

Village of Hoffman Estates

FINANCE COMMITTEE MEETING MINUTES

April 25, 2016

I. Roll Call

Members in Attendance:

**Trustee Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Karen Mills
Trustee Gary Stanton
Trustee Gayle Vandenberg
Mayor William McLeod**

Via Telephonic Attendance:

Trustee Gary Pilafas, Chairperson

**Management Team Members
in Attendance:**

**Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Mark Koplin, Asst. Vlg. Mgr.-Dev. Services
Kevin Kramer, Director of Econ. Dev.
Tom Mackie, Deputy Fire Chief
Ted Bos, Police Chief
Joseph Nebel, Dir. of Public Works
Rachel Musiala, Director of Finance
Bruce Anderson, CATV Coordinator
Fred Besenhoffer, Director of IS
Ashley Monroe, Asst. to Village Manager
Austin Pollack, Admin. Intern
Monica Saavedra, Dir. Of HHS
Bev Romanoff, Clerk
Patti Cross, Asst. Corp Counsel**

The Finance Committee meeting was called to order at 7:05 p.m.

II. Approval of Minutes – March 28, 2016

March 21, 2016 (Special Meeting)

March 14, 2016 (Special Meeting)

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the minutes of the Finance Committee meeting of March 28, 2016. Roll Call vote taken. All ayes. Motion carried.

Motion by Trustee Vandenberg, seconded by Trustee Mills, to approve the minutes of the Special Finance Committee meeting of March 21, 2016. Roll Call vote taken. All ayes. Motion carried.

Motion by Trustee Vandenberg, seconded by Trustee Mills, to approve the minutes of the Special Finance Committee meeting of March 14, 2016. Roll Call vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Request acceptance of the Finance Department Monthly Report.

The Finance Department Monthly Report was presented to Committee.

Trustee Mills noted an increase in the telecommunications tax. Mrs. Musiala responded with information regarding the reason for the increase.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the Finance Department Monthly Report. Roll Call vote taken. All ayes. Motion carried.

2. Request acceptance of Information System Department Monthly Report.

The Information System Department Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to approve the Information System Department Monthly Report. Roll Call vote taken. All ayes. Motion carried.

3. Request acceptance of the Sears Centre Monthly Report.

The Sears Centre Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to accept the Sears Centre Monthly Report. Roll Call vote taken. All ayes. Motion carried.

III. President’s Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 7:08 p.m. Roll Call vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations and Outreach, Office of the Mayor and Board

Date