

**MEETING:**                               **HOFFMAN ESTATES VILLAGE BOARD**  
**DATE:**                                   **FEBRUARY 15, 2016**  
**PLACE:**                                 **COUNCIL CHAMBERS**  
  **MUNICIPAL BUILDING COMPLEX**  
  **1900 HASSELL ROAD**  
  **HOFFMAN ESTATES, ILLINOIS**

**1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta, Gayle Vandenberg, Karen Mills.

A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

D. O'Malley, Deputy Village Manager  
A. Janura, Corporation Counsel  
P. Cross, Asst. Corporation Counsel  
M. Koplín, Asst. Village Manager-Development Services  
J. Jorian, Fire Chief  
G. Poulos, Asst. Police Chief  
J. Nebel, Public Works Director  
R. Musiala, Finance Director  
F. Besenhoffer, IS Director  
P. Seger, HRM Director  
M. Saavedra, H&HS Director  
M. Hankey, Transportation & Engineering Director  
B. Anderson, CATV Coordinator  
A. Monroe, Asst. to the Village Manager  
A. Pollack, GG Intern

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge was led by Trustee Newell.

**3. RECOGNITION OF AUDIENCE:**

No one wished to be recognized.

**4. APPROVAL OF MINUTES:**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 4. Voice vote taken. All Ayes.  
Motion carried.

Approval of Minutes  
Minutes from February 1, 2016.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.A.

**5.A. Approval of Agenda**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.B.

**5.B. Approval of the schedule of bills for February 15, 2016: \$1,894,174.98.**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.C.

**5.C. Request Board approval of Ordinance 4532-2016 declaring Village property surplus and permitting the sale of personal property owned by the Village.**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.D.

**5.D. Request Board approval of Resolution 1608-2016 establishing fees for easement releases, Planning & Zoning Commission and Village Board meetings of the Village of Hoffman Estates.**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.E.

**5.E. Request Board approval of Resolution 1609-2016 supporting the Northwest Municipal Conference 2016 Legislative Program.**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.F.

**5.F.** Request Board approval of Resolution 1610-2016 opposing any attempt by the State of Illinois to reduce, withhold, or redirect municipal revenues.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.G.

**5.G.** Request Board approval of two (2) IDOT resolutions to appropriate Motor Fuel Tax Funds for:  
1) 2016 Street Revitalization project in an amount not to exceed \$1,100,000 and  
2) 2016 Traffic Signal Maintenance and Opticom repairs in an amount not to exceed \$101,000.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.H.

**5.H.** Request Board approval of:

1) IDOT Local Agency agreement; and

2) Local Agency funding Resolution No. 1611-2016 for the 2016 STP resurfacing project on Hillcrest Boulevard and Moon Lake Boulevard.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

## **6. REPORTS:**

### **6.A. President's Report**

#### **Proclamation(s)**

Trustee Vandenberg read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the proclamation proclaiming Friday, March 4, 2016 as Ken Koop Day. Voice vote taken. All ayes. Motion carried.

Ken Koop was congratulated by the Board and accepted his proclamation.

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to concur with the proclamation proclaiming Friday, March 11, 2016 as David Philipp Day. Voice vote taken. All ayes. Motion carried.

Mr. Nebel accepted the proclamation.

Trustee Mills read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming February 21-27, 2016 as National Engineers Week. Voice vote taken. All ayes. Motion carried.

Mr. Hankey accepted the proclamation.

Trustee Gaeta read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Vandenberg, to concur with the proclamation proclaiming February 21-27, 2016 as National Eating Disorders Awareness Week. Voice vote taken. All ayes. Motion carried.

Dr. Saavedra accepted the proclamation.

### **Presentation(s)**

Ms. Ashley Prabakar received a Certificate of Achievement for being selected to be on the Daily Herald Leadership Team. Ashley was congratulated by the Board, accepted the certificate and introduced her family.

Mayor McLeod read a letter from someone who was involved in an accident complimenting the Police Department, he stated that he attended a NWMC board meeting, thanked Trustee Gaeta for attending a Schaumburg airport meeting, he attended the Valentine's Day luncheon, a 4th of July meeting, the D54 CRC Heartwarming Celebration, spoke at the 50+ Club, attended the Alden Random Acts of Kindness, and Eagle Scout Court of Honor, Danielle Newell's wedding and the D54 Sensations reception.

### **6.B. Trustee Comments**

Trustee Newell stated that she attended the Red Hot Chili Cook Off, the Cub Scout tour, the Sensations reception, she congratulated Ashley Prabakar and thanked everyone for their well wishes.

Trustee Gaeta stated that he attended a Hanover Township event, the retirement luncheon for Officer Kaszubski, a Cub Scout Blue & Gold, the Chili Cook Off, the wake for Betty Melligan mother, a Schaumburg Airport meeting, the Random Acts of Kindness event, the Eagle Scout Court of Honor and the Sensations reception.

Trustee Pilafas stated that he attended the Red Hot Chili Cook Off and congratulated Chief Jorian on winning the event, he attended a D211 strategy meeting, he congratulated Trustee Newell on her new son-in-law, the D54 Sensations and Ashley on her achievements.

Trustee Stanton stated that he attended the Cub Scout Blue & Gold, the chili cook off and he thanked the fire department for the event, attended the cub scout tour, the Valentine's Day lunch, he congratulated the Sensations and Trustee Newell on her daughters marriage.

Trustee Vandenberg congratulated Chief Jorian on the chili cook off, she stated that she attended the wake of Mrs. Melligan, the cub scout tour, the D54 Sensations reception, she congratulated public works on the snow removal, Trustee Newell on her new son-in-law and Ashley on receiving her Certificate of Achievement..

Trustee Mills stated that she attended a mosquito abatement conference, the retirement luncheon for Officer Kaszubski, the 50+ Club meeting, she congratulated the Sensations, Ashley and Trustee Newell.

**6. C. Village Manager's Report**

Mr. O'Malley had no report.

**6. D. Village Clerk's Report**

The Clerk stated early voting will begin here on Monday, February 29<sup>th</sup> and run through Monday, March 14<sup>th</sup>, with the hours being 9:00 am -5:00 pm, Monday- Saturday.

**6.E. Treasurer's Report**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 6.E.

Mrs. Musiala stated that during the month of December 2015 cash receipts and transfers-in exceeded cash disbursements and transfers-out for the operating funds by \$2,638,610. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$31.1 million. For all of the Village funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$23,519,705, primarily due to EDA Taxing District and Developer distributions. Overall, the total for cash and investments for all funds decreased to \$178 million.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

**F. Committee Reports**

**Finance**

Trustee Pilafas stated that they would be meeting to request approval of an ordinance authorizing the issuance of not to exceed \$10,000,000 General Obligation Refunding Bonds, Series 2016 of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, for the purpose of refunding a portion of certain outstanding bonds, authorizing the execution of a bond order and an escrow agreement in connection therewith, and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds; request approval of an ordinance amending Section 8-2-1, Fees, of the Hoffman Estates Municipal Code (video gaming); request authorization to waive formal bidding and award a contract to Current Technologies Corporation Inc. for the replacement of the Information Systems Department Storage Area Network (SAN) in an amount not to exceed \$95,548.72; request acceptance of Finance Department, Information System Department and Sears Centre Monthly Reports.

**Public Works & Utilities**

Trustee Newell stated that they would be meeting to request approval for the Historical Sites Commission to proceed with 2016 budgeted activities and events, in an amount not to exceed \$1,200; request authorization to waive formal bidding and purchase one (1) replacement heavy-duty Vactor/Flusher Truck through the 2016 Northwest Municipal Conference Suburban Purchasing Cooperative pricing from Standard Equipment Co., Chicago, IL, in an amount not to exceed \$438,089; request authorization to extend 2014 contract for 2016 contracted weed control and fertilization, for various Village owned sites and rights-of-way, to Spring Green, Plainfield, IL (low bid), in an amount not to exceed \$15,120; request

authorization to extend 2014 contract for 2016 Valve Assessment Program to ME Simpson Co., Valparaiso, IN (low qualified proposal), in an amount not to exceed \$60,000; request authorization to award contract for 2016 Water/Sewer Parkway Landscape Restoration (Bid opening 2-12-16); request acceptance of the Department of Public Works and Department of Development Services for the Transportation and Engineering Division Monthly Reports.

**Public Health & Safety**

Trustee Gaeta stated that they would be meeting to request approval to award contract for Entry Level Patrol Officer Testing to Cops and Fire Personnel Testing Service Schaumburg, IL, in an amount not to exceed \$3,400.00; request approval to dispose of Police Department records that have exceeded their State-required retention period, in accordance with State and Local Retention Act; request acceptance of Police Department, Health & Human Services, Emergency Management Coordinator and Fire Department Monthly Reports.

**7. PLANNING & ZONING COMMISSION REPORT:**

Motion by Trustee Gaeta, seconded by Trustee Vandenberg, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

**7.A.** Request by Hoffman Estates Medical Development LLC (Owner) and Ziegler Chrysler Dodge Jeep (Lessee) for a text amendment to Section 9-5-11.G. of Chapter 9 (Zoning Code) of the Municipal Code regarding commercial special uses in the RPD Zoning District, based on the revised text of the Staff Report dated February 3, 2016.

**Discussion**

Trustee Mills asked if the Villages receives any of the sales tax.  
Mr. Koplinski replied no, the lot will just be used for storage.

Roll Call:

Aye: Stanton, Gaeta, Vandenberg, Mills

Nay: Newell, Pilafas

Mayor McLeod voted nay.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

**7.B.** Request of Hoffman Estates Medical Development LLC (Owner) and Ziegler Chrysler Dodge Jeep (Lessee) to consider a special use under Section 9-5-11-G-12 of the Zoning Code to permit temporary vehicle storage on the property located at 2500 W. Golf Road, subject to the following conditions:

1. Approval of this request is contingent upon the petitioners' Zoning Code text amendment request, adding a special use in the RPD, Commercial section for "all other uses not heretofore cited".
2. This special use shall be valid for six months from the Village Board approval. The petitioner shall have the ability to request up to two additional six-month extensions, for no more than twelve additional months with Village Board approval.
3. Transport vehicles shall not be permitted to park or stage on Golf Road to unload vehicles.
4. No customers or sales activity shall be allowed at this location.
5. No salvage vehicles may be stored at this site. All vehicles must be in operable condition.
6. No vehicles are to be stored in approved accessible (handicap) parking spots.

7. All stored vehicles shall only be parked in parking spaces designated on the attached plat of survey submitted by the petitioner or areas specifically approved by the Department of Development Services.
8. Fire Department access shall be maintained at all times, specifically:
  - a. Minimum 24-foot wide drive aisles must remain free of parked vehicles and obstructions at all times. The required drive aisle is indicated on page 2 of the Staff Report dated Feb. 3, 2016.
  - b. The drive aisle/fire lane must be clearly striped as indicated on the attached plat of survey.
  - i. A permit for required striping shall be acquired within 2 weeks of Village Board approval.
  - ii. All required striping shall be completed within 4 weeks of Village Board approval.
  - iii. No parking shall be permitted that blocks access to the building's fire department connection or hydrants.
  - iiii. Bushes and landscaping shall be removed that is blocking access and view of the building's fire department connection.
9. Approval of the Special Use shall be based on the application materials submitted by the petitioner for this request.
10. The first and second violation of any conditions or the approved parking plan shall be subject to issuance of a citation. Any additional violation will result in automatic revocation of the special use permit.

### Discussion

Trustee Mills had questions about the procedure of renewing for 6 months.

Motion by Trustee Mills, seconded by Trustee Pilafas, to require the petitioner to come back to the Board to request the additional six month extensions.

Trustee Stanton didn't see how this use was in the public's best interest.

Trustee Mills stated that she didn't think that the parking lot was set up for this use.

Roll Call:

Aye:

Nay: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Mayor McLeod voted nay.

Motion failed.

Motion by Trustee Gaeta, seconded by Trustee Mills, to deny the petitioners' request.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

**7.C.** Request by the Village of Hoffman Estates for approval of a Text Amendment to Section 9-2-1 of the Zoning Code regarding the definitions of surface area of signs and ground signs, based on the revised text of the Staff Report dated February 3, 2016.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Vandenberg, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

**8. ADDITIONAL BUSINESS:**

There was no Additional Business.

**9. ADJOURNMENT:**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting. Voice vote taken. All ayes. Motion carried. Time: 7:53 p.m.

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Bev Romanoff  
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.