

**Village of Hoffman Estates**

**FINANCE COMMITTEE MEETING MINUTES**

**July 18, 2016**

**I. Roll call**

**Members in Attendance:**

**Trustee Gary Pilafas, Chairman  
Trustee Anna Newell, Vice Chairperson  
Trustee Michael Gaeta  
Trustee Karen Mills  
Trustee Gary Stanton  
Mayor William McLeod**

**Member Absent:**

**Trustee Gayle Vandenberg**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Arthur Janura, Corporation Counsel  
Mark Koplin, Asst. Vlg. Mgr. – Dev. Services  
Patrick Seger, Dir. HRM  
Jeffrey Jorian, Fire Chief  
Ted Bos, Police Chief  
Joe Nebel, Director of Public Works  
Rachel Musiala, Finance Director  
Fred Besenhoffer, Director of IS  
Ashley Monroe, Asst. to Village Manager  
Patti Cross, Assistant Corp. Counsel  
Joe Weesner, Senior Traffic Engineer  
Bev Romanoff, Village Clerk  
Bruce Anderson, CATV Coordinator**

The Finance Committee meeting was called to order at 7:28 p.m.

**II. Approval of Minutes – June 27, 2016**

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve the minutes of the Finance Committee meeting of June 27, 2016. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request approval of a resolution establishing hire back rates for Police personnel for the period July 19, 2016 through December 31, 2016.**

An item summary sheet from Rachel Musiala was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve a resolution establishing hire back rates for Police personnel for the period of July 19, 2016 through December 31, 2016. Voice vote taken. All ayes. Motion carried.

**2. Request authorization to extend the Master Service Agreement with Sentinel Technologies, Inc. to provide hardware and software support for the Village’s telephone and voicemail for one year in an amount not to exceed \$28,710.00.**

An item summary sheet from Fred Besenhoffer was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to extend the Master Service Agreement with Sentinel Technologies, Inc. to provide hardware and software support for the Village’s telephone and voicemail for one year in an amount not to exceed \$28,710.00. Voice vote taken. All ayes. Motion carried.

**3. Request acceptance of the Finance Department Monthly Report.**

The Finance Department Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Finance Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**4. Request acceptance of the Information System Department Monthly Report.**

The Information System Department Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the Information System Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of the Sears Centre Monthly Report.**

The Sears Centre Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the Sears Centre Monthly Report. Voice vote taken. All ayes. Motion carried.

- III. President’s Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 7:32 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations and  
Outreach, Office of the Mayor and Board

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Date