

**HOFFMAN ESTATES FIREFIGHTERS PENSION BOARD**

Station 24  
575 Beacon Point  
Hoffman Estates, IL 60192  
847-695-8502

April 11, 2016 at 9:30 am

**MEETING MINUTES**

- I. Call to Order. Meeting called to order at 9:30 am.
- II. Roll Call/Acknowledgement of Guests. Present: Matthew Fijalkowski, Bob Orr, Rachel Musiala, Jimmy Oskroba, Dee Dee Derrig. Also Present: Laura Goodloe, Puchalski Goodloe Marzullo; Bill Yocius, David Vaught, Mitchell Vaught & Taylor; Stan Helgerson, Village Treasurer; A.J. Weber, Lauterbach & Amen.
- III. Public Comment. None.
- IV. Approval of Minutes.
  - 1. Review/approval of minutes. Motion to approve minutes of January 11, 2016 by Rachel Musiala, second by Matt Fijalkowski. All in favor, aye.
- V. Finance Report
  - 1. Review/discussion. February Financial Report reviewed. Motion to approve finance report as provided by Lauterbach and Amen through February by Bob Orr, second Matt Fijalkowski. All in favor, aye.
  - 2. Motion to approve outstanding invoices from December through February as presented made by Bob Orr, second by Rachel Musiala. Roll Call Vote: Bob Orr, aye, Jimmy Oskroba, aye, Matt Fijalkowski, aye, Dee Dee Derrig, aye, Rachel Musiala, aye. All in favor.
- VI. Attorney's Report
- VII. Investment Report

1. Mitchell, Vaught & Taylor's Quarterly Report. The NCPERS Code of Conduct was signed. The new Investment Policy was sent to Springfield. Vanguard Explorer fund has been eliminated and T Rowe Price Small Cap Growth fund replaced it. Charles Schwab letter received and discussed. Attorney Goodloe to review before Board will sign and send back. Motion to accept investment report presented by Mitchell, Vaught & Taylor made by Bob Orr, second by Matt Fijalkowski, all in favor, aye.

#### VIII. Informational Items/Unfinished Business

1. Review/Discussion of Administrative Rules. Duty Coverage Policy drafted to determine when duty coverage is provided for active trustees to attend training. Motion to add Duty Coverage Policy as drafted by President Bob Orr made by Matt Fijalkowski, second by Rachel Musiala. All in favor, aye. Also discussed was Page 60 needs editing as it refers to police department, Attorney Goodloe will correct.
2. Certification of Life letter. Deadline is April 22, everyone has complied except 3 retirees.
3. Status of Trustee Training. Dee Dee Derrig is currently working on her 32 hours. Matt Fijalkowski, Jimmy Oskroba and Rachel Musiala are compliant. Bob Orr is attending an upcoming seminar and will be compliant.
4. Pension Web Site. Working towards getting a page on the Village's Fire Department website.
5. Tony Butler Military Buyback. Have not received anything from Butler yet.
6. Dave Baird/Richard Galloway Pension Conversion. Dave Baird pension conversion in progress, would like it to be retroactive to February 1. Vote to approve conversion request for Dave Baird from disability pension to retirement pension made by Bob Orr, second by Matt Fijalkowski. Roll Call Vote: Bob Orr, aye, Jimmy Oskroba, aye, Matt

Fijalkowski, aye, Dee Dee Derrig, aye, Rachel Musiala, aye. All in favor. Richard Galloway is not eligible to convert because he did not reach the 10 year mark.

7. Status of Retirement/Disability Applications. Tortorella disability application. Three IME reports received. Tortorella's attorney requested to depose one of the doctors, deposition on one of the IME doctors scheduled for June 7.

Taylor Disability, all records minus some records from workers comp attorney have been received, Taylor is in the process of obtaining those records and after receipt of records IMEs will be scheduled.

8. Gerry DuMelle IME. Re-evaluated for annual examination, found to be disabled. Motion to accept Independent Medical Evaluation report deeming Gerry DuMelle continuing to be disabled made by Bob Orr, second by Matt Fijalkowski. All in favor, aye.

#### IX. New Business

1. Dee Dee Derrig Appointment to the Board.
2. James Long Military Buyback. Application received to purchase military time for James Long, served 8 years in the Air Force. Has already transferred payment of \$53,764.01 to purchase 2 full years of military time. Motion to accept Jim Long's purchase of creditable service by changing date of hire from August 14, 1990 to August 14, 1988 with payment received made by Bob Orr, second by Matt Fijalkowski. Roll Call Vote: Bob Orr, aye, Jimmy Oskroba, aye, Matt Fijalkowski, aye, Dee Dee Derrig, aye, Rachel Musiala, aye. All in favor.
3. Brian Duffy Creditable Service Buyback/Resignation. Transferred from another department but has now resigned. No action needed for the buyback since he did not effectuate his portability prior to his resignation and therefore it will not be upheld.
4. 2016 Disability Pensioner Physicals. Hold off until later this year.

5. NCPERS Code of Conduct/Membership. Membership is \$250 a year for the fund and they offer educational opportunities. Motion to join NCEPERS organization for \$250 a year made by Bob Orr, second by Matt Fijalkowski. Roll Call Vote: Bob Orr, aye, Jimmy Oskroba, aye, Matt Fijalkowski, aye, Dee Dee Derrig, aye, Rachel Musiala, aye. All in favor.
6. Pension Participant Informational Seminar. Workshop for members to learn more about their pension and run any numbers needed, retirement benefits, social security, QILDROs, etc. Invitations will be sent to pension members when scheduled. Dates and attendees to be discussed.
7. Board elections. An election was held for active trustee for Matt Fijalkowski's position. Matt Fijalkowski won the election by acclamation.
- X. Adjourn. Motion to adjourn meeting at 11:15 am made by Matt Fijalkowski, second by Bob Orr. All in favor, aye. Meeting adjourned at 11:15 am.

Next meeting scheduled for **July 11, 2016 at 9:30 am.**