

**Village of Hoffman Estates**

**PUBLIC WORKS & UTILITIES COMMITTEE  
MEETING MINUTES**

**May 31, 2016**

**I. Roll call**

**Members in Attendance:**

**Trustee Anna Newell, Chairperson  
Trustee Michael Gaeta, Vice Chairperson  
Trustee Gary Pilafas  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Gayle Vandenberg  
Mayor William McLeod**

**Management Team Members  
in Attendance:**

**Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Art Janura, Corp Counsel  
Patti Cross, Asst. Corp Counsel  
Bruce Anderson, CATV Coordinator  
Joe Nebel, Director of Public Works  
Fred Besenhoffer, Director of IS  
Rachel Musiala, Director of Finance  
Mark Koplin, Asst. Vlg. Mgr.-Dev. Services  
Kevin Kramer, Dir. Of Economic Dev.  
Monica Saavedra, Dir. HHS  
Ashley Monroe, Asst. to Village Manager  
Alan Wenderski, Dir. Of Engineering**

The Finance Committee meeting was called to order at 7:07 p.m.

**II. Approval of Minutes – April 25, 2016  
May 9, 2016 (Special Meeting)**

Motion by Trustee Gaeta, seconded by Trustee Pilafas to approve the minutes of the Public Works & Utilities Committee meeting of April 25, 2016. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas to approve the minutes of the Special Public Works & Utilities Committee meeting of May 9, 2016. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Discussion regarding Tree USA recognition.**

An item summary sheet from Joseph Nebel, Ken Gomoll and Kelly Kerr was presented to Committee.

Mr. Nebel commended the Village for its commitment and provided additional commentary on the Emerald Ash Borer clean-up process. Trustee Vandenberg thanked Mr. Nebel and the Public Works staff for their hard work to make this recognition happen.

**2. Request approval of:**

**a. the updated Village Drainage Policy; and**

**b. locations for the 2016 Drainage Improvement Project**

An item summary sheet from Alan Wenderski was presented to Committee.

Mr. Wenderski provided comments on the Village Drainage Policy and further detail on the specific locations for the drainage project.

Motion by Trustee Gaeta, seconded by Trustee Pilafas to a.) approve the updated Village Drainage Policy and b.) approve the locations for the 2016 Drainage Improvement Project. Voice vote taken. All ayes. Motion carried.

**3. Request authorization to waive bidding and purchase two (2) replacement pick-up trucks through Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, IL, in an amount not to exceed \$78,601.00.**

An item summary sheet from Joseph Nebel, Ken Gomoll and Bob Markko was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas to waive bidding and purchase two (2) replacement pick-up trucks through Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, IL, in an amount not to exceed \$78,601.00. Voice vote taken. All ayes. Motion carried.

**4. Request authorization to replace Transportation and Engineering Division vehicle Unit E94 through the Northwest Municipal Conference Suburban Purchasing Cooperative in an amount not to exceed \$32,630.00.**

An item summary sheet from Alan Wenderski and Ryan Johnson was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas to replace Transportation and Engineering Division vehicle Unit E94 through the Northwest Municipal Conference Suburban Purchasing Cooperative in an amount not to exceed \$32,630.00. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

**6. Request acceptance of the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.**

The Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas to accept the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:12 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations  
& Outreach / Office of the Mayor and Board

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Date