

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

February 22, 2016

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Michael Gaeta, Vice Chairperson
Trustee Gary Pilafas
Trustee Karen Mills
Trustee Gary Stanton
Trustee Gayle Vandenberg
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services
Kevin Kramer, Director of Econ. Dev.
Tom Mackie, Deputy Fire Chief
Ted Bos, Police Chief
Joseph Nebel, Dir. of Public Works
Rachel Musiala, Director of Finance
Bruce Anderson, CATV Coordinator
Fred Besenhoffer, Director of IS
Ashley Monroe, Asst. to Village Manager
Austin Pollack, Admin. Intern
Bev Romanoff, Clerk
Patti Cross, Asst. Corp Counsel**

The Public Works and Utilities Committee meeting was called to order at 7:18 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Public Works & Utilities Committee meeting minutes of January 25, 2016 Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request authorization to waive formal bidding and purchase one (1) replacement heavy-duty Vactor/Flusher Truck through the 2016 Northwest Municipal Conference Suburban Purchasing Cooperative pricing from Standard Equipment Co., Chicago, IL, in an amount not to exceed \$438,089.**

An item summary sheet from Joe Nebel and Bob Markko was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to waive formal bidding and purchase one (1) replacement heavy-duty Vactor/Flusher Truck through the 2016 Northwest Municipal Conference Suburban Purchasing Cooperative pricing from Standard Equipment Co., Chicago, IL, in an amount not to exceed \$438,089. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to extend the 2014 contract for 2016 contracted weed control and fertilization, for various Village owned sites and rights-of-way, to Spring Green, Plainfield, IL (low bid) in an amount not to exceed \$15,120.**

An item summary sheet from Joe Nebel and Kelly Kerr was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to extend 2014 contract for 2016 contracted weed control and fertilization, for various Village owned sites and rights-of-way, to Spring Green, Plainfield, IL (low bid) in an amount not to exceed \$15,120. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to extend 2014 contract for 2016 valve assessment program to M.E. Simpson Co., Valparaiso, IN (low qualified proposal) in an amount not to exceed \$60,000.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg to extend 2014 contract for 2016 valve assessment program to M.E. Simpson Co., Valparaiso, IN (low qualified proposal) in an amount not to exceed \$60,000. Voice vote taken. All ayes. Motion carried.

- 4. Request authorization to award contract for 2016 water/sewer parkway landscape restoration to Milieu Design, Wheeling, IL (low qualified bid) at a unit price of \$5.95 per square yard for seeding and \$9.95 per square yard for sodding, in an amount not to exceed \$30,000.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to award contract for 2016 water/sewer parkway landscape restoration to Milieu Design, Wheeling, IL (low qualified bid) at a unit price of \$5.95 per square yard for seeding and \$9.95 per square yard for sodding, in an amount not to exceed \$30,000. Voice vote taken. All ayes. Motion carried.

- 5. Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works monthly report was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

The Department of Development Services monthly report was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 7:27 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date