

**Village of Hoffman Estates**

**FINANCE COMMITTEE MEETING MINUTES**

**December 21, 2015**

**I. Roll call**

**Members in Attendance:**

**Gary Pilafas, Chairperson  
Trustee Anna Newell, Vice Chairperson  
Trustee Michael Gaeta  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Gayle Vandenberg  
Mayor William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services  
Gary Salavitch, Director of Engineering  
Alan Wenderski, Civil Engineer  
Ken Koop, Risk Manager  
Patrick Seger, Dir. HRM  
Jeff Jorian, Fire Chief  
Ted Bos, Police Chief  
Joseph Nebel, Dir. of Public Works  
Rachel Musiala, Director of Finance  
Bruce Anderson, CATV Coordinator  
Fred Besenhoffer, Director of IS  
Ashley Monroe, Asst. to Village Manager  
Austin Pollack, Admin. Intern  
Bev Romanoff, Clerk**

The Finance Committee meeting was called to order at 7:34 p.m.

**I. Roll Call**

**II. Approval of Minutes – November 23, 2015  
November 25, 2015 (Special Meeting)**

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to approve the minutes from November 23, 2015. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the minutes from November 25, 2015. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request approval of a resolution establishing hire back rates for Fire personnel for the period January 1 through December 31, 2016.**

An item summary sheet by Mrs. Musiala was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve a resolution establishing hire back rates for Fire personnel for the period January 1 through December 31, 2016. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to declare \$21,526,434.41 as the developer and taxing district allocation for the tax levy year 2014 within the EDA Special Tax Allocation Fund, and direct the Treasurer to remit said funds to the developer and taxing districts per SB0397.**

An item summary sheet by Mrs. Musiala was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to declare \$21,526,434.41 as the developer and taxing district allocation for the tax levy year 2014 within the EDA Special Tax Allocation Fund, and direct the Treasurer to remit said funds to the developer and taxing districts per SB0397. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to award the professional financial audit services contract for the Village and the Sears Centre Arena, to run concurrently with the EDA Special Tax Allocation Fund audit, for the 2015 fiscal year to Sikich LLP for a cost not to exceed \$82,882.**

An item summary sheet by Mrs. Musiala was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award the professional financial audit services contract for the Village and the Sears Centre Arena, to run concurrently with the EDA Special Tax Allocation Fund audit, for the 2015 fiscal year to Sikich LLP for a cost not to exceed \$82,882. Voice vote taken. All ayes. Motion carried.

- 4. Request authorization to purchase excess property and liability insurance and excess worker's compensation insurance from Mesirow Financial Services.**

An item summary sheet by Mr. Koop was presented to committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to purchase excess property and liability insurance and excess worker's compensation insurance from Mesirow Financial Services. Voice vote taken. All ayes. Motion carried.

- 5. Request acceptance of the Finance Department Monthly Report.**

The Finance Department Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Finance Department Monthly Report. Voice vote taken. All ayes. Motion carried.

- 6. Request acceptance of the Information System Department Monthly Report.**

The Information System Department Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Information System Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**7. Request acceptance of the Sears Centre Monthly Report.**

The Sears Centre Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to accept the Sears Centre Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 7:38 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations  
& Outreach / Office of the Mayor and Board

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Date