per each mowing

3) Castaway Detention 1: \$ 60.- per each mowing
SE c/o Huntington Blvd & Palatine Rd.

4) Castaway Detention 2: \$ 40.- per each mowing
NW c/o Huntington Blvd & Palatine Rd.

5) Essington Retention: \$ 50.- per each mowing

6) Palatine Rd R.O.W.(south side): \$ 60.- per each mowing
Thornbark Dr to Olmstead Dr

7) Olmstead Dr R.O.W.: \$ 40.- per each mowing

8) Palatine Rd R.O.W.(north side): \$ 40.- per each mowing
Thornbark Dr to Boulder Dr

9) Palatine Rd R.O.W.(south side): \$ 40.- per each mowing
Castaway Ln to property line

10) Palatine Rd R.O.W.(side): \$ 50.- per each mowing
Castaway Ln to Chambers Dr

11) Turnberry Detention: \$ 180.- per each mowing
Adjacent to Palatine Rd.

12) Westbury Field: \$ 80.- per each mowing
Adjacent to firehouse

13) Huntington Blvd R.O.W.: \$ 130.- per each mowing
Central Rd to Mundhank Rd

(South of Tollway)

- 14) Childrens Advocacy Ctr: \$ 60.- per each mowing
640 Illinois Blvd.
- 15) Chino Park: \$ 138.- per each mowing
630 Illinois Blvd.
- 16) Volld Dr Ctr Medians: \$ 40.- per each mowing
Moonlake Blvd to Rt 72

Please Note: The above (3) sites 14, 15, 16 require weekly mowing as opposed to bi-weekly mowing for all other sites indicated.

- 17) Bode Road right-of-way: \$ 100.- per each mowing
(north side from Shopping Ctr entrance to Victoria Park)
(south side from Jody Ln to Braintree Rd)
- 18) Randi Ln. Detention: \$ 60.- per each mowing
adjacent to Randi Ln.
- 19) Spring Mill Drive Open Lot: \$ 100.- per each mowing
(open field area as indicated on attached map)
- 20) Spring Mill Drive R.O.W: \$ 40.- per each mowing
(west side from Rt 72 to Berkley Ln)
- 21) Grand Canyon Detention Area: \$ 60.- per each mowing
(fenced in area completely around Detention pond)
- 22) Roselle Rd R.O.W: \$ 50.- per each mowing
(west side from Bode Rd to Illinois Blvd)
(east side from Rt 72 to Bradley Ln)
- 23) Evanston St R.O.W: \$ 40.- per each mowing
(east side from Bode Rd to property line)
- 24) Bode Rd & Grand Canyon R.O.W: \$ 40.- per each mowing
(NE corner)
- 25) Jones Rd & Hassell Rd R.O.W: \$ 160.- per each mowing
- 26) Pembroke Ave & Hassell Rd R.O.W: \$ 85.- per each mowing

(West Section)

- 27) Rohrssen Road R.O.W: \$ 250.- per each mowing
(from Golf Rd (Rt 58 north to Shoe Factory Rd)
- 28) Beverly Road R.O.W: \$ 110.- per each mowing
(west side only from Higgins Rd south to Prairie Stone Pkwy)

Bid Locations/Alternate Bid Prices for Contract Extension - 2010 Season

- 1) Algonquin Rd & Ela Rd: \$ 45.- per each mowing
- 2) Huntington R.O.W. at Palatine Rd: \$ 45.- per each mowing
- 3) Castaway Detention 1: \$ 65.- per each mowing
SE c/o Huntington Blvd & Palatine Rd.
- 4) Castaway Detention 2: \$ 45.- per each mowing
NW c/o Huntington Blvd & Palatine Rd.
- 5) Essington Retention: \$ 55.- per each mowing
- 6) Palatine Rd R.O.W.(south side): \$ 65.- per each mowing
Thornbark Dr to Olmstead Dr
- 7) Olmstead Dr R.O.W.: \$ 45.- per each mowing
- 8) Palatine Rd R.O.W.(north side): \$ 45.- per each mowing
Thornbark Dr to Boulder Dr
- 9) Palatine Rd R.O.W.(south side): \$ 45.- per each mowing
Castaway Ln to property line
- 10) Palatine Rd R.O.W.(side): \$ 55.- per each mowing
Castaway Ln to Chambers Dr
- 11) Turnberry Detention: \$ 185.- per each mowing
Adjacent to Palatine Rd.
- 12) Westbury Field: \$ 85.- per each mowing
Adjacent to firehouse
- 13) Huntington Blvd R.O.W.: \$ 135.- per each mowing
Central Rd to Mundhank Rd
- (South of Tollway)
- 14) Childrens Advocacy Ctr: \$ 65.- per each mowing
640 Illinois Blvd.
- 15) Chino Park: \$ 140.- per each mowing
630 Illinois Blvd.
- 16) Valid Dr Ctr Medians: \$ 45.- per each mowing
Moonlake Blvd to Rt 72

Please Note: The above (3) sites 14, 15, 16 require weekly mowing as opposed to bi-weekly mowing for all other sites indicated.

- 17) Bode Road right-of-way: \$ 105.- per each mowing
(north side from Shopping Ctr entrance to Victoria Park)
(south side from Jody Ln to Braintree Rd)
- 18) Randi Ln, Detention: \$ 65.- per each mowing
adjacent to Randi Ln.
- 19) Spring Mill Drive Open Lot: \$ 105.- per each mowing
(open field area as indicated on attached map)
- 20) Spring Mill Drive R.O.W: \$ 45.- per each mowing
(west side from Rt 72 to Berkley Ln)
- 21) Grand Canyon Detention Area: \$ 65.- per each mowing
(fenced in area completely around Detention pond)
- 22) Roselle Rd R.O.W: \$ 55.- per each mowing
(west side from Bode Rd to Illinois Blvd)
(east side from Rt 72 to Bradley Ln)
- 23) Evanston St R.O.W: \$ 45.- per each mowing
(east side from Bode Rd to property line)
- 24) Bode Rd & Grand Canyon R.O.W: \$ 45.- per each mowing
(NE corner)
- 25) Jones Rd & Hassell Rd R.O.W: \$ 165.- per each mowing
- 26) Pembroke Ave & Hassell Rd R.O.W: \$ 85.- per each mowing

(West Section)

- 27) Rohrssen Road R.O.W: \$ 255.- per each mowing
(from Golf Rd (Rt 58 north to Shoe Factory Rd)
- 28) Beverly Road R.O.W: \$ 185.- per each mowing
(west side only from Higgins Rd south to Prairie Stone Pkwy)

Total cost for one complete mowing cycle of locations/sites listed: \$ 2385.- cycle

CLASSIC LANDSCAPE LTD By:
Bidders Firm Name (Print)

Jeffrey Engvall G.M.
Signed Name and Title

3N471 POWLIS RD.
Bidders Address

JEFFREY ENGVALL G.M.
Print Name and Title

WEST CHICAGO, IL 60185
City, State, Zip Code

(630) 513-1313
Telephone Number

(630) 513-9444
Fax Number

Please Note:

The bid certification and reference request information appearing on the next two pages is mandatory and must be completed for bid consideration.

By: VILLAGE OF HOFFMAN ESTATES

Acceptance Date _____

Note: THIS FORM MUST BE NOTARIZED

RETURN WITH BID

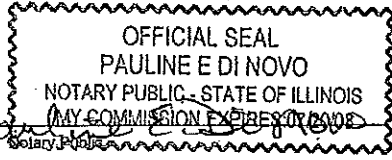
**VILLAGE OF HOFFMAN ESTATES
BID CERTIFICATION FORM**

RE: CERTIFICATION OF BIDDER, COMPLIANCE WITH THE ILLINOIS CRIMINAL CODE.

I, We hereby certify that CLASSIC LANDSCAPE LTD
(Name of Bidder)

by bidding on this contract, no action has occurred that would result in a violation of 720 1LCS 5/33E, Public Contracts of the Illinois Criminal Code.

Signed: [Signature]

Attest: [Signature]


Name/Title: General Manager
(Please Print)

Commission expiry: 7/20/08

Date: 4-1-08

Date: 4/1/2008

LANDSCAPE MAINTENANCE SERVICES
2008 SEASON
REFERENCE CUSTOMERS

MANDATORY INFORMATION

List five references where similar services have been performed in comparable economic scope. "Municipal" references are to be provided if possible.

BUSINESS: Village of Lisle
ADDRESS: 925 Burlington Avenue
CONTACT PERSON: Bill Glowienke
PHONE NUMBER: 630-271-4134

BUSINESS: Village of Oakbrook
ADDRESS: 1200 Oakbrook Rd
CONTACT PERSON: Michael Meranda
PHONE NUMBER: 630-990-5762

BUSINESS: Village of Hanover Park
ADDRESS: 2121 West Lake Street
CONTACT PERSON: Low Schaiwe
PHONE NUMBER: 630-372-4200

BUSINESS: St. Charles Park District
ADDRESS: 8 North Avenue
CONTACT PERSON: Jeff Goodrich
PHONE NUMBER: 630-587-3373

BUSINESS: Village of Hoffman Estates
ADDRESS: 2305 Rembroke Avenue
CONTACT PERSON: Kelly Kerr
PHONE NUMBER: 847-490-6800

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2007 contract for 2009 Landscape Maintenance for Village buildings, to Classic Landscape LTD, West Chicago, IL, (low qualified bid) for the following: Village Hall, \$1,200 per month; Lind Complex, \$500 per month; Fire Stations #21, #22, and #23, \$560 per month; and Fire Station #24, \$300 per month.

MEETING DATE: January 26, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari, Joseph Nebel

PURPOSE: To provide 2009 contracted mowing and landscape maintenance services at six (6) Village buildings.

BACKGROUND: Annual budgeted seasonal landscape maintenance was bid during March. Fifteen (15) contractors were mailed bid documents. Buildings to receive services include Village Hall, Lind Complex, and four Fire Stations.

In addition to requesting monthly bids for 2007 service delivery at each of six (6) sites, as in the past, alternate bids were requested for contractor monthly sums for contract extensions into 2008 and 2009.

Through the years we have learned that there is added value in multiple year contracting for these services. The vendor realizes that his time investment, to properly maintain the property each time it received service, makes the property that much more cost effective for him to maintain the next time that service is delivered. It also makes the vendor understand that the Village desires to develop an extended relationship with a quality vendor who takes pride in their work.

BACKGROUND, Continued

Vendors are made aware that the Village holds the sole option to either extend, or, reject the extension of their services within the respective seasons. They were also informed that a large part of the criteria that would be reviewed by the Village when making a decision to extend the contract, or not, would be how they performed during the current season.

On March 12, 2007, seven (7) bid proposals were opened by the Village Clerk. Staff completed a thorough review and comparison of the proposals. Although TNT Landscaping tendered the low bid for the 2007 seasonal maintenance, for all six (6) building locations at \$2,480, Classic Landscaping was awarded the bid due to performance problems we experienced in the past.

In their past R.O.W. turf maintenance work, TNT Landscaping required an inordinate amount of time of Village staff members in order to consistently cause the correct contract outcome. The vendor's workers did not always remove trash before mowing. There were several insurance loss claims involving the vendor associated with lawn mowers throwing air born debris damaging motorist's vehicle windows. There were incidents when staff was advised by Hoffman Estates Police Department that the vendor's vehicles were being illegally operated. There were occasions in which the vendor's employers were less than professional in-so-far-as attitude and customer service was concerned. In combination, all of these things substantially reduced the equity of the low bid nature of this vendor's lawn mowing maintenance work. Given these facts and the critical nature of the absolute need for the ongoing professional appearance of the Village's key facility landscaping, staff cannot in good faith recommend the acceptance of the bid received from TNT Landscaping.

Classic Landscaping LTD, tendered a bid for the 2008 and 2009 monthly maintenance of all six locations in the sum of \$2,560 which reflects the low bid received for the second and third contract years.

DISCUSSION:

Classic Landscape LTD's overall performance during 2008 has been professional, prompt and cooperative in meeting required project specifications. A copy of the comparison/tabulation of the seven (7) bid proposals is attached. Classic Landscape LTD, falls within the 2009 budget allocations.

FINANCIAL IMPACT:

The proposed landscape maintenance agreement is under budget in accordance with the following overall account analysis.

Building	Budgeted	Proposed
Village Hall	\$1,200/month	\$1,200/month
Lind Complex	\$ 500/month	\$ 500/month
Fire Stations 21, 22, & 23	\$ 640/month	\$ 560/month
Fire Station 24	\$ 250/month	\$ 300/month
	<i>\$2,590/month</i>	<i>\$2,560/month</i>

RECOMMENDATION:

Request authorization to extend 2007 contract for 2009 Landscape Maintenance for Village buildings, to Classic Landscape LTD, West Chicago, IL, (low qualified bid) for the following: Village Hall, \$1,200 per month; Lind Complex, \$500 per month; Fire Stations #21, #22, and #23, \$560 per month; and Fire Station #24, \$300 per month.

Note: Original 2007 bid documents are in the white Public Works & Utilities binder in the Trustee's ante room.

VILLAGE OF HOFFMAN ESTATES

BID TABULATION FORM: LANDSCAPE MAINTENANCE SERVICES, 2007 SEASON
 BID OPENING: March 12, 2007, 10:00 A.M.

ALL BID AMOUNTS ARE FOR MONTHLY SERVICES.	BID FIRMS						
	SEBERT LANDSCAPING BARTLETT, IL	TNT LANDSCAPE STREAMWOOD, IL	CLASSIC LANDSCAPE LTD WEST CHGO, IL	EZ LANDSCAPNG SCHAUMBURG, IL	ACRES GROUP WAUCONDA, IL	LUNDSTROM'S NURSERY WHEELING, IL	LANDSCAPE CONCEPTS MGMT GRAYSLAKE, IL
I. Bid Locations/2007 Season:							
1) Police Dept., 1200 Gannon Dr.	655.00	490.00	500.00	960.00	795.00	1,200.00	1,028.45
2) Village Hall, 1900 Hassell Rd.	1,175.00	1,200.00	1,200.00	1,800.00	1,985.00	3,150.00	1,895.25
3) Fire Station #21, 225 Flagstaff	225.00	140.00	140.00	225.00	455.00	220.00	215.68
4) Fire Station #22, 1700 Moon Lake	275.00	180.00	260.00	275.00	475.00	230.00	365.16
5) Fire Station #23, 1300 Westbury	275.00	160.00	160.00	250.00	465.00	225.00	296.85
6) Fire Station #24, 2601 Pratum	275.00	310.00	300.00	425.00	495.00	620.00	715.60
2007 Maintenance Cost Total, All Sites	\$2,880.00	\$2,480.00	\$2,560.00	\$3,935.00	\$4,670.00	\$5,645.00	\$4,516.99
ii. Bid Locations/Alternate Bid Prices for Contract Extension:							
A. 2008 Season							
1) Police Dept. Contract Extension	655.00	510.00	500.00	960.00	795.00	1,200.00	1,028.45
2) Village Hall, 1900 Hassell Contract Ext	1,175.00	1,240.00	1,200.00	1,800.00	1,985.00	3,150.00	1,895.25
3) Fire Station #21 Contract Extension	225.00	150.00	140.00	225.00	455.00	220.00	215.68
4) Fire Station #22 Contract Extension	275.00	190.00	260.00	275.00	475.00	230.00	365.16
5) Fire Station #23 Contract Extension	275.00	170.00	160.00	250.00	465.00	225.00	296.85
6) Fire Station #24 Contract Extension	275.00	320.00	300.00	425.00	495.00	620.00	715.60
Total for 2008 Season Contract Extension	\$2,880.00	\$2,580.00	\$2,560.00	\$3,935.00	\$4,670.00	\$5,645.00	\$4,516.99
B. 2009 Season							
1) Police Dept. Contract Extension	655.00	520.00	500.00	960.00	835.00	1,200.00	1,028.45
2) Village Hall, 1900 Hassell Contract Ext	1,175.00	1,280.00	1,200.00	1,800.00	2,085.00	3,150.00	1,895.25
3) Fire Station #21 Contract Extension	225.00	160.00	140.00	225.00	475.00	220.00	215.68
4) Fire Station #22 Contract Extension	275.00	200.00	260.00	275.00	500.00	230.00	365.16
5) Fire Station #23 Contract Extension	275.00	180.00	160.00	250.00	488.00	225.00	296.85
6) Fire Station #24 Contract Extension	275.00	330.00	300.00	425.00	520.00	620.00	715.60
Total for 2009 Season Contract Extension	\$2,880.00	\$2,670.00	\$2,560.00	\$3,935.00	\$4,903.00	\$5,645.00	\$4,516.99

VILLAGE OF HOFFMAN ESTATES
LANDSCAPE MAINTENANCE CONTRACT PROPOSAL

x CLASSIC LANDSCAPE LTD.
Print Bid Firm Name Here

It is understood that this proposal form, when signed by both parties, shall constitute a contract for the period of time commencing in April, no later than April 15 and terminating on November 30. It is also understood that either party may cancel the whole or any part of this contract with the delivery of thirty (30) days written notice to the other party.

It is further understood that the Village of Hoffman Estates reserves the right to waive any formality in or to reject in whole or part, any bid, or all bids.

All bid prices, for monthly 2007 season maintenance, shall remain firm the entirety of said season.

The undersigned having examined all bid documents for this bid call and having visited all bid site locations is aware of all conditions affecting the professional landscape maintenance services requested, and agrees to deliver said specified services for the length of the contract period for the following bid prices:

I. Primary Bid

Bid Locations/2007 Season:

Bid Price Per Month:

- | | |
|---|----------------------------|
| 1) Police Department, 1200 Gannon Drive | \$ <u>500.-</u> per month |
| 2) Village Hall, 1900 Hassell Road | \$ <u>1200.-</u> per month |
| 3) Fire Station #21, 225 Flagstaff Lane | \$ <u>140.-</u> per month |
| 4) Fire Station #22, 1700 Moon Lake Boulevard | \$ <u>260.-</u> per month |
| 5) Fire Station #23, 1300 Westbury Drive | \$ <u>160.-</u> per month |
| 6) Fire Station #24, 2601 Pratum Avenue | \$ <u>300.-</u> per month |

VILLAGE OF HOFFMAN ESTATES
LANDSCAPE MAINTENANCE CONTRACT PROPOSAL

x CLASSIC LANDSCAPE LTD.
Print Bid Firm Name Here

II. Bid Locations/Alternate Bid Prices for Contract Extension
2008 Season

6) Police Department Contract
Extension, 2008 Season \$ 500.- per month

7) Village Hall, 1900 Hassell Road
Contract Extension, 2008 Season \$ 1200.- per month

8) Fire Station #21 Contract
Extension, 2008 Season \$ 140.- per month

9) Fire Station #22 Contract
Extension, 2008 Season \$ 260.- per month

10) Fire Station #23 Contract
Extension, 2008 Season \$ 160.- per month

11) Fire Station #24 Contract
Extension, 2008 Season \$ 300.- per month

VILLAGE OF HOFFMAN ESTATES
LANDSCAPE MAINTENANCE CONTRACT PROPOSAL

x CLASSE LANDSCAPE LTD.

Print Bid Firm Name Here

III. Bid Locations/Alternate Bid Prices for Contract Extension
2009 Season

5) Police Department Contract
Extension, 2009 Season \$ 500.- per month

6) Village Hall, 1900 Hassell Road
Contract Extension, 2009 Season \$ 1200.- per month

7) Fire Station #21 Contract
Extension, 2009 Season \$ 140.- per month

8) Fire Station #22 Contract
Extension, 2009 Season \$ 260.- per month

9) Fire Station #23 Contract
Extension, 2009 Season \$ 160.- per month

10) Fire Station #24 Contract
Extension, 2009 Season \$ 300.- per month

Note: THIS FORM MUST BE NOTARIZED

RETURN WITH BID

**VILLAGE OF HOFFMAN ESTATES
BID CERTIFICATION FORM**

RE: CERTIFICATION OF BIDDER, COMPLIANCE WITH THE ILLINOIS CRIMINAL CODE.

I, We hereby certify that CLASSIC LANDSCAPE LTD.
(Name of Bidder)

by bidding on this contract, no action has occurred that would result in a violation of 720 1LCS 5/33E, Public Contracts of the Illinois Criminal Code.

Signed: [Signature]
G.M.

Name/Title: _____
(Please Print)

Date: 3/1/07

Attest: [Signature]
OFFICIAL SEAL
JAMES P. SUWA
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES: 07/20/08
1/20/2008

Commission expiry: _____

Date: 3/1/07

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2008 contract for 2009 weed control and fertilization, for Village owned sites and rights-of-way, to Spring Green, Plainfield, IL (low bid), in an amount not to exceed \$17,740.

MEETING DATE: January 26, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari, Joseph Nebel

PURPOSE: For 2009 contracted weed control and fertilization for various Village owned sites and rights-of-way.

BACKGROUND: In early 2008, the bidding of contracted weed control & fertilization was approved for various village owned sites & rights-of way. On April 14, 2008, the Village Clerk opened four (4) received bids. A bid tabulation form is attached.

In addition to requesting bids for 2008 service delivery, alternate bids were requested for potential vendors to extend their contracts into the respective 2009 and 2010 landscape seasons.

Through the years we have learned that there is added value in multiple year contracting for these services. The vendor realizes that his time investment, to properly maintain the property each time it received service, makes the property that much more cost effective for him to maintain the next time that service is delivered. It also makes the vendor understand that the Village desires to develop an extended relationship with a quality vendor who takes pride in their work.

Vendors are made aware that the Village holds the sole option to either extent, or, reject the extension of their services within the respective seasons. They were also informed that a large part of the criteria that would be reviewed by the Village when making a decision to extend the contract, or not, would be how they performed during the current season.

BACKGROUND, Continued:

Following the bid opening, staff completed a thorough review and comparison of the proposals submitted by the four (4) bidders. An in-depth canvas was made of the bids tendered and a comparison of the bids is illustrated below. Costs indicated are based upon three (3) applications per season.

Bidder	2008 Season	Alternate 2009 Season	Alternate 2010 Season
Spring-Green *	\$12,829.41	\$12,829.41	\$12,829.41
TruGreen	\$13,242.00	\$13,242.00	\$13,242.00
McGinty Bros	\$25,097.00	\$25,097.00	\$27,605.00
Pro-Plow Snow & Ice Mgmt Inc	\$31,446.00	\$31,446.00	\$31,446.00

DISCUSSION:

Spring Green of Plainfield, IL, is known to the Village of Hoffman Estates. While they are not the most recent vendor, they have performed identical services for the Village in the past. This vendor's overall performance, in the past, was been found to be professional, prompt and cooperative in meeting all required project specifications.

As a result of the vendor's past performance coupled with their low bid tendered for the 2008 maintenance season, it is staff's recommendation to award a contract to Spring Green for 2008 service delivery that includes 2009 and 2010 bid extensions for future Village Board consideration.

FINANCIAL IMPACT:

Based upon the \$17,740 allocation in the 2009 budget, more than adequate funds exist to defray the cost for the recommended contractual services.

RECOMMENDATION:

Request authorization to extend 2008 contract for 2009 weed control and fertilization, for Village owned sites and rights-of-way, to Spring Green, Plainfield, IL (low bid), in an amount not to exceed \$17,740.

NOTE: Complete bid information is available in the white binder in the Trustees' ante room.

**VILLAGE OF HOFFMAN ESTATES
CONTRACTED WEED CONTROL & FERTILIZATION
OF VILLAGE SITES AND RIGHTS-OF-WAY
CONTRACT PROPOSAL**

X Springs - Green Lawn care
Print Bid Firm Name Here

It is understood that this proposal form, when signed by both parties, shall constitute a contract for the period of time commencing in April and terminating in November. It is also understood that either party may cancel the whole or any part of this contract with the delivery of thirty (30) days written notice to the other party.

It is further understood that the Village of Hoffman Estates reserves the right to waive any formality in or to reject in whole or part, any bid, or all bids.

All bid prices, for 2008 season maintenance, shall remain firm the entirety of said season.

Contractor is required to provide costs per site per application based on three (3) applications per season. The first application is to provide fertilizer, crab grass pre-emergent weed control and broadleaf weed control. The second and third applications are to provide fertilizer and broadleaf weed control. Rates for these products as well as timetables for their application are indicated in the specifications portion of this document.

The undersigned having examined all bid documents for this bid call and having visited all bid site locations is aware of all conditions affecting the professional landscape maintenance services requested, and agrees to deliver said specified services for the length of the contract period for the following bid prices:

- 1ST Application – Fertilizer, Crabgrass Pre-emergent & Broadleaf Control
 2ND Application – Fertilizer & Broadleaf Control
 3RD Application - Fertilizer & Broadleaf Control

I. Bid Locations - 2008 Season

SITE	1 ST APPLICATION	2 ND APPLICATION	3 RD APPLICATION
1. Huntington Blvd ROW – Central Road to Mundhank	\$ 336 ³⁰	\$ 336 ³⁰	\$ 336 ³⁰
2. 3990 Huntington Blvd – Tower 4	\$ 26 ⁶⁴	\$ 26 ⁶⁴	\$ 26 ⁶⁴
3. 1355 Westbury Ln – Tower 3	\$ 25 ⁸⁰	\$ 25 ⁸⁰	\$ 25 ⁸⁰
4. 1101 Westbury Ln – Lift Station	\$ 25 ⁵⁵	\$ 25 ⁵⁵	\$ 25 ⁵⁵
5. Arbor Day Park - Sumac Trail @ Downing Drive	\$ 191 ⁶⁶	\$ 191 ⁶⁶	\$ 191 ⁶⁶
6. 4690 Olmstead Dr – Tower 5	\$ 51 ⁰⁶	\$ 51 ⁰⁶	\$ 51 ⁰⁶
7. Huntington ROW - at Palatine Road	\$ 32 ⁵⁶	\$ 32 ⁵⁶	\$ 32 ⁵⁶
8. SE c/o Palatine Rd & Huntington Blvd – Castaway Det #1	\$ 126 ⁵⁴	\$ 126 ⁵⁴	\$ 126 ⁵⁴
9. NE c/o Palatine Rd & Huntington Blvd – Castaway Det #2	\$ 30 ³⁴	\$ 30 ³⁴	\$ 30 ³⁴
10. Essington Retention	\$ 108 ⁷⁸	\$ 108 ⁷⁸	\$ 108 ⁷⁸
11. Palatine Rd ROW – North side Thornbark Rd to Boulder Ln	\$ 25 ⁵⁰	\$ 25 ⁵⁰	\$ 25 ⁵⁰
12. Palatine Rd ROW – South side Thornbark Rd to Olmstead Dr	\$ 88 ⁸⁰	\$ 88 ⁸⁰	\$ 88 ⁸⁰
13. Palatine Rd ROW – South side Castaway Ln to property line	\$ 24 ⁴⁴	\$ 24 ⁴⁴	\$ 24 ⁴⁴
14. Palatine Rd ROW – North side Castaway Ln to Chambers Dr	\$ 59 ²⁰	\$ 59 ²⁰	\$ 59 ²⁰
15. 720 Charleston Ln – Well 9	\$ 25 ¹⁰	\$ 25 ¹⁰	\$ 25 ¹⁰
16. 4140 Crimson Dr – Well 16	\$ 25 ³²	\$ 25 ³²	\$ 26 ³²

17. 3451 Wilshire Dr – Well 18	\$ 25 ⁷⁶	\$ 25 ⁷⁶	\$ 25 ⁷⁶
18. Huntington Blvd Center Medians	\$ 70 ³⁶	\$ 70 ³⁰	\$ 70 ³²
19. 1775 Vista Lane	\$ 74 ⁰⁶	\$ 74 ⁰⁶	\$ 74 ⁰⁶
20. 640 Illinois Blvd - Children's Advocacy Center	\$ 89 ⁵⁴	\$ 89 ⁵⁴	\$ 89 ⁵⁴
21. 630 Illinois Blvd - Chino Park	\$ 314 ⁵⁰	\$ 314 ⁵⁰	\$ 314 ⁵⁰
22. 2305 Pembroke Ave. – Public Works Center	\$ 109 ⁵²	\$ 109 ⁵²	\$ 109 ⁵²
23. 2405 Pembroke Ave – Vehicle Maintenance Center	\$ 59 ²⁰	\$ 59 ²⁰	\$ 59 ²⁰
24. Pembroke Ave & Hassell Rd ROW	\$ 244 ²⁰	\$ 244 ²⁰	\$ 244 ²⁰
25. Abbeywood Wellhouse - 1775 Abbeywood Ln	\$ 37 ⁰⁶	\$ 37 ⁰⁶	\$ 37 ⁰⁶
26. Valid Dr Center Medians	\$ 44 ⁴⁰	\$ 44 ⁴⁰	\$ 44 ⁴⁰
27. Moon Lake Blvd Center Medians	\$ 26 ⁶⁴	\$ 26 ⁶⁴	\$ 26 ⁶⁴
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35. 1 W Beverly Rd - Tower 6	\$ 44 ⁴⁰	\$ 44 ⁴⁰	\$ 44 ⁴⁰

36. Rohrssen Rd ROW	\$ 363 ⁴⁰	\$ 363 ⁴⁰	\$ 363 ⁴⁰
37. Hunters Ridge ROW adjacent to Golf Rd	\$ 25 ¹⁶	\$ 25 ¹⁶	\$ 25 ¹⁶
TOTAL COST APPLICATION	\$ 4276 ⁴⁷	\$ 4276 ⁴⁷	\$ 4276 ⁴⁷
TOTAL COST FOR SEASON	\$ 12'829 ⁴¹		

- 1ST Application – Fertilizer, Crabgrass Pre-emergent & Broadleaf Control
2ND Application – Fertilizer & Broadleaf Control
3RD Application - Fertilizer & Broadleaf Control

II. Bid Locations - 2009 Season

SITE	1 ST APPLICATION	2 ND APPLICATION	3 RD APPLICATION
1. Huntington Blvd ROW – Central Road to Mundhank	\$ 336 ³⁰	\$ 336 ³⁰	\$ 336 ³⁰
2. 3990 Huntington Blvd – Tower 4	\$ 26 ⁶⁴	\$ 26 ⁶⁴	\$ 26 ⁶⁴
3. 1355 Westbury Ln – Tower 3	\$ 25 ⁸⁰	\$ 25 ⁸⁰	\$ 25 ⁸⁰
4. 1101 Westbury Ln – Lift Station	\$ 25 ⁵⁵	\$ 25 ⁵⁵	\$ 25 ⁵⁵
5. Arbor Day Park - Sumac Trail @ Downing Drive	\$ 191 ⁶⁶	\$ 191 ⁶⁶	\$ 191 ⁶⁶
6. 4690 Olmstead Dr – Tower 5	\$ 51 ⁰⁶	\$ 51 ⁰⁶	\$ 51 ⁰⁶
7. Huntington ROW - at Palatine Road	\$ 32 ⁵⁶	\$ 32 ⁵⁶	\$ 32 ⁵⁶
8. SE c/o Palatine Rd & Huntington Blvd – Castaway Det #1	\$ 126 ⁵⁴	\$ 126 ⁵⁴	\$ 126 ⁵⁴
9. NE c/o Palatine Rd & Huntington Blvd – Castaway Det #2	\$ 30 ³⁴	\$ 30 ³⁴	\$ 30 ³⁴
10. Essington Retention	\$ 108 ⁷⁸	\$ 108 ⁷⁸	\$ 108 ⁷⁸

11. Palatine Rd ROW – North side Thornbark Rd to Boulder Ln	\$ 25 ⁵⁰	\$ 25 ⁵⁰	\$ 25 ⁵⁰
12. Palatine Rd ROW – South side Thornbark Rd to Olmstead Dr	\$ 88 ⁸⁰	\$ 88 ⁸⁰	\$ 88 ⁸⁰
13. Palatine Rd ROW – South side Castaway Ln to property line	\$ 24 ⁴⁴	\$ 24 ⁴⁴	\$ 24 ⁴⁴
14. Palatine Rd ROW – North side Castaway Ln to Chambers Dr	\$ 59 ²⁰	\$ 59 ²⁰	\$ 59 ²⁰
15. 720 Charleston Ln – Well 9	\$ 25 ¹⁰	\$ 25 ¹⁰	\$ 25 ¹⁰
16. 4140 Crimson Dr – Well 16	\$ 25 ³²	\$ 25 ³²	\$ 25 ³²
17. 3451 Wilshire Dr – Well 18	\$ 25 ²⁶	\$ 25 ²⁶	\$ 25 ²⁶
18. Huntington Blvd Center Medians	\$ 70 ³⁰	\$ 70 ³⁰	\$ 70 ³⁰
19. 1775 Vista Lane	\$ 74 ⁰⁰	\$ 74 ⁰⁰	\$ 74 ⁰⁰
20. 640 Illinois Blvd - Children's Advocacy Center	\$ 89 ⁵⁴	\$ 89 ⁵⁴	\$ 89 ⁵⁴
21. 630 Illinois Blvd - Chino Park	\$ 314 ⁵⁰	\$ 314 ⁵⁰	\$ 314 ⁵⁰
22. 2305 Pembroke Ave. – Public Works Center	\$ 109 ⁵²	\$ 109 ⁵²	\$ 109 ⁵²
23. 2405 Pembroke Ave – Vehicle Maintenance Center	\$ 59 ²⁰	\$ 59 ²⁰	\$ 59 ²⁰
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TOTAL COST FOR SEASON	\$ 12'829 ⁴¹		

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2ND Application – Fertilizer & Broadleaf Control

3RD Application - Fertilizer & Broadleaf Control

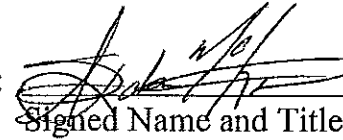
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TOTAL COST FOR SEASON	\$ 12'829 ⁴¹		

Spring-Green Lawn Care
Bidders Firm Name (Print)

BY:  Commercial Account Manager
Signed Name and Title

11909 Spaulding School Dr
Bidders Address

Adam McGrew Commercial Account Manager
Print Name and Title

Plainfield IL, 60585
City, State, Zip Code

800-830-5914
Telephone Number

815-436-8855
Fax Number

amcgrew@spring-green.com
E-Mail Address

Please Note:

The bid certification and reference request information appearing on the next two pages is mandatory and must be completed for bid consideration.

By: _____
VILLAGE OF HOFFMAN ESTATES Acceptance Date

Note: THIS FORM MUST BE NOTARIZED

RETURN WITH BID

VILLAGE OF HOFFMAN ESTATES
BID CERTIFICATION FORM

RE: CERTIFICATION OF BIDDER, COMPLIANCE WITH THE ILLINOIS CRIMINAL CODE.

I, We hereby certify that SPRING-GREEN LAWN CARE
(Name of Bidder)

by bidding on this contract, no action has occurred that would result in a violation of 720 1LCS 5/33E, Public Contracts of the Illinois Criminal Code.

Signed: [Signature]

Attest: Georgene Greco
Notary Public

Title: Commercial Account Manager

Commission expiry: 9/3/08

Date: 4-10-08

Date: 4-10-08

NOTARY FOR ADAM S Mc GREW ONLY



VILLAGE OF HOFFMAN ESTATES
CONTRACTOR WEED CONTROL & FERTILIZATION
OF VILLAGE SITES AND RIGHTS-OF-WAY
2008 SEASON

Return with Bid

REFERENCES

MANDATORY INFORMATION

List five references where similar services have been performed in comparable economic scope. "Municipal" references are to be provided if possible.

BUSINESS: Village of Lisle
ADDRESS: _____
CONTACT PERSON: Patty Huth
PHONE NUMBER: 630-271-4134
APPROXIMATE DATE: 2001 to present

BUSINESS: Village of Barrington
ADDRESS: _____
CONTACT PERSON: Mike Szymanski
PHONE NUMBER: 847-304-3400
APPROXIMATE DATE: 2004 - Present

BUSINESS: Village of Willowbrook
ADDRESS: _____
CONTACT PERSON: Tim Halik
PHONE NUMBER: 630-323-8215
APPROXIMATE DATE: 2005 to Present

BUSINESS: Village of Lincolnshire
ADDRESS: _____
CONTACT PERSON: Scott Pippin
PHONE NUMBER: 847-883-8600
APPROXIMATE DATE: 2000 to Present

BUSINESS: Buffalo Grove Park District
ADDRESS: _____
CONTACT PERSON: Steve Hude
PHONE NUMBER: 847-459-2311
APPROXIMATE DATE: 2001 - Present

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to bulk-purchase Neptune meters according to the 2007 three year combined pricing agreement and to waive formal bidding for the purchase of non-bulk and non-uniform sized Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier) at 2009 unit prices, in a total amount not to exceed \$356,100.

MEETING DATE: January 26, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari, Joseph Nebel

PURPOSE: To provide a source for 2009 water meter purchases.

BACKGROUND: The Village has been utilizing the Neptune encoder type water meter for its revenue maintenance program and for new construction since 1981. There is only one supplier in our area providing Neptune meters, Water Resources, Inc. In the past, the meter supplier has been required to hold prices firm for a 12 month period, until notifying the Village, and they have always faithfully honored this requirement. Some item prices quoted in 2009 are the same as in 2008. The Department spot checks the sole supplier competitiveness by reviewing previous years' quotes and by obtaining quotes from other meter manufacturers.

Neptune offers both a meter interface unit and touch pad type (Pro-read) encoder meter for remote reading. In July of 2006, Neptune introduced the new E-Coder register as an upgrade to allow detection of interior leaks, reverse flow and meter tampering. The Village Board authorized the upgrade of meter registers. This new style register is being utilized on all new construction installations as well as current meter repairs at existing buildings.

BACKGROUND Continued

In March of 2007, Cost Reduction Experts Inc. (CRE), in conjunction with Village staff, secured a 10% discount on meter interface units, 5/8" meters and 1" meters with a combined three year purchase agreement that covers FY2007, FY2008 and FY2009. This is approximately an \$80,000 savings to the Village over the three years. These figures are calculated in this agenda item. The three year agreement with Water Resources Inc was approved on April 2, 2007.

DISCUSSION:

Meter purchases for the next 15 months will be for new construction and residential, commercial, and large meter revenue maintenance. Projected meter needs for the current fiscal year equal approximately 200 meters for residential new construction, approximately 12 large compound meters for commercial new construction, and approximately 6 large meters for revenue maintenance program. *New construction meters are reimbursed through developer fees.* Meter sizes 5/8" x 3/4" and full 3/4" are primarily used for residential service. In the WDA a 1" meter is being utilized for residential service to meet sprinkler system flow requirements.

FINANCIAL IMPACT:

A total of \$356,100 is allocated within line account 40406723-4420/Water Meters for water meter purchase funding. This funding supports all programs specific to water meter new construction as well as all repair and maintenance needs of existing meters.

RECOMMENDATION:

Request authorization to bulk-purchase Neptune meters according to the 2007 three year combined pricing agreement and to waive formal bidding for the purchase of non-bulk and non-uniform sized Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier) at 2009 unit prices, in a total amount not to exceed \$356,100.



December 12, 2008

Village of Hoffman Estates
2305 Pembroke Avenue
Hoffman Estates, IL 60195

Attention: Jeff Allen

We are pleased to submit prices covering the Neptune product line for the Village of Hoffman Estates. These prices will be in effect from February 1, 2009 through January 31, 2010. The pricing structure established two years ago in 2006 for the bulk order products on the three year agreement with Neptune will remain unchanged. This includes pricing for 5/8"x3/4" and 1" E-Coder inside set meters as well as wall version R900 RF MIU's.

It has been our pleasure serving the Village these past years and we look forward to furnishing your future meter needs.

Very Truly Yours,

A handwritten signature in black ink, appearing to read 'Michael D. Pedone'. The signature is fluid and cursive, written over a white background.

Michael D. Pedone
Water Resources Inc.

MDP/jt

390
Sadler
Avenue,
Elgin, Illinois
60120-8038
847-742-3400
FAX: 847-742-3700

**Village of Hoffman Estates
2009 Meter Prices**

<u>Disc Meters</u>	<u>Price (Ea.)</u>
5/8x3/4" T-10 Meters E-Coder Gallons (inside set)	\$ 116.00
(pit set)	\$ 150.00
3/4" T-10 Meters E-Coder Gallons (inside set)	\$ 150.00
(pit set)	\$ 187.60
1" T-10 Meters E-Coder Gallons (inside set)	\$ 199.75
(pit set)	\$ 236.00
1 1/2" T-10 Meters E-Coder Gallons (inside set)	\$ 368.00
(pit set)	\$ 410.00
2" T-10 Meters E-Coder Gallons (inside set)	\$ 512.00
(pit set)	\$ 548.00
 <u>Compound Meters</u>	
2" Tru-Flo Compound Meters E-Coder Gallons (pit set only)	\$1411.00
3" Tru-Flo Compound Meters E-Coder Gallons (pit set only)	\$1832.00
4" Tru-Flo Compound Meters E-Coder Gallons (pit set only)	\$2540.00
6" Tru-Flo Compound Meters E-Coder Gallons (pit set only)	\$4190.00

Turbine Meters

1 1/2" HPT Turbine Meters E-Coder Gallons (pit set only)	\$ 490.00
2" HPT Turbine Meters E-Coder Gallons (pit set only)	\$ 520.00
3" HPT Turbine Meters E-Coder Gallons (pit set only)	\$ 730.00
4" HPT Turbine Meters E-Coder Gallons (pit set only)	\$1160.00
6" HPT Turbine Meters E-Coder Gallons (pit set only)	\$2230.00

**Village of Hoffman Estates
2009 Meter Prices**

<u>RF MIU's</u>	<u>Price (Ea.)</u>
R900 MIU's (wall version, V3)	\$ 100.00
R900 MIU's (pit version, 6 ft wire lead)	\$ 130.00
R900 MIU's (pit version, 25 ft wire lead)	\$ 135.00


DEPARTMENT OF PUBLIC WORKS

DECEMBER MONTHLY REPORT


SUBMITTED TO PUBLIC WORKS COMMITTEE

JANUARY 2009

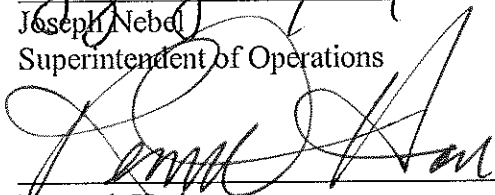
- ADMINISTRATIVE AND TECHNICAL SERVICES
- FACILITIES
- FLEET SERVICES
- STREETS
- WATER AND SEWER



Ken Gomoll
Superintendent of Administrative Services



Joseph Nebel
Superintendent of Operations



Kenneth Hari
Director of Public Works

ADMINISTRATIVE AND TECHNICAL SERVICES

During the last month the following was completed:

1. Participated in weekly site plan review meeting
 2. Participated in IS User Group Committee
 3. Prepared employees anniversary certificates
 4. Performed download of M-Cal gas calibration readings per OSHA/IDOL requirements
 5. Participated with IS Department regarding new Police Department fiber optic bid
 6. Coordinated GIS utility map book updates
 7. Participated in CRC Holiday Party
- R.O.W. PERMITS ISSUED: 1/AT&T - Replaced damaged fiber at 1969 Hancock Dr., 2/Comcast – Replaced damaged fiber at 1605 Brittney Ln., 1130 Silver Pine Dr.

LOCATE TEAM

1. Performed 100 regular priority J.U.L.I.E utility locates for the month; 3,940 year-to-date
2. Performed 20 emergency priority J.U.L.I.E. utility locates for the month; 372 year-to-date
3. Participated in 5 Utility Joint Meets; 99 year-to-date
4. Performed R.O.W. inspections
5. Performed sanitary sewer inspections

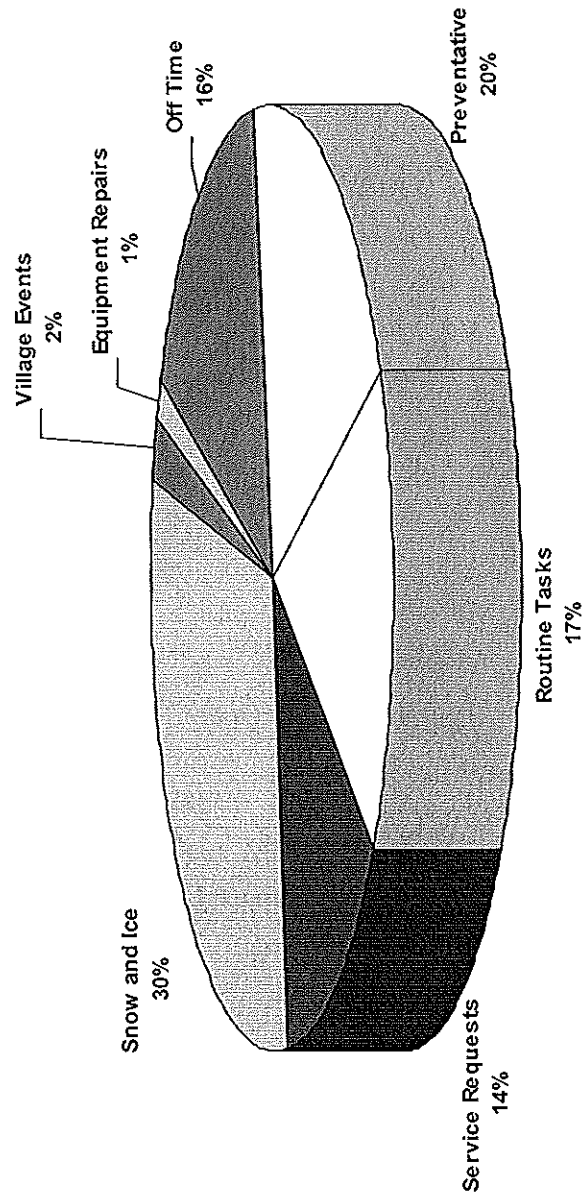
FACILITIES

1. 208 service tasks were completed for all facilities
2. Performed routine preventative maintenance, HVAC maintenance, routine and emergency repairs at all public buildings
3. Provided support services for shipping, receiving and distribution of packages at Village Hall
4. Provided support services and setup for various Village departments and events, including pick-up and delivery of equipment and supplies
5. Provided ongoing management and maintenance of the Village's security access control and camera system
6. Continued participation on the design team for the new relocated Fire Station #24 construction
7. Continued participation on the Village Hall remodeling project
8. Performed snow/ice removal at Village buildings

Completed Work by Type

Facilities

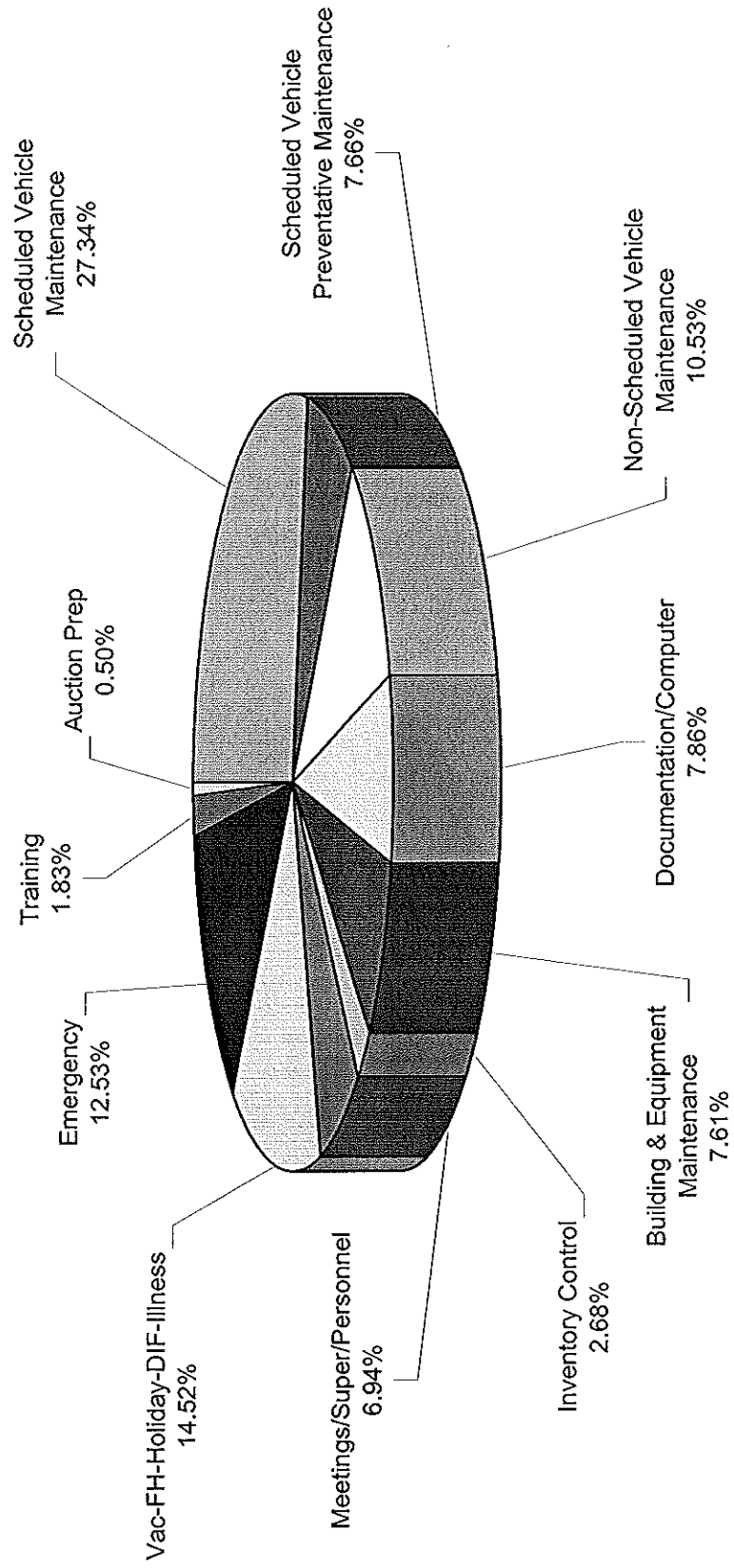
Between 12/1/2008 and 12/31/2008



Fleet Services December 2008

Task Performance Man-Hours Percentages

Total Hours Available 1305.75



FLEET SERVICES

1. 203 repair orders were completed
2. Participated in an online vehicle and equipment auction at GovDeals.com

PERFORMANCE RELATED STATISTICS

1. A total of 218.75 hours of overtime was required, .50 hours for Fire Department, 215.25 hours for snow/ice and 3 hours for Water
2. 76.94% of all labor was for scheduled activities, 10.53% for non-scheduled activities, and 12.53% was for emergency activities
3. 28,059.52 gallons of fuel, including diesel and E85, were consumed by fleet vehicles
4. 143,786 miles were recorded for operation of all fleet vehicles
5. 100 % of all maintenance was performed in-house

STREETS

- F.A.S.T. (Fast Action Service Team)
 1. Responded to 27 Action requests for the month; 813 year-to-date
 2. Completed labeling CACL pumping system
 3. Emptied recycling bins at Public Works Center weekly
 4. Assisted in moving 36 shelves from Menards to Village Hall for Code Department use
 5. Provided access to water towers for contractors at various locations
 6. Performed mailbox repairs from snow and ice operations
 7. Transported 3-12' snow pushers and rental tractors to Fire Station #23
 8. Transported 10' snow pusher and bobcat to Police Department
 9. Transported 14' snow pusher to Village Hall
 10. Performed sanitary sewer inspection at 1645 Jefferson Rd.
 11. Loaded salt at salt dome
 12. Received deliveries at Public Works Center
 13. Participated in electrical training
 14. Transported programmable message signs to Public Works Center
 15. Delivered food to Schaumburg Township Food Pantry
 16. Delivered and picked up vehicles from repair shop
 17. Transported 2 Village vehicles for Safety Lane testing
 18. Performed snow/ice control operations

2	Dead Animal Pick-ups	2	Misc. Service Requests
3	Possible Sewer Back-ups	3	Branch Pick-ups
2	Storm Sewers	1	Water Turn Off
5	Possible Water Leaks	4	Answer Office Phones
1	Debris in Roadway	2	Misc.Pick Up/Deliveries
2	Street Signs		

- **PAVEMENT MAINTENANCE TEAM**

1. Performed sewer dig up inspections and maintenance checks
2. Repaired potholes throughout Village
3. Performed Bode Road "S" curve guard rail maintenance
4. Assisted with street light repairs
5. Performed Unit #50 equipment maintenance
6. Assisted with sign fabrication
7. Performed maintenance for raised pavement markers
8. Performed street inspections and inventory for pavement repairs
9. Performed Premark Thermoplastic pavement repair sewer area
10. Performed coordination for the following training programs: monthly tailgate; snow/ice; and tractor training
11. Performed asphalt maintenance hot patch at salt dome conveyer
12. Performed temporary hot patch overlay on sewer dig repair at 760 Cumberland St.
13. Installed snow fence in various locations throughout the Village
14. Performed snow/ice truck set up and plow inspections
15. Performed snow/ice plow maintenance large/small plows
16. Performed cold patching of water repairs along Washington Blvd., Western St., and Thornbark Dr.
17. Performed hot patch driveway repair at 645 W. Berkley Ln.
18. Performed snow/ice control operations

TRAFFIC OPERATIONS TEAM

- **SIGNS**

1. Replaced 2 traffic control signs as part of sign replacement program
2. Replaced 6 signs due to vandalism/vehicle damage
3. Performed maintenance on vehicles, tools, and snow removal equipment
4. Performed garage maintenance at Public Works Center
5. Assisted with asphalt repairs
6. Assisted with street light repairs
7. Repaired barricades
8. Completed sign straightening, cleaning, repairs and replacement throughout the Village
9. Participated in flood control caused by thawing
10. Performed snow/ice control operations

- **STREET LIGHTS**

1. Responded to resident Action requests for service; 15 for the month; 242 year-to-date (street lights not working, street lights cycling on/off)
2. Repaired 14 street lights; 407 year-to-date (using 24 lamps, 2 ballasts, 3 photocells, 2 fuses, 3 splice connectors, 2 220V contactors and 2 sets of fuse holders) at the following locations: 1900 Hassell Rd., 1440 Stoneharbor Dr., 4142 Victoria Dr., (2) Gannon Dr R.O.W., 655 Wainsford Dr., across from 1592 Brookside Ln., and 2000 Brookside Ln., 1569 Poplar Creek Dr., across from 3762 Alder Ct., Whispering Trails Dr. R.O.W., 1190 Dresden Dr., 1899 Alder Dr., 1360 Fortune Bay Ct., 4390 Rock Cove Dr., 4589 Topaz Dr., 3390 Coventry Ct.,, c/o Halloran Ln. and Maureen Dr.; 5269 Elliott Dr., (2) Abbey wood Ln. R.O.W. , 1608 McCormack Dr., 6050 Irene Dr., c/o Frank and Russell Dr., 4010 Huntington Blvd., Prairie Stone Pkwy., and SW c/o Huntington Blvd. and Palatine Rd.
3. Notified association of a street light outage under their jurisdiction at 1977 Haddam Pl.
4. Repaired (2) street light cable ground faults at the following locations: 1805 Shorewood Dr.W., and 3993 Parkside Dr.
5. Performed plow blade and curb guard changes on large and small trucks
6. Performed Village wide street light outage inspections
7. Assisted sign team with sign installations
8. Assisted with asphalt repairs
9. Located street light cables for sign installations, storm sewer, and water excavations
10. Performed garage maintenance at the Public Works Center
11. Performed snow/ice control operations

FORESTRY TEAM

1. Responded to requests for service; 11 for the month; 803 year-to-date
2. Performed routine tree maintenance, brush pick up, tree removals, storm damage, corrective treatment, and inspections at various locations throughout the Village
3. Performed snow fence checks and made repairs as needed
4. Performed duties associated with equipment preparation, flood control and removal of snow on street signs
5. Performed holiday tree chipping
6. Attended electrical training session
7. Researched and completed the Village's Tree City USA certification application
8. Performed assembly of supply order for Arbor Day
9. Distributed tree trimming advisory letters to residents in the Hunters Ridge East and West areas
10. Continued updating tree inventory in the newer western subdivisions
11. Installed new windshield solvent dispensing system
12. Performed garage floor maintenance at Public Works Center
13. Cleaned and reorganized the pesticide storage room
14. Assisted traffic operations with cold patching
15. Transported Village vehicles to Safety Lane for testing
16. Performed snow/ice control operations

WATER & SEWER

• STORM SEWER TEAM

1. Performed monthly lake/creek checks and maintenance
2. Performed weekly barricade checks
3. Performed routine garage maintenance at the Public Works Center
4. Performed vehicle equipment maintenance
5. Performed west site yard clean-up and maintenance
6. Removed beaver dams: at Hassell Rd., Dexter Ln., Shoe Factory Rd., Bode Rd. and Harmon Blvd
7. Participated with road reconstruction inlet inspection
8. Excavated b-box at 620 Lafayette Ln.
9. Assisted with snow/ice truck inspections large and small vehicles
10. Performed snow/ice control operations

• OPERATIONS TEAM

1. Collected monthly: 60 water samples for bacteriological testing, 7 raw water well samples and 1 water quality complaint sample
2. Performed weekly well and lift station checks
3. Exercised wells discharged to waste; raw samples were taken for standard bacteria testing
4. Collected JAWA and Interzone pump readings
5. Performed monthly sump pump maintenance at all wells, lift stations, towers, and JAWA pits
6. Assembled monthly water usage and IEPA water report
7. Performed electrical work and trouble shooting at Fire Stations, Police Department, Village Hall, Fleet Services, and Public Works Center
8. Performed routine vehicle, equipment and garage maintenance
9. Performed back-up generator maintenance at lift station, pumping stations, radio system locations and Village buildings
10. Entered computer data for flow monitoring program
11. Monitored water construction and water operating permits including water pressure tests and bacteriological testing
12. Performed maintenance on WDA lift station blast fan
13. Completed Stage 2 monitoring report for EPA
14. Performed snow/ice control operations

- CONSTRUCTION / MAINTENANCE TEAM

1. Assisted contractor with sewer main replacement at 495 Morton St.
2. Performed water and sewer barricade checks at various locations throughout the Village
3. Repaired fire hydrant at c/o Rte. 72 and Grand Canyon Pkwy
4. Performed site preparation for new Calcium Chloride secondary containment
5. Performed clean-up of spoil bins at west site
6. Performed routine vehicle, equipment and garage maintenance
7. Repaired water mains at 180 W. Thacker St., 545 Lafayette Ln., and 1635 Williamsburg Ln.
8. Performed sanitary sewer repairs at 95 Pleasant St., and South Ridge Park
9. Transported 3 Village vehicles to Safety Lane for testing
10. Performed snow/ice control operations

- SANITARY SEWER FLOW MANAGEMENT TEAM

1. Flushed 4,141 feet of mainline sanitary sewer for a total year to date of 143,304 feet
2. Updated maps of trouble lists, lamp hole locations, televising, flushing and root cutting
3. Performed garage floor and equipment maintenance
4. Performed manhole wash-downs on troubled spots
5. Performed maintenance on Unit #40, easement machine and Flusher Unit #67
6. Applied liquid and dry microbe formula for enhancement of wastewater treatment systems
7. Provided drawings and field direction to GIS Technician for sewer map corrections
8. Assisted Operations with sanitary lift station checks
9. Assisted Operations in diluting chlorine levels of residuals at 95 Aster Ln.
10. Performed snow/ice control operations

- STORM SEWER CLEANING/UTILITY LOCATE TEAMS

1. Performed routine vehicle, equipment and garage maintenance
2. Performed weekly barricade checks at various locations throughout the Village
3. Assisted with sewer main repair at 495 Morton St.
4. Performed water main repair 180 W. Thacker St.
5. Performed storm sewer service inspections at 770 Milton Ln., and 1850 Grantham Pl.
6. Performed leak investigation at 685 Flagstaff Ln.
7. Provided maps and field direction to GIS Technician for updating of water main maps
8. Assisted GIS Technician with utility map corrections
9. Assisted with water main valve maintenance at Pembroke dead end
10. Installed hydrant markers in North, South and Western areas of Village
11. Participated in snow/ice control training
12. Removed snow from fire hydrants adjacent to South area grade schools and high schools
13. Hosted Joint Utility meeting for T6 dump site
14. Performed snow/ice control operations

- CUSTOMER SERVICE/METER TEAM

1. Total number of service reports	295
64 residential final reads	
192 residential actual reads	
15 meters repaired (field) wire	
1 meter repaired (field) encoder	
53 MIUs installed	
2. Delinquent accounts	9
3. Water turn off/on repairs	8
4. Water turn off/on delinquent accounts	4
5. New construction finals	2
6. Frozen meters/dead meters	20
7. Compound meter changed-out	1
8. Check for Leaks	2
9. Commercial Readings	825

Public Works Monthly Work Unit Report - December 2008

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
STREET		
	ABSENCE	837.00
	ASPHALT REPAIRS	175.50
	B-BOX MAINT.	8.00
	CALL DUTY	110.00
	EQUIPMENT MAINT.	76.25
	GARAGE MAINT.	77.00
	MISC. STREET MAINT.	168.75
	OTHER	33.50
	PORTABLE MESSAGE BOARD	4.00
	SAN. SEWER MAINT.	2.00
	SEWER SERVICE INSP.	5.00
	SNOW & ICE CONTROL	669.75
	SNOW & ICE MAINT.	1063.50
	STORM SEWER CONST.	94.50
	STORM SEWER MAINT.	50.50
	STREET LIGHT MAINT.	113.50
	SUPERVISION	181.00
	TRAFFIC CONTROL	155.00
	TREE MAINTENANCE	158.50
	WATER MAIN MAINT.	11.00
	<i>Total Hours for Work Unit</i>	<i>3994.25</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
WATER AND SEWER		
	ABSENCE	1033.25
	ARB METERS	72.50
	ASPHALT REPAIRS	8.00
	B-BOX MAINT.	18.00
	CALL DUTY	214.00
	COMPOUND METERS	4.00
	CUSTOMER SERVICE	194.00
	DELIQUENT ACCOUNTS	6.00
	EQUIPMENT MAINT.	148.00
	GARAGE MAINT.	73.75
	GIS	4.00
	HYDRANT MAINT.	124.50
	LIFT STATION MAINT.	215.00
	LIFT STATION REPAIR	6.00
	METER READING	24.00
	MISC. SITE MAINTENANCE	1.50
	MISC. STREET MAINT.	75.00
	NEW CONSTRUCTION INSP.	14.00
	NON-DIV. BLDG. MAINT.	43.00
	OTHER	42.25
	PORTABLE MESSAGE BOARD	4.00
	SAN. SEWER MAINT.	151.50
	SEWER SERVICE INSP.	30.50
	SNOW & ICE CONTROL	652.50
	SNOW & ICE MAINT.	128.25
	STORM SEWER CLEANING	15.50
	STORM SEWER CONST.	96.50
	STORM SEWER MAINT.	74.50
	SUPERVISION	258.50
	UTILITY LOCATES	198.50
	VALVE MAINT.	17.00
	WATER DIST & REG COMPL	72.25
	WATER MAIN MAINT.	123.00
	WATER TURN OFF	3.00
	WELL MAINT.	86.00
	WELL REPAIRS	8.00

Total Hours for Work Unit

4240.25

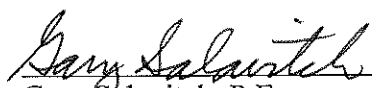
Public Works Monthly Overtime Work Unit Report

December 2008

<i>WORK UNIT</i>	<i>ACTIVITIES</i>	<i>OVERTIME HOURS</i>
FACILITIES	BUILDING MAINTENANCE	16.00
	SNOW & ICE CONTROL	66.00
	<i>Total Overtime Hours for Unit</i>	<i>82.00</i>
STREET	ASPHALT REPAIRS	3.00
	CUSTOMER SERVICE	2.00
	MISC. SITE MAINTENANCE	2.00
	SAN. SEWER MAINT.	2.00
	SNOW & ICE CONTROL	1974.50
	SNOW & ICE MAINT.	2.00
	STORM SEWER CONST.	0.50
	STORM SEWER MAINT.	28.25
	WATER MAIN MAINT.	7.00
	WATER TURN OFF	2.25
<i>Total Overtime Hours for Unit</i>	<i>2023.50</i>	
WATER AND SEWER	ASPHALT REPAIRS	2.50
	B-BOX MAINT.	0.25
	CUSTOMER SERVICE	1.00
	LIFT STATION MAINT.	1.00
	LIFT STATION REPAIR	10.00
	SAN. SEWER MAINT.	6.75
	SEWER SERVICE INSP.	2.00
	SNOW & ICE CONTROL	1902.50
	SNOW & ICE MAINT.	0.25
	SPECIAL EVENTS	5.50
	STORM SEWER CONST.	1.00
	STORM SEWER MAINT.	94.25
	WATER DIST & REG COMPL	8.00
	WATER MAIN MAINT.	51.25
<i>Total Overtime Hours for Unit</i>	<i>2086.25</i>	

**TRANSPORTATION AND ENGINEERING DIVISION
DEPARTMENT OF DEVELOPMENT SERVICES
JANUARY MONTHLY REPORT**

Attached is the Department of Development Services Monthly Report for Engineering for the period ending January 23, 2009.



Gary Salavitch, P.E.
Director of Engineering

MISCELLANEOUS

- Staff received 1 request for the flood plain status of property located in Hoffman Estates.

PROJECT STATUS

2009 Street Project – Plans and cost estimate is 80% complete and specifications are 25% complete. The bid opening is March 30, 2009. Village Project Manager – Marty Salerno.

2008 Street Project – The 2008 Project is complete. Punch list work complete. Village Project Manager – Marty Salerno.

Alexian Brothers Behavioral Health Hospital Addition – Conducted punch list walk for Behavior Health with Graycor, St. Alexius, and Public Works. As-builts to be incorporated into total comprehensive plan for the entire St. Alexius site. Contractor working on deficiencies. Village Project Manager – Terry White.

Airdrie Estates – No change in the last month. No recent site work and there are no building permits for this 21 lot subdivision. All storm, water main and sanitary are complete along with the road to the binder asphalt. All lot grading design will be done by the Village to save the most trees for this proposed single-family subdivision near Rohrssen and McDonough Road. Village Project Manager – Terry White.

AMCOL – Building work and all site work including utilities are complete. Contractor working on punch list deficiencies. Landscaping to be completed. As-builts submitted for review. Village Project Manager – Terry White.

Autumn Woods – Demolition is complete. Mass grading in process. Soil erosion control is ongoing. Storm sewer work is proposed to connect the two detention basins. House construction has not started. Village Project Manager – Terry White.

Beacon Pointe – No change in the last period. Beacon Road extension is complete to the binder level. House construction has stopped with about 15 vacant lots. All utilities are complete. Road construction is complete to the binder level. All signs installed. Village Project Manager – Terry White.

Big Kaiser – A proposed project, just north of Mori Seiki is preparing to start construction in March. Village Project Manager – Terry White.

Canterbury Fields – This subdivision is in the maintenance period until October 20, 2009. Village Project Manager – Gary Salavitch.

Devonshire Woods Estates – No change in the last month. House construction has slowed. Road construction is complete to the binder level for the north half and all utility installations are complete for the site. Essex Road at Shoe Factory Road is now complete. Village Project Manager – Terry White.

Haverford Place – The second reading of the acceptance resolution is February 2, 2009. Village Project Manager – Gary Salavitch.

Mori Seiki – Building work is ongoing. All utilities are installed. Site work is on hold due to the weather. Village Project Manager – Terry White.

Poplar Creek Crossing – New traffic signals are completed. Additional storm sewer work near Detention Basin “B” to be done, along with final as-builts. Village Project Manager – Terry White.

Prairie Point, Phase I and Ring Road – Both projects are on hold for the winter and nearing completion. Two left turn lanes to Prairie Pointe completed. Need as-builts for Prairie Pointe II. Ring Road work (Phase II) needs punch list walk. Village Project Manager – Terry White.

Prairie Stone Parcel 16 (Restaurant Mall) – Project is on hold. Erosion control in place, mass grading is complete. Twin storm lines completed and no other site utilities. Village Project Manager – Terry White.

St. Hubert Additions – Project complete except for landscaping in the spring. Village Project Manager – Terry White.

Serta – Project is complete. Village Project Manager – Gary Salavitch.

Sutton Crossing – Minor site improvements and all storm water management are now complete. Village Project Manager – Gary Salavitch.

White Oak Unit 4 – This subdivision is in the maintenance period until September 8, 2009. Village Project Manager – Gary Salavitch.

White Oak Unit 5 – This subdivision is in the maintenance period until January 5, 2010. Village Project Manager – Gary Salavitch.

Yorkshire Woods One – No change in the last period and no house construction. Utilities are complete and streets to the binder level. The project is nearing completion. Village Project Manager – Terry White.

Projects under review at this time.

- JCL Bioassay in Prairie Stone.