

**AGENDA**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Village of Hoffman Estates**  
**February 22, 2016**

**Immediately following Public Works and Utilities Committee**

**Members: Michael Gaeta, Chairman**  
**Gary Pilafas, Vice Chairman**  
**Anna Newell, Trustee**  
**Karen Mills, Trustee**  
**Gary Stanton, Trustee**  
**Gayle Vandenberg, Trustee**  
**William McLeod, Mayor**

**I. Roll Call**

**II. Approval of Minutes – January 25, 2016 Committee Meeting**

**NEW BUSINESS**

1. Request authorization to award contract for Entry Level Patrol Officer Testing to Cops and Fire Personnel Testing Service, Schaumburg, IL, in an amount not to exceed \$3,400.00.
2. Request approval to dispose of Police Department records that have exceeded their State-required retention period, in accordance with State and Local Retention Acts.
3. Request acceptance of Police Department Monthly Report.
4. Request acceptance of Health & Human Services Monthly Report.
5. Request acceptance of Emergency Management Coordinator Monthly Report.
6. Request acceptance of Fire Department Monthly Report.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

**Village of Hoffman Estates**

**PUBLIC HEALTH & SAFETY  
COMMITTEE MEETING MINUTES**

**January 25, 2016**

**I. Voice**

**Members in Attendance:**

**Michael Gaeta, Chairperson  
Trustee Gary Pilafas, Vice Chairperson  
Trustee Anna Newell  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Gayle Vandenberg  
Mayor William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services  
Alan Wenderski, Director of Engineering  
Monica Saavedra, Dir. HHS  
Jeff Jorian, Fire Chief  
Ted Bos, Police Chief  
Joseph Nebel, Dir. of Public Works  
Rachel Musiala, Director of Finance  
Bruce Anderson, CATV Coordinator  
Fred Besenhoffer, Director of IS  
Ashley Monroe, Asst. to Village Manager  
Austin Pollack, Admin. Intern  
Bev Romanoff, Clerk  
Ben Gibbs, GM Sears Arena  
Patti Cross, Asst. Corp Counsel**

The Public Health & Safety Committee meeting was called to order at 7:00 p.m.

**II. Approval of Minutes**

Motion by Mayor McLeod, seconded by Trustee Pilafas, to approve the Public Health & Safety Committee meeting minutes of December 21, 2015. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request authorization to award a two (2) year contract, with an option for a third year, for the Village's towing contract to Redmon's Towing, Schaumburg, IL (sole bid).**

Motion by Trustee Mills seconded by Trustee Vandenberg, to award a two (2) year contract, with an option for a third year, for the Village's towing contract to Redmon's Towing, Schaumburg, IL (sole bid). Voice vote taken. All ayes. Motion carried.

**2. Request acceptance of the Police Department Monthly.**

The Police Department Monthly Report was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**3. Request acceptance of the Health & Human Services Department Monthly Report.**

The Health & Human Services Department Monthly Report was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Mills, to accept the Health & Human Services Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**4. Request acceptance of Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was presented to Committee.

Motion by Trustee Vandenberg, seconded by Trustee Pilafas to accept the Emergency Management Coordinator Monthly Report. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of the Fire Department Monthly Report.**

The Fire Department Monthly Report was presented to Committee.

Motion by Trustee Vandenberg, seconded by Trustee Pilafas, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

The Mayor congratulated the Hoffman Estates Redhawks Junior Midget Cheer Team and the Pee Week Football Team on their recent accomplishments, he also attended the NWMC Legislative Committee meeting on 1/20, the Business After Hours event at Macaroni Grill in 1/20, Safe from the Start Coalition Meeting on 1/21 and the Salvation Army Ribbon Cutting on 1/24. Mayor McLeod read an email letter from a local girl scout about her positive experience at Village Hall and an email note noting the wonderful experience a caller had with Village Staff member Judy Brose. Mayor McLeod also commented on the accomplishments of local teen skater Tomoki Hiwatashi.

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Stanton, seconded by Trustee Pilafas, to adjourn the meeting at 7:07 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

\_\_\_\_\_  
Jennifer Djordjevic, Director of Operations & Outreach, Office of the Mayor and Board

\_\_\_\_\_  
Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request authorization to award Contract for Entry Level testing for Probationary Police Officers to Cops and Fire Testing, Schaumburg, IL, in an amount not to exceed \$3,400.

**MEETING DATE:** February 22, 2016

**COMMITTEE:** Public Health and Safety

**FROM:** Ted Bos, Chief of Police

**REQUEST:** Request authorization to award contract for Entry Level Patrol Officer Testing to Cops and Fire Personnel Testing Service, Schaumburg, IL, in an amount not to exceed \$3,400.00.

**BACKGROUND:** The rules and regulations of the Fire and Police Commission mandate that testing of applicants be conducted to ascertain an eligibility list for the position of Probationary Police Officer. Among other requirements, part of this mandated testing process includes a physical agility test known as the POWER test and a written examination. These two portions of the testing process have historically been conducted by an independent outside vendor specializing in the development and delivery of these specific job related tests.

The eligibility list for Probationary Police Officer positions was effective on September 4<sup>th</sup> 2015 and was set to expired on September 3<sup>rd</sup> 2017, however, this list has been exhausted of eligible applicants.

**DISCUSSION:** In order to develop a current eligibility list for the positions of probationary police officer the department must conduct testing as required by the rules and regulations of the Fire and Police Commission. This eligibility list once finalized will be active for a period of two years. To conduct the test we received quotes from 3 different companies which specialize in the development and delivery of the written and physical portion of the testing process. Each company was asked to provide a quote for services to conduct the following process.

- Application process
- Written test
- Physical Agility (POWER) test

The companies were asked to quote their services with the assumption that 52 police officers would be taking the written test.

The following companies were contacted and provided quotes for the services as stated above.

**Standard and Associates = Quote \$2,826**

309 W Washington Street Suite 1000  
 Chicago, IL 60606-3200  
 Phone: 800-367-6919  
 Fax: 312-553-021

**Resource Management Associates** = quote \$3,700  
 17037 South Oak Park Avenue  
 Tinley Park, IL 60477  
 (708) 444-2326 Fax (708) 444-2844  
 Toll Free (877) 339-7878

**Cops and Fire Personnel Testing Services** = quote \$1,300  
 200 West Higgins Road, Suite 201  
 Schaumburg, IL 60195  
 Ph. 847-310-2677

Each of the three companies that provided quotes for this process specializes in conducting written and physical agility tests specifically tailored to the police entry level process. It can be expected that each company will provide a testing process that is fair and impartial and the process will provide for every eligible applicant a fair and equal opportunity to demonstrate his or her ability to perform the duties of the position. It can be expected that each company will provide a testing process that is legally defensible and free from any actual or implied adverse impact against any person or group on the basis of age, gender, race, color, or creed.

The Department has experience working with two of the listed companies. In years past the Department worked with Resource Management and Associates under the supervision of Charles Hale, as well as COPS and FIRE Personnel Testing Services which conducted entry level police officer testing which produced the current exhausted eligibility list.

The Departments past experience with COPS and FIRE Personnel Testing Services has proven that this company performs in a highly professional and competent way. The Department is very satisfied in the testing process from this company. Past experience with the promotional testing process conducted by Resource Management Associates produced several negative complaints and a number of challenges to the process from officers taking the tests.

Standard and Associates is the sub-contracted company for the Illinois Association of Chief of Police and come highly recommended.

**FISCAL IMPACT:**

The Department did not budget in 2016 for entry level testing as it was not expected to exhaust the list produced in September of 2015. The lowest quote received to complete this testing came to \$1,300. This equates to a \$1,300 short fall.

**SUMMARIZATION:**

The Departments eligibility list for Probationary Police Officers positions is exhausted. The Board of Fire and Police Commission regulations dictate that a new eligibility list be completed which outlines a testing process that includes a written examination and

physical agility testing. The department requested and received competitive bids from 3 separate companies specializing in this testing process. The department reviewed the qualities of each company and the costs included in each quote and can make a recommendation.

**RECOMMENDATION:** Based on the high praise and competent work performed by Cops and Fire Personnel Testing Services in 2011 and 2015, as well as the lowest cost quote received for the requested services, I recommend that Cops and Fire Personnel Testing Services be awarded the contract for entry level testing for probationary police officer.

# Breakdown of Quotes:

## Standard and Associates

Standard and Associates charge each applicant \$45 which covers the cost of the application, written test, and scoring. The Department will pay \$18.00 per candidate for the power test. In addition there is a charge of \$30 per proctor per hour, plus travel expenses. The number of proctors needed is based on how many applicants take the written test. Some of the proctors could be substituted with HEPD personnel.

Standard And Associates Use a P.O.S.T written test.

*This Company is unable to score on site. They have candidates do the POWER test first, and only those who pass will be allowed to take the written.*

- They will charge the candidate \$45. per application. This written test and application process will not cost the PD any money except in cases where we grant a waiver of fee as in a financial hardship or other circumstance. This test is a POST test.
- HEPD will pay \$18 per applicant for the Power test ...(\$18 \*52).....**\$ 936**
- HEPD will pay \$30 per hour per Power test administrator (plus expenses, like mileage) Example: 9 proctors at 7 hours each for a total cost of approximately .....**\$ 1,890**
- Total out of pocket expense incurred by HEPD..... **\$ 2826**

## COPS and FIRE

COPS and FIRE Personnel Services can, at the Department's request, charge each applicant a fee, such as \$40.00 per applicant, which is credited directly to the Department to help pay for the costs of the testing. The Department will pay \$20.00 per candidate for the application process, \$25.00 for the power test and \$20.00 per written test administered.

They use the "Comprehensive Options for Police Selection" written exam (C.O.P.S). *This Company is unable to score on site. They have candidates do the POWER test first, and only those who pass will be allowed to take the written.*

- \$20 fee per application downloaded on their web
  - Based on 2015 numbers...(\$20 \*52 ).....**\$ 1040**
- \$25 per candidate that takes the Power Test
  - Based on 2015 numbers.....(\$25 \* 52).....**\$ 1300**
- \$20 fee per written test (\$2 increase from last test)
  - Based on 2015 numbers (18\*52).....**\$ 1040**
  - Total cost..... **\$ 3380**
  - If we charge a \$40 fee per applicant, then Cops and Fire will credit this amount back to HEPD for each applicant
  - .....(\$40\*).....**(\$2080)**
- Total out of pocket expense incurred by HEPD..... **\$ 1300**

**RESOURCE MANAGEMENT ASSOCIATES (HALE)**

Resource Management and Associates charge the Department directly per service at the rate below. They require that HEPD provide all test proctors at our expense and they do not accept or process applications nor advertise.

Resource management Associates use cognitive job related exam.

- One time base fee .....**\$400**
- Test booklets each ..... **\$10**
  - Based on 2015 numbers (10\*52)....**\$520**
  - Test administration (written) (up to 200) ..... **\$2000**
- Test administration (physical) (up to 200) ..... **\$2850**
  
- Total based on 2015 numbers: **\$5780**
- Application fee HEPD (40\*52) **(\$2080)**
- Cost for HEPD ..... **\$3700**



**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:**                    **Disposal of Police Departmental Records**

**MEETING DATE:**        **February 22, 2016**

**COMMITTEE:**            **Public Health and Safety**

**FROM:**                    **Ted S. Bos, Chief of Police**

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**PURPOSE:**                    Request approval to dispose of Police Department records that have exceeded their State-required retention period, in accordance with State and Local Retention Acts.

**BACKGROUND:**                All municipalities within Illinois are subject to the Illinois Local Records Act, which sets forth rules as to what public records can be disposed of and when. In Illinois, no public records may be disposed of without the approval of the appropriate records commission.

The Police Department had a current application of 1998 on file with the Illinois State Archives. The Records Disposal request was completed to bring the police department's records into compliance and will continue doing annual disposals of records in the future.

**DISCUSSION:**                    The attached list shows all of the items that we are currently able to dispose of. All documents approved for disposal, including those that are of a confidential nature (i.e. containing social security numbers, etc) will be physically destroyed.

It should be noted that only documents that are not required to be retained permanently are part of this disposal listing. The Police Department received the approval by the Local Records Commission to dispose of the records listed on the Records Disposal Certificate on October 15, 2015. Upon Village Board approval, these records will be destroyed.

It is our intent to continue to annually submit applications for disposal to the State and bring those items before the Village Board for approval.

**RECOMMENDATION:**        To request approval to dispose of Village records that have exceeded their State-required retention period, in accordance with State and Local Retention Acts.

ATTACHMENT

# RECORDS DISPOSAL CERTIFICATE

TO: Local Records Commission  
 Illinois State Archives Building  
 Springfield, Illinois 62756  
 (217) 782-7075

APPLICATION # 98:18c

**RECEIVED**

COUNTY: Cook

FROM: Hoffman Estates Police Department  
 (Agency Division)

OCT 15 2015

ADDRESS: 411 W. Higgins Road  
 (Street, P.O. Box)

LOC. REC. COMM.

Hoffman Estates, IL 60169  
 (City, Zip Code)

**Directions:**

1. Fill in all blanks and columns
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

TELEPHONE: 847-781-2868

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
2	ACCOUNT DISTRIBUTIN REQUESTS EXPENDITURES DETAIL	1997-2012	NEG
3	ACKNOWLEDGMENT OF RECEIPTS OF FIREARMS	1994-2012	NEG
4	ADMINISTRATIVE CORRESPONDENCE FILES	1997-2013	4 CU FT
5	ARREST LOGS	1993-2009	4 CU FT
6	NAME INDEX	1960-2005	.5 CU FT
7	BAIL BOND RECEIPTS	2006-2012	24 CU FT
8	BICYCLE INVENTORIES	1997-2014	NEG
9	BOND MONEY TRANSMITTALS TO CIRCUIT COURT	1995-2011	1/2 CU FT
10	BREATHALYZER MACHINE TESTING LOG	1995-2011	NEG
11	CASE ASSIGNMENT BOOK	1996-2012	NEG
12	CASE INDEX (OLD PIMS RECORDS)	1983-2000	NEG
13	CERTIFICATION OF BREATHALYZER/INDOXILATOR OPERATOR	1993-2011	NEG
14	CIRCUIT COURT DOCKET SHEETS	1993-2011	5 CU FT
15	CITIZEN COMPLAINTS	1995-2011	NEG
16	CITY JAIL AND LOCKUP POPULATION REPORTS	1994-2010	2.5 CU FT
17	CRIMINAL HISTORY INQUIRY REPORTS (TO STATE POLICE)	1996-2012	NEG
18	CRIMINAL HISTORY RECORD INFORMATION DISSEMINATION	1981-2009	NEG
19	EVIDENCE LOGS	1978-2011	3 CU FT
20	EVIDENCE & PROPERTY FILES/RECEIPTS	1960-2000	NEG
21	EXPLORER RECORDS	1987-2009	1 CU FT
22	EXPUNGEMENT RECORDS	1995-2011	2.5 CU FT
24	FREEDOM OF INFORMATION ACT REQUESTS AND DENIALS	1994-2012	NEG
25	GAND MEMBER INDICES	1992-1994	NEG
27	GRANT FILES	1997-2014	NEG
29	I.U.C.R'S	1996-2013	NEG
30	INTERGOVERNMENTAL AGENCY AGREEMENTS	1993-2009	NEG
31	INTERNAL DEPARTMENT INVESTIGATIONS	1983-2009	2 CU FT
32	INVENTORY OF EQUIPMENT AND SUPPLIES (COPIES)	1998-2012	NEG
33	INVOICES & PURCHASE ORDERS (COPIES)	1997-2012	NEG
34	JAIL CELL CHECK LOG AND PRISONER INSPECTIONS	1993-2009	2.5 CU FT

**Disposition Approved**

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that in compliance with authorization received from the Local Records Commission the records listed above will be disposed of on or after

DEC 7, 2015

*Christine Kasper* 10-9-15  
 Signature Date

Christine Kasper, Admin

# RECORDS DISPOSAL CERTIFICATE

APPLICATION # 98:18C

TO: Local Records Commission  
 Illinois State Archives Building  
 Springfield, Illinois 62756  
 (217) 782-7075

**RECEIVED**

COUNTY: COOK  
 HOFFMAN ESTATES POLICE

OCT 15 2015

FROM: DEPARTMENT  
 (Agency Division)

**Directions:**

3. Fill in all blanks and columns
4. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

LOC. REC. COMM.

ADDRESS: 411 W. Higgins Road  
 (Street, P.O. Box)

Hoffman Estates, IL 60169  
 (City, Zip Code)

TELEPHONE: 847-781-2868

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
36	LEADS	1996-2000	NEG
37	LIQUOR LICENSE OWNERS FINGERPRINT CARDS	1983-2013	1 CU FT
38	MONTHLY/YEAR-TO-DATE REPORTS	1995-2007	32 CU FT
39	OFFENSE/ARREST/INCIDENT REPORTS (MICROFILM)	1960-2002	80 CU FT
39	OFFENSE/ARREST/INCIDENT REPORTS (PAPER ONLY)	2003-2007	1 CU FT
40	OFFICER'S DAILY ACTIVITY REPORT	1996-2012	4 CU FT
41	OFFICERS TRAINING RECORDS	1966-1974	10 CU FT
42	OVERNIGHT PARKING LOG	1998-2015	NEG
43	PAWNSHOP LOG (MAINTAINED THROUGH LEADSONLINE)	1997-2013	NEG
45	PROMOTION LISTS	1996-2012	NEG
46	RADAR CALIBRATION CERTIFICATES	1996-2009	NEG
47	RIDE-A-LONG RELEASE FORMS	1995-2011	NEG
48	ROSTER OF LAW ENFORCEMENT PERSONNEL	1995-2011	NEG
49	TRAFFIC ACCIDENT REPORTS	1994-2007	10 CU FT
50	TRAFFIC TICKETS	1996-2012	4 1/2 CU FT
51	TRAINING REIMBURSEMENT CLAIMS (DUPLICATES)	1997-2014	NEG
52	VACATION WATCH CARDS	1997-2014	NEG
53	VIDEO TAPES OF BOOKINGS	1998-2014	NEG
54	WARRANT FILES	1998-2010	2 CU FT
55	WARRANT & SUMMONS REGISTER	1988-2007	NEG
56	WORK ORDERS	1998-2014	NEG
57	CAD SHEETS	1998-2012	4 CU FT
58	DAILY LOG OF ALL CALLS RECEIVED	1998-2007	4 CU FT

*Disposition Approved*

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that in compliance with authorization received from the Local Records Commission the records listed above will be disposed of on or after

*Dec. 7, 2015*

*Christine Kasper*  
 Signature

*10-9-15*  
 Date

Christine Kasper, Admin



## Village of Hoffman Estates

Report of Activity

# POLICE DEPARTMENT MONTHLY REPORT

January  
2016

## PATROL DIVISION ACTIVITY REPORT

During the month of January the Patrol Division responded to 1585 calls for service. The following is a brief summary of some of the activities:

On January 01 Officers Hanna and Kaye responded to the 1100 block of Meadow Lane reference an unknown problem. Children were heard crying in the background during a 911 call for assistance. Upon arrival and investigation, it was determined that the victim's estranged husband came to the residence and was let in by a child. The offender then confronted the victim in a bedroom and started an argument. During the argument the offender wrapped one of his arms around the victim's neck and attempted to throw her on a couch. The victim instructed one of the children to call 911 for help. The offender left the residence after 911 was called. A vehicle description of the offender was given out via police radio. Officer Kaye located the vehicle in the area and took the offender, a Hoffman Estates resident, into custody for Domestic Battery.



On January 01 Officers Kenost and Melzer responded to the 2200 block of W. Higgins Road reference a juvenile at this location suffering from variant autism. This subject was refusing to return to his residence because he did not want to see his father. The juvenile's father came to the scene. It was agreed that the juvenile would spend the night at a friend's house who lives in the area. Officer Kenost provided a ride for the juvenile to the friend's house. After arriving at the friend's house, the juvenile refused to exit the police car. Officers were able to talk the juvenile into exiting the police car and going inside. Once inside the friend's house the juvenile entered the kitchen and gained access to a 7" kitchen knife. The juvenile then raised the knife in the direction of Officer Kenost and told him that he was going to kill him. Officer Kenost, in fear of great bodily harm or death, pointed his taser at the juvenile and told him to drop the knife. The juvenile complied and was handcuffed. It was determined that the juvenile who is a Hoffman Estates resident had an extremely diminished mental capacity in addition to autism. He was subsequently transported to SAMC for an evaluation.

On January 15 Officer Rublev was stopped by a business owner while driving on the 2300 block of W. Higgins Road. The business owner related that two patrons of his business damaged the men's room door and they were still inside the business. The owner wanted the offenders arrested for criminal damage to property. During an investigation it was determined that the two offenders, one residing in Lombard, and the other in Carol Stream, intentionally kicked and broke the bathroom door and were taken into custody.

On January 17 Officers Patla and Jones were dispatched to the 600 block of W. Higgins Road reference a criminal trespassing complaint. Upon arrival they conducted an investigation and learned

*(Continued on page 2)*

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## PATROL DIVISION REPORT CONT..

that the offender who had been previously warned not to return was at the premises. The offender who is a Hanover Park resident was taken into custody.

On January 19 Officer Murre was dispatched to the area of Sutton and Shoe Factory Roads reference a complainant who related she observed a 9 year old boy standing on the side of the road crying. She stopped to check on the boy due to his age and the cold temperature. The boy related that he got into an argument with his mother and she told him to get out of the car. The mother then dropped the boy off on the side of the road and drove away leaving him behind. The mother returned approximately five minutes later and picked the boy up. The mother then drove to the 5700 block of Red Oak Drive while the complainant followed and called 911. Officer Murre located the mother, an Elk Grove Village resident, and took her into custody for Endangering the Life of a Child. She was also charged with Resisting a Peace Officer while attempting to handcuff her. DCFS was notified of this incident.

On January 25 Officer Koenen was dispatched to HEPD reference a public indecency in which the complainant stated she was in a parking area on the 300 block of W. Higgins Road when she observed a male exposing his genitals masturbating while inside his vehicle. The victim used her cell phone to take video of the vehicle and provided it to Officers. Officer Koenen was able to determine where the offender lived and went to his residence in Hoffman Estates. The resident admitted to masturbating in his vehicle in a public parking lot and was charged accordingly.

On January 26 Officers Jones, Kaye, and Kowal responded to the 2500 block of W. Golf Road reference a retail theft. While in route to the above location it was relayed over the police radio that a female suspect exited the store with \$574.63 worth of alcohol without making payment. The offender, a Park Ridge resident, ran North from the above location however was later located and taken into custody by Officers Kaye and Kowal.

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## RETIREMENT

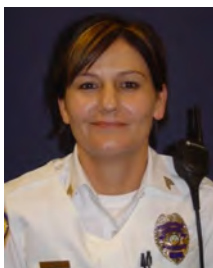


On January 3, 2016 Officer Mark Petrovich retired as a Hoffman Estates Police Officer. Mark served the Village of Hoffman Estates for 30 years. He was a veteran officer who was well respected by his peers and his on-the-job knowledge was an asset to the force. The Department wished Mark well in all his future endeavors.

**Congratulations Officer Petrovich!**

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## INVESTIGATIONS DIVISION REPORT



During the month of January, Sergeant Kasia Cawley was transferred to the position of Investigations Section Commander. Detective Brian Zaba was also assigned to the Investigations Division and brings experience to the Division after the completion of an assignment in BATTLE which was an auto theft taskforce. Detective Zaba will be investigating residential burglaries.



On January 04 Detective Tenuto was following up on a violation of order of protection report which occurred on the 300 block of Lafayette Lane. After contacting the offender, she agreed to come into HEPD for an interview. During the interview and after Miranda, the offender admitted to driving to her daughter's residence at which time she took several pictures of the house and vehicles in the driveway. The offender also stated that she was aware of the active order of protection against her. The offender was processed accordingly, then lodged awaiting a bond hearing. This case was cleared by arrest.

On January 04 Detective Gad was assigned a theft report where the victim inadvertently left his wallet (Id's and \$160.00 USC) on the cashier's counter at Valli Produce after paying for his items. Upon immediate return it was discovered through video surveillance that the customer after him had picked it up and placed it in his jacket pocket. The victim in this case uploaded a copy of the theft on Facebook asking for assistance in identifying the offender. The offender, a Hoffman Estates resident, was identified and at Detective Gad's request responded to HEPD where he denied taking the wallet, even after being shown the video surveillance. The offender was charged with Theft.

Detective Rich Turman was assigned to investigate two retail thefts that occurred at Target on 12/26 and 12/27. Critical Reach flyers were sent out which led to the discovery that the same offenders were responsible for similar thefts in Gurnee, West Dundee and Elgin. Information about the owner of the offending vehicle was obtained. Some of the proceeds from one of the thefts was recovered at a local pawn shop. Another lead developed an identification of one of the offenders through Facebook and subsequently

both offenders were found on Facebook. On January 13, Detectives from West Dundee and Elgin along with the assistance of Carpentersville Police Department assisted Detective Turman in setting up an operation to lure this offender to a parking lot under the ruse of robbing us of three thousand dollars. The suspect was subsequently taken into custody without incident and charged with 6 felony counts of Theft and Burglary. The other suspect was eventually caught as a result of a warrant obtained by Detective Turman and also charged with several felonies in three counties. Over \$2500.00 in merchandise was also recovered for Target. Four cases were cleared as a result of this arrest.

On January 14 Detective Fernandez took into custody a 50 year old female and 46 year old male, both Wisconsin residents, for violation of their bail bond both which had previously been arrested for retail theft. Working with the Lake Zurich Police Department, Fox River Grove Police Department, St. Charles Police Department, and the Montgomery Police Department, it was learned that these two subjects continuously targeted Jewel Food Stores to steal liquor. These two subjects were turned over to the St. Charles Police Department and were subsequently charged with Burglary.

On January 22 Detective Savage concluded a case of Possession of Child Pornography which was originally reported on October 15, 2015 and allegedly occurred at the Sears Holdings Corporation located at 3333 Beverly Road. Sears Corporate Security and Information Services reported that an employee had been observed viewing what they believed to have been child pornography, on a work computer during office hours. The device was turned over to this Department and in turn delivered to the Chicago Regional Computer Forensics Lab for a device analysis. Detective Savage met with the RCFL analyst and examined the device, at which time no indicators of child pornography were found. This case was unfounded.

On January 22 Detective Zaba had the opportunity to interview a subject who was arrested by the Tactical Unit on an original misdemeanor warrant for Disorderly Conduct. Detective Zaba was able to obtain an admission that the police report the subject originally filed was all or partially false. Detective Zaba contacted felony review and received approval to upgrade the charges to felony Disorderly Conduct.



## JUVENILE INVESTIGATIONS REPORT



During the month of January, Officer Linnel Allen was transferred from the Traffic Section to the position of School Resource Officer at Hoffman Estates High School. Officer Allen spent time at HEHS getting acquainted with the staff and students.

On January 04 SRO Levin met with the Lakeview Elementary School Principal Laura Rosenblum and discussed issues concerning hard lockdown procedures for their gym classes.

On January 05 SRO Levin conducted follow up on two different harassment by electronic communication cases. SRO Levin met with several Eisenhower Junior High School students in the main office and resolved the cases internally at the school.

On January 12 Detective Donohue was contacted by three separate juvenile students who stated that their school issued iPads had gone missing on separate dates ranging from October through December. After weeks of the iPads not turning, they were all advised to file police reports for a lost or stolen iPad. Shortly after filing the report, a staff member from Conant High School located one of the iPads and returned it to the female student. The two other iPads that had gone missing were entered into LEADS as lost/stolen. Those cases are administratively closed pending new information.

During the month of January, Detective Donohue recovered 31 iPads and 2 cell phones belonging to CHS students. Detective Donohue took part in 5 student consultations, 1 parent consultation, and conducted 1 home visit. Detective Donohue monitors one registered sex offender currently attending CHS.

On January 13, SRO Levin attended a Social Media Presentation at Haines Middle School in St. Charles. Various internet topics were discussed.

On January 14 Detective Golbeck was in the cafeteria when a physical fight erupted between four female students. The females were separated and escorted to the office. Detective Golbeck learned from the Assistant Principal that one of the students did not attend HEHS; she attended Streamwood H.S. Detective Golbeck notified the SRO there. All of the juveniles were placed under arrest for Disorderly Conduct and transported to the station for processing. The juveniles were released to their parents without incident. Two students live in Schaumburg and the other two students live in Hanover Park.

On January 21 Detective Allen was informed by Assistant Principal Brian Harlan that they confiscated a male student's iPad and found messages reference obtaining a gun and pictures of that student holding a gun. Assistant Principal Brian Harlan contacted the student's parent who came up to the school. The parent gave Detective Allen written consent to search her residence for the gun. Detective Allen met Detectives from Schaumburg at the Schaumburg address. No weapon was found. An Information for Police report was filed. This case is administratively closed.

On January 26 Detective Allen was informed of a physical fight via radio in the cafeteria. Upon arrival, Assistant Principal Brian Harlan and Assistant Principal Daniel Andersen were escorting a male juvenile to the office. That male juvenile ran from the Administrators prior to reaching the office and was subsequently apprehended on the softball field by Patrol Officers. The juvenile was placed under arrest for Disorderly Conduct and Possession of Cannabis after THC pills were found by Assistant Principal Harlan in the juvenile's backpack. The juvenile was transported to the station and processed accordingly.

During the month of January, Detective Golbeck issued one truancy ticket. Detective Golbeck and Detective Allen recovered 15 I-Pads and 10 cell phones belonging to HEHS students.



## TACTICAL UNIT REPORT

On January 09 Tactical Officer Fesemyer concluded an ongoing narcotics investigation which originated in Hoffman Estates but concluded in an Elgin residence. Tactical Officer Fesemyer obtained a narcotics search warrant for the residence in Elgin. The Tactical Unit, Detectives, Patrol Officers, and the K-9 Unit along with assisting Elgin Officers executed the search warrant in the early evening hours. Upon entry the target of the investigation was not in the residence. Family members indicated he would be returning shortly however he never returned home. As a result of the warrant a felony amount of prescription pills, cocaine, drug paraphernalia, and United States Currency was recovered. One subject in the residence was arrested and transported to Elgin PD for processing, then lodged awaiting a bond hearing. Investigation regarding the target of the investigation is ongoing which will subsequently end with the issuance of a warrant.

On January 12 the Tactical unit followed up on a reported weapons case which occurred earlier in the month. Upon reviewing the case the subject named in the case was found to be a convicted felon in violation of Unlawful Possession of a Weapon by a Felon. Tactical Officer's responded to the Area 4 apartment complex locating the offender at his residence. The subject was taken into custody and transported to the police station. At the police station felony review was contacted and approved one felony count regarding the weapon possession. The subject was processed accordingly then lodged awaiting a bond hearing.



On January 14 the Tactical Unit responded to an Elk Grove address and located a subject who the Detectives needed to speak with regarding a sexual exploitation of a child case. The subject was located, arrested and transported to the police station where he was turned over to the Detectives for disposition.

On January 20 Tactical Officers Cawley and Stoy concluded an ongoing narcotics investigation in that they filed charges on the target of a delivery of cocaine investigation. The subject was brought to the courthouse where the charges were filed, he was then processed accordingly and turned over to Cook County Sheriff's Department awaiting a bond hearing.

On January 23 the Tactical Unit responded to an Area 5 residential street to a report of a male subject pulling a female subject by the hair dragging her down the street. Tactical officers and patrol officers were able to locate the residence where the male and female entered. While checking outside the residence officers observed a male they recognized as a subject wanted on a warrant attempting to hide in the basement. Officers were let into the residence by the homeowner where they located the subject hiding in the basement. The subject was advised he was under arrest and immediately began fighting with the police on scene. While officers were attempting to secure the subject fighting the female subject involved in the original incident interfered with the arrest. Eventually both subjects were placed under arrest and charged accordingly with the warrant, Resisting Arrest and Obstruction of Justice.

## CANINE UNIT REPORT



On January 09 Officer Marak and K9 Dozer assisted the Tactical Unit with a search warrant of a residence. K9 Dozer located approximately 13g of crack cocaine hidden in a dresser drawer in the residence. Also located was approximately \$26,515.00 in cash which Dozer gave a positive alert to the odor of narcotics on the money. The money was subsequently seized pending forfeiture procedures.



## SPECIAL / STAFF SERVICES DIVISION REPORT



Sgt. Mark Mueller was transferred from Patrol to the Staff Services Division.

The honor guard (Officers Lawrence, Wondolkowski, Savage and Lt. Felgenhauer) participated in the Village of Hoffman Estates Martin Luther King Memorial Breakfast.

Lt. Felgenhauer began reviewing the hiring process for the Hoffman Estates Police Eligibility Register in an attempt to improve recruitment efforts.

Three new probationary officers (Post, Chereck, Pietkiewicz) began the Police Academy. All three were sworn in at the Village board meeting on January 4th.

The 27th Citizens Police Academy began on January 19th with 16 students registered.

Sgt. Mueller continues to monitor the progress with intern Jordan Hudak. Jordan will be assisting with the CPA while he attends those training sessions.

In Service Training dates were scheduled for 2016 and a meeting was held with the use of force coordinator Lt. Baumert to maximize training.

Lt. Felgenhauer and Sgt. Mueller attended the Northwest Central Dispatch Police Liaison Meeting.

Lt. Felgenhauer attended the FBI National Academy Alumni Association training session in Chicago

featuring a guest speaker from the Chicago Office of Emergency Management.

Lt. Felgenhauer and Sgt. Mueller attended the Northwest Central Dispatch Technology meeting which included a presentation by Motorola reference their new body worn camera system.

Lt. Felgenhauer was sworn in as a board member for the FBI National Academy Associates Northern Illinois Chapter. The ceremony was held in Bloomington, Illinois.

Lt. Felgenhauer revised the Racial Profiling General Order to include Pedestrian Stop procedures.



Training hours for January totaled 1954 hours which included: 69 hours of Admin, 534 hours of General, 369.25 hours of Investigations, 62.25 hours of Law, 475.25 hours of Policy, 350.25 hours of Tactics and 94 hours of Use of Force.

## ADMINISTRATIVE SERVICES REPORT

ASO Notarnicola attended one training session with the Schaumburg Police Department's Property Manager regarding property disposal and inventory.

Total YTD new items inventoried	118
Total YTD items sent to lab	20
Total YTD items returned from lab	25
Total YTD items returned to owner	43
Total YTD transfers handled	902
Laundered Prisoner Blankets	34
Items Destroyed	105

# COMMUNITY RELATIONS REPORT

During the month of January, Officer Bending participated in or facilitated the following:



The DARE sessions at Whiteley Elementary School began during the month of January. This year Whiteley School has 3 classes of 6th graders. Classes at Lakeview Elementary School will begin the first week of February.

## Community Relations:

On January 19th and 25th, Officer Bending conducted presentations for local Boy Scout Troops. Topics discussed included making safe and responsible decisions, drug and alcohol information and strategies on how to avoid peer pressure. The scouts' participation in the presentation allowed them to earn their 2nd Class Rank.

Officer Bending facilitated firearms split second decision making training with eight members of the Hoffman Estates Police Explorer Post 806 in preparation for the National Explorer Competition in July.

## Special Olympics:

Officer Bending created a team from the police department for the Special Olympics of Illinois Polar Plunge on February 21st. As of the end of the month, 16 officers/explorers have signed up to participate in the event, which is the highest number of participants the Hoffman Estates Police Department has ever had.

# PROBLEM ORIENTATED POLICING

Officer Kruschel assisted in resolving parking issues on the 600 block of Baxter Lane with cooperation from the resident, and assistance from the Traffic Enforcement Division and the First Student Bus Company. School buses have been parked on the street for extended time periods, creating a hazard and violating the two hour commercial vehicle parking ordinance.

Officer Kruschel assisted Sylvia Hiple of the St. Hubert Domestic Violence Outreach Ministry with gathering data for a domestic violence presentation.

Officer Kruschel attended a meeting with the Moon Lake Village Property Manager to obtain access keys for all the buildings.

He also assisted the Property Manager with an extra patrol request for suspicious activity in the area of 1500 Robin Circle.

A resident on the 600 block of Partridge Hill reports a neighbor is not picking up their dog's waste and it is creating unpleasant odors. A registered letter was sent to the offending resident citing the ordinance violation and a reminder to pick up after their dog. The complainant agreed to monitor the situation and a follow-up will be conducted soon.

Officer Kruschel conducted 3 station tours.

- Cub Scouts
- Girl Scouts workshop
- Computer classes
- Children's Art Class
- "Happenings at the CRC"*
- Library Literacy
- Adult ESL classes
- Scout Reach Program
- Promise to Play
- Teen Center activities planned

## TRAFFIC SECTION REPORT



Officer Teipel joined the Traffic Section as a Traffic Enforcement Officer and Officer Wiegert became a Traffic Investigator.

ASO Pavel joined the Traffic Section to handle abandoned autos and parking violations.

Officers Lynch and Teipel were Field Training Officers during January. They worked with probationary officers who are in their first step of field training.

On January 21, Officer Teipel, while training Officer Park, observed a vehicle make an improper turn and accelerate at a high rate of speed from the intersection of Higgins Road and Plum Grove Road. After initiating a traffic stop the officers observed fresh damage to the vehicle, but the driver denied striking anything. There were indications of the driver being intoxicated so field sobriety tests were performed, which he failed. The driver was taken into custody for DUI.

A Critical Reach was sent out regarding the damage to the vehicle for a possible hit and run. The following day he drove along Plum Grove Road in attempt to find what the driver had struck. He located an area in Roselle where a vehicle left the roadway, struck a snow bank, knocked over a

street sign, and drove over several bushes. Debris from the vehicle was located amongst the damage. Officer Teipel notified the Roselle Police Department.

On January 28, Officer Teipel and Probationary Officer Lopez were assigned to a battery report at an assisted living facility on Golf Road. The offender in the battery was a resident of the facility who has psychological issues; no injuries were reported and the victims did not want to sign complaints against a fellow resident. During the course of the investigation it was determined that the facility management may be mistreating the residents. Officer Teipel performed a thorough investigation and followed up the next day with the residents. The information was turned over to the State Elder Abuse Hotline, and the owner of the facility was notified of the report and the notification to the State.

The Traffic Section followed up on 19 hit and run or incomplete crashes and 0 stop arm violations.

Seven abandoned vehicle cases were handled and investigated many other cases that did not rise to the level of initiating a report by the Traffic Section.

The Traffic Section made 10 arrests in January of 2016. Our YTD total arrests is 10. The Traffic Section made 0 felony arrests, 4 misdemeanor arrests, 5 traffic arrests and 1 DUI arrest.

## EXPLORER POST 806

There were two adjudication hearings during the month of January that four explorers assisted with by directing citizens and answering questions.

Lisa Notarnicola coordinated with Director Monica Saavedra for the Explorers to mentor teens at the Hoffman Estates Park District Teen Center every Tuesday and Friday night from 6:30 p.m. - 8:30 p.m. There have been two to nine Explorers working the details, providing a positive role model to the teens who attend the activities.

The month of January was the start of the ride-along program for the Explorers with their mentor police officers. Officers Kowal, Melzer, Parks, Shaw, Stopka, Bartolone, Falkenberg, Garcia, Giacone, Hanna, Hansen, Kaye, Lawrence and Fairall have all generously volunteered to be mentors.

On January 31st Lisa Notarnicola coordinated a team building event at the Sears Center. Twelve Explorers attended in support of the fundraising efforts of the Chicago Cougars Hockey teams, to raise money for the Hornets Sled Hockey team and the Wounded Warriors.



# LETTERS OF APPRECIATION

STEVEN R. HERRON  
CHIEF OF POLICE

VILLAGE OF ROSELLE

GAYLE A. SMOLINSKI  
MAYOR



DEPARTMENT OF POLICE

January 27, 2016

Chief Ted Bos  
Hoffman Estates Police Department  
411 W. Higgins Road  
Hoffman Estates, IL 60169

Dear Chief Bos:

I want to thank you and the Hoffman Estates Police Department for your assistance on Thursday and Friday, January 21 and 22, 2016, when Officer Matthew Park and Officer Matthew Teipel provided us with information about a *Hit and Run* case that occurred in Roselle the previous night.

Officer Teipel made an arrest for a DUI (Douglas Pradun) on Thursday evening, January 21, 2016; the driver did not supply much information, but admitted he came from the Roselle area. It appears Officer Teipel and Officer Park began to back track Mr. Pradun's travel route and were able to locate fresh damage to a sign post and debris at Lawrence Avenue and Plum Grove Road in Roselle.

On Friday, January 22, 2016, Officer Teipel met with Roselle officers to explain his investigation and to identify the location of Roselle's offending vehicle. Our investigation revealed the DUI suspect offender arrested on January 21, 2016 was the offender in our *Hit and Run*.

It is this type of dedication and inter-departmental cooperation that makes our work rewarding. On behalf of the men and women of the Roselle Police Department, please pass along my thanks and appreciation to Officer Park and Officer Teipel. Please be assured you will receive full cooperation from the members of the Roselle Police Department when you require assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "SHerron".

Steve Herron  
Chief of Police

cc: Officer J. Cotton  
Officer Park  
Officer Teipel

SH:cs



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# LETTERS OF APPRECIATION

January 20, 2016

Rick Karhliker  
432 Windamere Drive  
Sherman, Illinois 62684

Hoffman Estates Police Department  
Attention: Chief Clinton Herdegen  
411 Higgins Road  
Hoffman Estates, Illinois 60169

Dear Chief Herdegen,

I wanted to take a moment to commend two of your officers for their assistance regarding an issue that affected my family on January 19, 2016, at 1392 Diamond Drive. The officers, who in my opinion, went above and beyond are Sergeant Harry Russman #119 and Officer Doug Zeboril #260.

The call for your departments assistance did not rank up there as an emergency, but was handled promptly, with care, and professionalism. Sergeant Russman took my call and information, then dispatched the area car to assist my family in retrieving a delivery that had been dropped off at a neighbors residence who would not relinquish the package. Officer Zeboril met with my wife and immediately went to the neighbors home in which the delivery had been made. A note from the delivery service was left at my mother-in-laws residence advising us where the package had been left. Through the efforts off Officer Zeboril the package was retrieved after a return visit, something he did not have to do.

What makes this effort so appreciative from my wife's family is the package was for my mother-in-law, who unfortunately suffers from Alzheimer's. If you will recall, the temperatures were brutally cold that evening. Had my mother-in-law attempted to retrieve the package, she may have easily become disoriented and not been able to find her way back home.

The services mentioned above by your officers were appreciated and deserve acknowledgment. The Hoffman Estates Police Department and community are lucky to have such outstanding officers.

Sincerely,

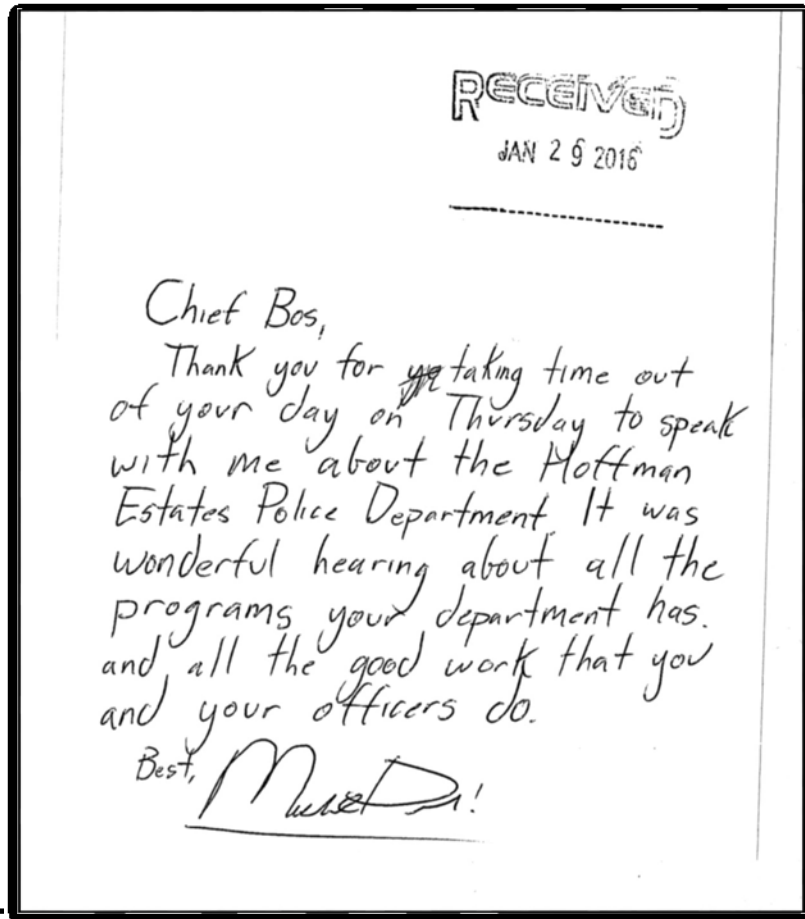


Lieutenant Rick Karhliker (Retired)  
Illinois State Police





# LETTERS OF APPRECIATION



On 29 January 2016 a Palatine resident wrote Chief Bos the following email:

“Chief Bos a quick note to offer Kudos to Officer Patla and his professional way of assisting my wife at an auto accident, today. She was involved in an accident at Ela and Algonquin. Officer Patla was very comforting and professional to a senior citizen who was very “shook up”. Thank you so much to you and Officer Patla. We are grateful you are doing a great job.”

Jim Dunne  
Husband of Judy Dunne





# Village of Hoffman Estates

## Department of Health and Human Services

### January Monthly Report

To: James H. Norris, Village Manager

## Prevention and Wellness

January is Blood Donor Awareness Month. Health and Human Services in conjunction with Life Source Blood Center hosted the annual Employee Blood Drive on January 8, 2016. Thirty-five donations were received which was over the anticipated goal and can potentially save the lives of 105 people.

The Prevention and Wellness Team began planning for the 3-part health challenge series. This year, employees will engage in a 4 week nutrition challenge planned for February, the annual 8 week fitness challenge in the Spring, and a 4 week mental health challenge which will launch in the winter.

During the month of January, nursing staff provided 61 children's vaccinations, 6 TB tests, 9 Cholestech tests, 4 Td/Tdap shots, and 9 Flu shots. Nursing staff provided 116 preventative screenings. HHS nurses provided 200 vision and hearing screenings for local schools.

Nursing staff revised and updated the Vaccines for Children Program Manuals and the Vaccine Storage Plans for 2016. In addition Nursing staff worked with the Illinois Department of Public Health (IDPH) to complete all paperwork to ensure that off-site clinics meet all new state requirements.

HHS in conjunction with the Park District continues to provide youth services at Vogelei Teen Center. During the month of January, HHS is proud to announce the partnership with the Police Explorers program. The Police Explorers will be present at the Teen Center in order to interact with the teens and promote healthy role modeling. The Teen Center is open Tuesdays and Fridays from 6:30-8:30 pm and provides a safe environment for youth to gather during afterschool hours. Average attendance during January was 15 youth per night.

## Training

On January 4, 2016 and January 11, 2016, HHS clinical psychology staff interviewed 30 applicants (74 applications were received) for the two 2016-2017 internship positions. Candidates were ranked on their clinical experience, skill level, and fit within the Department's goals and mission. Twenty-seven of the candidates were successfully ranked. This list was submitted to the APPIC database for matching with our program. The results of the match will be available in February 2016.

## Treatment and Crisis Response

Currently, HHS clinical psychology staff has 76 active clients. During January, 170 hours of individual counseling, 5 hours of couples counseling, 8 hours of family counseling, and 1 testing battery were completed. 11 intake appointments were scheduled and 5 were conducted.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. Salvation Army funding is available to assist Hoffman Estates residents who are experiencing a temporary or unexpected financial crisis. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. 7 residents received assistance during December.

## NCL-Discount Prescription Drug Program- December 2015

Total # of prescriptions:	12
Total dollars saved:	\$ 36.57
Average dollars saved:	\$ 3.05
Average Savings:	18.2%
Monthly users:	5



## Drugs/Sharps Collection

During the month of December, HHS staff collected 65 containers of sharps and 280 containers of expired medications through the pharmaceutical and sharps collection program.



## HHS Commissions/Committees/Additional Activities

Cathy Dagian and Abigail Kopelman attended the First Friday event sponsored by the Commission for residents with Disabilities at the Vogelei Teen Center on January 8, 2016.

Cathy Dagian attended the Higgins Education Center/Hoffman Opportunity Center meeting at the Hoffman Estates High School on January 11, 2016.

Monica Saavedra attended the Senior Commission monthly meeting on January 12, 2016.

Monica Saavedra met with Joanne Bratta and Jennifer Vergara of St. Mary's/New Beginnings Program to discuss referrals and community partnerships.

Monica Saavedra attended Coffee with the Board on January 16, 2016.

Monica Saavedra assisted at the Martin Luther King breakfast on January 18, 2016.

Monica Saavedra attended the District 211 Community Partners Roundtable discussion on January 19, 2016.

Monica Saavedra attended the Illinois Commission on Diversity and Human Relations (ICDHR) Interactive Symposium breakfast at Motorola Solutions on January 21, 2016. The topic presented was creating safer communities through innovative solutions.

Monica Saavedra attended the Commission for Residents with Disabilities monthly meeting on January 21, 2016.

Monica Saavedra attended the Youth Commission monthly meeting on January 21, 2016.

Lauren Nichols and Monica Saavedra met with Courtney Renwick of the Higgins Education Center/Hoffman Opportunity Center to discuss upcoming programming.



Monica Saavedra, Psy.D.  
Director, Health & Human Services



# January, 2016

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>
<b>People Served</b>						
Health	264	60	38	362	362	140
Human Services	75	0	1	76	76	72
<b>Prevention/Wellness Contacts</b>						
Programs-Health & Human Svcs.	0	*	*	0	0	65
Lending Closet	15	*	*	15	15	6
AllKids	0	*	*	0	0	0
Salvation Army	7	*	*	7	7	3
NICOR	1	*	*	1	1	4
<b>Services Provided</b>						
<b>Health</b>						
# of people @ Children's Clinic includes Medicaid	3	16	0	19	19	16
# of shots @ Child clinic includes Medicaid	*	*	*	47	47	32
# of people @ HE Baby Clinic includes Medicaid	4	1	1	6	6	3
# of shots @ Baby clinic includes Medicaid	*	*	*	14	14	6
# Medicaid clients total	7	1	0	8	8	10
# Medicaid shots total	*	*	*	21	21	17
Vision/Hearing (Preschool)*	200	0	0	200	200	434
Adult TB tests given	5	1	0	6	6	6
Cholestech Tests	3	3	3	9	9	6
Hep A - Adult shots	1	0	0	1	1	1
Hep B - Adult shots	0	0	0	0	0	1
Twinrix - Adult shots	1	0	0	1	1	3
Td/Tdap	2	1	1	4	4	2
# of free Blood Pressure checks	19	19	16	54	54	40
# of free Pulse checks	19	17	15	51	51	39
# of free Blood Sugar checks	3	2	1	6	6	13
# of free Hemoglobin checks	4	0	1	5	5	10
# of adult Flu vaccines given	3	1	1	5	5	2
# of child Flu vaccines given	1	3	0	4	4	10
<b>Human Services</b>						
Individual Sessions	169	0	1	170	170	185
Couple Sessions	5	0	0	5	5	5
Family Sessions	8	0	0	8	8	10
Testing Sessions	1	0	0	1	1	0
<b>Programs</b>						
Lion's Pride	*	*	*	0	0	0
Real Girls/Real Talk	*	*	*	0	0	0
Reaching for the Stars	*	*	*	0	0	0
Girl Power	*	*	*	0	0	0
Vogelei	*	*	*	105	105	65
Take Charge of Health	*	*	*	0	0	0
Employee Programs	*	*	*	0	0	0
Senior Programs	*	*	*	0	0	0
Groups	*	*	*	0	0	0
Blood Drive	*	*	*	35	35	0
<b>Wellness Checks/Crisis Response</b>						
Hours Spent	0	0	0	0	0	0



\*These figures are not available as the numbers are not tracked in this manner.

**January, 2016**

**Revenue**

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>
<b>Health</b>						
Children's Clinic	*	*	*	\$ 256.00	\$ 256.00	\$ 185.90
Hoffman Baby Clinic	*	*	*	\$ 40.00	\$ 40.00	\$ -
Other Clinics/Fairs	*	*	*	\$ -	\$ -	\$ -
TB Test	*	*	*	\$ 26.00	\$ 26.00	\$ 28.00
Lipid Profile (\$22)	*	*	*	\$ 66.00	\$ 66.00	\$ 132.00
Adult Shots	*	*	*	\$ 185.00	\$ 185.00	\$ 235.00
Employee Shots	*	*	*	\$ -	\$ -	\$ -
Blood Sugar	*	*	*	\$ -	\$ -	\$ -
Hemoglobin	*	*	*	\$ 18.00	\$ 18.00	\$ 39.00
Medicaid	*	*	*	\$ -	\$ -	\$ -
Flu/Medicare	*	*	*	\$ 20.00	\$ 20.00	\$ 20.00
Flu/Children	*	*	*	\$ 20.00	\$ 20.00	\$ 10.00
Vision & Hearing	*	*	*	\$ 2,010.00	\$ 2,010.00	\$ 950.00
ALLKids	*	*	*	\$ -	\$ -	\$ -
<b>Human Services</b>						
Counseling	**	**	**	\$ 2,137.00	\$ 2,137.00	\$ 1,812.00
Testing Fees	**	**	**	\$ 375.00	\$ 375.00	\$ -

\*Health Services revenue is not tracked by resident, non-resident and employee.

\*\* Human Services fees are not tracked by resident, non-resident and employee.

Clients served at Clinics:

	<u># of People</u>	<u>Percentage</u>
Underinsured:	4	16.00%
No Health Insurance:	12	48.00%
Village Employee:	1	4.00%
Medicaid/KidCare:	8	32.00%
Native American:	0	0.00%
	<u>25</u>	<u>100.00%</u>



To: James H. Norris, Village Manager

**Monthly Report**

**January  
2016**

**VILLAGE OF HOFFMAN ESTATES  
EMERGENCY MANAGEMENT AGENCY**

Below are activities for Emergency Management Agency (EMA) and the EMA Auxiliary Employees for the month of January 2016:

### **Training:**

EMA Coordinator Bob Langsfeld and John Zietlow attended Traffic Incident Management Area training at NIPSTA. The course was offered by IDOT and was designed to instruct how to set up a safe working area at a traffic incident.

Bob Langsfeld attended St. Alexius Medical Center table top exercise in the evacuation of the surgical center. Evacuation routes were discussed along with sheltering in place. Discussions were also based on the surgical center patients which are not hospital patients and legal concerns about staffing, treatment, medical records and admissions of those patients. Also discussed was what equipment must be brought with the patient during transport and its availability. Hoffman Estates Fire Department personnel also attended the table top discussion.

Em Comm Roundtable had about 20 representatives from the area amateur radio groups. The topic covered using computer aided dispatching software systems at large scale public service events. A decision was made not to use computer aided dispatching software systems for local small scale events due to the complex preprogramming needed and integrating automatic positioning reporting of personnel. The cost for volunteers to provide position reporting equipment would make this impractical at this time. The ADA Tour da Cure and BA Chicago Marathon will most likely continue to use the Tickets CAD system.

Community Emergency Response Team training will be held on February 3 – March 16. Preparations for this popular class took place this month and registration for this training is already filled to capacity.

### **Preparedness**

Routine diagnostic testing indicated a problem with the outdoor warning siren HE02 located at Lexington and Norman. The siren would sound but not change directions. The warning siren has been fixed and routine monitoring of all our Village warning sirens will continue.





# HOFFMAN ESTATES

FIRE DEPARTMENT

Jeffrey G. Jorian  
FIRE CHIEF

To: James H. Norris, Village Manager

## FIRE DEPARTMENT MONTHLY REPORT

January, 2016

This month's activities resulted in the Fire Department responding to 505 calls for service, 348 incidents were for emergency medical service, 155 incidents were suppression-related, and 2 were mutual aid to other fire departments.

### Emergency Incidents of Interest for January

#### 1/9/16 - #16-0125 - 480 Illinois (Code 3) Structure Fire

Companies responded smoke coming from a house. Upon arrival Engine 21 found a one story single family home with heavy smoke coming from the eaves on the front. Engine 21 met with a civilian who stated that he did not live in the house but that there was someone home and his truck was parked in front of the house. Engine 21 attempted to complete a walk around of the house but encountered a Rottweiler dog in the backyard that was acting aggressively. Battalion 6 to assign someone to check the rear from the neighbor's yard. Engine 21 upgraded the call to a Code 4 response. Engine 21/Ambulance 21 advanced a 1 3/4" hose line for an interior attack and to initiate a primary search. Ambulance 21 was assigned to search the room. Engine 21 advanced to the hallway searching for the fire. Battalion 6 arrived on scene and asked for a C.A.N. report. Engine 21 reported heavy black smoke with no visibility, still looking for the fire and E21 reported that the heat was getting intense and we were going to back out. Engine 22 reported that the rear of the structure was fully involved. Battalion 6 declared emergency traffic and ordered everyone out of the house and to report a P.A.R. from all companies inside. Engine 21 and Ambulance 21 were the only interior crews and they exited the house and reported all personnel present.

The electrical service line to the home fell in the back yard and was still live. Schaumburg Ambulance 54 was assigned to protect personnel from getting near the line. ComEd was called to the scene.

Engine 22 with Squad 22 were sent to the rear of the house with a 1 3/4" hose line. Truck 22 was assigned to open the attached garage. Engine 23/Ambulance 23 arrived on the scene and were ordered to the rear of the structure to assist with extinguishment, using a 2 1/2" hose line. After the fire was darkened down Engine 21 & Ambulance 21 entered the building to perform a primary search and to extinguish the fire. Truck 22 assigned to ventilate the structure. Streamwood Engine 33 was assigned as R.I.T. Engine 24/Ambulance 24 arrived on scene and were placed on deck. The fire was reported under control. The primary search was completed and reported all clear by Engine 21. The fire was reported out and overhaul operations were initiated by multiple companies inside. Investigators 632 & 637 arrived on the scene and began investigating. All companies except Engine 21 were returned by Battalion 6. The scene was turned over to the investigators and Engine 21 returned in service.

1900 Hassell Road  
Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

Phone: 847-843-4825  
Fax: 847-781-4849

William D. McLeod  
MAYOR

Gary J. Pilafas  
TRUSTEE

Gayle Vandenberg  
TRUSTEE

Karen V. Mills  
TRUSTEE

Gary Stanton  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

Anna Newell  
TRUSTEE

Michael Gaeta  
TRUSTEE

James H. Norris  
VILLAGE MANAGER

## Mutual & Auto Aid Incidents

### 1/9/16 - #16-0137 - 854 Patricia, Elgin (Code 13 Mutual Aid) Structure Fire

Ambulance 24 responded as mutual aid to Elgin for the house fire.

### 1/17/16 - #16-0271 - 385 Brittney, Elgin MABAS Box Alarm

Truck 22 and 601 responded into Elgin for the box alarm structure fire. Truck 22 on scene, staged. Truck 22 was requested by command to move up to the scene and was given an assignment to man a 2 1/2 line on the delta side. Truck 22 was reassigned by command to check for extension on the exterior bravo side. Truck 22 was sent to the rehab unit to warm up. 601 was held in staging. Truck 22 and 601 were released by command and returned to quarters.

### 1/24/16 - #16-0377 - 2331 John Rolfe Dr., Schaumburg (Code 3 Auto Aid) Structure Fire

Truck 22 responded to above location with Schaumburg Fire Department units for the report of smoke in the building. Truck 22 arrived on scene and reported light smoke on the first and second floors. Fire found in mechanical room on Charlie side of building. Truck 22 completed ventilation and checked for extension into building units. Upon completion, Truck 22 was released by command. Truck 22 returned in service to quarters.

On the following pages is an overview of activities and emergency responses for the month of January.

*Jeff Jorian*

Jeff Jorian  
Fire Chief

JJ/cr



## OPERATIONS DIVISION

- During the month of January, the following operational issues took place:
  - One firefighter remains on PEDA leave as a result of an on-duty knee injury.
  - One firefighter on IOD/PEDA due to excessive hearing loss.
  - One firefighter on light duty due to off-duty shoulder injury.
  - One firefighter on extended leave due to off-duty accident/injury.
  - One firefighter on extended sick leave due to on-duty back and arm injury.
  - One firefighter on IOD due to on-duty ankle injury.
  - One fire on IOD due to on-duty elbow injury.
  - One firefighter on extend sick leave due to off-duty back surgery.
  - One firefighter on LD due to off duty shoulder injury.
  - One firefighter on extended sick leave due to off duty arm injury.

## ADMINISTRATIVE DIVISION

- Chief Jorian participated in the following events during the month:
  - Attended the MABAS Division One Chiefs Meeting.
  - Attended the Northwest Central Dispatch Executive Committee Meeting.
  - Attended the Northwest Central Dispatch Joint Board Committee Meeting.
  - Attended the quarterly Fire Administration Staff Meeting.
  - Attended a meeting with Chief Arie from the Barrington FD on potential resource sharing opportunities.
  - Participated as a cook and donated a pint for the Village's Blood Drive.
  - Attended the Coffee With The Board.
  - Participated in cooking for the Dr. Martin Luther King, Jr. Breakfast.
  - Attended the School District 211 Public Outreach Meeting.
  - Attended a meeting with the developers of the Plum Farms property on utilities.
  - Attended a Labor/Management Meeting with Local 2061 leadership.
  - Attended the Chief Administrators Meeting at Northwest Community Hospital.
- Deputy Chief Schuldt participated in the following events this month:
  - Attended the MABAS Division 2 Chiefs Meeting.
  - Attended Fire Department Staff meeting.
  - Attended fire critique for structure fire at 480 Illinois.
  - Attended a meeting with Streamwood FD to continue discussion on resource sharing.
  - Attended the Rescue Task Force Training.
  - Attended MABAS Division 1 SOG and Policy Statement subcommittee meeting.
  - Attended performance measures review.
- Assistant Chief Mackie participated in the following events during the month:
  - Attended MABAS 1 Training Committee Meeting in Rolling Meadows.
  - Attended MABAS 1 Chiefs Meeting in Arlington Heights.
  - Attended Fire Department Staff Meeting.
  - Attended the Rescue Task Force Training with HEPD at Station 22.
  - Attended Shift Training Committee meeting at Station 22.
  - Attended Health & Safety Committee Meeting at Station 22.
  - Attended Uniform Committee Meeting at Station 22.



- o Attended Evacuation Tabletop drill at St. Alexius Hospital.
- o Attended a meeting with Lora Teach from Medulla about Fire Department Training.
- o Gave blood at the annual Village Blood Drive.

## PUBLIC EDUCATION DIVISION

<b>TRAINING</b>		
01/09/16	Station 24	Public CPR Heartsaver AED Class given by Lt Richter and FF Cannone. Five participants.

<b>ACTIVITIES</b>	
<b>Date</b>	<b>Event:</b>
01/20/16	Girl Scout Station Tour, Station 23 - 6 girls, 2 adults.
01/26/16	FF Fuja gave career presentation at Life Changers. 80 children, 10 adults.
01/28/16	Current smoke detectors inventory - Maintenance Free = 155 (Engines and Stations) Regular = 18 (Village Hall, Pub Ed events) Stations = 6 per station.

Note: In January of 2016, the Hoffman Estates Fire Department educated **86** children and **12** adults in fire safety. The Fire Department also gave out **2** smoke detectors.

# RESPONSE ACTIVITY



## Hoffman Estates Fire Department

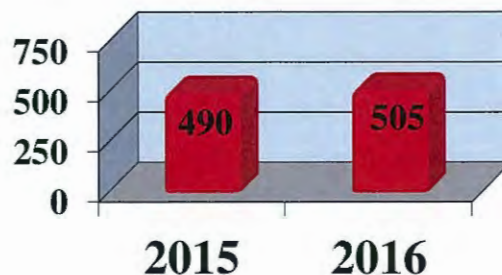
### EOM - Monthly Type of Alarm Report - Summary

**Jeffrey Jorian**  
*Fire Chief*

Alarm Date Between {01/01/2016} And {01/31/2016}

Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	348	68.91 %
Code 2: Single Company Response	30	5.94 %
Code 3: Structure Fire/Inside Odor of Natural Gas	4	0.79 %
Code 4: An upgrade of any initial response	4	0.79 %
Traffic Accident with entrapment	2	0.39 %
Automatic fire alarm, full fire position	55	10.89 %
All traffic accidents with injuries	25	4.95 %
Brush Fire. Upgrade from a Code 2	0	0.00 %
MABAS Box alarm to another town	2	0.39 %
Car fires (outside of building)	0	0.00 %
CO response without reported symptoms	11	2.17 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	0	0.00 %
NIPAS EST Activation	0	0.00 %
Elevator Response	4	0.79 %
HazMat Level I Response	0	0.00 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	8	1.58 %
Mutual aid request (including Code 13)	11	2.17 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	0	0.00 %
Technical Rescue	0	0.00 %
	<hr/>	
	Count of Incidents	505

### Total Emergency Responses January





# Hoffman Estates Fire Department

## EOM - Year to Date Type of Alarm Report - Summary

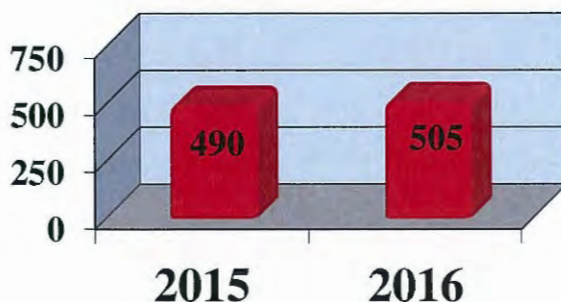
**Jeffrey Jorian**

Fire Chief

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Technical Rescue	0	0.00 %
Count of Incidents		505

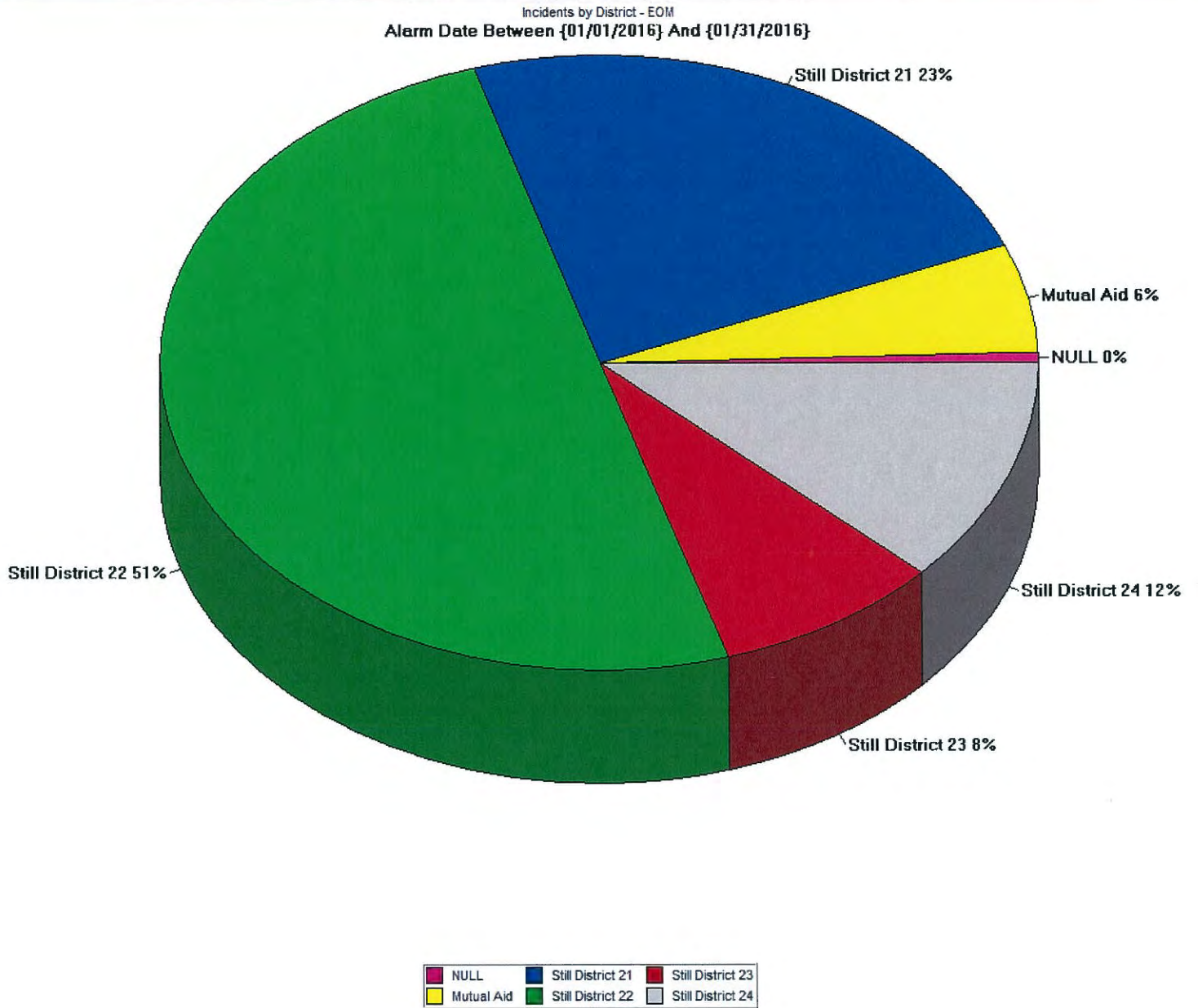
### Total Emergency Responses Year-to Date





# Hoffman Estates Fire Department

## EOM – Incident by District Summary





# Hoffman Estates Fire Department

## EOM - Ambulance 22 Monthly

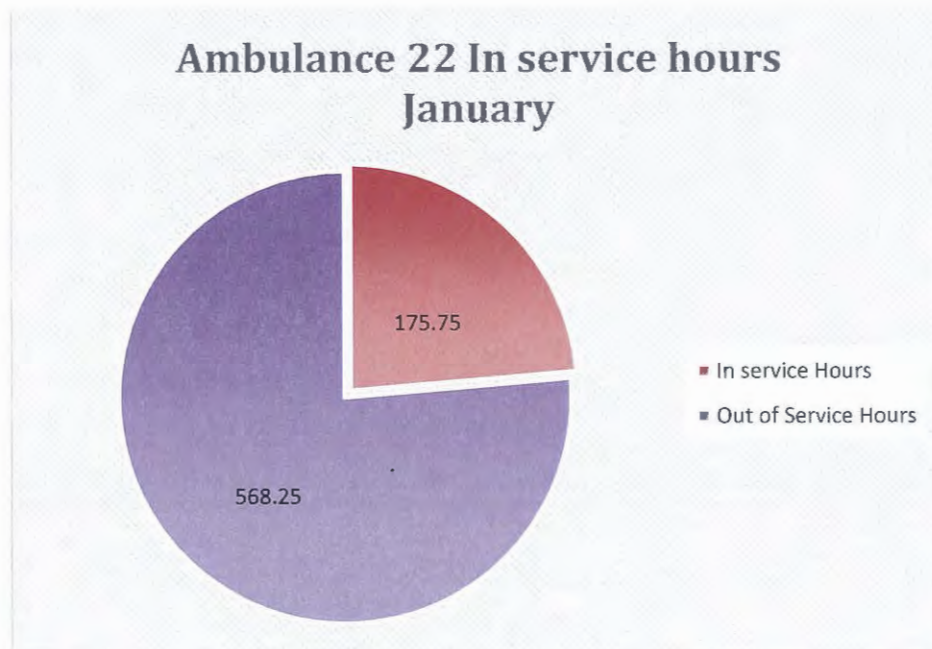
**Jeffrey Jorian**  
Fire Chief

Date Between {01/01/2016} And {01/31/2016}

Start Date	Total Hours	Percent of Hours per Month
January	175.75	23.6223 %

Total In-Service Hours 175.75 of 744.00

Total Percentage of Hours In Service 23.622 %





# Hoffman Estates Fire Department

## EOM - Ambulance 22 Summary

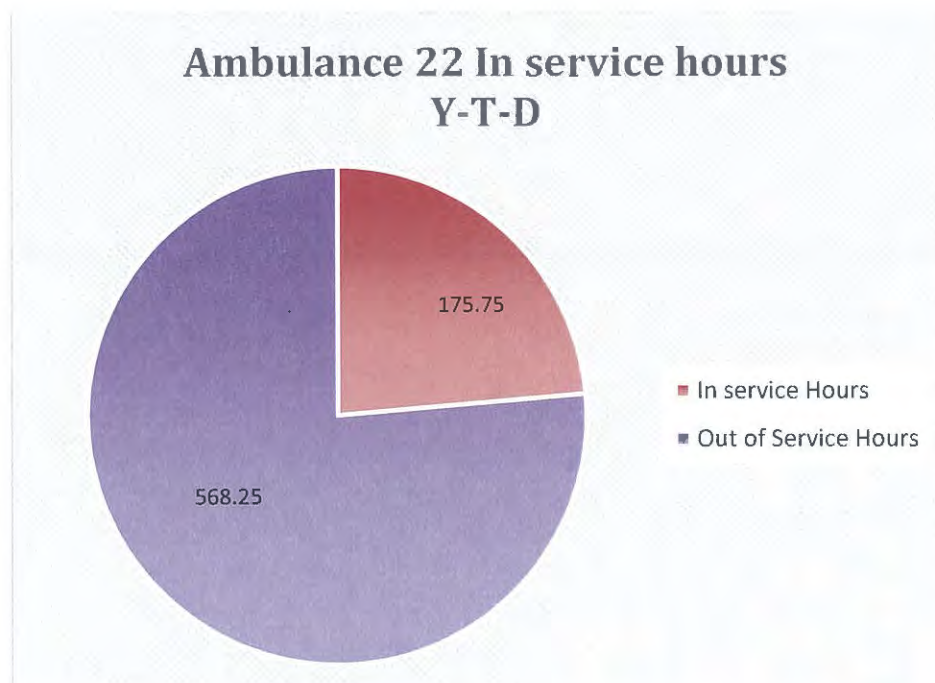
**Jeffrey Jorian**  
*Fire Chief*

Date Between {01/01/2016} And {01/31/2016}

Start Date	Total Hours	Percent of Hours per Month
January	175.75	23.6223 %

---

**Total In-Service Hours 175.75 of 744.00**      **Total Percentage of Hours In Service 23.622 %**





**FIRE PREVENTION BUREAU**  
**Fire Loss Occupancy Type - 2016**

<b>OCCUPANCY TYPE</b>	<b>January</b>	<b>YTD LOSS</b>
Special Outside	\$0	\$0
Public Assembly	\$0	\$0
Single-Family	\$250,000	\$250,000
Multi-Family	\$0	\$0
General Business	\$0	\$0
Road, Parking Property	\$0	\$0
Storage Property	\$0	\$0
Open Land, Field	\$0	\$0
Vehicle	\$0	\$0
Institutional	\$0	\$0
<b>TOTALS</b>	\$250,000	\$250,000

<b>2016 TOTAL FIRES FOR THE MONTH</b>	<b>Estimate Dollar Loss</b>
<b>JANUARY</b>	
480 Illinois	\$250,000.00
<b>Total for Month</b>	<b>\$250,000.00</b>
<b>TOTAL LOSS FOR 2016</b>	<b>\$250,000.00</b>
<b>TOTAL LOSS FOR 2015</b>	<b>\$1,164,022.00</b>

**PREVIOUS YEARS TOTAL ANNUAL FIRE LOSS**

2015	\$1,164,022	2008	\$1,606,700
2014	\$2,621,600	2007	\$1,253,350
2013	\$ 488,100	2006	\$ 755,420
2012	\$3,277,217	2005	\$1,442,910
2011	\$ 524,800	2004	\$4,033,630
2010	\$1,693,200	2003	\$2,266,370
2009	\$ 991,740	2002	\$ 963,600

- **FINAL INSPECTIONS COMPLETED:** None
- **MEETINGS ATTENDED:**
  - Site Plan Meetings: 2
  - Pre-construction meetings: 5
- **TRAINING ATTENDED:** None

**ANNUAL INSPECTIONS:**

Annual Fire Safety Inspections are inspections that are conducted on existing occupancies on an annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

<b>Inspection Type</b>	<b>January</b>	<b>YTD Total</b>	<b>2015 Total</b>
Annual Inspections	2	2	41
First Reinspections	1		0
Business license Inspection			0
<b>Total</b>	<b>3</b>	<b>2</b>	<b>41</b>
<b>Plan Review</b>	<b>January</b>	<b>YTD Total</b>	<b>2015 Total</b>
Building Plan Review	5	5	58
Automatic Fire Alarm	1	1	46
Other Suppression Systems		0	0
Fuel Storage Tanks		0	1
Hood & Duct Mechanical		0	6
Hood & Duct Suppression	1	1	5
Open Burn	3	3	27
Site Plan Review	5	5	32
Automatic Sprinkler	8	8	59
Temporary Heating		0	0
Temporary Structure (tent)		0	21
Pyrotechnic Display		0	7
<b>Total</b>	<b>23</b>	<b>23</b>	<b>262</b>
<b>Construction Projects</b>	<b>January</b>	<b>YTD Total</b>	<b>2015 Total</b>
Construction Permit Issued	10	10	138
Construction Site Inspection	27	27	292
Construction Site Visits	15	15	185
<b>Total</b>	<b>52</b>	<b>52</b>	<b>615</b>
<b>Miscellaneous Inspections</b>	<b>January</b>	<b>YTD Total</b>	<b>2015 Total</b>
Fire Prevention Complaints	17	17	164
Homeowner Walk-Thru (Residential Sprinkler)	5	5	8
Underground flush/hydrant flow	10	10	91
Lock Box Lock Change	5	5	11
<b>Total</b>	<b>37</b>	<b>37</b>	<b>274</b>



Buildings Requiring Sprinklers		<b>YTD Total</b>	<b>Remaining to be Installed</b>
<b>Installed</b>		0	46
Wireless Transceivers		<b>YTD Total</b>	<b>Total Installed to Date</b>
<b>Installed</b>		0	452

### TRAINING DIVISION

**Outside Training:**

- Firefighter Gaydo attended Instructor 1 class in Romeoville, January 25-29, 2016.

**In-house Training**

- CPR Refresher class – coordinated by Lt. Richter.
- Paramedic Class – coordinated by NWCH.
- Rescue Task Force training – coordinated by A/C Mackie.
- Responding to Utility Emergencies online training – coordinated by A/C Mackie

**Company training** (Instructed by the Captains and Lieutenants):

- Building familiarization through pre-plan review and building visits.
- Department and NWC EMS policy reviews.
- Department on-scene skills training and basic skills.

Total training hours for the month of January all members were 2,210.

<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>January</b>	<b>Total Hours YTD</b>
<b>2,210</b>				<b>2,210</b>	<b>2,210</b>



# Palatine Rural Fire Protection District

35 Ela Road; Inverness, Illinois 60067

Tel.: (847) 991-8700 - Fax: (847) 991-8789 - [www.prfpd.org](http://www.prfpd.org)

Hank Clemmensen, Fire Chief

January 4, 2016

Chief Jeff Jorian  
Hoffman Estates Fire Department  
1900 Hassell Road  
Hoffman Estates, IL 60195

Dear Chief Jorian,

On behalf of the Palatine Rural Fire Protection District, we sincerely thank you and the members of the Hoffman Estates Fire Department for your assistance during the structure fire at 2065 Frost Road in Unincorporated Schaumburg Township on December 18, 2015. Fortunately, no injuries were sustained during the fire; however the house did suffer extensive damage. It should also be noted that crews did rescue a German Shepherd dog that was unconscious and was resuscitated.

We greatly appreciate the support of all our neighboring communities.

Sincerely,

A handwritten signature in black ink, appearing to read "Hank Clemmensen".

Hank Clemmensen  
Fire Chief



**ELK GROVE VILLAGE  
FIRE DEPARTMENT**  
901 WELLINGTON AVENUE  
ELK GROVE VILLAGE, IL 60007-3499

TEL: 847.734.8000 ~ FAX: 847.734.8024



January 11, 2016

Chief Jeffrey Jorian  
Hoffman Estates Fire Department  
1900 Hassell Road  
Hoffman Estates, IL 60169

*JEFF*  
Dear Chief Jorian,

Yesterday the Elk Grove Village Fire Department responded to a stubborn fire in a single-family residence at 541 Walnut. The difficulty associated with accessing this fire, compounded by the extremely cold temperature, led us to elevate the fire to a Code 4 response followed eventually by a Box Alarm for relief personnel.

The assistance you provided, whether it was a Chief Officer, a unit to the scene, or change of quarter's company, is sincerely appreciated. It is comforting to know that we can rely on our Mutual Aid partners to assist with incidents that we would not be able to handle on our own. Please extend our gratitude to the members of your Department who assisted with this incident.

Thank you once again, and rest assured that the Elk Grove Village Fire Department stands ready to assist you in your time of need, just as you assisted us.

Take good care and be safe,

Richard J. Mikel  
Fire Chief



HEADQUARTERS AND  
FIRE PREVENTION BUREAU  
550 SUMMIT STREET  
ELGIN, ILLINOIS 60120-4219

**John P. Fahy Fire Chief**  
TELEPHONE 847 / 931-6175  
FIRE PREVENTION BUREAU 847 / 931-6190  
FAX 847 / 931-6179

January 22, 2016

Chief Jeff Jorian  
Hoffman Estates Fire Department  
1900 Hassell Rd  
Hoffman Estates, IL 60169

Dear Chief Jorian,

Please accept this letter of thanks for your department's assistance at our MABAS box alarm structure fire at 385 Brittany Trail on Sunday, January 17, 2016.

The fire involved a single family dwelling. First arriving companies found fire showing from the first floor hallway as well as a "V" collapse of the entire first floor.

The incident eventually escalated to a 3<sup>rd</sup> Alarm because of the volume of fire and the cold temperatures and icy conditions. Your personnel from Truck 22 and the Chief provided the help we needed to provide for life safety, control the incident and minimize damage. We are proud to advise that no fire personnel on the scene suffered any injuries due to the cold or ice.

Please convey our appreciation to all your personnel that were present that day.

In the interest of fire and life safety,

A handwritten signature in black ink, appearing to read "John P. Fahy", written in a cursive style.


John P. Fahy  
Fire Chief





to the FIRE DEPT.  
of Hoffman Estates

THANK YOU SO MUCH TO THE  
THREE GENTLEMEN OF THE  
HOFFMAN ESTATES FIRE DEPT.  
FOR COMING TO MY HOME TO  
REPLACE THE BATTERIES IN  
THE SMOKE ALARMS. IT  
REALLY IS A SERVICE  
APPRECIATED, ESPECIALLY TO  
THE ELDERLY WHO NO LONGER  
CANDLING LADDERS.



For everything you do.

JOB WELL DONE!  
THANKS AGAIN.

Alene Rembowski  
Steven Drive  
Hoffman Estates