

**AGENDA**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Village of Hoffman Estates**  
**November 24, 2008**

**7:30 P.M.**

**Members: Anna Newell, Chairperson**  
**Cary Collins, Vice Chairperson**  
**Jacquelyn Green**

**I. Roll Call**

**II. Approval of Minutes – October 27, 2008 Committee Meeting**  
**November 3, 2008 Special Committee Meeting**

**NEW BUSINESS**

1. Request approval to award the contract for the provision of Village nuisance wildlife control to Animal Trackers Wildlife Company, Hanover Park, IL, for a period of two years.
2. Request approval of a resolution authorizing the execution of an intergovernmental agreement between the Village of Hoffman Estates and the Village of South Barrington to provide use of the Hoffman Estates Police Department's lock-up facility to the South Barrington Police Department.
3. Request acceptance of Police Department Monthly Report.
4. Request acceptance of Fire Department Monthly Report.
5. Request acceptance of Health & Human Services Monthly Report.
6. Request acceptance of Emergency Management Coordinator Monthly Report.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Village of Hoffman Estates

**PUBLIC HEALTH & SAFETY  
COMMITTEE MEETING MINUTES**

**DRAFT**

October 27, 2008

**I. Roll Call**

**Members in Attendance:**

Trustee Anna Newell, Chair  
Trustee Cary Collins, Vice-Chair  
Trustee Jacquelyn Green, Member

**Other Corporate Authorities  
in Attendance:**

Trustee Karen Mills  
Trustee Raymond Kincaid  
Trustee Gary Pilafas  
Village President William McLeod

Clerk Bev Romanoff

**Management Team  
in Attendance:**

James Norris, Village Manager  
Dan O'Malley, Deputy Village Manager  
Arthur L. Janura Jr., Corporation Counsel  
Mark Koplín, Asst. Village Manager-Development Services  
Clint Herdegen, Chief of Police  
Robert Gorvett, Fire Chief  
Kenneth Hari, Director of Public Works  
Michael DuCharme, Director of Finance  
Molly Norton, Assistant to the Village Manager  
Gordon Eaken, Direct of Information Systems  
David Christensen, Emergency Management Coordinator  
Gary Salavitch, Director of Engineering  
Monica Saavedra, Asst. Dir. of Health & Human Services

**Others in Attendance**

Reporters from Daily Herald and Chicago Tribune

The Public Health & Safety Committee meeting was called to order at 7:50 p.m.

**II. Approval of Minutes**

Motion by Trustee Green, seconded by Trustee Pilafas, to approve the September 22, 2008 Public Health & Safety Committee minutes. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Collins, to approve the October 6, 2008 Special Public Health & Safety Committee minutes. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve the October 20, 2008 Special Public Health & Safety Committee minutes. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request authorization to purchase the Automated Electronic Ticketing System from Advanced Public Safety, Inc., Deerfield Beach, FL, in an amount not to exceed \$128,222.98 (sole source provider).**

A Committee Agenda Item summary sheet from Clinton J. Herdegen, Chief of Police, and Lt. J.C. Paez was presented to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to grant authorization to purchase the Automated Electronic Ticketing System from Advanced Public Safety, Inc., Deerfield Beach, FL, in an amount not to exceed \$128,222.98 (sole source provider). Voice vote taken. (Nay: Trustee Kincaid) Motion carried.

**2. Request approval of an amendment to Section 5-6-9, Personnel, Hoffman Estates Fire Department of the Hoffman Estates Municipal Code.**

A Committee Agenda Item summary sheet from Fire Chief Robert Gorvett was presented to the Committee.

Motion by President McLeod, seconded by Trustee Green, to grant approval of an amendment to Section 5-6-9, Personnel, Hoffman Estates Fire Department of the Hoffman Estates Municipal Code. Voice vote taken. All ayes. Motion carried.

**3. Request approval to follow the Northwest Municipal Conference cost containment recommendation and award the contract for the replacement of Reserve Ambulance 24 to Foster Coach Sales, Inc., Sterling, IL (representing MedTec Ambulance) in an amount not to exceed \$185,070.00.**

A Committee Agenda Item summary sheet from Fire Chief Robert Gorvett was presented to the Committee.

Motion by Trustee Pilafas, seconded by President McLeod, to grant approval to follow the Northwest Municipal Conference cost containment recommendation and award the contract for the replacement of Reserve Ambulance 24 to Foster Coach Sales, Inc., Sterling, IL (representing MedTec Ambulance) in an amount not to exceed \$185,070.00. Roll call vote. Trustee Newell: Aye; Trustee Collins: Aye; Trustee Green: Aye; Trustee Mills: Aye; Trustee Kincaid: Aye; Trustee Pilafas: Aye; President McLeod: Aye. Motion carried.

**4. Request approval to renew the Public Safety Agreement between the Village of Hoffman Estates and the Sears Centre Arena (MadKatStep entertainment-“Owner” and CCO Entertainment, LLC-“Operator”).**

A Committee Agenda Item summary sheet from Fire Chief Robert Gorvett was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to grant approval of a resolution agreeing to indemnify the State of Illinois for photo enforcement equipment attached to Illinois Department of Transportation facilities. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of the Police Department Monthly Report.**

The Police Department Monthly Report was presented to the Committee.

Motion by Trustee Mills, seconded by Trustee Green, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**6. Request acceptance of the Fire Department Monthly Report.**

The Fire Department Monthly Report was presented to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Collins, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**7. Request acceptance of the Department of Health & Human Services Monthly Report.**

The Department of Health & Human Services Monthly Report was presented to the Committee.

**PUBLIC HEALTH & SAFETY  
COMMITTEE MEETING MINUTES**

**October 27, 2008  
Page 3 of 3**

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Department of Health & Human Services Monthly Report. Voice vote taken. All ayes. Motion carried.

**8. Request acceptance of Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Emergency Management Coordinator Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report - None**

**IV. Other - None**

**V. Items in Review - None**

**VI. Adjournment**

Motion by Trustee Collins, seconded by Trustee Green, to adjourn the meeting at 8:35 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by

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Vicki Richardson

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Date

Village of Hoffman Estates

**SPECIAL PUBLIC HEALTH & SAFETY  
COMMITTEE MEETING MINUTES**

**DRAFT**

November 3, 2008

**I. Roll Call**

**Members in Attendance:**

**Trustee Anna Newell, Chair  
Trustee Cary Collins, Vice-Chair  
Trustee Jacquelyn Green**

**Other Corporate Authorities  
in Attendance:**

**Trustee Karen Mills  
Trustee Raymond Kincaid  
Trustee Gary Pilafas  
Village President William McLeod**

**Management Team  
in Attendance:**

**James H. Norris, Village Manager  
Arthur L. Janura Jr., Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplín, Asst. Village Manager – Development Services  
Algean Garner, Director of Health & Human Services  
Robert Gorvett, Fire Chief  
Kenneth Hari, Director of Public Works  
Clint Herdegen, Chief of Police  
Mike Hankey, Director of Transportation  
Michael DuCharme, Director of Finance  
Gordon Eaken, Director of Information Systems  
Molly Norton, Assistant to the Village Manager  
Dave Christensen, Emergency Management Coordinator  
Doug Schultz, Community Relations Coordinator**

**Others in Attendance:**

**News Reporter from Chicago Tribune**

The Special Public Health & Safety Committee meeting was called to order at 8:58 p.m.

**NEW BUSINESS**

- 1. Request authorization to award a contract for precast hollow core concrete planks to Spancrete of Illinois, Inc., Arlington Heights, IL in an amount not to exceed \$628,634.00, and for the structural steel and metal fabrication to S.G. Krauss Company, Elk Grove Village, IL for the new police building (bid package #2) in an amount not to exceed \$1,639,000.00.**

A Committee Agenda Item summary sheet from Clinton J. Herdegen, Chief of Police, was presented to the Committee.

Motion by President McLeod, seconded by Trustee Pilafas, to grant authorization to award a contract for precast hollow core concrete planks to Spancrete of Illinois, Inc., Arlington Heights, IL in an amount not to exceed \$628,634.00, and for the structural steel and metal fabrication to S.G. Krauss Company, Elk

**SPECIAL PUBLIC HEALTH & SAFETY  
COMMITTEE MEETING MINUTES**

**November 3, 2008  
Page 2 of 2**

Grove Village, IL for the new police building (bid package #2) in an amount not to exceed \$1,639,000.00. Voice vote taken. All ayes. Motion carried.

**II. Adjournment**

Motion by President McLeod, seconded by Trustee Pilafas, to adjourn the meeting at 8:01 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by

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Vicki Richardson

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Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:           REQUEST FOR WILDLIFE CONTROL CONTRACT  
                      WITHIN THE VILLAGE BY AN OUTSIDE VENDOR**

**MEETING DATE: November 24<sup>th</sup>, 2008**

**COMMITTEE:       PUBLIC HEALTH and SAFETY**

**FROM:             CLINTON J. HERDEGEN, CHIEF OF POLICE   
                      STEVEN R. CASSTEVENS, ASSIST. CHIEF  
                      GREG POULOS, STAFF SERVICES SERGEANT**

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**PURPOSE:**

To review the submitted bids for the Village's NUISANCE WILDLIFE CONTROL agreement.

**BACKGROUND:**

Since June 20, 1995, the Village Board has approved an alternative solution to the Police Department's method of providing animal control to the community. This method suggests that the Police Department continues to respond to dog and cat calls while seeking bids for an outside vendor to provide NUISANCE WILDLIFE CONTROL within the Village of Hoffman Estates with costs limited by a contract agreement. The term of the current contract agreement expired in September 2008. (Extension given until new contract is issued)

**DISCUSSION:**

In October 2008, the Police Department went out to bid again. An advertisement was placed in the Herald newspaper on Friday, October 24th, 2008 instructing prospective vendors to submit sealed bids to the Village Clerk's Office, 1900 Hassell Road, by 10:00 AM on Monday November 3<sup>rd</sup>, 2008. In an effort to reach those vendors not aware of the advertisement, prior to the bid deadline, phone contact was made with the following vendors: ALL WILDLIFE ANIMAL EVICTION, Lake In The Hills, IL; CALLAHAN'S WILDLIFE CONTROL, West Dundee, IL; ABC HUMANE WILDLIFE, CONTROL & PREVENTION, Arlington Heights, IL; CRITTER CONTROL, Palatine, IL; ON TARGET WILDLIFE CONTROL, Glendale Heights, IL; KRITTER GETTERS, South Elgin, IL; and, ANIMAL TRACKERS WILDLIFE CONTROL COMPANY, Hanover Park, IL.

**BID APPROVAL REQUEST  
NUISANCE WILDLIFE CONTROL**

**Page 2**

On November 3<sup>rd</sup> 2008 two bids were received and read. The two vendors are: 1- Animal Trackers Wildlife Company (Hanover Park) and 2- On Target Wildlife Control (Glendale Heights). All of their current bid proposals (copies attached) indicate the bidder's proposed rate, per animal, per situation, and the flat rate fee.

Due to the number of situations asked to estimate on each bid, the top 4 types of animal calls were considered for comparison. The charges below represent the flat fee on (ground level) trap delivery, setup, baiting, consultation and 1 animal pickup, to the resident. The last row shows the extra charge assessed during "off hours"

	On Target Wildlife	Animal Trackers
Ground Hog	\$85	\$75
Opossum	\$85	\$75
Raccoon	\$85	\$75
Skunk	\$85	\$75
Overtime Charge (11:59PM-6:00AM)	\$120	\$ 0

As the above chart shows, the lowest bid is from Animal Trackers Wildlife Control with the most significant savings being in "off hours" rates.

Both vendors are properly licensed with the Illinois Department of Resources and hold a Wildlife Control Permit: Class A (Commercial). A check with the Better Business Bureau revealed that neither company had a complaint within the past 36 months. Both companies hold liability insurance coverage.



**BID APPROVAL REQUEST  
NUISANCE WILDLIFE CONTROL**

**Page 3**

Calls were made to several Municipalities in order to obtain any information on the services from the vendors. Only the following responded:

**Hanover Park** public works agent Mark Gerth stated that he has called Animal Trackers several times for a nuisance problem at their public works facility. He advised that the company provides fast, reliable service, and that he highly recommends them. He has no experience with On-Target.

**Schaumburg** CSO Deb Diamond the animal control officer for Schaumburg Police stated that she has used Animal Trackers Wildlife Control Company in the past. She states that they are an excellent company with a good work history and they are on her recommendation list. CSO Diamond stated that she has no information regarding On Target Wildlife Control.

**Elgin, Park Ridge, Hawthorn Woods, and Palatine** were contacted. Each advised that they no longer have an animal control contract with any company and that they have no specific information regarding either company.

**Illinois Department of Natural Resources** Penny Snyder the executive secretary of the wildlife division stated that they have no complaints on file for either company and that both companies are considered to be in good standing with their agency.

With regards to the two bidders, Animal Trackers was started in 1999, has 3 full-time technicians and is operated out of the residence. On Target was started in 1988, has 3 full time technicians and is operated out of the residence. On target has been the Village contractor for the previous contract. On- target has provided beaver capturing and has sub-contracted coyote capture work for the Village.

**SUMMARIZATION:**

Of the two vendors, the lowest bid with regards to the top 4 animal calls showed that Animal Trackers was the lowest, and they have a substantially lower cost with regards to after hour's business. Both had the proper State license, liability insurance, and neither had any complaints with either the Better Business Bureau or the Illinois Department of Natural Resources.

**BID APPROVAL REQUEST  
NUISANCE WILDLIFE CONTROL**

**Page 4**

Both have the same number of workers and both have experience in the animal control business. I have received several positive statements toward the work provided by Animal Trackers Wildlife Control Company. Based on this information Animal Trackers Wildlife Control Company would be able to provide reputable service to our Village residence at competitive prices.

**RECOMMENDATION:**

Request authorization to award a two (2) year contract, that includes an option by the Village of Hoffman Estates to renew the contract for one (1) additional year under the Village's specifications, for NUISANCE WILDLIFE CONTROL within the Village of Hoffman Estates to **Animal Trackers Wildlife Company** (Reason Given: Low Bidder, Positive Recommendations, Background)

**COVER SHEET FOR VENDOR BID**

**BID FOR**

NUISANCE WILDLIFE CONTROL

**TO BE SUBMITTED IN PLAIN ENVELOPE, PLAINLY MARKED:**

SEALED BID

COMPANY'S NAME

COMPANY'S ADDRESS

DATE/TIME OF OPENING

**TO BE IN THE HANDS OF:**

THE VILLAGE CLERK  
1900 HASSELL ROAD  
HOFFMAN ESTATES, IL 60169

**BEFORE: 10:00 A.M. November 3<sup>rd</sup>, 2008**

**SPECIFICATION:**

**I. GENERAL**

**NUISANCE WILDLIFE CONTROL BID FORM**

BIDDER: Animal Trackers Wildlife Company

BASE PRICE: \$ 75

**NUISANCE WILDLIFE CONTROL AGREEMENT**  
**BID PROPOSAL FORM**

The undersigned, an authorized officer or employee of the Contractor, hereby warrants that the Contractor agrees to provide Nuisance Wildlife Control under the licensing requirements of the Illinois Department of Conservation, to the residents and business owners of the Village of Hoffman Estates, according to, and in compliance with, the specifications and contract documents attached hereto, and at the prices and terms listed below:

Flat rate on trap delivery, setup, initial baiting, consultation, and (1) animal pickup, to the resident during normal hours Monday through Friday (9:00 A.M.-5:00 P.M.), excluding holidays.

	<u>GROUND LEVEL SURFACES</u>	<u>ON ROOF OR ABOVE GROUND SURFACES</u>	<u>ADDL FEE SUBSEQUENT CAPTURES</u>	<u>ADDL FEE NON-TARGET CAPTURES</u>
Ground Hog:	\$ <u>75</u>	\$ <u>75</u>	\$ <u>55</u>	\$ <u>55</u>
Opossum:	\$ <u>75</u>	\$ <u>75</u>	\$ <u>55</u>	\$ <u>55</u>
Raccoon:	\$ <u>75</u>	\$ <u>75</u>	\$ <u>55</u>	\$ <u>55</u>
Skunk:	\$ <u>75</u>	\$ <u>75</u>	\$ <u>55</u>	\$ <u>55</u>
Birds:	\$ <u>75</u>	\$ <u>75</u>	\$ <u>55</u>	\$ <u>55</u>
Beaver:	\$ <u>75</u>	\$ <u>75</u>	\$ <u>55</u>	\$ <u>55</u>
Coyote:	\$ <u>75</u>	\$ <u>75</u>	\$ <u>55</u>	\$ <u>55</u>
Muskrat:	\$ <u>75</u>	\$ <u>75</u>	\$ <u>55</u>	\$ <u>55</u>
Squirrel:	\$ <u>75</u>	\$ <u>75</u>	\$ <u>55</u>	\$ <u>55</u>
Other:	\$ <u>75</u>	\$ <u>75</u>	\$ <u>55</u>	\$ <u>55</u>

Additional fee for out of normal hours (5:01 P.M.-8:59 A.M.), including weekends and holidays:

6:00 A.M. – 8:59 A.M. \$ 0 (rate/out of normal hours)

5:01 P.M. – 11:59 P.M. \$ 0 (rate/out of normal hours)

11:59 P.M. – 5:59 A.M. \$ 0 (rate/out of normal hours)

**NUISANCE WILDLIFE CONTROL AGREEMENT  
BID PROPOSAL FORM – PAGE 2**

No fee will be charged to the Village when a request is made by an authorized Village representative for the removal of any animal, excluding deceased animals.

Cost to replace animal traps lost or destroyed while in resident or business owner custody:

Small Trap: \$ 35

Medium Trap: \$ 45

Large Trap: \$ 55

Further, the undersigned being duly sworn, deposes and says on oath, on his behalf, and on the behalf of the Contractor, that the information contained herein is to the best of his knowledge, current, and that the Contractor has not entered into any agreement with any other bidder or prospective bidder or with any other person, firm or corporation relating to the price named in said proposal or any other proposal, nor any agreement or arrangement under which any person, firm or corporation is to refrain from bidding, nor any agreement or arrangement for any act of omission in restraint of free competition among bidders and has not disclosed to any person, firm or corporation the terms of said bid or the price named herein.

Corporate Name Animal Trackers Wildlife Company  
Corporate Address ~~65~~ 4745 Greenbridge Ln.  
Name of Bidder Hanover Park, IL 60133  
Brandon Kulosa  
Address of Bidder 4745 Greenbridge Ln Hanover Park  
IL 60133  
Phone No. of Bidder 630-816-5155  
Fax No. of Bidder 630-213-9092

Signature Brandon Kulosa  
Title President  
Date 10/31/08

**COVER SHEET FOR VENDOR BID**

**BID FOR**

NUISANCE WILDLIFE CONTROL

**TO BE SUBMITTED IN PLAIN ENVELOPE, PLAINLY MARKED:**

SEALED BID

COMPANY'S NAME

COMPANY'S ADDRESS

DATE/TIME OF OPENING

**TO BE IN THE HANDS OF:**

THE VILLAGE CLERK  
1900 HASSELL ROAD  
HOFFMAN ESTATES, IL 60169

**BEFORE: 10:00 A.M. November 3<sup>rd</sup>, 2008**

**SPECIFICATION:**

**I. GENERAL**

**NUISANCE WILDLIFE CONTROL BID FORM**

BIDDER: ON TARGET WILDLIFE CONTROL

BASE PRICE: \$ 85.00

**NUISANCE WILDLIFE CONTROL AGREEMENT**  
**BID PROPOSAL FORM**

The undersigned, an authorized officer or employee of the Contractor, hereby warrants that the Contractor agrees to provide Nuisance Wildlife Control under the licensing requirements of the Illinois Department of Conservation, to the residents and business owners of the Village of Hoffman Estates, according to, and in compliance with, the specifications and contract documents attached hereto, and at the prices and terms listed below:

Flat rate on trap delivery, setup, initial baiting, consultation, and (1) animal pickup, to the resident during normal hours Monday through Friday (9:00 A.M.-5:00 P.M.), excluding holidays.

	<u>GROUND LEVEL SURFACES</u>	<u>ON ROOF OR ABOVE GROUND SURFACES</u>	<u>ADDL FEE SUBSEQUENT CAPTURES</u>	<u>ADDL FEE NON-TARGET CAPTURES</u>
Ground Hog:	\$ <u>85.00</u>	\$ <u>85.00</u>	\$ <u>45.00</u>	\$ <u>35.00</u>
Opossum:	\$ <u>85.00</u>	\$ <u>85.00</u>	\$ <u>45.00</u>	\$ <u>35.00</u>
Raccoon:	\$ <u>85.00</u>	\$ <u>85.00</u>	\$ <u>45.00</u>	\$ <u>45.00</u>
Skunk:	\$ <u>85.00</u>	\$ <u>85.00</u>	\$ <u>45.00</u>	\$ <u>45.00</u>
Birds:	\$ <u>85.00</u>	* <u>85.00 - SUBJECT TO CHANGE ABOVE 1 STORY</u>	\$ <u>45.00</u>	\$ <u>45.00</u>
Beaver:	\$ <u>125.00</u>	\$ <u>-</u>	\$ <u>125.00</u>	\$ <u>0.00</u>
Coyote:	\$ <u>TBD *</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Muskrat:	\$ <u>85.00</u>	\$ <u>-</u>	\$ <u>45.00</u>	\$ <u>-</u>
Squirrel:	\$ <u>85.00</u>	\$ <u>85.00</u>	\$ <u>45.00</u>	\$ <u>45.00</u>
Other:	\$ <u>85.00</u>	\$ <u>85.00</u>	\$ <u>45.00</u>	\$ <u>35.00</u>

Additional fee for out of normal hours (5:01 P.M.-8:59 A.M.), including weekends and holidays:

6:00 A.M. – 8:59 A.M. \$ 95.00 (rate/out of normal hours)

5:01 P.M. – 11:59 P.M. \$ 95.00 (rate/out of normal hours)

11:59 P.M. – 5:59 A.M. \$ 120.00 (rate/out of normal hours)

**NUISANCE WILDLIFE CONTROL AGREEMENT  
BID PROPOSAL FORM – PAGE 2**

No fee will be charged to the Village when a request is made by an authorized Village representative for the removal of any animal, excluding deceased animals.

Cost to replace animal traps lost or destroyed while in resident or business owner custody:

Small Trap: \$ 45.00

Medium Trap: \$ 65.00

Large Trap: \$ 85.00

Further, the undersigned being duly sworn, deposes and says on oath, on his behalf, and on the behalf of the Contractor, that the information contained herein is to the best of his knowledge, current, and that the Contractor has not entered into any agreement with any other bidder or prospective bidder or with any other person, firm or corporation relating to the price named in said proposal or any other proposal, nor any agreement or arrangement under which any person, firm or corporation is to refrain from bidding, nor any agreement or arrangement for any act of omission in restraint of free competition among bidders and has not disclosed to any person, firm or corporation the terms of said bid or the price named herein.

Corporate Name ON TARGET WILDLIFE CONTROL  
Corporate Address 9.0. BOX 5057, GLENDALE HEIGHTS, IL, 60139  
Name of Bidder JOHN J. VERMILLION  
Address of Bidder 1N740 BURR OAK, WEST CHICAGO, IL, 60185  
Phone No. of Bidder 630-582-3082  
Fax No. of Bidder 630-876-8449

Signature John J. Vermillion  
Title OWNER  
Date 10-31-08



# COMMITTEE AGENDA ITEM

## VILLAGE OF HOFFMAN ESTATES

NB-2

**SUBJECT:** South Barrington Police Department Use of the Hoffman Estates' Police Detention Facility.

**MEETING DATE:** November 24, 2008

**COMMITTEE:** Public Health and Safety Committee

**FROM:** Clinton J. Herdegen, Chief of Police  
J. C. Paez, Lieutenant



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**PURPOSE:** To request Village Board approval to update the formal agreement between the Village of Hoffman Estates and the Village of South Barrington to allow the South Barrington Police Department to use our lock up facility.

**BACKGROUND:** The South Barrington Police Department has been utilizing our facility since the late 1980's through several prior intergovernmental agreements between the Villages without incident.

**DISCUSSION:** This current agreement is outdated and several sections have been updated. The following sections are added to the new agreement:

1. South Barrington shall provide all services, including but not limited to the processing, jailing, bonding out and releasing of all prisoners transported to the detention facility by South Barrington.
2. South Barrington officers shall abide by Hoffman Estates Police Department policies covered under General Order #61 indexed Prisoner Detention. A copy of this policy shall be provided to South Barrington upon passage and approval of this agreement.
3. South Barrington agrees to write into their action plans contingency efforts in regards to capacity issues if the Hoffman Estates police detention facility becomes full or emergency circumstances could dictate not accepting South Barrington prisoners.

**PUBLIC HEALTH & SAFETY  
AUTOMATED ELECTRONIC TICKETING  
PAGE TWO**

**FINANCIAL IMPACT:** The cost to Hoffman Estates is minimal, if any. South Barrington officers will transport, feed, and take care of all medical needs for their prisoners and will provide all of the necessary paperwork for processing.

**RECOMMENDATION:** Request approval of a resolution authorizing the execution of an Intergovernmental Agreement between the Village of Hoffman Estates and the Village of South Barrington to provide use of the Hoffman Estates' lockup facility to the South Barrington Police Department

VILLAGE OF HOFFMAN ESTATES

**A RESOLUTION AUTHORIZING APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF SOUTH BARRINGTON AND VILLAGE OF HOFFMAN ESTATES REGARDING THE USE OF THE VILLAGE OF HOFFMAN ESTATES POLICY DETENTION FACILITY**

WHEREAS, the Village of Hoffman Estates and the Village of South Barrington are in agreement for certain intergovernmental police services to be performed by the Village of Hoffman Estates.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village President and Village Clerk are duly authorized to execute an Intergovernmental Agreement between the Village of South Barrington and the Village of Hoffman Estates regarding the use of the Village of Hoffman Estates police detention facility as attached as Exhibit "A" in concert with the Village of South Barrington.

Section 2: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2008

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2008

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF SOUTH BARRINGTON AND THE  
VILLAGE OF HOFFMAN ESTATES REGARDING THE USE  
OF THE VILLAGE OF HOFFMAN ESTATES  
POLICE DETENTION FACILITY**

**THIS AGREEMENT** is entered into by and between the Village of South Barrington ("South Barrington") and the Village of Hoffman Estates ("Hoffman Estates").

**WITNESSETH:**

**WHEREAS**, the Villages of South Barrington and Hoffman Estates are home rule municipalities, and pursuant to the Illinois Constitution, Article VII, Section 8, are authorized to execute this Agreement; and

**WHEREAS**, Section 10 of Article VII of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et.seq.*, allow and encourage intergovernmental cooperation; and

**WHEREAS**, the Villages of South Barrington and Hoffman Estates agree that it would be in the best interests of their citizens to allow South Barrington to use the Hoffman Estates Police Detention Facility; and

**WHEREAS**, South Barrington is desirous of protecting Hoffman Estates from liability in consideration of the grant of the use of the Hoffman Estates Police Detention Facility.

**NOW, THEREFORE**, in consideration of the mutual agreements contained in this Agreement, the Village of South Barrington and the Village of Hoffman Estates hereby agree as follows:

**SECTION 1.** The South Barrington Police Department may transport any prisoners or individuals that have been arrested to the Hoffman Estates Police Detention Facility during the Term of this Agreement.

**SECTION 2.** The South Barrington Police Department may transport persons to the Hoffman Estates Police Detention Facility pursuant to the following terms and conditions:

- A. South Barrington agrees to be responsible for the meals for its prisoners, the transportation of its prisoners to and from court, the transportation of its prisoners for medical purposes and for the reimbursement for cost of the transportation of its prisoners in the case of an emergency.
- B. South Barrington agrees to be responsible for damages caused by its prisoners to Hoffman Estates property, and for the medical or hospital costs of its prisoners to be paid on behalf of its prisoners as mandated by statute.
- C. South Barrington hereby agrees to defend, indemnify and hold Hoffman Estates harmless for all actions, claims, causes of action, suits, damages, demands and defenses which may be brought against Hoffman Estates or any officer or agent of Hoffman Estates as a result of South Barrington's use of the Hoffman Estates Police Detention Facility, with the exception of such actions, claims, causes of action, suits, damages, demands and defenses that are a direct result of the willful and wanton misconduct of an officer or agent of Hoffman Estates.

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF SOUTH BARRINGTON AND THE VILLAGE OF HOFFMAN ESTATES REGARDING THE USE OF THE VILLAGE OF HOFFMAN ESTATES POLICE DETENTION FACILITY**

- D. South Barrington shall provide all services, including but not limited to the processing, jailing, bonding out and releasing of all prisoners transported to the Hoffman Estates Police Detention Facility by South Barrington.
- E. South Barrington officers shall abide by Hoffman Estates Police Department policies covered under General Order #61 indexed Prisoner Detention. A copy of this policy shall be provided to South Barrington upon passage and approval of this Agreement.
- F. South Barrington agrees to write into their action plans contingency efforts in regards to capacity issues if the Hoffman Estates Police Detention Facility becomes full or emergency circumstances dictate not accepting South Barrington prisoners.

**SECTION 3.** Amendments to the terms and conditions of this Agreement may be made upon written mutual agreement of the Chief of Police of the Village of South Barrington and the Chief of Police of the Village of Hoffman Estates.


**SECTION 4.** The Term of this Agreement shall be two (2) years from and after the date of execution of this Agreement. This Agreement shall thereafter automatically renew for successive two (2) year periods unless and until terminated. Either party hereto may terminate this Agreement upon written notice being provided to the other party, not less than thirty (30) days prior to the proposed termination date.

**SECTION 5.** This Agreement shall become effective upon passage and approval and signature of the parties to this Agreement. This Agreement shall be construed in accordance with the laws and Constitution of the State of Illinois.

**IN WITNESS WHEREOF,** the Village of South Barrington and the Village of Hoffman Estates have executed this Agreement on the \_\_\_\_\_ day of \_\_\_\_\_, 2008.

**VILLAGE OF SOUTH BARRINGTON**

BY:   
Village President

**ATTEST:**  
  
\_\_\_\_\_

**VILLAGE OF HOFFMAN ESTATES**

BY: \_\_\_\_\_

**ATTEST:**  
\_\_\_\_\_

VILLAGE OF SOUTH BARRINGTON

RESOLUTION NO. 2008 - 921

**A RESOLUTION AUTHORIZING  
THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT  
BY AND BETWEEN THE VILLAGE OF SOUTH BARRINGTON, ILLINOIS  
AND THE VILLAGE OF HOFFMAN ESTATES, ILLINOIS  
REGARDING THE USE OF THE VILLAGE  
OF HOFFMAN ESTATES POLICE DETENTION FACILITY**

WHEREAS, the Village of South Barrington, Illinois, (hereinafter "South Barrington") and the Village of Hoffman Estates, Illinois, (hereinafter "Hoffman Estates") have agreed to enter into an Intergovernmental Agreement for South Barrington's use of the Hoffman Estates Police Detention Facility, a copy of which Intergovernmental Agreement is attached hereto and made a part hereof; and

WHEREAS, South Barrington, a unit of local government, and Hoffman Estates, a unit of local government, have the authority pursuant to the 1970 Illinois Constitution (Art. VII Sec. 10) and the Illinois Compiled Statutes (5/ILCS 220/1-220/8) to enter into such intergovernmental agreements; and

WHEREAS, it is deemed desirable and in the best interests of South Barrington to enter into said Intergovernmental Agreement with Hoffman Estates.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of South Barrington, Cook County, Illinois, as follows:

Section 1: That the corporate authorities hereby incorporate the foregoing preamble clauses into this resolution and make the findings as hereinabove set forth.

Section 2: That the Village President be and is hereby authorized and directed to execute and the Village Clerk to attest on behalf of South Barrington the Intergovernmental Agreement with Hoffman Estates for South Barrington's use of the Hoffman Estates Police Detention Facility, a copy of which is attached hereto marked as Exhibit "A".

VILLAGE OF SOUTH BARRINGTON

Resolution no. 2008- 921


Section 3: This resolution shall be in full force and effect upon its passage and approval in accordance with the law.

PASSED: This 13<sup>th</sup> day of November, 2008.

APPROVED: This 17<sup>th</sup> day of November, 2008.

ATTEST:

  
\_\_\_\_\_  
Donna Wood, Village Clerk

  
\_\_\_\_\_  
Frank J. Munao, Jr., Village President

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 1

**VILLAGE OF SOUTH BARRINGTON**

Exhibit "A"

Intergovernmental Agreement Between the Village of South Barrington  
and the Village of Hoffman Estates Regarding The Use  
of the Village of Hoffman Estates Police Detention Facility






# HOFFMAN ESTATES

NB-3

POLICE DEPARTMENT

Clinton J. Herdegen  
CHIEF OF POLICE

**TO: JAMES NORRIS, VILLAGE MANAGER**

**FROM: CLINTON J. HERDEGEN, CHIEF OF POLICE** 

**SUBJECT: POLICE DEPARTMENT MONTHLY REPORT-OCTOBER, 2008**

## OPERATIONS BUREAU

### PATROL DIVISION

On October 23, Officer Jones and Donohue assisted Schaumburg P.D. with an armed robbery that occurred at a local convenience store on Bode Road in Schaumburg. Officers Jones and Donohue arrived on scene before any Schaumburg officers and observed a suspect matching the offender's description in the nearby Laundromat. Officer Donohue located the knife used in the armed robbery in a garbage can inside the Laundromat. The suspect, a Schaumburg resident, was taken into custody and the victim positively identified him as the offender. Schaumburg P.D. arrived on scene and the case was turned over to them.

On October 28, Officers Rublev and Jones responded to a burglary to auto that just occurred on the 1300 block of Devonshire Lane. While enroute to the scene, Officer Rublev observed two male youths walking from the area. He immediately called out their location to Officer Jones to check them out. Officer Rublev met with the victim while Officer Jones stopped and questioned the two youths. It was determined that six vehicles had been entered of which four were burglarized and proceeds from those burglaries were recovered from the two suspects. One offender, a Hoffman Estates resident, was charged with four counts of criminal trespass to vehicle. The second offender, a juvenile resident of Hanover Park, was charged with four counts of burglary and possession of drug paraphernalia.

On October 13, Officer Bryant Savage investigated the theft of a bicycle from the bicycle rack located at the Hoffman Estates library. Officer Savage spoke with the nine-year old Hoffman Estates victim and the library security officer and watched a video surveillance tape of the bicycle being stolen by a thirteen year old Hoffman Estates resident. Officer Savage was driving to the suspect's residence on Chelmsford when he observed the suspect riding the

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Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

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William D. McLeod  
MAYOR

Raymond M. Kincaid  
TRUSTEE

Gary J. Pilafas  
TRUSTEE

Karen V. Mills  
TRUSTEE

Jacquelyn Green  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

Cary J. Collins  
TRUSTEE

Anna Newell  
TRUSTEE

James H. Norris  
VILLAGE MANAGER

stolen bicycle on Jamestown Circle near Abbeywood Lane. Officer Savage stopped the suspect, recovered the stolen bicycle and arrested the suspect for theft. The suspect's mother was contacted and advised of the investigation and her son's arrest. The bicycle was returned to its rightful owner.

On October 26, Officer Moore and Sgt. Collins responded to the 600 block of Bode Circle for a report of a physical domestic. Upon arriving at the apartment, it was determined the 34 year old male resident had choked the 32 year old female resident about the neck after kicking his way into the bathroom where she fled to protect herself from him. While being arrested and searched, a pair of brass knuckles was located in the pants pocket of the suspect and he was additionally charged with one count of unlawful use of a weapon in addition to domestic battery.

On October 12, Officer Currie responded to Heritage Drive for a man with a knife call which was later upgraded to a man with a sword. Upon arrival, officers located the offender; however, his mother had taken the sword from him. During the investigation, it was determined there was a verbal argument over a Play Station console. The victim attempted to retrieve the Play Station from the offender who refused to return it. An argument ensued and the offender produced a samurai sword and began swinging it above his head. While the offender's mother attempted to take the sword from her 33 year old son, he pushed her to the ground. He eventually gave the sword to his mother and she returned it to their apartment awaiting the police arrival. The sword was recovered by officers and the Hoffman Estates resident was arrested and charged with possession of a weapon by a felon.

On October 13, Officer Hanna was dispatched to a residence on Winston Drive reference a hit and run traffic crash. During his investigation, he was able to track the offending vehicle from the crash scene to the offender's residence, due to the anti-freeze leaking from the offender's vehicle. As he approached the offender's residence on Firestone Lane, he observed a pick up truck leaving from in front of the residence without its headlights on. The truck sped away without headlights and, as it turned onto Harrison from Firestone, a ladder fell out of the rear of the pick up truck. The driver of the pick up was interviewed and it was determined he was also the driver of the vehicle which was involved in the hit and run. The offender admitted he had been drinking and caused the crash. The offender allowed Officer Hanna to enter his residence and inspect his vehicle that was parked in the garage. Officer Hanna arrested the driver and charged him with DUI and leaving the scene of a traffic crash as well as other traffic related citations.

On October 20, Officer Mike Turman was in the area of Route 72 and Oakmont Lane when he observed three subjects acting suspicious walking in the area. Just prior to this observation, Officer Allen was dispatched to Hermitage Lane reference a burglary to auto call. Officer Turman made contact with the subjects and located the proceeds from burglaries that had been discarded just prior to him making contact with the three subjects. The three subjects ran from the area after Officer Turman located the stolen property. The first Watch, along with Officer

Donohue and Bundo, set up a perimeter. A thorough search of the area resulted in the arrest of three Hoffman Estates residents in the backyard on Caldwell Lane. During the investigation, Officer Rich Turman and Investigator Gad interviewed the juvenile offenders. As a result of the interview, several burglary to autos and residential burglaries were solved. One of the offenders had a .22 Cal. Rifle at his residence that was taken during a residential burglary on Danbury Place on September 30, 2008. This was an excellent display of teamwork by the First Watch during the apprehension phase, perimeter phase, and the interview phase.

On October 22, Officer Johnson was dispatched to the area of Hill and Valley Lane reference a burglary to auto that just occurred. A witness stated he observed two subjects run from the victim's vehicle. Officer Johnson located one of the offenders walking in the area and was taken into custody. The proceeds of the burglary were later recovered in a bush near the above location. Officer Johnson then contacted felony review and was able to get felony approval for burglary. The recovered property was later returned to the owner.

### **K-9 UNIT**

Officer Dan Donohue and K-9 Bundo performed 5 vehicle searches, two tracks, cleared one building, and one community contact. During October, K-9 Bundo and Officer Donohue assisted the Elmhurst Police Department with a school search at York High School. They also assisted the Glendale Heights Police Department with two junior high school searches. During the month, they attended training with the Northwest Suburban K-9 Training Group.

### **INVESTIGATIONS DIVISION**

On October 2, Detective McGowan was contacted by a member of the Asset Protection Division of AT&T, 2000 ATT Center Drive, and informed he had information regarding a reported theft that occurred in October, 2007. Det. McGowan met with the complainant and reviewed all of the information he had put together. Det. McGowan learned the suspect, a Tinley Park resident, was an employee at the business when the theft occurred. Access records to the building placed the suspect in the building when the theft occurred without authority from his supervisor. Det. McGowan conducted an investigation into the suspect selling the stolen items on eBay. Det. McGowan received records from eBay that were requested regarding the suspect's account and found the stolen items listed as being sold by the suspect on this account. The suspect was located at his residence in Tinley Park and transported to the HEPD. At the HEPD, the suspect was Mirandized and provided a verbal and signed written statement admitting to the theft of the items from the business. This case was cleared by arrest.

On October 21, Detective Kasia Cawley received information that three juvenile subjects were being held on burglary to auto charges. Det. Cawley suspected two of these juveniles as being involved in open residential burglary cases. Detective Cawley spoke with two of the subjects' parents and received consent to search the bedrooms of the two juveniles. Located in the bedrooms were electronics as well as a .22 rifle that was taken during one of the burglaries.

Det. Cawley received permission from the parents to speak with the juveniles. Det. Cawley Mirandized one of the juveniles who stated he would speak with Det. Cawley without his parent's present. The juvenile confessed to three open residential burglaries as well as implicating the other juvenile in custody as being involved along with two other juveniles. Det. Cawley spoke with the other juvenile in custody who was also Mirandized and stated he wished to speak with Det. Cawley without his parents present. This subject also confessed to several of the burglaries and property was subsequently recovered from this subject's residence. This subject also implicated the two additional juveniles in the burglaries. The two additional juveniles were identified and brought into HEPD where their parents were notified. These subjects were Mirandized and wished to speak with Det. Cawley without their parents present. These two subjects confessed to the burglaries. All four subjects were charged with multiple charges of residential burglary. Property was identified by the owners, photographed, and released. These cases were cleared by juvenile arrests.

On October 23, Detectives Kristufek and Ouimette responded to the 700 block of Bode Circle for an armed robbery in which the victim stated a male subject pointed a handgun at him and took a Play Station 3 video game system, a Blackberry cell phone, \$80.00 USC and a bag of cannabis from his apartment. Investigators later identified the offender as a resident of Rolling Meadows. The offender was taken into custody and interviewed at which time he admitted to being at the victim's apartment and taking a bag of cannabis but refused to give any further information. Detectives then contacted Felony Review and an ASA responded to HEPD. After interviewing all parties involved, the ASA approved felony charges for armed robbery. This case was cleared by arrest.

### **JUVENILE INVESTIGATIONS**

On October 6, Officer Anderson investigated a statement made by a special needs 6<sup>th</sup> grade student attending Eisenhower Jr. High who claimed his father was physically abusing him. During the course of the investigation, Officer Anderson learned our Department had taken a Child Endangerment report at this student's home regarding filthy living conditions. All information gained through this investigation was turned over to DCFS and VOHE Code Enforcement to have this home cleaned up and made livable. Officer Anderson also visited the home on October 27 to ensure the living conditions have improved.

On October 21, Detective Gad was called in to investigate several burglary to vehicles in which patrol had apprehended three offenders with proceeds. Det. Gad interviewed the offenders who confessed to several burglaries to vehicles and identified five victims. All three offenders were Hoffman Estates residents and were charged with five counts of burglary to auto. Several other cases were also cleared with this arrest. In addition to these cases, two of the offenders were implicated in several residential burglaries.

## **TACTICAL DIVISION**

On October 8, Tactical Officers Domin and Stoy responded with patrol units to a loud party call in an area 3 apartment complex. Pursuant to the investigation, officers located the apartment and discovered several people in the residence to be underage. Tactical Officers recognized two subjects as gang members who were ultimately stopped and placed under arrest for contributing to the delinquency of a minor and possession of alcohol by a minor.

On October 17, pursuant to recent gang graffiti reported in several locations in area 5, the tactical officers maintained a high profile in the area and responded to several calls in an effort to locate and obtain information regarding possible offenders involved with the incident. While on an unrelated complaint in area 5, officers located a subject who provided information regarding possible offenders involved with the graffiti incident. Tactical Officers Stoy, Teipel, Domin, Tenuto, and Lynch located the subjects who ultimately confessed to their involvement with the graffiti and were arrested and charged accordingly as juveniles. The three juveniles were turned over to their parents who were advised of the juvenile procedures.

On October 23, Tactical Officers Stoy and Teipel received information regarding the location of a subject who was wanted by the Detective Division in regards to an armed robbery that took place in our town in an area 3 apartment complex. Officers responded to the location and, after a brief surveillance, located and arrested the subject without incident. The subject was brought back to the police department and turned over to the detectives who ultimately charged the subject with a felony for armed robbery upon the conclusion of the investigation.

## **TECHNICAL SERVICES BUREAU**

### **STAFF SERVICES DIVISION:**

A number of projects and programs were completed and continued in the Staff Services Division during October. Some of these included:

- Web Site – Sex offenders and crime tips were added.
- Citywatch monthly test was successful.
- Officer Lisa Notarnicola completed her D.A.R.E. training.
- Tracview: 36 reports were sold this month for a total of \$180.00.
- Records clerk Laura Kuhrt retired with over 20 years of service.
- RMS has been installed in all EOC laptops for training and use during activation.
- “How Tos” were added to the intranet web site.
- Officer stops were added to the database for stats.
- The new officer testing process continues; Oral interviews were held and a Preliminary Eligibility Register was posted.
- Sgt. Poulos attended NIPAS training.

- Sworn personnel attended annual physicals.
- Loyola University student intern Michelle Matello and Harper College student intern Nicholas Orlandino continue their internship.
- Sgt. Poulos attended 'Investigating Use of Force Cases for Field Supervisors' at Woodstock.
- In-service training on Standard Field Sobriety Refresher, PADS to Hope and Firearms was held.
- The current session of the Citizen Police Academy completed week 10.

Training hours for October totaled 2591.0, which includes 1555.0 hours of in-service/roll call training. The year-to-date training hours total for 2008 is 12,896.00.

**Technology Committee**

- Radio replacement team met.
- Wireless laptop testing has moved to the field.
- NWCD Technology team met.
- Police Technology team met.

**Department Hours**

Type	October 2008	October 2007	YTD 2007	YTD 2008
Sick	715.06	718.26	6393.24	6659.79
IOD	0	0	166.25	242.00
Light Duty	184.00	648.00	2967.50	1234.50
Overtime (all)	328.25	529.00	5047.25	5723.30
Overtime Due to Sick Time	150.75	220.00	1469.00	1320.75

- Please note that the number of pay periods last year may not match the current year.

**COMMUNITY RELATIONS/ CRIME PREVENTION SECTION**

During the month of October, the Community Relations section participated in, and facilitated the following activities:

**D.A.R.E.:**

Officers Notarnicola and Pusateri taught D.A.R.E. lessons 3, 4, 5, 6 and 7 to Timber Trails and Whitely school students.

Officer Whited taught D.A.R.E. lessons 3, 4 and 5 at MacArthur School, Lincoln Elementary, and John Muir Literacy Academy. The D.A.R.E. students also watched the movie, "Smoking, Truth or Dare."

### **Public Safety**

Public Safety classes were taught to Lakeview School. Kindergarten and first grades were taught 'Safety Rules', 'Calling 911 for Emergencies', and 'Halloween Safety'. Second grade was taught about 'Bicycle Safety' and 'Halloween Safety' and fourth graders were taught about 'Vandalism'.

Officer Whited presented public safety classes to the kindergarten students at Lincoln Elementary, John Muir Literacy Academy and MacArthur Schools. Topics covered were 'Introduction to a Police Officer', '911 Emergency' and 'Stranger Danger'.

### **Miscellaneous:**

- Officer Notarnicola shadowed Officer Pusateri for two weeks; once before training and once after training, for a smooth transition into the D.A.R.E. program.
- Officer Pusateri assisted with a lock-down drill at Timber Trails School.
- Officer Whited attended 'Specialized Fitness for Female Police Officers'.
- Officer Notarnicola attended and completed eighty hours of training in the Drug Abuse Resistance Education (D.A.R.E.) elementary and middle school program, and is officially certified as a D.A.R.E. officer. The training was in Fort McCoy, Wisconsin, at the Military Base.
- Officer Whited gave out two bicycle helmets.
- Officer Notarnicola completed two employment fingerprintings.
- Officer Whited attended the annual Western Illinois University Law Enforcement Career Fair in Macomb. Approximately 150 college students stopped by.
- Officer Whited assisted patrol on several occasions.
- Officer Whited attended the monthly Illinois School Resource Officer Association at Normal Police Department.
- Officer Whited assisted Schaumburg Police Department with their *Safe Routes to School* at Churchill School. This is a Federal program to encourage primary and middle school students to walk and bike to school safely and build a healthier body and cleaner environment along the way. Officer Whited assisted many students crossing the street and spoke with parents.
- Officer Whited attended the Breakfast Club and worked with Early Child Development students at John Muir Literacy Academy.
- Officer Whited installed sixteen child safety seats.
- Officer Whited attended in-service training on Standard Field Sobriety Refresher, PADS to Hope and Firearms.

- Officers Whited and O'Keefe attended the Schaumburg/Hoffman Estates Rotary sponsored 'Touch A Truck Day' at Alexian Field. The event was a fundraiser for the Children's Hospital at St. Alexius Medical Center. Badges, stickers, tattoos, coloring books and stuffed animals were passed out to several children who stopped by.

### **PROBLEM ORIENTED POLICING UNIT**

During the month of October, the Problem Oriented Policing Unit was involved in the following activities:

Officer O'Keefe was contacted by a resident who reported that a lone coyote approached his children (ages 2-4) while they played on their swing set in their backyard. The resident states that he physically had to get between the animal and his children before it would retreat. Based on this complaint, it was decided to have the Village wildlife service assess the situation. Based on the assessment and the wishes of the complainant, the wildlife service was hired to remove this coyote. Investigation continues.

Officer O'Keefe took two reports for patrol which involved the smoking of what was believed to be cannabis, and criminal defacement to a parking lot sign.

A resident reported a simple animal complaint to Officer O'Keefe which then escalated into a shouting match between two neighbors. The original animal situation resulted in a citation being issued; however, Officer O'Keefe wrote an incident report based on the verbal exchange. At this point the situation is over as far as both parties are concerned. This incident involved a 7-month old puppy leaving its yard to greet people walking on the sidewalk. An electric fence has now been installed. The case is closed at this time.

Officer O'Keefe assisted Detective Gad at Hoffman Estates High School with the electronic etching of personal belongings for students.

Officer O'Keefe attended a workshop to assess the needs of senior citizens in our community.

Officer Caceres was assigned a follow-up case concerning excessive alarms from a business. There were many police dispatches to the business for no apparent reason. The owner got so fed up with the false alarms that he actually turned it off and the business was not properly secured. The new alarm company initially had a hard time finding the reason for the false activation, but finally replaced all the suspect individual alarm devices. There have been no further false alarms to the business.

Officer Caceres has signed up two new Neighborhood Watch groups who have been eager to become more involved in the community.

Officer Caceres attended the new Grand Opening of the CRC to celebrate the Center's remodeling project. Numerous people were there, including the Rotary Club of Hoffman Estates and Schaumburg, who helped and donated to the CRC.



Officer Caceres was informed that an unknown person stole two digital cameras from the Community Resource Center. The digital cameras were kept in a closed cabinet. Through the course of the investigation, Officer Caceres learned that the possible offender was a juvenile from an after school activity at the CRC. The entire after school group was informed of the theft and given the chance to return the cameras by a certain date without fear of getting into trouble. The date came and went; however, several of the youths informed Officer Caceres that one of their classmates was bragging to them that he stole the camera. Officer Caceres learned who the offender was and visited his home. The subject first denied stealing the cameras; however, his mother informed Officer Caceres that she observed her son with a digital camera. The offender eventually confessed that he stole the cameras and retrieved them and returned them to Officer Caceres. Because the juvenile did not return the cameras voluntarily, he was placed under arrest for theft. The cameras were returned to the CRC. Officer Caceres decided to purchase a lock and install it on the closed door where only staff can have access to the valuable electronics. The offender was informed that he was not allowed back on the property.

Officer Caceres spent much of his time looking into a possible child endangerment investigation that came from a code enforcement report. The case manifested into having DCFS involved because of the living conditions of the residence. Several follow ups were done on the property, as the family continued to clean up the residence. Officer Caceres learned that DCFS had previous contact with the family and they have reopened the case. DCFS will continue to have a home visit once a month until they feel the family is better.

Officer Caceres is currently following up on several vicious dog complaints within the Village to make sure the owners are in compliance with the Village ordinance.

#### **Happenings at the CRC:**

- A Girl Scouts workshop was held.
- Computer classes were conducted.
- A total of eight hours were spent at the CRC answering residents' questions.
- Children's art class was held.
- Library Literacy class at Schaumburg Library was attended.
- Adult 'English as a Second Language' classes were held.
- Scout reach program was conducted.
- Cub Scouts programs were organized.
- Promise to Play was held.
- Reading program for K-5th grade was held.
- Activities were arranged at the Teen Center.

#### **Other activities during the month include:**

- Officer Caceres assisted with Spanish translations on several occasions.
- Officer Caceres assisted with the Administration Adjudication Hearings.

- Officer O'Keefe provided eight fingerprintings.
- Officer Caceres assisted with the Citizen Police Academy.
- Officer O'Keefe provided in-service firearms training.
- Officer Caceres attended the Halloween event at Jewel.
- Officer O'Keefe assisted with media coverage on six occasions.
- Officer Caceres completed his CPR re-certification instructor's class.
- Officer O'Keefe attended 'Touch a Truck' event in Schaumburg.
- Officer Caceres provided liquor server training.
- Officer O'Keefe installed two child safety seats.
- Officer Caceres provided one station tour for the cub scouts.
- Officer O'Keefe attended the monthly Administrative Hearings date.
- Officer Caceres installed two child safety seats.
- Officer O'Keefe provided training for the current Citizen Police Academy on firearm familiarization.
- Officer Caceres assisted D.A.R.E. on two occasions.
- Officer O'Keefe provided a 'Personal Safety' presentation at a local church.
- Officer Caceres attended the Sports Authority grand opening.
- Officer O'Keefe attended weight training class.
- Officer O'Keefe took several reports for the Patrol Division.
- Sent out Crime Hazard Alerts to residents.
- Visited youth functions at Spectrum/ Vogelei Teen Centers.
- Provided extra patrol in the Salem Ridge complex and Steeple Hill/ Highland Crossing Condominiums.

### **ADMINISTRATIVE SERVICES**

Some of the duties and activities ASO Chris Moore completed this month were:

- Inventoried 154 new evidence items
- 43 items sent to the lab
- 35 items returned from the lab
- Attended a 2-hour training class with the Cook County Bomb Squad that covered the handling, storage and destruction of fireworks, explosives and ammunition.
- 1,203 transfers handled
- Attended training on fingerprinting. ASO Moore had new major case fingerprint cards made up with the required specifications
- ASO Kenost continues cross-training and attended both training sessions listed above
- Continued work on current destruction

Total YTD items inventoried

1,701

Total YTD items sent to the crime lab	430
Total YTD items returned from the lab	509
Total YTD items returned to owner	95
Total YTD items destroyed	804
Total YTD transfers handled	11,898

### **TRAFFIC SECTION**

Below is a summary of activities for the Traffic Section for the month of October:

Officer Logan was an instructor for in-service firearms training to all sworn police personnel. The training included "malfunction drills", A/R 15 refresher and live fire "run & gun" courses.

On October 2, the Traffic Section and the Illinois State Police deployed truck portable scales on Higgins Road west of Beverly Road. Six overweight truck investigations were completed with total fines of \$4,533.00.

From October 3-7, the Traffic Section attended in-service training regarding standard field sobriety testing, PADS and use of force range training.

On October 7 and 8, Sergeant Dornbos was an instructor for the annual Whiteside County K-9 seminar. This seminar was attended by approximately 30 K-9 units from Illinois and Iowa.

On October 8, a proclamation was completed and submitted to the Hoffman Estates Village Board regarding "Drive Safely Work Week" from October 6-10.

On October 8, TSO Kaiser assisted the PTA President Tina Rommel at Winston Churchill Elementary School, for International Walk to School Day. Informational materials were provided to students.

On October 9, Officer Logan and TSO Kaiser completed an "Operation Click" count to record student seat belt use rates at Conant High School and Hoffman Estates High School.

On October 10, Sergeant Dornbos attended a canine legal update class at the Chicago Police Department. This class was instructed by Terry Fleck, a nationally recognized expert in the field.

On October 14, Officer Logan taught the Citizen Police Academy on police involved shootings and deadly force.

On October 15, Officer Penrod conducted an overweight vehicle investigation at Higgins Road

and Beverly Road. The truck, found to be overweight on tandem axle, had fines of \$619.00.

On October 15, an oversized speed limit (40 mph) sign was installed on westbound Higgins Road near Churchill Drive. This safety concern was initiated by the Traffic Section after learning that speed limit signs previously located at this location were no longer present. Vehicles approaching Hoffman Estates High School were affected. An additional speed limit sign posted on the center median was moved from behind a tree because it was not visible. Work was completed on this project with the help of the Illinois Department of Transportation Sign Division.

On October 15, Officer Thomas conducted an investigation into a hit and run traffic accident. The subject who fled the scene at Shoe Factory Road and Maureen Drive, was arrested by Elgin Police Department for driving under the influence of alcohol. Officer Thomas investigated the incident and obtained a warrant for the arrest of the offender for crash related charges.

From October 17 to October 25, Officers Logan and Thomas conducted "Adopt A School Bus" program with District #54 school buses for National School Bus Awareness Week. A citation for passing a school bus with its stop arm down and several child seat citations were issued.

On October 17, the Traffic Section joined the Patrol Second Watch by conducting a "TARGET" speeding enforcement. Speeds were timed on Bartlett Road, south of Shoe Factory Road and Higgins Road, at Almond Lane. A total of 28 speeding citations were issued.

On October 21, Officer Thomas investigated a hit and run traffic crash. He conducted an interview with the suspect who admitted to leaving the scene due to not having a valid driver's license. The subject was arrested for traffic related charges related to this accident.

On October 23, the Traffic Section and the Illinois State Police deployed portable truck scales on Sutton Road, south of Higgins Road. Two overweight truck investigations were completed with total fines of \$501.00.

On October 23, 27, 28 and 29, TSO Kaiser went to MacArthur School and handed out public information and education materials concerning school bus stop arm violations and parking violations. This was in follow up to the school bus company and resident complaints.

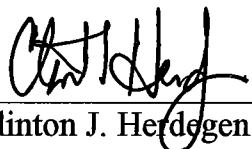
On October 27, Officer Penrod conducted an extra patrol at MacArthur School for school bus stop arm violations. Two citations were issued for passing a school bus with its stop arm down.

On October 28, Officer Logan taught the Citizen Police Academy at the range for live fire exercises.

Officer Logan investigated a total of 23 vehicles of the second division issuing 14 citations for safety and equipment violations and \$2,531.00 in fines.

The Traffic Section followed up on 10 hit and run or incomplete crashes and handled 4 chauffeur license applications. The Traffic Section also followed up on 6 complaints of stop arm violations.

T.S.O. Kaiser followed up on 25 abandoned autos.



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Clinton J. Herdogen  
Chief of Police

# Hoffman Estates Police Department Traffic Crash Analysis and Cause Report

## Ending September 30, 2008

	<u>Current Month</u>	<u>Same Month Last Year</u>	<u>Year To Date</u>	<u>Previous YTD</u>
Total	135	128	1306	1432
Highway	100	91	922	996
Private Property	35	37	382	434
Property Damage Only	115	103	1105	1265
Personal Injury	20	25	162	163
Fatal	0	0	0	1

### Intersections

	<u>Current Month</u>	<u>Same Month Last Year</u>	<u>Year To Date</u>	<u>Leading Cause (last 12mo)</u>
72/Roselle	5	8	44	1.Failure to reduce Speed 2.Imp lane use
58/Barrington	5	4	70	1. Failure to reduce Speed 2. Failure to yield turning left
72/Barrington	7	7	50	1.Failure to reduce Speed 2. Following too close
72/Governors	1	1	17	1. Failure to yield turning left 2. Failure to reduce Speed

### Top locations past 12mo (number of crashes)

Roselle @ 850 Roselle	25
Barrington @ 1555 Barrington	18
Roselle @ 1069 Roselle	16

**Administrative Adjudication Hearings  
October, 2008**

Hearing Date	Type	Police Violations	Code Violations	Paid at Hearing			Compliant/ Dismissed	Continued	No-Shows (approximate)	Grand Total					
				Cash	Check	Charge					Pmt Due	Total			
10/6/2008	1st Hearing	450	0	\$ 690.00	\$ 450.00	\$ 160.00	\$ 630.00	15	3	15	42	72	11	325	450
Total tickets issued with this as first hearing date:				999	% of tickets issued:			4.2%	7.2%	1.1%	32.5%	45.0%			

2nd Hearing	174	0	\$ 0	\$ 100.00	\$ 50.00	\$ 600.00	1	6	8	4	0	162	174
Total	624	0	\$ 690.00	\$ 550.00	\$ 210.00	\$ 1,230.00	4	21	50	76	11	487	624
Defendants with 10-or-more violations: 8 defendants pursued this month:				14	\$ 670.00			0	0	144	158		

10/20/2008	1st Hearing	390	35	\$ 200.00	\$ 210.00	\$ 380.00	\$ 630.00	4	5	7	24	68	5	328	425
Total tickets issued with this as first hearing date:				728	% of tickets issued:			3.3%	9.3%	0.7%	45.1%	58.4%			

2nd Hearing	208	0	\$ 0	\$ 30.00	\$ 30.00	\$ 910.00	\$ 970.00	0	1	6	8	15	4	181	208
Total	598	35	\$ 200.00	\$ 240.00	\$ 410.00	\$ 1,540.00	\$ 2,390.00	4	6	13	32	83	9	509	633

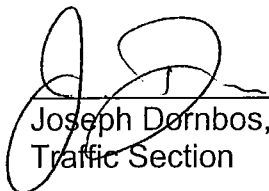
1st Hearing	840	35	\$ 890.00	\$ 660.00	\$ 540.00	\$ 1,260.00	\$ 3,350.00	19	14	22	66	140	16	653	875
2nd Hearing	382	0	\$ 0	\$ 130.00	\$ 80.00	\$ 1,510.00	\$ 1,720.00	0	2	12	16	19	4	343	382
Total	1222	35	\$ 890.00	\$ 790.00	\$ 620.00	\$ 2,770.00	\$ 5,070.00	19	16	34	82	159	20	996	1257

Total Tickets Issued - Sep-08	1451	28	Total Citation Revenue - Sep-08	\$53,586	Total Citation Revenue - Year-to-date 2008	\$509,709
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Total Tickets Issued - Sep-07	1519	0	Total Citation Revenue - Sep-07	\$28,439	Total Citation Revenue - Year-to-date 2007	\$234,933
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Clinton J. Herdegen, Chief of Police  
 Traffic Section Monthly Report – October 2008  
 November 3, 2008 Page 4

	Oct 2008	Year-to-Date 2008	Year to Date Oct 2007
<b>Trucks Investigated:</b> Traffic Section	46	260	247
<b>Truck Fines:</b> Traffic Section	\$5,653	\$23,306	\$44,147
Patrol Division	\$0	\$0	\$2,912
Truck Permit Fees	\$690	\$5,550	\$13,130
<b>Total Truck Fines and Fees</b>	<b>\$6,343</b>	<b>\$28,856</b>	<b>\$60,189</b>
Chauffeur Licenses Issued	4	96	114
Chauffeur License Fee	\$210	\$5,840	\$6,475
Child Seats Received	0	0	0
Child Seats Handed Out	0	0	0
Child Safety Seats Inspected	15	100	142
<b>Citations Issued:</b>			
Speed Related Violations	163	969	1115
Seat Belt Violations	46	1,691	965
Child Restraint Violations	5	32	26

  
 \_\_\_\_\_  
 Joseph Dornbos, Sergeant  
 Traffic Section



**2008**  
**Hoffman Estates Police**  
**Special Enforcement Tracking Sheet**

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
01/3/08 – 01/17/08	Freeman Rd. / Winston Dr.	Stop Sign Violations	10 – Stop Sign Violations 2 – Misc. Violations	4 Hours	Traffic
01/23/07 – 02/06/07	Higgins Rd. between Roselle and Plum Grove	Speeding Vehicles	8 – Speeding 1 – Seat Belt Violation	9 Hours	Traffic, 2 <sup>nd</sup> Watch, and 3 <sup>rd</sup> Watch
1/22/08 – 2/5/08	W/B Higgins Rd. / Gannon Dr.	Speeding Vehicles	No citations	1.75 Hours	Traffic
1/25/08	ISP Scales	ISP Scales	Cancelled – weather	0 Hours	Traffic
1/28/08	Higgins Rd.	TARGET Detail	23 – Speeding 2 – Seat Belt Violation	3.5 Hours	Traffic and 2 <sup>nd</sup> Watch
2/13/08 – 2/27/08	N/B Sutton / I90	No Turn on Red / Disobey Trf. Sig.	5 – Disobey Traffic Signal 3 – Misc. Citations	6 Hours	Traffic
2/21/08 – 3/14/08	Freeman Rd. / Winston Dr.	Stop Sign Violations	16 – Stop Sign Violations 1 – Seat Belt Violation	7.75 Hours	Traffic
3/12/08	E/B Higgins Rd at Prairie Stone Pkwy	ISP Scales	1 – Overweight Violation	4 Hours	Traffic
3/28/08 – 4/11/08	Harmon Blvd / Crowfoot Cir.	Stop Sign Violations	8 – Stop Sign Violations 3 – Misc. Citations	12 Hours	Traffic
4/2/08	E/B Higgins at Audobon	TARGET Detail	14 – Speeding	1.5 Hours	Traffic and 2 <sup>nd</sup> Watch
4/9/08	Lincoln, MacArthur and Armstrong Schools	School Zone Enforcement	9 – Seat Belt Citations	2 Hours	Traffic
4/9/08 – 5/1/08	1020 Harmon Blvd.	Speed Trailer	Avg. speed 28 mph	23,334 vehicles	Traffic
4/9/08 – 5/1/08	1320 Fairmont Rd.	Speed Trailer	Avg. speed 22 mph	8,903 vehicles	Traffic

2008

*Hoffman Estates Police  
Special Enforcement Tracking Sheet*

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/5/08 – 5/12/08	560 Hillcrest	Speed Trailer	Avg. speed 29 mph	17,868 vehicles	Traffic
5/1/08	Higgins Rd. by Ash Rd.	Seat Belt Enforcement Zone	15 – Seat Belt Citations	2 Hours	Traffic
5/1/08	Barrington Rd. by SAMC	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1.5 Hours	Traffic
5/1/08	Higgins Rd. by Roselle Rd.	Seat Belt Enforcement Zone	10 – Seat Belt Citations	1.5 Hours	Traffic
5/2/08	Bode Rd. by Salem Dr.	Seat Belt Enforcement Zone	2 – Seat Belt Citations	1 Hour	Traffic
5/2/08	Higgins Rd. by Ash Rd.	Seat Belt Enforcement Zone	8 – Seat Belt Citations	1.25 Hours	Traffic
5/5/08	Higgins Rd. by Beverly Rd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/5/08 – 5/12/08	180 Arizona	Speed Trailer	Avg. speed 26 mph	3,660 vehicles	Traffic
5/5/08	Rte. 59	Operation Rte. 59	2 – Speeding 2 – Seat Belt Citations	1 Hour	Traffic
5/7/08 – 5/21/08	E. Thacker	Speeding Vehicles	8 – Speeding 1 – Seat Belt Citation	8.83 Hours	Traffic, 3 <sup>rd</sup> Watch
5/7/08	Higgins Rd. by Ash Rd.	Seat Belt Enforcement Zone	6 – Seat Belt Citations	1 Hour	Traffic
5/7/08	Roselle Rd. between Golf and Bode Rd.	Seat Belt Enforcement Zone	5 – Seat Belt Citations	1 Hour	Traffic

2008

*Hoffman Estates Police  
Special Enforcement Tracking Sheet*

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/7/08	Barrington Rd. between Bode and Higgins	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1 Hour	Traffic
5/8/08	Higgins Rd. by Beverly Rd.	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1 Hour	Traffic
5/8/08	Higgins Rd. by Roselle Rd.	Seat Belt Enforcement Zone	11 – Seat Belt Citations	2 Hours	Traffic
5/12/08	Bode Rd. at Bartlett Rd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/13/08	Bode Rd. between Roselle and Salem	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/13/08	Roselle Rd. between 58 and Bode	Seat Belt Enforcement Zone	8 – Seat Belt Citations	2 Hours	Traffic
5/15/08	Golf Rd. by Gannon Dr.	Seat Belt Enforcement Zone	14 – Seat Belt Citations	2 Hours	Traffic
5/15/08	Higgins Rd. by Roselle Rd.	Seat Belt Enforcement Zone	6 – Seat Belt Citations	1 Hour	Traffic
5/16/08	Lincoln School	Seat Belt Enforcement Zone	16 – Seat Belt Citations	1.5 Hours	Traffic
5/16/08	John Muir School	Seat Belt Enforcement Zone	7 – Seat Belt Citations	1.5 Hours	Traffic

**2008**  
**Hoffman Estates Police**  
**Special Enforcement Tracking Sheet**

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/16/08	Armstrong School	Seat Belt Enforcement Zone	2 – Seat Belt Citations	.5 Hours	Traffic
5/19/08 – 5/28/08	Timber Trails School	Speed Trailer	Avg. speed 28 mph	3,438 vehicles	Traffic
5/19/08	Bode Rd. at Evanston St.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/19/08	Roselle Rd. between 58 and Bode Rd.	Seat Belt Enforcement Zone	8 – Seat Belt Citations	1.5 Hours	Traffic
5/20/08	Higgins Rd. at Roselle Rd.	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1 Hour	Traffic
5/20/08	Barrington Rd. between Golf and Higgins	Seat Belt Enforcement Zone	7 – Seat Belt Citations	1.5 Hours	Traffic
5/21/08 – 5/28/08	960 Basswood	Speed Trailer	Avg. speed 22 mph	798 vehicles	Traffic
5/22/08	Roselle Rd. between Golf and Bode Rd.	Seat Belt Enforcement Zone	12 – Seat Belt Citations	2 Hours	Traffic
5/23/08	Bode Rd. at Washington Blvd.	Seat Belt Enforcement Zone	13 – Seat Belt Citations	1 Hour	Traffic
5/23/08	Huntington Blvd. at Freeman Rd.	Seat Belt Enforcement Zone	12 – Seat Belt Citations	1 Hour	Traffic
5/27/08	Bode Rd. at Washington Blvd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic

2008

*Hoffman Estates Police  
Special Enforcement Tracking Sheet*

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/28/08	Jones Rd. at Hillcrest Blvd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/28/08	Higgins Rd. at Ash Rd.	Seat Belt Enforcement Zone	4 – Seat Belt Citations	1 Hour	Traffic
5/28/08	Bartlett Rd. at Bode Rd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	.5 Hours	Traffic
5/29/08 – 6/17/08	1410 Hunters Ridge West	Speed Trailer	Avg. speed 23 mph	5,895 vehicles	Traffic
5/29/08 – 6/16/08	655 Alcoa	Speed Trailer	Avg. speed 22 mph	4,424 vehicles	Traffic
5/30/08	Jones Rd. at Hillcrest Blvd.	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 Hour	Traffic
5/30/08	Hassell Rd. at Kensington Ln.	Seat Belt Enforcement Zone	2 – Seat Belt Citations	.5 Hours	Traffic
6/10/08 – 6/25/08	694 Illinois Blvd	Speeding Vehicles	6 – speeding citations 4 – seat belt citations	9.25 hours	Traffic, 2 <sup>nd</sup> & 3 <sup>rd</sup> Watch
6/17/08 – 7/1/08	E/B Beacon Point Dr.	Speed Trailer	Avg. speed 32 mph	6,385 vehicles	Traffic
6/17/08 – 7/1/08	S/B Washington Blvd	Speed Trailer	Avg. speed 26 mph	8,238 vehicles	Traffic
6/25/08 – 7/9/08	1500 Maureen Dr.	Speeding & Speed Trailer	No Citations, average speed 20 mph	4.83 hours 3,144 vehicles	Traffic, 2 <sup>nd</sup> & 3 <sup>rd</sup> Watch
7/1/08 – 7/12/08	1730 Glen Lake Rd.	Speed Trailer	Avg. speed 27 mph	11,089 vehicles	Traffic
7/9/08- 7/23/08	800 Harmon Blvd.	Stop sign violations	3 – disobeying a stop sign	6.75 hours	Traffic, 2 <sup>nd</sup> & 3 <sup>rd</sup> Watch

2008

*Hoffman Estates Police  
Special Enforcement Tracking Sheet*

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
7/9/08- 7/23/08	Higgins / Spring Mill	Avoiding traffic control device	1 - citation for avoiding a traffic control signal	9.58 hours	Traffic, 2 <sup>nd</sup> & 3 <sup>rd</sup> Watch
7/14/08 - 7/23/08	Intersection 72/ Barrington	Disobeying red light	0 - citations	3.91 hours	Traffic, 3 <sup>rd</sup> watch
6/17/08- 7/1/08	Beacon Pt. east of Essex	Speed Trailer	Average speed 32 mph	6,385 vehicles	Traffic
7/14/08- 8/1/08	Essex / Haverford	Speed Trailer	Average speed 30 mph	11,469 vehicles	Traffic
7/16/08 - 7/30/08	Essex / Haverford	Speeding Vehicles	8 - speeding citations 3 - seat belt citations	8.35 hours	Traffic, 2 <sup>nd</sup> & 3 <sup>rd</sup> Watch
7/17/08 -	2000 Colchester	Speed Trailer	Average speed 20 mph	2135 vehicles	Traffic
7/21/08 - 8/4/08	125 Kingman Lane	Speeding Vehicles	4 - speeding citations 1 - insurance 1 - drivers license cit.	11.36 hours	Traffic, 2 <sup>nd</sup> & 3 <sup>rd</sup> Watch
8/4/08 - 8/13/08	155 Kingman Lane	Speed Trailer	Average speed 24 mph	4,479 vehicles	Traffic
8/1/08 - 9/10/08	Essex - Haverford	Speed Trailer	Average speed 30 mph	24,542 Vehicle's	Traffic
8/26/08 - 9/8/08	Thacker - Ashland	Speed Trailer	Average speed 24 mph	8,533 Vehicle's	Traffic
8/27/08- 9/10/08	385 Frederick Lane	Stop Sign's Speeding	2 - Stop Sign Violations 1 - Driver's license viol.	8 hours	Traffic, 2 <sup>nd</sup> & 3 <sup>rd</sup> Watch
9/16/08 - 9/25/08	Frederick Lane at Pierce Road	Speed Trailer	Average Speed 17 mph	3,325 Vehicle's	Traffic
9/15/08 - 10/1/08	Hampton / Jamison	Speed Trailer	Average Speed 21 mph	2,825 Vehicle's	Traffic

**2008**  
**Hoffman Estates Police**  
**Special Enforcement Tracking Sheet**

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
9/26/08 – 10/13/08	1020 Harmon Blvd.	Speed Trailer	Average Speed 29 mph	18,983	Traffic
9/25/08 – 10/16/08	800 Harmon Blvd.	Speeding Stop Sign's	Results Pending	Results Pending	Traffic, 2 <sup>nd</sup> & 3 <sup>rd</sup> Watch
9/25/08 – 10/13/08	4513 Mumford Dr.	Speeding Vehicles	0 - Citations	1.5 hours	Traffic, 2 <sup>nd</sup> & 3 <sup>rd</sup> Watch
10/10/08 – 10/28/08	W/B Higgins Basswood to Roselle	Speeding Vehicles	20 - Citations	13.5 hours	Traffic, 1 <sup>st</sup> & 2 <sup>nd</sup> Watch
10/14/08 – 11/3/08	Essex – Haverford	Speed Trailer	Average Speed 30 mph	15,967	Traffic
10/17/08	Shoefactory – Bartlett & Higgins-Almond	TARGET Detail	28 – speeding citations	2.5 hours	Traffic, 2 <sup>nd</sup> Watch



Illinois Department of Labor  
Safety Inspection and Education Division

10/09/2008

Village of Hoffman Estates  
Steven R. Casstevens, Deputy Chief  
1200 Gannon Dr.  
Schaumburg, IL 60194

RE: Report Number: C-S-2009-0182-LGI  
Hoffman Estates Police Dept.

Dear Steven R. Casstevens,

On October 6, 2008 a safety and health inspection of your facility was conducted. During the walkaround inspection there were no apparent safety hazards observed. Although there were no safety violations discovered, the Illinois Department of Labor, Division of Safety Inspection and Education encourages all employers to institute and maintain safety and health programs for employees and promote the observation of safety and health practices.

If the I.D.O.L., Division of Safety Inspection and Education can be of assistance, please do not hesitate to contact us.

Very Truly yours,

  
James E. Ford

Inspector

cc: Kenneth G. Koop; Dennis Cardiff

William McLeod

Clint Herdegen

Florence William

novio.fix

State of Illinois Building  
160 North La Salle - Suite C-1300  
Chicago, Illinois 60601-3150  
(312) 793-1964  
FAX: (312) 793-2081





U.S. Department of Justice

National Drug Intelligence Center

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Office of the Director

319 Washington Street, 5th Floor

(814) 532-4601

Johnstown, PA 15901-1622

Fax: (814) 532-4690

October 15, 2008

Sergeant Vince Scaccianoce  
Hoffman Estates Police Department  
1200 North Gannon Drive  
Hoffman Estates, IL 60169

Dear Sergeant Scaccianoce:

I would like to express my sincere thanks and appreciation to you and your department for responding to the 2008 National Drug Threat Survey (NDTS). Your response provided valuable information on both current and emerging drug trafficking threats in your jurisdiction. Please accept the enclosed certificate as a token of my appreciation for your assistance.

Results from the survey have been incorporated into a number of National Drug Intelligence Center (NDIC) products, including the *National Drug Threat Assessment 2009*. This assessment combines intelligence and information on drug trafficking and abuse throughout the United States to assist policymakers and law enforcement executives at all levels of government in formulating counterdrug plans and allocating resources. The report is currently in production and will be available on the NDIC web site [www.usdoj.gov/ndic](http://www.usdoj.gov/ndic) in November 2008.

The next NDTS is scheduled to be distributed in December 2008. As you are aware, this represents a departure from past survey cycles. Our survey timetable has been accelerated to accommodate shifting intelligence production schedules. I would again appreciate your assistance in providing us with a response to the survey you will receive later this year. If you have any questions related to the NDTS, please call Mr. Richard L. Nagy, Collection Manager, at (814) 532-4638.

Sincerely,

Michael F. Walther  
Director

Enclosure

# CERTIFICATE OF APPRECIATION

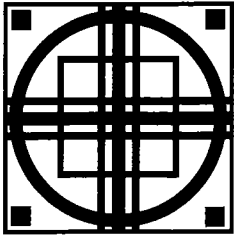
Presented to  
Police Department

## NATIONAL DRUG THREAT SURVEY

2008



U.S. DEPARTMENT OF JUSTICE



## SCHAUMBURG TOWNSHIP DISTRICT LIBRARY

### **CENTRAL LIBRARY**

130 South Roselle Rd.  
Schaumburg, IL 60193  
(847) 985-4000  
FAX (847) 985-1454

### **HANOVER PARK BRANCH LIBRARY**

1266 Irving Park Rd.  
Hanover Park, IL 60133  
(630) 372-7800  
FAX (630) 372-7866

### **HOFFMAN ESTATES BRANCH LIBRARY**

1550 Hassell Rd.  
Hoffman Estates, IL 60169  
(847) 885-3511  
FAX (847) 885-9973

### **WEBSITE:**

[www.stdl.org](http://www.stdl.org)

Lt. Dennis Jones  
Hoffman Estates Police Department  
1200 Gannon Drive  
Hoffman Estates, IL 60169

Re: Valerie Lassen Incident

Dear Lt. Jones:

I am embarrassed that I have neglected to say, thank you, and what a wonderful job you did making Valerie feel comfortable and no longer fearful. I am referring to my letter and incident on September 30, 2008. You really were kind and very good at reassuring Valerie that everything was okay and that she should no longer be afraid of any harassment from an overprotective parent (an understandable problem). I have no excuse for letting a whole month go by before I let you and your Chief know how much your actions were appreciated and how professionally you handled this.

Again, thank you.

Sincerely,

Barbara Adrianopoli, Director of Branches & Extension

Cc: Chief Clint Herdegen ✓

██████████ Lane  
Barrington, IL 60010-5513

October 22, 2008

**Police Chief Clint Herdegen**  
Hoffman Estates Police Department  
1200 Gannon Dr.  
Hoffman Estates, IL 60169

Dear Police Chief Herdegen:

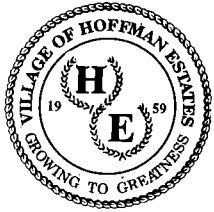
I'm writing to you in regard to the theft of my son Eric's social security number in 2006. I apologize for not writing sooner, but I wanted to take this opportunity to let you know that Detective Golden did a wonderful job investigating and following up with us. She not only found and arrested the perpetrator, ultimately resulting in his prosecution, she also consistently kept me informed me regarding the progress of the case.

She was extremely thorough, professional and very pleasant to work with. Please tell her again how appreciative we are.

Sincerely,



Teri Paulson



# HOFFMAN ESTATES

NB-4

FIRE DEPARTMENT

Robert G. Gorvett  
FIRE CHIEF

November 11, 2008

To: James H. Norris, Village Manager

## FIRE DEPARTMENT MONTHLY REPORT October 2008

This month's activities resulted in the Fire Department responding to **462** calls for service; **303** incidents were for emergency medical service, **141** incidents were suppression-related and **18** were mutual aid to other fire departments.

The following were significant responses during October 2008:

**October 2, 2008**

**Truck Fire**

**Toll-way I-90 (Elgin)**

Engine 24 was requested to assist the Elgin Fire Department with a truck fire on the I-90 Toll-way. Upon arrival of Engine 24, the 53 foot trailer of a semi-truck was involved in fire extending out of the roof. Elgin Command requested that Engine 24 supply water to the Elgin engine that was utilizing two hose lines to extinguish the fire. Elgin Command requested further assistance, so Engine 23 with 1000 gallons of water was dispatched to the scene. Elgin already had four engines on the scene that were shuttling water from the hydrant at Route 25 and the Toll-way entrance. Engine 23 arrived and pumped their water to Elgin's truck that had set up to use an aerial attack through the roof. Engine 24 and Engine 23 shuttled water for several trips and then were released from the scene and returned to quarters.

1900 Hassell Road  
Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

Phone: 847-843-4825  
Fax: 847-781-4849

William D. McLeod  
MAYOR

Raymond M. Kincaid  
TRUSTEE

Gary J. Pilafas  
TRUSTEE

Karen V. Mills  
TRUSTEE

Jacquelyn Green  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

Cary J. Collins  
TRUSTEE

Anna Newell  
TRUSTEE

James H. Norris  
VILLAGE MANAGER

**October 4, 2008**

**Medical Call**

**1685 Higgins Road**

Station 22 companies responded to 1685 W. Higgins Road, the Hoffman Estates Community Center and Ice Arena, for a report of a person having a seizure. Station 22 arrived to find staff and bystanders utilizing the building's AED and performing CPR. The staff and bystanders continued to give life-saving measures until relieved by Fire Department personnel. The patient was successfully revived by Fire Department personnel and transported to St. Alexius Medical Center (SAMC).

On October 7<sup>th</sup>, a follow-up call was made about the status of the patient with a report that the patient was being released from Intensive Care Unit later that day and was doing well. A recommendation by the Fire Department for a Citizen Life Saving Award is being forwarded for the personnel from that facility who, with their fast initiation of CPR and the use of an AED, aided in a successful outcome for this patient.

**October 14, 2008**

**Hazardous Materials**

**645 Ashland Street**

District 21 companies responded for the report of a mercury spill. Upon arrival, Engine 21 took command and was met by a clean-up contractor from SET Environmental. SET stated they were called by NICOR to cleanup a mercury spill from a damaged gas meter at a home under construction. SET was requesting the construction permit be pulled so mitigation could commence. Construction halted upon arrival of Engine 21. Engine 21 requested our Fire Prevention Bureau and Code Enforcement to respond to the scene. Inspector 605 arrived on the scene and issued a "Stop Work Order" until the clean-up could be completed. Code enforcement, Fire Department personnel and SET officials determined SET would handle the monitoring and clean-up of site. Scene turned over to SET for mitigation.

**October 24, 2008**  
**Structure fire**

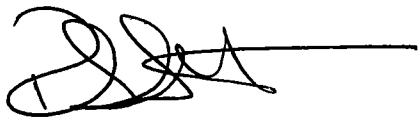
**2240 Hassell Road**

The Fire Department responded to the above address for a report of a fire in an apartment on the first floor. While responding, Northwest Central Dispatch advised that they had received an automatic fire alarm from the building. As Engine 22 arrived, Police Department personnel advised that they had smoke coming from a patio door of an apartment on the back of the building. Battalion 6 arrived and assumed command and upgraded the incident to a Code 4.

Interior companies found a small fire in the kitchen area of Apartment 112 and extinguished the fire using one hand line. A primary search was conducted with no one found. Companies checked the units above the fire and found no extension. A Hoffman Estates Police Officer assisted with the evacuation of residents in the building.

The building was ventilated and a second, more thorough, search of the structure was conducted and found no problems with any residents. A Rapid Intervention Team was assembled by members of the Streamwood Fire Department, and all fire chiefs responded to the fire scene. Additional communities covered our remaining still districts during this incident. Inspector 622 was requested to the scene for the fire investigation with results still pending at this time.

On the following pages is an overview of department activities and emergency responses for the month of October.



---

Robert Gorvett  
Fire Chief

RG/aqs  
Attachments

### OPERATIONS DIVISION

During the month of October, the following operational issues took place:

- Firefighter Matt Long attended military reserve training on the 4th.
- Firefighter DeTamble off on sick-leave/light-duty, due to a non-duty related injury.
- Firefighter Slater off on sick-leave until the 9th.
- Firefighters Lock and DuMelle off on injured on-duty all month.
- Firefighter Wilcox off on sick-leave the entire month.
- Lieutenant Wellhausen was off on injured on-duty/light-duty since the 20th.
- Firefighter O'Connor began injured on-duty/light-duty on the 5th.

### ADMINISTRATIVE DIVISION

During the month of October, the following public education activities took place:

- October was Fire Prevention month. We celebrated by holding several fire station open houses and expos offering public education materials on fire safety. The following events took place during Fire Prevention Week – October 5 through 11:
  - Preschool program at Barrington Square with 30 persons in attendance.
  - Fire Safety Alliance Meeting in Chicago.
  - St. Alexius Health and Safety Fair with over 50 persons in attendance.
  - Touch-a-Truck in Schaumburg hosted by the Rotarians with over 400 persons in attendance.
  - Fire Apparatus Expo and Demonstration at Cabela's with 100 persons in attendance.
- The Citizen Fire Academy continued this month with the following events taking place:
  - October 9<sup>th</sup> – Special Operations training
  - October 14<sup>th</sup> – Review of department apparatus
  - October 21<sup>st</sup> – Auto extrication training
  - October 28<sup>th</sup> – Hose and ladder training



- Fire Department members participated in a Chili Contest sponsored by the Jaycees at the Schaumburg Township Center. Firefighter Vince Pesavento was declared the winner for the best chili. At least 20 people were in attendance.
- Public Education school programs were conducted at St. Hubert School during the month. There were 17 classes reached with over 335 children attending.

The department educated over **1,000** children and adults at over **17** different events this month.

**TOTAL FIRE DEPARTMENT RESPONSES**

RESPONSE ACTIVITY – October			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Fire Incidents	11	102	1	26	6	35	1	17	3	24
Medical Incidents	298	2818	67	631	172	1656	29	245	30	286
Other Incidents	130	1271	45	396	59	568	8	90	18	217
Mutual Aid Incidents	18	185	2	45	10	92	1	25	5	23
Special Events	*5	*34	0	0	0	0	0	0	*5	*34
<b>Total Responses</b>	<b>*462</b>	<b>*4410</b>	<b>115</b>	<b>1098</b>	<b>247</b>	<b>2351</b>	<b>39</b>	<b>377</b>	<b>*61</b>	<b>*584</b>

\* Includes Special Event Incidents

**FIRE INCIDENTS**

RESPONSE ACTIVITY – October			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Building Fire	1	14	0	3	1	5	0	5	0	1
Cooking Fire	3	20	0	7	3	10	0	3	0	0
Vehicle Fire	4	23	0	3	2	7	0	0	2	13
Brush & Grass Fire	0	12	0	6	0	2	0	1	0	3
Other Fire Incident	3	33	1	7	0	11	1	8	1	7
<b>Total Fire Incidents</b>	<b>11</b>	<b>102</b>	<b>1</b>	<b>26</b>	<b>6</b>	<b>35</b>	<b>1</b>	<b>17</b>	<b>3</b>	<b>24</b>

**MEDICAL INCIDENTS**

RESPONSE ACTIVITY – October			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Emergency Medical	255	2463	58	566	156	1491	25	226	16	180
Vehicle Accident	36	322	6	52	12	147	4	18	14	105
Patient Assist	7	33	3	13	4	18	0	1	0	1
Special Events	*5	34	0	0	0	0	0	0	*5	34
<b>Total Medical Incidents</b>	<b>*303</b>	<b>*2852</b>	<b>67</b>	<b>631</b>	<b>172</b>	<b>1656</b>	<b>29</b>	<b>245</b>	<b>*35</b>	<b>*320</b>

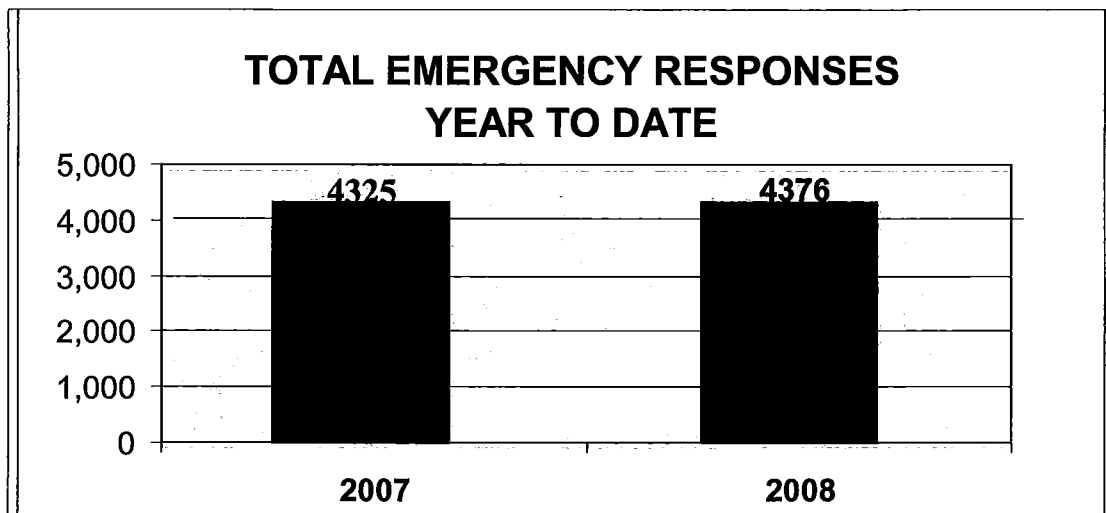
\* Includes Special Event Incidents

**MUTUAL AID INCIDENTS**

RESPONSE ACTIVITY – October			Station 21 Response		Station 22 Response		Station 23 Response		Station 24 Response	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
A/A to Schaumburg	1	17	0	0	1	17	0	0	0	0
A/A to Streamwood	1	15	0	0	1	14	0	1	0	0
Mutual Aid/MABAS	16	153	2	45	8	61	1	24	5	23
<b>Total Mutual Aid Incidents</b>	<b>18</b>	<b>185</b>	<b>2</b>	<b>45</b>	<b>10</b>	<b>92</b>	<b>1</b>	<b>25</b>	<b>5</b>	<b>23</b>

**OTHER INCIDENTS**

RESPONSE ACTIVITY – October	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Elevator Emergencies	10	115	1	17	4	54	0	0	5	44
Gas Investigations	8	38	7	21	1	9	0	4	0	4
Fuel Leak	0	10	0	4	0	4	0	0	0	2
Power Line Problem	1	17	1	12	0	4	0	0	0	1
Hazardous Condition	1	11	1	3	0	4	0	4	0	0
Smoke/Odor Investigation	9	55	4	21	2	24	1	5	2	5
Water Leak	2	37	2	14	0	14	0	2	0	7
Lock-In or Lock-Out	6	46	2	11	2	20	1	7	1	8
Good Intent Call	12	157	4	43	5	72	2	18	1	24
Carbon Monoxide Incident	8	82	1	20	4	28	2	19	1	15
Activated Fire Alarm	51	531	15	171	28	264	2	18	6	78
Malicious False Alarm	6	34	2	12	3	7	0	1	1	14
Electrical Problem	3	27	2	9	1	13	0	3	0	2
Other Service Provided	8	69	1	23	7	32	0	7	0	7
Response Cancelled	5	42	2	15	2	19	0	2	1	6
<b>Total Other Incidents</b>	<b>130</b>	<b>1271</b>	<b>45</b>	<b>396</b>	<b>59</b>	<b>568</b>	<b>8</b>	<b>90</b>	<b>18</b>	<b>217</b>



**2008 FIRE LOSS**

<b>OCCUPANCY TYPE</b>	<b>Month</b>	<b>YTD LOSS</b>
Special Outside	0	\$5,200.00
Public Assembly	0	\$2,000.00
Single-Family	0	\$629,800.00
Multi-Family	\$60,000.00	\$65,050.00
General Business	0	\$457,000.00
Road, Parking Property	0	\$2,500.00
Storage Property	0	0
Open Land, Field	0	0
Vehicle	\$11,000.00	\$292,150.00
Institutional	0	0
<b>TOTALS</b>	<b>\$71,000.00</b>	<b>\$1,453,700.00</b>

**TOTAL ANNUAL FIRE LOSS  
 PREVIOUS YEARS**

<b>2007</b>	<b>\$1,253,350</b>
<b>2006</b>	<b>\$755,420</b>
<b>2005</b>	<b>\$1,442,910</b>
<b>2004</b>	<b>\$4,033,630</b>
<b>2003</b>	<b>\$2,266,370</b>
<b>2002</b>	<b>\$963,600</b>
<b>2001</b>	<b>\$2,709,675</b>
<b>2000</b>	<b>\$378,735</b>

**AMBULANCE RESPONSE ACTIVITY\***

Ambulance 21		Ambulance 22		Ambulance 23		Ambulance 24		SRA 21		OTHER	
Month	YTD	Month	YTD	Month	YTD	Month	Year	Month	YTD	Month	YTD
84	771	148	1,468	26	286	44	354	0	2	0	0

\*This figure represents the number of responses done irrespective of their still district and is gathered by an evaluation of submitted CARS Reports.

**Patients Treated:**

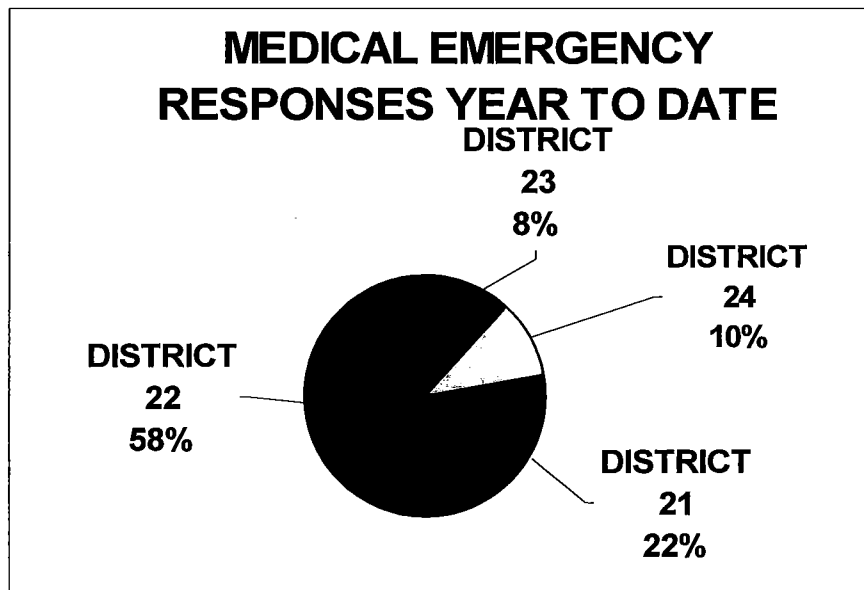
139 Residents treated and transported  
 35 Residents treated but not transported

116 Non-Residents treated and transported  
 53 Non-Residents treated but not transported

0 Residents treated and transported from Sears Centre  
 0 Residents treated but not transported from Sears Centre

1 Non-Residents treated and transported from Sears Centre  
 4 Non-Residents treated but not transported from Sears Centre

**Total Patients Treated: 348**



*(Does not include Sears Centre Standby Incidents)*

## TRAINING

For the month of October the following training activities took place:

### **Outside Training:**

- Probationary Firefighters Cioper, Bebe, Northrup and Anderson began Paramedic class at Northwest Community Hospital.
- Lieutenant Rothbauer attended classes toward an Associates Degree in Fire Science.
- Firefighter Pacific attended Vehicle and Machinery Technician class.
- Lieutenant Wellhausen completed Leadership I and II toward Fire Officer I certification.
- Lieutenant Martino completed Leadership 1 towards Fire Officer I certification.
- Assistant Chief Schuldt attended the Illinois Society of Fire Service Instructors conference.

### **In-house Training:**

- Annual Live Fire Training exercises began at the Carol Stream Fire Protection District training facility.
- Com Ed substation emergency training was conducted at the substation located on Hoffman Blvd.
- Harper Intern Rino Bonfiglio continues his assignment with Lieutenant Hartman – Second Shift.

### **Company training:** (instructed by the Lieutenants and Captains)

- Review of department atmospheric monitors.
- Hose Management Operation skills.
- Building familiarization through preplan review and building visits.

Total training hours for the month of October for all members were 2,501.

<b>1st Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>October</b>	<b>Total Hours YTD</b>
9,398	9,683	7,819	2,501	29,401

**FIRE PREVENTION BUREAU**

**OCTOBER - MAJOR ACTIVITIES:**

• **FINAL INSPECTIONS COMPLETED:**

- Asta La Pasta – 4587 W. Higgins Road
- 3D Liquors – 840 Roselle Road
- P.N.B. – 1019 Golf Road
- Quebecor – 5450 Prairie Stone Parkway
- S.A.M.C., 2<sup>nd</sup> Floor Newborn I.C.U. – 1555 Barrington Road
- Hoffman Plaza Shopping Center – Roselle & Golf

• **MEETINGS ATTENDED:**

- Illinois Fire Safety Alliance, Fire Prevention Week Luncheon
- Fire Investigators Strike Force Fall Seminar – Vehicle Fires
- V.O.H.E. Employee Safety Luncheon
- Construction Meeting – Big Kaiser
- Weekly Site Plan Meetings
- Plunkett Furniture – 2500 Golf Road
- Amcol Construction Meeting

• **MISCELLANEOUS:**

- Lock Box Program
- Witnessed Fire Drills at
  - ❖ Hoffman Estates High School – 1100 Higgins Road
  - ❖ Lincoln School – 1650 Maureen
  - ❖ 2 Park Center – 5550 Prairie Stone Parkway
  - ❖ ADP – 1950 Hassell Road
- Fire Investigation – 2240 Hassell Road
- Develop Village Hall Emergency Action Plan
- Pre-Sale Inspection – 2345 Pembroke

**ANNUAL INSPECTIONS:**

Annual inspections are inspections that are conducted on existing occupancies on an annual or semi-annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

<b>Inspection Type</b>	<b>Monthly Total</b>	<b>2008 YTD</b>	<b>2007 YTD</b>
Annual Inspections	70	604	747
Re-inspections	27	406	490
Warnings & Letter Re-inspections	0	0	0
<b>Total</b>	<b>97</b>	<b>1,010</b>	<b>1,237</b>

**CONSTRUCTION INSPECTIONS:**

Construction inspections are inspections conducted on new and existing occupancies within the Village and the Fire Protection District. These inspections range from initial plan reviews to final occupancy approval.

<b>Plan Review</b>	<b>Monthly Total</b>	<b>2008 YTD</b>	<b>2007 YTD</b>
Building Plan Review	5	60	70
Automatic Fire Alarm	1	29	38
Other Fire Suppression Systems	0	1	0
Fuel Storage Tanks	3	3	2
Hood & Duct Mechanical	0	2	2
Hood & Duct Suppression	0	6	6
Open Burn	1	4	2
Site Plan Review	3	24	23
Automatic Sprinkler	5	88	153
Temporary Heating	0	3	0
Temporary Structure (tent)	1	4	13
Pyrotechnic Display	1	5	4
Construction/Permit issued	18	191	364
Construction Site Inspection	50	462	999
Construction Site Visits	16	130	-
<b>Total</b>	<b>104</b>	<b>1,012</b>	<b>1,676</b>



**MISCELLANEOUS INSPECTIONS:**

<b>Inspection Type</b>	<b>Month</b>	<b>Year</b>
Fire Prevention Complaints	8	72
Homeowner Walk-Thru (Residential Sprinkler)	1	32
Underground flush test/hydrant flow	8	74
Lock Box Lock Change	331	539
<b>Total</b>	<b>348</b>	<b>717</b>

**PERMITS ISSUED:**

The following is a breakdown of the building permits that are issued by the Fire Prevention Bureau and the associated revenue generated from the permits issued.

<b>Permit Type</b>	<b>Month</b>		<b>Year to Date</b>	
	<b>Permits Issued</b>	<b>Total</b>	<b>Permits Issued</b>	<b>Total</b>
Automatic Fire Alarm	5	\$475.00	40	\$4,375.00
Other Fire Suppression Systems	0	0	1	\$95.00
Fuel Storage Tanks	0	0	0	.00
Hood & Duct Mechanical	0	0	4	\$445.00
Hood & Duct Suppression	0	0	7	\$665.00
Open Burn	1	0	3	\$190.00
Automatic Sprinkler	7	\$1,610.00	110	\$42,549.70
Temporary Heating	0	0	4	\$380.00
Lock Box	2	\$300.00	17	\$3,428.00
Pyrotechnic Display	1	\$650.00	5	\$3,950.00
<b>Total</b>	<b>16</b>	<b>\$3,035.00</b>	<b>191</b>	<b>\$56,077.70</b>

**SPRINKLER ORDINANCE PROGRESS:**

<b>Buildings Requiring Sprinklers</b>	<b>Month Total</b>	<b>Y-T-D</b>	
Installed	0	0	
Remaining	<b>158</b>	<b>158</b>	

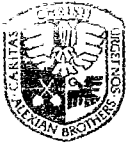
**WIRELESS TRANSCEIVERS:**

	<b>Month</b>	<b>Y-T-D</b>	
Installed	20	185	
Remaining to be installed		250	
<b>Total</b>	<b>20</b>	<b>435</b>	

**FALSE ALARMS**

	<b>Monthly</b>	<b>Y-T-D</b>	
Fire Alarm Activations	17	97	
Trouble Alarms	2	74	
Malicious False Alarms	6	34	
False Alarms	35	430	
<b>Total</b>	<b>60</b>	<b>635</b>	

\*None of these False Alarms (or responses) can be attributed to the Keltron Wireless Transceivers.



**ALEXIAN**  
**BROTHERS**  
St. Alexius Medical Center

To: Brian Raymond and Alan O'Brien

Copy to: Chief Robert Gorvett, Hoffman Estates Fire Department

From: Karin Buchanan, RN

Date: 16 September 2008

Subject: Commendation Letter

---

Early in the morning on 31 August 2008, there was a small mercury spill at St Alexius. The Nursing Supervisor was unaware who handled spills and she contacted the Charge Nurse in the Emergency Department. The Charge RN was also unaware that Environmental Services handles internal spills. Fortunately FF/PM Brian Raymond and Alan O'Brien were in the Emergency Department that morning and went up to the fifth floor of St Alexius to take care of the spill. The Nursing Supervisor and the nursing staff on the fifth floor were grateful for their assistance.

Education has been done with the Nursing Supervisor and the Environmental Services Department about management of mercury spills and the spill kits were located in Environmental Services. Even though all mercury was removed from the hospital, a patient had brought in a mercury thermometer and it was dropped.

This was a learning experience for us and re emphasized the need for improving communications with our departments. One thing is constant and that is the exceptional support that St Alexius receives from the Hoffman Estates Fire Department. Please extend our appreciation to FF/PM Brian Raymond and Alan O'Brien for their assistance.

*Karin Buchanan*

Karin Buchanan, RN, MSN, APN, CNS, CEN, CCRN  
EMS Coordinator/Emergency Preparedness Chairperson  
St Alexius Medical Center  
1555 Barrington Road  
Hoffman Estates, IL 60169

*c: Raymond  
O'Brien  
Monthly Report*



## Village of Arlington Heights

33 South Arlington Heights Road  
Arlington Heights, Illinois 60005-1499  
(847) 368-5000  
Website: [www.vah.com](http://www.vah.com)

September 17, 2008

Chief Robert Gorvett  
Hoffman Estates Fire Department  
1900 Hassell Road  
Hoffman Estates, Illinois 60195

Dear Chief <sup>Bob</sup>Gorvett:

On behalf of the Arlington Heights Fire Department, I would like to thank you and the members of the Hoffman Estates Fire Department for your valuable assistance during the dive box alarm at Sunset Meadows Park on September 13, 2008. Unfortunately, the incident was ultimately a recovery operation, but it would not have been managed as effectively without the help of our area fire departments.

Please convey our sincere thanks to the members of your Department who provided assistance.

Sincerely,

ARLINGTON HEIGHTS FIRE DEPARTMENT

Glenn Ericksen  
Fire Chief

/rtb

*C: Monthly Report  
Lt. Buckel  
Lt. Rothbauer  
581PM Orr  
581PM Pesavento*



Office of the Illinois  
**State Fire Marshal**  
"Partnering With the Fire Service to Protect Illinois"

---

October 14, 2008

Gregory Schuldt  
Hoffman Estates FD  
1900 Hassell Road  
Hoffman Estates, IL 60169

Dear Mr. Schuldt:

You are cordially being invited to be publicly recognized for your successful accomplishment for the highest level of certification awarded by this Office.

The official recognition will be held at the Combined Conference in Peoria on October 21, 2008 at the Hotel Pere Marquette during the morning session. The program currently states between 11:30 am and noon, but is subject to change. Please check with the registration desk upon your arrival to verify the time. Also, you are requested to wear a Class A/Dress Uniform for the formal presentation and pictures.

The Fire Marshal and I would be pleased if you could join us for the ceremony and be formally recognized for your educational and applied experience.

Please RSVP me with your attendance by phone at 217/785-1003 or by email at [mitzi.woodson@illinois.gov](mailto:mitzi.woodson@illinois.gov).

Again, congratulations on this accomplishment.

Respectfully,

A handwritten signature in cursive script that reads "Mitzi Woodson".

Mitzi Woodson  
Acting Division Manager  
Division of Personnel Standards and Education

MSW

XC: Chief, Hoffman Estates FD

*c: Monthly Report*

10/28/08

Dear Chief Gornett

On Saturday, Oct 11, we

attended a truck event with

a Hoffman Estates Paramedic

Truck. Our son, Dominic, is

two years old and loves "wooo woo"

(sirens go woo woo) Trucks and

fireman. I asked Fireman

Feyer if he could show Dominic

a real fireman's helmet. He

even let Dominic try on the helmet!

Dominic tried to track as he

had his helmet with him, but

couldn't explain the fireman

need their helmets to save people.

Unfortunately, I did not get

the other Fireman's name. Thank

you for supporting community  
events.

Sincerely,

Jay, Andrew, and

Dominic Meyer

C: Monthly Report

5:51 PM J.B. Guia

5:51 PM P. Clarke

FIRE DEPARTMENT  
HEADQUARTERS AND  
FIRE PREVENTION BUREAU  
550 SUMMIT STREET  
ELGIN, ILLINOIS 60120-4219



JOHN E. HENRICI  
*Fire Chief*  
TELEPHONE 847 / 931-6175  
FIRE PREVENTION BUREAU 847 / 931-6190  
FAX 847 / 931-6179

November 6, 2008

Chief Gorrvelt  
Hoffman Estates Fire Department  
1900 Hassell Road  
Hoffman Estates, IL 60195

Dear Chief Gorrvelt:

*Bob*

Please accept this letter of thanks for your department's assistance at our extra alarm fire at 160 Kimball Street on October 19, 2008.

The fire involved an eight (8) unit apartment building. First arriving companies found heavy fire in a rear apartment on the first floor, with extension into the attic area.

The incident eventually escalated to first alarm. Your personnel provided the help we needed to provide for life safety, control of the incident, and minimizing the damage.

Please convey our appreciation to all your personnel that were present that morning.

In the interest of fire and life safety,

*Jack*

John Henrici  
Fire Chief

*C: Monthly Report  
Lt. Tony Butler  
5:51 PM  
Matt Collins  
5:51 PM  
Greg Suga*



Village of Hanover Park

Municipal Building  
2121 West Lake Street  
Hanover Park, Illinois  
60133-4398

Rodney S. Craig  
Village President

Sherry L. Craig  
Village Clerk

630-372-4200  
Fax 630-372-4215

Marc G. Hummel  
Village Manager

Fire Department  
6850 Barrington Road

October 20, 2008



Chief Robert Gorvett  
Hoffmann Estates Fire Department  
1900 Hassell Rd  
Hoffman Estates, IL 60196

Dear Chief Gorvett,

On the evening of Friday, October 10, 2008 your department responded to assist the Village of Hanover Park with a fire in a multi-occupancy commercial strip mall at 2360 Walnut Avenue. Arriving crews were faced with heavy fire and structural damage caused from a natural gas explosion. The fire ultimately progressed to a MABAS Second Alarm.

Due to the hard work and dedication of the responding personnel, we were able to contain the fire and save two thirds of the strip mall. The Hanover Park Fire Department extends its deepest thanks for the assistance of your personnel.

★ We would also like to invite representatives of your department to attend a post incident analysis of the fire. This review will be held at Hanover Park Station No. 1, located at 6850 Barrington Road on Monday, November 3, 2008 at 14:00 hours.

On behalf of the Village of Hanover Park and the Hanover Park Fire Department, please accept my sincere appreciation and gratitude for a job well done.

Sincerely,

Craig A. Haigh, CFO, NREMT-P  
Fire Chief

CAH\rd

c: Monthly Report  
5/8/07m Lauder  
" O'Brien  
" Reich

\* A/c Schudt  
A/c Mayer  
B/c Bosco  
B/c Eglund  
B/c Mackie





**ALEXIAN**  
**BROTHERS**  
St. Alexius Medical Center

To: Paul Bilodeau

Copy to: Chief Robert Gorvett, Hoffman Estates Fire Department

From: Karin Buchanan, RN

Date: 21 October 2008

Subject: Commendation Letter

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Thank you so much for participating in our disaster drill today. Our Code 10 (Bomb) policy is one scenario that had not been drilled in the past 7 years I've been at St Alexius. We have also just transitioned in the past year to HICS and NIMS so it has been a learning opportunity for our command staff as well.

Your quiet presence and valuable suggestions added a great deal to the command center drill and helped educate everyone on Fire Department/EMS needs during a disaster situation that could potentially involve having to send patients out of the facility. It was an added benefit that key leadership personnel could ask questions directly to an expert who was immediately available in the drill situation.

*Karin Buchanan*

Karin Buchanan, RN, MSN, APN, CNS, CEN, CCRN  
EMS Coordinator/Emergency Preparedness Chairperson  
St Alexius Medical Center  
1555 Barrington Road  
Hoffman Estates, IL 60169

*C: Monthly Report  
St. Bilodeau file*



Illinois Department of Labor  
Safety Inspection and Education Division

10/09/2008

Village of Hoffman Estates  
Robert G. Gorvett, Chief  
1900 Hassell Rd.  
Schaumburg, IL 60194

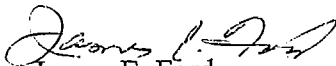
RE: Report Number: C-S-2009-0183-LGI  
Hoffman Estates Fire Dept.

Dear Robert G. Gorvett,

On October 6, 2008 a safety and health inspection of your facility was conducted. During the walkaround inspection there were no apparent safety hazards observed. Although there were no safety violations discovered, the Illinois Department of Labor, Division of Safety Inspection and Education encourages all employers to institute and maintain safety and health programs for employees and promote the observation of safety and health practices.

If the I.D.O.L., Division of Safety Inspection and Education can be of assistance, please do not hesitate to contact us.

Very Truly yours,

  
James E. Ford  
Inspector

cc: Kenneth G. Koop  
William McLeod  
Jeffrey J. Jorian  
Dean Slater

novio.fix

*c: Monthly Report*

State of Illinois Building  
160 North La Salle - Suite C-1300  
Chicago, Illinois 60601-3150  
(312) 793-1964  
FAX: (312) 793-2081



To: James H. Norris, Village Manager

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### MONTHLY REPORT

**October 2008**

#### Prevention and Wellness

The HHS Prevention and Wellness Team kicked off the 50 Ways to Wellness program (50 Ways) during the Village Safety Lunch on October 3, 2008. "50 Ways" is a Village employee health promotion campaign aimed at helping all Village employees find various methods to obtain and maintain good health. The campaign is named in honor of the Village's 50<sup>th</sup> anniversary. The program will last five months and serve as the spring board for the 2009 Fitness-Challenge. The Prevention and Wellness Team also began planning and preparation for the 2008 "Great American Smoke Out."

Algean Garner and Monica Saavedra met with staff from the Hoffman Estates Police Department and Public Works Department, Sgt. Carl Baumert and Elizabeth Skowronski respectively, to plan the November Employee Blood Drive. This event is a collaboration between the Village and Life Source Blood Centers. The goal is to obtain 25 – 30 donations. The date for the event is November 21, 2008.

HHS' nursing staff provided flu shots for Village employees during the Safety Lunch. A total of 195 employees have received a flu vaccination. Several flu public clinics were also conducted throughout the month. A total of 526 adult residents and 285 children/adolescents were vaccinated against the flu. Additionally, the Schaumburg/Hoffman Estates Rotary awarded the Village \$1,000.00 to provide no cost flu vaccinations for low income adult residents of Hoffman Estates. This funding will provide up to 150 vaccinations. These clinics will be scheduled for November 2008.

Nursing staff, Cathy Dagian and Teresa Alcure, provided the following health services: three employee clinics, four adult TB testing/adult immunization clinics, two Cholestech clinics, one children's immunization clinic, and one infant immunization clinic. Staff also resumed Vision and Hearing testing. Services were provided at Montessori School in Hoffman Estates.

Algean Garner and Monica Saavedra continued preparation for Divorce 101. Divorce 101 is a full day workshop that provides information on finances, divorce law, and self-care related to divorce. The event continues to grow each year; in 2007 more than forty residents participated in the event. This year's workshop is scheduled for Saturday, December 13, 2008 at the Schaumburg Township District Library.

HHS provides assistance for residents who wish to apply for AllKids. AllKids is the State's health insurance for low-income children and their families. Two residents requested application assistance during the month. HHS receives \$50 for every accepted application. The money received helps support the Department's Self-Help Fund.

### **Treatment and Crisis Response**

HHS continues to volunteer for the Salvation Army and provide Salvation Army Emergency Assistance to Hoffman Estates' families in need. Salvation Army funding is available to assist Hoffman Estates residents who are experiencing a temporary or unexpected financial crisis. This fund provides limited financial support to families who show a financial need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services. During the month, seven residents requested and received financial assistance via the Salvation Army Support Program.

Dr. Monica Saavedra conducted one Wellness Check with a senior resident. During her visit she assisted the resident with completion of the paperwork required to file for bankruptcy.

### **HHS Commissions/Committees/Additional Activities**

Algean Garner attended the Commission for Seniors monthly meeting on October 14, 2008.

Algean Garner attended the Jewel Ribbon Cutting Ceremony on October 21, 2008.

Algean Garner attended the Commission for Disabled Residents' monthly meeting October 16, 2008.

Algean Garner attended the Senior Advisory Council meeting at the Schaumburg Barn on October 21, 2008.

Monica Saavedra attended the Youth Commission's monthly meeting on October 16, 2008.

On October 9, 2008 Monica Saavedra and psychology interns, Dominica McBride and Kim Chivers, attended a meeting with Tony Caceres of the Police Department to plan for the Lion's Pride Community Outreach group which will begin in November 2008.

Monica Saavedra spoke at the Hispanic Heritage Event on the topic of "Strengthening the Family in Today's World" on October 11, 2008.

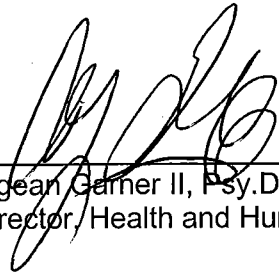
On October 30, 2008 Monica Saavedra and psychology extern Dominika Prus met with Kathy Kohlstedt of the Community Resource Center to plan for the community outreach group "Reaching for the Stars" which will begin in February 2009.

Monica Saavedra met with staff from Willow Community Care Center's Food Pantry to discuss collaborative efforts for residents of Hoffman Estates.

On October 31, 2008 Algean Garner and Monica Saavedra met with staff from the Adler School of Professional Psychology to discuss the Community Service Project program.

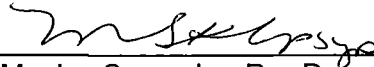
On October 22, 2008 Algean Garner and Monica Saavedra met with staff from Public Works, H.E. Police Department, H.E. Fire Department, and Kathy Kohlstedt from the Community Resource Party to plan the annual CRC Holiday Party.

Algean Garner attended the CEDA Northwest Board Meeting on October 28, 2008.



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Algean Garner II, Psy.D.  
Director, Health and Human Services



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Monica Saavedra, Psy.D.  
Assistant Director, Health and Human Services

# October, 2008

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
<b>People Served</b>							
Health	212	88	36	336	3,727	1826	104.11%
Human Services	56	0	3	59	759	687	10.48%
<b>Prevention/Wellness Contacts</b>							
Programs	0	0	0	0	392	704	-44.32%
Lending Closet	8	0	0	8	112	106	6.16%
AllCare (formerly KidCare)	1	0	0	1	8	24	-66.67%
Salvation Army	7	0	0	7	67	87	-22.99%
<b>Services Provided</b>							
<b>Health</b>							
# of people @ Children's Clinic	14	45	0	59	474	506	-6.32%
# of shots given @ Child clinic	*	*	*	125	1,019	1022	-0.29%
# of people @ Hoffman Baby Clinic	11	0	5	16	127	296	-57.09%
# of shots given @ Baby clinic	*	*	*	44	307	617	-50.24%
# people @ Salem Ridge	0	0	0	0	9	21	-57.14%
# shots @ Salem Ridge	*	*	*	0	9	64	-85.94%
TB tests given	8	5	0	13	182	199	-8.54%
Cholestech Tests	10	0	0	10	79	128	-38.28%
Hep A - Adult shots	1	0	0	1	83	16	418.75%
Hep B - Adult shots	0	0	0	0	18	14	28.57%
Twinrix - Adult shots	1	1	0	2	51	15	240.00%
Tetanus Shots	4	1	2	7	34	55	-38.18%
College Shots*	0	0	0	0	0	0	0.00%
# Medicaid clients	13	0	32	45	184	136	35.29%
# of adult Flu vaccines given	682	187	249	1118	1,125	713	57.78%
# of child Flu vaccines given	164	135	23	322	362	49	638.78%
# of free Blood Pressure checks	56	17	14	87	729	864	-15.63%
# of free Blood Sugar checks	24	0	0	24	271	273	-0.73%
# of free Hemoglobin checks	23	0	1	24	357	259	37.84%
# of free Pulse checks	56	19	14	89	758	742	2.16%
Cholesterol (\$6)	4	0	0	4	87	149	-41.61%
Vision/Hearing (Preschool)*	0	0	0	0	385	0	0.00%
<b>Human Services</b>							
Individual Sessions	151	0	10	161	1,467	1083	35.46%
Couple Sessions	8	0	0	8	132	155	-14.84%
Family Sessions	1	0	0	1	81	111	-27.03%
Testing Sessions	1	0	0	1	1	1	0.00%
<b>Programs</b>							
Lion's Pride	*	*	*	0	58	160	-63.75%
Real Girls/Real Talk	*	*	*	0	51	227	-77.53%
Reaching for the Stars	*	*	*	0	127	126	0.79%
Other/Smoking Cessation	*	*	*	0	8	36	-77.78%
<b>Wellness Checks/Crisis Response</b>							
Hours Spent	2	0	0	2	24	3	700.00%

\*These figures are not available as the numbers are not tracked in this manner.

# October, 2008

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
<b>Revenue</b>							
<b>Health</b>							
Children's Clinic	*	*	*	\$ 492.00	\$ 4,613.00	\$ 3,490.00	32.18%
Hoffman Baby Clinic	*	*	*	\$ 145.00	\$ 880.00	\$ 585.00	50.43%
Salem Ridge	*	*	*	\$ -	\$ -	\$ 80.00	-100.00%
Other Clinics/Fairs	*	*	*	\$ -	\$ -	\$ -	0.00%
TB Test	*	*	*	\$ 68.00	\$ 349.00	\$ 267.00	30.71%
Lipid Profile (\$22)	*	*	*	\$ 220.00	\$ 1,661.00	\$ 1,791.00	-7.26%
Adult Shots	*	*	*	\$ 355.00	\$ 3,247.00	\$ 2,795.00	16.17%
Tetanus Shots	*	*	*	\$ -	\$ -	\$ -	0.00%
Total Cholesterol \$6	*	*	*	\$ 24.00	\$ 335.00	\$ 759.00	-55.86%
Medicaid	*	*	*	\$ -	\$ 1,556.00	\$ 1,929.00	-19.34%
Flu/Medicare	*	*	*	\$ 6,060.00	\$ 16,256.09	\$ 9,549.00	70.24%
Flu/Children	*	*	*	\$ 1,157.00	\$ 1,259.00	\$ 30.00	4096.67%
Vision & Hearing	*	*	*	\$ -	\$ 895.00	\$ -	0.00%
AllKids	*	*	*	\$ -	\$ 400.00	\$ 85.00	370.59%
<b>Human Services</b>							
Counseling	**	**	**	\$ 1,491.00	\$ 15,805.00	\$22,281.00	-29.07%
Community Programs	**	**	**	\$ -	\$ -	\$ 840.00	0.00%

\*Health Services revenue is not tracked by resident, non-resident and employee.

\*\* Human Services fees are not tracked by resident, non-resident and employee.

<u>Clients served at Clinics:</u>	<u># of People</u>	<u>Percentage</u>
Underinsured:	17	23.00%
No Health Insurance:	39	52.00%
Village Employee:	6	8.00%
Medicaid/KidCare:	13	17.00%
Native American:		
	<u>75</u>	<u>100.00%</u>



November 18, 2008

To: William McLeod, Village President  
Board of Trustees

**EMERGENCY MANAGEMENT AGENCY**  
**MONTHLY REPORT – October 2008**

The primary focus of the Emergency Management Agency this month was in preparing for FEMA's arrival to mitigate the September 13<sup>th</sup> storm. The village received a Federal Declaration of Disaster for public and individual assistance. Assistance and direction was given to a number of village residents in the disaster reimbursement process.

Activities for EMA Coordinator David Christensen and the EMA Volunteers for the month of October included the following:

EMA phase	Subject	Opportunity
Preparedness	Exercise	<ul style="list-style-type: none"> <li>✓ All after action reporting and financial reimbursement is complete for the spring and summer exercises.</li> <li>✓ Reviewed the fire alarm drill at Park Center and ADP with Mario Tristan.</li> </ul>
	Training education	<ul style="list-style-type: none"> <li>✓ Attended the Urban Area Security Initiative Training Committee in Hillside.</li> <li>✓ Participated in the state evaluation of Illinois Professional Emergency Managers applicants.</li> <li>✓ Participated in a conference call with the Illinois Volunteer Management Support Team.</li> <li>✓ Several members of the VMST and EMA attended the "Principles of Emergency Management" class by IEMA held in Palatine.</li> </ul>
	Government Relations	<ul style="list-style-type: none"> <li>✓ Attended the Northern Illinois Emergency Managers Consortium meeting.</li> <li>✓ Attended the Illinois STARCOM21 Oversight Committee, sponsored by the Illinois State Police. Reviewing the State Interoperable Communications Plan.</li> <li>✓ Attended the Serve Illinois meeting in hosted by Hoffman Estates at the village hall. This state initiative is to provide a means of tapping unknown and known volunteer resources in Illinois. The look is at availability</li> </ul>



		<p>outside of the current known emergency responder channels.</p> <ul style="list-style-type: none"> <li>✓ Attended the quarterly Community Emergency Response Team Leaders meeting at Judsen University.</li> <li>✓ Continued the IPWMAN efforts (Public Works Mutual Aid).</li> <li>✓ Assisted Schaumburg with their revised efforts to provide pharmaceutical distribution during an SNS or pandemic.</li> <li>✓ Began the revamp of the Illinois Emergency Managers Mutual Aid System. Met with various leaders of the regional teams to redevelop systems and procedures.</li> </ul>
	EOC	<ul style="list-style-type: none"> <li>✓ Continued exploring the LEO (free from the FBI) incident management software to work out full capabilities.</li> <li>✓ Attended the Police tech committee meeting to address concerns with EOC technology.</li> </ul>
	Funding	<ul style="list-style-type: none"> <li>✓ Funding – Primarily the CERT Grants (\$7,000) and EOC Technology Grants (\$15,000) spending prior to year end.</li> </ul>
	ESDA Meeting	<ul style="list-style-type: none"> <li>✓ Training was in ICS-200</li> </ul>
<b>Response</b>	ESDA	<ul style="list-style-type: none"> <li>✓ Restarted the review of the stipend process for the EMA volunteers with Human Resources and Finance</li> </ul>
<b>Recovery</b>		<ul style="list-style-type: none"> <li>✓ No current recovery efforts. We are however guiding residents and village departments in the reimbursement process for the September storms.</li> </ul>
<b>Mitigation</b>	National Incident Management System (NIMS) Compliance	<ul style="list-style-type: none"> <li>✓ Continued review National Incident Management System compliance activities – specifically further NIMCAST review. (NIMCAST is a Federal database to track compliance.)</li> <li>✓ Began application process for a mitigation grant for the High Point Park flooding issue.</li> </ul>
<b>Grants Funding</b>	/ 2008 ILLINOIS TERRORISM TASK FORCE (ITTF) / IESMA EOC Technology Grant	<ul style="list-style-type: none"> <li>✓ Began spending the recently awarded EOC Technology grant funding.</li> <li>✓</li> </ul>
<b>Intern</b>	Program	<ul style="list-style-type: none"> <li>✓ Began dialog to bring in a no-cost intern to assist with Emergency Management Program in Hoffman Estates.</li> </ul>
<b>IESMA</b>	Conference	<ul style="list-style-type: none"> <li>✓ Continued the duties as President of the Illinois Emergency Services Management Association.</li> </ul>

- ✓ Co-chaired the Illinois Terrorism Task Force (ITTF) Emergency Management Committee in Springfield.
- ✓ Conducted a statewide conference call to investigate emergency management needs and capabilities related to communications.
- ✓ Worked with ILEAS to establish a permanent office for IESMA in Urbana at the ILEAS training facility.

*David A. Christensen*  
Respectfully submitted, *DC*

David A. Christensen  
Emergency Management Coordinator

DC/dc  
ESDA\_EMA Report October 2008