

**AGENDA**  
**GENERAL ADMINISTRATION & PERSONNEL COMMITTEE**  
**VILLAGE OF HOFFMAN ESTATES**  
**June 13, 2016**

*Immediately Following Planning, Building & Zoning Committee*

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**Members:**    **Gayle Vandenberg, Chairman**  
                  **Gary Stanton, Vice-Chairman**  
                  **Karen Mills, Trustee**  
                  **Anna Newell, Trustee**  
                  **Gary Pilafas, Trustee**  
                  **Michael Gaeta, Trustee**  
                  **Mayor William McLeod**

**I.     Roll Call**

**II.    Approval of Minutes – May 9, 2016**

**NEW BUSINESS**

1.     Discussion regarding Legislative Update.
2.     Request acceptance of Cable TV Monthly Report.
3.     Request acceptance of Human Resources Management Monthly Report.
4.     Request acceptance of Legislative Operations & Outreach Monthly Report.

**III.   President’s Report**

**IV.   Other**

**V.    Items in Review**

**VI.   Adjournment**

**GENERAL ADMINISTRATION & PERSONNEL  
COMMITTEE MEETING MINUTES**

May 9, 2016

**I. Roll Call**

**Members in Attendance:**

**Gayle Vandenberg, Chairman  
Gary Stanton, Vice Chairman  
Karen Mills, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Michael Gaeta, Trustee  
Mayor William D. McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Arthur Janura, Corporation Counsel  
Mark Koplun, Asst. Vlg. Mgr. – Dev. Services  
Mike Hankey, Director of Transportation  
Peter Gugliotta Director of Planning  
Patrick Seger, Director of HRM  
Patricia Cross, Asst. Corporation Counsel  
Ashley Monroe, Asst. to Village Manager  
Austin Pollack, Administration Intern  
Bruce Anderson, CATV Coordinator**

The General Administration & Personnel Committee meeting was called to order at 7:26 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the General Administration & Personnel Committee meeting minutes of April 11, 2016. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Request acceptance of the Cable TV Monthly Report.**

The Cable TV Monthly Report was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

**2. Request acceptance of the Human Resources Management Monthly Report.**

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

- II. President's Report**
- III. Other**
- V. Items in Review**
- VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:27 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date

# **COMMITTEE AGENDA ITEM VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Discussion regarding the Legislative Update

**MEETING DATE:** June 13, 2016

**COMMITTEE:** General Administration & Personnel

**FROM:** James H. Norris, Village Manager

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**PURPOSE:** To provide discussion and status of pending state legislation that may impact the Village of Hoffman Estates.

**DISCUSSION:** Regular session of the General Assembly adjourned on May 31, 2016 and for the second year in a row the legislators and Governor were unable to reach agreement on the State budget. This year, the General Assembly was unable to advance a budget to the Governor. Now, any legislation will require a three-fifths majority vote for approval. This only makes ending the budget impasse that much more difficult. Little has changed since the last legislative update, however, certain bills have been advanced to the Governor for consideration while others have advanced out of their original chamber. The attachments provide the status and summary of these bills.

**ATTACHMENTS:**

- a) Northwest Municipal Conference Legislative Update
- b) Illinois Municipal League Statehouse Briefing



## NWMC LEGISLATIVE UPDATE

June 3, 2016

### *Regular Session Ends without Budget Compromise . . . Again*

Tuesday, May 31 was the scheduled adjournment of the General Assembly's regular session, and for the second straight year the legislature and the Governor were unable to reach a compromise agreement on a balanced budget. On Tuesday, the Senate strongly rejected a House approved appropriation bill ([Senate Bill 2048](#)), which was estimated to be \$7 billion out of balance. Likewise, the House strongly rejected a standalone education appropriation bill ([Senate Bill 2990](#)) that had passed the Senate. This marks a difference from last year, when both the House and the Senate passed fourteen separate appropriation bills only to have the Governor veto all but the K-12 education funding appropriation. This year, the General Assembly has yet to advance a budget to the Governor. As we have previously reported, any legislation will now require a three-fifths majority vote for approval, which will only make ending the budget impasse that much more difficult.

After denouncing a short-term or stopgap budget last week, the Governor reversed course and offered a temporary budget proposal ([House Bill 6585](#)) that includes full K-12 funding ([House Bill 6583](#)). This proposal contains no new revenues and no items from the Governor's Turnaround Agenda. The temporary budget proposal is currently being reviewed by the legislative budget working group.

While it is unlikely that the current version of House Bill 6585 will be the final vehicle for a temporary budget, staff has reviewed the legislation for its impacts on local government. NWMC analysis reveals that House Bill 6585 would divert nearly \$150 million from the Corporate Personal Property Tax Replacement Fund for tax administration, the Illinois Educational Labor Relations Board, Regional School Superintendents, the Property Tax Appeal Board, the State Board of Elections and a host of county offices. In addition, and given the depths of Illinois' budget crisis, it is necessary to reiterate that local government revenues, including the Local Government Distributive Fund (LGDF) and the Motor Fuel Tax, are still "on the table" as a means to close the state's budget gap.

Furthermore, as the July 1 start of the state's fiscal year approaches, inaction by the General Assembly will again put the distribution of certain local revenues at risk. Special legislation to appropriate specific local government revenues that are "subject to appropriation" will again be required, including the Motor Fuel Tax, Use Tax, 9-1-1 fees and gaming revenues. As you may recall, [Senate Bill 2039](#), which restored this funding for the current fiscal year, did not get approved until December 7, 2015, leaving a nearly six month gap in

#### *Continuous Session Continues*

With the lack of an approved state budget in place, the House and Senate again plan to be in session throughout the summer, although with a limited schedule. While the regular session has ended, there is always the potential for bills outside of the budget realm to reemerge during the continuous session.

Again, we urge Conference members to be prepared to respond to NWMC Action Alerts if action to protect local government revenues becomes necessary.

disbursements of these funds. Similarly, pass-through federal funding may be held up without a new appropriation for state fiscal year 2017. It may be prudent to plan a delay in distributions from the state at this point. Distributions from the LGDF and sales tax should continue as these revenue sources are protected by continuing appropriations.

## ***Legislation Pending in the General Assembly***

Below is the status of bills that we have been tracking as of the May 31 adjournment.

### **BILLS ADVANCING FOR THE GOVERNOR'S CONSIDERATION**

#### **HB 1380: PUBLIC LABOR – ATTORNEY FEES**

Rep. Brandon W. Phelps, Rep. Andy Manar

**Synopsis:** The bill was amended in the Senate to provide that any party (rather than any public employer) who obtains a stay of an award issued by an arbitration panel or single arbitrator under the authority of this Section, or any mutually agreed procedures, shall pay all reasonable costs of the proceedings in the reviewing courts, including reasonable attorneys' fees, as determined by the court, in the event the final, unappealable decision of the reviewing courts is adverse to that party (rather than the public employer).

**NWMC Position:** Oppose

**Status:** Passed Senate 38-8-1, House concurred 82-33

#### **HB 4379: LOCAL GOV-TRAVEL EXPENSES**

Rep. David McSweeney, Sen. Thomas Cullerton

**Synopsis:** Creates the Local Government Travel Expense Control Act. Provides that school districts and non-home rule units of local government shall, by resolution or ordinance, regulate travel, meal, and lodging expenses of officers and employees including: (1) the types of official business for which travel, meal, and lodging expenses are allowable; (2) maximum allowable reimbursement for travel, meal, and lodging expenses; and (3) a standardized form for submission of travel, meal, and lodging expenses. Provides that all travel, meal, and lodging expenses may only be approved after specified documentation has been submitted and the expenses are approved by a roll call vote. Prohibits reimbursing entertainment expenses.

**NWMC Position:** Oppose

**Status:** Passed House 113-0, Passed Senate 54-0

#### **HB 5684: PEN CD-IMRF-UNPENSIONABLE PAYMENTS**

Rep. Peter Breen, Sen. Chris Nybo

**Synopsis:** Creates the Local Government Wage Increase Transparency Act. Applies to employees under the Illinois Municipal Retirement Fund (IMRF) who began participation before January 1, 2011 and who are not subject to a collective bargaining agreement. Defines "disclosable payment". Provides that, after an employee has expressed to the employer an intent to retire or withdraw from service, the employer may not pay a disclosable payment to the employee within a specified period before the expected date of retirement or withdrawal without first disclosing certain information about the payment at a public meeting of the governing body of the employer. Includes a home rule pre-emption.

**NWMC Position:** Support original bill, Amendments under review

**Status:** Passed House 100-3, Passed Senate 56-0

#### **SB 2138: SNOW REMOVAL LIABILITY LIMITS**

Sen. Chris Nybo, Rep. Ed Sullivan

**Synopsis:** Creates the Snow Removal Service Liability Limitation Act. Defines "service provider"; "service receiver"; and "snow removal and ice control services contract". Provides that a provision, clause, covenant, or

agreement that is part of or in connection with a snow removal and ice control services contract is against public policy and void if it requires, or has the effect of requiring, a service provider to indemnify, hold harmless, or defend a service receiver in actions for damages arising from the acts or omissions of the service receiver or the service receiver's agents or employees. Contains applicability language. Provides that the Act does not affect any immunities or affirmative defenses arising under other law. Effective immediately. Senate Amendment No. 4, which exempt public roads and public bodies from the Act, has been adopted.

**NWMC Position:** No Position on bill as amended

**Status:** Passed House 116-0, Senate concurred 58-0

### **SB 2186: SCH CD – ZONING COMPLIANCE**

*Sen. Pamela J. Althoff, Rep. Michael W. Tryon*

**Synopsis:** Senate Amendment No. 1 amends the Illinois Municipal Code. In exercising the powers under this Division with respect to public school districts, a municipality shall act in a reasonable manner that neither regulates educational activities, such as school curricula, administration, and staff, nor frustrates a school district's statutory duties. In processing zoning applications from public school districts, a municipality shall make reasonable efforts to streamline the zoning application and review process for the school board and minimize the administrative burdens involved in the zoning review process. A school district is subject to and its school board must comply with any valid local government zoning ordinance or resolution that applies where the pertinent part of the building, structure, or site owned by the school district is located. House Committee Amendment No. 1 provides that a unit of local government must streamline the zoning application and review process for a public school district by reducing application fees and other costs associated with a school district project to the greatest extent practicable and reflective of actual cost (in the engrossed bill, only to the greatest extent practicable).

**Legislative Committee Recommendation:** Oppose

**Status:** Passed House 111-0, Senate concurred 59-0

### **SB 2227: STATE MANDATES ACT-REPORTS**

*Sen. Linda Holmes, Rep. Stephanie A. Kifowit*

**Synopsis:** Amends the State Mandates Act. Provides that the Department of Commerce and Economic Opportunity shall submit a bi-yearly review and report on mandates (beginning in 2019) detailing the nature and scope of each existing State mandate enacted the previous two years and another review and report every 10 years (beginning in 2017) on all effective mandates. Effective immediately.

**NWMC Position:** Support

**Status:** Passed Senate 53-0, Passed House 117-0

### **SB 2261: IMPOUND VEHICLE-ADMIN FEE**

*Sen. William R. Haine, Rep. Michael J. Zalewski*

**Synopsis:** Removes authority for a county or municipality to impose fees for impounding a vehicle for unauthorized parking in a disabled person parking spot, parking in certain specified locations, or parking on a designated snow or tow route. Provides that if an administrative hearing officer finds that a county or municipality that impounds a vehicle exceeded its authority under the Illinois Vehicle Code (rather than the administrative hearing officer finding no probable cause for vehicle impoundment), the county or municipality shall be liable to the registered owner or lessee of the vehicle for the cost of storage fees and reasonable attorney's fees. Removes limitation on regulation of fees by home rule unit. Provides that a vehicle owner, or his or her authorized agent or automobile insurer, may bring a claim against a company or person who willfully and materially violates the Section concerning solicitations at accident or disablement scenes and a court may award the prevailing party reasonable attorney's fees, costs, and expenses (rather than a vehicle owner bringing a claim against a commercial vehicle safety relocater). Removes provision requiring the final invoice (rather than the final estimate or invoice) a commercial vehicle safety relocater provides upon demand to a vehicle owner or

operator of a relocated damaged or disabled vehicle to accurately record in writing all items set forth in the Section concerning disclosures to vehicle owners or operations.

**NWMC Position:** Oppose

**Status:** Passed House 116-0, Senate concurred 58-0

**SB 2531: NON PROFIT ECONOMIC DEV**

Sen. Kimberly A. Lightford, Rep. Emanuel Chris Welch

**Synopsis:** Amends the General Not For Profit Corporation Act of 1986. Provides that when an economic development council receives public money, its board shall include members of a labor council that represents employees in the construction trades, employees in the public and private sector, and persons from minority groups. Senate Committee Amendment No. 1 replaces everything after the enacting clause with provisions similar to the introduced bill. Includes women within the scope of the term minority. Removes definition the term "public money". Defines the term "economic development corporation" and makes the bill applicable to those entities rather than to economic development councils.

**NWMC Position:** Oppose

**Status:** Passed Senate 35-18, Passed House 66-48

**SB 2600: ECONOMIC DEVELOP PROJECT AREA**

Sen. William Delgado, Rep. Emanuel Chris Welch

**Synopsis:** Amends the Economic Development Project Area Tax Increment Allocation Act of 1995. Provides that when a commission is created under the Act and receives any public funds or public monies, the board shall include at least 2 members of a labor council or labor councils and at least 2 members from 2 separate minority groups. Further provides that the labor council and minority group members shall be full commission members and shall not be compensated. Defines terms.

**NWMC Position:** Oppose

**Status:** Passed Senate 33-18, Passed House 64-51

**SB 2964: PREV WAGE BONA FIDE LABOR ORG**

Sen. Don Harmon, Rep. Jay Hoffman

**Synopsis:** Amends the Prevailing Wage Act. Provides that the prevailing wage shall not be less than the rate that prevails for similar work performed under collective bargaining agreements in the locality provided that the agreements cover at least 30% of the workers. Provides that, if bargaining agreements do not exist in the locality, the Department of Labor shall ascertain the prevailing wage to be paid under the Act. Applies to public works performed without a written contract. Requires that the Department publish prevailing wages schedules on its website.

**NWMC Position:** Oppose

**Status:** Passed Senate 38-17, Passed House 72-40-2

**BILLS THAT HAVE ADVANCED OUT OF ORIGINAL CHAMBER**

**HB 696: PROPERTY TAX FREEZE – NON-HOME RULE**

Rep. Jack Franks, Sen. John J. Cullerton

**Synopsis:** Amends the Property Tax Code. Provides that, beginning with the 2015 levy year, the Property Tax Extension Limitation Law applies to all non-home rule taxing districts. Provides that, beginning with the 2015 levy year, the extension limitation under the Property Tax Extension Limitation Law is 0% or the rate of increase approved by the voters. Requires implementation without reimbursement.

**NWMC Position:** Oppose

**Status:** Re-referred to Senate Assignments



## **HB 5522: OPEN MEETINGS-POSTING RECORDS**

Rep. Jeanne M. Ives, Sen. Martin A. Sandoval

**Synopsis:** Amends the Open Meetings Act. Requires a unit of local government or school district with an operating budget of \$1 million or more to maintain an Internet website and post to that website, for the current calendar or fiscal year, the following information: (1) information about elected and appointed officials; (2) notice of and materials prepared for meetings; (3) procedures for requesting information from the unit of local government or school district; (4) annual budget; (5) ordinances; (6) procedures to apply for building permits and zoning variances; (7) financial reports and audits; (8) information concerning employee compensation; (9) contracts with lobbying firms; (10) taxes and fees imposed by the unit of local government or school district; (11) rules governing the award of contracts; (12) bids and contracts worth \$25,000 or more; (13) a debt disclosure report; and (14) public notices. Provides that any citizen who is a resident of the unit of local government or school district may bring a mandamus or injunction action to compel the unit of local government or school district to comply with the Internet posting requirements. Limits home rule powers. Amends the State Mandates Act to require implementation without reimbursement. Amends the Freedom of Information Act. Provides for a statutory exemption for any electronic copy of a record or information maintained on specified websites. Amends the Department of Central Management Services Law of the Civil Administrative Code of Illinois to make conforming changes. Amends the Notice By Publication Act. Provides that whenever an officer of a court, unit of local government, or school district is required to provide notice by publication in a newspaper, publishing website address to the document will be sufficient. Effective immediately.

**NWMC Position:** Oppose

**Status:** Referred to Senate Assignments

## **SB 550: LEAD TESTING**

Sen. Heather A. Steans, Rep. Sonya M. Harper

**Synopsis:** Amends the Department of Public Health Act. Provides that by June 30, 2018 the Department of Public Health shall adopt specified rules concerning identifying lead service lines and plumbing in schools that pose a lead hazard and mitigating such lead hazards. Amends the Environmental Protection Act. Adds provisions concerning lead in drinking water prevention. Defines terms. Provides that prior to December 31, 2019, schools shall collect and the owner or operator of a community water supply shall analyze for lead a first-draw sample from representative sources of potable water located at each school within the community water supply distribution system. Provides that within 180 days of the effective date that the owner or operator of a community water supply shall develop and submit to the Department of Public Health a plan to compile a comprehensive inventory of all lead service lines within the community water supply distribution system including privately owned lead service lines. Provides that on or before April 15 of each year, the owner or operator of a community water supply shall submit to the Department of Public Health an inventory of all known lead service lines within its community water supply distribution system. Provides that beginning January 1, 2017, when conducting routine inspections of community water supplies as required under this Act, the Illinois Environmental Protection Agency may conduct a specified audit. Contains provisions concerning notification requirements for owners or operators of community water supplies. Contains provisions concerning source origination community water systems. Adds sampling and replacement of lead pipes and fixtures in schools to the purposes of the Water Pollution Control Program. Makes a conforming change in provisions concerning regulations and priorities. Makes other changes. Effective immediately.

**NWMC Position:** Monitor

**Status:** Passed Senate 48-5

**SB 2195: MINIMUM MANNING ARBITRATION CLARIFICATION**

*Sen. Pamela J. Althoff, Rep. Jack D. Franks*

**Synopsis:** Amends the Illinois Public Labor Relations Act. Provides that the analysis applied by arbitrators when ruling on proposals to add, modify, or remove firefighter manning language in a bargaining agreement shall not be changed in any way as a result of the changes made by the passage of Public Act 98-1151.

**NWMC Position:** Support

**Status:** Referred to House Rules Committee

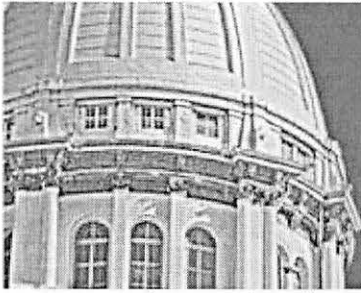
**SB 2270: LOCAL GOV-AUDITORS**

*Sen. Steve Stadelman, Rep. Jehan Gordon-Booth*

**Synopsis:** Amends the Governmental Account Audit Act. Provides that units of local government (including school districts and public colleges and universities) shall limit contracts or appointments with auditors to 5 years and shall competitively bid auditor contracts or appointments. Provides that a unit of local government may not contract with or appoint an auditor or auditing firm who has done any audit of the unit of local government in the previous 5 fiscal years unless an auditing firm practices audit partner rotation. Allows the Comptroller to waive the limitation on the same auditor or auditing firm in certain circumstances. Amends the Counties Code, the Illinois Municipal Code, the Park District Code, the School Code, the Board of Higher Education Act, and the Public Community College Act making conforming changes.

**NWMC Position:** Oppose

**Status:** Assigned to House Counties & Townships Committee, Final Action Deadline Extended to June 30, 2016



# Illinois Municipal League Statehouse Briefing

Insider information from the Illinois Municipal League

May 30, 2016

The House and Senate worked through Friday, May 27 and returned to Springfield on Sunday afternoon. Both chambers are in today (Memorial Day) and are expected to work through the scheduled adjournment date of May 31.

This *Statehouse Briefing* is intended to provide an update concerning legislative developments that occurred last week. We will provide a general summary of the 2016 spring legislative session later this week.

What little hope existed for a bipartisan budget agreement was cast aside as talks broke down last week. The futility was punctuated on Wednesday, May 25, when House Democrats put 63 votes on a spending plan sponsored by Majority Leader Currie (D-Chicago) that exceeded available revenues by \$7 billion ([SB 2048](#)).

Wednesday's vote raised the ire of House Republicans for the manner in which it was conducted. Legislators were provided scant time to review the 500-page bill, floor debate was cut off abruptly and a request to verify the vote went unheeded as the House quickly gavelled the day's session to conclusion.

Following the vote, House Republicans held a press conference to decry both the spending plan and a consideration and approval process they deemed unfair.

Perhaps in reaction to these criticisms, the House held a second and more deliberative debate on SB 2048 on Thursday, May 26, followed by a second vote. The spending plan had 60 supporters during this second vote and was sent to the Senate. The lesser number of votes compared to the previous day reflected the absence of some legislators.

While the votes were playing out, the Rauner administration indicated its intent to veto the out-of-balance spending plan. This intent was reiterated in the days following House passage of SB 2048.

The Governor met with the legislative leaders on Friday, May 27. Both Speaker Madigan and President J. Cullerton conveyed that the parties appeared too far apart to reach an agreement by May 31. President J. Cullerton suggested a short-term budget to get through the election. Believing that a comprehensive budget deal was within reach, Governor Rauner rejected any short-term solution that might jeopardize a more permanent solution. The proposal was also rejected by Speaker Madigan.

A second meeting between the Governor and leaders was held on Sunday. Following the meeting, Speaker Madigan indicated the bipartisan working groups would continue to meet, but that his members are prepared to remain in continuous session over the summer.

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The aforementioned working groups charged with finding areas of agreement on the budget and economic reforms are reportedly laboring on despite the gloomy outlook for a budget agreement. Two session days remain until both chambers require a supermajority vote to approve a budget. Time remains for an agreement, but a cooperative spirit may have already left the building with an eye toward the November election.

As of this writing, the Senate was contemplating whether or not to pass the House-approved budget and send it to the Governor for an anticipated veto. Look for our 2016 spring session summary later this week for an update on the budget situation.

### **Governor Vetoes Chicago Public Safety Pension Legislation**

On Friday, May 27, the Governor vetoed SB 777 (Senator J. Cullerton, D-Chicago/Representative Currie, D-Chicago). This bill would have amended the Chicago Police and Chicago Firefighter Articles of the Illinois Pension Code to reduce the amount for the City of Chicago's required annual contribution to each fund from 2016 through 2020. Had it been enacted into law, the new funding target would have been 90% of the total actuarial liabilities by year 2055 (instead of 2040). The bill would have also changed the actuarial cost method to "entry age normal." Another provision would have authorized pension funding from any proceeds received from the operation of a Chicago casino. The bill also included a mechanism to enforce funding through mandamus.

The veto touched off a harsh war of words between the Rauner administration and Chicago Mayor's Office.

In his veto message, the Governor criticized the legislation as allowing Chicago to pay less than the actuarially required amount to meet funding obligations. According to the Governor, this policy of underfunding would add \$18.6 billion to the overall cost of Chicago's public safety pension funds through 2055. Mayor Emanuel sought to lay the responsibility for any resultant property tax increase on the Governor.

On Monday, the Senate voted 39-19 to override the Governor's veto and a motion to attempt an override in the House has been filed.

The IML has been working diligently to obtain public safety pension cost relief this session. To that end, we introduced SB 2775 (Senator Althoff, R-McHenry) earlier this spring to pursue changes intended to ease the financial burden that public safety pensions impose on municipalities. Although our bill did not advance, we have continued to discuss the need for pension cost relief with the Governor's Office and the offices of legislative leaders. These discussions have occurred as recently as the past several days.

### **New Amendment for Lead Testing Legislation**

An amendment was been filed to SB 550 (Senator Steans, D-Chicago) that provides for the testing of lead in drinking water in virtually all elementary schools. Senate Amendment #3 would impose testing costs on the water supplier. IML opposes this legislation and believes more information is required to fully comprehend the scope of the issue before the General Assembly moves to impose another unfunded mandate.

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Proponents of the legislation intend to have the Senate approve the legislation prior to the May 31 deadline and send it over to the House. Stakeholders will continue to work on the legislation over the summer. The IML is involved in the stakeholder group and will continue to represent cities, villages and towns as this issue develops.

### **Senate Approves School Funding Plans**

On Friday, May 27, the Senate approved two bills intended to modify the current school aid formula.

HB 813 (Senator J. Cullerton, D-Chicago/Representative Gabel, D-Evanston) would alter the state education funding formula by making additional revenues available for districts in need through "equity grants." The bill also includes a "hold harmless" clause intended to guarantee that no school district would lose money under the new formula for three years. Additionally, the bill would authorize the City of Chicago to increase property taxes by \$175 million for purposes of funding pension obligations for Chicago teachers. The legislation would also require the state to begin paying the "normal cost" into the Chicago teachers' pension fund. The bill was approved by a vote of 31-19-3. HB 813 is currently in the House awaiting a possible vote to concur with the Senate amendment.

A second school funding plan pursued by Senator Lightford (D-Westchester) was also approved by the Senate that same day. Under Senate Amendment #1 to HB 3190, the state would utilize a new "evidence-based" model within a four-tiered system to funnel additional funding to districts in need beginning with the 2017-2018 school year. HB 3190 was approved by the Senate with a vote of 31-18-8. The bill is presently in the House awaiting a possible vote to concur with the Senate amendment.

The prospect that one of these two bills will pass the House remains uncertain.

### **Enterprise Zone Legislation Amended**

The IML has been supportive of SB 571 (Senator Koehler, D-Peoria/Representative Gordon-Booth, D-Peoria) since it was initially introduced in the Senate and passed over to the House. The Senate-approved bill proposed to amend the Illinois Enterprise Zone Act to make two changes. The first provision would eliminate a 6-month gap between the expiration of a zone and the recertification of said zone. The second provision would allow for Enterprise Zones scheduled to expire on or after January 1, 2017, to begin the application process 3 years (instead of 2) prior to the year in which the Zone expires.

On Sunday, May 29, the House Revenue and Finance Committee approved an amendment that altered the provisions of the bill. House Amendment #2 would provide that only Enterprise Zones certified in calendar year 2016 would be effective on the date of certification. In 2017 and thereafter, Enterprise Zones would take effect on January 1 of the first calendar year after the Department's certification. The provision allowing for an additional year for an existing Zone to apply for recertification was removed.

### **IML Tracked Bills**

A list of bills that affect or are of interest to municipalities is available on our legislative website. These bills are searchable by number or by issue category. Another great way to track bills of interest is by downloading our legislative app. If you do not yet have the app, it is available for iTunes and Android users. If you have questions or information about any of our tracked bills, please contact the IML staff member through the e-mail link available within the digital bill page and app, or e-mail us at [IMLLegislation@iml.org](mailto:IMLLegislation@iml.org).

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# VILLAGE OF HOFFMAN ESTATES

## Memo

To: Jim Norris  
From: Bruce Anderson  
Regarding: Cable TV Report  
Date: June 8, 2016

### **Citizen Segments**

This month the Citizen covers: Summer Sounds on the Green, Arbor Day, Sister Cities 20<sup>th</sup> Anniversary, Citizens Police Academy, Little Free Library, Ready Set Wear It, Take a Vet Fishing, Arts Reception and Health & Human Services Activities.

### Citizen Segments and Programs in development:

Transition Summit  
Northwest Fourth Fest  
Orchestra & Choral Concerts  
Memorial Day  
Fishing Derby  
VA Grand Opening  
Summer Sounds Concerts  
Library Mural Painting

### **Transitions for Disabled People**

The Housing Summit for people with disabilities is air as a series presented by the Commission for Disabled Citizens. Summit one aired last month, summit two airs this month, etc.

### **Concerts**

HEHS Jazz and Arts Fest and Spring Orchestra Pops Concerts are airing.

We will be taping Summer Sounds Concerts.

### **Complaints/Inquiries**

There were four inquiries last month: two unbundled cables, a billing complaint and an uncompleted repair. There are two inquiries outstanding.



# HOFFMAN ESTATES

DEPARTMENT OF HUMAN RESOURCES MANAGEMENT

## HUMAN RESOURCES MANAGEMENT DEPARTMENT

### Monthly Report

May 2016

#### Staffing Activity

New Starts: 13 – Management Assistant/Analyst  
Summer Seasonal (8)  
Admin Staff Assistant  
Engineering Intern (3)

Separations: 3 – PT ASO I  
Cable TV Assistant  
Police Officer

Transfers: 0

Retirees: 1 – Police Sergeant

Promotions: 0

Reclassifications: 0

Change in Status: 1 – PT to FT Civil Engineer

Staffing:	Full Time Employees	332 budgeted	328 current
	Part Time Employees	68 budgeted	61 current
	Temporary Employees	0 budgeted	0 current
	Seasonal Employees	17 budgeted	9 current
	Paid Interns	6 budgeted	6 current

#### Month & Year-to-Date Activity:

9 Seasonals with	10 for year
0 Promotions with	5 for year
3 Separations with	13 for year
1 Retirements with	5 for year
0 Transfer with	1 for year

## **Recruitment Activity**

**Administrative Staff Asst. (2 PT openings) – Public Works**  
Posting date: 04/08/2016. 369 applications received. The position was posted on the Village website and social media and the Indeed jobsite. Candidate applications were reviewed by the Public Works Interview Team. Fifteen candidates were chosen for skills testing. Nine candidates advanced to interviews. Two were offered the position and accepted. One started in May and the second will start in June.

**Code Enforcement Intern – Development Services/Code**  
Posted on 04/16/2016. The position was posted on the Village website and social media. The position was also posted on 15 community college and 4 year university jobsites. Applications are being forwarded to the interview team for review as they are received. Two candidates from the Harper College Code Enforcement program were interviewed. Both were offered the position but were not able to successfully complete the pre-employment screening process. The recruitment remains open.

**Summer Seasonals (10) – Public Works Dept.**  
Posted 03/11/2016. 14 applications received. The positions were posted on the Village website and social media, and with several local community colleges and universities. Applications were also sent to seasonals that have worked for the Village in the past. Applications were forwarded to the Assistant Public Works Director as received. Interviews were held for new candidates. Six returning Seasonals and four new candidates have been offered positions. Nine started in May and one will start in June.

**Engineering Intern (3) – Development Services**  
Posted 01/29/2016. 66 applications received. The position was posted on the Village website and social media, and on 15 university job centers. Applications are being reviewed by the Village Engineer as they are received. Interviews have been scheduled. All three positions have been filled and the interns started May 9 and 11.

**Management Assistant/Analyst – Public Works**  
Posted 02/26/2016. The position was posted on the Village website, ILCMA/IAMMA website, APWA website, ELGL website, PublicSalary, Indeed, NIU MPA program and Village social media. Candidate applications were reviewed by the Public Works Director. Seven candidates were chosen for skills testing and interview. Interviews were held April 18<sup>th</sup> – 22<sup>nd</sup>. An offer was made to one candidate. He accepted and started May 9th.



## **Labor/Management Relations**

**Contract Status:**                   **Police** (Metropolitan Alliance of Police - MAP Chapter 96) – Contract (Jan. 1, 2013 - December 31, 2015). A successor agreement is in process, with tentative agreement to be formalized in June.

**Fire** (International Association of Firefighters - Local 2061) – Contract (January 1, 2012 – December 31, 2017).

**Public Works** (International Brotherhood of Teamsters, Local 700) – Contract (Jan. 1, 2016 – Dec. 31, 2019).

**Police Sergeants** (Metropolitan Alliance of Police – MAP-97) Contract (Jan. 1, 2014 – December 31, 2016).

## **Grievances**

Two (2) grievances filed by the International Association of Firefighters Local 2061 against the Village.

## **Personnel/Benefits/Employee Services**

- As Chair of the IPBC, the Director of HRM participated in the IPBC Executive Board meeting.
- As staff liaison to the Celtic Fest Commission, the Director of HRM attended the monthly meeting.
- Director of HRM and Assistant to the HRM Director attended IPELRA training on claims management.
- Director of HRM and Assistant to the HRM Director participated in NPELRA online bargaining training.
- Assistant to the HRM Director participated in Wellness Committee meetings.
- Director of HRM participated in Management Team meetings.
- HRM hosted and attended training on IMRF program.

## **Risk Management/Safety/Loss Control**

- Continued to facilitate the proper handling of all open workers' compensation claims.
- Conducted a mandatory random Federal Department of Transportation drug and alcohol test. There was no positive result.

- Conducted a mandatory follow-up DOT drug and alcohol test.
- Conducted meetings with staff related to a high exposure workers' compensation claims.
- Attended an IPELRA training on claims management.
- Attended an IMRF workshop.
- Met with HR staff to discuss the implementation of a comprehensive training program.
- Assembled and distributed information related to a FOIA request.
- Coordinated the administration of several litigated liability claims being handled by the Village's third party claims administrator.
- Met with staff to discuss an ADA issue.
- Continue to provide consultation related to risk management issues related to the Sears Centre.
- Provided continual written updates to appropriate management staff related to the status of several open workers' compensation claims.
- Investigated and brought to conclusion several liability claims made against the Village.



**Patrick J. Seger**  
Director of Human Resources Management

# HUMAN RESOURCES MANAGEMENT

## MONTHLY STAFFING REPORT

### MAY 2016

#### **RECRUITMENTS**

**POSITION TITLE:** Summer Seasonals (10)  
**DEPARTMENT:** Public Works  
**DATE POSTED:** 03/11/2016  
**AD DEADLINE:** 04/22/2016  
**APPLICATIONS REC'D:** 14 applications received to date.  
**STATUS:** The positions were posted on the Village website and social media, and with several local community colleges and universities. Applications were also sent to seasonals that have worked for the Village in the past. Applications were forwarded to the Assistant Public Works Director as received. Interviews were held for new candidates. Six returning Seasonals and four new candidates have been offered positions. Nine started in May and one will start in June.

**POSITION TITLE:** Summer Code Enforcement Intern  
**DEPARTMENT:** Dev. Services Dept./Code  
**DATE POSTED:** 04/16/2015  
**AD DEADLINE:** Until filled  
**APPLICATIONS REC'D:** 9 applications received to date.  
**STATUS:** The position was posted on the Village website and social media. The position was also posted on 15 community college and 4 year university jobsites. Applications are being forwarded to the interview team for review as they are received. Two candidates from the Harper College Code Enforcement program were interviewed. Both were offered the position but were not able to successfully complete the pre-employment screening process. The recruitment remains open.

**POSITION TITLE:** Administrative Staff Assistant (2 PT openings)  
**DEPARTMENT:** Public Works Department  
**DATE POSTED:** 04/08/2016  
**AD DEADLINE:** 04/22/2016  
**APPLICATIONS REC'D:** 369 applications received.  
**STATUS:** The position was posted on the Village website and social media and the Indeed jobsite. Candidate applications were reviewed by the Public Works Interview Team. Fifteen candidates were chosen for skills testing. Nine candidates advanced to interviews. Two were offered the position and accepted. One started in May and the second will start in June.

## **NEW STARTS**

**POSITION TITLE:** Management Assistant/Analyst  
**DEPARTMENT:** Public Works Department  
**DATE POSTED:** 02/26/2016  
**AD DEADLINE:** 03/18/2016  
**APPLICATIONS REC'D:** 148 applications received  
**STATUS:** The position was posted on the Village website, ILCMA/IAMMA website, APWA website, ELGL website, PublicSalary, Indeed, NIU MPA program and Village social media. Candidate applications were reviewed by the Public Works Director. Seven candidates were chosen for skills testing and interview. Interviews were held April 18<sup>th</sup> – 22<sup>nd</sup>. An offer was made to one candidate. He accepted and started May 9th.

**POSITION TITLE:** Seasonals (10)  
**DEPARTMENT:** Public Works  
**DATE POSTED:** 03/11/2016  
**AD DEADLINE:** 04/22/2016  
**APPLICATIONS REC'D:** 14 applications received to date.  
**STATUS:** The positions were posted on the Village website and social media, and with several local community colleges and universities. Applications were also sent to seasonals that have worked for the Village in the past. Applications were forwarded to the Assistant Public Works Director as received. Interviews were held for new candidates. Six returning Seasonals and four new candidates have been offered positions. Nine started in May and one will start in June.

**POSITION TITLE:** Administrative Staff Assistant (2 PT openings)  
**DEPARTMENT:** Public Works Department  
**DATE POSTED:** 04/08/2016  
**AD DEADLINE:** 04/22/2016  
**APPLICATIONS REC'D:** 369 applications received.  
**STATUS:** The position was posted on the Village website and social media and the Indeed jobsite. Candidate applications were reviewed by the Public Works Interview Team. Fifteen candidates were chosen for skills testing. Nine candidates advanced to interviews. Two were offered the position and accepted. One started in May and the second will start in June.

**POSITION TITLE:** Engineering Intern (3)  
**DEPARTMENT:** Development Services  
**DATE POSTED:** 01/29/2016  
**AD DEADLINE:** 04/01/2016  
**APPLICATIONS REC'D:** 66 applications received  
**STATUS:** The position was posted on the Village website and social media, and on 15 university job centers. Applications are being reviewed by the Village Engineer as they are received. Interviews have been scheduled. All three positions have been filled and the interns started May 9 and 11.

## SUMMARY OF EMPLOYMENT ACTIVITY MAY 2016

	<u>Total Number</u>	<u>Position</u>
New Starts	13	Management Analyst PW Summer Seasonal (8) Admin Staff Assistant Engineering Intern (3)
Separations	3	PT ASO I Cable TV Assistant Police Officer
Promotions	0	
Upgrades	0	
Downgrades	0	
Transfers	0	
Retirements	1	Police Sergeant
Reclassifications	0	
Change in Status	1	PT to FT Civil Engineer

### ANTICIPATED ACTIVITY NEXT MONTH

	<u>Total Number</u>	<u>Position</u>
New Starts	3	PW Summer Seasonal Admin Staff Assistant Code Enforcement Intern
Separations	0	
Promotions	1	PW Supervisor to Asst. Director
Transfers	0	
Reclassifications	0	
Change in Status	0	
Retirements	1	Asst. PW Director
New Positions	0	
Eliminated Positions	0	

### 2016 EMPLOYEE COUNT

	<u>Budgeted</u>	<u>Actual</u>
FULL TIME EMPLOYEES	332	328
PART TIME EMPLOYEES	68	61
TEMPORARY EMPLOYEES	0	0
SEASONAL EMPLOYEES	17	9
INTERNS (PAID)	6	6
<b>TOTAL</b>	<b>423</b>	<b>404</b>

**Total Vacancies:**

**Full Time**

**Budgeted – Posted            0**

**Budgeted - Not Posted    6            Police Officer (5)  
Police Sergeant**

**TOTAL FULL TIME        6**

**Part Time**

**Budgeted – Posted            1            Admin Staff Asst (PW)**

**Budgeted-Not Posted        3            Clinic Nurse (2)  
Customer Service Rep**

**TOTAL PART TIME        4**

**RECRUITMENT ACTIVITY**

	<b><u>Month</u></b>	<b><u>Year To Date</u></b>
<b>Full Time – Response to Recruitments</b>	<b>0</b>	<b>738</b>
<b>Part Time – Response to Recruitments</b>	<b>0</b>	<b>390</b>
<b>Seasonal Applicants</b>	<b>6</b>	<b>86</b>
<b>Unsolicited Applications/Walk-Ins</b>	<b>4</b>	<b>16</b>
<b>TOTAL</b>	<b>10</b>	<b>1,230</b>

**HUMAN RESOURCES MANAGEMENT  
EMPLOYMENT ACTIVITY  
MAY 2016**

**NEW HIRES**

<b><u>Name</u></b>	<b><u>Date of Hire</u></b>	<b><u>Position</u></b>	<b><u>Replacement for</u></b>
Aaron Howe	05/09/2016	Management Assistant	Beth Skowronski
Edrian Punzalan	05/09/2016	Engineering Intern	N/A
Nicole Lechowicz	05/11/2016	Engineering Intern	N/A
Zaeem Raza	05/11/2016	Engineering Intern	N/A
Daniel Hardt	05/17/2016	PW Seasonal	N/A
Kyle Bartos	05/23/2016	PW Seasonal	N/A
David Baureis	05/23/2016	PW Seasonal	N/A
Austin Kasper	05/23/2016	PW Seasonal	N/A

Joseph Notarnicola	05/23/2016	PW Seasonal	N/A
Keagan Cornier	05/23/2016	PW Seasonal	N/A
Michael Baureis	05/23/2016	PW Seasonal	N/A
Alice Nunez	05/31/2016	Admin Staff Asst.	Barb Victor
Kyle Cornier	05/23/2016	PW Seasonal	N/A

**SEPARATIONS**

<u>Name</u>	<u>Termination Date</u>	<u>Position</u>	<u>Reason</u>
Vincent Scaccianoce	05/03/2016	Police Sergeant	Retired
John Fitzgerald	05/06/2016	Police Officer	Terminated
Kyle Smith	05/13/2016	Cable TV Assistant	Resigned

**PROMOTIONS**

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

**TRANSFERS**

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

**CHANGE IN STATUS**

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
Greg Burkey	05/16/2016	PT Civil Engineer	FT Civil Engineer

**CANCELLATIONS**

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

**UNPAID INTERNSHIPS/ADDITIONAL ACTIVITY**

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Reason</u>
Garrett O'Keefe	05/16/2016	Unpaid Police Intern	Beginning of internship
Kayla Schaeffer	05/16/2016	Unpaid Police Intern	Beginning of internship
Raffaele DePinto	05/16/2016	Unpaid Police Intern	Beginning of internship

**ADDITIONAL MONTHLY REPORT INFORMATION  
MAY 2016**

# Anniversaries	<u>3</u>
# Interviews conducted during month	<u>10</u>
#Orientations conducted during month	<u>16</u>

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 05/31/2016

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
97	804	Forestry	(Dept)	1	100.0%	0	0	1	100%	1	0	175,893.60	121,135.73	54,757.87	175,893.60	100.0%
97	8	Public Works	(Sub-Loc)	1	100.0%	0	0	1	100%	1	0	175,893.60	121,135.73	54,757.87	175,893.60	100.0%
97	01	Village of Hoffman Estates	(Loc)	1	100.0%	0	0	1	100%	1	0	175,893.60	121,135.73	54,757.87	175,893.60	100.0%
Totals for 1997 Claims:				1	100.0%	0	0	1	100%	1	0	175,893.60	121,135.73	54,757.87	175,893.60	100.0%
00	102	Planning	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	1	Community Development	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	206	Customer Service	(Dept)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	2	Finance	(Sub-Loc)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	250	PPO Payments	(Dept)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	25	PPO Payments	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	300	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	193.50	193.50		193.50	0.1%
00	301	Fire Suppression	(Dept)	12	21.4%	6	3	3	25%	0	12	7,922.89	95,074.64		95,074.64	30.7%
00	303	Emergency Medical Service	(Dept)	7	12.5%	5	1	1	14%	0	7	2,302.35	16,116.43		16,116.43	5.2%
00	3	Fire	(Sub-Loc)	20	35.7%	11	5	4	20%	0	20	5,569.23	111,384.57		111,384.57	36.0%
00	400	Manager's Office	(Dept)	1	1.8%	0	1	0	0%	0	1	4,452.45	4,452.45		4,452.45	1.4%
00	401	Cable TV	(Dept)	1	1.8%	1	0	0	0%	0	1	260.40	260.40		260.40	0.1%
00	402	Boards & Commissions	(Dept)	1	1.8%	1	0	0	0%	0	1	413.43	413.43		413.43	0.1%
00	4	General Government	(Sub-Loc)	3	5.4%	2	1	0	0%	0	3	1,708.76	5,126.28		5,126.28	1.7%
00	600	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	6	Human Resources Manage	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	700	Patrol	(Dept)	16	28.6%	13	1	2	13%	0	16	1,761.71	28,187.36		28,187.36	9.1%
00	704	Traffic	(Dept)	1	1.8%	1	0	0	0%	0	1	1,159.40	1,159.40		1,159.40	0.4%
00	7	Police	(Sub-Loc)	17	30.4%	14	1	2	12%	0	17	1,726.28	29,346.76		29,346.76	9.5%
00	801	Water & Sewer	(Dept)	4	7.1%	2	2	0	0%	0	4	733.76	2,935.02		2,935.02	0.9%
00	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	1,411.10	1,411.10		1,411.10	0.5%
00	804	Forestry	(Dept)	5	8.9%	5	0	0	0%	0	5	565.72	2,828.60		2,828.60	0.9%
00	805	Clerical	(Dept)	1	1.8%	1	0	0	0%	0	1	452.50	452.50		452.50	0.1%
00	8	Public Works	(Sub-Loc)	11	19.6%	8	3	0	0%	0	11	693.38	7,627.22		7,627.22	2.5%
00	9	Information Systems	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	168.50	168.50		168.50	0.1%



**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 05/31/2016

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
00	01	Village of Hoffman Estates (Loc)		56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
Totals for 2000 Claims:				56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
01	300	Administration (Dept)		2	3.1%	1	1	0	0%	0	2	538.72	1,077.44		1,077.44	0.1%
01	301	Fire Suppression (Dept)		8	12.3%	3	3	2	25%	0	8	35,023.68	280,189.41		280,189.41	23.7%
01	303	Emergency Medical Service (Dept)		7	10.8%	2	1	4	57%	0	7	38,418.72	268,931.02		268,931.02	22.7%
01	304	ESDA (Dept)		1	1.5%	1	0	0	0%	0	1	425.39	425.39		425.39	0.0%
01	3	Fire (Sub-Loc)		18	27.7%	7	5	6	33%	0	18	30,590.18	550,623.26		550,623.26	46.5%
01	400	Manager's Office (Dept)		1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	4	General Government (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	505	Immunization (Dept)		1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	5	Health & Human Services (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	700	Patrol (Dept)		20	30.8%	11	2	7	35%	0	20	10,615.24	212,304.82		212,304.82	17.9%
01	702	Crime Prevention (Dept)		1	1.5%	1	0	0	0%	0	1	5,663.17	5,663.17		5,663.17	0.5%
01	704	Traffic (Dept)		3	4.6%	1	0	2	67%	0	3	2,887.00	8,660.99		8,660.99	0.7%
01	707	Records (Dept)		4	6.2%	1	0	3	75%	0	4	14,372.31	57,489.25		57,489.25	4.9%
01	7	Police (Sub-Loc)		28	43.1%	14	2	12	43%	0	28	10,147.08	284,118.23		284,118.23	24.0%
01	800	Streets (Dept)		5	7.7%	3	1	1	20%	0	5	48,719.89	243,599.47		243,599.47	20.6%
01	801	Water & Sewer (Dept)		4	6.2%	2	1	1	25%	0	4	24,096.40	96,385.58		96,385.58	8.1%
01	802	Building & Grounds (Dept)		3	4.6%	3	0	0	0%	0	3	422.63	1,267.88		1,267.88	0.1%
01	803	Equipment & Supply (Dept)		1	1.5%	1	0	0	0%	0	1	210.60	210.60		210.60	0.0%
01	804	Forestry (Dept)		3	4.6%	2	1	0	0%	0	3	1,150.17	3,450.50		3,450.50	0.3%
01	8	Public Works (Sub-Loc)		16	24.6%	11	3	2	13%	0	16	21,557.13	344,914.03		344,914.03	29.1%
01	9	Information Systems (Sub-Loc)		1	1.5%	1	0	0	0%	0	1	301.50	301.50		301.50	0.0%
01	01	Village of Hoffman Estates (Loc)		65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
Totals for 2001 Claims:				65	100.0%	35	10	20	31%	0	65	18,226.51	1,184,723.33		1,184,723.33	100.0%
02	102	Planning (Dept)		1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	1	Community Development (Sub-Loc)		1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	301	Fire Suppression (Dept)		5	13.2%	1	2	2	40%	0	5	11,335.45	56,677.26		56,677.26	7.6%
02	303	Emergency Medical Service (Dept)		8	21.1%	4	3	1	13%	0	8	7,441.19	59,529.50		59,529.50	8.0%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 05/31/2016

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
02	306	Technical Rescue	(Dept)	1	2.6%	0	1	0	0%	0	1	5,830.00	5,830.00		5,830.00	0.8%
02	3	Fire	(Sub-Loc)	14	36.8%	5	6	3	21%	0	14	8,716.91	122,036.76		122,036.76	16.3%
02	700	Patrol	(Dept)	11	28.9%	5	0	6	55%	0	11	24,662.45	271,286.95		271,286.95	36.3%
02	704	Traffic	(Dept)	1	2.6%	0	0	1	100%	0	1	310,828.16	310,828.16		310,828.16	41.6%
02	706	Communication	(Dept)	1	2.6%	1	0	0	0%	0	1	1,777.50	1,777.50		1,777.50	0.2%
02	7	Police	(Sub-Loc)	13	34.2%	6	0	7	54%	0	13	44,914.82	583,892.61		583,892.61	78.2%
02	800	Streets	(Dept)	5	13.2%	4	1	0	0%	0	5	1,511.20	7,556.00		7,556.00	1.0%
02	801	Water & Sewer	(Dept)	2	5.3%	0	2	0	0%	0	2	1,227.90	2,455.80		2,455.80	0.3%
02	803	Equipment & Supply	(Dept)	1	2.6%	1	0	0	0%	0	1	281.70	281.70		281.70	0.0%
02	804	Forestry	(Dept)	2	5.3%	2	0	0	0%	0	2	642.60	1,285.20		1,285.20	0.2%
02	8	Public Works	(Sub-Loc)	10	26.3%	7	3	0	0%	0	10	1,157.87	11,578.70		11,578.70	1.6%
02	01	Village of Hoffman Estates	(Loc)	38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
<b>Totals for 2002 Claims:</b>				<b>38</b>	<b>100.0%</b>	<b>18</b>	<b>10</b>	<b>10</b>	<b>26%</b>	<b>0</b>	<b>38</b>	<b>19,643.20</b>	<b>746,441.59</b>		<b>746,441.59</b>	<b>100.0%</b>
03	301	Fire Suppression	(Dept)	5	14.3%	2	1	2	40%	0	5	25,542.01	127,710.07		127,710.07	31.2%
03	303	Emergency Medical Service	(Dept)	12	34.3%	9	1	2	17%	0	12	15,553.15	186,637.80		186,637.80	45.7%
03	305	Underwater Rescue	(Dept)	1	2.9%	1	0	0	0%	0	1	785.49	785.49		785.49	0.2%
03	3	Fire	(Sub-Loc)	18	51.4%	12	2	4	22%	0	18	17,507.41	315,133.36		315,133.36	77.1%
03	700	Patrol	(Dept)	7	20.0%	5	1	1	14%	0	7	1,467.76	10,274.35		10,274.35	2.5%
03	701	Investigations	(Dept)	1	2.9%	0	0	1	100%	0	1	79,722.54	79,722.54		79,722.54	19.5%
03	704	Traffic	(Dept)	3	8.6%	1	2	0	0%	0	3	88.33	265.00		265.00	0.1%
03	7	Police	(Sub-Loc)	11	31.4%	6	3	2	18%	0	11	8,205.63	90,261.89		90,261.89	22.1%
03	801	Water & Sewer	(Dept)	3	8.6%	3	0	0	0%	0	3	699.33	2,098.00		2,098.00	0.5%
03	802	Building & Grounds	(Dept)	2	5.7%	2	0	0	0%	0	2	477.00	954.00		954.00	0.2%
03	803	Equipment & Supply	(Dept)	1	2.9%	1	0	0	0%	0	1	310.50	310.50		310.50	0.1%
03	8	Public Works	(Sub-Loc)	6	17.1%	6	0	0	0%	0	6	560.42	3,362.50		3,362.50	0.8%
03	01	Village of Hoffman Estates	(Loc)	35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
<b>Totals for 2003 Claims:</b>				<b>35</b>	<b>100.0%</b>	<b>24</b>	<b>5</b>	<b>6</b>	<b>17%</b>	<b>0</b>	<b>35</b>	<b>11,678.79</b>	<b>408,757.75</b>		<b>408,757.75</b>	<b>100.0%</b>
04	201	Water Billing	(Dept)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%
04	2	Finance	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 05/31/2016

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
04	301	Fire Suppression	(Dept)	10	20.8%	6	2	2	20%	0	10	4,666.25	46,662.48		46,662.48	4.4%
04	303	Emergency Medical Service	(Dept)	11	22.9%	7	4	0	0%	0	11	12,225.62	134,481.79		134,481.79	12.7%
04	3	Fire	(Sub-Loc)	21	43.8%	13	6	2	10%	0	21	8,625.92	181,144.27		181,144.27	17.1%
04	504	Health Screening	(Dept)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	5	Health & Human Services	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	600	Administration	(Dept)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	6	Human Resources Manage	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	700	Patrol	(Dept)	16	33.3%	12	0	4	25%	0	16	41,219.86	659,517.75		659,517.75	62.4%
04	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	137.84	275.68		275.68	0.0%
04	7	Police	(Sub-Loc)	18	37.5%	14	0	4	22%	0	18	36,655.19	659,793.43		659,793.43	62.5%
04	800	Streets	(Dept)	3	6.3%	1	0	2	67%	0	3	43,878.25	131,634.74		131,634.74	12.5%
04	801	Water & Sewer	(Dept)	1	2.1%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
04	803	Equipment & Supply	(Dept)	1	2.1%	0	0	1	100%	0	1	81,422.11	81,422.11		81,422.11	7.7%
04	804	Forestry	(Dept)	1	2.1%	1	0	0	0%	0	1	481.50	481.50		481.50	0.0%
04	8	Public Works	(Sub-Loc)	6	12.5%	3	0	3	50%	0	6	35,589.73	213,538.35		213,538.35	20.2%
04	01	Village of Hoffman Estates	(Loc)	48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
		Totals for 2004 Claims:		48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
05	301	Fire Suppression	(Dept)	6	11.3%	4	2	0	0%	0	6	1,012.80	6,076.77		6,076.77	2.0%
05	303	Emergency Medical Service	(Dept)	20	37.7%	12	5	3	15%	0	20	12,979.04	259,580.79		259,580.79	83.9%
05	3	Fire	(Sub-Loc)	26	49.1%	16	7	3	12%	0	26	10,217.60	265,657.56		265,657.56	85.9%
05	504	Health Screening	(Dept)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	5	Health & Human Services	(Sub-Loc)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	700	Patrol	(Dept)	7	13.2%	5	1	1	14%	0	7	3,015.10	21,105.71		21,105.71	6.8%
05	701	Investigations	(Dept)	1	1.9%	1	0	0	0%	0	1	297.00	297.00		297.00	0.1%
05	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	1,186.85	1,186.85		1,186.85	0.4%
05	707	Records	(Dept)	1	1.9%	0	0	1	100%	0	1	10,253.45	10,253.45		10,253.45	3.3%
05	7	Police	(Sub-Loc)	10	18.9%	7	1	2	20%	0	10	3,284.30	32,843.01		32,843.01	10.6%
05	800	Streets	(Dept)	4	7.5%	4	0	0	0%	0	4	627.99	2,511.94		2,511.94	0.8%
05	801	Water & Sewer	(Dept)	5	9.4%	5	0	0	0%	0	5	1,066.50	5,332.50		5,332.50	1.7%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 05/31/2016

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
05	802	Building & Grounds	(Dept)	1	1.9%	1	0	0	0%	0	1	437.00	437.00		437.00	0.1%
05	803	Equipment & Supply	(Dept)	2	3.8%	2	0	0	0%	0	2	697.05	1,394.10		1,394.10	0.5%
05	804	Forestry	(Dept)	4	7.5%	3	1	0	0%	0	4	259.88	1,039.50		1,039.50	0.3%
05	8	Public Works	(Sub-Loc)	16	30.2%	15	1	0	0%	0	16	669.69	10,715.04		10,715.04	3.5%
05	01	Village of Hoffman Estates	(Loc)	53	100.0%	39	9	5	9%	0	53	5,837.74	309,400.11		309,400.11	100.0%
<b>Totals for 2005 Claims:</b>				<b>53</b>	<b>100.0%</b>	<b>39</b>	<b>9</b>	<b>5</b>	<b>9%</b>	<b>0</b>	<b>53</b>	<b>5,837.74</b>	<b>309,400.11</b>		<b>309,400.11</b>	<b>100.0%</b>
06	201	Water Billing	(Dept)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	2	Finance	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	301	Fire Suppression	(Dept)	9	16.1%	5	2	2	22%	0	9	38,029.36	342,264.26		342,264.26	31.5%
06	303	Emergency Medical Service	(Dept)	14	25.0%	7	3	4	29%	0	14	39,335.55	550,697.76		550,697.76	50.8%
06	3	Fire	(Sub-Loc)	23	41.1%	12	5	6	26%	0	23	38,824.44	892,962.02		892,962.02	82.3%
06	700	Patrol	(Dept)	17	30.4%	11	3	3	18%	0	17	3,949.26	67,137.34		67,137.34	6.2%
06	701	Investigations	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
06	703	Tactical	(Dept)	4	7.1%	3	1	0	0%	0	4	2,311.32	9,245.26		9,245.26	0.9%
06	704	Traffic	(Dept)	2	3.6%	2	0	0	0%	0	2	3,850.97	7,701.94		7,701.94	0.7%
06	707	Records	(Dept)	1	1.8%	0	0	1	100%	0	1	25,046.89	25,046.89		25,046.89	2.3%
06	7	Police	(Sub-Loc)	25	44.6%	17	4	4	16%	0	25	4,365.26	109,131.43		109,131.43	10.1%
06	800	Streets	(Dept)	1	1.8%	1	0	0	0%	0	1	4,201.51	4,201.51		4,201.51	0.4%
06	801	Water & Sewer	(Dept)	2	3.6%	1	1	0	0%	0	2	112.50	225.00		225.00	0.0%
06	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	70,689.99	70,689.99		70,689.99	6.5%
06	804	Forestry	(Dept)	3	5.4%	3	0	0	0%	0	3	2,038.90	6,116.71		6,116.71	0.6%
06	8	Public Works	(Sub-Loc)	7	12.5%	5	2	0	0%	0	7	11,604.74	81,233.21		81,233.21	7.5%
06	01	Village of Hoffman Estates	(Loc)	56	100.0%	34	12	10	18%	0	56	19,372.39	1,084,854.03		1,084,854.03	100.0%
<b>Totals for 2006 Claims:</b>				<b>56</b>	<b>100.0%</b>	<b>34</b>	<b>12</b>	<b>10</b>	<b>18%</b>	<b>0</b>	<b>56</b>	<b>19,372.39</b>	<b>1,084,854.03</b>		<b>1,084,854.03</b>	<b>100.0%</b>
07	301	Fire Suppression	(Dept)	9	18.8%	7	0	2	22%	0	9	42,805.36	385,248.23		385,248.23	50.9%
07	303	Emergency Medical Service	(Dept)	7	14.6%	6	0	1	14%	0	7	2,644.72	18,513.01		18,513.01	2.4%
07	3	Fire	(Sub-Loc)	16	33.3%	13	0	3	19%	0	16	25,235.08	403,761.24		403,761.24	53.3%
07	600	Administration	(Dept)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
07	6	Human Resources Manage	(Sub-Loc)	1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 05/31/2016

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
07	700	Patrol	(Dept)	10	20.8%	6	2	2	20%	0	10	17,411.53	174,115.28		174,115.28	23.0%
07	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	356.16	712.31		712.31	0.1%
07	704	Traffic	(Dept)	4	8.3%	2	1	1	25%	0	4	4,376.80	17,507.19		17,507.19	2.3%
07	7	Police	(Sub-Loc)	16	33.3%	10	3	3	19%	0	16	12,020.92	192,334.78		192,334.78	25.4%
07	800	Streets	(Dept)	3	6.3%	2	0	1	33%	0	3	8,294.56	24,883.69		24,883.69	3.3%
07	801	Water & Sewer	(Dept)	4	8.3%	4	0	0	0%	0	4	1,093.37	4,373.47		4,373.47	0.6%
07	802	Building & Grounds	(Dept)	1	2.1%	1	0	0	0%	0	1	743.84	743.84		743.84	0.1%
07	803	Equipment & Supply	(Dept)	3	6.3%	3	0	0	0%	0	3	1,148.10	3,444.30		3,444.30	0.5%
07	804	Forestry	(Dept)	4	8.3%	3	0	1	25%	0	4	31,828.77	127,315.08		127,315.08	16.8%
07	8	Public Works	(Sub-Loc)	15	31.3%	13	0	2	13%	0	15	10,717.36	160,760.38		160,760.38	21.2%
07	01	Village of Hoffman Estates	(Loc)	48	100.0%	36	4	8	17%	0	48	15,767.84	756,856.40		756,856.40	100.0%
Totals for 2007 Claims:				48	100.0%	36	4	8	17%	0	48	15,767.84	756,856.40		756,856.40	100.0%
08	200	Accounting	(Dept)	1	1.6%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
08	206	Customer Service	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	2	Finance	(Sub-Loc)	2	3.1%	1	1	0	0%	0	2	0.00	0.00		0.00	0.0%
08	300	Administration	(Dept)	1	1.6%	1	0	0	0%	0	1	3,466.28	3,466.28		3,466.28	0.7%
08	301	Fire Suppression	(Dept)	14	21.9%	11	2	1	7%	0	14	1,747.67	24,467.38		24,467.38	4.8%
08	303	Emergency Medical Service	(Dept)	22	34.4%	17	2	3	14%	0	22	10,444.02	229,768.34		229,768.34	44.8%
08	3	Fire	(Sub-Loc)	37	57.8%	29	4	4	11%	0	37	6,964.92	257,702.00		257,702.00	50.2%
08	400	Manager's Office	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	4	General Government	(Sub-Loc)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	700	Patrol	(Dept)	7	10.9%	4	0	3	43%	0	7	8,533.91	59,737.37		59,737.37	11.6%
08	701	Investigations	(Dept)	1	1.6%	0	0	1	100%	0	1	80,561.35	80,561.35		80,561.35	15.7%
08	703	Tactical	(Dept)	2	3.1%	2	0	0	0%	0	2	953.81	1,907.61		1,907.61	0.4%
08	704	Traffic	(Dept)	1	1.6%	0	1	0	0%	0	1	8,049.19	8,049.19		8,049.19	1.6%
08	705	Canine	(Dept)	1	1.6%	1	0	0	0%	0	1	5,940.13	5,940.13		5,940.13	1.2%
08	7	Police	(Sub-Loc)	12	18.8%	7	1	4	33%	0	12	13,016.30	156,195.65		156,195.65	30.4%
08	800	Streets	(Dept)	5	7.8%	4	1	0	0%	0	5	661.38	3,306.90		3,306.90	0.6%
08	801	Water & Sewer	(Dept)	5	7.8%	4	1	0	0%	0	5	410.40	2,052.00		2,052.00	0.4%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 05/31/2016

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
08	804	Forestry	(Dept)	2	3.1%	1	0	1	50%	0	2	46,969.21	93,938.41		93,938.41	18.3%
08	8	Public Works	(Sub-Loc)	12	18.8%	9	2	1	8%	0	12	8,274.78	99,297.31		99,297.31	19.3%
08	01	Village of Hoffman Estates	(Loc)	64	100.0%	46	9	9	14%	0	64	8,018.67	513,194.96		513,194.96	100.0%
<b>Totals for 2008 Claims:</b>				<b>64</b>	<b>100.0%</b>	<b>46</b>	<b>9</b>	<b>9</b>	<b>14%</b>	<b>0</b>	<b>64</b>	<b>8,018.67</b>	<b>513,194.96</b>		<b>513,194.96</b>	<b>100.0%</b>
09	300	Administration	(Dept)	2	3.8%	1	1	0	0%	0	2	7,601.49	15,202.97		15,202.97	2.1%
09	301	Fire Suppression	(Dept)	14	26.4%	11	3	0	0%	0	14	4,642.64	64,996.99		64,996.99	9.1%
09	303	Emergency Medical Service	(Dept)	20	37.7%	13	4	3	15%	0	20	17,948.22	358,964.35		358,964.35	50.5%
09	3	Fire	(Sub-Loc)	36	67.9%	25	8	3	8%	0	36	12,199.01	439,164.31		439,164.31	61.7%
09	600	Administration	(Dept)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.7%
09	6	Human Resources Manage	(Sub-Loc)	1	1.9%	0	0	1	100%	0	1	19,350.10	19,350.10		19,350.10	2.7%
09	700	Patrol	(Dept)	8	15.1%	2	2	4	50%	1	7	19,745.41	148,592.67	9,370.64	157,963.31	22.2%
09	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	2,457.38	2,457.38		2,457.38	0.3%
09	707	Records	(Dept)	1	1.9%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
09	7	Police	(Sub-Loc)	10	18.9%	4	2	4	40%	1	9	16,042.07	151,050.05	9,370.64	160,420.69	22.5%
09	800	Streets	(Dept)	1	1.9%	0	0	1	100%	0	1	85,580.51	85,580.51		85,580.51	12.0%
09	801	Water & Sewer	(Dept)	2	3.8%	2	0	0	0%	0	2	592.65	1,185.30		1,185.30	0.2%
09	803	Equipment & Supply	(Dept)	1	1.9%	0	1	0	0%	0	1	4,634.90	4,634.90		4,634.90	0.7%
09	804	Forestry	(Dept)	2	3.8%	2	0	0	0%	0	2	551.70	1,103.40		1,103.40	0.2%
09	8	Public Works	(Sub-Loc)	6	11.3%	4	1	1	17%	0	6	15,417.35	92,504.11		92,504.11	13.0%
09	01	Village of Hoffman Estates	(Loc)	53	100.0%	33	11	9	17%	1	52	13,423.38	702,068.57	9,370.64	711,439.21	100.0%
<b>Totals for 2009 Claims:</b>				<b>53</b>	<b>100.0%</b>	<b>33</b>	<b>11</b>	<b>9</b>	<b>17%</b>	<b>1</b>	<b>52</b>	<b>13,423.38</b>	<b>702,068.57</b>	<b>9,370.64</b>	<b>711,439.21</b>	<b>100.0%</b>
10	200	Accounting	(Dept)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.6%
10	2	Finance	(Sub-Loc)	2	4.8%	0	1	1	50%	0	2	21,935.31	43,870.61		43,870.61	7.6%
10	250	PPO Payments	(Dept)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.4%
10	25	PPO Payments	(Sub-Loc)	1	2.4%	1	0	0	0%	0	1	25,802.19	25,802.19		25,802.19	4.4%
10	301	Fire Suppression	(Dept)	8	19.0%	3	5	0	0%	0	8	3,252.66	26,021.31		26,021.31	4.5%
10	303	Emergency Medical Service	(Dept)	8	19.0%	4	1	3	38%	0	8	22,624.71	180,997.64		180,997.64	31.2%
10	3	Fire	(Sub-Loc)	16	38.1%	7	6	3	19%	0	16	12,938.68	207,018.95		207,018.95	35.7%
10	700	Patrol	(Dept)	15	35.7%	7	4	4	27%	1	14	18,525.79	262,962.50	14,924.29	277,886.79	47.9%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 05/31/2016

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
10	7	Police	(Sub-Loc)	15	35.7%	7	4	4	27%	1	14	18,525.79	262,962.50	14,924.29	277,886.79	47.9%
10	800	Streets	(Dept)	3	7.1%	2	1	0	0%	0	3	251.71	755.12		755.12	0.1%
10	801	Water & Sewer	(Dept)	3	7.1%	3	0	0	0%	0	3	2,370.53	7,111.59		7,111.59	1.2%
10	802	Building & Grounds	(Dept)	1	2.4%	1	0	0	0%	0	1	541.00	541.00		541.00	0.1%
10	804	Forestry	(Dept)	1	2.4%	0	1	0	0%	0	1	17,684.94	17,684.94		17,684.94	3.0%
10	8	Public Works	(Sub-Loc)	8	19.0%	6	2	0	0%	0	8	3,261.58	26,092.65		26,092.65	4.5%
10	01	Village of Hoffman Estates	(Loc)	42	100.0%	21	13	8	19%	1	41	13,825.50	565,746.90	14,924.29	580,671.19	100.0%
<b>Totals for 2010 Claims:</b>				<b>42</b>	<b>100.0%</b>	<b>21</b>	<b>13</b>	<b>8</b>	<b>19%</b>	<b>1</b>	<b>41</b>	<b>13,825.50</b>	<b>565,746.90</b>	<b>14,924.29</b>	<b>580,671.19</b>	<b>100.0%</b>
11	200	Accounting	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	2	Finance	(Sub-Loc)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	250	PPO Payments	(Dept)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	25	PPO Payments	(Sub-Loc)	1	3.2%	1	0	0	0%	0	1	20,457.16	20,457.16		20,457.16	2.8%
11	301	Fire Suppression	(Dept)	4	12.9%	2	1	1	25%	1	3	61,241.86	191,401.25	53,566.19	244,967.44	34.0%
11	303	Emergency Medical Service	(Dept)	11	35.5%	9	0	2	18%	0	11	19,510.89	214,619.81		214,619.81	29.8%
11	3	Fire	(Sub-Loc)	15	48.4%	11	1	3	20%	1	14	30,639.15	406,021.06	53,566.19	459,587.25	63.7%
11	700	Patrol	(Dept)	10	32.3%	6	1	3	30%	0	10	23,145.83	231,458.29		231,458.29	32.1%
11	703	Tactical	(Dept)	1	3.2%	0	1	0	0%	0	1	6,447.68	6,447.68		6,447.68	0.9%
11	7	Police	(Sub-Loc)	11	35.5%	6	2	3	27%	0	11	21,627.82	237,905.97		237,905.97	33.0%
11	801	Water & Sewer	(Dept)	1	3.2%	1	0	0	0%	0	1	489.57	489.57		489.57	0.1%
11	804	Forestry	(Dept)	1	3.2%	1	0	0	0%	0	1	2,769.16	2,769.16		2,769.16	0.4%
11	805	Clerical	(Dept)	1	3.2%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	8	Public Works	(Sub-Loc)	3	9.7%	2	1	0	0%	0	3	1,086.24	3,258.73		3,258.73	0.5%
11	01	Village of Hoffman Estates	(Loc)	31	100.0%	20	5	6	19%	1	30	23,264.81	667,642.92	53,566.19	721,209.11	100.0%
<b>Totals for 2011 Claims:</b>				<b>31</b>	<b>100.0%</b>	<b>20</b>	<b>5</b>	<b>6</b>	<b>19%</b>	<b>1</b>	<b>30</b>	<b>23,264.81</b>	<b>667,642.92</b>	<b>53,566.19</b>	<b>721,209.11</b>	<b>100.0%</b>
12	101	Engineering/Transportation	(Dept)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.5%
12	1	Community Development	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	1,556.13	1,556.13		1,556.13	0.5%
12	250	PPO Payments	(Dept)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	14.9%
12	25	PPO Payments	(Sub-Loc)	1	2.3%	1	0	0	0%	0	1	49,116.23	49,116.23		49,116.23	14.9%
12	301	Fire Suppression	(Dept)	12	27.9%	10	1	1	8%	1	11	1,986.09	20,279.03	3,554.09	23,833.12	7.2%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 05/31/2016

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
12	303	Emergency Medical Service (Dept)		8	18.6%	7	0	1	13%	0	8	21,868.78	174,950.26		174,950.26	53.0%
12	3	Fire (Sub-Loc)		20	46.5%	17	1	2	10%	1	19	9,939.17	195,229.29	3,554.09	198,783.38	60.2%
12	700	Patrol (Dept)		9	20.9%	6	1	2	22%	1	8	7,326.18	65,566.69	368.92	65,935.61	20.0%
12	701	Investigations (Dept)		2	4.7%	1	1	0	0%	0	2	341.20	682.40		682.40	0.2%
12	704	Traffic (Dept)		1	2.3%	1	0	0	0%	0	1	4,940.28	4,940.28		4,940.28	1.5%
12	7	Police (Sub-Loc)		12	27.9%	8	2	2	17%	1	11	5,963.19	71,189.37	368.92	71,558.29	21.7%
12	800	Streets (Dept)		3	7.0%	2	1	0	0%	0	3	296.81	890.43		890.43	0.3%
12	801	Water & Sewer (Dept)		5	11.6%	4	1	0	0%	0	5	1,614.09	8,070.44		8,070.44	2.4%
12	804	Forestry (Dept)		1	2.3%	1	0	0	0%	0	1	257.70	257.70		257.70	0.1%
12	8	Public Works (Sub-Loc)		9	20.9%	7	2	0	0%	0	9	1,024.29	9,218.57		9,218.57	2.8%
12	01	Village of Hoffman Estates (Loc)		43	100.0%	34	5	4	9%	2	41	7,679.83	326,309.59	3,923.01	330,232.60	100.0%
		<b>Totals for 2012 Claims:</b>		<b>43</b>	<b>100.0%</b>	<b>34</b>	<b>5</b>	<b>4</b>	<b>9%</b>	<b>2</b>	<b>41</b>	<b>7,679.83</b>	<b>326,309.59</b>	<b>3,923.01</b>	<b>330,232.60</b>	<b>100.0%</b>
13	102	Planning (Dept)		1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	1	Community Development (Sub-Loc)		1	2.6%	0	1	0	0%	0	1	481.33	481.33		481.33	0.1%
13	200	Accounting (Dept)		1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	2	Finance (Sub-Loc)		1	2.6%	1	0	0	0%	0	1	342.41	342.41		342.41	0.1%
13	301	Fire Suppression (Dept)		8	20.5%	6	2	0	0%	0	8	3,688.49	29,507.89		29,507.89	6.9%
13	303	Emergency Medical Service (Dept)		6	15.4%	3	1	2	33%	1	5	36,194.24	212,582.12	4,583.31	217,165.43	51.1%
13	3	Fire (Sub-Loc)		14	35.9%	9	3	2	14%	1	13	17,619.52	242,090.01	4,583.31	246,673.32	58.0%
13	700	Patrol (Dept)		12	30.8%	4	2	6	50%	5	7	12,240.18	89,276.33	57,605.82	146,882.15	34.6%
13	701	Investigations (Dept)		1	2.6%	1	0	0	0%	0	1	1,134.37	1,134.37		1,134.37	0.3%
13	7	Police (Sub-Loc)		13	33.3%	5	2	6	46%	5	8	11,385.89	90,410.70	57,605.82	148,016.52	34.8%
13	801	Water & Sewer (Dept)		9	23.1%	8	1	0	0%	0	9	3,217.94	28,961.44		28,961.44	6.8%
13	804	Forestry (Dept)		1	2.6%	1	0	0	0%	0	1	471.75	471.75		471.75	0.1%
13	8	Public Works (Sub-Loc)		10	25.6%	9	1	0	0%	0	10	2,943.32	29,433.19		29,433.19	6.9%
13	01	Village of Hoffman Estates (Loc)		39	100.0%	24	7	8	21%	6	33	10,896.07	362,757.64	62,189.13	424,946.77	100.0%
		<b>Totals for 2013 Claims:</b>		<b>39</b>	<b>100.0%</b>	<b>24</b>	<b>7</b>	<b>8</b>	<b>21%</b>	<b>6</b>	<b>33</b>	<b>10,896.07</b>	<b>362,757.64</b>	<b>62,189.13</b>	<b>424,946.77</b>	<b>100.0%</b>
14	100	Code Enforcement (Dept)		1	2.0%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
14	102	Planning (Dept)		1	2.0%	1	0	0	0%	0	1	642.39	642.39		642.39	0.1%



**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 05/31/2016

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
14	1	Community Development	(Sub-Loc)	2	4.1%	1	1	0	0%	0	2	321.20	642.39		642.39	0.1%
14	301	Fire Suppression	(Dept)	12	24.5%	9	0	3	25%	2	10	27,479.20	207,388.97	122,361.47	329,750.44	53.6%
14	303	Emergency Medical Service	(Dept)	6	12.2%	3	1	2	33%	1	5	9,547.25	46,497.12	10,786.39	57,283.51	9.3%
14	3	Fire	(Sub-Loc)	18	36.7%	12	1	5	28%	3	15	21,501.89	253,886.09	133,147.86	387,033.95	62.9%
14	401	Cable TV	(Dept)	1	2.0%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
14	4	General Government	(Sub-Loc)	1	2.0%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
14	600	Administration	(Dept)	1	2.0%	1	0	0	0%	0	1	2,934.04	2,934.04		2,934.04	0.5%
14	6	Human Resources Manage	(Sub-Loc)	1	2.0%	1	0	0	0%	0	1	2,934.04	2,934.04		2,934.04	0.5%
14	700	Patrol	(Dept)	16	32.7%	12	3	1	6%	1	15	13,287.72	102,556.15	110,047.42	212,603.57	34.6%
14	701	Investigations	(Dept)	1	2.0%	0	1	0	0%	0	1	213.50	213.50		213.50	0.0%
14	704	Traffic	(Dept)	1	2.0%	1	0	0	0%	0	1	1,148.28	1,148.28		1,148.28	0.2%
14	7	Police	(Sub-Loc)	18	36.7%	13	4	1	6%	1	17	11,886.96	103,917.93	110,047.42	213,965.35	34.8%
14	800	Streets	(Dept)	1	2.0%	1	0	0	0%	0	1	972.94	972.94		972.94	0.2%
14	801	Water & Sewer	(Dept)	5	10.2%	3	2	0	0%	0	5	1,205.25	6,026.24		6,026.24	1.0%
14	804	Forestry	(Dept)	3	6.1%	3	0	0	0%	0	3	1,103.67	3,311.00		3,311.00	0.5%
14	8	Public Works	(Sub-Loc)	9	18.4%	7	2	0	0%	0	9	1,145.58	10,310.18		10,310.18	1.7%
14	01	Village of Hoffman Estates	(Loc)	49	100.0%	35	8	6	12%	4	45	12,548.69	371,690.63	243,195.28	614,885.91	100.0%
<b>Totals for 2014 Claims:</b>				<b>49</b>	<b>100.0%</b>	<b>35</b>	<b>8</b>	<b>6</b>	<b>12%</b>	<b>4</b>	<b>45</b>	<b>12,548.69</b>	<b>371,690.63</b>	<b>243,195.28</b>	<b>614,885.91</b>	<b>100.0%</b>
15	100	Code Enforcement	(Dept)	1	3.4%	1	0	0	0%	0	1	371.99	371.99		371.99	0.1%
15	1	Community Development	(Sub-Loc)	1	3.4%	1	0	0	0%	0	1	371.99	371.99		371.99	0.1%
15	301	Fire Suppression	(Dept)	9	31.0%	5	2	2	22%	2	7	25,534.34	172,267.62	57,541.47	229,809.09	58.8%
15	303	Emergency Medical Service	(Dept)	6	20.7%	4	1	1	17%	2	4	13,027.32	39,777.33	38,386.60	78,163.93	20.0%
15	3	Fire	(Sub-Loc)	15	51.7%	9	3	3	20%	4	11	20,531.53	212,044.95	95,928.07	307,973.02	78.8%
15	505	Immunization	(Dept)	1	3.4%	1	0	0	0%	0	1	958.06	958.06		958.06	0.2%
15	5	Health & Human Services	(Sub-Loc)	1	3.4%	1	0	0	0%	0	1	958.06	958.06		958.06	0.2%
15	700	Patrol	(Dept)	7	24.1%	6	0	1	14%	1	6	10,462.95	49,559.13	23,681.52	73,240.65	18.7%
15	701	Investigations	(Dept)	1	3.4%	0	1	0	0%	0	1	913.00	913.00		913.00	0.2%
15	7	Police	(Sub-Loc)	8	27.6%	6	1	1	13%	1	7	9,269.21	50,472.13	23,681.52	74,153.65	19.0%
15	800	Streets	(Dept)	1	3.4%	1	0	0	0%	0	1	184.04	184.04		184.04	0.0%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1996 Through: 05/31/2016

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
15	801	Water & Sewer	(Dept)	1	3.4%	1	0	0	0%	0	1	582.07	582.07		582.07	0.1%
15	802	Building & Grounds	(Dept)	1	3.4%	1	0	0	0%	0	1	361.60	361.60		361.60	0.1%
15	804	Forestry	(Dept)	1	3.4%	1	0	0	0%	0	1	6,160.47	6,160.47		6,160.47	1.6%
15	8	Public Works	(Sub-Loc)	4	13.8%	4	0	0	0%	0	4	1,822.05	7,288.18		7,288.18	1.9%
15	01	Village of Hoffman Estates	(Loc)	29	100.0%	21	4	4	14%	5	24	13,473.96	271,135.31	119,609.59	390,744.90	100.0%
Totals for 2015 Claims:				29	100.0%	21	4	4	14%	5	24	13,473.96	271,135.31	119,609.59	390,744.90	100.0%
16	301	Fire Suppression	(Dept)	1	6.7%	1	0	0	0%	0	1	177.63	177.63		177.63	0.2%
16	303	Emergency Medical Service	(Dept)	2	13.3%	0	1	1	50%	2	0	15,914.15	13,550.91	18,277.39	31,828.30	44.4%
16	3	Fire	(Sub-Loc)	3	20.0%	1	1	1	33%	2	1	10,668.64	13,728.54	18,277.39	32,005.93	44.6%
16	700	Patrol	(Dept)	9	60.0%	8	1	0	0%	5	4	4,150.25	17,044.77	20,307.51	37,352.28	52.1%
16	703	Tactical	(Dept)	1	6.7%	1	0	0	0%	0	1	140.43	140.43		140.43	0.2%
16	7	Police	(Sub-Loc)	10	66.7%	9	1	0	0%	5	5	3,749.27	17,185.20	20,307.51	37,492.71	52.3%
16	804	Forestry	(Dept)	1	6.7%	1	0	0	0%	1	0	347.54	347.54		347.54	0.5%
16	8	Public Works	(Sub-Loc)	1	6.7%	1	0	0	0%	1	0	347.54	347.54		347.54	0.5%
16	9	Information Systems	(Sub-Loc)	1	6.7%	1	0	0	0%	0	1	1,838.32	1,838.32		1,838.32	2.6%
16	01	Village of Hoffman Estates	(Loc)	15	100.0%	12	2	1	7%	8	7	4,778.97	33,099.60	38,584.90	71,684.50	100.0%
Totals for 2016 Claims:				15	100.0%	12	2	1	7%	8	7	4,778.97	33,099.60	38,584.90	71,684.50	100.0%
250	Village of Hoffman Estates				765	503	131	131		29	736	13,584.47	9,791,995.28	600,120.90	10,392,116.18	

Open Medical: 5  
 Open Comp: 4  
 Open Legal: 20

# VILLAGE OF HOFFMAN ESTATES

## Memo

**TO:** GAP Committee  
**FROM:** Jennifer Djordjevic, Director of Operations/Outreach – Office of the Mayor and Board  
**RE:** *Monthly Report*  
**DATE:** Thursday, June 9, 2016

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**Windy City Bulls:** I met with staff from the Windy City Bulls management team for the purpose of discussing community outreach initiatives. I provided detailed information on various charitable organizations and offered strategic partnership ideas to consider. The Office will work with the team to schedule an anti-bullying rally and drives for local food pantries.

**Mariano's:** Secured donations from Mariano's for the Northwest Fourth Fest. I'm working with Nick Durso, store manager, to host a food drive for Schaumburg Township in August. We will come up with dates to help additional food pantries as well. (In 2015 we were able to secure 7,500 pounds of food for Hanover Township Food Pantry.)

**AMITA Health:** The Office works closely with key members of AMITA's community and government relations staffs on sponsorship and outreach initiatives. Most recently I invited AMITA to be a part of the Higgins Education Center Advisory Group. AMITA's staff is now attending these meetings.

**High Schools:** I'm working to set up meetings with the principals of our local high schools. Mayor and Board will be invited to participate and tour the schools.

**Youth in Government Program:** Discussions with John Braglia (Conant High School), Jim Norris, Ashley Monroe and Mayor McLeod continue regarding the revival of the Youth in Government Program. Aspects of the program are expected to launch in the Fall of 2016. Mr. Norris is reviewing Conant's materials and providing direction.

**Park District:** The Office continues to work with the Park District on various activities. On June 18, 2016 the Mayor and Board will attend the All Star Baseball Game at Cannon Crossing Park.

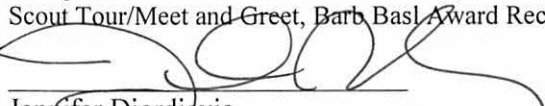
**Alden Poplar Creek:** The Office continues to engage with Alden on a regular basis through various social events. Most recently the Mayor and Board attended a Mother's Day event at the facility – more than 60 residents were in attendance. They will return on Friday, June 17 for a Father's Day social.

**Harper College Foundation:** The Mayor and I met with representatives from the Harper College Foundation to learn more about the school's Promise Scholarship. The Office will continue to assist in the promotion of this opportunity. Tours of Harper are being scheduled for the near future.

**Wine Wednesday:** WW continues to build momentum; averaging 30 to 40 people per event. The event was hosted at Das Bier Garden in May. We will add Thirsty Thursday to the line-up in conjunction with the "Summer Sounds on the Green."

**Northwest Fourth Fest:** Secured \$10K sponsorship commitment from AMITA Health for 2016. Secured \$500 sponsorship from Buy Buy Baby for the Diaper Derby. I've set up the volunteer website with available opportunities and am working with the commission to secure people for all open positions.

**Receptions and Dinners:** Coordinated (3) Trustee Dinners, Student Art Reception, Citizen Police Academy Graduation, Boy Scout Tour/Meet and Greet, Barb Basl Award Reception, end of school year celebration for SD54 Community School.

  
Jennifer Djordjevic  
Dir. Of Operations and Outreach / Office of the Mayor and Board