

Village of Hoffman Estates

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

March 14, 2016

I. Roll Call

Members in Attendance:

**Gayle Vandenberg, Chairman
Gary Stanton, Vice Chairman
Anna Newell, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

Members Absent:

**Karen Mills, Trustee
Gary Pilafas, Trustee**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Vlg. Mgr. – Dev. Services
Rachel Musiala, Finance Director
Kevin Kramer, Economic Dev. Coord.
Mike Hankey, Director of Transportation
Patrick Seger, Director of HRM
Jeff Jorian, Fire Chief
Fred Besenhoffer, IS Director
Joe Nebel, Dir. Of Public Works
Monica Saavedra, Dir. HHS
Ashley Monroe, Asst. to Village Manager
Austin Pollack, Administration Intern
Bruce Anderson, CATV Coordinator
Ben Gibbs, GM of Sears Centre Arena
Patti Cross, Asst. Corporation Counsel**

The General Administration & Personnel Committee meeting was called to order at 8:07 p.m.

II. Approval of Minutes – February 8, 2016

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the General Administration & Personnel Committee meeting minutes of February 8, 2016. Voice vote taken. Five ayes. Two abstentions (Trustee Mills and Trustee Pilafas). Motion carried.

NEW BUSINESS

1. Discussion regarding Legislative Update.

An item summary sheet by Austin Pollack was presented to Committee.

Mr. Norris provided comments on status of pending state legislation that may impact the Village.

Trustee Gaeta asked Mr. Norris to expound on HB5522.

2. Request acceptance of the Cable TV Monthly Report.

The Cable TV Monthly Report was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of the Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

II. President's Report

III. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Mayor McLeod, to adjourn the meeting at 8:12 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date