

Village of Hoffman Estates

GENERAL ADMINISTRATION & PERSONNEL COMMITTEE MEETING MINUTES

January 11, 2016

I. Roll Call

Members in Attendance:

**Gayle Vandenberg, Chairman
Gary Stanton, Vice Chairman
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

Management Team Members in Attendance:

**Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Mark Koplun, Asst. Vlg. Mgr. – Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Economic Dev. Coord.
Mike Hankey, Director of Transportation
Patrick Seger, Director of HRM
Fred Besenhoffer, IS Director
Ashley Monroe, Asst. to Village Manager
Austin Pollack, Administration Intern
Bruce Anderson, CATV Coordinator
Patti Cross, Asst. Corporation Counsel**

The General Administration & Personnel Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the General Administration & Personnel Committee meeting minutes of December 14, 2015. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval of an ordinance declaring Village property surplus and permitting the sale of personal property owned by the Village.**

An item summary sheet from Austin Pollack was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve an ordinance declaring Village property surplus and permitting the sale of personal property owned by the Village. Voice vote taken. All ayes. Motion carried.

2. Request approval of an ordinance declaring as surplus and authorizing the sale of the indoor football turf at the Sears Centre Arena.

An item summary sheet from Mark Koplín and Ben Gibbs was presented to Committee.

There was a general discussion about the value of the football turf and whether a future team at the Sears Centre would need it. Mark Koplín explained that there would not be a future team playing at the Sears Centre because of the Chicago Bulls team there during the same period of time and the turf is not in good condition.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve an ordinance declaring as surplus and authorizing the sale of the indoor football turf at the Sears Centre Arena. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Cable TV Monthly Report.

The Cable TV Monthly Report was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod reported that he attended the Celtic Fest Commission meeting on January 5. The Celtic Fest is planned for Saturday, March 19. Mayor attended the Executive Committee of the NWMC on January 6, Mayor Johnson's father-in-law wake on January 8, and former Village employee Maury Leuder's wake on January 9. On January 11, he attended WINGS Board meeting.

IV. Other

V. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:11 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date