

AGENDA
PLANNING, BUILDING AND ZONING COMMITTEE
Village of Hoffman Estates
August 1, 2016

Immediately Following the Transportation & Road Improvement Committee

Members:	Karen Mills, Chairperson	Anna Newell, Trustee
	Gayle Vandenberg, Vice Chairperson	Gary Pilafas, Trustee
	Gary Stanton, Trustee	Michael Gaeta, Trustee
		William McLeod, Mayor

I. Roll Call

II. Approval of Minutes - July 11, 2016

NEW BUSINESS

1. Request by Enon Hill Design & Development for a courtesy review to provide an update of a previously approved single-family subdivision (Airdrie Estates).
2. Request by McShane Hoffman Estates LLC for approval of mass grading and detention pond modification on the west parcel of Huntington 90 Corporate Center located on the north side of Central Road, west of AT&T Center Drive.
3. Request approval of Barrington Square Town Center TIF Reimbursement Request #3 in the amount of \$3,682,677.31.
4. Request approval of the Community Development Block Grant (CDBG) Annual Action Plan for Program Year 11, 2016-2017.
5. Request acceptance of Department of Development Services monthly report for Planning Division.
6. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.
7. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

July 11, 2016

I. Roll Call

Members in Attendance:

**Karen Mills, Chairperson
Gayle Vandenberg, Vice Chairperson
Gary Stanton, Trustee
Anna Newell, Trustee
Michael Gaeta, Trustee
William D. McLeod, Village President**

Via Electronic Attendance:

Gary Pilafas, Trustee

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mike Hankey, Director of Transportation
Kevin Kramer, Director of Economic Dev.
Peter Gugliotta, Director of Planning
Patrick Seger, Director of HRM
Jeff Jorian, Fire Chief
Ted Bos, Police Chief
Monica Saavedra, Director of HHS
Rachel Musiala, Director of Finance
Fred Besenhoffer, Director of IS
Ashley Monroe, Asst. to Village Manager
Bev Romanoff, Village Clerk
Joe Nebel, Director of Public Works
Patricia Cross, Asst. Corporation Counsel
Jordan Lester, Administration Intern
Bruce Anderson, CATV Coordinator**

The Planning, Building & Zoning Committee meeting was called to order at 7:43 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Planning, Building and Zoning Committee meeting minutes of June 13, 2016. Roll call vote taken. All ayes. (Abstain: Vandenberg). Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the Special Planning, Building and Zoning Committee meeting minutes of June 20, 2016. Roll call vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request by Rt. 21 Auto Wash & Detail for a courtesy review of a proposed carwash redevelopment of the existing carwash located at 105 E. Golf Road.**

An item summary sheet from Pete Gugliotta and Jim Donahue was presented to Committee.

David Lieberman and Tim Opfer with Rt. 21 Auto Wash & Detail addressed the Committee and gave an overview of the carwash they would like to redevelop located at Golf and Roselle Roads. They are proposing to expand the existing building to the east to include five auto detailing bays and would include two kiosks for customers to select a desired carwash package. They would have 2-3 employees on site during the week and up to 4 employees on the weekend. They would seek a variation for setback requirements. They would agree to bringing the building up to code.

Sam Akmakjian, adjacent property owner to the east of the property, addressed the Committee and stated that he does not believe the carwash is the right use for the location and doesn't want to see it redeveloped.

- 2. Request acceptance of Department of Development Services monthly report for Planning Division.**

The Department of Development Services monthly report for Planning Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Department of Development Services monthly report for Planning Division. Roll call vote taken. All ayes. Motion carried.

- 3. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.**

The Department of Development Services monthly report for Code Enforcement Division was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Development Services monthly report for Code Enforcement Division. Roll call vote taken. All ayes. Motion carried.

- 4. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.**

The Department of Development Services monthly report for Economic Development and Tourism was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Development Services monthly report for Economic Development and Tourism. Roll call vote taken. All ayes. Motion carried.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 8:08 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request by Enon Hill Design & Development for a courtesy review to provide an update of a previously approved single-family subdivision (Airdrie Estates)

MEETING DATE: August 1, 2016

COMMITTEE: Planning, Building and Zoning

FROM: Peter Gugliotta^{PG}/Jim Donahue^{JD}

REQUEST: Request by Enon Hill Design & Development for a courtesy review to provide an update of a previously approved single-family subdivision (Airdrie Estates).

BACKGROUND: The subject property was annexed into the Village in 1991 as part of the Kelley Farm annexation. It received final plat and site plan approval for a 21 lot single-family subdivision in 2005, with the intent that individual lots would be sold to custom home builders. The subdivision has streets in place, as well as water and sewer that were installed in 2005-2006.

As part of the original approvals, Lot Development Standards were instituted as the petitioner indicated that they would be selling off finished lots and not constructing homes. The purpose of the Lot Development Standards was to provide guidance for each lot developer to prepare the final plan for each individual lot to assist with tree preservation. The document outlines the lot development process to ensure a lot developer is conforming to the approved site plan. This document allows each custom lot and home to be reviewed through the building permit process.

The subdivision contains a large number of trees that have been preserved as part of the approved tree preservation plans. Since the subdivision was approved in 2005, and work was subsequently done installing the infrastructure, numerous trees have died or fallen on the overall site. The petitioner received approval in March 2016, to remove dead trees on the site as part of preparing the site for sales and house development. That work has not yet commenced.

PROPOSAL: The petitioner has requested to update the Village Board on the increased interest in the subdivision.

PROPOSAL: (Continued)

The petitioner has stated that lots are currently being offered at a lesser price point than in 2006. In keeping with the original subdivision intent, the property ownership has been marketing the property to a variety of prospective purchasers, single lot purchasers, builders seeking to purchase several lots, and builders seeking to develop the entire subdivision. The petitioner has also stated that they have worked diligently to market the site over the last several years and have little success in finding a builder to restart the project.

The petitioner is currently negotiating with a custom home builder (Worthington Homes) that would like to start construction in the subdivision as the market has started to revive. The builder, who built the Arbor Glen Townhomes off Hillcrest Boulevard in Schaumburg, is proposing custom homes based on the uniqueness of each lot.

The petitioner has included some examples of home exteriors and interiors from the builder they are currently working with. The homes currently being proposed by the builder are somewhat smaller than was originally envisioned when the subdivision was originally approved, but due to the tree preservation, topography, and design of the subdivision, it is assured that each home will need to be custom designed to accommodate the specific lot on which it is located.

RECOMMENDATION:

Materials presented for courtesy review only.

Attachments

cc: Planning and Zoning Commission Members
Patrick Mazza (Attorney for Property Owner)
George Caravelli (Worthington Homes LTD)

VILLAGE OF HOFFMAN ESTATES
1900 Hassell Road
Hoffman Estates, Illinois 60169

REQUEST FOR COURTESY REVIEW
PLANNING, BUILDING AND ZONING COMMITTEE OF THE VILLAGE BOARD

A petitioner may appear before the Planning, Building and Zoning Committee of the Village Board to make a brief "Courtesy" presentation of a proposed project. Expert witnesses, exhibits, etc. are not required, as the appearance is only intended to provide a general overview of the proposed project. The presentation should occur prior to initial Planning and Zoning Commission review of the proposal.

A Courtesy Review allows the applicant to acquaint the Board Committee with the proposal. The Committee may ask questions or make comments on the presentation, however, the presentation does not constitute an official review by the Village Board and any direction to proceed to a hearing review should not be construed as any indication of future project approval. Formal Village Board action will occur only after the appropriate Planning and Zoning Commission public review has occurred.

Twenty (20) copies of a site plan (preferably 8½" x 11"), a brief description of the project, and the *Statement of Understanding* (below) should be submitted to the Director of Planning approximately two weeks prior to the meeting. Meetings are typically held on the second Monday of the month, beginning at 7:00 p.m. A Village staff member will work with you regarding the submission of material and the meeting presentation, as well as establishing a meeting date. Should you have any questions regarding this process, please call the Planning Division at 847-781-2660.

Statement of Understanding

I understand my appearance before the Planning, Building and Zoning Committee shall not constitute any Village Board endorsement, support, or implied approval of the subject property. I also understand that final project approval or denial shall only occur through official Village Board action.


Signature

DAVID A. CRAVEL
Name (PLEASE PRINT)

Company/Developer: ENON HILL DESIGN + DEVELOPMENT

Address: 524 CHEYENNE TRAIL

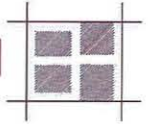
City, State, Zip Code: CAROL STREAM, IL 60188

Telephone Number: 630-800-8362

Email Address: enon-hill@comcast.net

Name of Project: AIRDRIE ESTATES

Date: 6.28.16



June 28, 2016

Mr. James Donahue, Senior Planner
Department of Development Services
Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

RE: Airdrie Estates Courtesy Review

We are requesting a Courtesy Review to update the Village Board on lot sale status and current market conditions related to current residential costs and building size.

During the approval process, the petitioner noted the anticipated home value during the public hearings of around \$750,000 - \$1,000,000. The home size was expected to be commensurate with the home price, though in keeping with the approvals, flexibility was built into the lot development to maximize tree preservation. Upon receiving final approval, the Kelley family had contracts on at least 4 separate lots valued at approximately \$300,000 each. Subsequent to the subdivision approvals and initial infrastructure installation, the housing market collapsed. The prospective purchasers back out and subsequent interest has been minimal.

Recently, interest in the subdivision has increased, though at a significant reduction in the lot sale price, which is currently around \$100,000. In keeping with the original subdivision intent, Ownership has been marketing the property to a variety of prospective purchasers, single lot purchasers, builders seeking to purchase several lots and builders seeking to develop the entire subdivision. In all of the conversations held to date, the two main ideas include a reduction in the sale price, as well as in the building square footage. Included are product samples of one builder we have been speaking to.

Should you have any questions, please do not hesitate to contact me via e-mail at enon_hill@comcast.net or via phone at 630.800.8362

Respectfully,

David A. Gravel, RLA















**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request by McShane Hoffman Estates LLC for approval of mass grading and detention pond modification on the west parcel of Huntington 90 Corporate Center located on the north side of Central Road, west of AT&T Center Drive

MEETING DATE: August 1, 2016

COMMITTEE: Planning, Building and Zoning

FROM: Peter Gugliotta/Jim Donahue ^{PG} JD

REQUEST: Request by McShane Hoffman Estates LLC for approval of mass grading and detention pond modification on the west parcel of Huntington 90 Corporate Center located on the north side of Central Road, west of AT&T Center Drive.

BACKGROUND: McShane Hoffman Estates LLC (McShane) received final site plan approval for mass grading and detention pond modifications for the western portion of the Huntington 90 property on May 11, 2009.

As allowed by Municipal Code, the Village Board approved a one year extension of time to secure a permit in April 2010, and subsequently approved a second extension in February 2011, which expired in 2012.

Due to the economic conditions at the time, the work was never completed as anticipated for the development for the west side of the overall property. McShane has indicated that the work is now required to be completed by December 4, 2016, in order to meet the original permit requirements for MWRD, and given the improving economic conditions, it makes sense to do the work now in anticipation of development on the west side of the overall development.

DISCUSSION: The petitioner is proposing the same plans that were originally approved in 2009, which include mass grading portions of the west parcel, as well as making modifications to the existing detention pond to accommodate the stormwater detention needs for future development of the site. No specific plans for buildings have been submitted for the west side and the grading will not create building pads for future buildings.

The plans indicate that the largest portion of the work will involve modifying the pond to increase the storage capacities for future development. The portions of the site being mass graded, specifically along Central Road, are needed to balance the site. Based on the proposed pond modification and the need to provide positive drainage to the pond, the petitioner needs to generate additional cuts by cutting into an existing hill located along Central Avenue.

DISCUSSION: (Continued)

The proposal differs from the previously approved 2009 plans in that trees that were originally proposed to be preserved and later transplanted back on sites will now be removed. As was learned from the development of the east side (i.e. Mori Seiki, Big Kaiser), digging trees and holding them for an unknown period of time leads to a significant loss of the trees. Given the costs involved and the species of trees involved, the petitioner is proposing to remove the trees and replace them as each site develops in the future.

The mass grading and detention pond modification plans have been reviewed by the Village Engineer and comply with Municipal Code requirements.

RECOMMENDATION:

Approval of a request by McShane Hoffman Estates LLC for mass grading and detention pond modification on the west parcel of Huntington 90 Corporate Center located on the north side of Central Road, west of AT&T Center Drive, subject to the following conditions:

1. All removed trees shall be replaced on a tree for tree basis on future building sites as site development occurs within the western area of the business park.
2. Any future development of the remainder of the property will require site plan approval through the Village of Hoffman Estates site plan approval process, which will include site plan review, sidewalk connections, landscaping, access, etc.
3. A project guarantee will be required based on the engineer's cost estimate for the proposed work.
4. Upon completion of the grading and detention modification project, the temporary soil stockpile shall be removed or re-spread on the site and an acceptable stand of grass, as determined by the Village, shall be established prior to the project guarantee being returned.
5. All disturbed areas shall be reseeded upon completion of the grading and detention modification project and an acceptable stand of grass, as determined by the Village, shall be established prior to the project guarantee being returned.
6. Future development of the entire property shall be subject to all terms of the Amended and Restated Annexation and Development Agreement.

Attachments

cc: Planning and Zoning Commission Members
Teresa Ferris (McShane Development Company)



July 20, 2016

Mr. James Donahue
Senior Planner
Village of Hoffman Estates
Department of Development Services

RE: Request for stormwater detention permit on West Parcel of H90

Dear Mr. Donahue:

We are requesting a permit from the Village for the stormwater detention infrastructure required on the West Parcel of our Business Park at Huntington 90. The current permit for the stormwater management, has run out of extensions and expires this December 4th.

The proposed plan is to modify existing detention pond and partially mass grade the Huntington 90 West site located at the NW corner of Central Road and AT&T Center Drive. There is an existing detention pond located on the site constructed per MWRD permit #89-369 for the Ameritech Center. Since 1989, MWRD and Village of Hoffman Estates have revised their stormwater management requirements. The existing detention pond will be modified to provide adequate detention storage for future development of the site per current MWRD permit # 13-262. The excess material generated during pond modification will be used to partially mass grade the site in preparation for the future site improvements

We look forward to your positive response.

Sincerely,

McSHANE DEVELOPMENT COMPANY

A handwritten signature in cursive script that reads "Teresa M. Ferris".

Teresa M. Ferris
Senior Development Manager



VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING GENERAL APPLICATION*

Special Use for _____ Rezoning from _____ to _____

Variation: Commercial Residential Sign

Plat (Subdivision & Others): Preliminary Final

Site Plan: Amendment Concept Preliminary Final

Master Sign Plan: Amendment

Other: _____

*** ADDENDUM MATERIALS ARE REQUIRED FOR SPECIFIC REQUESTS**

Posting of Notification Sign(s) may be required.

Specific requirements will be provided when your request is scheduled.

FOR VILLAGE USE ONLY		
Hearing Fee	<u>500⁰⁰</u>	Check No. <u>#20245</u> Date Paid <u>7/20/16</u>
Project Number:	<u>201602SP</u>	
Staff Assigned:	<u>J. DONAHUE</u>	
Meeting Date:	<u>8/1/16 (PB+2)</u>	Public Hearing: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Sign Posting Required:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Date Sign Posted <u>N/A</u>

PLEASE PRINT OR TYPE

Date: July 20, 2016

Project Name: Huntington 90 West Parcel Stormwater

Project Description: Infrastructure

Project Address/Location: Parcel at NW Corner of Central and AT&T Center Drive, Hoffman Estates 60192

Property Index No. 01-36-301-014-0000

Acres: 37.483 Zoning District: _____

I. Owner of Record

Daniel P. McShane **McShane Hoffman Estates, LLC**

Name		Company
c/o McShane Development Company, 9550 West Higgins Road		Rosemont
Street Address		City
IL	60018	847-292-4300
State	Zip Code	Telephone Number
847-292-4313		dmcshane@mcshane.com
Fax Number	E-Mail Address	

II. Applicant (Contact Person/Project Manager)

Teresa Ferris **McShane Development Company**


Name		Company
9550 West Higgins Rd, Suite 200		Rosemont
Street Address		City
IL	60018	847-292-4300
State	Zip Code	Telephone Number
847-292-4313		tferris@mcshane.com
Fax Number	E-Mail Address	

Applicant's relationship to property: Senior Development Manager

III. Owner Consent for Authorized Representative

It is required that the property owner or his designated representative be at all requests before the Planning and Zoning Commission (PZC). During the course of the meeting, questions may arise regarding the overall site, site improvements, special conditions to be included in a PZC recommendation, etc. The representative present must have knowledge of the property and have the authority to make commitments to comply with any and all conditions included in the PZC recommendations. Failure to have the owner or designated representative present at the meeting can lead to substantial delays in the hearing process. **If the owner cannot be present at the meeting, the following statement must be signed by the owner:**

I understand the requirement for the owner or an authorized representative to be present at the meeting with full authority to commit to requests, conditions and make decisions on behalf of the owner. I hereby authorize Teresa Ferris to act on my behalf and advise that he/she has full authority to act as my/our representative.



Daniel P. McShane

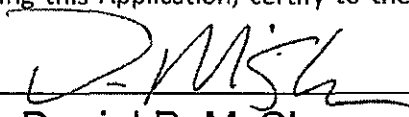
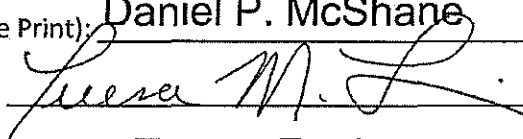
Owner Signature

Print Name

IV. Acknowledgement(s)

- Applicant acknowledges, understands and agrees that under Illinois law, the Village President (Mayor), Village Trustees, Village Manager, Corporation Counsel and/or any employee or agent of the Village or any Planning and Zoning Commission member or Chair, does not have the authority to bind or obligate the Village in any way and therefore cannot bind or obligate the Village. Further, Applicant acknowledges, understands and agrees that only formal action (including, but not limited to, motions, resolutions and ordinances) by the Board of Trustees, properly voting in an open meeting, can obligate the Village or confer any rights or entitlement on the applicant, legal, equitable or otherwise.
- Planning and Zoning Commission members and Village Staff often conduct inspections of subject site(s) as part of the pre-hearing review of requests. These individuals will be carrying official Village identification cards that can be shown upon request.

The Owner and Applicant, by signing this Application, certify to the correctness of the application and all submittals.

Owner's Signature: 
Owner's Name (Please Print): Daniel P. McShane
Applicant's Signature: 
(If other than Owner)
Applicant's Name (Please Print): Teresa Ferris
Date: 7-20-16

All requests must be accompanied by the items required and all fees must be paid before the Planning and Zoning Commission can hear any case.

Please contact the Planning Division (located in the Municipal Building) with any questions:

Email: planning@hoffmanestates.org
Address: 1900 Hassell Road
Hoffman Estates, IL 60169
Phone: (847) 781-2660
Fax: (847) 781-2679

Addendums Attached:

- Special Use
- Rezoning
- Variation
- Plat
- Site Plan
- Master Sign Plan
- Other _____

NO.	DATE	REMARKS

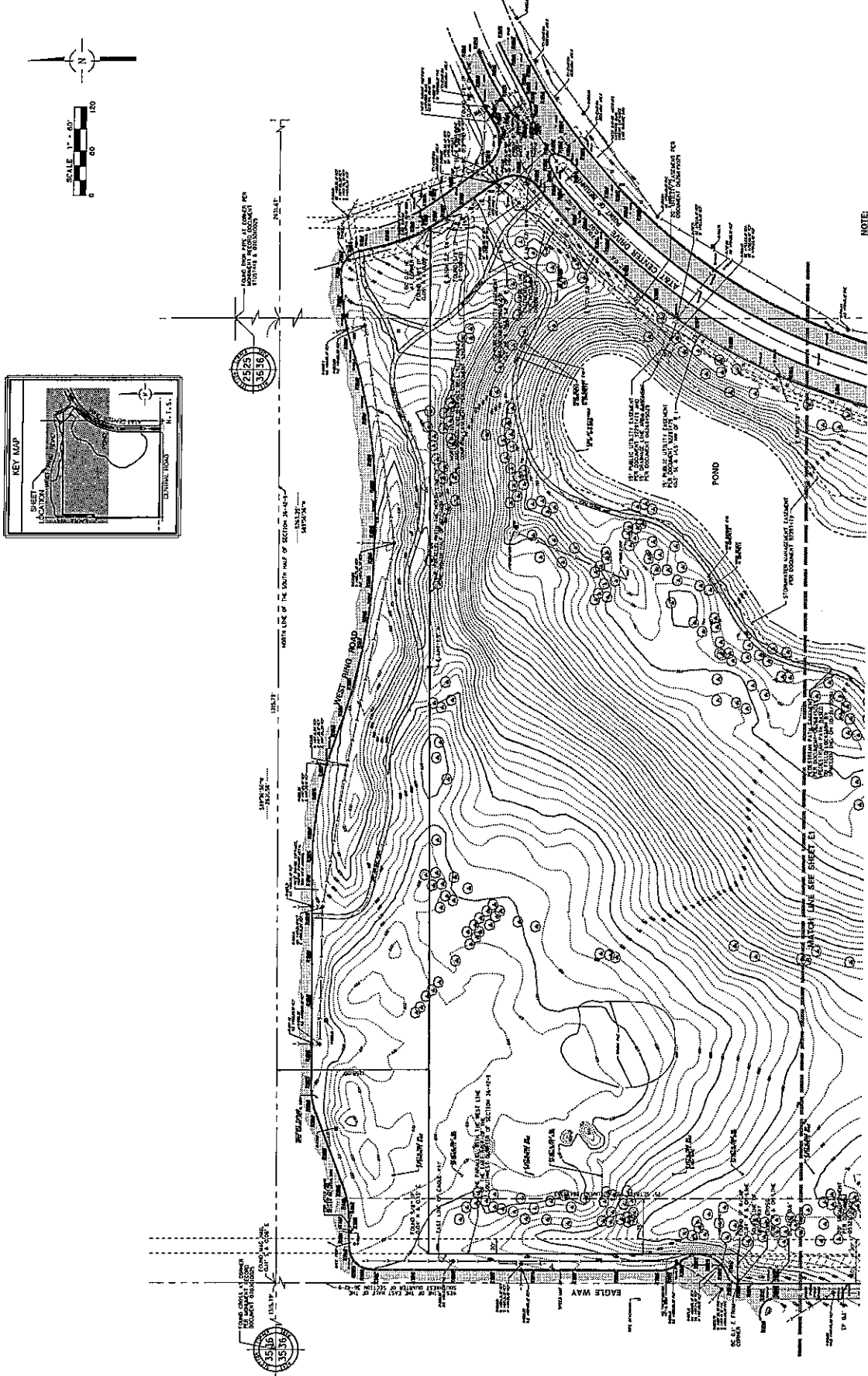
NO.	DATE	REMARKS

EXISTING CONDITIONS - 2
MASS GRADING & DETENTION POND MODIFICATION
HUNTINGTON WOODS WEST
 HOFFMAN ESTATES, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS

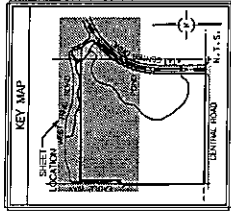
1575 W. Higgins Road, Suite 202
 Schaumburg, Illinois 60196
 Phone: (815) 494-0000 Fax: (815) 494-6655

SPARGO INC.
 PROJECT NO. 07/23/09
 JOB NO. 5803.05
 SHEET **E2**
 4 OF 9

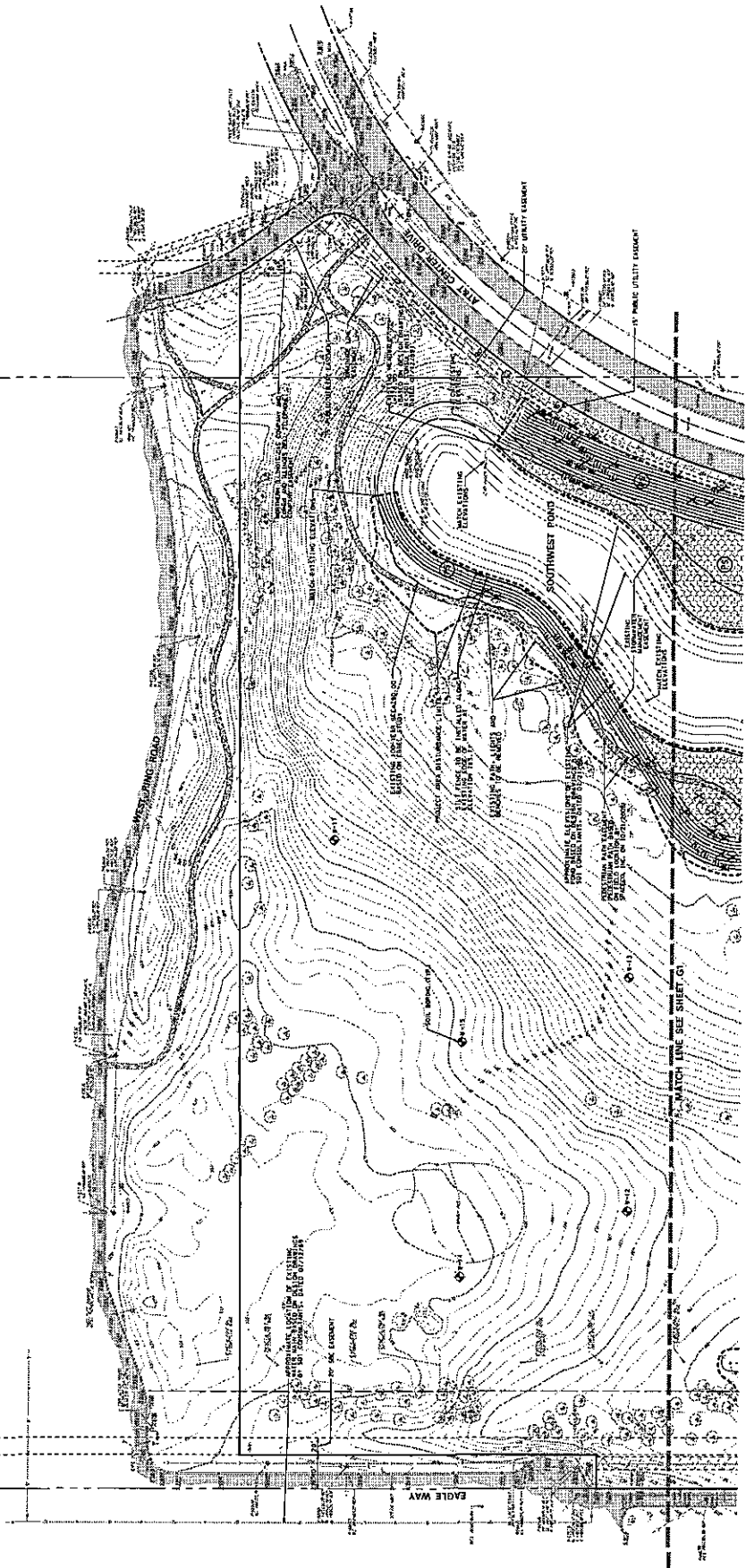


NOTE:
 SEE SHEET E1 FOR EXISTING CONDITIONS NOTES AND LEGEND.

NO. DATE REMARKS		NO. DATE REMARKS		MASS GRADING & DETENTION POND MODIFICATION HUNTINGTON WOODS WEST HOFFMAN ESTATES, ILLINOIS		CONSULTING ENGINEERS SITE DEVELOPMENT ENGINEERS LAND SURVEYORS 1525 W. MICHIGAN ROAD, SUITE 200 HOFFMAN ESTATES, ILL. 60139-1040 PHONE: (815) 417-4000 FAX: (815) 417-4040		SPACECO INC. TEL: (815) 417-4000 FAX: (815) 417-4040 WWW.SPACECO.COM		DATE: 07/25/09 JOB NO. 5503.05		SHEET MG2 6 OF 8	
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NOTE:
SEE SHEET MG1 FOR MASS GRADING NOTES AND LEGEND.



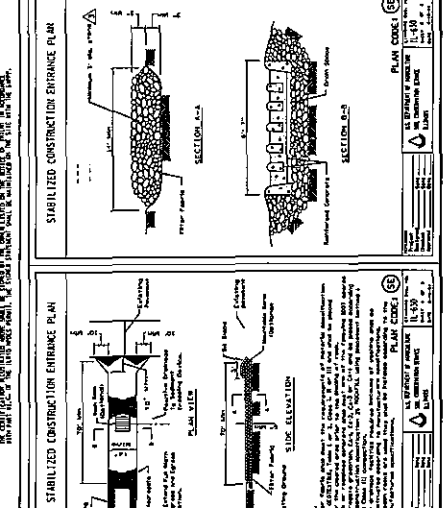
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NO.	DATE	REVISIONS

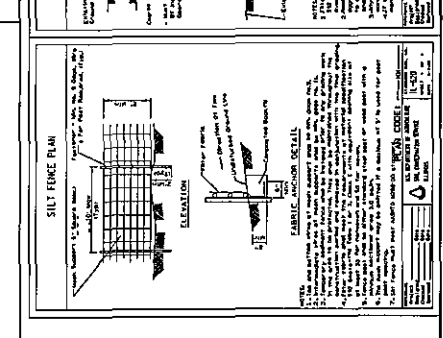
NO.	DATE	REVISIONS



SOIL PROTECTION ORDER
 CHANGING DEFINITION
 LEGAL NOTICE: THE STATE OF ILLINOIS HAS A STATUTE THAT PROVIDES THAT ANY PERSON WHO VIOLATES THE PROVISIONS OF THE SOIL CONSERVATION ACT SHALL BE SUBJECT TO A FINE OF NOT MORE THAN \$10,000 OR IMPRISONMENT FOR NOT MORE THAN 6 MONTHS, OR BOTH.

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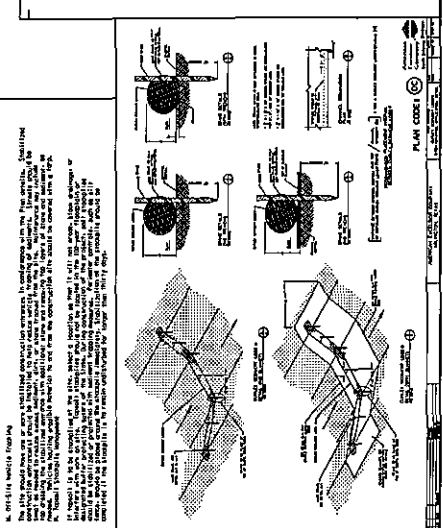
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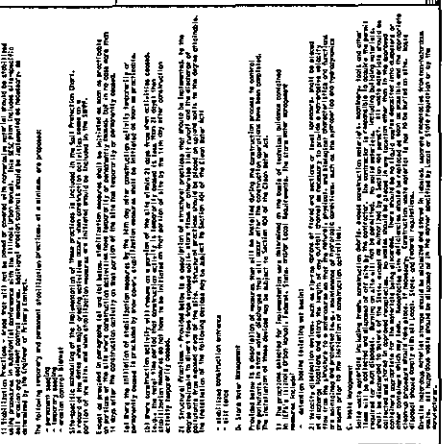
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NO.	DATE	REMARKS
1	10/22/13	ISSUE FOR PERMIT
2	06/20/13	REVISIONS
3	02/27/13	REVISIONS

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1	10/22/13	ISSUE FOR PERMIT
2	06/20/13	REVISIONS
3	02/27/13	REVISIONS

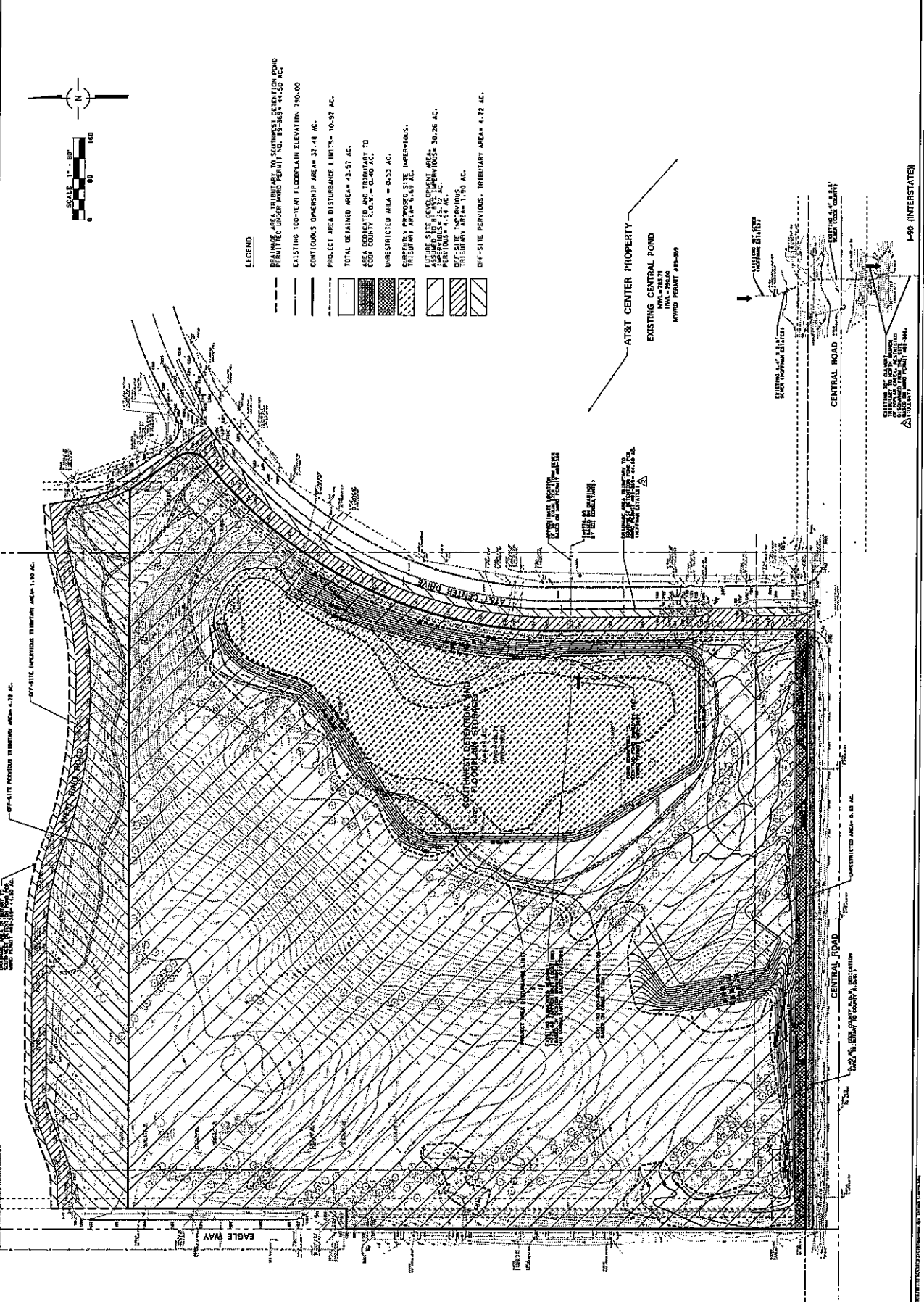
DRAINAGE AREA AND ROUTING MAP
HUNTINGTON WOODS WEST
 HOFFMAN ESTATES, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
 LAND SURVEYORS

3725 W. HOFFMAN ROAD, SUITE 200
 HOFFMAN, ILLINOIS 60143
 PHONE: (847) 484-4000 FAX: (847) 484-4005

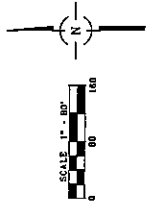
SPARCO INC.
 1255 W. HOFFMAN ROAD, SUITE 200
 HOFFMAN, ILLINOIS 60143
 PHONE: (847) 484-4000 FAX: (847) 484-4005

DATE: 12/25/09
 JOB NO.: 9803.005
 SHEET: AM
 8 OF 9



LEGEND

- DEF-SITE PERIMETERS
- EXISTING 100-YEAR FLOODPLAIN ELEVATION 780.00
- PROJECT AREA DISTURBANCE LIMITS= 10.97 AC.
- TOTAL DETAINED AREA= 37.48 AC.
- AREA DEDICATED AND TRIBUTARY TO COOK COUNTY I.C.L.P. = 0.49 AC.
- UNRESTRICTED AREA = 0.53 AC.
- CANTON & PROPOSED SITE IMPROVEMENTS
- FUTURE SITE DEVELOPMENT AREA ASSUMED TO BE 15% IMPERVIOUS PERIMETERS = 4.24 AC.
- DEF-SITE PERIMETERS
- TRIBUTARY AREA = 6.85 AC.
- FUTURE SITE DEVELOPMENT AREA ASSUMED TO BE 15% IMPERVIOUS PERIMETERS = 30.26 AC.
- DEF-SITE PERIMETERS
- TRIBUTARY AREA = 1.50 AC.
- DEF-SITE PERIMETERS
- TRIBUTARY AREA = 4.72 AC.



SHOWN TO COORDINATE WITH THE SITE PLAN AND TO BE USED TO DETERMINE THE LOCATION OF THE POND.

--- CENTRAL ROAD ---
 --- EAGLE WAY ---
 --- F-90 (INTERSTATE) ---

NO.	DATE	REMARKS
2	04/23/09	REVISION TABLE
1		

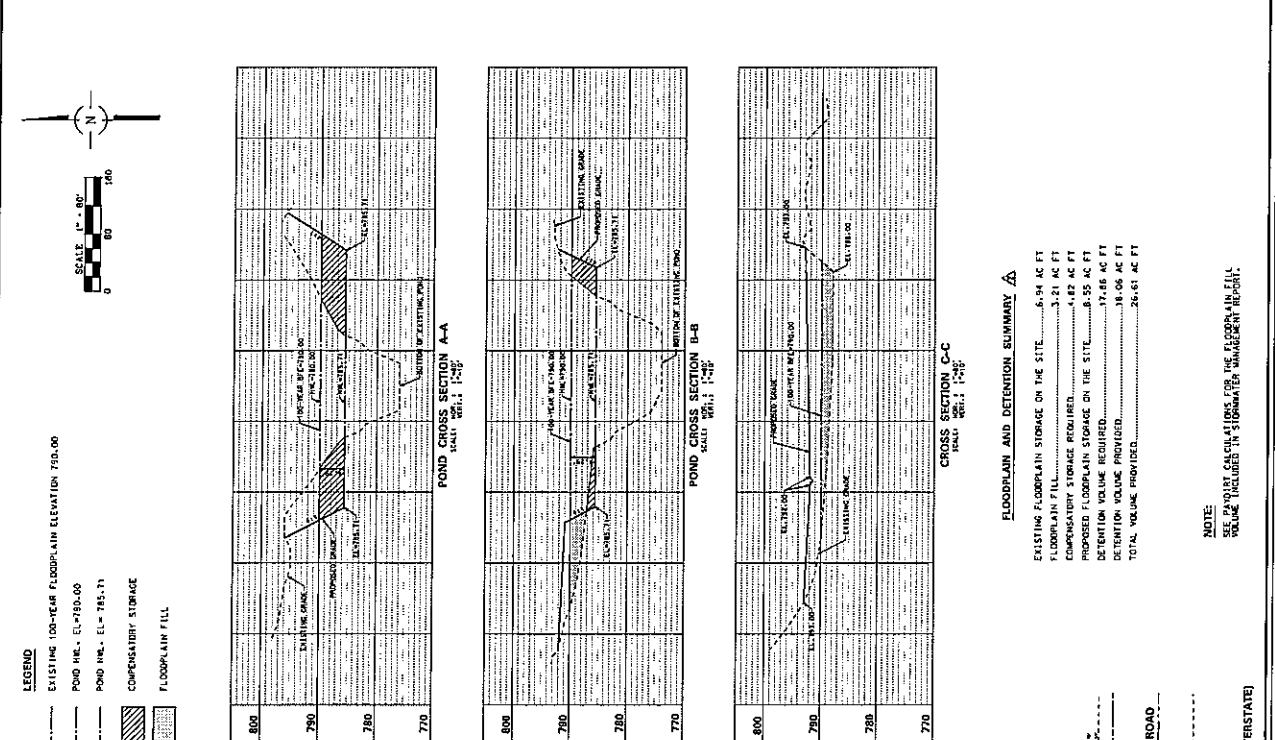
CROSS SECTIONS
MASS GRADING & DETENTION POND MODIFICATION
HUNTINGTON WOODS WEST
 HOFFMAN ESTATES, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
 LAND SURVEYORS

1575 W. ALPINE ROAD, SUITE 200
 HOFFMAN ESTATES, ILLINOIS 60142-1008
 PHONE: (815) 474-4500 FAX: (815) 474-4508

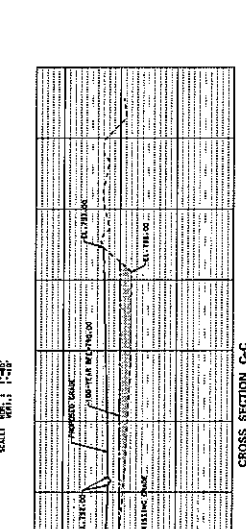
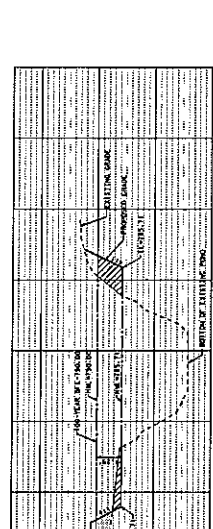
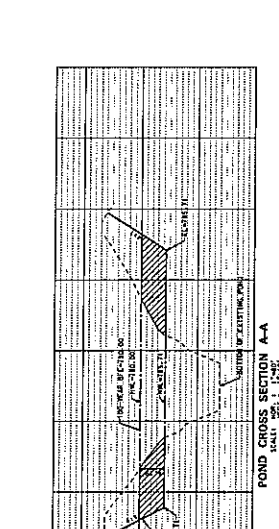
SPARGO INC.
 1000 W. ALPINE ROAD, SUITE 200
 HOFFMAN ESTATES, ILLINOIS 60142-1008
 PHONE: (815) 474-4500 FAX: (815) 474-4508

DATE: 07/25/09
 JOB NO: 5803.03
 SHEET: CS1
 9 OF 9



LEGEND

- EXISTING 100-YEAR FLOODPLAIN ELEVATION 750.00
- POND H.W. EL.=780.00
- POND H.W. EL.= 785.71
- COMPENSATORY STORAGE
- FLOODPLAIN FILL



FLOODPLAIN AND DETENTION SUMMARY

EXISTING FLOODPLAIN STORAGE ON THE SITE	6.54 AC FT
FLOODPLAIN FILLAGE REQUIRED	3.21 AC FT
COMPENSATORY STORAGE PROVIDED	4.42 AC FT
PROPOSED FLOODPLAIN STORAGE ON THE SITE	6.35 AC FT
DETENTION VOLUME REQUIRED	7.06 AC FT
DETENTION VOLUME PROVIDED	8.06 AC FT
TOTAL VOLUME PROVIDED	26.01 AC FT

NOTE:
 SEE POINT CALCULATIONS FOR THE FLOODPLAIN FILL
 VOLUME INCLUDED IN STORMWATER MANAGEMENT REPORT.

I-90 (INTERSTATE)

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of Barrington Square Town Center TIF Reimbursement Request #3 in the amount of \$3,682,677.31

MEETING DATE: August 1, 2016

COMMITTEE: Planning, Building and Zoning

FROM: *M.K.* Mark Koplin

REQUEST: Request approval of Barrington Square Town Center TIF Reimbursement Request #3 in the amount of \$3,682,677.31.

BACKGROUND: The Village Board previously approved:

- ◆ The initial phase of the redevelopment of the Barrington Square Town Center in 2009 (consisting of demolition of the vacant Menards store, rebuilding the retaining wall, and some cosmetic work on the remaining structures).
- ◆ An inducement resolution to consider the cost of the initial redevelopment phase TIF eligible should the Village decided to adopt a TIF (Resolution 1417-2009, June 15, 2009).
- ◆ Site plan approval for the second redevelopment phase (consisting of realignment of the main entry road, underground detention, and new parking in front of the bowling alley) (April 2, 2012).
- ◆ On May 7, 2012, ordinances officially adopting a TIF District for the Barrington Square Town Center project and area (Ordinance #4307-2012).
- ◆ On May 14, 2012, a Redevelopment Agreement for the Barrington Square Town Center allocating a portion of TIF revenues to a specific redevelopment project (Ordinance #4307-2012).
- ◆ Approval of the original TIF Note also on May 14, in an amount not to exceed \$9 million, reflecting the first pay application (\$1,133,414.73) (Ordinance #4307-2012).

DISCUSSION:

The developer previously submitted Reimbursement Request #1 in the amount of \$3,778,049.09 and Reimbursement Request #2 in the amount of \$2,375,105.73, and these amounts (at 30% of total project costs) were incorporated into the TIF Note. The Development Agreement TIF Note (which reflected Reimbursement Application #1) was approved by the Board on May 14, 2012, in an amount not to exceed \$9 million. With Reimbursement Request #2, the amount of the TIF Note increased to \$1,845,946.45, to be reimbursed if and when revenues are available.

The developer submitted Reimbursement Application #3 for the construction that occurred in 2014 and 2015. Staff reviewed, discussed with the developer, and can substantiate the amount of \$3,682,677.31.

The ordinance approving the Development Agreement and the TIF Note stipulates that the Corporate Authorities approve Reimbursement Requests, and directs the Finance Director to update the TIF Note to the new amount (which cannot exceed the \$9 million cap).

The amount of the TIF Note is governed by the \$9 million cap and a limitation to 30% of the approved Total Project Costs (which now equals \$9,835,832.13 for Reimbursement Requests #1, #2, and #3), and will result in the TIF Note being increased to \$2,950,749.64. The Finance Director is authorized to increase the TIF Note upon Village Board approval of the Reimbursement Request.

The developer continues to market the former Menards site, as well as the now vacant Burger King site. The developer will be submitting eligible costs related to the new McDonald's later this year, and continues to explore other opportunities with both potential and existing tenants. Additional TIF eligible costs may be submitted in the future.

FINANCIAL IMPACT:

TIF financing is based on the principal that new development or redevelopment will increase the tax base. That increase in tax base, over time, generates additional property taxes. Those property taxes are directed to the TIF increment fund over the 23 year life of the TIF. Thus, the development itself generates a pool of money which can be used to pay for TIF eligible costs, and provide an incentive for the developer or others to redevelop the site.

RECOMMENDATION:

Request approval of Barrington Square Town Center TIF Reimbursement Request #3 in the amount of \$3,682,677.31.

Attachment

cc: Joe Caruso (Caruso Development Corporation)
Bruce Huvad (Cohen, Salk & Huvad, P.C.)

TIF TOTALS AND TIF NOTE CALCULATIONS

7/27/2016

f:BSM TIF App 2 (tab 2)

		<u>Reimb. Request #1</u>		<u>Reimb. Request #2</u>		<u>Reimb. Request #3</u>		<u>Total to date</u>
Total Project Costs Submitted	\$	3,778,049.09	\$	2,375,105.73	\$	3,682,677.31	\$	9,835,832.13
Project Costs submitted but not TIF eligible	\$	346,856.29	\$	-	\$	30,735.72	\$	377,592.01
Eligible TIF Redevelopment Costs	\$	3,431,192.80	\$	2,375,105.73	\$	3,651,941.59	\$	9,458,240.12
Maximum Reimbursement Amount (30% of Total) Project Costs above)	\$	1,133,414.73	\$	712,531.72	\$	1,104,803.19	\$	2,950,749.64

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of the Community Development Block Grant (CDBG) Annual Action Plan for Program Year 11, 2016-2017

MEETING DATE: August 1, 2016

COMMITTEE: Planning, Building & Zoning

FROM: Peter Gugliotta/Ryan Johnson ^{PV RJ}

REQUEST: Request approval of the Community Development Block Grant (CDBG) Annual Action Plan for Program Year 11, 2016-2017.

BACKGROUND: On September 30, 2016, the current Community Development Block Grant (CDBG) program Annual Action Plan (AAP) for 2015-2016 will end. As required by U.S. Department of Housing and Urban Development (HUD), the Village prepares an Annual Action Plan to identify strategies to address affordable housing, infrastructure improvements, supportive services, and community development needs of low and moderate income residents for the year's activities. The Action Plan objectives are a direct response to objectives in the current 2015-2019 Consolidated Plan, which was approved by the Planning, Building and Zoning Committee on July 6, 2015. This program year will be the second program year within the 2015-2016 Consolidated Plan.

DISCUSSION: For Program Year 11, the Village of Hoffman Estates will be allocated \$247,693 which is a \$1,298 increase over last year's funding level. Funds are typically distributed to the Village's account in late fall.

This is 11th Annual Action Plan that the Village has published as an entitlement community receiving CDBG funds from HUD. The 2016-2017 program year marks the second year of the Village's membership in the Cook County HOME Consortium. As part of this membership, Cook County will receive the Village's HOME allocation from HUD, along with allocations from other suburban Cook County communities, for housing-related programs that Hoffman Estates residents may be eligible for.

Consistent with previous years, the Program Year 11 proposed draft plan includes funding for a Housing Rehabilitation Program, Neighborhood Infrastructure Projects, and Program Administration costs. The Plan also includes a second year of funding for Public Facility Improvements at the former Village Hall, located at 640 Illinois Boulevard.

DISCUSSION: (Continued)***Consolidated Plan 2015-2019***

Development of the 5-year Consolidated Plan began in December 2014, and included consultative interviews with stakeholders, opportunities for public input, and data analysis on the Village's socio-economic status. Based upon the needs assessment, the following objectives were identified for years 2015-2019:

Objective 1: Provide improvements to public infrastructure and facilities in order to sustain a suitable living environment, which will promote or provide for improved accessibility, safety, and sustainability in existing neighborhoods.

Objective 2: Provide access to affordable housing services and programs, including housing maintenance and rehabilitation services to limited-income individuals and households, in order to maintain affordability and accessibility in home ownership.

Annual Action Plan 2016-2017

For Program Year 11 (October 1, 2016 through September 30, 2017), the Village of Hoffman Estates has been allocated \$247,693. The Village estimates an additional \$83,197 of unused funds from the 2015-2016 Program Year that will be allocated as part of the Program Year 11 budget, equaling a total of \$330,890 in available funds. The individual projects identified in the Annual Action Plan are based upon the two Consolidated Plan Objectives listed above and include the following:

- ◆ Neighborhood Infrastructure Projects (\$198,490). In Program Year 11, funding is planned for a public street improvement in an eligible neighborhood. The street will be selected based upon the Village's Transportation and Engineering Division annual street ratings.
- ◆ Public Facility Improvements (\$24,700). The Village proposes using funds to continue renovations to a public facility in 2017. The facility, identified through consultation and the needs assessment, was the former Village Hall facility at 640 Illinois Boulevard. This would be the second year of fund allocation to this facility, as \$24,000 was allocated for the 2015-2016 Program Year.
- ◆ Housing Rehabilitation Program (\$58,200). As in previous years, it is proposed that the Village contract with the North West Housing Partnership (NWHP) for administration of this zero-interest loan program for low to moderate income residents for home repairs and renovations.
- ◆ Program Administration (\$49,500). Funds are allocated to offset administration costs of the program up to the allowable 20% limit. The proposed allocation for administration, 20% of the grant total, reflects funding for staff time, training, and planning efforts.

FINANCIAL IMPACT:

The CDBG allocation for Program Year 11 is \$247,693. Only 20%, or \$49,500, of CDBG funds can be used to reimburse the Village for administration costs and, therefore, some staff time will not be reimbursed. An additional \$198,490 is budgeted in the plan for public infrastructure improvements and \$24,700 for public facility improvements. The CDBG budget contained within the proposed plan will be incorporated into the Village's Annual Budget and Capital Improvements Plan.

RECOMMENDATION:

Approval of the Community Development Block Grant (CDBG) Annual Action Plan for Program Year 11, 2016 to 2017.

Attachments

Village of Hoffman Estates, Illinois



Annual Action Plan 2016-2017

For the Period of October 1, 2016 through September 30, 2017



Village of Hoffman Estates Planning Division

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

In 2006, the United States Department of Housing and Urban Development (HUD) identified the Village of Hoffman Estates as a Community Development Block Grant (CDBG) entitlement community. The Annual Action Plan is a one-year plan that provides a detailed description of resources to be used and projects to be undertaken by the Village in effort to address the priority needs and specific objectives that were identified by the Consolidated Plan: 2015-2019.

In 2014, the Village joined the Cook County's HOME Consortium. As a result of this coordination between the Village, Cook County, and other HOME Consortium communities, the Village's Consolidated Plan for Program Years 2015-2019 is part of the larger Cook County Consolidated Plan for those years. The Village's Annual Action Plan (AAP) is based on the goals set forth in this Consolidated Plan. Although the Village participates in this HOME Consortium, it will still receive a direct allocation of CDBG funding from HUD each year in order to address projects within the Village of Hoffman Estates.

This Action Plan lists the activities to be carried out using CDBG funds in Program Year (PY) 2016, which runs from October 1, 2016 through September 30, 2017. PY 2016 marks the 11th year that the Village has participated in the CDBG program, and it is the second year of the current 5-year Consolidated Plan. The Village will be allocated \$247,693 in grant money for the upcoming year. The Village proposes to use CDBG funds for a single family rehabilitation program, a public facility infrastructure project, and administration of the CDBG program. The Village also plans to reserve a portion of this year's CDBG funds for a street improvement project that will coordinate with the Village's 2017 Street Revitalization program.

2. Summary of the objectives and outcomes identified in the Plan

Based on the needs assessment and market analysis, as well as consideration of the limited anticipated resources, the Village developed a strategic plan to use CDBG funds to meet its priority housing, homeless, and community development needs. The Village of Hoffman Estates identified two primary objectives for the 2015-2019 Consolidated Plan, which carry through to the PY 2016 Annual Action Plan. Within these objectives are individual goals, projects, and performance measures to ensure progress towards addressing priority needs. These objectives are described in greater detail in the Strategic Plan.

Objective 1: Provide improvements to public infrastructure and public facilities in order to create a suitable living environment, which will promote or provide for improved accessibility, safety, and sustainability in existing neighborhoods. The Village proposes to assist public facility and public infrastructure projects within eligible CDBG neighborhoods or utilized primarily by low-moderate income individuals and families.

Objective 2: Provide decent housing through access to affordable housing services and programs, including housing maintenance and rehabilitation services to limited-income individuals and households, in order to maintain affordability and accessibility in home ownership.

3. Evaluation of past performance

The Village is nearing completion of the first ten years of its CDBG program. Throughout the course of ten years, the Village has diligently invested CDBG funds in accordance with HUD policies and procedures towards the two key objectives.

CDBG funds have been used to finance public infrastructure improvements in CDBG-eligible low to moderate-income neighborhoods. These projects have been part of the Village's larger Neighborhood Revitalization Program and included street reconstruction, lighting, and pedestrian improvements. Over the course of the most recent annual plan (PY 2015), the Village will have completed a neighborhood infrastructure improvement, with the reconstruction of Apache Lane. Through years of economic distress, the Village has relied on CDBG funds to address such infrastructure projects in a timely fashion.

The Village continues to partner with the North West Housing Partnership (NWHP). The goal of this rehabilitation activity has been to allow recipients to maintain their own homes, improve their individual environments, and contribute to the overall sustainability of affordable neighborhoods. The program provides a zero-interest deferrable loan in an amount up to \$25,000 to income eligible residents who hold equity in their home. In PY 2015, the Village has seen just two residents aided by the program. This may be the result of an improved housing market and could necessitate additional marketing or adjusted program rules to expand participating clientele in future program years. Considering this decrease, the Village has lowered the goal in the five-year plan from 25 to 15 homes, and allocated additional funding to infrastructure improvements. The Village also plans to use funds to conduct home assessments for program applicants, which may have the potential to qualify more residents for the program.

4. Summary of Citizen Participation Process and consultation process

The current 5-year Consolidated Plan was developed based on input from the public during 2015. More detailed information regarding that process can be located in the Citizen Participation Plan section of the Consolidated Plan.

On July 20, 2016 the Village held a public hearing regarding the development of the PY 2016 Annual Action Plan. The hearing was held to obtain comments on the Draft Annual Action Plan as well as obtain feedback on community needs and how they might be addressed through the Community Development Block Grant.

The PY 2016 Draft Annual Action Plan was also available for public review and comment from July 1, 2016 to August 1, 2016, and discussed at the Planning, Building and Zoning (PBZ) Committee public hearing on August 1, 2016. The public comment period and public hearings were noticed on the Village Website and in the Daily Herald, the local newspaper. The Draft Plan document was available for public viewing at Village Hall and on Village Website during the entire public comment period. The Village also made the Draft Plan known to local organizations and stakeholders through the means of a traditional mailing.

5. Summary of public comments

Please see the attached minutes of the July 20, 2016 Annual Plan public hearing and the August 1, 2016 Planning, Building and Zoning (PBZ) public hearing.

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

The Village of Hoffman Estates will continue to pursue the goal of aiding low to moderate-income residents through the use of its allocated CDBG funds. The two primary objectives of the Village's 2015-2019 Consolidated Plan will be carried into the PY 2016 Annual Action Plan, which is the second year of the current Consolidated Plan. This Action Plan also marks the second year of the Village's membership in the Cook County HOME Consortium.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	HOFFMAN ESTATES	Planning Division

Table 1 – Responsible Agencies

Narrative

For the past ten years, individuals in the Hoffman Estates Planning Division have administered the CDBG program. The Planning Division is part of the Village's Development Services Department which consists of four divisions that coordinate all aspects of residential and commercial development in Hoffman Estates. The department works with residents and existing businesses on property improvements, and with the development community to bring new businesses to Hoffman Estates. The department provides information and professional services to residents, developers, realtors, contractors, governmental agencies, and other interested parties on a variety of topics.

The Planning Division guides developers through the Village's development review process and assists residents with variances. Planning is responsible for the Village's Comprehensive Plan, which is currently being updated as well as the Village's Zoning Ordinance and Sign Code. Planning also coordinates long range or area-wide improvement plans and assists the Village's Planning and Zoning Commission.

The other divisions within the Development Services department which perform services related to HUD priorities include the Engineering and Transportation Division, the Code Enforcement Division, and the Economic Development Division. The Health and Human Services Department located at Village Hall as well as the Police Department perform many of the responsibilities related to social services.

Consolidated Plan Public Contact Information

Village of Hoffman Estates, Planning Division

Ryan Johnson, Management Analyst- Dev. Services (ryan.johnson@hoffmanestates.org)

Peter Gugliotta, Director of Planning, Building, and Code (peter.gugliotta@hoffmanestates.org)

1900 Hassell Rd.

Hoffman Estates, IL 60169

Fax: 847-781-2679

Phone: 847-781-2660

www.hoffmanestates.org/cdbg

AP-10 Consultation - 91.100, 91.200(b), 91.215(I)

1. Introduction

The Village consulted with a number of local social service agencies that serve Hoffman Estates in order to identify and prioritize needs to include in the 2015-2019 Consolidated Plan. These individuals included housing service agencies, health services, social services related to children, agencies that serve the homeless, school districts, business and civic leaders, the Cook County Health Department, neighboring municipalities, and the Housing Authority of Cook County. Please view the Citizen Participation Plan section of the Consolidated Plan for more details.

The Village maintains a database of 150 public, private, and nonprofit stakeholder organizations and individuals that fit into these and other categories. This database is included as an attachment. These organizations have either opted in or are critical to informing policy decisions regarding decent housing, suitable living environments, and expanded economic opportunity. These groups and individuals provide input both individually and through the general citizen participation process. They receive mailings on all annual CDBG planning and reporting functions.

In 2015, key agencies from this list of 150 were individually consulted in order to ensure their challenges and needs were considered in the development of the 2015-2019 Consolidated Plan, and this provides a framework for the current Draft Annual Plan. On June 30, 2016 the Village conducted a traditional mailing to the list of 150 stakeholders and organizations to make the proposed PY 2016 Annual Action Plan known to them.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The Village does not contain any public housing properties within its jurisdiction. However, Village staff reached out to the Housing Authority of Cook County (HACC) in 2015 to determine the needs of public housing residents using Housing Choice Vouchers in Hoffman Estates. During that same period the Village also consulted with condominium associations and property owner associations to assess challenges faced by these individuals. Membership in the Cook County HOME Consortium has also positioned the Village to be part of the regional discussion with public and assist housing providers as well as other municipalities to help coordinate services.

The Village's Health and Human Services Department provides professional and affordable physical and mental health services to residents in the Village of Hoffman Estates. It serves as the primary point of contact for coordination with other private health, mental health, and social service agencies. Among the services they provide are immunizations, health screenings, TB testing, and individual/family counseling. The Department's capacity is greatly limited, and therefore coordination with other providers is crucial. In situations where the Department is not able to directly provide services for

foreclosure counseling, medical needs, financial assistance, food pantry, and youth services, the Department will refer clients to appropriate care providers. For the 2015-2019 Consolidated Plan, Village staff consulted with Alexian Brothers Memorial Hospital, the Children's Advocacy Center of North and Northwest Cook County, the Alliance to End Homeless in Suburban Cook County, and other care providers to raise awareness of available services and to coordinate service provision.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

In 2015, the Village coordinated with the local Continuum of Care to assess the urgency of addressing homelessness in the Village of Hoffman Estates. While the Village is not required to compile and submit a full homeless needs assessment due to its membership in the HOME Consortium, during the creation of the current consolidated plan in 2015, staff reached out to the Alliance to End Homelessness in Suburban Cook County as well as other social service agencies to understand the extent of homelessness in the Village.

In addition, the Village is a member of the Association of Homeless Advocates in the North District (AHAND) and attends and participates in meetings of the group. Key members of the Association include social service agencies, the Continuum of Care, health service providers and other entities. The group serves an advocate for homelessness awareness in Northern Cook County and regularly distributes program information and meeting notices to members and policy makers. Please refer to the 2015-2019 Consolidated Plan for further details.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Although the Village does not receive ESG funds, as discussed in the previous answer, the Village consulted individually with the Continuum of Care to assess homelessness in the Village and determine how to address it in the current Consolidated Plan.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2– Agencies, groups, organizations who participated in the 2015-2019 Consolidated Plan

1	Agency/Group/Organization	Alliance to End Homelessness in Suburban Cook County
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Alliance provided the Village with data on the extent of homelessness in the Village of Hoffman Estates. While the Village has not historically used CDBG for homeless services, the Village proposed to continue support and coordination, referral, and cooperation with the Continuum of Care efforts to promote access to transitional and permanent housing with supportive services for homeless individuals and families. Continued participation in AHAND and adoption of strategies developed by the Alliance will help facilitate better coordination.
2	Agency/Group/Organization	Journeys from PADS to HOPE
	Agency/Group/Organization Type	Services - Housing Services-homeless

	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Market Analysis</p>
	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>JOURNEYS The Road Home has previously attended CDBG public hearings and requested an interest to be contacted for future plans. JOURNEYS is an emergency shelter that provides case management, homeless prevention, mental health counseling and other services. Staff reached out to JOURNEYS to quantify how many clients they have assisted in the Village of Hoffman Estates.</p>
3	<p>Agency/Group/Organization</p>	<p>Housing Authority of Cook County (HACC)</p>
	<p>Agency/Group/Organization Type</p>	<p>Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis</p>

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff reached out to the HACC to understand needs of the population that use the voucher program and to raise awareness of the program.
4	Agency/Group/Organization	HOFFMAN ESTATES
	Agency/Group/Organization Type	Health Agency Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Three departments, Village Commissions, and the ADA Transition Team were consulted in order to identify key needs that the Village is responsible for. Over the next several years, the Village has a number of infrastructure and facility needs related to ADA accessibility, street reconstruction, and neighborhood improvements. The Police Department also has a number of needs related to social work and youth engagement. Although funding is limited to address all infrastructure, facility, and social service needs, the Village will use CDBG funds for neighborhood revitalization infrastructure projects.
5	Agency/Group/Organization	Children's Advocacy Center
	Agency/Group/Organization Type	Services-Children Services-Education Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs Market Analysis

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The CAC coordinates services for children that are victims of sexual or physical abuse in partnership with local law enforcement agencies and the Illinois Department of Children and Family Services (DCFS). All cases of such type in the northern and northwestern Cook County suburbs pass through the CAC in Hoffman Estates or its satellite location in Northbrook. The Village of Hoffman Estates leases an old Village Hall building to the Childrens Advocacy Center at an annual rate of \$1 per year. This arrangement allows the CAC to direct funding to direct provision of services and not on capital infrastructure needs. The age of the building necessitates ongoing repairs and weatherization to correct ADA deficiencies and keep the building in compliance with Village Code. The Village has proposed to use CDBG funds to address inaccessibility and repairs to this crucial public facility.
6	Agency/Group/Organization	NORTH WEST HOUSING PARTNERSHIP
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	NWHP has been a sub-recipient of CDBG funds from the Village for the past nine years. The agency provides a number of programs for low to moderate income residents in the northwest suburbs. The Village continued to seek their input on this Consolidated Plan and will continue to fund the single family rehabilitation program through CDBG funds. The agency also proposed using funds for a handyman program that mirrors the program they are doing in other communities.
7	Agency/Group/Organization	Illinois Department of Human Rights
	Agency/Group/Organization Type	Housing Other government - State
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Village staff attended a workshop with IDHR staff to understand challenges with fair housing at the local level. The workshop was an opportunity for the Village to hear fair housing concerns, discuss best practices related to fair housing, and consider its existing Analysis of Impediments. Among the concerns identified in the Analysis of Impediments were a lack of local capacity and coordination, a lack of public awareness, and disparate treatment in the rental market. The Villages Fair Housing Liaison, Monica Saavedra, reports and refers incoming fair housing complaints to the Illinois Department of Human Rights. The Village also regularly posts and shares information related to fair housing through various communication mediums including multi-lingual posters, on its website, and through its monthly newsletter. A number of recommendations for municipalities came out of the meeting in order to continue furthering fair housing and addressing challenges identified in the Analysis of Impediments.
8	Agency/Group/Organization	Various Cook County Departments
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Village staff contacted the Cook County Department of Public Health to understand the extent of lead based paint hazards in the community. During this five year plan, the Village will continue to work with the Department and the Illinois Health Department to monitor lead-based paint hazards in the community. In addition, from this conversation, the Village has identified three areas for potential coordination. These include educating the Village's ethnic community on lead poisoning hazards, ensuring contractors that are going to be working around lead based surfaces have ample certifications, and the Village's rental inspection program considers lead in home as part of the inspection process.

9	Agency/Group/Organization	Barrington Square Improvement Association
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-homeless Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village has previously funded public infrastructure improvements in this neighborhood and spoke with the Association to identify any additional needs and continue coordination. A number of needs were identified that are common among the Village's housing association community that will continue to be addressed through coordination.
10	Agency/Group/Organization	Hilldale Condominiums
	Agency/Group/Organization Type	Housing Services - Housing Civic Leaders Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff consulted with the Condominium Association since several condominiums in this neighborhood have been rehabilitated through the Village's single family rehabilitation program. The Condominium Association is responsible for maintaining private infrastructure and does have challenges financing it. A number of households have also taken advantage of the single family rehabilitation program.

11	Agency/Group/Organization	Alexian Brothers Medical Center
	Agency/Group/Organization Type	Services-Health Services-Education Health Agency
	What section of the Plan was addressed by Consultation?	Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As the primary health service provider in Hoffman Estates and the region, the Village included Alexian Brothers in consultation to identify institutional gaps in the service provision agency as well as challenges they face serving low to moderate income clientele.
12	Agency/Group/Organization	Schaumburg HOME Consortium Member
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village of Schaumburg shares a significant boundary with the Village of Hoffman Estates. They are also a CDBG entitlement community and member of the Cook County HOME Consortium. The Village consulted in order to identify areas for potential collaboration around CDBG programs and services. Schaumburg also provides a single family owner occupied home rehabilitation program through the North West Housing Partnership. Since Hoffman Estates residents often work, shop, and socialize in Schaumburg and vice versa, opportunities for coordination, joint marketing, and promotion were discussed.

13	Agency/Group/Organization	Palatine HOME Consortium Member
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village of Palatine is a neighboring municipality to the Village of Hoffman Estates, a CDBG entitlement community, and member of the Cook County HOME Consortium. The Village consulted in order to identify areas for potential collaboration around CDBG programs and services.
14	Agency/Group/Organization	School District 54
	Agency/Group/Organization Type	Services-Children Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village of Hoffman Estates sponsors a Community Resource Center with School District 54 that is ran out of the Village's police station. The center provides after school services and programs for approximately 2 to 4 hours to parents and children. Programs include an effective parenting program, support groups for women, an English as a Second Language program, a computer literacy course, as well as child immunizations and adult health clinics. The Village consulted with the Police Department and the CRC in order to identify gaps in service provision and seek opportunities for additional coordination.

15	Agency/Group/Organization	Hoffman Estates Community Bank
	Agency/Group/Organization Type	Business Leaders Civic Leaders Business and Civic Leaders Private Sector Banking / Financing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Hoffman Estates Community Bank has a number of programs that they provide to limited income individuals including a "Save and Borrow Loan" and an emergency loan. The Bank wants to be involved in educating Hoffman Estates residents on needs, and with the Village on community development, senior housing, and low income projects.
16	Agency/Group/Organization	Remax
	Agency/Group/Organization Type	Business Leaders Civic Leaders Business and Civic Leaders Private Sector Banking / Financing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Mr. Krettler, Broker Associate with Remax, is a member of the Village's Planning and Zoning Commission and was contacted for information related to real estate trends among the Village's low income population.
17	Agency/Group/Organization	Mount Prospect HOME Consortium Member
	Agency/Group/Organization Type	Other government - Local

What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Market Analysis
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Mt. Prospect was consulted as a fellow HOME Consortium member and nearby municipality. Continued coordination between Mount Prospect and Hoffman Estates is anticipated as a result of joint membership in the consortium.

Identify any Agency Types not consulted and provide rationale for not consulting

There were no any agencies or agency types that were intentionally not consulted during creation of the Consolidated Plan. Staff individually consulted with a wide array of agency types to ensure all were considered.

Other local/regional/state/federal planning efforts considered when preparing the 2015-2019 Consolidated Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Alliance to End Homelessness in Suburban Cook County	The Alliance's current strategic plan was developed in 2014 and contains a number of strategies to coordinate social services towards ending homelessness in Cook County. While the Village has not traditionally allocated its limited funds towards homelessness and social service agencies, opportunities for coordination are identified in the plan that will help ensure alignment and collaboration.
Planning for Progress	Cook County	As the lead agency for the Cook County HOME Consortium, Cook County's Department of Planning and Development developed Planning for Progress which outlined four key priority objectives, all of which are also important to the Village of Hoffman Estates. Among these goals were infrastructure and housing, both of which the Village intends to address through CDBG funds.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Village of Hoffman Estates Comprehensive Plan	Village of Hoffman Estates	The Village is currently going through an update to its 2007 Comprehensive Plan. Affordable, decent housing is a priority of both plans, and data from the Consolidated Plan is used to inform policies in the Comprehensive Plan.
ADA Transition Plan	Village of Hoffman Estates	The Village's ADA Transition Plan, developed in 2015, quantified the need for accessibility improvements to the Village's infrastructure, facilities, and services. Neighborhood revitalization improvements addressed through CDBG funds will be targeted in those in-need areas identified through the ADA Transition Plan.
GoTo2040	CMAP	Being spread across several government jurisdictions and sharing borders with 8 other municipalities means Hoffman Estates must be viewed in a regional context. CMAP's GOTO2040 regional vision contains four broad themes and twelve recommendation areas. All of these themes relate to Hoffman Estates to varying degrees but all have at least some importance.
Analysis of Impediments to Fair Housing Choice	Village of Hoffman Estates	The Village's AI assesses the level of fair housing choice within the Village's jurisdiction, identifies potential impediments to fair housing choice, and recommends actions that the Village and partners can take to eliminate or remedy improvements. The Village continues to make progress towards action items identified in the 2013 AI update.
Village of Hoffman Estates Flexible Transit Service Operation Plan	Village of Hoffman Estates	The Village recently published a flexible transit service operations plan through the Regional Transit Authority which included consultation with various transit service providers. CDBG funds were previously considered for the Village's taxi coupon discount program which provides taxi services for the disabled, low income, and elderly population. The plan identifies other transit needs and areas for coordination.
Fair Housing and Equity Assessment	CMAP	This report concludes that housing continues be segregated by race in the Chicago region and is having a negative impact on numerous sectors throughout the region. The report contains strategies developed specifically for suburban Chicago to encourage diversity and investment in disinvestment communities.

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

The Village's decision to join the Cook County HOME Consortium has enabled better collaboration and coordination with other public entities that receive and administer HUD funds. The six other member municipalities are similar in many ways to the Village of Hoffman Estates and membership not only allows residents to receive funds from Cook County's HOME program, but also gives the Village the opportunity to learn from how other communities are administering CDBG funds.

In developing the County's Consolidated Plan as part of a larger regional vision, the Cook County Department of Planning and Development was able to utilize resources across the region to convene, connect, and collaborate with stakeholders. Given limited resources, this consultation is far beyond what the Village would be capable of doing on its own and invites perspectives from all types of stakeholders.

In terms of adjacent units of general local government, all eight municipalities that share a border with the Village of Hoffman Estates were invited to consult in the implementation of the current 2015-2019 Consolidated Plan. The Village regularly communicates with the Village of Schaumburg as both have historically provided an owner-occupied single family rehabilitation program through the same subrecipient, the Northwest Housing Partnership. The Village also consulted individually with the Villages of Palatine and Mount Prospect. Considering that eligible residents in all of these communities regularly work, shop, and socialize in the other community, cooperation among the communities where possible saves time and valuable resources

Discussion

Action Plan

HOFFMAN ESTATES

19

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

As a recipient of Community Development Block Grant funds, the Village of Hoffman Estates is required to adopt a Citizen Participation Plan that sets policies and procedures for citizen participation in the development and administration of its Consolidated Plan. The Citizen Participation Plan must provide for and encourage citizens to participate in the development of the Consolidated Plan, the Annual Action Plan, any substantial amendments to the plans, and the annual performance report. The Village’s Citizen Participation Plan can be found in the 2015-2019 Consolidated Plan document. Citizen comments can be found in the attached CDBG and PBZ hearing minutes.

Given a population of 53,000, the Village has focused on various modes to generate participation for this Annual Plan, including a public hearing, a public meeting, an article in the Daily Herald newspaper, a 30-day public comment period and postings on the website.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing July 20, 2016	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Public Hearing	Three attendees at the public hearing. One resident recommended that we look into accessible curb funding options on private property, namely at condos.	N/A	www.hoffmanestates.org/cdbg

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Meeting August 1, 2016	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Planning, Building, and Zoning Meeting			www.hoffmanestates.org/cdbg
3	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Daily Herald Ad	No comments	No comments	
4	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Village CDBG webpage	No comments	No comments	www.hoffmanestates.org/cdbg

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Social Media	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Village Facebook page			

Table 3– Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The Village receives fewer CDBG entitlement community funds than it had when it began receiving funds in 2006. Although the funding levels are decreasing, the need for CDBG related programs and projects remain. Infrastructure improvements and single family owner-occupied rehabilitation programs create direct long-lasting benefits through a one-time infusion of capital. Ensuring funds are used on projects that are sustainable is of high priority. After regularly receiving approximately \$300,000 to \$310,000 for the first five years of the program, the Village’s 2016 allocation stands at approximately \$248,000. The Village also regularly carries over a small balance from previous years and inconsistently receives money in the form of loan repayments for the outstanding single family rehabilitation program loans.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	247,693	24,997	58,200	330,890	691,803	One challenge with projecting available funds is the irregularity with which program income is received. The Village has more than 30 outstanding loans through its single-family rehabilitation program and these could be paid off at any time. The estimates are based on at least two of these loans being paid off during this 5-year Consolidated Plan period.

Table 4 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Village will continue to support various programs as they are able to satisfy needs. However, CDBG funds will not be used to directly leverage additional funds as no matching funds are required.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The Village intends on allocating CDBG funds towards improvements to public infrastructure and facilities that will directly lead to accomplishment of said goals.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Annual Funding	Goal Outcome Indicator
1	Public Infrastructure Improvements	2015	2019	Non-Housing Community Development	Village Wide	Improving Public Facilities and Infrastructure	CDBG: \$198,490	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 200 Households Assisted
2	Public Facilities Improvements	2015	2019	Non-Housing Community Development	Village Wide	Improving Public Facilities and Infrastructure	CDBG: \$24,700	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted
3	Owner Occupied Rehabilitation	2015	2019	Affordable Housing	Village Wide	Reducing the Housing Cost Burden	CDBG: \$58,200	Homeowner Housing Rehabilitated: 3 Household Housing Units
4	Planning and Administration	2015	2019	General Administration and Planning Costs	Village Wide	N/A	CDBG: \$49,500	N/A

Table 5 - Goals Summary

Goal Descriptions

1	Goal Name	Public Infrastructure Improvements
	Goal Description	Provide improvements to public infrastructure in order to sustain a suitable living environment, which will promote or provide for improved accessibility, safety, and sustainability in existing neighborhoods. Potential infrastructure improvements include but are not limited to streets, sidewalks, street lighting, flood and drainage improvements. Over the course of the five year plan, the Village expects to invest approximately \$600,000 in three infrastructure projects.
2	Goal Name	Public Facilities Improvements
	Goal Description	Provide improvements to public facilities in order to sustain a suitable living environment, which will promote or provide for improved accessibility, safety, and sustainability. Potential infrastructure improvements include but are not limited to publically owned facilities, community centers, and parks. Over the course of the five year plan, the Village expects to invest approximately \$49,000 in two projects, related to rehabilitation of the Village-owned facility that is leased to the Children's Advocacy Center of North and Northwest Cook County.
3	Goal Name	Owner Occupied Rehabilitation
	Goal Description	Provide access to affordable housing services and programs, including housing maintenance and rehabilitation services to limited-income individuals and households, in order to maintain affordability and accessibility in home ownership.
4	Goal Name	Planning and Administration
	Goal Description	Throughout the course of the five year plan, the Village intends on using \$229,279 for planning and administration related to the administration of the CDBG program. This includes ongoing administration of the CDBG program as well as funds used to update various plans related to HUD priorities including the Village's Comprehensive Plan, the Analysis of Impediments to Fair Housing Choice, and Annual Action Plans.

AP-35 Projects - 91.420, 91.220(d)

Introduction

During the 2016-2017 program year, the Village proposes using funds for public infrastructure, public facilities, single family rehabilitation, and planning and administration.

#	Project Name
1	Public Infrastructure Improvements – Street Reconstruction
2	Public Facilities Improvement – Children’s Advocacy Center Rehabilitation
3	Owner Occupied Rehabilitation – Single Family Rehabilitation Program
4	Planning and Administration

Table 6 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Infrastructure improvements continue to be the highest priority need for the Village during this annual action plan. Multiple street segments that are likely in CDBG neighborhoods are in need of revitalization in the near future. This year, Village funds will be used towards the completion of a street reconstruction project in an eligible area. Preliminary street ratings undertaken by the Village’s Transportation and Engineering division show there is at least one likely CDBG-eligible street due for reconstruction in 2017.

In addition, due to fiscal constraints, the Village had delayed improvements to the old Village Hall building, which is leased to the Children’s Advocacy Center (CAC) of Northwest Illinois. This PY 2016 Annual Plan offers the Village an opportunity to continue facility improvements begun in program year 2015.

Single family home rehabilitation continues to be of high priority in order to reduce the cost burden. Participation in the program has been slow and is hindered by the fact that recently, homeowners do not have equity in their home or would lose all equity in their home as a result of accepting a single family rehabilitation loan. The Village will continue to offer this program and will begin exploring new program rules or complimentary housing programs to offer throughout this Consolidated Plan to satisfy the home ownership cost burden need.

Finally, after joining the HOME Consortium in 2014, Village staff has spent much of the 2014 and 2015 program years using administrative time and resources coordinating the new Consolidated Plan and Annual Plan activities and submissions. The Village will continue to use CDBG administrative funds to strengthen its monitoring practices and its own policies and procedures.

AP-38 Project Summary

Project Summary Information

1	Project Name	Public Infrastructure Improvements – Street Reconstruction
	Target Area	
	Goals Supported	Public Infrastructure Improvements
	Needs Addressed	Improving Public Facilities and Infrastructure
	Funding	CDBG: \$198,490
	Description	In the 2016-2017 program year, the Village will budget its limited CDBG funds for reconstruction of a public street in a CDBG eligible neighborhood in the summer of 2017. The exact street that will be rehabilitated will be determined at a later point.
	Target Date	PY 2017
	Estimate the number and type of families that will benefit from the proposed activities	200 Low to Moderate Income
	Location Description	
	Planned Activities	Reconstruction of a street in a CDBG eligible neighborhood.
2	Project Name	Public Facilities Improvement – Children’s Advocacy Center Rehabilitation
	Target Area	
	Goals Supported	Public Facilities Improvements
	Needs Addressed	Improving Public Facilities and Infrastructure
	Funding	CDBG: \$24,700

	Description	
	Target Date	PY 2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Likely activities will include building renovation, improvements to ADA accessibility, and repairs to the former Village Hall facility which is now leased to the Children's Advocacy Center of Northwest Cook County.
3	Project Name	Single Family Home Rehabilitation
	Target Area	
	Goals Supported	Owner Occupied Rehabilitation – Single Family Rehabilitation Program
	Needs Addressed	Reducing the Housing Cost Burden
	Funding	CDBG: \$58,200
	Description	
	Target Date	PY 2016
	Estimate the number and type of families that will benefit from the proposed activities	3 Low/Moderate Income Housing Units
	Location Description	

	Planned Activities	Single family home rehabilitation loans issued with CDBG funds, in order to reduce the cost burden for low to moderate residences. Loans are intended to be used to make code updates to the homes. Northwest Housing Partnership will continue to administer this program with the Village.
4	Project Name	Planning and Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$49,500
	Description	Throughout the course of this program year, the Village intends on using funds for planning and administration related to the administration of the CDBG program. This includes ongoing administration of the CDBG program as well as funds used to update various plans related to HUD priorities including the Village's Comprehensive Plan, the Analysis of Impediments to Fair Housing Choice, and Annual Action Plans.
	Target Date	PY 2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Planning and Administration

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

As part of the public infrastructure improvement, the Village will consider street ratings in CDBG eligible neighborhoods and divert funds to assist one that is in need.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section discusses actions that the Village will take to address needs outside of those directly addressed through CDBG funds.

Actions planned to address obstacles to meeting underserved needs

While a lack of funding continues to be a challenge to address all of the needs identified in the Consolidated Plan, the Village will continue to partner and coordinate services wherever possible.

During the 2016-2017 Program Year, continued consultation with stakeholders will remain important to ensuring the most important needs are identified and strategies for addressing them are developed and pursued.

Actions planned to foster and maintain affordable housing

During the 2016-2017 Program Year, the Village intends to continue to make funds available for the Village's owner-occupied, single family home rehabilitation program. The Village will also continue to ensure rental housing is maintained and renter's rights protected through its residential rental license and inspection program.

Actions planned to reduce lead-based paint hazards

During the 2016-2017 Program Year, the Village plans on continuing coordination with the Cook County Department of Public Health to address lead-based paint hazards in the Village. As the State moves closer to decreasing the lead concentration threshold for children, the Village will continue to educate residents of potential hazards and provide lead hazard mitigation services wherever possible.

Actions planned to reduce the number of poverty-level families

The Village will continue to work with its business community and the State of Illinois to improve job training to close the gap between the jobs that are available in the community and the skillsets of residents. Among actions during the 2016-2017 Program Year are continued collaboration with the Golden Corridor Advanced Manufacturing Partnership, provision and coordination of transit services, and the provision of health services through the Health and Human Services Department.

Actions planned to develop institutional structure

During the 2016-2017 Program Year, the Village will be continuing its effort to identify priority needs through an update to its Comprehensive Plan. Consideration of HUD priorities will be included in this

update, particularly as they relate to housing. A strong and updated Comprehensive Plan will improve the Village's ability to be responsive to needs through an improved institutional structure. Continued participation in the regional housing discussion through Cook County and the Continuum of Care will be important as well.

Actions planned to enhance coordination between public and private housing and social service agencies

During the 2016-2017 Program Year, the Village will continue to address priority needs identified through consultation with housing associations. The owner-occupied single family home rehabilitation program will help reduce the cost burden for these individuals. Additionally, coordination of youth services, senior citizen services, and transit services will be a priority of Village Departments that provide them.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion



HOFFMAN ESTATES

GROWING TO GREATNESS

June 30, 2016

NOTICE OF PROGRAM YEAR 2016 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN

To All Interested Parties:

The Village of Hoffman Estates has developed the Community Development Block Grant Annual Action Plan 2016 that identifies the Village's specific strategy to address affordable housing, infrastructure improvements, supportive services, and community development needs of low and moderate income residents. The 2016 Annual Action Plan is the Village's 11th Annual Plan, running October 1, 2016 through September 30, 2017. Public input or questions regarding these documents are welcome.

A draft copy of the Plan is available on the Village's website at hoffmanestates.org/cdbg for a 30-day comment period through August 1, 2016. Since public input is an essential part of the Plan, a Public Hearing will be held on **Wednesday, July 20 at 4:30 p.m. in the Helen Wozniak Council Chambers of the Village Hall, 1900 Hassell Road.**

For accessibility assistance, please call the ADA coordinator at 847-882-9100. If you have any questions regarding this information, please contact the Planning Division at 847-781-2669.

Sincerely,

Ryan N. Johnson

Management Analyst- Development Services Department

PUBLIC HEARING NOTICE

Public Hearing and Notice of Availability of the Community Development Block Grant (CDBG) 2016 Annual Action Plan: Proposed Use of Funds for Program Year 11

The Village of Hoffman Estates seeks citizen input on the CDBG Annual Action Plan for 2016 which is Program Year 2 of the 2015-2019 Consolidated Plan. The plan is a document that identifies the Village's specific strategy to address affordable housing, infrastructure improvements, supportive services, and community development needs of low and moderate income residents. Development of the Annual Action Plan is required of the Village as a recipient of CDBG funds. The CDBG program is a federally funded program intended to develop a viable community, a suitable living environment, and expanded economic opportunities principally for low and moderate income residents of Hoffman Estates.

In addition to \$83,197 in unused funds from prior years' allocations, the Village of Hoffman Estates anticipates an allocation of approximately \$247,693 (estimated) in CDBG funds for Fiscal Year 2016/2017, which begins on October 1, 2016. The Action Plan will include the activities the Village proposes to complete with anticipated CDBG funds to benefit persons of low and moderate income persons and will also address the Consolidated Plan objectives.

Prior and Proposed activities include:

SOURCES

2016/2017 allocation (estimated)	\$247,693
Unexpended funds for private property rehabilitation	\$83,197
Anticipated program income	\$0
TOTAL SOURCES (estimated)	\$330,890

USES

Infrastructure improvements	\$198,490
Public facility infrastructure improvements	\$24,700
Private property rehabilitation	\$58,200
Planning and administration	\$49,500
TOTAL FUNDS BUDGETED	\$330,890

The Village of Hoffman Estates is seeking citizen input for the 2016 Annual Action Plan. A public hearing to obtain citizen comments and suggestions will be held on July 20, at 4:30 p.m. in the Helen Wozniak Council Chambers, Hoffman Estates Municipal Building, 1900 Hassell Road, Hoffman Estates, Illinois. All interested citizens are invited to attend and participate at this meeting.

Copies of the Annual Action Plan will be available beginning July 1, for a review period ending August 1. Copies may be obtained from the Village of Hoffman Estates Planning Division, 1900 Hassell Road, Hoffman Estates, Illinois 60169, or by calling (847)-781-2660. The Annual Action Plan will be posted on the website at www.hoffmanestates.org/cdbg.

Written comments and suggestions regarding the Annual Action Plan 2016 may also be submitted to the Planning Division, 1900 Hassell Road, Hoffman Estates, IL 60169, emailed to Planning@hoffmanestates.org, or faxed to 847-781-2679 no later than August 1. For additional information you may call the Planning Division at 847-781-2660.

If special accommodations are needed for the July 20, 2016 public hearing, such as the need for a translator, please contact the Planning Division at 847-781-2660.

To be published by Paddock Publications on July 1, 2016.

Name	Name- Other	Address	City	State	Zip	Category	Mention/Interview for Pl
Lillian Mosier	Sister Cities Comm. Chair	14062 Francesca Cove	Huntley	IL	60142	Boards/Commissions CDBG	
Arthur Wittkamp	Chair Bicycle & Ped Committee	1570 Poplar Creek Drive	Hoffman Estates	IL	60169	Boards/Commissions CDBG	
Anna Newell	Green Initiatives Commission	1900 Hassell Road	Hoffman Estates	IL	60169	Boards/Commissions CDBG	
Rica Cuff	Fire & Police Comm. Chair	2 Woodmar Court	Streamwood	IL	60169	Boards/Commissions CDBG	
Marilyn Lind	Historical Sites Comm. Chair	20B Taft Court	Streamwood	IL	60107	Boards/Commissions CDBG	
George Moser	Economic Dev. Comm. Chair	2500 W. Higgins Road, Ste. 400	Hoffman Estates	IL	60169	Boards/Commissions CDBG	
Ms. Eva Combs	Planning & Zoning Chair	3860 Bernay Lane	Hoffman Estates	IL	60169	Boards/Commissions CDBG	
Mike Cooper	Youth Commission Chair	395 Bode Road	Hoffman Estates	IL	60169	Boards/Commissions CDBG	
Joanmarie Wermes	Utility Comm. Chair	510 Washington Blvd.	Hoffman Estates	IL	60169	Boards/Commissions CDBG	
Pat Barch	Local Historian	550 Briarcliff	Hoffman Estates	IL	60107	Boards/Commissions CDBG	
Mr. Dan Callender	4 th of July Comm. Chair	660 Orange	Hoffman Estates	IL	60169	Boards/Commissions CDBG	
Mr. and Mrs. Gary and Michelle Pilafas		705 Alcoa Lane	Hoffman Estates	IL	60169	Boards/Commissions CDBG	
Ms. Beth Raffety	Celtic Fest Commission Chair	749 Holly Drive	Bartlett	IL	60103	Boards/Commissions CDBG	
Pearl Henderson	Cultural Awareness Chair	770 Evanston Street	Hoffman Estates	IL	60169	Boards/Commissions CDBG	
Mr. Les Montag	Veterans Memorial Comm. Chair	80 West Thacker	Hoffman Estates	IL	60169	Boards/Commissions CDBG	
Bob Podgorski	Environmental Comm. Chair	835 Rosedale	Hoffman Estates	IL	60169	Boards/Commissions CDBG	
Korean Church of Chicago		1500 Algonquin Road	Hoffman Estates	IL	60192	Churches	
Life Changers Int'l Church		2500 Beverly Road	Hoffman Estates	IL	60169	Churches	
Beth Tikvah Congregation		300 Hillcrest Boulevard	Hoffman Estates	IL	60169	Churches	
First Baptist Church of HE		325 Illinois Boulevard	Hoffman Estates	IL	60169	Churches	
Destiny Church		325 Illinois Boulevard	Hoffman Estates	IL	60169	Churches	
Shree Jalaram Mandir		425 Illinois Blvd.	Hoffman Estates	IL	60169	Churches	
Church of the Cross		475 W. Higgins Road	Hoffman Estates	IL	60169	Churches	
Alliance Fellowship Church		665 Grand Canyon	Hoffman Estates	IL	60169	Churches	
Summit View Christian Church		695 Illinois Boulevard	Hoffman Estates	IL	60169	Churches	
St. Hubert Catholic Church		729 Grand Canyon Street	Hoffman Estates	IL	60169	Churches	
Hoffman Estates Development Services		1900 Hassell Road	Hoffman Estates	IL	60169	Department	x
Hoffman Estates Police Department		1900 Hassell Road	Hoffman Estates	IL	60169	Department	x
Hoffman Estates Public Works		1900 Hassell Road	Hoffman Estates	IL	60169	Department	x
Hoffman Estates HHS		1900 Hassell Road	Hoffman Estates	IL	60169	Department	x
Chief Financial Officer	Alexian Brother Behavior Health	1650 Moon Lake Blvd.	Hoffman Estates	IL	60169	Hospitals	
Chief Financial Officer	St. Alexius Medical Center	1555 N. Barrington Road	Hoffman Estates	IL	60169	Hospitals	x
Roy Manning	Re: Evergreen HOA	1190 W. Tamarack Drive	Hoffman Estates	IL	60169	Housing	
Jeremy Quattrochi, c/o Stellar Properties	Re: Canterbury Fields HOA	1269 Bison Trail	Carol Stream	IL	60188	Housing	
Sue Pampano, McGill Mgmt.	Re: Blackberry Creek Townhomes	1314 North Rand Road	Arlington Heights	IL	60004	Housing	
McGill Mgmt.	Re: Beacon Pointe HOA	1314 North Rand Road	Arlington Heights	IL	60004	Housing	
Roy Settler, McGill Management Inc.	Re: Hilldale Green HOA	1314 Rand Road	Arlington Heights	IL	60004	Housing	
Jean Dziedzic	Re: Breton Pointe/Charlemagne HOA	1650 Brittany Lane	Hoffman Estates	IL	60192	Housing	
Shannon Ortiz, ABC Property Managers	Re: The Villas of Casey Farms HOA	1732 W. Wise Road	Schaumburg	IL	60193	Housing	
Lynn O'Halloran	Re: Hilldale Condominiums	1750 N. Manchester Drive	Hoffman Estates	IL	60169	Housing	
Michael Schultz, Assoc. Pres.	Re: Twelve Oaks at Morningside	1800 Huntington Blvd.	Hoffman Estates	IL	60169	Housing	
Karen Mills	Re: Barrington Square Townhomes	1800 Williamsburg Drive	Hoffman Estates	IL	60169	Housing	
Don Howard, President	Re: Haverford Place HOA	1859 Hampshire	Hoffman Estates	IL	60192	Housing	
Norma Bergland	Re: Moon Lake Village Condos	1885 Jennifer Lane	Hoffman Estates	IL	60169	Housing	
Property Manager	Re: Barrington Lakes	2200 Hassell Rd	Hoffman Estates	IL	60169	Housing	
Rachel Baylen	Re: Barrington Square #7 & 8	25 N. Northwest Point Blvd., #330	Elk Grove Village	IL	60007	Housing	
	Lieberman Mgmt. Services	25 Northwest Point Blvd. Suite 330	Elk Grove Village	IL	60007	Housing	
Mary Carpenter, American Comm. Mgmt.	Re: Townhomes of Princeton	3041 Woodcreek Dr. Suite 100	Downers Grove	IL	60515	Housing	
Valerie Hodge, American Comm. Mgmt.	Re: Barrington Square V Condo Assn	3041 Woodcreek Dr. Suite 100	Downers Grove	IL	60515	Housing	
Sheryl Taylor, Vanguard Com. Mgmt.	Barrington Square I Condo Assoc.	50 E. Commerce, Suite 110	Schaumburg	IL	60173	Housing	

Leah, Vanguard Com. Mgmt.	Re: Haverford Place HOA	50 E. Commerce, Suite 110	Schaumburg	IL	60173	Housing
Michael Donnell, Vanguard Com. Mgmt.	Re: Estates of Deer Crossing HOA	50 E. Commerce, Suite 110	Schaumburg	IL	60173	Housing
Greg O'Hara, Vanguard Community Mgmt	Re: Castleford/Hearthstone Townhomes	50 E. Commerce, Suite 110	Schaumburg	IL	60173	Housing
Scott Schlemmel, Hillcrest Prop. Mgmt.	Re: Poplar Creek Clubhomes	55 W. 22 nd Street #310	Lombard	IL	60148	Housing
Val Trif	Re: Salem Ridge Apts.	5515 N. Francisco	Chicago	IL	60625	Housing
Property Manager	Re: Steeple Hill Condominiums	580 Mesa	Hoffman Estates	IL	60169	Housing
Pam Moros, Property Specialists, Inc.	Re: Yorkshire Woods HOA	5999 S. New Wilke Rd., #108	Rolling Meadows	IL	60008	Housing
Linda Ney, Property Specialists, Inc.	Re: Prestwick Place	5999 S. New Wilke Rd., #108	Rolling Meadows	IL	60169	Housing
Melinda Jara, Property Specialists, Inc.	Re: Devonshire Woods Estates	5999 S. New Wilke Rd., #108	Rolling Meadows	IL	60008	Housing
Property Manager	Highland Crossing Condos	700 Knoll Drive	Hoffman Estates	IL	60169	Housing
Dina Nunez	Re: Salem Ridge Apts.	700 Salem Drive #116	Hoffman Estates	IL	60169	Housing
KC Williams	Re: Autumn Chase	725 Bode Circle	Hoffman Estates	IL	60169	Housing
Norma Bergland, NW Property Management	Re: Moon Lake Village Condos	780 Tek Drive	Crystal Lake	IL	60014	Housing
Marshal Kim, Caruso Mgmt.	Re: Spring Mill Townhomes	800 W. Fifth Ave. #110B	Naperville	IL	60563	Housing
Debbie Duffy	Re: Winston Knolls HOA	875 Harrison Lane	Hoffman Estates	IL	60192	Housing
Property Manager	Re: Berkshire of Hoffman Estates	875 Pacific Place	Hoffman Estates	IL	60169	Housing
Matt Web	Re: Village Park of Hoffman Estates	990 Evanston #8	Hoffman Estates	IL	60169	Housing
Evergreen HOA		P.O. Box 3172	Barrington	IL	60010	Housing
Director/Administrator	The Devonshire of Hoffman Estates	1515 Barrington Road	Hoffman Estates	IL	60169	Housing- Senior
Director/Administrator	Alden/Poplar Creek Rehabilitation	1545 Barrington Rd.	Hoffman Estates	IL	60169	Housing- Senior
Director	Emeritus at Hoffman Estates	2150 W. Golf Road	Hoffman Estates	IL	60169	Housing- Senior
Director/Administrator	Poplar Creek Village	2250 W. Golf Road	Hoffman Estates	IL	60169	Housing- Senior
The Honorable Matt Murphy	State Senator - 27 th District	1 E. Northwest Highway, Ste. 109	Palatine	IL	60067	Legislators
The Honorable Fred Crespo	State Representative 44 th District	1014 E. Schaumburg Road	Streamwood	IL	60107	Legislators
The Honorable Matt Murphy	State Senator - 27 th District	108E Capitol Building	Springfield	IL	62706	Legislators
The Honorable Thomas Morrison	State Representative-54 th District	117 East Palatine Road, #106	Palatine	IL	60067	Legislators
The Honorable Michelle Mussman	State Representative-56 th District	15 W. Weathersfield Way	Schaumburg	IL	60193	Legislators
The Honorable Michael Noland	State Senator - 22 nd District	164 Division Street, Suite 412	Elgin	IL	60120	Legislators
The Honorable Michelle Mussman	State Representative-56 th District	227-S Stratton Office Bldg	Springfield	IL	62706	Legislators
The Honorable Thomas Morrison	State Representative-54 th District	234-N Stratton Building	Springfield	IL	62706	Legislators
The Honorable Fred Crespo	State Representative 44 th District	255-S Stratton Building	Springfield	IL	62706	Legislators
The Honorable Michael Noland	State Senator - 22 nd District	307B Capitol Building	Springfield	IL	62706	Legislators
The Honorable Daniel Kotowski	State Senator-28 th District	350 Northwest Highway, Suite 300	Park Ridge	IL	60068	Legislators
The Honorable Dan Kotowski	State Senator-28 th District	M118 Capitol Building	Springfield	IL	62706	Legislators
Brian Townsend, Village Manager	Village of Schaumburg	101 Schaumburg Court	Schaumburg	IL	60193	Municipality x
Director of Administration	Village of Barrington Hills	112 Algonquin Road	Barrington Hills	IL	60010	Municipality x
Village Administrator	Village of East Dundee	120 Barrington Ave.	East Dundee	IL	60118	Municipality x
Village Administrator	Village of Inverness	1400 Baldwin Road	Inverness	IL	60067	Municipality x
City Manager	City of Elgin	150 Dexter Ct	Elgin	IL	60120	Municipality x
Village Manager	Village of Palatine	200 E. Wood Street	Palatine	IL	60067	Municipality x
Village Administrator	Village of South Barrington	30 South Barrington Road	South Barrington	IL	60010	Municipality x
Village Manager	Village of Streamwood	301 E. Irving Park Road	Streamwood	IL	60107	Municipality x
Palatine Township H.S. District 211	Attention: Superintendent	1750 South Roselle Road	Palatine	IL	60067	Other Public Body x
Jennifer Miller, Program Manager	Cook County Department of Planning and De	69 W Washington, Suite 2900	Chicago	IL	60602	Other Public Body x
Deanna Durica	Cook County Department of Public Health	15900 S. Cicero Ave- Building E	Oak Forest	IL	60452	Other Public Body x
Harper College	Attn: President	1200 W. Algonquin Rd.	Palatine	IL	60067	Other Public Body
Director of Branches	Schaumburg Township Library	130 S. Roselle Rd.	Schaumburg	IL	60193	Other Public Body
Schaumburg Township District Library		1550 Hassell Road	Hoffman Estates	IL	60195	Other Public Body
Mr. Gary Buczkowski	Hoffman Estates Park District	1685 W. Higgins Road	Hoffman Estates	IL	60195	Other Public Body
Mr. Dean Bostrom	Hoffman Estates Park District	1685 W. Higgins Road	Hoffman Estates	IL	60195	Other Public Body
Elgin Community College	Attn: President	1700 Spartan Drive	Elgin	IL	60123	Other Public Body

Gail Borden Public Library District		270 North Grove Avenue	Elgin	IL	60120 Other Public Body
Community Unit S.D. 300	Attn: Superintendent	300 Cleveland Ave.	Carpentersville	IL	60110 Other Public Body
Community School District 220	Attention: Superintendent	310 E. James Street	Barrington	IL	60010 Other Public Body
School District U-46	Attn: Superintendent	355 E. Chicago Street	Elgin	IL	60120 Other Public Body
Barrington Area Library		505 N. Northwest Highway	Barrington	IL	60010 Other Public Body
School District 54	Attention: Superintendent	524 E. Schaumburg Road	Schaumburg	IL	60194 Other Public Body
Cook County Forest Preserve Dist.	Attn: General Superintendent	536 North Harlem Ave.	River Forest	IL	60305 Other Public Body
Community Consolidate S.D. 15	Attention: Superintendent	580 N. First Bank Drive	Palatine	IL	60067 Other Public Body
Palatine Public Library District		700 N. Court	Palatine	IL	60067 Other Public Body
Community Development Program Mgr.	Kane County Development Dept.	719 Batavia Avenue	Geneva	IL	60134 Other Public Body
Ms. Maria Brooks		1165 Meadow Lane, Apt. 301	Hoffman Estates	IL	60169 Resident
Patricia Reed		1959 Swindon Place	Hoffman Estates	IL	60169 Resident
Mr. Stu Chapman		2027 Garden Terrace	Hoffman Estates	IL	60169 Resident
Sheila Schwartz		689 Partridge Drive	Hoffman Estates	IL	60169 Resident
Jennifer Hill, Executive Director	Alliance to End Homelessness	4415 Harrison St., Suite 228	Hillside	IL	60162 Social Services
Chief Executive Officer	Kenneth Young Center	1001 Rohlwing Road	Elk Grove Village	IL	60007 Social Services
Executive Director	JOURNEYS- The Road Home	1140 E. Northwest Highway	Palatine	IL	60074 Social Services
Executive Director	Northwest Compass	1300 Northwest Highway	Mt. Prospect	IL	60056 Social Services
Georgeanna Mehr, President	Hoffman Estates Comm. Bank	1375 Palatine Road	Hoffman Estates	IL	60192 Social Services
Executive Director	Shelter, Inc.	1616 N. Arlington Heights Road	Arlington Heights	IL	60005 Social Services
Open Door Clinic		164 Division St. #607	Elgin	IL	60120 Social Services
Robyn Sandys, Executive Director	North West Housing Partnership	1701 E. Woodfield Road Suite 203	Schaumburg	IL	60173 Social Services
Executive Director	Little City Foundation	1760 West Algonquin Road	Palatine	IL	60067 Social Services
CEO	Leyden Family Service - SHARE	1776 Moon Lake Blvd.	Hoffman Estates	IL	60169 Social Services
Director, NW Suburban Senior Services	Catholic Charities	1801 W Central Rd	Arlington Heights	IL	60005 Social Services
President	Clearbrook Center	1835 West Central Road	Arlington Heights	IL	60005 Social Services
Willow Creek Community Care Center		2080 Stonington Ave.	Hoffman Estates	IL	60169 Social Services
Director	Forest View Education Center	2121 G. Goebbert Road	Arlington Heights	IL	60005 Social Services
Executive Director	H.E. Chamber of Commerce	2200 W. Higgins Rd., Ste. 201	Hoffman Estates	IL	60169 Social Services
Chief Operating Officer	Access to Care	2225 Enterprise Dr. - Suite 2507	Westchester	IL	60154 Social Services
Executive Director	Centro de Informacion	2380 Glendale Terrace #8	Hanover Park	IL	60103 Social Services
Home of the Sparrow	Administrative Offices	5342 W. Elm Street	McHenry	IL	60050 Social Services
Executive Director	Children's Advocacy Center	640 Illinois Boulevard	Hoffman Estates	IL	60169 Social Services
Kathy Kohlstedt	Community Resource Center	700 Salem Ave. #120	Hoffman Estates	IL	60169 Social Services
Reg. Vice President, NW Suburban Region	Children's Home & Aid Society of IL	721 S. Quentin Road	Palatine	IL	60067 Social Services
Executive Director	The Bridge Youth & Family Svcs.	721 South Quentin Road	Palatine	IL	60067 Social Services
Northwest Employment & Training Center		723 West Algonquin Road	Arlington Heights	IL	60005 Social Services
Executive Director	WINGS	P. O. Box 95615	Palatine	IL	60095 Social Services
Executive Director	Community Crisis Center	P.O. Box 1390	Elgin	IL	60121 Social Services
Professional Officer	Far NW Suburban United Way	P.O. Box 294	Mount Prospect	IL	60056 Social Services
Debbie Flader		2134 Baldwin Ct.	Hanover Park	IL	60133 Social Services
Anne Marquez	Life Span-Director of Development	PO. Box 1515	Des Plaines	IL	60017 Social Services
Executive Director	Renz Addiction Counseling Center	Two American Way	Elgin	IL	60120 Social Services
Schaumburg Township		1 Illinois Blvd.	Hoffman Estates	IL	60169 Townships
Barrington Township		602 South Hough	Barrington	IL	60010 Townships
Dundee Township	Supervisor	611 E. Main Street #101	East Dundee	IL	60118 Townships
Palatine Township		721 South Quentin	Palatine	IL	60067 Townships
Hanover Township		8N180 Route 59	Bartlett	IL	60103 Townships

PUBLIC HEARING NOTICE
 Public Hearing and Notice of Availability of the
 Community Development Block Grant (CDBG)
 2016 Annual Action Plan: Proposed Use of Funds for
 Program Year 11

The Village of Hoffman Estates seeks citizen input on the CDBG Annual Action Plan for 2016 which is Program Year 2 of the 2015-2019 Consolidated Plan. The plan is a document that identifies the Village's specific strategy to address affordable housing, infrastructure improvements, supportive services, and community development needs of low and moderate income residents. Development of the Annual Action Plan is required of the Village as a recipient of CDBG funds. The CDBG program is a federally funded program intended to develop a viable community, a suitable living environment, and expanded economic opportunities principally for low and moderate income residents of Hoffman Estates.

In addition to \$83,197 in unused funds from prior years' allocations and \$24,997 in anticipated program income, the Village of Hoffman Estates anticipates an allocation of approximately \$247,693 (estimated) in CDBG funds for Fiscal Year 2016/2017, which begins on October 1, 2016. The Action Plan will include the activities the Village proposes to complete with anticipated CDBG funds to benefit persons of low and moderate income persons and will also address the Consolidated Plan objectives.

Prior and Proposed activities include:

SOURCES	
2016/2017 allocation (estimated)	\$247,693
Unexpended funds for private property rehabilitation	\$83,197
Anticipated program income	\$24,997
TOTAL SOURCES (estimated)	\$330,890
USES	
Infrastructure improvements	\$198,490
Public facility infrastructure improvements	\$24,700
Private property rehabilitation	\$58,200
Planning and administration	\$49,500
TOTAL FUNDS BUDGETED	\$330,890

The Village of Hoffman Estates is seeking citizen input for the 2016 Annual Action Plan. A public hearing to obtain citizen comments and suggestions will be held on July 20, at 4:30 p.m. in the Helen Wozniak Council Chambers, Hoffman Estates Municipal Building, 1900 Hassell Road, Hoffman Estates, Illinois. All interested citizens are invited to attend and participate at this meeting.

Copies of the Annual Action Plan will be available beginning July 1, for a review period ending August 1. Copies may be obtained from the Village of Hoffman Estates Planning Division, 1900 Hassell Road, Hoffman Estates, Illinois 60169, or by calling (847)-781-2660.

The Annual Action Plan will be posted on the website at www.hoffmanestates.org/cdbg.

Written comments and suggestions regarding the Annual Action Plan 2016 may also be submitted to the Planning Division, 1900 Hassell Road, Hoffman Estates, IL 60169, emailed to Planning@hoffmanestates.org, or faxed to 847-781-2679 no later than August 1. For additional information you may call the Planning Division at 847-781-2660.

If special accommodations are needed for the July 20, 2016 public hearing, such as the need for a translator, please contact the Planning Division at 847-781-2660.

To be published by Paddock Publications on July 1, 2016.

Published in Daily Herald July 1, 2016 (4445591)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Deer Park, Des Plaines, South Elgin, East Dundee, Elburn, Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Geneva, Gilberts, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Villa, Lake in the Hills, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Mt. Prospect, Mundelein, Palatine, Prospect Heights, Rolling Meadows, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake park, Schaumburg, Sleepy Hollow, St. Charles, Streamwood, Tower Lakes, Vernon Hills, Volo, Wauconda, Wheeling, West Dundee, Wildwood, Sugar Grove, North Aurora, Glenview

County(ies) of Cook, Kane, Lake, McHenry

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the **DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 7150, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published July 1, 2016 in said **DAILY HERALD**.

IN WITNESS WHEREOF, the undersigned, the said **PADDOCK PUBLICATIONS, Inc.**, has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY *Danula Baltz*
 Authorized Agent

Control # 4445591

CDBG PUBLIC HEARING

VILLAGE OF HOFFMAN ESTATES
HELEN WOZNIAK BOARD CHAMBERS
1900 HASSELL ROAD
HOFFMAN ESTATES, IL 60169

MINUTES – JULY 20, 2016

STAFF PRESENT:

Ryan N. Johnson, Development Services Management Analyst
Ashley Monroe, Assistant to the Village Manager
Austin Pollack, Village Intern

OTHERS PRESENT:

Martin McAlpin, Office of Illinois State Senator Laura Murphy (District 28)
Patricia Reed, Village Resident

1. CALL TO ORDER

The Public Hearing for the Village of Hoffman Estates' proposed Community Development Block Grant (CDBG) Annual Action Plan for Program Year 2016 – October 1, 2016 through September 30, 2017 – was called to order at 4:34 p.m. by Ryan Johnson, Management Analyst for the Village of Hoffman Estates.

2. INTRODUCTIONS

Mr. Johnson introduced himself and Ashley Monroe, Assistant to the Village Manager, to the audience.

3. LEGAL NOTICE AND MAILINGS

Mr. Johnson explained that the hearing was publicized via a legal notice in the Daily Herald, posted on the Village website, and letters were sent to approximately 150 organizations and interested individuals.

4. OVERVIEW OF CURRENT PROGRAM PROJECTS

Mr. Johnson summarized the projects previously undertaken by the CDBG program, including street infrastructure and single-family home rehabilitation. Mr. Johnson noted that the Village is on course to fulfil current Annual Action Plan items, with reconstruction of Apache Lane scheduled to begin in September, and repairs to the CAC facility planned for fall completion.

5. OVERVIEW OF CONSOLIDATED PLAN

Mr. Johnson explained that the current Consolidated Plan was finalized in 2015 and includes three objectives: public infrastructure improvements, public facility improvements and single-family housing rehabilitation. Ms. Monroe pointed out that the Plan can be amended at any time within the five-year period if the Village chooses to add to or change Plan objectives. Ms. Monroe also elaborated on the Village's participation in the Cook County HOME Consortium, of which the Village has been a member since 2015.

6. OVERVIEW OF ANNUAL ACTION PLAN

Mr. Johnson shared the proposed projects and the budgeted allocations for each item in the Draft PY 2016 Annual Action Plan.

7. AUDIENCE PARTICIPATION

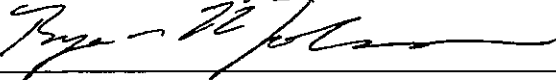
Ms. Reed, a Hoffman Estates Resident, inquired as to the types of infrastructure projects that CDBG funding may be applied. Ms. Monroe stated that street reconstruction, lighting and sidewalk improvement projects in low to moderate income areas can be eligible for funding, among others. Ms. Reed stated that several areas near her residence on Swindon Lane do not have accessible curbs at sidewalk crossings. Ms. Monroe explained that some of these may be privately-owned sidewalks. Mr. Johnson said he would confer with the Village's Transportation and Engineering Department to determine whether there were any Village-owned sidewalks where CDBG funding could be applied for future projects.

Mr. McAlpin, representative for the Office of Illinois State Senator Laura Murphy, stated that he was glad that the Village administers the CDBG program to assist residents in need, and stated that Senator Murphy's office can also be a resource for Village Residents residing within District 28.

8. ADJOURNMENT

Hearing no further comments, the Public Hearing was adjourned at 5:10 p.m.

Minutes transcribed by:



Ryan N. Johnson, Management Analyst
Department of Development Services

PY 2016 Draft Annual Action Plan posted on Village of Hoffman Estates Website from July 1, 2016 to August 1, 2016. Webpage address: www.hoffmanestates.org/cdbg

(Webpage was accessed and this screenshot taken on 7/28/2016)

The screenshot shows a web browser window with the address bar displaying "http://www.hoffmanestates.org/cdbg". The page content includes:

Additional information on this program will be provided in 2016.

2016 Annual Action Plan Available for Comment

[Download the 2016 Draft Annual Action Plan](#)

The Village of Hoffman Estates will hold a public hearing on Wednesday, July 20, 2016 at 4:30 p.m. in the Helen Wozniak Council Chambers, to receive public input on the Community Development Block Grant 2016 Annual Action Plan. The Action Plan provides information on the use of funds by the Village of Hoffman Estates for Program Year 11 (October 1, 2016 through September 30, 2017).

A copy of the draft Annual Action Plan will be available for a 30-day comment period beginning July 1, 2016, from the Village of Hoffman Estates Planning Division or by [downloading it here](#). All interested people are encouraged to submit written comments on this report to the Village of Hoffman Estates, Planning Division, 1900 Hassell Road, Hoffman Estates, Illinois, 60169, no later than August 1, 2016.

Questions about the CDBG program can be directed to [Ryan Johnson](#) at 847-781-2669.

Current CDBG Documents

- [2016 Annual Action Plan \(DRAFT available for comment through August 1, 2016\)](#)
- [2015-2019 Consolidated Plan and 2015-2016 Annual Action Plan](#)
- [2014 Annual Action Plan \(October 1, 2014-September 30, 2015\)](#)
- [2011-2014 Consolidated Plan \(October 1, 2011-September 30, 2015\)](#)
- [2013 Consolidated Annual Performance and Evaluation Report](#)

If you would like to review CDBG documents from 2006-2013, please [contact the Planning Division](#).

Additional Resources

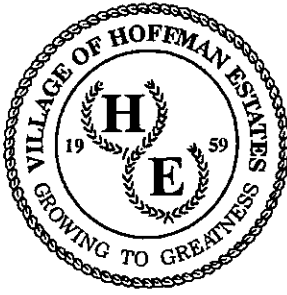
FAIR HOUSING INFORMATION

The Village has a website page dedicated to Fair Housing education, complaints, and concerns. It is located under the main page "Residents" tab or by clicking [HERE](#).

FIRST TIME HOMEBUYER OR VETERAN LOOKING TO BUY?

The Village of Hoffman Estates is not currently offering its own homebuyer programs but the Illinois Housing Development Authority DOES have programs available. Find more information in our [First Time Homebuyer Information Flyer \(PDF\)](#).

The browser's taskbar at the bottom shows the system clock as 4:13 PM on 7/28/2016.



**VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES
*PLANNING DIVISION MONTHLY REPORT***

**SUBMITTED TO: PLANNING, BUILDING & ZONING COMMITTEE
BY: Peter Gugliotta, Director of Planning, Building and Code Enforcement**

August 2016

PLANNING AND ZONING COMMISSION MEETINGS

July 20, 2016 Meeting

- Cancelled due to a lack of agenda items.

August 3, 2016 Meeting

- Cancelled due to a lack of agenda items.

August 17, 2016 Upcoming Meeting

- No petitioners scheduled at this time.

September 7, 2016 Upcoming Meeting

- No petitioners scheduled at this time.

CURRENT ACTIVE PROJECT REVIEWS

- 2354 - 2360 Hassell Rd. Offices – Site Plan amendment for sidewalks, landscaping and other site changes
- 1300 Higgins Road (former gas station) – Site plan for auto repair use (remanded back to PZC)
- Dunkin' Donuts/Baskin Robbins, Huntington Plaza – concept plan for new outlot
- Blackberry Falls II Offices/Barrington Square – Master Sign Plan amendment
- Beacon Point Residential Phase 2 – Site plan and subdivision for single family detached homes
- Barrington Square Animal Hospital – Site Plan and plat for building addition and parking
- Firestone, 1050 N Roselle Rd. – Site plan amendment for curbing, parking lot and lighting changes
- Wendy's, Golf Center – Plat of Easement for watermain
- Level 10, 2495 Pembroke – site plan amendment for parking lot expansion
- Plum Farms, North side of Higgins Rd. at Old Sutton Rd. – Annexation, Amendments to Agreements, text amendments, zoning, concept site plan for mixed use development
- Hoffman Plaza – Site plan amendment for façade changes, new tenants, and other improvements
- 75/85 Golf Road – Plat of Resubdivision
- Enclave Apartments, Salem/Bode – Site Plan amendment for new clubhouse

POTENTIAL UPCOMING PROJECTS

- Airdrie Estates – site plan for new home builder on existing vacant lots
- 2354 Hassell Road Offices – Site Plan amendment for new retail uses
- 1745 N. Barrington (Former TGI Friday's) – site plan amendment for new restaurant
- Poplar Commons Shopping Center – site plan for building and site improvements
- Buffalo Wild Wings – site plan amendment for façade update
- 1295 W Sturbridge – Corner Fence Variation
- Webster Dental, 1475 Glen Lake – site plan for expansion

GENERAL ACTIVITIES

Site Plan Review Process	This Month		This Quarter		Year to Date	
Number of administrative site plan cases completed	2	50% completed	2	50% completed	10	71% completed
Number of PZC site plan cases completed	2	administratively	2	administratively	4	administratively
Annual goal is to complete at least 65% of site plan cases through administrative review process						

Site Plan Review Timing	This Month		This Quarter		Year to Date	
Number of cases processed within 105 days	4	100% completed	4	100% completed	14	100% completed
Annual goal is to complete 100% of cases within 105 days						

Coordinating Planning & Code Efforts	This Month	This Quarter	Year to Date	Year Target
Number of staff coordination meetings held	4	4	29	48

Economic Development Information Items	This Month	This Quarter	Year to Date	Year Target
Number of visithoffman.com listings updated	4	4	23	100% updated within 5 days
Average number of Village signs in rotation on electronic Tollway sign	3	3	3	100% of time at least 2 signs in rotation
New digital signs produced for Tollway sign	5	5	10	6

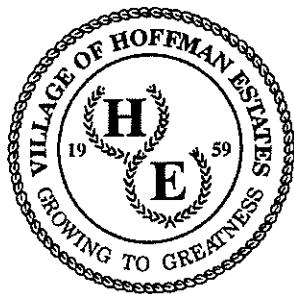
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

- Public Hearing for the Draft Annual Action Plan took place on July 20, 2016. Public comments from this meeting and from the 30-day public comment period have been included in the Draft Plan for Commission review.
- Draft Plan will be brought to Committee for consideration during the August 1, 2016 meeting.
- Final Plan submittal to HUD is due August 15th. Plan will be submitted through Cook County.
- The August issue of the Hoffman Estates Citizen included an article about the hazards of lead paint. An article explaining the Single Family Rehab (SFR) program is slated for the September issue of the Citizen.
- Street reconstruction on Apache Lane is scheduled to begin in early September, with a contribution of approximately \$220,000 drawn from CDBG funds.

This information is for the third quarter of the CDBG program year which runs through June 30, 2016.

CDBG Expenditures and Reporting Ratio	This Month	This Quarter	Year to Date	Current Reporting Ratio
	\$0	\$3,394.64	\$52,715.36	1.51
"Current Reporting Ratio" equals ratio of unspent funds to total allocated funds in program year. Permitted to hold up to 1.5 of yearly allocation.				

Housing Program Goals	This Month	This Quarter	Year to Date	Year Target
Rehabilitation Projects completed	0	1	1	5
Housing & related issues education pieces released	1	1	1	5



**VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES
CODE ENFORCEMENT DIVISION MONTHLY REPORT**

**SUBMITTED TO: PLANNING, BUILDING & ZONING COMMITTEE
BY: Peter Gugliotta, Director of Planning, Building and Code Enforcement** PG

August 2016

GENERAL ACTIVITIES

- On July 1-3, 2016, David Banaszynski Inspected the Northwest Fourthfest.
- On July 3, 2016, David Banaszynski inspected the Lifechangers Church event.
- On July 13, 2016, David Banaszynski, Tony Knuth, Kathleen Kuffer & Alex Zaborowski attended the Illinois Association of Code Enforcement quarterly training session on legal aspects of Code Enforcement in Elgin.
- On July 13, 2016, David Banaszynski was called out to a small fire at 1069 W. Golf Road.
- On July 26, 2016, John Shogren attended the monthly IPIA plumbing inspectors meeting in Aurora.
- Staff is working with the IS Dept. to evaluate opportunities for increasing the use of technology by Code inspectors to increase efficiencies.

END-OF-MONTH SUMMARIES

Due to the timing of the Committee meeting this month, the end-of-month summaries are not available at this time. A follow up report with totals through the end of July will be distributed once available.

ECONOMIC DEVELOPMENT & TOURISM MONTHLY REPORT

AUGUST 2016



General

- Ongoing phone calls and emails with shopping center owners, brokers and property owners.
- Wrote an article featuring a Hoffman Estates shopping center for the monthly Citizen newsletter.
- Updated the Village's available properties database through Location One Information System (LOIS). The properties are updated bi-weekly.
- Designed and developed ads for various online and print publications to promote Hoffman Estates.
- Met with business owners and developers looking for sites in Hoffman Estates.
- Coordinated property management and landlord responsibilities in relation to Das Beer Garden.
- Continued discussions with the Plum Farms team to further their vision and development on the 168 acres at the northwest corner of Rt. 72 and Rt. 59. Began working with the Village's TIF consultant to review documents provided by the developer.
- Updated the Arts Commission website. Coordinated and attended the summer concerts on the Village Green. Sent reminder e-blasts and follow up surveys to the email database.
- Continued the search for a sign company to design and build new gateway signs within the Entertainment District. A recommendation will be brought to the Committee.
- Began planning two events with the Windy City Bulls – one for the Hoffman Estates Chamber of Commerce and one with ICSC Next Gen. These events will be aimed at bringing awareness to the Sears Centre, the Bulls, and the great development happening around that area.
- Met with Commissioner Tim Schneider, the mayor and other staff members to discuss potential uses for the vacant Plote property.
- Attended the:
 - Monthly Membership Committee meeting of the Chamber of Commerce
 - Monthly Arts Commission meeting
 - Monthly Manufacturing Alliance Communities conference call
 - Various Chamber events, including a Multi-Chamber event to promote the WCB
 - Grand opening ribbon cutting of the Barrington Square McDonald's
 - Court unveiling of the Windy City Bulls

Office/Industrial

- Staff visited 7 businesses in 2016, with another 2 more scheduled, as part of the BRE outreach program. Due to this being the third year of the program Staff is beginning to meet with companies again to get a status update. Outreach will continue throughout the year.
- Continued planning a Manufacturer Summit with the SBA to highlight GCAMP and the various manufacturing cultures in Hoffman Estates, Elk Grove Village and Schaumburg. The event will take place on October 27th at the Prairie Arts Center.
- Exhibited at the 2016 Chicago Industrial Properties Development Day where brokers and developers stopped by the booth to see the available properties in Hoffman Estates.
- Several communities in the area are considering forming a business accelerator program to help grow level 2 businesses in the area. Staff has attended several meetings to formulate the partnership but has not committed to anything yet.

Retail

- Working with a shopping center owner to bring a hardware store back to town.
- Continued talks with Sterling Organization regarding potential redevelopment options for Hoffman Plaza within the TIF district. Staff has made progress and is working on an RDA to assist with extraneous development costs of outdated infrastructure.

Tourism

AMITA FITNESS FOR AMERICA - JULY 23, 2016

- Solicited food vendors from Northwest 4th Fest to participate at FFA. Contacted sports clubs and volunteer organizations to increase number of volunteers to staff additional hydration stations. Arranged to have Schaumburg Radio Club stationed at each hydration station and main fest site to radio for any assistance needed along the courses. Provided 65 free registration passes to Glo-Run to H&HS to be used as prizes for participants of Village Fitness Challenge. Solicited donation of large waste receptacle and cardboard trash bins for event. Circulated latest routes and schedules to all businesses in the area of FFA. Circulated race routes and information to all hotels. Arranged pre-event packet pickup at Dick Pond Athletics. Numbers were up on all events this year with Glo-Run doubling in registration size.

2:00 a.m. - Event setup begins

6:30 a.m. - Skate participants arrive

7:30 a.m. - Skate races start

12:00 p.m. - Skate races end

4:00 p.m. - Half marathon/10k/5k participants arrive

5:30 p.m. - Half marathon/10k/5k races start

8:00 p.m. - The Glo-Run participants arrive

9:00 p.m. - Half marathon/10k/5k races end

9:15 p.m. - The Glo-Run starts

11:00 p.m. - The Glo-Run ends

2:00 a.m. - Cleanup ends

Tourism (Cont.)

AMITA FITNESS FOR AMERICA - JULY 23, 2016 (Continued)

- Event day, the Hoffman Estates Fire Department coordinated additional precautionary measures due to excessive heat by providing additional ambulances and equipment to facilitate rescue on course. Police Department staffed road closures for extended hours due to rain delay of running events. Public Works provided hydration/misting tents at festival start/finish areas and out on the route. All hire back hours or equipment rental costs are paid by AMITA – not the Village. Routes were re-worked to exclude forest preserves after the rain delay. Rescue vehicles were deployed to pick up runners still on the course when the rains continued. Glo-Run had to be cancelled and will be rescheduled.

HOCKEY TOURNAMENT - AUGUST 25-28, 2016

- Circulated the lead for 60 rooms (30 double/double rooms at each property) to all Hoffman Estates hotels. Hyatt Place has already been confirmed for 30 rooms. Presented available bids from other Village hotels to event organizer.

SKATE AMERICA, SCA - OCTOBER 21-23, 2016

- Working with event organizer to secure rooms for NBC/press, staff, and overflow. Chicago Marriott Northwest is the official host hotel and already sold out. Provided bids from all hotels. The event is seeking 100 rooms (50 rooms at each property) for October 21-23. Provided contact listings also to assist in creating regional support and awareness of event.

MEDIEVAL TIMES - TOUR GROUP SOLICITATION

- Working with Medieval Times sales teams to solicit tour groups to use Village hotels when coming in to enjoy the castle. Medieval Times is the single largest generator of tour group rooms that we capture in Village hotels.

SEMINOLE SPORTS - HOFFMAN ESTATES PARK DISTRICT - SUMMER YOUTH BASEBALL TOURNAMENTS

- Working with Park District to ensure that all athletic directors booking tournaments which bring teams in any sport will refer the Tourism Office to assist with their housing needs. Seminole Sports brought 10,000 participants for youth baseball tournaments. Some played at Cannon Crossing but were referred to work with MEET Chicago Northwest or Elgin/Fox Valley Convention & Visitors Bureau. All team rooms went to Elgin/Dundee or Schaumburg hotels. The Park District has since circulated our hotel listing to all their athletic directors, along with our restaurant/dining guide.

WINDY CITY BULLS TEAM HOUSING - NOVEMBER 1 - MID-APRIL 2017

- Solicited bids from Barrington Lakes, The Reserve, Village at the Park Apartment, as well as Hawthorne Suites and LaQuinta (rebranding to Country Inn and Suites) to consider housing the Windy City Bulls players during their season from November 1 - mid-April, 2017.
- Participated in conference call with ticket promotions/sales manager to discuss approach to area businesses and help discover regional support opportunities to drive ticket sales.
- Connected Windy City Bulls sales manager to Ala Carte Entertainment and Bear Family Restaurants to create promotions, provided listing to assist in their reaching regional convention bureaus, Chamber, business associations, social agencies, and non-profits. Provided contact for mural artist/Sister City Commission for potential grade school/middle school/high school mural arts program (possible ideas include anti bullying, self-esteem or character counts).

GIGI'S PLAYHOUSE - HUGS & MUGS

- GiGi's is seeking to turn Hugs & Mugs into a vocational training center offering real life training experience to their clients, but are seeking to form a partnership with a food and beverage group that would actually run the coffeehouse, keep the proceeds, but provide that vital training to clients. Staff has reached out to several potential groups including corporate Starbucks and AMITA, with other potential partners in Harper and ECC, Ala Carte Entertainment or Levy. Staff will continue to work to help GiGi's.

MEETINGS/ACTIVITIES

- US Conference of Mayors – Survey on state of tourism in Hoffman Estates.
- Connected Sears Centre Arena to publication opportunity for Sports Events Guidebook, which comes out September 2016.
- Connected Chamber, HECPPA, and Chamber to new Firehouse Subs owner.
- Connected New Firehouse Subs owner to Police Department for grant opportunity for placing AEDs in every squad car.
- Connected Jersey Mike's Subs to Senior Commission for August luncheon.
- Met with Verizon to encourage their acceptance of unique marketing opportunity offered by Sears Centre Arena.
- Connected potential recreational facility development group with Windy City Bulls president to explore synergy.
- Spoke to potential lodging development group hoping to build on the west side in the Entertainment District.
- Spoke to acting general manager regarding upcoming sale of LaQuinta and rebranding to Country Inn and Suites.
- Volunteered at Northwest 4th Fest and announced the parade.



Kevin Kramer, Director of Economic Development



Linda Scheck, Director of Tourism & Business Retention